This document contains recommendations and reports to the State Regents regarding items on the September 6, 2012 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents’ approval or acceptance on September 6, 2012.
AGENDA

Thursday, September 6, 2012 – 9 a.m.
State Regents’ Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman Marlin “Ike” Glass, Jr., Presiding

1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.

2. Call to Order. Roll call and announcement of quorum.

3. Minutes of Previous Meetings. Approval of minutes.

4. Reports.

STUDENTS


ACADEMIC

6. New Programs.
   a. Oklahoma State University. Approval to offer the Graduate Certificate in Business Sustainability, the Graduate Certificate in Nonprofit Management, and the Graduate Certificate in Entrepreneurship. Page 3.
   b. Cameron University. Approval of request to offer the Bachelor of Science in Family and Child Studies. Page 17.
   c. Oklahoma State University Center for Health Sciences. Approval to offer the Master of Science in Health Care Administration. Page 25.


8. Academic Policy.

c. Posting of the *Functions of Public Institutions* for Oklahoma State University Institute of Technology and Oklahoma State University-Oklahoma City policy. Page 49.

9. **Grants.**


    **FISCAL**


13. **Policy.** Approval of revisions to the State Regents’ *Master Lease* policy. Page 89.


15. **Contracts and Purchases.** Approval of purchases over $100,000. Page 95.

16. **EPSCoR.**

   a. Approval of Matching Funds for NASA. Page 97.

   b. Approval of Contract and Allocation of Matching Funds for the National Science Foundation. Page 99.


EXECUTIVE

18. **State Regents’ Meetings.** Approval of 2013 State Regents’ meeting dates and authorization to file with the Secretary of State in accordance with the Open Meeting Act. Page 111.

19. **Commendations.** Recognition of State Regents’ staff for service and recognitions on state and national projects. Page 113.

20. **Executive Session.** Page 115.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Return to open session.

21. **Personnel.** Discussion and possible action regarding the positions of Assistant Vice Chancellor of Workforce and Economic Development; Director – Teacher Education and Oklahoma Teacher Connection; Director for Default Prevention, Compliance and Training Services; Director for OCAP Communications, Financial Education and Outreach Services; Director for Financial and System Services and Chief Financial Officer; Director of Network Infrastructure; Director of Network Services. Page 117.

CONSENT DOCKET

22. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents’ policies and procedures or previous actions.

a. **Programs.**

   (1) **Program Modifications.** Approval of institutional requests. Page 129.

   (2) **Suspensions.** Ratification of institutional requests. Page 139.

b. **Cooperative Agreements.**

   (1) **Ratification of institutional request.** Page 141.

   (2) **Ratification of Oklahoma City Community College’s request to discontinue a cooperative agreement.** Page 145.

c. **Electronic Media.**

   (1) **Northwestern Oklahoma State University.** Approval of request to offer an existing degree program via electronic media. Page 147.

   (2) **Oklahoma State University Institute of Technology.** Approval of request to offer existing degree programs via electronic media. Page 149.


23. **Reports.** Acceptance of reports listed.


b. Annual Reports.


   (3) Tuition and Fees Rate Book, FY2013. Page 175.

   (4) Student Cost Survey, FY2013. Page 177.


a. Academic Affairs and Social Justice and Student Services Committees.

b. Budget and Audit Committee.

c. Strategic Planning and Personnel Committee and Technology Committee.

d. Investment Committee.

25. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."

26. **Announcement of Next Regular Meeting** — The next regular meetings are scheduled to be held on Wednesday, October 24, 2012 at 10:30 a.m. and Thursday, October 25, 2012 at 9 a.m. at Rose State College.

27. **Adjournment.**
AGENDA ITEM #5:

Newman Scholars.

SUBJECT: Presentation of and Resolutions for the 2012 Newman Civic Fellows.

RECOMMENDATION:

It is recommended that the State Regents recognize the 2012 Newman Civic Fellows for their achievements.

BACKGROUND:

National Campus Compact is an organization located in Boston, Massachusetts. It was founded in 1985 by the presidents of Brown, Georgetown and Stanford universities who were concerned about student disengagement on campus, in the community and in political and civic processes. There are 35 state Campus Compact offices that provide services to nearly 1,200 colleges and universities committed to helping students develop the knowledge and skills of civic participation through involvement in public service through various methodologies including service-learning, community service, and other methodologies. Institutional members pay annual membership dues.

Oklahoma Campus Compact (OkCC) was founded in 2000. The Oklahoma State Regents for Higher Education hosts OkCC through the Academic Affairs Division and contributes staffing, some program funding, travel, facilities and equipment, office supplies and postage. All 25 State System institutions, the two technical branches, and seven private/independent institutions are members.

The Newman Civic Fellows program was established by National Campus Compact in honor of Campus Compact co-founder Frank Newman, who dedicated his life to creating opportunities for student civic learning and engagement. It is designed to recognize inspiring college student leaders who have demonstrated an investment in finding solutions for challenges facing communities throughout the country through service, research, and advocacy. Newman Civic Fellows make the most of their college experiences to better understand themselves, the root causes of social issues, and effective mechanisms for creating lasting change.

POLICY ISSUES:

No policy issues are related to this item.

ANALYSIS:

Newman Civic Fellows are nominated by their institutional president. Nine students from Oklahoma join 162 students from 32 states as 2012 Newman Civic Fellows. These students were nominated as the best-of-the-best, students who represent the next generation of public problem solvers and civic leaders. They serve as national examples of the role that higher education can—and does play in building a better world.
National Campus Compact, the Oklahoma State Regents for Higher Education and Oklahoma Campus Compact are pleased with the quality of our Newman Civic Fellows’ work at their institutions and for their communities, and commend them with resolutions. Through service-learning courses and other opportunities for community engagement, colleges are developing students’ critical public problem-solving skills such as the ability to research and analyze community needs, a willingness to lead and participate in public processes and debate, the commitment to raise awareness about community challenges, and the ability to inspire people to become part of solutions. The 2012 Oklahoma Newman Civic Fellows are listed below:

- Sasha Stierwalt, Northern Oklahoma College
- Nathan Jones, Northwestern Oklahoma State College
- Kenneth Meador, Oklahoma City Community College
- Mark Miller, Oklahoma State University Institute of Technology
- Jacob Daniel, Rogers State University
- Carrie Williamson, Southeastern Oklahoma State University
- Blaine Boyd, Southwestern Oklahoma State University
- Susan Phares, University of Central Oklahoma
- Carrie Crafton, Western Oklahoma State University
AGENDA ITEM #6-a:

New Programs.

SUBJECT: Oklahoma State University. Approval of requests to offer the Graduate Certificate in Business Sustainability, the Graduate Certificate in Non-Profit Management and the Graduate Certificate in Entrepreneurship.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University’s request to offer the Graduate Certificate in Business Sustainability, the Graduate Certificate in Non-Profit Management, and the Graduate Certificate in Entrepreneurship via online delivery with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Graduate Certificate in Business Sustainability.** Continuation beyond Fall 2017 will depend upon:
  
  Majors enrolled: a minimum of 10 students in Fall 2016; and Graduates: a minimum of 6 students in 2016-2017.

- **Graduate Certificate in Non-Profit Management.** Continuation beyond Fall 2017 will depend upon:
  
  Majors enrolled: a minimum of 10 students in Fall 2016; and Graduates: a minimum of 6 students in 2016-2017.

- **Graduate Certificate in Entrepreneurship.** Continuation beyond Fall 2017 will depend upon:
  
  Majors enrolled: a minimum of 15 students in Fall 2016; and Graduates: a minimum of 11 students in 2016-2017.

BACKGROUND:

Academic Plan

Oklahoma State University’s (OSU) Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates;
- Incorporating technology into learning to enhance educational opportunities;
- Continuing the research initiative begun in 2000-2001;
- Promoting international involvement, focusing on establishing partnerships with other countries; and
• Using new or reallocated funds to propose new programs.

**APRA Implementation**
In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU has taken the following program actions in response to APRA:

<table>
<thead>
<tr>
<th>Degrees and/or certificate programs deleted</th>
<th>Degrees and/or certificate programs added</th>
</tr>
</thead>
<tbody>
<tr>
<td>77</td>
<td>72</td>
</tr>
</tbody>
</table>

**Program Review**
OSU offers 226 degree and/or certificate programs as follows:

<table>
<thead>
<tr>
<th>Certificates</th>
<th>Associate in Arts or Sciences Degrees</th>
<th>Associate in Applied Science Degrees</th>
<th>Baccalaureate Degrees</th>
<th>Master’s Degrees</th>
<th>Doctoral Degrees</th>
<th>First Professional Degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>0</td>
<td>0</td>
<td>93</td>
<td>71</td>
<td>44</td>
<td>0</td>
</tr>
</tbody>
</table>

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

**Program Development Process**
OSU’s faculty developed the proposals, which was reviewed and approved by institutional officials. OSU’s governing board approved delivery of the Graduate Certificate in Business Sustainability, the Graduate Certificate in Non-Profit Management, and the Graduate Certificate in Entrepreneurship at the April 13, 2012 meeting. OSU requests authorization to offer these graduate certificates, as outlined below.

OSU is currently approved to offer the following degree programs via electronic media:

- Bachelor of Science in Electrical Engineering Technology
- Graduate Certificate in Biobased Products and Bioenergy
- Graduate Certificate in Business Data Mining
- Graduate Certificate in Family Financial Planning
- Graduate Certificate in Grassland Management
- Master of Business Administration
- Master of General Agriculture
- Master of Science in Agriculture Education
- Master of Science in Biosystems Engineering
• Master of Science in Chemical Engineering
• Master of Science in Computer Science
• Master of Science in Control Systems Engineering
• Master of Science in Electrical Engineering
• Master of Science in Engineering and Technology Management
• Master of Science in Entrepreneurship
• Master of Science in Fire and Emergency Management Administration
• Master of Science in Human Environmental Science
• Master of Science in Industrial Engineering and Management
• Master of Science in Management Information Systems
• Master of Science in Mechanical and Aerospace Engineering
• Master of Science in Telecommunications Management

POLICY ISSUES:
This action is consistent with the *Academic Program Approval* and the *Electronically Delivered and Traditional Off-Campus Courses and Programs* policies. Policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the President to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and student demand, and 5) cost and financing.

ANALYSIS:

*Graduate Certificate in Business Sustainability*

**Program purpose.** The purpose of this graduate certificate is to provide mid-level management personnel with the basic knowledge of business sustainability.

**Program rationale and background.** A sustainable enterprise is built around the idea of protecting and enhancing the current and long term future of the organization, the quality of life of the people impacted by the organization, and the health of the planet. Business and industries are recognizing that actions that negatively impact its shareholders, employees, customers, and communities can lead to negative publicity and possible legal action. From a financial perspective, businesses that develop green products can have a competitive advantage in the marketplace. Until recently, OSU was in the minority of business schools that did not offer course work that covered the topics of social responsibility and sustainable business practices. Recent course offerings in these areas were well received by the study body. Therefore, the proposed graduate certificate was developed in an effort to meet the new demands that are valued by the business community and the student body.

**Employment opportunities.** Over the past decade new positions related to sustainability have emerged in corporations, state and local governments, and universities. These positions require individuals that have specific skills in this field. The proposed graduate certificate will target professionals that are currently in the workforce who are seeking to enhance their skills in order to qualify for current and future opportunities.

**Student demand.** The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.
### Productivity Category Criteria Deadline

| Minimum Enrollment of majors in the program | 10 | Fall 2016 |
| Minimum Graduates from the program | 6 | 2016-2017 |

**Duplication and impact on existing programs.** There are no Graduate Certificate in Business Sustainability programs offered in Oklahoma. A system wide letter of intent was communicated by email May 20, 2012. The University of Oklahoma (OU) requested a copy of the proposal, which was sent on June 15, 2012. OU did not notify the State Regents’ office of a protest. Due to anticipated employment opportunities and student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed graduate certificate program will consist of 12 total credit hours as shown in the following table. Three new courses will be added (Attachment A).

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Core</td>
<td>6</td>
</tr>
<tr>
<td>Electives</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

**Faculty and staff.** Existing faculty will teach the proposed graduate certificate program.

**Delivery method and support services.** The graduate certificate program will be offered in an online format using a variety of software suites and OSU will meet academic standards outlined in policy required to ensure the quality of the degree program. Academic standards include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites necessary to support the program.

**Financing.** The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Business Sustainability are shown in the following tables.

<table>
<thead>
<tr>
<th>Year of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Funding Sources</strong></td>
</tr>
<tr>
<td><strong>Total Resources Available from Federal Sources</strong></td>
</tr>
<tr>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Resources Available from Other Non-State Sources</strong></td>
</tr>
<tr>
<td><strong>Existing State Resources</strong></td>
</tr>
<tr>
<td><strong>State Resources Available</strong></td>
</tr>
</tbody>
</table>
### A. Funding Sources

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1\textsuperscript{st} Year</th>
<th>2\textsuperscript{nd} Year</th>
<th>3\textsuperscript{rd} Year</th>
<th>4\textsuperscript{th} Year</th>
<th>5\textsuperscript{th} Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>through Internal Allocation and Reallocation</td>
<td>$21,265</td>
<td>$43,530</td>
<td>$67,340</td>
<td>$81,517</td>
<td>$81,517</td>
</tr>
</tbody>
</table>

**Narrative/Explanation and Calculations:** Tuition is calculated based on student enrollment of 4 students in Year 1, 8 students in Year 2, 10 students in Year 3, and 12 students in Years 4 and 5. OSU anticipates half of the enrollment each year to be from out-of-state students. OSU calculated tuition and fees generated using $341.45 per credit hour for in-state students and $839.95 per credit hour for out-of-state students.

**TOTAL** $21,265 $43,530 $67,340 $81,517 $81,517

### B. Breakdown of Budget Expenses/Requirements

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1\textsuperscript{st} Year</th>
<th>2\textsuperscript{nd} Year</th>
<th>3\textsuperscript{rd} Year</th>
<th>4\textsuperscript{th} Year</th>
<th>5\textsuperscript{th} Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative/Other Professional Staff</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Faculty</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** This amount reflects salary of adjunct faculty that may teach 3-6 credit hours per academic year on an as needed basis.

| Graduate Assistants | $0 | $0 | $0 | $0 | $0 |
| Student Employees | $0 | $0 | $0 | $0 | $0 |
| Equipment and Instructional Materials | $0 | $0 | $0 | $0 | $0 |
| Library | $0 | $0 | $0 | $0 | $0 |
| Contractual Services | $4,456 | $8,930 | $10,600 | $12,835 | $12,835 |

**Narrative/Explanation:** The above reflect the amount of university fees of approximately $92.25 per credit hour that will be used to cover tuition waivers for students.

| Other Support Services | | | | | |
| Commodities | $0 | $0 | $0 | $0 | $0 |
| Printing | $1,000 | $1,000 | $1,000 | $1,000 | $1,000 |

**Narrative/Explanation:** Amount reflects costs associated with printing marketing materials.

| Telecommunications | $0 | $0 | $0 | $0 | $0 |
| Travel | $2,000 | $2,000 | $2,000 | $2,000 | $2,000 |

**Narrative/Explanation:** Faculty expenses to travel to professional conferences each year.

| Awards and Grants | $0 | $0 | $0 | $0 | $0 |
| **TOTAL** | **$13,456** | **$17,930** | **$19,600** | **$21,835** | **$21,835** |
Graduate Certificate in Non-Profit Management

Program purpose. The purpose of this graduate certificate is to provide mid-level managers of non-profit organizations who lack prior business knowledge the necessary management practices needed to succeed.

Program rationale and background. A growing number of executives in non-profit organizations are recognizing the need to incorporate current management skills and practices into their organization. OSU has been approached by non-profit leaders in Tulsa regarding the need for existing employees to upgrade their skills. Most of the employees do not have a business education background and may not be interested in pursuing a full master’s degree in Business Administration. The curriculum in the proposed graduate certificate will highlight management practices used in traditional business environments that also can be applied in the non-profit sector.

Employment opportunities. The proposed graduate certificate is designed for current professionals working in non-profit organizations that are interested in seeking to enhance their skills. Additionally, as of August 2012 the Oklahoma Center for Non-Profits website lists over 60 job openings, many of which are at the coordinator, director, and executive level. Examples of organizations in Oklahoma that are currently seeking candidates and would hire individuals with this credential are AmeriCorps, Oklahoma Medical Research Foundation, Preservation Oklahoma, Inc., the YWCA, and the Girl Scouts of Western Oklahoma. OSU is confident that students completing this certificate in conjunction with an undergraduate or graduate degree will have an advantage when seeking employment in the non-profit sector.

Student demand. The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<table>
<thead>
<tr>
<th>Productivity Category</th>
<th>Criteria</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Enrollment of majors in the program</td>
<td>10</td>
<td>Fall 2016</td>
</tr>
<tr>
<td>Minimum Graduates from the program</td>
<td>6</td>
<td>2016-2017</td>
</tr>
</tbody>
</table>

Duplication and impact on existing programs. There are no Graduate Certificate in Non-Profit Management programs offered in Oklahoma. A system wide letter of intent was communicated by email May 20, 2012. The University of Oklahoma (OU) requested a copy of the proposal, which was sent on June 15, 2012. OU did not notify the State Regents’ office of a protest. Due to increasing student demand, anticipated employment opportunities and unique focus of the curriculum, approval will not constitute unnecessary duplication.

Curriculum. The proposed graduate certificate program will consist of 12 total credit hours as shown in the following table. Three new courses will be added (Attachment B).

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
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<td>6</td>
</tr>
<tr>
<td>Total</td>
<td>12</td>
</tr>
</tbody>
</table>
**Faculty and staff.** Existing faculty will teach the proposed degree program.

**Delivery method and support services.** The graduate certificate program will be offered in an online format using a variety of software suites and OSU will meet academic standards outlined in policy required to ensure the quality of the degree program. Academic standards include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites necessary to support these programs.

**Financing.** The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Non-Profit Management are shown in the following tables.

<table>
<thead>
<tr>
<th>A. Funding Sources</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Resources Available from Federal Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total Resources Available from Other Non-State Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Existing State Resources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>State Resources Available through Internal Allocation and Reallocation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Narrative/Explanation and Calculations:** Tuition is calculated based on student enrollment of 4 students in Year 1, 8 students in Year 2, 10 students in Year 3, and 12 students in Years 4 and 5. OSU anticipates half of the enrollment each year to be from out-of-state students. OSU calculated tuition and fees generated using $341.45 per credit hour for in-state students and $839.95 per credit hour for out-of-state students.

<table>
<thead>
<tr>
<th>B. Breakdown of Budget Expenses/Requirements</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative/Other Professional Staff</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Faculty</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** This amount reflects salary of adjunct faculty that may teach 3-6 credit hours per academic year on an as needed basis.

<p>| Graduate Assistants | $0 | $0 | $0 | $0 | $0 |
| Student Employees | $0 | $0 | $0 | $0 | $0 |
| Equipment and Instructional Materials | $0 | $0 | $0 | $0 | $0 |</p>
<table>
<thead>
<tr>
<th>Service</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
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<tr>
<td>Library</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$4,456</td>
<td>$8,930</td>
<td>$10,600</td>
<td>$12,835</td>
<td>$12,835</td>
<td></td>
</tr>
<tr>
<td>Narrative/Explanation:</td>
<td>The above reflect the amount of university fees of approximately $92.25 per credit hour that will be used to cover tuition waivers for students.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Support Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commodities</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Printing</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Narrative/Explanation:</td>
<td>Amount reflects costs associated with printing marketing materials.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telecommunications</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Travel</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Narrative/Explanation:</td>
<td>Faculty expenses to travel to professional conferences each year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Awards and Grants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$13,456</td>
<td>$17,930</td>
<td>$19,600</td>
<td>$21,835</td>
<td>$21,835</td>
<td></td>
</tr>
</tbody>
</table>

**Graduate Certificate in Entrepreneurship**

**Program purpose.** The purpose of this graduate certificate is designed to provide graduate students and working professionals with advanced, educationally based competencies in entrepreneurship.

**Program rationale and background.** Economic growth requires continued entrepreneurial innovation and expansion. Entrepreneurship represents one of the fastest growth areas within colleges of business throughout the United States. Recent years have witnessed the establishment of graduate certificate programs in entrepreneurship at institutions such as the University of Florida, Boston University, Temple University, the University of Washington, Cornell, and Iowa State University. The Spears School of Business at OSU has offered courses in entrepreneurship as electives in various departments since the 1970s. OSU has also created the School of Entrepreneurship and in May 2009 launched the Riata Entrepreneurship Center. Currently OSU offers a Bachelor of Science in Business Administration in Entrepreneurship (473) and a Master of Science in Entrepreneurship (474). According to OSU, over 1,300 students are taking entrepreneurship courses each year. Beyond these degree programs, a certificate program would allow any OSU graduate student to add an entrepreneurial focus to their current program and also allow working professionals to pursue continuing education courses in a field that teaching innovation and values creation across all professions.

**Employment opportunities.** The proposed graduate certificate is intended to complement individuals’ existing credentials by providing them with advanced, educationally based competencies in entrepreneurship. According to a 2009 report published by the Kaufman Foundation, Oklahoma ranks in the top 20 in the United States for entrepreneurial activity. The importance of entrepreneurship to the State of Oklahoma is emphasized by the statement from the Department of Commerce: “Oklahoma’s entrepreneurs will provide the innovation, creativity, and leadership needed to take us successfully into our next 100 years.” OSU is confident that the proposed graduate certificate, in conjunction with an undergraduate or graduate credential, will help meet the growing demand of professionals starting new ventures and providing growth and innovation within existing businesses in the State of Oklahoma.
**Student demand.** The proposed graduate certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<table>
<thead>
<tr>
<th>Productivity Category</th>
<th>Criteria</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Enrollment of majors in the program</td>
<td>15</td>
<td>Fall 2016</td>
</tr>
<tr>
<td>Minimum Graduates from the program</td>
<td>11</td>
<td>2016-2017</td>
</tr>
</tbody>
</table>

**Duplication and impact on existing programs.** There are no Graduate Certificate in Entrepreneurship programs offered in Oklahoma. A system wide letter of intent was communicated by email May 20, 2012. The University of Oklahoma (OU) requested a copy of the proposal, which was sent on June 15, 2012. OU did not notify the State Regents’ office of a protest. Due to increasing student demand, anticipated employment opportunities and unique focus of the curriculum, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed graduate certificate program will consist of 12 total credit hours as shown in the following table. No new courses will be added (Attachment C).

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Core</td>
<td>6</td>
</tr>
<tr>
<td>Electives</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

**Faculty and staff.** Existing faculty will teach the proposed degree program.

**Delivery method and support services.** The graduate certificate program will be offered in an online format using a variety of software suites and OSU will meet academic standards outlined in policy required to ensure the quality of the degree program. Academic standards include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites necessary to support the program.

**Financing.** The proposed graduate certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the Graduate Certificate in Entrepreneurship are shown in the following tables.

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>A. Funding Sources</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Resources Available from Federal Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Total Resources Available from Other Non-State Sources</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$300,000</td>
</tr>
</tbody>
</table>

*Narrative/Explanation: Private funds have been obtained to support the entrepreneurship program. Annually, $300,000 of the $2.72 million revenue from the entrepreneurship endowment is dedicated to support the needs of this program.*

11
## A. Funding Sources

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing State Resources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>State Resources Available through Internal Allocation and Reallocation</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Student Tuition</td>
<td>$8,010</td>
<td>$12,816</td>
<td>$17,622</td>
<td>$22,428</td>
<td>$27,234</td>
</tr>
</tbody>
</table>

**Narrative/Explanation and Calculations:** Graduate tuition is currently $178.00 per credit hour for in-state students and $709.00 per credit hour for out-of-state students. The tuition rate used in the calculation of revenue does not include any student fees charged by OSU. OSU anticipates approximately 80 percent in-state students and 20 percent out-of-state students.

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$308,010</td>
</tr>
</tbody>
</table>

## B. Breakdown of Budget Expenses/Requirements

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative/Other Professional Staff</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Faculty</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Graduate Assistants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Student Employees</td>
<td>$0</td>
<td>$1,680</td>
<td>$1,680</td>
<td>$1,680</td>
<td>$1,680</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:**

| Equipment and Instructional Materials | $100 | $100 | $100 | $100 | $100 |
| Library | $0 | $0 | $0 | $0 | $0 |
| Contractual Services | $3,415 | $3,715 | $4,015 | $4,315 | $4,615 |
| Other Support Services | | | | | |
| Commodities | $0 | $0 | $0 | $0 | $0 |
| Printing | $750 | $750 | $750 | $750 | $750 |
| Telecommunications | $0 | $0 | $0 | $0 | $0 |
| Travel | $3,600 | $3,780 | $3,960 | $4,140 | $4,320 |

**Narrative/Explanation:**

- Equipment and Instructional Materials: The amounts above reflect the costs to cover student access to entrepreneurship videos from online academic services and other classroom materials.
- Library: The amounts above will be used to pay the expenses for guest speakers and mentors.
- Commodities: Amount reflects costs associated with printing marking and promotional materials.
- Telecommunications: Faculty and student travel to conferences.
<table>
<thead>
<tr>
<th>Awards and Grants</th>
<th>$5,000</th>
<th>$5,000</th>
<th>$5,000</th>
<th>$5,000</th>
<th>$5,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Narrative/Explanation:</strong></td>
<td>Amount will be used for Entrepreneurship research fellows, student internships, and business plan competition awards.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$12,865</td>
<td>$15,025</td>
<td>$15,505</td>
<td>$15,985</td>
<td>$16,465</td>
</tr>
</tbody>
</table>

Attachment
## OKLAHOMA STATE UNIVERSITY
### GRADUATE CERTIFICATE IN BUSINESS SUSTAINABILITY

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Core</strong></td>
<td>6</td>
</tr>
<tr>
<td>*MGMT 5023  Sustainable Enterprises</td>
<td>3</td>
</tr>
<tr>
<td>*MGMT 5083  Business and Social Responsibility</td>
<td>3</td>
</tr>
<tr>
<td><strong>Electives (Choose 6 credit hours)</strong></td>
<td>6</td>
</tr>
<tr>
<td>*MGMT 5093  Business and Non-Profit Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 5031  Leading Organizational Change</td>
<td>1</td>
</tr>
<tr>
<td>MGMT 5051  Creating Ethical Work Places</td>
<td>1</td>
</tr>
<tr>
<td>MGMT 5061  Managing Confrontations</td>
<td>1</td>
</tr>
<tr>
<td>MGMT 5073  Ethical Leadership and Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 5533  Leadership Challenges</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 5113  Management and Organization Theory</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5213  Entrepreneurship in Science and Technology</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5403  Social Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5603  Supporting Emerging Enterprises</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

*Asterisks denote new courses*
## OKLAHOMA STATE UNIVERSITY
### GRADUATE CERTIFICATE IN NON-PROFIT MANAGEMENT

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Core</strong></td>
<td>6</td>
</tr>
<tr>
<td>*MGMT 5093  Business and Non-profit Organizations</td>
<td>3</td>
</tr>
<tr>
<td>*MGMT 5163  Fundraising for Non-profit Organizations</td>
<td>3</td>
</tr>
<tr>
<td><strong>Electives (Choose 6 credit hours)</strong></td>
<td>6</td>
</tr>
<tr>
<td>*MGMT 5023  Sustainable Enterprises</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 5031  Leading Organizational Change</td>
<td>1</td>
</tr>
<tr>
<td>MGMT 5051  Creating Ethical Work Places</td>
<td>1</td>
</tr>
<tr>
<td>MGMT 5061  Managing Confrontations</td>
<td>1</td>
</tr>
<tr>
<td>MGMT 5073  Ethical Leadership and Organizations</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 5533  Leadership Challenges</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 5113  Management and Organization Theory</td>
<td>3</td>
</tr>
<tr>
<td>AGED 5203  Grant Writing</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5213  Entrepreneurship in Science and Technology</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5403  Social Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5603  Supporting Emerging Enterprises</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>12</td>
</tr>
</tbody>
</table>

*Asterisks denote new courses*
## OKLAHOMA STATE UNIVERSITY
### GRADUATE CERTIFICATE IN ENTREPRENEURSHIP

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Core</strong></td>
<td>6</td>
</tr>
<tr>
<td>EEE 5113 Entrepreneurship and Venture Management</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5663 Imagination in Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td><strong>Electives (Choose 6 credit hours)</strong></td>
<td>6</td>
</tr>
<tr>
<td>EEE 5653 Venture Capital</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5223 Entrepreneurial Marketing</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5403 Social Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5313 Emerging Enterprise Consulting</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5513 Growing Small and Family Ventures</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5263 Corporate Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5133 Dilemmas and Debates in Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>EEE 5610 Advanced Entrepreneurship Practicum</td>
<td>1-6</td>
</tr>
<tr>
<td>MKTG 5973 New Product Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>12</td>
</tr>
</tbody>
</table>
AGENDA ITEM #6-b:

New Programs.

SUBJECT: Cameron University. Approval of request to offer the Bachelor of Science in Family and Child Studies.

RECOMMENDATION:

It is recommended that the State Regents approve Cameron University’s request to offer the Bachelor of Science in Family and Child Studies with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- Bachelor of Science in Family and Child Studies. Continuation beyond Fall 2018 will depend upon:
  - Majors enrolled: a minimum of 13 students in Fall 2017; and

BACKGROUND:

Academic Plan

Cameron University's (CU) Academic Plan lists the following institutional priorities and new funding initiatives:

- Continue to emphasize academic programs in Communication, Computing and Technology and Criminal Justice at the undergraduate level;
- Implement new programs and changes to existing ones;
- Continue to improve the assessment of student learning in order to increase our accountability to internal and external stakeholders and to improve the quality of the educational experience that we provide;
- Continue a comprehensive review of all academic programs for cost and benefit, reallocating resources from any eliminated or reduced programs to strengthen those that remain; and
- Convert to a four day schedule with additional one, two or three day weekend course opportunities for students with a significant probability of extending the new schedule format to Fall and Spring semesters as well.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower
priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, CU has taken the following program actions in response to APRA:

<table>
<thead>
<tr>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degrees and/or certificate programs deleted</td>
</tr>
<tr>
<td>Degrees and/or certificate programs added</td>
</tr>
</tbody>
</table>

### Program Review

CU offers 52 degree and/or certificate programs as follows:

<table>
<thead>
<tr>
<th>Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificates</td>
<td>1</td>
</tr>
<tr>
<td>Associate of Arts or Sciences Degrees</td>
<td>2</td>
</tr>
<tr>
<td>Associate of Applied Science Degrees</td>
<td>6</td>
</tr>
<tr>
<td>Baccalaureate Degrees</td>
<td>36</td>
</tr>
<tr>
<td>Master’s Degrees</td>
<td>7</td>
</tr>
<tr>
<td>Doctoral Degrees</td>
<td>0</td>
</tr>
<tr>
<td>First Professional Degrees</td>
<td>0</td>
</tr>
</tbody>
</table>

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with CU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

### Program Development Process

CU’s faculty developed the proposal, which was reviewed and approved by institutional officials. CU’s governing board approved delivery of the Bachelor of Science in Family and Child Studies at the June 22, 2011 meeting. CU requests authorization to offer this degree, as outlined below.

### POLICY ISSUES:

This action is consistent with the *Academic Program Approval* policy.

### ANALYSIS:

**Bachelor of Science in Family and Child Studies**

**Program purpose.** The purpose of this program is to offer innovative classroom teaching and experiential learning to provide substantial knowledge of theory and practice to prepare students for professional success as a director of a day care center or master teacher.

**Program rationale and background.** The proposed degree program will have a positive impact in the early child care received by the citizens of Oklahoma through better preparation of childcare providers and administrators. In order to better foster early literacy, social, and math readiness skills, Head Start’s national standards for teacher credentials are increasing. As of October 2011 all Head Start teachers are required to have at least an associate’s degree or higher specialized in early childhood education, child development, or related degree. By 2013, at least 50 percent of the lead teachers in Head Start must have at least a bachelor’s degree specialized in early childhood. Since Head Start teachers are not required to have a teaching certificate, the proposed Bachelor of Science in Family and Child Studies is an excellent alternative to meet this growing demand.
Employment opportunities. According to the Bureau of Labor Statistics’ 2012 Occupational Outlook Handbook employment opportunities for both preschool/child care center directors and preschool teachers are expected to grow 25 percent from 2010-2020. In Oklahoma, the Oklahoma Employment Security Commission estimates growth in these careers to be 6 to 11 percent from 2008-2018. Additional interest in the proposed program will come from individuals already employed at local Head Start programs and child care centers who are strongly being encouraging continue their education and earn a bachelor degree. Both local child care centers and Head Start in CU’s service area have contacted CU several times regarding prospective employees and to further educate their current employees. CU is confident graduates of this program will find employment.

Student demand. The new degree program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<table>
<thead>
<tr>
<th>Productivity Category</th>
<th>Criteria</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Enrollment of majors in the program</td>
<td>13</td>
<td>Fall 2017</td>
</tr>
<tr>
<td>Minimum Graduates from the program</td>
<td>5</td>
<td>2017-2018</td>
</tr>
</tbody>
</table>

Duplication and impact on existing programs. The proposed degree program would duplicate the following existing programs:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Existing Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oklahoma State University</td>
<td>Bachelor of Science in Human Sciences in Human Development/Family Science (094)</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>Bachelor of Science in Human and Family Sciences (045)</td>
</tr>
<tr>
<td>East Central University</td>
<td>Bachelor of Science in Family and Consumer Sciences (024)</td>
</tr>
<tr>
<td>University of Central Oklahoma</td>
<td>Bachelor of Science in Family Life Education (180)</td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email October 14, 2011. None of the State System institutions requested a copy of the program or notified the State Regents’ office of a protest. Approval will not constitute unnecessary duplication.

Curriculum. The proposed degree program will consist of 124 total credit hours as shown in the following table. Three new courses will be added (Attachment A).

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education</td>
<td>50</td>
</tr>
<tr>
<td>Major Requirements</td>
<td>47</td>
</tr>
<tr>
<td>Guided Electives</td>
<td>9</td>
</tr>
<tr>
<td>Minor</td>
<td>18</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>124</strong></td>
</tr>
</tbody>
</table>

Faculty and staff. In addition to existing faculty, CU will hire two additional faculty with the appropriate credentials to teach in the proposed degree program.
Support services. The library, facilities, and equipment are adequate.

Financing. The proposed certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirement. Program resource requirements for the Bachelor of Science in Family and Child Studies are shown in the following tables.

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>A. Funding Sources</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Resources Available from Federal Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Total Resources Available from Other Non-State Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Existing State Resources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>State Resources Available through Internal Allocation and Reallocation</td>
<td>$1,312</td>
<td>$4,851</td>
<td>$6,163</td>
<td>$0</td>
<td>$0</td>
<td></td>
</tr>
</tbody>
</table>

Narrative/Explanation: Amounts shown represent funding from tuition revenue from Educational Outreach Workshops taught by Psychology faculty each year that will be used to supplement the program until year 4, when enrollment will allow the program to be self-sufficient.

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>B. Breakdown of Budget Expenses/Requirements</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff:</td>
<td>Administrative/Other Professional Staff</td>
<td>$243</td>
<td>$485</td>
<td>$728</td>
<td>$728</td>
<td>$728</td>
</tr>
<tr>
<td></td>
<td>Faculty</td>
<td>$7,302</td>
<td>$14,605</td>
<td>$21,907</td>
<td>$21,907</td>
<td>$21,907</td>
</tr>
<tr>
<td></td>
<td>Graduate Assistants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Student Employees</td>
<td>$133</td>
<td>$267</td>
<td>$400</td>
<td>$400</td>
<td>$400</td>
</tr>
</tbody>
</table>

Narrative/Explanation: The Administrative/Other Professional and Student Employee budgets are a percentage of the salary for the secretaries and student worker for the departments, as there are other programs that are administered in the departments. Faculty budget includes the salaries for all full-time and adjunct faculty, including one new position.

|                | Equipment and Instructional Materials        | $114 | $227 | $341 | $341 | $341 |
|                | Library                                     | $136 | $272 | $408 | $408 | $408 |

Narrative/Explanation: The Department of Psychology is provided a budget for library materials, independent of journal subscriptions. The amounts above reflect the per course share of this budget.

|                | Contractual Services                         | $0 | $0 | $0 | $0 | $0 |
**Other Support Services:**

<table>
<thead>
<tr>
<th></th>
<th>Commodities</th>
<th>Printing</th>
<th>Telecommunications</th>
<th>Travel</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** The Department of Psychology is provided a budget for travel on a per faculty member basis. The above amounts represent the per course share of this budget based on a twelve credit hour per semester faculty instructional load.

|                         | $62         | $125     | $187              | $187   | $187   |
|-------------------------|-------------|----------|-------------------|--------|

|                         | $0          | $0       | $0                | $0     |

**TOTAL**

|                          | $7,990      | $15,981  | $23,971           | $23,971| $23,971|

Attachment
## Degree Requirements

<table>
<thead>
<tr>
<th>General Education</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1113 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1213 English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>COMM 1113 Fundamentals of Speech</td>
<td>3</td>
</tr>
<tr>
<td>PS 1113 American Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1483 United States to 1865</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1493 United States Since 1865</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 1004 General Biology</td>
<td></td>
</tr>
<tr>
<td>OR BIOL 1114 Plants and Culture</td>
<td>4</td>
</tr>
<tr>
<td>OR BIOL 1364 Principles of Biology I</td>
<td></td>
</tr>
<tr>
<td>OR ENSC 2004 Introduction to Environmental Science</td>
<td></td>
</tr>
<tr>
<td>ESCI 1135 Earth Science</td>
<td></td>
</tr>
<tr>
<td>OR CHEM 1004 Descriptive Chemistry</td>
<td></td>
</tr>
<tr>
<td>OR CHEM 1364/1361 General Chemistry I</td>
<td></td>
</tr>
<tr>
<td>OR PHYS 1004 Descriptive Physics</td>
<td></td>
</tr>
<tr>
<td>OR PHYS 1115 Physics I</td>
<td>4-5</td>
</tr>
<tr>
<td>OR GEOL 1014 Physical Geology</td>
<td></td>
</tr>
<tr>
<td>OR PSCI 1055 General Physical Science</td>
<td></td>
</tr>
<tr>
<td>OR ASTR 1104 Contemporary Astronomy</td>
<td></td>
</tr>
<tr>
<td>MATH 1513 College Algebra</td>
<td></td>
</tr>
<tr>
<td>OR MATH 1613 Plane Trigonometry</td>
<td></td>
</tr>
<tr>
<td>OR MATH 1715 College Algebra and Trigonometry</td>
<td></td>
</tr>
<tr>
<td>OR MATH 1813 Survey of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>OR MATH 2215 Calculus and Analytic Geometry I</td>
<td></td>
</tr>
<tr>
<td>OR MATH 2713 Elementary Calculus</td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Name</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>AGRC 1334</td>
<td>Introduction to Agriculture Economics</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>ECON 2013</td>
<td>Principles of Economics I</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>GEOG 3023</td>
<td>Economic Geography</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>CRM 3603</td>
<td>Consumer Economics</td>
</tr>
<tr>
<td>PSY 1113</td>
<td>General Psychology</td>
</tr>
<tr>
<td>Humanities (see catalog for details)</td>
<td>6</td>
</tr>
<tr>
<td>Physical Education (see catalog for details)</td>
<td>4</td>
</tr>
<tr>
<td>Advised General Education Electives</td>
<td>6-8</td>
</tr>
</tbody>
</table>

**Major Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECEC 1113</td>
<td>Child Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>ECEC 1123</td>
<td>Introduction to Early Care and Education</td>
<td>3</td>
</tr>
<tr>
<td>ECEC 1213</td>
<td>Curriculum Resources and Activities</td>
<td>3</td>
</tr>
<tr>
<td>ECEC 1223</td>
<td>Child Guidance</td>
<td>3</td>
</tr>
<tr>
<td>ECEC 3233</td>
<td>Literacy for Children</td>
<td>3</td>
</tr>
<tr>
<td>ECEC 4333</td>
<td>Developmental Assessment and Observation</td>
<td>3</td>
</tr>
<tr>
<td>ECEC 4223</td>
<td>Administration of Early Childhood Programs</td>
<td>3</td>
</tr>
<tr>
<td>FAMS 1123</td>
<td>Family Relations</td>
<td>3</td>
</tr>
<tr>
<td>FAMS 3143</td>
<td>Parenthood Education</td>
<td>3</td>
</tr>
<tr>
<td>*FAMS 4333</td>
<td>Current Issues in Family Diversity</td>
<td>3</td>
</tr>
<tr>
<td>FAMS 4702</td>
<td>Field Experience in Child Care</td>
<td>2</td>
</tr>
<tr>
<td>EDUC 3023</td>
<td>Creative Experiences</td>
<td>3</td>
</tr>
<tr>
<td>SPED 2163</td>
<td>Young Children with Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>ECE 2163</td>
<td>Health, Safety and Nutrition for Young Children</td>
<td>3</td>
</tr>
<tr>
<td>*PSY 3363</td>
<td>Psychology of Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>*PSY 3373</td>
<td>Psychology of Middle Childhood and Adolescent</td>
<td>3</td>
</tr>
</tbody>
</table>

**Guided Electives (select 9 hours from the following)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCI 4403</td>
<td>Domestic Violence</td>
<td>3</td>
</tr>
<tr>
<td>ECE 3303</td>
<td>Home, School, and Community</td>
<td>3</td>
</tr>
<tr>
<td>LIBS 3423</td>
<td>Children’s Literature</td>
<td>3</td>
</tr>
<tr>
<td>FAMS 4143</td>
<td>Crisis Management and Resources</td>
<td>3</td>
</tr>
</tbody>
</table>

**Minor**

Select a university approved minor

**Total**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>124</td>
</tr>
</tbody>
</table>

*Asterisks denote new courses*
AGENDA ITEM #6-c:

New Programs.

SUBJECT: Oklahoma State University Center for Health Sciences. Approval of request to offer the Master of Science in Health Care Administration.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University Center for Health Science’s request to offer the Master of Science in Health Care Administration with options in “Administration” and “Leadership and Entrepreneurship” via online delivery, with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Master of Science in Health Care Administration.** Continuation beyond Fall 2017 will depend upon:
  - Majors enrolled: a minimum of 50 students in Fall 2016; and

BACKGROUND:

Academic Plan

Oklahoma State University Center for Health Sciences (OSUCHS)’s Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates;
- Incorporating technology into learning to enhance educational opportunities;
- Continuing the research initiative begun in 2000-2001;
- Promoting international involvement, focusing on establishing partnerships with other countries;
- Using new or reallocated funds to propose new programs;
- Establish new partnerships and strengthen existing relationships in order to enhance OSUCHS as a leader in research, education, and community outreach;
- Guarantee recognition of the Center for Health Sciences in urban and rural areas; and
- Provide the highest quality health sciences education.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower
priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSUCHS has taken the following program actions in response to APRA:

<table>
<thead>
<tr>
<th></th>
<th>Degrees and/or certificate programs deleted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Degrees and/or certificate programs added</td>
</tr>
</tbody>
</table>

**Program Review**
OSU-CHS offers 5 degree and/or certificate programs as follows:

<table>
<thead>
<tr>
<th></th>
<th>Certificates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Associate in Arts or Sciences Degrees</td>
</tr>
<tr>
<td>0</td>
<td>Associate in Applied Science Degrees</td>
</tr>
<tr>
<td>0</td>
<td>Baccalaureate Degrees</td>
</tr>
<tr>
<td>2</td>
<td>Master’s Degrees</td>
</tr>
<tr>
<td>1</td>
<td>Doctoral Degrees</td>
</tr>
<tr>
<td>1</td>
<td>First Professional Degrees</td>
</tr>
</tbody>
</table>

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSUCHS’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

**Program Development Process**
OSUCHS’s faculty developed the proposal, which was reviewed and approved by institutional officials. OSUCHS’s governing board approved delivery of the Master of Science in Health Care Administration at the April 13, 2012 meeting. OSUCHS requests authorization to offer this degree, as outlined below.

OSU and OSUCHS are currently approved to offer the following degree programs via electronic media:

- Bachelor of Science in Electrical Engineering Technology
- Graduate Certificate in Biobased Products and Bioenergy
- Graduate Certificate in Business Data Mining
- Graduate Certificate in Family Financial Planning
- Graduate Certificate in Grassland Management
- Master of Business Administration
- Master of General Agriculture
- Master of Science in Agriculture Education
- Master of Science in Biosystems Engineering
- Master of Science in Chemical Engineering
- Master of Science in Computer Science
- Master of Science in Control Systems Engineering
- Master of Science in Electrical Engineering
- Master of Science in Engineering and Technology Management
- Master of Science in Entrepreneurship
- Master of Science in Fire and Emergency Management Administration
- Master of Science in Human Environmental Science
- Master of Science in Industrial Engineering and Management
- Master of Science in Management Information Systems
• Master of Science in Mechanical and Aerospace Engineering
• Master of Science in Telecommunications Management
• Master of Forensic Science Administration in Forensic Science Administration

POLICY ISSUES:

This action is consistent with the Academic Program Approval Policy and the Electronically Delivered and Traditional Off-Campus Courses and Programs policies. Policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the President to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and student demand, and 5) cost and financing.

ANALYSIS:

**Master of Science in Health Care Administration**

Program purpose. The purpose of this degree program is to transition the Health Care Administration option under the Master of Science in Interdisciplinary Sciences (155) to a stand-alone graduate degree program. The curriculum will provide students the knowledge and skills needed to be successful in healthcare administration.

Program rationale and background. OSU has been offering the Health Care Administration program for many years at the Stillwater campus as an option under the Master of Science in Interdisciplinary Sciences (155). The program has maintained strong enrollment as students have indicated a desire for a program that focuses on healthcare leadership with an emphasis in strategies for innovation. In 2006, OSU’s Graduate College assigned the administrative duties to the Health Care Administration option to the OSUCHS campus with the charge of developing a more focused degree program to meet this need. The two options, “Administration” and “Leadership and Entrepreneurship” will meet this demand and are essential for the future of the healthcare industry. The transition from an option to a stand-alone degree program will provide OSUCHS greater visibility in the state, region, and nation and will highlight the unique disciplinary content of the curriculum. Additionally, students will benefit from a more recognizable and marketable credential.

Employment opportunities. According to the Bureau of Labor Statistic’s 2012 Occupational Outlook Handbook, positions as medical and health services managers are expected to grow nationwide by 22 percent from 2010-2020. In Oklahoma, the Oklahoma Employment Security Commissions labor market statistics mirror this projection with an expected growth of 17 percent from 2008-2018. With the projected significant demand in the healthcare field, it is imperative healthcare executives across the state and especially in rural areas, advance their healthcare administration education. Healthcare employers will need to increase their efforts in attracting highly qualified, competitive applicants. Individuals with a master’s degree in health services administration, long-term care administration, health sciences, public health, public administration, or business administration will be ideal candidates to meet the growing demand in the industry. OSUCHS is also building relationships with rural hospitals throughout Oklahoma to recruit top candidates already working in healthcare who wish to advance in their careers. OSUCHS is confident this program will meet the healthcare employment demands of the State of Oklahoma and that graduates of this program will find employment.

Student demand. The new degree program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.
<table>
<thead>
<tr>
<th>Productivity Category</th>
<th>Criteria</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Enrollment of majors in the program</td>
<td>50</td>
<td>Fall 2016</td>
</tr>
<tr>
<td>Minimum Graduates from the program</td>
<td>25</td>
<td>2016-2017</td>
</tr>
</tbody>
</table>

**Duplication and impact on existing programs.** The proposed program is currently offered as an option under the Master of Science in Interdisciplinary Sciences (155) at the Stillwater campus. The proposed degree program would duplicate the following existing program:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Existing Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oklahoma Health Sciences Center</td>
<td>Master of Science in Health Administration and Policy</td>
</tr>
<tr>
<td></td>
<td>(059)</td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email June 23, 2011. The University of Oklahoma (OU) requested a copy of the proposal, which was sent on May 31, 2012. OU did not notify the State Regents’ office of a protest. Due to distance between institutions, continued workforce opportunities and student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed degree program will consist of 32 total credit hours as shown in the following table. One new course will be added (Attachment A).

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core</td>
<td>12</td>
</tr>
<tr>
<td>Option</td>
<td>12-15</td>
</tr>
<tr>
<td>Guided Electives</td>
<td>5-8</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>32</strong></td>
</tr>
</tbody>
</table>

**Faculty and staff.** Existing faculty at OSUCHS will teach the proposed degree program. OSUCHS anticipates hiring an additional tenure-track faculty and an assistant clinical professor.

**Delivery method and support services.** The program will be offered in an online format using a variety of software suites and OSU will meet academic standards outlined in policy required to ensure the quality of the degree program. Academic standards include faculty training, student services, and other support services including library, facilities and computing equipment containing a variety of software suites necessary to support the program.

**Financing.** The proposed degree program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

**Program resource requirements.** Program resource requirements for the proposed Master of Science in Health Care Administration are shown in the following tables.

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1&lt;sup&gt;st&lt;/sup&gt; Year</th>
<th>2&lt;sup&gt;nd&lt;/sup&gt; Year</th>
<th>3&lt;sup&gt;rd&lt;/sup&gt; Year</th>
<th>4&lt;sup&gt;th&lt;/sup&gt; Year</th>
<th>5&lt;sup&gt;th&lt;/sup&gt; Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Funding Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total Resources Available from Federal Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>
### A. Funding Sources

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Resources</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$20,000</td>
</tr>
<tr>
<td>Available from</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Non-State</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** Funds include $10,000 annual earnings from the Stillwater National Bank endowed professorship and $10,000 annually from the OSU Physicians Practice Plan.

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing State</td>
<td>$595,379</td>
<td>$611,680</td>
<td>$628,471</td>
<td>$645,765</td>
<td>$663,578</td>
</tr>
<tr>
<td>Resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** These funds are already budgeted by the university to cover costs for current faculty and staff and for expenditure commitments.

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Resources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Available through</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Internal Allocation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>and Reallocation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition</td>
<td>$75,000</td>
<td>$105,000</td>
<td>$135,000</td>
<td>$165,000</td>
<td>$195,000</td>
</tr>
<tr>
<td><strong>Narrative/Explanation and Calculations:</strong> OSUCHS anticipates an enrollment of 25 students in Year 1 and an increase of 10 students each year in Years 2 through 5. Calculations were based on students completing 12 credit hours each academic year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL**

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$690,379</td>
<td>$736,680</td>
<td>$783,471</td>
<td>$830,765</td>
<td>$878,578</td>
<td></td>
</tr>
</tbody>
</table>

### B. Breakdown of Budget Expenses/Requirements

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative/Other</td>
<td>$68,853</td>
<td>$70,919</td>
<td>$73,046</td>
<td>$75,238</td>
<td>$77,495</td>
</tr>
<tr>
<td>Professional Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** The amounts presented will pay for the salaries of a program coordinator, administrative assistant, and faculty support position. All positions are existing staff. Amounts provided in Years 2 through 5 include an anticipated 3 percent cost of living increase.

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>$526,526</td>
<td>$540,761</td>
<td>$555,425</td>
<td>$570,527</td>
<td>$586,083</td>
</tr>
<tr>
<td><strong>Narrative/Explanation:</strong> Amounts will be used to pay salaries of two tenured faculty, one tenure-track faculty and three adjunct faculty. Amounts provided in Years 2 through 5 include an anticipated 3 percent cost of living increase.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Assistants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
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</thead>
<tbody>
<tr>
<td>Student Employees</td>
<td>$0</td>
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<td>$0</td>
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<tbody>
<tr>
<td>Equipment and</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$5,000</td>
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<tr>
<td>Instructional Materials</td>
<td></td>
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**Narrative/Explanation:** Funds will be used for instructional material and technology equipment needed to teach online courses.

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<th>1st Year</th>
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<tbody>
<tr>
<td>Library</td>
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**Narrative/Explanation:** The bulk of the materials in the library will be online journals and publications in the healthcare administration (HCA) discipline. The OSUCHS library is already providing online access to over 50 HCA journals. Additionally the HCA program will be able to utilize the medical library, which is available fully online.

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<th>1st Year</th>
<th>2nd Year</th>
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<th>4th Year</th>
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<tbody>
<tr>
<td>Contractual Services</td>
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<td>Other Support Services</td>
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<tbody>
<tr>
<td>Commodities</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>Printing</td>
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<tr>
<td>Telecommunications</td>
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</tbody>
</table>

**Narrative/Explanation:** The amounts provided will support the real-time interactive video connections to allow students in different communities to access the live lecture. This funding will allow the addition of five new sites to the network. OSUCHS currently has over 30 hospitals on this network which allow the employees at those facilities to attend lectures at their worksite.
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<tbody>
<tr>
<td>Travel</td>
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<td>$6,500</td>
<td>$6,500</td>
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<tr>
<td><strong>Narrative/Explanation:</strong></td>
<td>Funds will be used to support travel for two faculty to attend a national conference.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Awards and Grants</td>
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Attachment
# Oklahoma State University Center for Health Sciences
## Master of Science in Health Care Administration

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td><strong>Core</strong></td>
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<tr>
<td>HCA 5013 Survey of Healthcare Administration</td>
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<tr>
<td>HCA 5073 Social Structures in Healthcare Organizations</td>
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<tr>
<td>HCA 5123 Research and Evaluation Methods in Healthcare</td>
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<tr>
<td>HCA 5033 Legal Issues in Healthcare</td>
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<td><strong>Administration Option with Creative Component</strong></td>
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<tr>
<td>HCA 5093 Leadership Methods and Styles in Healthcare</td>
<td>3</td>
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<tr>
<td>HCA 5063 Healthcare Compliance</td>
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<tr>
<td>HCA 5083 Healthcare Finance</td>
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<td>HCA 5023 Human Resources in Healthcare and Public Administration</td>
<td>3</td>
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<tr>
<td>Guided Electives (advisor approval required)</td>
<td>8</td>
</tr>
<tr>
<td><strong>Administration Option with Thesis</strong></td>
<td><strong>20</strong></td>
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<tr>
<td>HCA 5093 Leadership Methods and Styles in Healthcare</td>
<td>3</td>
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<tr>
<td>HCA 5063 Healthcare Compliance</td>
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<tr>
<td>HCA 5083 Healthcare Finance</td>
<td>3</td>
</tr>
<tr>
<td>*HCA 5010 Thesis</td>
<td>6</td>
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<td>Guided Electives (advisor approval required)</td>
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</tr>
<tr>
<td><strong>Leadership and Entrepreneurship Option with Creative Component</strong></td>
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<tr>
<td>HCA 5093 Leadership Methods and Styles in Healthcare</td>
<td>3</td>
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<tr>
<td>HCA 5113 Entrepreneurship and the Health Sciences</td>
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<tr>
<td>HCA 5043 Organizational Leadership in Healthcare</td>
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<td>Guided Electives (advisor approval required)</td>
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<tr>
<td><strong>Leadership and Entrepreneurship Option with Thesis</strong></td>
<td><strong>20</strong></td>
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<tr>
<td>HCA 5093 Leadership Methods and Styles in Healthcare</td>
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<td>HCA 5113 Entrepreneurship and the Health Sciences</td>
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<td><strong>Total</strong></td>
<td><strong>32</strong></td>
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*Asterisks denote new courses*
AGENDA ITEM #7:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

Oklahoma State University (OSU) requests authorization to delete the program listed below.

- Master of Science in Business Geographics (463)

POLICY ISSUES:

These actions are consistent with the State Regents’ Academic Program Review policy.

ANALYSIS:

OSU requests authorization to delete the Master of Science in Business Geographics (463). This program was provisionally approved at the April 26, 2007 meeting. Reasons for requesting the deletion include:

- The program is unable to meet minimum enrollment and graduation criteria.
- No courses will be deleted.
- No funds for reallocation are anticipated.
- There are no students currently enrolled in the program.
AGENDA ITEM #8-a:

Academic Policy.

SUBJECT: Approval of changes to the Student Financial Aid policy.

RECOMMENDATION:

It is recommended that the State Regents approve the attached changes to the Student Financial Aid policy within the State Regents’ Policy and Procedures Manual as it relates to the Brad Henry International Scholarship Program.

BACKGROUND:

The Brad Henry International Scholarship Program was established by the Oklahoma State Regents for Higher Education in 2008 in honor of Governor Brad Henry as a special program to provide undergraduate students attending the Oklahoma regional universities with an opportunity to experience a semester of study abroad. The Oklahoma State Regents for Higher Education and the Oklahoma regional universities have partnered with the University of Wales in Swansea, Wales (Swansea University) to establish this study abroad program.

POLICY ISSUES:

Changes to the State Regents Policy and Procedures Manual will permanently reflect the establishment of the Brad Henry International Scholarship Program and provide new policy regarding the requirements for student eligibility, the process for selection, and distribution of program awards.

ANALYSIS:

The Oklahoma State Regents for Higher Education policy for the Brad Henry International Scholarship Program is submitted for approval. Recipients of this award must be Oklahoma residents, be enrolled full-time, be in good academic standing with their institution, and have completed at least 30 hours of college coursework. Nominations for the Brad Henry International Scholarship Program will be submitted from the Oklahoma regional university president prior to the academic year in which the student will participate. The number and amount of the scholarship awards will be determined by the amount of funds allocated to the program each year.

Attachment
5.18  **BRAD HENRY INTERNATIONAL SCHOLARSHIP PROGRAM**

5.18.1  **Purpose**

The purpose of the Brad Henry International Scholarship Program is to provide an opportunity to undergraduate students from Oklahoma regional universities to participate in a semester of study abroad at the University of Wales in Swansea (Swansea University). The scholarship may be used to cover the cost of tuition, fees, room and board, books, materials, and travel expenses relating to the study abroad program.

5.18.2  **General Provisions**

A. Each regional university will have an opportunity to nominate one student each academic year for participation in the Brad Henry International Scholarship Program. Nominations must be made by the university president.

B. Recipients will be selected from the available nominations by a committee of State Regents’ staff. Recipients selected for this award will have shown:

1. excellent academic performance
2. outstanding writing and communication skills
3. exemplary character
4. exceptional leadership, maturity and judgment

C. Academic credit for courses taken as a part of the Brad Henry International Scholarship Program will be awarded as resident credit by the Oklahoma regional university. Credit for this program must be coordinated with the Oklahoma regional university prior to the beginning of the semester of study abroad.

5.18.3  **Eligibility Requirements**

A. Brad Henry International Scholar shall meet the following criteria:

1. an undergraduate student from an Oklahoma regional university
2. an Oklahoma resident
3. be enrolled full-time
4. be in good academic standing
5. have completed at least 30 hours of college coursework/credits

5.18.4 Fiscal Aspects of the Program

A. Funds made available to the student as part of the Brad Henry International Scholarship Program shall be paid directly to the regional university in which the student is enrolled, in trust for the student and on behalf of the student. Swansea University will invoice the regional university for the cost of tuition, fees, room and board, to be paid from the recipient’s award amount. Upon payment of these costs, the regional university will distribute the remainder of the award to the recipient.

B. The program shall provide recipients a scholarship in an amount not to exceed the average costs of Swansea University tuition, fees, room and board, required textbooks and materials, and travel expenses relating to the study abroad program.

C. The number and amount of scholarship awards will be determined by the amount of funds allocated to the program each year.

Adopted September 6, 2012
AGENDA ITEM #8-b:

Academic Policy.

SUBJECT: Posting of revisions to the State Regents’ Intensive English Program Approval and Review policy.

RECOMMENDATION:

It is recommended that the State Regents post revisions to the Intensive English Program Approval and Review policy, as described below.

BACKGROUND:

Approving English language centers has been part of the State Regents’ Policy Statement on Admissions of Students for Whom English is a Second Language since 1980. Beginning with the 1995 review, out-of-state evaluators with expertise in directing English as a Second Language (ESL) programs have been hired to conduct the reviews.

In Fall 1996, an English Language Institute committee was convened to work with State Regents’ staff to revise the policy to include standards for the centers and an approval process. This committee consisted of representatives from proprietary and institutionally-based English language centers. The State Regents approved this policy in April 1997.

In May 2003, the Intensive English Program Approval Process section of the State Regents’ Policy Statement on Admissions of Students for Whom English is a Second Language was separated from the admission section to create a stand-alone State Regents’ Intensive English Program Approval and Review policy. The admissions section of students for whom English is a second language is now in the Institutional Admission and Retention policy.

POLICY ISSUES:

The revisions of the Intensive English Program Approval and Review policy were incorporated to respond to federal legislation requiring accreditation status for Intensive English Programs (IEPs) by December 2014. The revisions will allow IEPs that have sought and obtained accreditation status from an accrediting body specializing in intensive English instruction recognized by the United States Department of Education to use this accreditation status in lieu of a secondary visit by an evaluation team from the State Regents. The original intent of the policy has not been changed. The revised policy is attached.

ANALYSIS:

The purpose of this policy is to specify criteria for approval and review of IEP programs available to non-native speakers of English to ensure adequate preparation for college level academic work at an
Oklahoma institution of higher education. The academic discipline and teaching methodologies for IEP students has evolved over time, along with industry standards for IEP programs.

Revisions to the policy were developed by the Council on Instruction (COI) Admission/Retention/Transfer Committee. The revised policy was passed by COI in May 2012. The Council of Presidents reviewed and approved the policy changes in June 2012. Highlights of the revised policy are summarized below.

- **3.5.3 IEP Approval Process**
  - Adds language to allow accreditation received from a United States Department of Education recognized accrediting body with specialization in intensive English language programs that also include consideration of the State Regents’ policy requirement to suffice for the State Regents’ review process.

- **3.5.4 IEP Standards**
  - A.7 Language Program, Contact Hours was clarified to assure that a sufficient array of class levels to accommodate students’ needs was offered and restate that two-thirds of the 12 weeks of instruction must be at the advanced level.

Attachment
3.5 INTENSIVE ENGLISH PROGRAM APPROVAL AND REVIEW

3.5.1 Purpose

The State Regents’ Admission Policy requires students who are non-native speakers of English to present evidence of proficiency in the English language prior to admission. One of the four options for admission allows students who score above a certain level on the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) examination, but below the score required for regular admission, to be admitted following successful completion of a minimum of 12 weeks of study at an Intensive English Program (IEP) approved by the State Regents, with at least two-thirds of the 12 weeks of instruction at the advanced level. This policy specifies the criteria for approval and review of Intensive English Programs for this admission option.

3.5.2 Definitions for the purposes of this policy

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

“Intensive English Program (IEP)” is a program designed to provide English instruction for non-native speakers to adequately prepare them for collegiate level instruction in a short period of time.

“English for Speakers of Other Languages (ESOL)” is an academic discipline describing the language of, or instruction targeted to, non-native speakers of English.

“International English Language Testing System (IELTS)” is the British Council’s English language assessment primarily used by those seeking international education, professional recognition, benchmarking to international standards and global mobility.

“Teaching English to Speakers of Other Languages (TESOL)” is an academic discipline for preparation of teachers who will teach English to non-native English speakers including Teaching English as a Second Language (TESL) and Teaching English as a Foreign Language (TEFL).

“Test of English as a Foreign Language (TOEFL)” is the Educational Testing Service’s exam that measures the ability of non-native speakers of English to use and understand North American English as it is spoken, written, and heard in college and university settings.

“NAFSA: Association of International Educators” is a member organization promoting international education and providing professional development opportunities to the field. NAFSA serves international educators and their institutions by setting standards of good practice, providing training and professional development opportunities, providing networking opportunities, and advocating for international education.

“American Association of Intensive English Programs (AAIEP)” is a professional organization that supports ethical and professional standards for intensive English programs and promotes the well-being and educational success of English language students.

3.5.3 IEP Approval Process
To certify students who are non-native speakers of English for admission an IEP must be approved by the State Regents. The program’s institution or IEP administrator must initiate the approval process with a formal request to the Chancellor for a program evaluation. IEP programs scheduled for reevaluation will be notified of subsequent reviews by the State Regents. Evaluations will be conducted according to State Regents’ IEP Standards and Self-Study Guidelines (in the State Regents’ Academic Affairs Procedures Handbook and available upon request) which emphasize the development of student language competencies that facilitate a successful transition to college academic work. IEPs that have received accreditation status from a United States Department of Education recognized accrediting body with specialization in intensive English language programs that also include consideration of the State Regents’ policy requirements, may be allowed to have their accreditation review meet the criteria in this policy. The State Regents will provide specific criteria required to the accrediting body and the IEP for inclusion in the accrediting body’s review in order to be considered in place of the review described in this policy (specifically section 3.5.4 IEP Standards). If not thoroughly addressed, the State Regents may require a full review based on this policy. State Regents’ requirements for review with the external accrediting body are found in the Academic Affairs Procedures Handbook. The process for IEP approval is described below.

A. Approval Funding
   The IEP or the institution will pay for the evaluation including evaluation team members’ honoraria, travel, lodging, and food in accordance with Oklahoma travel laws.

B. Formal Request for Approval
   Upon receipt of a formal letter of application to the Chancellor requesting a State Regents’ program evaluation, the State Regents’ staff will provide a copy of this policy and work with the IEP administrator to develop a timeline.

C. Institutional Self-Study
   Using the State Regents’ IEP Standards and Self-Study Guidelines as a reference, the program’s director or institutional president will submit the IEP self-study document to the State Regents one month prior to the date of the site visit.

D. On-Site Evaluation
   1. Team Selection.
      The Chancellor will appoint an out-of-state evaluation team of at least two (2) qualified ESOL professionals who possess the necessary expertise for the program under review. One member of the evaluation team will be designated as team chairman and will assume responsibility for leadership in conducting the evaluation and in preparing the team’s report. Team members will be required to sign a conflict of interest form provided by the State Regents' office. This form verifies that the individual team member has no direct or indirect association with the institution.
Every effort will be made to select qualified evaluators from an institution similar to that being reviewed. The team will review the program based on the State Regents’ *Intensive English Program Approval and Review, Institutional Admission and Retention, and Institutional Accreditation* policies.

2. Length of the on-site evaluation.

Typically the on-site evaluation will be scheduled for one and one-half to two days or in extenuating circumstances may be scheduled for a shorter or longer period. Staff will determine the length of the evaluation based upon the site slated for evaluation or extenuating circumstances. The dates will be determined by staff who will coordinate with the institution before confirming the dates in writing. The on-site evaluation must provide for sufficient time for adequate discussion of criteria with the appropriate constituencies. This will ensure a thorough review of the criteria by the evaluation team and allow for opportunities for meaningful independent analysis by the evaluation team.

3. On-site interviews.

An integral and critical component of the on-site evaluation is the interview process. The team will have scheduled interviews with key administrative staff, faculty, students, and other appropriate constituencies.

E. Evaluation

1. Team Report and Recommendation.

Following the on-site evaluation, the team will prepare a report of its evaluation to the institution consistent with the scope of the evaluation detailed in the team charge. The team chairman will be responsible for preparing and submitting the complete team report to the Chancellor's office within ten (10) working days following the evaluation. The report will provide a fair and balanced assessment of the IEP program at the time of the evaluation. The team should identify the specific criteria met and not met.

A recommendation will be included in the evaluation team's report and shall be supported by a clear and explicit rationale based on the State Regents' criteria. The recommendation must be consistent with this policy and will be one of the following:

a. Recommendation for Approval Without qualifications with reexamination in five years. A program with this designation meets all standards for approval.

b. Recommendation for Provisional Approval With Qualifications with reexamination in one, two, three, or four years. A program with this designation does not meet the standards for “approval without qualification” required by the State Regents. The team shall recommend measurable goals and timelines to correct
deficiencies in the program. Within two months of the State Regents’ accepting the report, the IEP will be required to submit an implementation plan addressing the noted deficiencies. Thereafter, an annual report on the status of the implementation will be required.

c. Recommendation Denied. The program does not meet the criteria established by the State Regents and will not be an approved IEP program.

2. Institutional Response. Upon receipt of the team report, the Chancellor will forward a copy of the report and recommendation to the IEP administrator or institutional president. Institutional representatives will be afforded an opportunity to correct any factual errors in the report within 15 working days from the date the report is sent. The team's evaluative comments and findings may not be modified by the institution. Thereafter, the draft report will be finalized and will be deemed formally submitted to the Chancellor.

If the evaluation team’s report recommends denial, the IEP may objects within 15 working days from the date the final report is sent. In response to this objection, the Chancellor will convene a neutral three-member panel of ESOL professionals to consider the objection(s). The appeals process will be directed by the Procedures for Denial, Revocation, or Nonrenewal in Accreditation, of the State Regents’ Institutional Accreditation Policy with detailed procedures in the Academic Affairs Procedures Handbook. During the appeals process, the IEP will maintain the approval status it held prior to the evaluation. The IEP will pay for the cost of the appeal.

F. State Regents’ Action

The Chancellor will submit the team’s evaluation report and recommendation as well as the State Regents’ staff recommendation along with the IEP self-study, applicable objections, and appeals process materials, if any, to the State Regents for their consideration.

In the event of an appeal, the review panel will submit a report to the State Regents addressing the objections raised by the IEP. The review panel’s findings will be submitted, together with any other records from the hearing, to the State Regents at its next regularly scheduled meeting. The State Regents, after considering the review panel’s findings, the evaluation team’s report, and the official records pertaining to the IEP’s objections to the evaluation team’s report, will take action on the objections. No new evidentiary materials will be received at the State Regents’ meeting. The IEP will be given the opportunity to present remarks in support of the institution’s objections. The State Regents’ consideration of the matters and action taken thereon will constitute a final State Regents’ review of the IEP’s objections to the evaluation team’s report.

3.5.4 IEP Standards
This section defines the required program performance standards that State Regents’ IEP evaluation teams will use to direct their review process. IEPs will be evaluated based on students utilizing the services of the program for purposes of admission under this policy. Students utilizing the program for other reasons will not be included in the IEP’s evaluation.

A. Language Program

1. Mission

   The IEP must have a written statement describing how its goals, objectives, and future plans support the mission of preparing non-native speakers of English for college work as it relates to State Regents’ policy.

2. Promotion

   IEP promotion materials shall accurately describe program goals, admission requirements, and hours of instruction, program length, calendar, prices, and student services. If associated with an Oklahoma institution of higher education, the IEP must indicate evidence of cooperation and support with that or those institutions.

3. Recruitment

   The IEP shall adhere to ethical student recruitment standards as described in the NAFSA: Association of International Educators Code of Ethics and in the Standards for Postsecondary Intensive English Programs approved by the American Association of Intensive English Programs (AAIEP).

4. Admission

   Student admission to the IEP shall rest with the program/institution and shall not be delegated to an external third party.

5. Curriculum

   a. Quality. The IEP will use current methods, materials, and technologies to provide effective language instruction designed to prepare students for college level work.

   b. Scope. The curriculum must specifically include listening, speaking, reading and writing skills, text genres, and content relevant to English for academic purposes.

   c. Written Documentation. The IEP must have a written document clearly outlining goals and objectives for levels of instruction appropriate to students to be admitted under this policy, as well as individual course syllabi for distribution by faculty to their students. Criteria for successful program completion should be articulated in the document.
d. Testing and Placement. Testing and placement shall be executed in accordance with professional standards.

e. Faculty/Student Ratio. The ratio should represent proportions that the field recognizes as being effective and should be appropriate to the goals of a particular course and the classroom size.

6. Assessment

The IEP must utilize a formal system of assessment to include evaluation of personnel, courses, and student progress toward stated goals. Broad participation of faculty, staff, and students is required in the assessment process. Selection of assessment instruments and other parameters (target groups, scheduling of assessments, etc.) is the responsibility of the IEP. When appropriate, internationally standardized instruments should be employed. Data collected from assessments should serve as the basis for program modifications.

7. Contact Hours

Excluding lab work, students shall attend 18 or more teacher-instructed contact hours per week over a period of no less than 12 weeks (216 hours or more) or attend an equivalent number of teacher-instructed contact hours over a longer period not to exceed 18 weeks. The IEP must offer a sufficient array of class levels to accommodate students’ needs. To meet admission criteria, two-thirds of the 12 weeks of instruction must be at the advanced level.

B. Administration

1. Director

There is a program administrator with a main responsibility for the leadership and management of the IEP. Academic administrative personnel should have master’s degrees or equivalent training/experience in a field appropriate to their responsibilities.

2. Policy Description

The IEP administration or institutional administration must clearly articulate policies and employment practices.

3. Record Keeping

An accurate record system for students and personnel shall be established. Student data should include enrollment history, immigration documentation, performance in the program, and when possible tracking of subsequent academic performance in college-level course work. Personnel data should include appropriate documentation of educational credentials and/or work experience for each position.

C. Faculty
1. Full-Time
   In order to maintain instructional continuity, there shall be a core of regularly employed teachers who teach a full load (as defined by the IEP) and receive an appropriate salary and fringe benefits.

2. Degree Level
   The members of the IEP faculty have at least master’s degrees in TESOL or training and/or experience appropriate to their course assignments.

3. Faculty Workload
   Faculty workload, including class preparation and presentation, work with students outside of class, committee work, and staff meetings, should be comparable to similar IEPs in like settings.

4. Professional Development
   Faculty shall have adequate opportunity and support for in-service training/professional development.

D. Student Services

1. Advising
   Each student must be assisted with academic planning and have access to follow-up immigration counseling and a written grievance procedure.

2. Orientation
   The IEP or the institution shall provide student orientation for the language program, the parent institution if applicable, and the local community.

3. Extracurricular Activities
   The IEP or the institution shall address cross-cultural issues to assist student adjustment and have IEP students participate in extracurricular activities.

E. Finance
   Refund Policy: The IEP or the institution must provide students with a written explanation of the refund policy.

F. Physical Facilities
   The learning resources of the IEP must be sufficient for enabling students to develop the learning competencies described above. Adequate office, classroom, and laboratory facilities must be provided. Access to college libraries and instructional activities is highly desirable.
AGENDA ITEM #8-c:

Academic Policy.

SUBJECT: Posting of the revised *Function of Public Institutions* policy for Oklahoma State University Institute of Technology and Oklahoma State University – Oklahoma City.

RECOMMENDATION:

It is recommended that the State Regents post the revised *Functions of Public Institutions* policy regarding Oklahoma State University Institute of Technology and Oklahoma State University – Oklahoma City, as described below.

BACKGROUND:

Beginning in 2009, the State Regents expressed concerns about budget constraints and stressed the importance of limiting further expansion of institutional functions without careful consideration. The Council of Presidents Academic and Systems Initiatives Committee and the Council on Instruction (COI) reviewed and discussed the governance, institutional, quality assurance, financial resources, and State System implications of changes to the function policy. Additionally, topics related to the role of joint degrees; the importance of meeting economic development needs; the role of certificate programs; the differentiation of applied baccalaureate degrees from traditional degrees; and the differentiation of Associate in Applied Science degrees from Associate in Arts/Associate in Science degrees; and concerns about institutional capacity and quality assurance were discussed.

In June 2012, the State Regents adopted revisions to the *Function of Public Institutions* and the *Academic Program Approval* policies to satisfy State Regents’ directives that resulted from consultation with the Presidents and COI members.

As part of the *Function of Public Institutions* and *Academic Program Approval* policy discussion, staff was directed to incorporate formal function statements for the two Oklahoma State University (OSU) technical branches, OSU Institute of Technology, Okmulgee (OSUIT) and OSU-Oklahoma City (OSU-OKC). Additional time was needed to review and discuss the OSUIT and OSU-OKC function statements with OSU officials. Dr. Robert Sternberg, Provost, Oklahoma State University and Presidents Bill Path and Natalie Shirley have reviewed the statement and accepted the addition (underscored) to section 3.2.3 as shown on the attached document.

POLICY ISSUES:

Article XIII-A of the Constitution of the State of Oklahoma states the OSRHE, “…shall constitute a coordinating board of control for all State institutions described in Section 1 hereof, with the following specific powers: (1) it shall prescribe standards of higher education applicable to each institution; (2) it shall determine the functions and courses of study in each of the institutions to conform to the standards prescribed…” The *Functions of Public Institutions* policy outlines and describes the functions set by the OSRHE within the constitutional authority noted above. Institutional functions designate the level at
which an institution operates; the spectrum of educational offerings; the geographic area of institutional responsibility; and the extent to which the institution is engaged in research, public service and extension activities. The policy was last revised in June 2006. Changes were not substantive and included reformatting the policy numbering scheme and moving procedural information to the procedures manual.

The *Electronically Delivered and Traditional Off-Campus Courses and Programs* (3.16.12E) describes the geographic service area functions for OSUIT and OSU-OKC as follows: “The technical branches have a statewide responsibility for offering unique or specialized programs when expressed need is documented and when the institution’s resources permit the meeting of that need.”

**ANALYSIS:**

Proposed policy changes include the addition of a function statement for OSUIT and OSU-OKC as outlined below:

3.2.3. OSU-OKC and OSUIT Function

Enumerated items 1-8 outline these institutions to provide general education, offer a limited number of transfer degrees, offer technical certificates and Associate in Applied Science (AAS) degrees, offer a limited number of bachelor of technology degrees based on AAS degree offerings, provide special training opportunities, participate in programs of economic and community development with public and private entities, and request programs outside of the function statement as outlined in the *Academic Program Approval* policy.

It is recommended that OSRHE post the proposed policy changes at the September 2012 meeting.

Attachment
3.2 FUNCTIONS OF PUBLIC INSTITUTIONS

3.2.1 Purpose

The Constitution of Oklahoma (Article XIII-A, Section 2) directs the State Regents to determine the functions and courses of study in each of the institutions of the State System. There are currently 25 institutions in the State System, including 2 research universities, 11 regional universities, and 12 community colleges.

3.2.2 Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

“Course of Study” is a sequentially organized series of educational experiences designed to culminate in the awarding of an academic degree or certificate.

“Function” is the allocation of responsibility which commits an institution or agency over a broad sphere of activity for a considerable length of time. Functions encompass such objects as (1) the level at which an institution shall operate, (2) the broad kinds of educational programs to be undertaken, (3) the geographic area for which the institution is to be responsible, and the extent to which it is to engage in (4) research, (5) public service, (6) extension activities, etc.

“Remedial/Developmental Courses” are zero-level courses that do not carry college credit and are designed to raise students’ competency in the subject area to the collegiate level.

3.2.3 Research Universities

University of Oklahoma (OU)

Oklahoma State University (OSU)

The function of the two research universities include:

A. Both lower-division and upper-division undergraduate study in a number of fields leading to the baccalaureate or first-professional degree.

B. Graduate study in several fields of advanced learning leading to the master's degree.

C. Graduate study in selected fields leading toward the doctor's degree.

D. Organized basic and applied research.
E. Statewide programs of extension study and public service.

F. Statewide programs designed to promote the economic development of Oklahoma.

G. To the extent resources are available, to carry out limited programs and projects on a national and international scale.

H. Among the specific areas of responsibility to be undertaken by OU is the provision of quality programs in the fields of fine and performing arts; whereas OSU has a unique responsibility in the fields of agriculture and technical education as outlined below.

I. OSU-OKC and OSUIT Function - The function of Oklahoma State University’s two technical Constituent Agencies (OSU-Oklahoma City and OSU Institute of Technology) include:

1. **Provide general education for all students.**

2. **Provide lower division education in several fields of technical study and a limited number of Associate in Science degree programs as authorized by the State Regents using criteria outlined in the *Academic Program Approval* policy.**

3. **Provide certificates and undergraduate technical and occupational educational degree programs (i.e., Associate in Applied Science-AAS degrees) that prepare individuals for immediate entry into the labor market, including both credit and non-credit programs designed to enhance job skills, promote workforce readiness and provide professional development.**

4. **Provide programs of remedial and developmental education for students who lack required high school academic requirements for college admission or competency in the basic academic skills areas, consistent with the *Remediation* policy.**

5. **Offer a limited number of bachelor in technology degree programs as authorized by the State Regents that build on AAS programs and enhance workforce preparation using criteria outlined in the *Academic Program Approval* policy.**

6. **Evaluate opportunities for providing education, service and/or training consistent with the statewide technical mission of these constituent agencies.**

7. **Participate in programs of economic and community development independently or in cooperation with public and private entities.**
8. Perform other special programmatic responsibilities as authorized by the State Regents. Criteria for consideration of programs outside of the function described herein are outlined in the Academic Program Approval policy.

3.2.4 Regional Universities

Cameron University (CU)
East Central University (ECU)
Langston University (LU)
Northeastern State University (NSU)
Northwestern Oklahoma State University (NWOSU)
Oklahoma Panhandle State University (OPSU)
Rogers State University (RSU)
Southeastern Oklahoma State University (SEOSU)
Southwestern Oklahoma State University (SWOSU)
University of Central Oklahoma (UCO)
University of Science and Arts of Oklahoma (USAO)

The functions of the 11 regional universities include:

A. Both lower-division and upper-division undergraduate study in several fields leading to the baccalaureate degree.

B. A limited number of programs leading toward the first-professional degree when appropriate to an institution's strengths and the needs of the state.

C. Graduate study below the doctor's level, primarily in teacher education but moving toward limited comprehensiveness in fields related to Oklahoma's manpower needs.

D. Extension and public service responsibilities in the geographic regions in which they are located.

E. Responsibility for institutional and applied research in those areas related closely to their program assignments.

F. Responsibility for regional programs of economic development.

G. Perform other functional or programmatic responsibilities as authorized by the State Regents. Criteria for consideration of programs outside of the function described herein are outlined in the Academic Program Approval policy.

Three regional institutions currently offer programs leading to the first-professional degree: SWOSU offers a Doctor of Pharmacy (Pharm.D.); NSU offers a Doctor of Optometry (O.D.); and LU offers a Doctor of Physical Therapy (D.P.T.).
USAO has the special function as the state’s public liberal arts and sciences college.

### 3.2.5 Community Colleges

Carl Albert State College (CASC)  
Connors State College (CSC)  
Eastern Oklahoma State College (EOSC)  
Murray State College (MSC)  
Northeastern Oklahoma A&M College (NEOAMC)  
Northern Oklahoma College (NOC)  
Oklahoma City Community College (OCCC)  
Redlands Community College (RCC)  
Rose State College (RSC)  
Seminole State College (SSC)  
Tulsa Community College (TCC)  
Western Oklahoma State College (WOSC)

The function of the 12 public community colleges include:

A. Provide general education for all students.

B. Provide education in several basic fields of study for those students who plan to transfer to a university and complete a baccalaureate degree.

C. Provide one- and two-year programs of technical and occupational education to prepare individuals to enter the labor market.

D. Provide programs of remedial and developmental education for students who lack required high school academic requirements for college admission or competency in the basic academic skills areas, consistent with the remediation policy.

E. Provide both formal and informal programs of study especially designed for adults and out-of-school youth in order to serve the community generally with a continuing education opportunity.

F. Carry out programs of institutional research designed to improve the institutions' efficiency and effectiveness of operation.

G. Participate in programs of economic development independently or with universities to meet the needs of each institution's geographic service area.

H. Perform other special or programmatic responsibilities as authorized by the State Regents. Criteria for consideration of programs outside of the function described herein are outlined in the *Academic Program Approval* policy.
3.2.6 Constituent Agencies

OU Health Sciences Center
OU Law Center
OU Geological Survey
OU Tulsa
OSU College of Veterinary Medicine
OSU Agricultural Experiment Station
OSU Agricultural Extension Division
OSU Institute of Technology - Okmulgee
OSU - Oklahoma City
OSU Center for Health Sciences

In addition to the statements of functions set forth by the State Regents for the 25 institutions of the State System, each constituent agency also has been authorized by law and by State Regents' action to carry out certain programs and projects. Copies of these statements may be found in the official files of OU and OSU, under whose administrative jurisdictions the constituent agencies operate.
AGENDA ITEM #9-a:

Grants.

SUBJECT: Allocation of the Oklahoma Teacher Connection budget to fund Pre-Collegiate and Collegiate grant programs.

RECOMMENDATION:

It is recommended that the State Regents approve the proposed Oklahoma Teacher Connection Pre-Collegiate and Collegiate Program expenditures in the amount of $175,553.

BACKGROUND:

Created in 1990 through House Bill 1017, the Oklahoma State Regents for Higher Education (OSRHE) Oklahoma Teacher Connection (OTC), formerly called the Minority Teacher Recruitment Center (MTRC), was charged with developing and implementing programs to recruit and retain teachers in Oklahoma public schools. On April 13, 2011, House Bill 1015 was signed into law by the Oklahoma State Legislature releasing the OTC from statutory requirements of the previous legislation. However, the original work of the OTC continues.

Pre-Collegiate Programs: The OTC supports the implementation of three pre-collegiate teacher recruitment programs in Oklahoma schools – Academic Commitment to Education (ACE), Leadership, Education and Achievement Program (LEAP) and Future Educators Association (FEA). These programs include curriculum, professional development and grants to provide additional resources for teachers to furnish supplemental materials and enhance learning opportunities for students which promote academic achievement and meet the goals of the OTC.

The ACE curriculum was developed in 2003-2004 and has been successfully implemented in many high schools throughout the state. ACE incorporates the study of teacher competencies with teaching-like experiences and offers intellectual challenges that lead to student growth and academic achievement. The curriculum targets high school juniors and seniors. There were a total of 116 students reported enrolled in the course. At the close of the 2011-2012 academic year, 97 percent (86 students) of the 89 ACE high school graduating seniors planned to attend college – an increase of five percent from the previous academic year. Thirty-four percent of all ACE students plan to become teachers (the same percentage as last year); whereas, 7 percent acknowledge a teaching career as a possibility.

The LEAP curriculum, piloted during the 2004-2005 academic year, was designed to help eighth and ninth grade students who have strong academic potential, be successful in high school and college. During 2011-2012, LEAP was taught in 15 schools (73 classes), with a total enrollment of 1,102. Five of these schools utilized the curriculum in their leadership academies. Since 2006, at least 8,371 students have gone through LEAP. The feedback provided by teachers reveals that this curriculum has encouraged the academic and social growth of their students. LEAP students have acquired improved interpersonal communication skills, critical thinking skills as well as team collaboration skills in the classroom.
Additionally, teachers generally agree that the curriculum has increased quality work assignments and positive behaviors among students in the school. Summative assessments show that LEAP helps students understand the importance of school success and college preparation, increasing their potential for high academic achievement. Fifteen percent said they would consider teaching as a career option.

FEA, sponsored nationally by Phi Delta Kappa, is an extra-curricular organization that gives all high school students interested in teaching careers an opportunity to explore the profession and gain an understanding of the educational field. FEA sponsor feedback indicated that more than half (52 percent) of the 71 FEA students indicated that they were interested in teaching. Of the 29 graduating seniors, 15 plan to become teachers.

**Collegiate Programs:** Since 1996, collaborative efforts by the OTC and teacher education programs in the state have led to partnerships that help address teacher recruitment, retention and placement from a campus-based perspective and take advantage of the unique strengths of each institution. Through these partnerships, students have had opportunities to interact with higher education personnel and learn about key elements in college preparation as well as the teaching profession. At the close of the 2012 academic year, approximately 3,012 pre-collegiate and collegiate students, education faculty and staff, as well as administrators and other education advocates, participated in campus based activities that highlighted teaching and supported recruitment, retention, and professional development objectives in teacher education.

**Teacher Conferences:** Each year, the OTC sponsors both new and recurring conferences and activities designed to enhance the image of teaching and to assist in teacher recruitment efforts. In 2011-2012, 521 participants engaged in OTC sponsored conferences.

**POLICY ISSUES:**

The OTC has a legislative directive (HB 2557) to develop recruiting programs for potential teachers, including pre-collegiate curricular courses and future teacher clubs that emphasize school success and the opportunity to investigate teaching as a career choice as well as collegiate activities which deal with issues such as retention and placement.

**ANALYSIS:**

*Resident Year Teacher Statistics in Oklahoma,* data extracted from the annual First Year Teacher Survey report from the Oklahoma Commission for Teacher Preparation, indicate that in 2011-2012, out of 618 first year teacher resident respondents, 70 percent (*self-reported*) received their teacher education degree via a traditional route. Whereas, 30 percent obtained certification through an alternative means. Out of 530 responses, 18 percent of first year teachers indicated that they participated in some type of future teacher class or club which emphasized a career in teacher education. A total of 618 first year teacher residents completed the survey.

The chart below provides a brief description of all OTC grant funding requests for 2012-2013, totaling $175,553. These programs support OTC goals and objectives stated in the aforementioned legislative directive.
The following projects are recommended for funding up to the following amounts.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>PROGRAM TITLE</th>
<th>DESCRIPTION</th>
<th>RECOMMENDED FUNDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Collegiate Grants</td>
<td><strong>ACE and LEAP</strong></td>
<td>ACE incorporates the study of teacher competencies with teaching-like experiences. LEAP is designed to help students who have strong academic potential, be successful in high school and college.</td>
<td>$76,000</td>
</tr>
<tr>
<td></td>
<td><strong>FEA</strong></td>
<td>Allows all high school students interested in teaching careers an opportunity to explore the profession and gain an understanding of the educational field.</td>
<td>$3,000</td>
</tr>
<tr>
<td>Collegiate Grants</td>
<td><strong>Cameron University – Recruiting Future Teachers: Fostering Leadership, Education and Achievement among Middle School Students</strong></td>
<td>Encourages students to consider teacher education as a possible career choice. This project is designed to increase awareness in the field of education, provide a glimpse into expectations of being an education major and expose students to the college entry process.</td>
<td>$4,000</td>
</tr>
<tr>
<td></td>
<td><strong>Cameron University – Retaining Excellent Alternatively Licensed (REAL) Teachers: A Joint Project of Cameron University and Public Schools from Southwest Oklahoma</strong></td>
<td>Collaboration between Cameron University and Public Schools from Southwest Oklahoma designed to assist in retaining secondary alternatively licensed teachers with fewer than five years of teaching experience by providing professional development that meets their specific needs as alternatively licensed teachers.</td>
<td>$9,000</td>
</tr>
<tr>
<td></td>
<td><strong>Northeastern State University – Celebration of Teaching</strong></td>
<td>Encourages students (especially those from underrepresented populations) to consider teaching as a career. This conference is designed to promote collaboration among public school teachers, university professors, teacher education candidates, and visiting students in the interest of education.</td>
<td>$7,000</td>
</tr>
<tr>
<td></td>
<td><strong>Northeastern State University – TURN to Teaching: Providing College Connections and Preparation for Future Urban Educators</strong></td>
<td>A partnership with the Tulsa Public School district to increase the number of effective teaching professionals committed to working with underrepresented populations in the field of education and to recruit students interested in working with diverse students into the field of education by providing on-going, in-depth activities to enhance student interest and dedication leading to obtaining teacher certification and entering the teaching profession.</td>
<td>$9,000</td>
</tr>
<tr>
<td></td>
<td><strong>Oklahoma City University – Connecting Across Cultures 2.0</strong></td>
<td>A collaboration between Oklahoma City University (OCU) Teacher Education Program, the OCU Student Oklahoma Education Association, Kappa Delta Pi, Phi Kappa Phi and the OCU Office of Multicultural Affairs to inform teacher candidates about specific strategies to increase the effectiveness of their work with diverse students; recruit undergraduate/high school students from underserved populations into the</td>
<td>$6,975</td>
</tr>
<tr>
<td>CATEGORY</td>
<td>PROGRAM TITLE</td>
<td>DESCRIPTION</td>
<td>RECOMMENDED FUNDING</td>
</tr>
<tr>
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</tr>
<tr>
<td>Collegiate Grants</td>
<td>Oklahoma State University – College of Education Teacher Academy</td>
<td>An academy designed to engage high schools students who are interested in teaching about the expectations, demands, and requirements of the field. Additionally, students will become better informed about how to begin preparing to pursue a teaching pathway at the university level.</td>
<td>$15,000</td>
</tr>
<tr>
<td></td>
<td>Oklahoma State University - 2012 International Fair: A Multicultural Exploration for Kids</td>
<td>Pre-service teachers will gain confidence in their ability to work more effectively with the diverse populations of students and parents they will encounter in their careers. In-service teachers in the Stillwater Public Schools will use the resources to provide diverse cultural experiences for their students. Pre-service and in-service teachers will begin to develop strategies of culturally responsive teaching, thus enhancing the image of the teaching profession in the 21st century.</td>
<td>$7,000</td>
</tr>
<tr>
<td></td>
<td>Oral Roberts University – IMPACTS 13: Instructional Assistance for Future Teaching Prospects</td>
<td>Designed to inform, attract and engage a select audience of students from the Tulsa Public School district in the various aspects of obtaining a degree in teacher education. Students will receive mentoring from teacher candidates as well as develop relationships with college faculty to explore the requirements for entering college and becoming a successful education major.</td>
<td>$4,000</td>
</tr>
<tr>
<td></td>
<td>University of Central Oklahoma – Minority Educational Encouragement Project: Year 10</td>
<td>Allows students to gain a positive understanding of the value of a college degree and how to prepare for the college experience, as well as gain awareness in education careers. Students are encouraged to consider a career in teaching.</td>
<td>$7,736</td>
</tr>
<tr>
<td></td>
<td>University of Central Oklahoma – Multicultural Education Institute Minority Youth Leadership Session</td>
<td>Students are encouraged to consider college as an avenue for career development, with an emphasis on teacher education. Brings teachers, administrators and students together to explore critical issues and concerns related to the challenges and rewards of living and teaching in a culturally diverse society.</td>
<td>$7,000</td>
</tr>
<tr>
<td></td>
<td>University of Central Oklahoma – Prospective Teachers Academy</td>
<td>Designed to identify students interested in the field of teaching, expose them to the teacher education program (with an emphasis on high need areas) and guide them in methods that may assist them in gaining scholarships prior to college and during their college tenure.</td>
<td>$10,842</td>
</tr>
<tr>
<td></td>
<td>University of Central Oklahoma –</td>
<td>Provides financial assistance and concentrated training for third year teacher education students to prepare</td>
<td>$9,000</td>
</tr>
<tr>
<td>CATEGORY</td>
<td>PROGRAM TITLE</td>
<td>DESCRIPTION</td>
<td>RECOMMENDED FUNDING</td>
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<tr>
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</tr>
<tr>
<td></td>
<td>Scholarships for Teacher Recruitment to High-Need Urban Schools</td>
<td>them to be highly qualified in urban schools through clinical practice with mentored support and professional development to foster knowledge and skills needed to approach the challenges of urban teaching.</td>
<td></td>
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<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$175,553</td>
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</tbody>
</table>
AGENDA ITEM #9-b:

Grants.


RECOMMENDATION:

It is recommended that the State Regents approve funding for the 2013 No Child Left Behind sub-grants award in the amount of $724,842 as listed in this item’s attachment.

BACKGROUND

The Elementary and Secondary Education Act of 1965 (ESEA), under provisions of the No Child Left Behind Act of 2001 (NCLB), has supported effective professional development activities in the United States for decades. Improving Teacher Quality (ITQ) grants are authorized by the ESEA, Title II-A public law (107-110) and are administered through the Oklahoma State Regents for Higher Education (OSRHE). OSRHE, which is the authorized State Agency for Higher Education in Oklahoma, invites eligible applicants to apply for these grants through a Request For Proposal process. This is a competitive grant application utilizing a peer-review award process. The grants must focus on improving K-12 student academic achievement by improving effective teaching and learning in the classroom and the equitable distribution of effective educators throughout the state. Through professional development, the funds can be used for in-service teachers, highly qualified paraprofessionals and/or effective principals and assistant principals as instructional leaders who are well-prepared to serve the schools and communities. The successful awardee will be held accountable to the public for improvement in K-12 student academic achievement.

The goal of the program is to ensure that all students have highly effective teachers - i.e., teachers with the subject-matter knowledge and effective teaching and learning skills necessary to help all children achieve high academic standards, regardless of individual learning styles or needs. Also, ESEA clearly states that the purpose of teachers’ professional development is to design activities that increase teacher content and pedagogical knowledge and improve teacher effectiveness, in classrooms. The focus of Oklahoma ITQ grants is to use scientifically based methods to improve teacher quality, school accountability, and core content knowledge leading to increased student academic achievement meeting the following priorities:

1. Provide high-quality and sustained professional development for Oklahoma PK-12 teachers, highly-qualified paraprofessionals and principals who have subject matter knowledge in core academic subject areas to enhance student learning;

2. Enhance teacher knowledge on how to utilize student achievement data and/or classroom-level formative assessments to make effective adjustments in curriculum and instruction;
3. Provide effective professional development to prepare teachers with higher order thinking skills and supporting resources necessary for the Common Core State Standards (CCSS) - Oklahoma Regional Educators Advancing College, Career, and Citizenship Readiness Higher (REAC^3H) Standards implementation and transition.

4. Provide teachers with challenging curriculum that aligns with CCSS- REAC^3H;

5. Provide teachers with challenging curriculum that aligns with the ACT Standards for Transition to ensure students’ success in higher education and to decrease the remediation rate;

6. Include participation of appropriate higher education faculty to promote the inclusion of proven methods and knowledge within teacher education programs; and

7. Incorporate scientifically research-based curriculum and practices.

The partnerships that are awarded grants will use the funds to conduct professional development activities in core academic subjects to ensure that teachers and highly qualified paraprofessionals have subject matter knowledge in the academic subjects they teach, including computer-related technology to enhance instruction. In accordance with federal statutes, the OSRHE awards Title II, Part A grants to only eligible partnerships.

A partnership must include, at a minimum: (1) a private or public institution of higher education (IHE) and the division of the institution that prepares teachers and principals; (2) a school of arts and sciences that awards baccalaureate degrees; AND (3) a high-need local education agency (LEA). The education department (Partner #1) and the school of arts and sciences (Partner #2) may be housed within the same IHE.

A high-need LEA is a public or private school district or agency that meets both poverty constraints set forth by the census bureau and highly qualified status set forth by the Oklahoma State Department of Education requirement:

A. An LEA that serves no fewer than 10,000 children from families with incomes below the poverty line OR for which not less than 20 percent of the children served by the agency are from families with incomes below the poverty line; AND

B. An LEA for which there is a high percentage of teachers not teaching in the academic subjects or grade levels that the teachers were trained to teach, OR for which there is a high percentage of teachers with emergency, provisional or temporary certification or licensing.

Eligible partnerships also may include additional IHEs - either two-year or four-year; LEAs public or private, whether they are high-need or not; public charter schools; individual elementary or secondary schools; educational service agencies; nonprofit educational organizations; nonprofit cultural organizations, entities carrying out a pre-kindergarten program, teacher organizations; and principal organizations or businesses.

**POLICY ISSUES**

This year, $724,842 will be awarded to eligible partnerships. The awarded projects will automatically be renewed for an additional one year, upon availability of ESEA NCLB Title II, Part A funds and after review and approval of first year reports. An award will be an indication of the program’s viability to provide high quality and effective continuing professional education workshops for teachers, teams of teachers, and instructional leaders from individual schools and/or districts. The professional
development workshops must be aligned with state CCSS-REAC³H requirements, transition and implementation AND the high-need school districts’ needs. The continuing professional education must concentrate on improving pedagogical content knowledge in mathematics, science and/or reading and language arts, in addition to instructional leadership training. Projects may also incorporate data-driven decision making, peer-teaching or co-teaching among project participants and strategies to help English Language Learner, English as a Second Language, and low income students by integrating mathematics, science and reading/language arts content and pedagogy.

ANALYSIS

This is a two-year statewide professional development initiative upon availability of the ESEA funds. The project must concentrate on implementation of Oklahoma CCSS-REAC³H Standards and the state mandated assessments, such as The Partnership for Assessment of Readiness for College and Careers (PARCC) implementation. The eligible partners could submit a proposal for only one of the following three award categories:

1. Mathematics, Language Arts or Science (MLS) Professional Development to address CCSS-REAC³H Implementation/Transition Category;
2. Upper Level Science (ULS) Professional Development to address CCSS-REAC³H Physics/Chemistry Category;
3. Instructional Leaderships Support (ILS) Professional Development to prepare instructional leaders with higher thinking skills and supporting resources necessary for the CCSS-REAC³H Oklahoma Standards and the state mandated assessments, such as PARCC implementation. The proposal must address how they are planning to assist with the Oklahoma Teacher and Leader Effectiveness Evaluation System.

A total of 11 proposals were submitted this year. The proposals were evaluated, scored, and ranked by independent external reviewers. In addition to the reviewer’s scores and detailed feedback, additional data was collected and analyzed for the purpose of determining funding. Three (3) MLS proposals; two (2) ULS Proposal; and three (3) ILS proposals were awarded for the amount of $724,842.

Attachment
### ESEA Title II, Part A Teacher Quality State Grants Program Awards

#### 2013 GRANTS

<table>
<thead>
<tr>
<th>Proposal</th>
<th>Higher Education Partners</th>
<th>Proposal Director(s)</th>
<th>Grant Type</th>
<th>Participants</th>
<th>Subject Area(s)</th>
<th>High-Need LEAs and Other LEAs</th>
<th>Total Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONNECTS (Cameron Organizing New Networks of Educators Changing Teaching and Student Performance)</td>
<td>Cameron University</td>
<td>Dr. Ronna Vanderslice</td>
<td>ILS</td>
<td>30</td>
<td>K-12 principals and superintendents</td>
<td>Grandfield Public Schools, Boone-Apache Public Schools, Big Pasture Public Schools, Mt. View-Gotebo Public Schools, Duncan Public Schools, Lawton Public Schools, Elgin Public Schools, Cache Public Schools, Indiahoma Public Schools.</td>
<td>$62,430</td>
</tr>
<tr>
<td>21st Century Instructional Leadership</td>
<td>East Central University</td>
<td>Dr. Jack Green</td>
<td>ILS</td>
<td>20</td>
<td>K-12 Principals, Vice- Principals, Superintendents, and Counselors</td>
<td>Coleman Public Schools, Dibble Public Schools, Elmore City-Pernell Public Schools, Macomb Public Schools, Madill Public Schools, McAlester Public Schools, McCloud Public Schools, Milburn Public Schools, Ringling Public Schools, Seminole Public Schools</td>
<td>$50,650</td>
</tr>
<tr>
<td>Reading, Writing, and Thinking: An Oklahoma A+ Schools Professional Development Partnership</td>
<td>University of Central Oklahoma</td>
<td>Ms. Jean Hendrickson</td>
<td>ILS</td>
<td>20</td>
<td>K-12 Principals</td>
<td>Harrah Public Schools</td>
<td>$61,261</td>
</tr>
<tr>
<td>NWOSU ToPPS III and IV</td>
<td>Northwestern Oklahoma State University</td>
<td>Dr. Steven Maier</td>
<td>ULS</td>
<td>20</td>
<td>Grade 4-12</td>
<td>Alva Public Schools, Oklahoma City Public Schools and Tulsa Public Schools</td>
<td>$64,703</td>
</tr>
<tr>
<td>NSU Chemistry and Physics Academy</td>
<td>Northeastern State University</td>
<td>Dr. April Adams</td>
<td>ULS</td>
<td>20</td>
<td>High school science teachers</td>
<td>Colcord Public Schools, Dibble Public Schools, Kansas Public Schools, Liberty Public Schools, McAlester Public Schools, Wiley Public Schools, Wood Public Schools, Yukon Public Schools</td>
<td>$64,707</td>
</tr>
<tr>
<td>Program</td>
<td>Institution</td>
<td>Curriculum Area</td>
<td>Grade Level</td>
<td>Grant Amount</td>
<td></td>
<td></td>
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<tr>
<td>----------------------------------------------</td>
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<tr>
<td>KESAM SP 2013</td>
<td>Southwestern Oklahoma State University</td>
<td>Mathematics</td>
<td>PK-8</td>
<td>$140,400</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Public Schools, Nowata Public Schools, Vinita Public Schools, Tulsa Public Schools</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>McAlester Public Schools, Sweetwater Public Schools, Miami Public Schools, Clinton Public Schools, Hefner Middle School, Wiley Post Elementary, Washington Elementary (Clinton), Washington Elementary (Miami), Elk City Public Schools, Ketchum Public Schools, Little Axe Public Schools, Fort Supply Public Schools, Erick Public Schools, Perkins-Tryon Public Schools, Panama Public Schools</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>The Oklahoma State Science Initiative</td>
<td>University of Tulsa</td>
<td>PK-8 Science</td>
<td>48</td>
<td>$140,332</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td>Tulsa Public Schools, Jenks Public Schools, Berryhill Public Schools</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>The Oklahoma Geometry and Algebra Project (OGAP)</td>
<td>Oklahoma Christian University</td>
<td>Mathematics – Algebra I, Geometry, Algebra II</td>
<td>40</td>
<td>$140,359</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Tulsa Public Schools, Enid Public Schools, and Oklahoma City Public Schools</td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TotalTeachers and instructional Leaders Served</td>
<td>258</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total Grant Amount</td>
<td>$724,842</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA ITEM #9-c:

Grants.

SUBJECT: Funds granted for the continuation of Single Mothers Academic Resource Team.

RECOMMENDATION:

It is recommended that the State Regents approve the grant of $32,245 to support the Single Mothers Academic Resource Team.

BACKGROUND:

The Single Mothers Academic Resource Team (SMART) has been collaboratively funded since 2007 by the Women’s Foundation of Oklahoma (WFOK), the Oklahoma State Regents for Higher Education (OSRHE) and GEAR UP. SMART identifies and advocates for pathways to support the approximately 30,000 single parent college students in Oklahoma to complete their higher education goals.

Since 2008, SMART has held numerous focus groups across the state to determine the barriers single mother students face when pursuing a college degree. SMART also supports Moms2College Fairs including events at:

- University Center of Southern Oklahoma (a collaborative effort between East Central University, Southeastern University and Murray State College);
- Carl Albert State College;
- Langston University – Oklahoma City;
- Northwestern Oklahoma State University;
- Northeastern State University and Connors State College; and
- Oklahoma State University – Oklahoma City.

SMART published its second SMART magazine in June 2010 which was disseminated statewide as a recruitment device for non-traditional students. Additionally, SMART staff has spoken at dozens of high schools, agencies and community centers on how single parents can enroll in college and access financial aid. Also in 2010, WFOK granted SMART $50,000 for Year 1 benchmark research in collaboration with the University of Oklahoma Women’s Studies Department. In March 2012, the WFOK granted $14,632 to the OSRHE for continuation of the SMART work for the remainder of FY12 (March – June, 2012).

WFOK is so impressed with SMART efforts that they have decided to make Oklahoma single mothers and higher education pathways their major focus of funding for the next several years.

POLICY ISSUES:

No policy issues are related to this action.
ANALYSIS:

SMART’s focus remains centered on two objectives:

- Explore the educational, economic and social barriers facing single mother college students in Oklahoma through applied research; and
- Determine necessary outreach efforts to single mother students (current and prospective), mentors and institutions that will promote enrollment, persistence and graduation.

This grant funding specifically directs the creation and securing of a statewide coordinator for SMART who will develop mechanisms to expand the SMART initiative across the state, and thus achieving higher graduation rates for the target population.

The Statewide SMART Coordinator will:
1. Liaison with community colleges to assist in development of a SMART resource center that:
   a. Provides materials related to improving college readiness, study skills, education supports, financial assistance, social service benefits as well as information about higher education opportunities (e.g. SMART magazine)
   b. Offers after hour services to accommodate working adults’ schedules
   c. Accommodates local characteristics into the center framework
   d. Facilitates alliances and dialogues that enhance student parents supports, including available, appropriate and accessible child care as well as mechanisms of representation for student parents
2. Inform single parent population about post-secondary opportunities in our state as well as academic, career and financial aid opportunities
3. Advocate for single mothers completing higher education
4. Connect single parent households to community resources to build networks that are available to single mothers in higher education programs
5. Promote SMART to media, stakeholder and potential grantors
6. Update SMART website and extend marketing to social media mediums
7. Work with local campus personnel on single parent student issues
8. Coordinate collection of data for reporting and evaluating purposes
9. Prepare budget, work plans and reports for funding agency and OSRHE
10. Facilitate community and statewide events including Moms2College Fairs
11. Provide updates to the WFOK Advisory Board
In addition to any carry over funds from the 2012 grant, the WFOK plans to provide funding for SMART activities, according to the following table, as funds are available:

<table>
<thead>
<tr>
<th>Term of Service</th>
<th>Funding*</th>
<th>Activities</th>
<th>Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 2012 – June 30, 2013</td>
<td>$32,245</td>
<td>Continued activities of the initiative and support of the Statewide SMART Coordinator, development and management of a website, and conducting the Moms2College Fairs</td>
<td>July 15, 2013</td>
</tr>
<tr>
<td>July 1, 2013 – June 30, 2014</td>
<td>$43,890</td>
<td>Continued activities of the initiative, including printing of the SMART Magazine</td>
<td>July 15, 2014</td>
</tr>
</tbody>
</table>

*OSRHE will not require indirect cost coverage

Accepting continued support from the Women’s Foundation of Oklahoma enhances OSRHE efforts to increase nontraditional student college access and their graduation rates, and furthers the goals of the Complete College America initiative championed by Governor Mary Fallin.
AGENDA ITEM #10:

ACT Data Release.

SUBJECT: ACT Scores for the Graduating Class of 2012.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

ACT scores serve as a predictive measure of success in college in the first year, and they also serve as outcome indicators of preparation for college. For nineteen years, the Oklahoma State Regents for Higher Education (OSRHE) have been involved with ACT as partners in the Educational Planning and Assessment System (EPAS) with promising results that grow more substantial each year of the program. Ninety-eight percent of public school students attend a school which participated in EPAS during the past school year.

Oklahoma’s K-12 accountability system includes ACT scores as one piece of the Academic Performance Index (API). Because of the inclusion of ACT scores and participation in this system, more school districts are availing themselves of the technical assistance in guidance, professional development and curriculum improvement afforded to them through EPAS and the OSRHE Student Preparation team.

POLICY ISSUES:

The OSRHE annually review these indicators as a means to gauge student preparation and to examine State System needs to improve student preparation in Oklahoma.

ANALYSIS:

Overall, the results show the following:

- Oklahoma’s number of high school seniors taking the ACT grew by 1,119.
- Oklahoma’s ACT 2012 Composite score remained level for the fifth year at 20.7 while the national Composite remained steady at 21.1.
- The English score dropped 0.1 as did the national English score. The English score at both the state and national level have gone up and down by 0.1 since 2009. Oklahoma consistently scores 0.1 behind the national ACT tested students.
- Mathematics continues to be Oklahoma’s lowest score; however, it is gratifying to note that the state’s math score grew by 0.2 to 20.1 after remaining at 19.9 for three years. This compared to the nation’s score of 21.1 which remained the same as last year.
Oklahoma’s Reading score equals the national score as it has for 4 of the last 5 years at 21.3.

The state’s Science Reasoning score maintained its ten-year high of 20.6 compared to a consistent 20.9 at the national level.

Academic Development of Class of 2012

It is instructive to examine the developmental progress of the 2012 graduating class from EXPLORE through PLAN and finally ACT. These are not matched students; however one can expect that a significant majority of the graduating ACT test-takers were included in the EXPLORE and PLAN testers of this cohort.

Because the EXPLORE and PLAN are given in the first two months of the school year, the PLAN scores are cause for concern relative to student learning in the eighth and ninth grade years. Oklahoma’s 2012 class cohort score was equal or above the National Norm for 8th grade EXPLORE testers in Reading and Science Reasoning with Math .7 and English .2 below the norming group. By 10th grade, the PLAN testers of the cohort have fallen significantly behind in every content area. This is a consistent pattern for Oklahoma’s EPAS and ACT participants.
Although Oklahoma seems to make significant progress between PLAN and ACT compared to the nation in English, Reading and Science Reasoning, there were more than 10,000 fewer students testing at the ACT level. Students taking the ACT are the higher scoring students so the level growth is to be expected.
An additional indicator of progress is demonstrated in the following chart. With an increase of almost 6500 ACT testers in 2012 over 1994 when EPAS was being to be implemented, the percent of testers scoring 30 or above remained the same at 5 percent while the number of scores from 19 to 29 increased by 4 percent.

![Percent of testers by ACT Score](chart)

<table>
<thead>
<tr>
<th></th>
<th>1994</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;19</td>
<td>39%</td>
<td>36%</td>
</tr>
<tr>
<td>19 to 29</td>
<td>56%</td>
<td>60%</td>
</tr>
<tr>
<td>30 or &gt;</td>
<td>5%</td>
<td>5%</td>
</tr>
</tbody>
</table>

**Ethnic Groups**

Increases in the total number of Oklahoma students taking the ACT over the past several years have been largely attributable to increased minority student participation. ACT has changed their race/ethnicity categories to reflect the updated United States Department of Education reporting requirements. As can be seen in this chart, this change has had an interesting effect on how students report their ethnicity. The chart below indicates a significantly large number of students who in the past may have self-identified as Native American are now identifying themselves in “Two or More Races” category.
While the total group of Oklahoma ACT testers is four tenths of a point behind the national average, Oklahoma’s African American, American Indian, and Hispanic students are out-performing their national counterparts.

Academic Development by Gender

When the ACT data are disaggregated by gender, males make up 47 percent of testers, and they outscore their female counterparts in mathematics and science; while females score .5 higher in English. Oklahoma is very close to the nation in the gender achievement gaps.

It is instructive to consider a developmental view of the genders of the 2012 graduating class using the EXPLORE and PLAN scores of the cohort. The chart below indicates that more males than females are lost between EXPLORE (8th) and PLAN (10th) and also between PLAN and the ACT.
As indicated in the chart below young women score the same in Mathematics and .3 higher in Science than young men at the 8th grade EXPLORE, but the females seem to have slowed their progress significantly by the time they take the ACT where males outscore females 1.3 in Mathematics and 1.0 in Science Reasoning.

Concomitantly, females outscore males by .9 in EXPLORE English and a .8 in Reading. These gaps have changed significantly by the time the cohort takes the ACT particularly in Reading in which the males pull within .1 of the females. Of additional interest is a comparison of Oklahoma’s Reading scores to those of the nation. Oklahoma’s males score one tenth of a scale score higher than the nation’s males while Oklahoma’s females score one tenth lower than the nation’s females.

<table>
<thead>
<tr>
<th>2012 Oklahoma Cohort by Gender</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
</tr>
<tr>
<td>20</td>
</tr>
<tr>
<td>18</td>
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<tr>
<td>16</td>
</tr>
<tr>
<td>14</td>
</tr>
<tr>
<td>12</td>
</tr>
<tr>
<td>10</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>English</th>
<th>Math</th>
<th>Reading</th>
<th>Science Reasoning</th>
<th>Composite</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXPLORE Males</td>
<td>13.6</td>
<td>14.4</td>
<td>13.7</td>
<td>15.8</td>
<td>14.5</td>
</tr>
<tr>
<td>EXPLORE Females</td>
<td>14.4</td>
<td>14.4</td>
<td>14.4</td>
<td>16</td>
<td>14.9</td>
</tr>
<tr>
<td>PLAN Males</td>
<td>15.4</td>
<td>16.9</td>
<td>15.8</td>
<td>17.7</td>
<td>16.5</td>
</tr>
<tr>
<td>PLAN Females</td>
<td>16.7</td>
<td>16.7</td>
<td>16.9</td>
<td>17.7</td>
<td>16.9</td>
</tr>
<tr>
<td>ACT Males</td>
<td>20.1</td>
<td>20.6</td>
<td>21.4</td>
<td>21.3</td>
<td>20.9</td>
</tr>
<tr>
<td>ACT Females</td>
<td>20.6</td>
<td>19.6</td>
<td>21.3</td>
<td>20.1</td>
<td>20.5</td>
</tr>
</tbody>
</table>

**Vertical Curriculum Alignment**

Curriculum alignment continues to be a challenge as students are arriving in high school not prepared to read high school level texts or progress in mathematics as evidenced by the voluntary EXPLORE and PLAN assessments funded by the State Regents. More local school administrators are asking for assistance from the Student Preparation Team staff each year as more attention is being paid to equitable preparation for all students.

Because the EXPLORE assessment is taken at the beginning of the eighth grade year, the results can be used to look back at the effectiveness of teaching and learning in earlier grades and look forward to the re-teaching or remediation of skills that were not yet learned by individual students or groups of students.

In the same way the PLAN assessment, taken during the first two months of the tenth grade year, can be used to look back at the teaching and learning of grades eight and nine as well as informing instruction in grades ten, eleven and twelve. Taken together, the EXPLORE, PLAN and ACT assessments and the wealth of accompanying interpretive materials and professional development provided by ACT and the OSRHE are perfect tools for curriculum alignment.
AGENDA ITEM #11:

E&G Allocation.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of $1,172,886.93 to Oklahoma State University Center for Health Sciences (OSU CHS) and $1,172,886.93 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the “Comprehensive Cancer Center Debt Service Revolving Fund,” at the Health Sciences Center and the “Oklahoma State University College of Osteopathic Medicine Revolving Fund,” at OSU CHS. The bill stated that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. In 2007, the Oklahoma Legislature updated the purpose for use of the “Comprehensive Cancer Center Debt Service Revolving Fund” to include Cancer Center operations. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit $2,345,773.86. This amount is sufficient for a transfer of $1,172,886.93 each to OSU CHS and OUHSC. The OU Health Sciences Center will use their funds for debt service and operations of the Comprehensive Cancer Center. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to $45,679,209.98.
AGENDA ITEM #12:

Endowment Program.

SUBJECT: Ratification of Inter-agency Agreement for Acceptance of Endowment Trust Funds.

RECOMMENDATION:

It is recommended that the State Regents ratify an inter-agency agreement between the State Regents, the Oklahoma State Treasurer and the Governor on the process for transfer of funds as authorized in S.B. 1969 to the Endowment Trust Fund.

BACKGROUND:

The 2012 Legislature appropriated state-matching funds through Senate Bill No. 1969. These funds are appropriated to address the backlog in the endowed chairs queue that currently totals over $280 million in private donations and represents 804 in increases and new accounts at 22 institutions in the state system. The last funding provided for this purpose was the use of bond proceeds in August 2010. It is expected that each institution represented in the queue will have at least one account funded as has been the past practice. In June, the State Regents adopted a methodology for distribution of funding to our institutions that states that the same percentages be evenly applied to the total at the time of the May 2012 legislation for the two components (two-year/regionals and research tiers) that comprised the total and once finalized figures are determined, individual accounts will be presented for match at a future meeting.

POLICY ISSUES:

This action is consistent with State Regents’ Policy.

ANALYSIS:

Senate Bill No. 1969 provides for the transfer of state EDGE Funds to the State Regents to be used for the purpose of matching endowment accounts in the backlog of private donations. Although this funding amount is not sufficient for 100 percent of the accounts to be matched, it does provide a significant amount of state-funding to reduce the waiting queue (backlog.)

The attachment agreement outlines the process between the Governor, the Oklahoma State Treasurer and the State Regents as to the process for valuation and transfer of funds as directed in the legislation. The legislation became effective on August 23, 2012, and this agreement will allow for the transfer of assets.
This item will be available at the meeting.
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This item will be available at the meeting.
AGENDA ITEM #13:

Policy.

SUBJECT: Approval of Amendments to the Master Lease Program Policy.

RECOMMENDATION:

It is recommended that the State Regents approve amendments to the Master Lease Program Policy to include updates as prescribed by current state statutes.

BACKGROUND:

In the spring of 1997, work began on development of a system-wide Master Lease Purchase Program to provide a method of financing major personal property acquisitions by the State System institutions. The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish an equipment master lease program. In May 2005, the legislature expanded the authorization to include financing of the acquisition of or improvements to real property. Further updates to statues were incorporated in 2008, to require a legislative review process for projects submitted for funding through the real property program.

The State Regents’ staff works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the State Council of Bond Oversight for final approval. The institutional projects require governing board approval prior to participation in an issuance submitted for consideration.

POLICY ISSUES:

The proposed policy amendments are attached and require State Regents’ approval.

ANALYSIS:

The recommended updates incorporate the statutory requirements for participation in the Master Lease Personal and Real Property programs. The legislature requires that all projects being considered as being financed through the Master Lease program be submitted to a 45-day review process. The State Regents’ office coordinates the submission of the institutional projects within the first seven days of each session, as required by statute. These recommendations are to bring our policy up to-date with current legislation.
4.17.1 Master Lease Program

4.17.2 Purpose

A. Equipment Program: The purpose of the State System Master Lease Purchase Equipment Program is to offer a method of financing the acquisition of major personal property that will provide cost efficiencies in both financing and administrative costs. As authorized in 70 O.S. Supp. 2005 § 3206.6, institutions may enter into lease agreements for values from a minimum of $50,000 up to values of $10 million. The lease terms will vary by the useful life of the equipment purchased, yet may have a useful life of no more than twenty (20) years. The total amount of personal property projects financed during a calendar year shall not exceed $50 million.

B. Real Property Program: The purpose of the State System Master Lease Purchase Real Property Program is to finance the acquisition of real property or improvements to real property in a cost effect manner. As authorized in 70 O.S. Supp. 2005 § 3206.6a, institutions may enter into lease agreements for values from a minimum of $50,000 up to values of $25 million. The lease terms that will vary by the useful life of each project, yet may not exceed thirty (30) years. Projects must be submitted for legislative review to be eligible to be included in a financing issuance.

4.17.3 Participation in and Process of the Program

A. Pursuant to a Master Lease Purchase Agreement, the Oklahoma State Regents (“Lessee”), on behalf of The State System of Higher Education, will enter into an agreement with a financial institution (the “Lessor”), or another similar entity such as the Oklahoma Development Finance Authority, to provide funding for individual purchases of personal property. Individual institutional lease-purchase agreements will be entered into under the Master Lease Agreement as needed for equipment purchases. The types of purchases authorized under this program may include, but will not be limited to:

1. computer equipment
2. agricultural equipment
3. telephone equipment
4. copiers
5. research and medical equipment
6. maintenance equipment.

Purchases for the acquisition of real property and improvements to real property and refinancing issuances are also authorized expenditures under the Master Lease Agreement for Real Property. These types of expenditures may include new construction or renovations to existing buildings as well as acquisition of land for campus expansion.
B. The State Regents’ fiscal and legal staff, in conjunction with the Oklahoma Development Finance Authority (ODFA), will administer the Master Lease Purchase Program. The Office of the Vice Chancellor for Budget and Finance will coordinate arrangements for the execution of the Master Lease Agreement and the Lease-Purchase Agreements with advisement from the General Counsel.

C. Institutional Lease-Purchase Agreements

Each lease-purchase agreement will establish interest rates, repayment schedules and prepayment terms applicable to the individual personal property acquisition. The financial rates will be based upon the daily rates at the time of issuance with all other provisions, including the duration of the agreement and redemption provisions being negotiated with the lessor for each agreement. Projects to be funded through this program must have institutional governing board approval.

D. Lease-Purchase Agreement Security

Institutional participation will be secured by lease payments received by the State Regents from the participatory institutions under the term of the Lease-Purchase Agreement. The debt service payments by the institutions should be made from existing capital and operating funds and will require no additional allocation from the State Regents. The State Regents, under the authority of Title 62, O.S. § 41.14(B) (2001), have the ability to reduce an institution’s allocation of funds in order to make debt service payments for leases financed through Master Lease Purchase Program. Title to the equipment financed through this program will remain with the Oklahoma Development Finance Authority until the time debt service is paid. Debt service schedules will be based on the useful life of the equipment financed.

E. Applications for Participation

1. Applications for participation are expected to be received three (3) times each fiscal year with the first issuance scheduled for mid-August of each fiscal year, the second issuance scheduled for mid-December, and the last issuance for a fiscal year in mid-May. If the number of participating institutions at any given interval does not provide sufficient project dollar amounts to achieve cost effectiveness, those institutions’ applications may be held until the next scheduled issuance.

2. As required by Oklahoma Statutes, the Council of Bond Oversight must approve all lease-purchase projects. Each block of projects to be financed by each financed series of bonds must be submitted to the Council of Bond Oversight under their requirements and approved by the board before sale of bonds may commence.

F. Bond Counsel

The bond counsel, selected by Request for Proposal, will provide advice and assistance with the development of the Master Lease Purchase
Program and will be expected to provide a full range of legal services required in connection with the successful authorization, offering, and delivery of each lease obligation under the program. The bond counsel will provide services to include program structure, required authorizations, advice on tax status and tax implications, development of legal documents, development of disclosure materials, transcripts, and review and comment on contracts and agreements. Legal counsel will also provide assistance with other legal matters relating to investment of proceeds, reserves, and compliance with federal arbitrage regulations.

G. Fees and Expenses

The State Regents will either allocate sufficient funds to cover the expenditures of the issuance of the bonds or alternatively will assess a cost-based fee to each participating institution. Institutions will submit debt service payments once a month into a system-wide designated fund for payment to the Trustee sinking fund as required by negotiation at the time bonds are issued.

AGENDA ITEM #14:

Revenue Bonds.

SUBJECT: Review of Statement of Essential Facts.

RECOMMENDATION:

It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statements of Essential Facts for the University of Oklahoma, Series 2012C and Series 2012D (taxable) an amount in the aggregate of approximately $35,000,000 is substantially accurate.

BACKGROUND:

For revenue bonds issued pursuant to Title 70, O.S., Supp. 2005, Sections 3305(n) and 3980.1 et seq., a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers and requires that the State Regents examine the Statement of Essential Facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma. These series represent the seventeenth and eighteenth series to be issued under the “General Obligation” legislation for the University of Oklahoma.

POLICY ISSUES: None

ANALYSIS:

The proceeds received from the sale of the Series 2012C/D bonds will be used (1) to refund bonds originally used to construct, renovate, remodel, expand, and equip various student housing and research facilities on the Norman Campus, and (2) to cover certain costs of issuance.


The University has pledged, as security for the bonds the General Revenues of the University including income to be received from usage of the facilities. No reserve requirement will be established with respect to these series of bonds. The pledged revenues as anticipated by the University’s Board will provide sufficient revenue to pay principal of and interest on the Bonds.

The Statement of Essential Facts as reflected in the Preliminary Official Statement for the refunding housing and research facilities projects has been reviewed and found to be substantially accurate.
Projected revenue, as described in the Statement, will assure that revenues will be adequate to cover debt service requirements. The University of Oklahoma maintains compliance with their Board of Regents’ “Debt Policy,” and will support the bonds by an achievable financial plan that will include servicing the debt, meeting new or increased operating costs, and maintaining an acceptable debt service coverage ratio.

A copy of the Preliminary Official Statement is available for review.

Financial data was provided by the University of Oklahoma and reviewed by Ms. Kelsi Spurgeon, Financial Consultant to the university and Chris Kuwitzky, Associate Vice President and Chief Financial Officer, and internally reviewed by Sheri Mauck, Associate Vice Chancellor for Budget and Finance and Amanda Paliotta, Vice Chancellor for Budget and Finance.
AGENDA ITEM #15:

Contracts and Purchases.

SUBJECT: Approval of FY-2013 Purchases in excess of $100,000.

RECOMMENDATION:

It is recommended that the State Regents approve purchases for amounts that are in excess of $100,000.

BACKGROUND:
Agency purchases are presented for State Regents’ action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:
The recommended action is consistent with the State Regents’ purchasing policy which requires State Regents’ approval of purchases in excess of $100,000.

ANALYSIS:
The items below are in excess of $100,000 and require State Regents’ approval prior to issuing a purchase order.

FY12 Purchases Over $100,000

Core
1) Nelson, Mullins, Riley & Scarborough in the amount of $128,000.00. Legal services of Art Coleman and Steven Winnick of Education Counsel, LLC in affiliation with Nelson, Mullins, Riley & Scarborough. In regard to the Office for Civil Rights. (Funded from 210-Core).

OCAP
3) Vater’s in the amount of $115,315.00. Costs associated with the relocation of OCAP from 421 NW 13th Street, Oklahoma City to 840 Research Parkway, Suite 400, Oklahoma City in the Spring of 2013. This includes disassembly and relocation of existing modular furniture located at
421 NW 13th Street, Oklahoma City and installation and delivery of needed new modular furniture. (Funded from 701-OCAP).
AGENDA ITEM #16-a:

EPSCoR.

SUBJECT: Approval of Matching Funds for NASA.

RECOMMENDATION:

It is recommended that the State Regents approve EPSCoR matching funds in the amount of $50,000 to the University of Oklahoma for NASA EPSCoR projects.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

For FY 2013, the State Regents approved an allocation of $2,699,647 for all Oklahoma EPSCoR projects.

POLICY ISSUES:

This recommendation is consistent with State Regents’ policy and actions.

ANALYSIS:

In 2011, the State Regents committed $150,000 in matching funds for a three-year Cooperative Agreement from the NASA EPSCoR program. In June 2011, the proposal, Solid-state Radar Transceiver Optimization through Adaptive Pulse Compression for Spaceborne and Airborne Radars, submitted by the University of Oklahoma was awarded federal funding in the amount of $750,000 over the three-year period, with an additional $225,000 provided by the University of Oklahoma. It is recommended that the State Regents approve the allocation of $50,000 for the second year of this award.
AGENDA ITEM #16-b:

EPSCoR.

SUBJECT: Approval of Contract and Allocation of Matching Funds for the National Science Foundation.

RECOMMENDATION:

It is recommended that the State Regents approve an agreement with Oklahoma State University to serve as the fiscal agent for matching funds for the National Science Foundation (NSF) EPSCoR Research Infrastructure Improvement Award (RII) and an allocation of $1.1 million for this program for FY 2013.

BACKGROUND:

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, and the United States Department of Agriculture. Oklahoma is one of 29 states that participate in a program at one or more federal agencies.

For FY 2013, the State Regents approved an allocation of $2,699,647 for all Oklahoma EPSCoR projects.

POLICY ISSUES:

This section is consistent with State Regents’ policy and actions.

ANALYSIS:

Past NSF EPSCoR awards to Oklahoma not only supported individual investigators, but established research collaborations and programs that transcend individual campuses and institutions to build statewide inter-institutional Science and Technology Centers in biotechnology, materials science and environmental research. These centers bring together existing individual and group research strengths in the state and provide the critical mass of researchers and facilities to achieve national competitiveness for NSF grant funding.

Oklahoma has been awarded a five-year NSF EPSCoR Research Infrastructure Improvement award beginning September 1, 2008. The State Regents approved a matching commitment of $1.1 million per year.

The new award continues infrastructure improvements for the Science and Technology centers, encourages the success of minorities and women as professionals in science and engineering and promotes university-private sector partnerships.

Other areas of special focus include:
the creation of a stable base of R&D funding for Oklahoma higher education;
- the recruitment and retention of high quality science and engineering faculty; and
- the enhancement of the public visibility of the state's research and graduate programs.

The Research Infrastructure Improvement award focuses on the theme of biofuels. The scientific theme of Oklahoma’s award, “Building Oklahoma’s Leadership Role in Cellulosic Bioenergy” is consistent with the state’s science and technology plan, with the EDGE (Economic Development Generating Excellence) Program, and with the Oklahoma Bioenergy Center. The project capitalizes on Oklahoma’s strengths in genomics and nanotechnology to explore methods to increase biomass yield from sources such as switchgrass and to develop microbial and thermocatalytic methods for efficient conversion of biomass to biofuels. This undertaking will position Oklahoma at the forefront of cutting-edge research geared toward establishing energy independence utilizing renewable energy sources. NSF will provide $15 million over five years to support this project.

The attached agreement formalizes Oklahoma State University's role as the fiscal agent for year five of the award.
Agreement Between the
Oklahoma State Regents for Higher Education
and
Oklahoma State University
Pertaining to
Experimental Program to Stimulate Competitive Research

This agreement is between the Oklahoma State Regents for Higher Education (OSRHE), the party of the first part, and Oklahoma State University (OSU), the party of the second part, executed this 6th day of September 2012.

WHEREAS the Oklahoma EPSCoR Advisory Committee, together with Oklahoma State University, the University of Oklahoma, the Samuel Roberts Noble Foundation, initiated a Research Infrastructure Improvement Plan proposal under the Experimental Program to Stimulate Competitive Research (EPSCoR) of the National Science Foundation;

WHEREAS the National Science Foundation has made an award of monies based on scientific merit for the Oklahoma EPSCoR proposal;

WHEREAS the Oklahoma State Regents for Higher Education have allocated monies for EPSCoR sufficient to provide matching funds for this project; said allocated monies will be distributed by OSRHE for this program pursuant to the constitutional authority vested in OSRHE, the coordinating board of control for higher education;

WHEREAS the expanding number of Oklahoma EPSCoR programs and activities have likewise achieved a degree of statewide and national visibility;

THEREFORE, the parties agree that:

1) The OSRHE, as the coordinating board of control for higher education, shall allocate a sum of monies up to $1,100,000 for the period of September 1, 2012 through August 31, 2013. Said monies represent the matching monies to the National Science Foundation grant to the Oklahoma EPSCoR Program and to institutional monies allocated to the purposes of the project.

2) OSU will act as the fiscal agent for this program for the term referenced above and shall distribute monies as appropriate to the other program participants including the University of Oklahoma and the Samuel Roberts Noble Foundation, subject to the following provisions:

   a. The Principal Investigator (PI), James Wicksted, shall have final budget authority for all expenditures of State Regents matching funds.

   b. OSU shall provide monthly reports in a timely manner of all expenditures on the award to the PI.

   c. OSU shall request prior approval from the PI for any State Regents matching funds expenditure that differs from those listed in the budget submitted to NSF.

   d. A no-cost extension may be requested for any unspent funds at the end of this agreement.
e. OSU shall provide an annual report in a format to be determined jointly by the OSRHE and OSU, accounting for all monies expended under the terms of the agreement.

3) This agreement shall be subject to continuing approval by the National Science Foundation of the scientific and technical merits of the program.

4) OSU further agrees that by accepting said funds it will abide by the terms and provisions of the National Science Foundation grant.

THE PARTIES HAVE READ THE TERMS AND PROVISIONS OF THIS AGREEMENT AND HEREBY GIVE THEIR VOLUNTARY CONSENT TO THAT AGREEMENT.

Oklahoma State University                  Oklahoma State Regents for Higher Education

By: ____________________  By: _____________________
Vice President for Research               Chancellor

Date:___________________  Date: ____________________
AGENDA ITEM #16-c:

EPSCoR.

SUBJECT: Approval of Contract/Agreement for Facilities.

RECOMMENDATION:

It is recommended that the State Regents ratify the FY 2013 contract between the Board of Regents of the University of Oklahoma and the State Regents for facilities leased effective July 1, 2012.

BACKGROUND:

The INBRE Director and staff are housed in the State Regents’ office facilities, which are leased from the Presbyterian Health Foundation. The INBRE administration utilizes space designated for three INBRE offices. The purpose of this agreement is to expense the cost of the administrative facilities to the University of Oklahoma Health Sciences Center.

POLICY ISSUES:

The recommendation is consistent with State Regents’ policy.

ANALYSIS:

This request for ratification serves to formalize the attached agreement with the State Regents and the Board of Regents of the University of Oklahoma. The attached agreement outlines the costs that are being charged to the University of Oklahoma Health Sciences Center, including square footage and telecommunication services.
MEMORANDUM OF AGREEMENT

Between the Oklahoma State Regents for Higher Education
and the
Board of Regents of the University of Oklahoma

This agreement, effective July 1, 2012, is entered into between the Oklahoma State Regents for Higher Education (OSRHE) and the Board of Regents of the University of Oklahoma (OU) for the use of office space located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104.

WHEREAS, OU and the OSRHE are partners in Oklahoma IDeA Network of Biomedical Research Excellence (INBRE), an enterprise dedicated to improving federal funding support for Oklahoma institutions of higher education; and

WHEREAS, OU and the OSRHE both desire to provide adequate resources, including mutually convenient office space, to support Oklahoma INBRE and its related initiatives; and

WHEREAS, OU and the OSRHE have both committed significant staff resources to Oklahoma INBRE; and

WHEREAS, OU wishes to help defray some of the costs incurred in housing INBRE in exchange for continued opportunities to utilize space the OSRHE have dedicated to Oklahoma INBRE;

IN CONSIDERATION WHEREOF, the OSRHE and OU agree as follows:

1. The OSRHE will dedicate, from space it currently leases from the Presbyterian Health Foundation (PHF), three offices for INBRE use.

2. Three persons identified to the OSRHE by OU will have full access to the designated space for the conduct of INBRE business and will, at all times, be subject to the same rules and requirements of tenants within the OSRHE space.

3. OU will pay to the OSRHE the amount of $672.08 per month as per the attached supplement.

4. This Agreement is not intended to be a sub-lease. It is expressly understood and agreed that OU acquires no rights as a tenant under the lease Agreement between OSRHE and the PHF.

5. This Agreement will terminate June 30, 2013, provided that either party may terminate the Agreement upon ninety (90) days written notice to the other.

6. This Agreement is the complete and exclusive statement of the agreements between the parties with respect to the subject matter hereof and supersedes any oral or written communications or representations or agreement relating thereto. No changes, modifications or waivers regarding this Agreement shall be binding unless in writing and signed by the parties thereto. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall constitute the same agreement.
Space and office equipment will be provided by the Oklahoma State Regents for Higher Education to Oklahoma INBRE according to the following schedule for the period of July 1, 2012 to June 30, 2013:

<table>
<thead>
<tr>
<th>Name</th>
<th>Square Footage</th>
<th>Term Cost 7/1/12 - 6/30/13 $15.00 sf</th>
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</thead>
<tbody>
<tr>
<td>Darrin Akins</td>
<td>260</td>
<td>3,900.00</td>
</tr>
<tr>
<td>Dawn Hammon</td>
<td>120</td>
<td>1,800.00</td>
</tr>
<tr>
<td>Camelia Pop 7/1/12 – 8/31/12</td>
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<td>160.00</td>
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<tr>
<td>Storage</td>
<td>21</td>
<td>315.00</td>
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<tr>
<td>Central Services</td>
<td></td>
<td>1,500.00</td>
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<tr>
<td>OneNet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Darrin Akins</td>
<td></td>
<td>180.00</td>
</tr>
<tr>
<td>Dawn Hammon</td>
<td></td>
<td>180.00</td>
</tr>
<tr>
<td>Camelia Pop 7/1/12 – 8/31/12</td>
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<td>30.00</td>
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<tr>
<td><strong>Annual Cost</strong></td>
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<td><strong>$8,065.00</strong></td>
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<tr>
<td><strong>Monthly Cost</strong></td>
<td></td>
<td><strong>$672.08</strong></td>
</tr>
</tbody>
</table>
AGENDA ITEM #16-d:

EPSCoR.

SUBJECT: Approval of IDeA Grant Allocation.

RECOMMENDATION:

It is recommended that the State Regents approve an allocation of $500,000 for year four of the National Institutes of Health grant, “Oklahoma IDeA Network of Biomedical Research Excellence,” to participating universities.

BACKGROUND:

The Institutional Development Award (IDeA) is the designation used by the National Institutes of Health for a program aimed to enhancing funds provided to states that have been and continue to be underfunded by NIH with regard to funding statewide biomedical research infrastructure. The NIH IDeA program is very similar to the National Science Foundation’s EPSCoR program. Oklahoma, twenty-two other states, and Puerto Rico are allowed to participate in the NIH IDeA Program. In April 2009, The University of Oklahoma Health Sciences Center successfully competed for and was awarded a renewal grant for more than $18 million to continue the “Oklahoma IDeA Network of Biomedical Research Excellence” (INBRE) through the year 2014. The INBRE application included a letter of endorsement from the Chancellor with a commitment of $500,000 per year for INBRE activities upon funding by the NIH. The primary goal of the Oklahoma INBRE Program is to establish a biomedical research network between various primarily undergraduate, community college, and research-intensive institutions. INBRE funds research programs for faculty and students at six undergraduate campuses in Oklahoma: Southeastern Oklahoma State University, Northeastern State University, Langston University, the University of Central Oklahoma, Cameron University, and Southwestern Oklahoma State University and at the Oklahoma City, Comanche Nation, Redlands, and Tulsa Community Colleges. The INBRE program also funds interdisciplinary science curriculum development to modernize and upgrade the educational opportunities for students at the undergraduate campuses.

In May 2011, the State Regents approved $500,000 for year two of the five-year INBRE award, which came from a total allocation of $2,699,647 the Regent’s approved and provided for all Oklahoma IDeA and EPSCoR projects throughout the state. The requested allocation is for year four of the award.

POLICY ISSUES:

This section is consistent with State Regents’ policy and actions.

ANALYSIS:

The INBRE Program has stimulated intense faculty and student interest on the participating campuses to the point that demand for initiatives such as research grants has greatly exceeded the funds available through the NIH INBRE grant. State Regents’ funds are requested to be continued for INBRE initiatives
including support of one-year research grant and equipment grant applications, ranging from $15,000 to $50,000, submitted by faculty at the universities that currently participate in the INBRE program. These applications are subjected to rigorous peer-review by a panel of biomedical research experts from throughout the state and only those judged to be highly meritorious are eligible for funding. The funds will also be used to provide support to add additional students to the ongoing INBRE undergraduate summer research program.

State Regents’ funding has greatly expanded the INBRE network to include more institutions in the NIH-funded Oklahoma INBRE program. While the six primarily undergraduate campuses cited above are formally included in the INBRE network, five others have only been able to participate due to support by the State Regents. These include East Central University, Northwestern Oklahoma State University, Rogers State University, Oklahoma Panhandle State University, and the University of Science and Arts of Oklahoma. The requested funding will continue to allow INBRE to permit inclusion of these five universities in INBRE activities, including competitive research and equipment grants, summer undergraduate student research, assistance in recruiting new science and math faculty with active research programs, and release time for grant writing and interdisciplinary curriculum development. State Regents’ funding will further enhance the research and scholarly endeavors at all of Oklahoma’s primarily undergraduate universities, improve the science curriculum offered to undergraduate students, encourage students to consider scientific careers, and enhance the biomedical research pipeline in the state of Oklahoma.

The requested funds will extend State Regents’ support for INBRE activities during year four of the five-year award for the 2012-2013 academic year.
AGENDA ITEM #17:

Investments.

This item will be available at the meeting.
AGENDA ITEM #18:

State Regents’ Meetings.

RECOMMENDATIONS:

It is recommended that the State Regents approve the 2013 schedule of regular meetings for filing with the Office of Secretary of State according to law.

STAFF ANALYSIS:

The following times and dates for State Regents' regular meetings in 2013 are proposed.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 30, 2013</td>
<td>10:30 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
</tr>
<tr>
<td>January 31, 2013</td>
<td>9 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
</tr>
<tr>
<td>March 6, 2013</td>
<td>10:30 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
</tr>
<tr>
<td>March 7, 2013</td>
<td>9 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
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<tr>
<td>April 17, 2013</td>
<td>10:30 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
</tr>
<tr>
<td>April 18, 2013</td>
<td>9 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
</tr>
<tr>
<td>April 18, 2013</td>
<td>10 a.m.</td>
<td>State Regents Office 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma</td>
</tr>
</tbody>
</table>
Thursday, May 30, 2013  10:30 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Friday, May 31, 2013  9 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Wednesday, June 26, 2013  9 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Thursday, June 27, 2013  9 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Wednesday, September 4, 2013  10:30 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Thursday, September 5, 2013  9 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Wednesday, October 23, 2013  10:30 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Thursday, October 24, 2013  9 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Thursday, November 7, 2013  10:30 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Wednesday, December 4, 2013  10:30 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Thursday, December 5, 2013  9 a.m.  State Regents Office 655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
AGENDA ITEM #19:

Commendations.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

RECOGNITIONS:

State Regents’ staff received the following state and national recognitions:

- **Kristi Allison** and **Amy Bruce**, GEAR UP school and student communications specialists, served as presenters at the National GEAR UP Conference in Washington D.C.

- **Dr. Debbie Blanke**, **associate vice chancellor for Academic Affairs**, met with the Vietnamese Education Delegation including Dr. Duoc Truong Quang, executive director of the International Education Institute and the Vietnam National University and Dr. Huynh Thanh Dat, vice president and associate professor of Vietnam National University to discuss higher education issues in the two countries, in Oklahoma City.

- **Chancellor Glen D. Johnson**, attended the Southern Regional Education Board (SREB) Conference in Williamsburg, Virginia; hosted “Coffee with the Chancellor” with five separate divisions to discuss higher education issues; spoke at the Annual Employee Recognition Event honoring employees for their longevity in Oklahoma City; met with Cameron University President Cindy Ross to discuss higher education issues; attended and spoke at the SHEEO (State Higher Education Executive Officers) conference in Seattle; attended the AASCU (American Association of State Colleges and Universities) conference in Santa Fe, New Mexico; addressed President Kent Smith, Langston University; President Cheryl Evans, Northern Oklahoma College and Acting President Joy McDaniel, Murray State College during a Presidents’ Orientation in Oklahoma City; addressed the Council on Information Technology on higher education issues in Oklahoma City; addressed the Leadership Oklahoma Board of Directors Meeting on higher education issues in Oklahoma City; met with Don Swift and the Azerbaijan Ambassador H.E. Elin Suleymanov to discuss higher education issues in Oklahoma City; met with the Vietnamese Education Delegation including Dr. Duoc Truong Quang, executive director of the International Education Institute and the Vietnam National University and Dr. Huynh Thanh Dat, vice president and associate professor of Vietnam National University to discuss higher education issues in the two countries in Oklahoma City; met with Brian Maughan, Oklahoma County Commissioner in Oklahoma City; spoke at the Annual Grant Writing Institute in Oklahoma City; met with Senator Kelly Haney to discuss higher education issues in Oklahoma City; was interviewed on KCIL/Weatherford by reporter Mike Pilosof concerning higher education issues; met with Ms. Anna Kinsey concerning Ad Astra in Oklahoma City; met with Eastern Oklahoma State College President Stephen Smith concerning higher education issues in Oklahoma City; addressed the Annual Leaders and Educators Academic Forum at the University of Central
Oklahoma in Edmond; met with State Senator David Holt to discuss higher education issues in Oklahoma City; met with Oklahoma City Community College’s President Paul Sechrist to discuss higher education issues in Oklahoma City; met with Governor Mary Fallin, Northeastern State University President Steve Turner and community leaders to discuss Complete College America followed by a press conference at Northeastern State University Broken Arrow for a presentation of a scholarship for Reach Higher students in Broken Arrow; attended the 19th Annual Academy Salute for the Oklahoma Academy in Tulsa; attended the 2012 Guardian Angel Award Ceremony honoring Senator Jim Inhofe at the University of Central Oklahoma in Edmond; attended the State Fair board Meeting in Oklahoma City; attended the College Board result announcement in Oklahoma City; spoke at the Inaugural for Oklahoma Christian University President John deSteiguer in Oklahoma City; met with Alex Pettit, chief information officer, to discuss higher education issues; met with Dave Spence, SREB, and Secretary of Education Phyllis Hudecki to discuss higher education issues in Oklahoma City; met with Senator Clark Jolley to discuss higher education issues in Oklahoma City.

- **Lorri Thomas**, GEAR UP counselor and teacher intervention specialist and Pam Pollard, GEAR UP educational specialist, served as presenters at the National GEAR UP Conference in Washington D.C.

- **Gina Wekke**, assistant vice chancellor for Academic Affairs, was recognized by the National Campus Compact for five years of service in support of the National Campus Compact mission and for her dedicated service on the Network Executive Committee.

- **2012 Employee Recognition Event** – members of the State Regents’ staff were honored for their longevity at the 2012 Employee Recognition Event in Oklahoma City. Those honored were:
  - 25 Year Honorees: Marion Dilbeck, Rick Edington, Rick Sykora.  
  - 20 Year Honorees: Bryce Fair, Paul Leisher, Brenda Otwell Mathes, Sam McLean, Edra Thrower.  
  - 15 Year Honorees: Yolenda Collier, James Deaton, John Fulbright, Payton Hamlin, JoAnn Jackson, Lorrie King, Alecia McQuillen, Cindy Poulton, Rebecca Richardson, Marshall Staley, Dawna Ziverk.  
  - 10 Year Honorees: Candice Campbell, Misti Estrada, Lesa Hornbeck, Debra Herlihy, Jan Madden, Ellen Marquardt, Angela McCullough, Gayle Northrop, Melissa Oaks, Vernal Reese.  
  - 5 Year Honorees: James Billings Elizabeth Brandon, Michael Carlson, Sharon Cossom, Lisa Hanke, Glen D. Johnson, Lacy Myers, Gina Murrah, Miranda Outon, Amanda Paliotta, Saeed Sarani, Raquel Schmitz, Angelia Thomas, Debbie Terlip, Tyson VanBuren.
AGENDA ITEM #20:

Executive Session.

SUBJECT: Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.
AGENDA ITEM #21:

Personnel.

SUBJECT: Personnel Changes.

RECOMMENDATION:

It is recommended that the State Regents ratify the personnel changes as noted below.

BACKGROUND/POLICY ISSUES:

State Regents’ personnel policy (2.8.2) requires Regents’ ratification of decisions relating to director level and above personnel.

ANALYSIS OF DIRECTOR-AND-ABOVE ACTIONS.

It is recommended that the State Regents’ ratify the following personnel actions regarding State Regents Staff:

Assistant Vice Chancellor of Workforce and Economic Development. It is recommended that the Oklahoma State Regents ratify the expansion of responsibilities of the Assistant Vice Chancellor of Workforce and Economic Development, Ms. Connie Lake. Ms. Lake’s new responsibilities will include: providing leadership and support to Oklahoma Department of Commerce in the areas of business attraction, expansion, and retention projects; the enhancement of higher education’s participation in the state’s economic development efforts; representing the State Regents and the higher education system on workforce and economic development issues with institutions, state agencies and other organizations; and the creation and maintenance of the workforce and economic development infrastructure for the higher education system to support state-level business attraction, expansion, and retention projects. This position will report directly to the Vice Chancellor of Strategic Planning and Analysis, and Workforce and Economic Development. Ms. Lake will assume her new responsibilities on September 1, 2012 with a salary of $83,600 of which $8,000 is subject to continued funding by the Department of Commerce. Ms. Lake’s title will remain the same. A copy of the job description is attached.

Director - Teacher Education and the Oklahoma Teacher Connection. It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Goldie Thompson as Director – Teacher Education and the Oklahoma Teacher Connection. Ms. Thompson is currently a coordinator in the Oklahoma Teacher Connection program. This position will report directly to the Vice Chancellor for Academic Affairs. Ms. Thompson will assume her new position on September 1, 2012 with a salary of $64,000. A copy of the job description is attached.
It is recommended that the State Regents’ ratify the following personnel actions regarding the Oklahoma College Assistance Program (OCAP) and related to their reorganizational efforts:

**Director for Default Prevention, Compliance and Training Services.** It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Mary Heid as Director for Default Prevention, Compliance and Training Services. Ms. Heid is currently the Director for Policy, Compliance and Training. This position will report directly to the Executive Director of OCAP. Ms. Heid assumed her new position on July 1, 2012 with a salary of $73,025. A copy of the job description is attached.

**Director for OCAP Communications, Financial Education and Outreach Services.** It is recommended that the Oklahoma State Regents ratify the appointment of Ms. Angela Caddell as the Director for OCAP Communications, Financial Education and Outreach Services. Ms. Caddell is currently the Director for OCAP Communications, Financial Education and Outreach. This position will report directly to the Executive Director of OCAP. Ms. Caddell assumed her new position on July 1, 2012, with a salary of $68,355. A copy of the job description is attached.

**Director for Financial and System Services and Chief Financial Officer.** It is recommended that the Oklahoma State Regents ratify the appointment of Mr. Rick Sykora as the Director for Financial and System Services and Chief Financial Officer. Mr. Sykora is currently the Director for Finance, Recoveries and Claims. This position will report directly to the Executive Director. Mr. Sykora assumed his new position on July 1, 2012. This is a title change only. A copy of the job description is attached.

**It is recommended that the State Regents’ ratify the following personnel actions regarding OneNet and related to their reorganizational efforts:**

**Director of Network Infrastructure.** It is recommended that the Oklahoma State Regents ratify the appointment of Mr. Randy Crosby as the Director of Network Infrastructure. Mr. Cosby is currently Network Maintenance Manager. This position will report directly to the Executive Director of OneNet. Mr. Crosby will assume his new position on September 1, 2012, with a salary of $85,000. A copy of the job description is attached.

**Director of Network Services.** It is recommended that the Oklahoma State Regents ratify the appointment of Mr. Robert Nordmark as Director of Network Services. Mr. Nordmark is currently Senior Network Engineer. This position will report directly to the Executive Director of OneNet. Mr. Nordmark will assume his new position on September 1, 2012. This is a title change only. A copy of the job description is attached.
THE OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION

JOB DESCRIPTION
Assistant Vice Chancellor for
Workforce and Economic Development

Exempt
Position #100008

ESSENTIAL FUNCTION

This is a professional staff position providing a high level of support for the Vice Chancellor of Strategic Planning and Analysis and Workforce and Economic Development is responsible for day-to-day and long-range administration of workforce and economic development programs and projects.

RESPONSIBILITIES AND DUTIES

- Create division goals and objectives aligned with agency objectives, prepare the annual division budget, and manage the division cost centers.
- Research national and international economic development initiatives and facilitate opportunities for Oklahoma’s higher education institutions to implement these ideas. Review, edit, and compose state-level policy to make this possible.
- Conduct research on workforce growth initiatives and develop state-level policies that support the growth in Oklahoma’s workforce.
- Manage key research projects for state-level policymakers, including statewide studies on workforce readiness and the production of graduates in professions in high demand in the Oklahoma workforce.
- Present frequently on workforce and economic development issues to the Regents, Council of College Presidents, Academic Council, and the campus employment officers.
- Create and maintain the workforce and economic development infrastructure for the higher education system to support state-level business attraction, expansion, and retention projects.
- Develop and oversee research and economic development strategies with the Secretary of Commerce, Vice Chancellor of Economic Development and Workforce and leadership of OSRHE to advance Oklahoma’s economy through higher education.
- Supervise Research Analyst work related to economic development and workforce function
- Provide leadership and support to ODOC in business attraction, expansion, and retention projects and provide a high level of partnership with the State Regents to enhance higher education’s participation in the state’s economic development efforts.
- Coordinate the Economic Development Grant Program by forming a review team and conducting the selection process including the development of related State Regents’ agenda items, follow-up letters to grantees, press releases about grant awards, site review visits, and budget management.
- Coordinate, develop, and present workshops on grant writing and workforce and economic development.

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Revised August 2012
- Negotiate contracts with vendors and other higher education bodies on Oklahoma workforce initiatives.
- Represent the State Regents and the higher education system on workforce and economic development issues with institutions, state agencies and other organizations.
- Other similar duties as assigned.

POSITION QUALIFICATIONS

Master’s degree and five (5) years experience in a college, university, school, or educational agency required. Must have a high level of organizational skills, ability to work cooperatively with institutional and business representatives and other staff. Superior writing, verbal, data presentation, human relations, and analytical skills a must. Research skills (quantitative and qualitative) and experience in design and development of information systems required. Some travel required.

SUPERVISION

The employee performs work under the supervision of the Vice Chancellor Strategic Planning and Analysis and Workforce and Economic Development
THE OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION

JOB DESCRIPTION
Director - Teacher Education and the Oklahoma Teacher
Connection (OTC)

Exempt
Position #100104

ESSENTIAL FUNCTIONS

Responsible for providing leadership in reaching the goals identified for the Oklahoma Teacher
Connection (OTC), directing and managing operations, developing and implementing programs,
employing and coordinating staff, and seeking external funding to support and/or enhance goals and
objectives of teacher education programs. Must be willing and able to perform necessary job-related
travel.

RESPONSIBILITIES AND DUTIES

- Provide leadership in developing, implementing and executing OTC programs, including grants,
curriculum and special activities.
- Act as liaison between the Oklahoma State Regents for Higher Education and the colleges of
education, the State Department of Education and the Oklahoma Commission for Teacher
Preparation.
- Coordinate support services to colleges of education.
- Coordinate the Title II-A federal grants which provide funding to higher education institutions to
support professional development to K-12 teachers.
- Coordinate the Teacher Shortage Employment Incentive Program (TSEIP).
- Develop and implement activities, including conferences, in K-12 schools and higher education
institutions which enhance the image of the teaching profession and improve the professional
knowledge and skills of faculty and K-12 teachers.
- Target federal and private funding sources and submit proposals for funding to support and
enhance the programs, goals and objectives of the OTC.
- Represent the Chancellor and/or the State Regents on assigned Commissions and Associations,
e.g., Oklahoma Commission for Teacher Preparation, Oklahoma Association of Colleges of
Education, Oklahoma Association of Teacher Educators, American Association of Colleges of
Teacher Education, et al.
- Represent the State Regents on state teacher education accreditation visits.
- Prepare, present and submit appropriate reports, minutes, budgets, materials and information
concerning the operations and program effectiveness and needs to the Oklahoma State Regents
for Higher Education.
- Work with members of the legislature to promote quality education in Oklahoma.
- Recommend the hiring, firing, advancement, promotion or other changes in assigned employee(s)
status.
- Other similar duties as assigned.

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Revised May 2012
POSITION QUALIFICATIONS

Master of education degree or related field required. PhD or EdD preferred. Required experience includes four (4) years of full-time paid employment as a public school teacher and/or other educational agency or higher education institution. Good organizational, written and verbal skills. Some in and out-of-state travel required.

SUPERVISION

The employee will perform work under the supervision of the Vice Chancellor for Academic Affairs.
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Oklahoma College Assistance Program
JOB DESCRIPTION
Director for Default Prevention, Compliance and Training Services

Exempt
Position# 100109

ESSENTIAL FUNCTION
This position has provides oversight, direction and general management for the Default Prevention, Compliance, and Training Services Division the Oklahoma College Assistance Program (OCAP).

RESPONSIBILITIES AND DUTIES
- Directs OCAP Default Prevention, Policy, Compliance and Training Division
- Supervises implementation of effective default prevention strategies for OCAP and campuses
- Supervises need assessment, development and delivery of training opportunities for OCAP clients and for OCAP staff
- Supervises the OCAP institutional and lender program review function, as well as all internal compliance and process review functions
- Serves as a member of the OCAP Executive Management Team
- Provides oversight for division in its role of dissemination to staff and clients of information related to student loan laws, policies, and regulations
- Surveys and monitors industry publications, alerts, notifications on policy, industry trends and legislative issues and disseminates information to OGSLP management team and staff, as appropriate
- Ensures effective customer needs assessment, implementation and customer awareness of OCAP products and services including but not limited to default prevention
- Other similar duties as assigned

POSITION QUALIFICATIONS
Bachelor's degree required; graduate degree preferred. Must have a proven record of successful leadership and responsible administrative experience in the Title IV student aid community and excellent communication skills. Additional requirements include a working knowledge of federal student aid statutes, regulations, policies, environmental influences, participants, processes, and networks and the ability to build consensus through collaboration with internal and external participants. Guarantee agency or student loan servicing policy experience preferred. Must provide a cellular telephone and service for work-related activities.

SUPERVISION
The employee performs work under the supervision of the Executive Director of the Oklahoma College Assistance Program.

Revised April 2008

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THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Oklahoma College Assistance Program

JOB DESCRIPTION

Director for Communications, Financial Education and Outreach Services

Exempt

Position #100339

ESSENTIAL FUNCTION

Responsible for the continued development, administration and supervision of the Oklahoma College Assistance Program’s (OCAP) communications initiatives; Oklahoma Money Matters (OKMM), the financial literacy initiative of OCAP and the Oklahoma State Regents for Higher Education (OSRHE); UCanGo2, OCAP's college access initiative; and OCAP’s various community outreach programs and services.

RESPONSIBILITIES AND DUTIES

- Directs OCAP’s Communications, OKMM and Outreach departments, including monitoring division workload and establishing division priorities, goals and objectives.
- Provides content and creative direction for OCAP’s communications initiatives, including new releases, Web sites, print and electronic publications, marketing materials, and various multimedia projects.
- Develops and maintains the OKMM administrative and service structure and cultivates OKMM’s network of campus and community partnerships.
- Directs the design, implementation, and ongoing development of OCAP’s college access and community outreach programs, including activities and services to promote early intervention, generate a college-going culture, build financial aid awareness, and strengthen borrower education throughout the state.
- Seeks external resources to support OCAP’s communications, financial literacy, and community outreach programs, as appropriate.
- Monitors industry issues and trends as part of the OCAP executive management and OSRHE executive staff teams.
- Interacts with all OSRHE and OCAP divisions by providing program information and support, as appropriate.
- Responsible for recommending hiring, firing, advancement, promotion or other changes in assigned employee(s) status.
- Other similar duties as assigned.

POSITION QUALIFICATIONS

Bachelor’s degree required; master’s degree preferred. At least five (5) years of progressively responsible experience in corporate communication and developing and leading educational outreach and community service programs. Evidence of demonstrated leadership, public engagement and collaboration skills. Strong attention to detail and excellent project and personnel management skills. Excellent written and verbal communication skills. Proficient in use of technology. Some in-state and out-of-state travel required. Must provide a cellular telephone and service for work-related activities.

SUPERVISION

The employee performs work under the supervision of the OCAP Executive Director.
THE OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION
Oklahoma College Assistance Program
JOB DESCRIPTION
Director for Financial and System Services and Chief Financial Officer

Exempt
Position #100106

ESSENTIAL FUNCTION

Provides oversight, direction and general management for the Finance Department and the Accounting, Claims, Recoveries and Guarantor System Support functions for OCAP.

RESPONSIBILITIES AND DUTIES

- Participates as a member of the OCAP executive management team and the Chancellor’s Executive Staff
- Responsible for coordination of Finance Department activities including preparation and monitoring of the OCAP budget, preparation of OCAP monthly and annual operations and financial statements, fiscal oversight of OCAP and USDE funds, and coordination with OSRHE Fiscal Division
- Responsible for coordination of Accounting activities including OCAP funds deposit processing, preparation and documentation of the monthly, quarterly, and annual United States Department of Education (USDE) reports and oversight of the Accounting related functions of the Portfolio Management Servicing contract
- Responsible for coordination and supervision of the Claims Management Coordinator for Claims activities including oversight of the default claims review process of the Claims servicing contract for adherence to federal regulations and general servicing requirements
- Responsible for overall claims forecasting for OCAP budgeting purposes
- Responsible for coordination and supervision of the Portfolio Management Coordinator for the Recoveries activities on post default borrower accounts, through oversight of the Portfolio Management servicing contract, including monitoring OCAP and national recovery trends and impact on OCAP
- Responsible for oversight of the Guarantor System service provider functions for OCAP
- Responsible for coordination of USDE and other external audit activities
- Monitor industry issues and trends as part of the OCAP executive management and State Regents Executive Staff teams
- Participate on industry committees as OCAP representative with emphasis on staying abreast of current trends and issues in the student loan industry and applicable regulations, policies and procedures

QUALIFICATIONS

Bachelor’s degree in accounting, business, public administration or a closely related field and five years of experience in professional accounting or auditing or closely related work, including two years in a supervisory or administrative capacity, or an equivalent combination of education and experience. Graduate degree preferred. Knowledge of generally accepted accounting principles and theories; of governmental accounting principles; of budgeting and auditing theories and techniques; of financial statements and reports; of accounting ledgers and journals; of cost accounting; of procurement laws and regulations; of computer technology related to accounting systems; and of supervisory principles and practices. Ability is required to direct the work of others; to review and analyze financial records; to prepare financial reports and statements; and to communicate effectively. Some travel required. Must provide a cellular telephone and service for work-related activities.

SUPERVISION. The employee performs work under the supervision of the Executive Director of the Oklahoma College Assistance Program.

Revised March 2008
THE OKLAHOMA STATE REGENTS FOR
HIGHER EDUCATION
OneNet
JOB DESCRIPTION
Director of Network Infrastructure

Exempt
Position #100126

ESSENTIAL FUNCTION

Serve as Director of Network Infrastructure for OneNet, the state’s telecommunications and information network for education and government. Position will oversee the engineering requirements and relevant staff in support of fiber, microwave, WiMAX and satellite technologies as well as all facilities and systems supported by OneNet.

RESPONSIBILITIES AND DUTIES

- Oversee all areas of OneNet’s network infrastructure including 42 hub sites, 11 fiber terminals and repeater facilities and 49 radio towers, as well as other facilities containing telecommunications equipment used as part of the OneNet infrastructure including facilities, security, power and environmental controls at each location.
- Supervise managers and technical staffs with the responsibility for installations, maintenance, fiber optics and environmental systems.
- In cooperation with other government entities, oversee maintenance of state-owned fiber and copper systems, as well as circuits leased from carriers.
- Interface with engineering personnel at constituent agencies and higher education institutions.
- Design and recommend expansions/enhancements of OneNet's backbone infrastructure.
- Facilitate OneNet’s current and future roles in statewide, regional and national network initiatives.
- Maintain responsibilities for FCC and FAA compliance and licensing.
- Represent OneNet and/or the OSRHE in professional organizations and at state and national events when requested.
- Responsible for recommending hiring, firing, advancement, promotion or other changes to assigned employee(s) status.
- Undertake special projects as necessary.

POSITION QUALIFICATIONS

Bachelor’s degree with five plus (5+) years of technical experience in areas including, but not limited to, wireless, broadband cable, fiber optics and power systems. Five (5) years of supervisory experience as well as experience in design, installation, and maintenance of the above technologies. An equivalent combination of post-secondary education and work-related experience may be considered. Extended hours necessary. Some travel required.

SUPERVISION

The employee performs work under the supervision of the Vice Chancellor for Information Technology, Telecommunications and OneNet.

Revised March 2010

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Exempt
Position #100253

ESSENTIAL FUNCTION

Provide management, monitoring and oversight for OneNet's routing / switching network.

RESPONSIBILITIES AND DUTIES

- Manage all core and hubsite router / switch infrastructure within the OneNet network.
- Perform network analysis and design for key network nodes.
- Manage statewide routing infrastructure and interconnecting upstream peering relationships.
- Evaluate and test new technologies in order to provide recommendations to management.
- Actively support router / switch / circuit installations, modifications and upgrades.
- Coordinate with engineering staff for the establishment and testing of new circuit connections.
- Serve as the Tier 3 support for the OneNet Helpdesk for network-related issues.
- Provide supervision for network engineering staff.
- Identify and support the training needs for network engineering staff.
- Participate in the Engineering On-Call duty rotation is required.
- Work in conjunction with the customer's technical/consulting services to establish, improve and/or upgrade customer services and/or OneNet offerings as required by the customer.
- Some travel is required.

POSITION QUALIFICATIONS

Bachelor's degree in engineering and two (2) or more years of experience in networking or a related field; or the equivalent combination of education and/or experience. Capability to plan, design and implement a variety of network infrastructures. Proficiency in the configuration and management of Juniper and Cisco platforms. Proficiency in routing protocol management (OSPF, BGP, etc.). Possess the knowledge of the following: IP based networks, computer operating systems and various telecommunications systems. Possess a comprehensive understanding of TCP/IP and related protocols and technologies. Capability to troubleshoot and identify solutions to telecommunications and application issues. Ability to communicate effectively for the purpose of establishing and maintaining effective working relationships with internal staff and customers.

Must be able to demonstrate the ability to work independently and perform a wide range of tasks and activities in administering a telecommunications network and operating system. Candidate must provide a cellular telephone, cellular service and home Internet service for work-related activities. Physical demands include the ability to bend, crouch, stoop, sit and/or lift and/or move objects weighing 45 pounds or more. Must use the proper manual handling equipment techniques including but not limited to dollies, carts and lift team members.

SUPERVISION

The employee performs work under the supervision of the Executive Director of OneNet.

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AGENDA ITEM #22-a (1):

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

Oklahoma State University (OSU)
1 degree program option name change

University of Oklahoma (OU)
6 degree program requirement changes
1 degree program name change

University of Oklahoma Health Sciences Center (OUHSC)
2 degree program option additions
2 degree program option deletions
1 degree program requirement change

Cameron University (CU)
7 degree program requirement changes

East Central University (ECU)
1 degree program requirement change

Langston University (LU)
1 degree program requirement change

Southwestern Oklahoma State University (SWOSU)
6 degree program requirement changes
6 degree program option additions

University of Science and Arts of Oklahoma (USAO)
1 degree program requirement change
1 degree program name change
6 degree program option additions

Northern Oklahoma College (NOC)
2 degree program name changes
6 degree program option additions
POLICY ISSUES:

These actions are consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

**OSU – Bachelor of Science in Recreation Management and Therapeutic Recreation (180)**

Degree program option name change
- Change the “Leisure Service Management” option name to “Recreation Management.”
- The proposed change better reflects practice in degree professional areas.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OU – Master of Science in Industrial Engineering (130)**

Degree program name change and degree program requirement change
- Change program name to “Industrial and Systems Engineering.”
  - The proposed change will align the program name to the name of the School.
- Remove all current curricular requirements.
- Require all students to complete IE 5013, IE 5023, IE 5033 and 21-24 credit hours of advisor approved electives. Credit hours needed for electives will be determined by whether or not the student completes a thesis.
- The proposed change will allow a systems-based perspective and knowledge to be included in the industrial engineering program.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 30-34 to 30-33.
- No funds are requested from the State Regents.

**OU – Bachelor of Science in Industrial Engineering in Industrial Engineering (129)**

Degree program requirement change
- For students pursuing the accelerated Bachelor of Science in Industrial Engineering in Industrial Engineering (129) and the Master of Business Administration (MBA) in Business Administration (025):
  - Remove IE 5363 and add B AD 5100, B AD 5200, and IE 5383.
  - Change the number of credit hours shared between the two programs from 9 to 13.
  - The proposed changes will updated the update the curriculum to provide students with additional graduate level industrial engineering course work.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**OU – Bachelor of Arts in Geographic Information Science (367)**

Degree program requirement change
- Add GIS 3023 and GIS 4013 to “Major Requirements” and change credit hours required from 18 to 24.
- Remove the 3 credit hours of “Writing” requirement.
- Remove AVIA 1003 from “Computer Related” electives and require MIS 2113 and MIS 3013.

**Bachelor of Science in Geographic Information (368)**
The proposed changes will add courses that emphasize content area needed to better prepare students for advanced course work, capstone, and the workplace.

One new course will be added and no courses will be deleted.

Total credit hours for the degree will not change.

No funds are requested from the State Regents.

**OU – Bachelor of Business Administration in Management and Human Resources (168)**

Degree program requirement change

For the “Energy Management” option:
- Remove GEOL 1104 from “General Education Science and Mathematics” and add GEOL 1114.
- Remove MGT 4103 and PE 4033 from “Major Requirements” and add EMGT 3603.
- Change credit hours required for “Energy Related Electives” from 12 to 15.
- Change credit hours required for “Finance Electives” from 9 to 6.
- The proposed changes will update and enhance the curriculum.
- Total credit hours for the option will not change.
- One new course will be added and no courses will be deleted.

Total credit hours for the degree will not change.

No funds are requested from the State Regents.

**OU – Bachelor of Business Administration in Finance (081)**

Degree program requirement change

For the “Finance” option:
- Change the credit hour requirement for “Major Requirement Electives” from 9 to 6.
- Require 3 additional credit hours to be selected from “Major Requirement Electives” not already taken or from the following: FIN 3960, FIN 3980, FIN 4700, ACCT 3313, ECON 3133, or ECON 4223.
- Restrict the credit hours allowed for FIN 3960 and FIN 4613 to 3 credit hours each.
- Total credit hours for the option will not change.
- The proposed changes will ensure students complete enough electives in finance to be successful in the workplace.

For the “Risk Management” option:
- Remove ECON 4223 from “Upper Division Business” courses and add ECON 3133.
- Add FIN 4533 to “Major Requirements” and allow students to complete either FIN 3403 or FIN 4303.
- Total credit hours for the option will not change.
- The proposed changes will enhance the curriculum in order to better meet the needs of students and potential employers.

One new course will be added and no courses will be deleted.

Total credit hours for the degree will not change.

No funds are requested from the State Regents.

**OUHSC – Doctor of Pharmacy in Pharmacy (065)**

Degree program option additions

Add options “Psychiatric Pharmacy” and “Pediatric Pharmacotherapy.”

The proposed options will enhance the knowledge base in the areas of psychiatric and pediatric pharmacology for individuals interested in pursuing careers that primarily serve those populations.

No new courses will be added and no courses will be deleted.

Total credit hours for the degree will change from 149 to 149-151.
• No funds are requested from the State Regents.

OUHSC – Master of Science in Occupational and Environmental Health (058)

Degree program option deletions and degree program requirement change
• Delete options “Industrial Hygiene” and “Environmental Health Science.”
  o These options consistently have low enrollment and the majority of graduates are better served by a curriculum that contains both aspects of industrial hygiene and environmental health science.
  o There are currently 4 students enrolled in each option and will be allowed to complete their degree requirements under the remaining option without a significant change in their curriculum.
• For the “Environmental Health Sciences/Industrial Hygiene” option:
  o Remove OEH 5730, OEH 5783, and OEH 5023.
  o Decrease credit hours for OEH 6514 from 4 to 3 (6513) and for OEH 6753 from 3 to 2 (6752).
  o Add OEH 5734.
• One new course will be added and two courses will be deleted.
• Total credit hours for the degree will change from 56 to 48.
• No funds are requested from the State Regents.

CU – Bachelor of Science in Chemistry (340)

Degree program requirement change
• Remove PHYS 1115, PHYS 2015, PHYS 1215, and PHYS 2025 from “Required Core Courses” and reduce credit hours required from 35 to 25.
• Add 10 credit hours of “Additional Requirements” and include PHYS 1115 or PHYS 2015 and PHYS 1215 or PHYS 2015.
• The proposed changes will allow students selecting Physics as a minor to use these courses as part of their minor requirements.
• No courses will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

CU – Bachelor of Science in Criminal Justice (580)

Degree program requirement change
• Remove CJ 1113, CJ 2033, CJ 3023, and CJ 3053 from “Required Core Courses” and add CJ 2013, CJ 2073, CJ 2113, CJ 2233, CJ 3003, CJ 3103, and CJ 4033.
• The proposed changes will update the curriculum to address critical content areas and will strengthen the program by implementing standards set by the Academy of Criminal Justice Science.
• Three new courses will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

CU – Bachelor of Arts in History (130)

Degree program requirement change
• Add HIST 2113 and HIST 2223 to “Required Core Courses” and increase credit hours from 15 to 21.
• Reduce credit hours allowed for “Electives” from 27 to 21.
• Restrict course selection for “Electives” to 12 credit hours from “U.S. History” and 9 credit hours of “Non U.S. History.”

• For the “U.S. History” electives students must complete:
  o 3 credit hours of “U.S. History to 1865” to be selected from: HIST 4243, HIST 4253, HIST 4273, or HIST 4283.
  o 3 credit hours of “U.S. History Since 1865” to be selected from: HIST 4293, HIST 4313, HIST 4323, or HIST 4283.
  o 3 credit hours of “U.S. History Surveys/Oklahoma History” to be selected from: HIST 3333, HIST 3353, HIST 3013, HIST 4123, HIST 3113, HIST 3043, or HIST 3133.
  o 3 credit hours of “Internship or Additional U.S. History” to be selected from: HIST 3483 or one additional course from the previously listed U.S. History courses.

• For the “Non U.S. History” electives students must complete:
  o 3 credit hours of “Pre-Modern Non-U.S. History” to be selected from: HIST 4413, HIST 4403, HIST 3123, HIST 3363, HIST 4353, or HIST 3033.
  o 3 credit hours of “Modern Non-U.S. History” to be selected from: HIST 4373, HIST 4443, HIST 3243, HIST 4473, or HIST 4333.
  o 3 credit hours of “Additional Non-U.S. History” to be selected from the previously listed Non U.S. History courses.

• The proposed changes will ensure students complete an adequate number of upper division History courses and will also provide students with more comprehensive coverage of U.S. and European history.

• No new courses will be added and no courses will be deleted.

• Total credit hours for the degree will not change.

• No funds are requested from the State Regents.

**CU – Bachelor of Arts in International Languages (185)**

Degree program requirement change

- Increase credit hours required for “Primary Language” from 18 to 24.
- Remove Persian and Swahili from list of “Secondary Languages.”
- Decrease credit hours for “Language Elective” from 12 to 6.
- The proposed changes will provide students with an additional year of study in the primary language and will better prepare them for the work place and/or graduate school.
- The proposed changes will also reflect faculty expertise in languages.

• No new courses will be added and no courses will be deleted.

• Total credit hours for the degree will not change.

• No funds are requested from the State Regents.

**CU – Bachelor of Science in Interdisciplinary Studies (360)**

**Associate in Science in Interdisciplinary Studies (365)**

Degree program requirement changes

- Require one course from each “Concentration” discipline to be completed in residence.
- Change the admission requirements to the following:
  o Prospective students are required to submit an application consisting of a title page, a list of all courses/credits previously earned that the student proposed to be applied to the Interdisciplinary Studies degree, and a two-page rationale.
  o The rationale should contain a clear statement of the student’s educational objectives, an explanation of how the selected concentrations are interdisciplinary in nature, what the student expects to be able to do as a result of his/her studies, and a statement explaining why the proposed program is worthy of a college degree.
Prospective students will submit a plan of study that includes all courses the student intends to complete.

- For the Bachelor of Science:
  - Require students to complete UNIV 4543 as part of the 45 credit hours of “Concentration.”
  - Limit “Concentration” selection to two disciplines and require students to complete the remaining 42 credit hours for the “Concentration.”

- For the Associate in Science:
  - Require students to complete UNIV 2543 as part of the 21 to 33 credit hours of “Concentration.”
  - Limit “Concentration” selection to two disciplines and require students to complete the remaining 18 to 20 credit hours for the “Concentration.”

The proposed curricular changes will provide a method of assessing student learning and success in the program and ensure students are meeting both institutional and State Regents’ policy requirements.

The proposed application and admission changes will assure better alignment of student educational goals and objectives with the intent and content of the Interdisciplinary Studies program.

- Two new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

CU – Associate in Applied Science in Criminal Justice (550)

Degree program requirement change

- Remove CJ 1023, CJ 1113, and CJ 2033 from “Required Core Courses” and add CJ 2013, CJ 2073, and CJ 2233.
- For the “Law Enforcement” option:
  - Remove LE 2013 and add LE 2143 and CJ 2000 (may take for 1 to 3 credit hours).
  - Allow students to now complete 12 credit hours from a list of courses.
- For the “Corrections” option:
  - Remove CORR 2013 and add CORR 2103 and CJ 2000 (may take for 1 to 3 credit hours).
  - Allow students to now complete 12 credit hours from a list of courses.
- The proposed changes will update the curriculum to address critical content areas and will strengthen the program by implementing standards set by the Academy of Criminal Justice Science.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the option change from 40 to 38-41.
- The proposed changes are at the request of ECU’s Registrar and will resolve problems that were occurring in the online degree check.
- One new course will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

LU – Bachelor of Science in Nursing (039)
Degree program requirement change
• Add NR 3423 and NR 4435 to “Required Courses” and remove NR 3433 and NR 4423.
• Change the credit hour requirement for NR 4336 from 6 to 5 (4335) and for NR 4426 from 6 to 5 (4425).
• The proposed changes will add course content that will better prepare students for careers in nursing.
• Two new courses will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

SWOSU – Master of Science in Management (153)
Degree program option addition
• Add option “Healthcare Informatics.”
• The proposed option will provide students with the knowledge and skills needed to fulfill the growing demand for healthcare information technology staff and leadership.
• Four new courses will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

SWOSU – Bachelor of Arts in Interdisciplinary Studies (145)
Degree program requirement change
• Remove “Social Work” as a “Discipline Area of Emphasis” selection.
• Change credit hours required for “Free Electives” from 12-13 to 13-14.
• The proposed change reflects declining enrollment in the discipline.
• The proposed credit hour change ensures students complete the degree in 120 credit hours.
• No new courses will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

SWOSU – Bachelor of Science in Engineering Technology (128)
Degree program option addition
• Add options “Manufacturing Engineering Technology,” “Computer Electronics Engineering Technology,” and “Environmental Engineering Technology.”
• The proposed options will allow for current program specializations to be approved options and documented on students transcripts.
• The proposed changes will also align the curriculum with current and future accreditation needs.
• One new course will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

SWOSU – Bachelor of Science in Health Care Administration (005)
Degree program requirement change
• Remove HIM 3023, HIM 3352, and HIM 4112 from “Major Courses” and add HIM 3122, HIM 3353 and HIM 4113.
- Change credit hours required in “Major Courses” from 34 to 35.
- The proposed changes will update the curriculum to meet the continuing changes in healthcare.
- Three new courses will be added and three courses will be deleted.
- Total credit hours for the degree will change from 122-128 to 123-129.
- No funds are requested from the State Regents.

**SWOSU – Bachelor of Science in Health Information Management (033)**

Degree program requirement change
- Remove ALHLT 3053 and HIM 3352 from “Professional Courses” and add HIM 3353.
- Change credit hours required for “Professional Courses” from 39 to 38.
- Remove ENTRP 3923 from “Ancillary Courses” and add COMSC 1103 and ENTRP 3113.
- Change credit hours required for “Ancillary Courses” from 24 to 27.
- Remove ALHLT 3972 and HIM 4112 from “Health Care Administration Minor” and add HIM 4113.
- Change credit hours required for “Health Care Administration Minor” from 19 to 18.
- Two new courses will be added and two courses will be deleted.
- Total credit hours for the degree will change from 125-126 to 126-127.
- No funds are requested from the State Regents.

**SWOSU – Bachelor of Science in Health Sciences (137)**

Degree program requirement change
- Remove ALHLT 4074 as an alternative course for BIOL 3094.
- For the “Medical Science” option:
  - Remove BIOL 2204 from “Required for Admission.”
  - The proposed change removes a course that is no longer required for most medical schools.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**SWOSU – Bachelor of Science in Industrial Technology (026)**

Degree program option additions
- Add options “Manufacturing Technology” and “Electronics Technology.”
- The proposed options will allow for current program specializations to be approved options and documented on students transcripts.
- The proposed changes will also align the curriculum with current and future accreditation needs.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

**SWOSU – Bachelor of Science in Parks and Wildlife Law Enforcement (146)**

Degree program requirement change
- For the “CLEET” option:
  - Increase the credit hour requirements for PRM 3111 from 1 to 2 (3112), PRM 4511 from 1 to 2 (4512).
  - Change credit hours required for the option from 32 to 34.
The proposed changes will more accurately reflect the credit hours needed to cover course content.
No new courses will be added and no courses will be deleted.
Total credit hours for the degree will not change.
No funds are requested from the State Regents.

SWOSU – Associate in Science in Children’s Teachers (160)
Degree program requirement change
- Add MATH 2113 to “Required Courses.”
- The proposed change adds a course that was inadvertently left off at the time the program was initially submitted for approval.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 60-62 to 63-65.
- No funds are requested from the State Regents.

USAO – Bachelor of Arts in Drama (006)
Degree program requirement change, degree program option additions, and degree program name change
- Add THTR 1010, THTR 2303, THTR 3213, and THTR 4993 to “Required Core” and remove DRAM 3423.
- Add THRT 2113 as an alternative course to THTR 1403.
- Increase credit hours for “Required Core” from 21 to 27.
- Remove all curricular requirements for “Concentration” areas.
- Change program name to “Theatre Arts.”
- The proposed curricular changes and option additions are the result of an extensive program review that will align the program with similar programs in the State of Oklahoma as well as other public liberal arts colleges.
- The proposed name change will more accurately reflect the broad liberal arts scope of the program.
- Ten new courses will be added and three courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

NOC – Associate in Science in Mathematics (040)
Degree program name change and degree program option additions
- Change program name to “Mathematics and Physical Science.”
- Add options: “Mathematics,” “Pre-Engineering,” “Chemistry/Physics,” and “Astronomy.”
- The proposed name change will align the title of the degree program with the nature of the curriculum.
- The proposed option additions are the result of internal program reviews and meetings with discipline representatives and will better meet the needs of students and stakeholders within the service area.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.
NOC – Associate in Science in Science Biology/Zoology (006)

Degree program name change and degree program option additions.
- Change program name to “Biological Sciences.”
- Add options: “Pre-Medicine” and “Pre-Pharmacy.”
- The proposed name change will align the title of the degree program with the nature of the curriculum.
- The proposed option additions are the result of program reviews and meetings with discipline representatives and will better meet the needs of students and stakeholders.
- No new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.
AGENDA ITEM #22-a (2):

Programs.

SUBJECT: Ratification of approved institutional request to suspend degree programs.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional request to suspend existing academic programs, as described below.

BACKGROUND:

Northern Oklahoma College (NOC) requested authorization to suspend the program listed below.

- Associate in Arts in American Indian Studies (072)
- Associate in Applied Science in Photography and Digital Imaging (077)

POLICY ISSUES:

Suspending programs is consistent with the State Regents’ Academic Program Review policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

ANALYSIS:

NOC requested authorization to suspend the Associate in Arts in American Indian Studies (072).

- This program was developed as a partnership with the Pawnee Nation College. The partnership has been discontinued.
- The current curriculum does not meet the needs of other tribes in NOC’s service areas.
- NOC will use the suspension as an opportunity to review the needs of other Native American constituents in the service area to determine whether a need for the program exists.
- NOC will reinstate or delete the program by September 30, 2015.

NOC requested authorization to suspend the Associate in Applied Science in Photography and Digital Imaging (077).

- The program has experienced a decline in enrollment.
- NOC requested the curriculum to be added as an option to the Associate in Arts in Communications (007), which was approved at the April 11, 2011 State Regents’ meeting.
- NOC will re-evaluate the need for the program to determine whether a need exists.
- NOC will reinstate or delete the program by September 30, 2015.

Authorization was granted by the Chancellor for the above requests. State Regents’ ratification is requested.
AGENDA ITEM #22-b (1):

Cooperative Agreements.

SUBJECT: Ratification of approved institutional requests regarding cooperative agreements.

RECOMMENDATION:

It is recommended that the State Regents ratify Northern Oklahoma College, Oklahoma State University-Oklahoma City, Tulsa Community College, and Western Oklahoma State College’s requests for cooperative agreements, as described below.

BACKGROUND:

In 1988, the State Regents approved the Cooperative Alliances Between Higher Education Institutions and Technology Center policy. The policy was designed to expand Oklahomans’ educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma’s colleges and technology centers. Currently, 396 cooperative agreements (involving 128 associate in applied science programs) are offered through 18 colleges and 29 career technology centers within Oklahoma.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

At the March 31, 2005 meeting, the State Regents approved three pilot sites to operate as Alliance partners and begin enrolling students in Fall 2005 with an approved exception to the Institutional Admission and Retention policy for concurrent high school students enrolling in technical programs and courses. The policy exception allows an eleventh or twelfth grade student enrolled in an accredited high school or a student who is at least 16 years of age and receiving high-school-level instruction at home or from an unaccredited high school to be admitted to a college or university in the State System that offers technical associate in applied science (AAS) and certificate programs and enroll in technical courses only if the student meets one of the following minimal standards: ACT/SAT in the 42nd percentile or an ACT PLAN score that predicts such student performance OR a high school GPA of 2.5.

At the February 12, 2009 meeting, the State Regents adopted revisions to the policy including the title of the policy, outlined the rationale behind the formation of Cooperative Alliances, added definitions pertinent to the policy, requirements for cooperative agreement programs regarding curriculum, quality assurance, criteria for admission, student support services, marketing and outreach, institutional reporting, and financial arrangements. There were also revisions to the reporting requirements for alliances.

Northern Oklahoma College (NOC) requested authorization for a cooperative agreement with High Plains Technology Center (HPTC) to allow students to receive college credit for coursework completed at the
technology center toward the AAS in Electronics Technology (069) in the Wind Energy Technician option.

Oklahoma State University – Oklahoma City (OSU-OKC) requested authorization for cooperative agreements with Metro Technology Centers (MTC) to allow students to receive college credit for coursework completed at the technology center toward the AAS in Electronics Engineering Technology (006) and the AAS in Horticulture Technology (011).

Tulsa Community College (TCC) requested authorization for a cooperative agreement with Central Technology Center (CTC) to allow students to receive college credit for coursework completed at the technology center toward the AAS in Electronics Technology (031).

Western Oklahoma State College (WOSC) requested authorization for a cooperative agreement with Caddo Kiowa Technology Center (CKTC) to allow students to receive college credit for coursework completed at the technology center toward the AAS in Nursing (040).

POLICY ISSUES:

These actions are consistent with the State Regents’ Cooperative Alliances Between Higher Education Institutions and Technology Center policy.

ANALYSIS:

NOC
NOC requested authorization for a cooperative agreement with HPTC to allow students to receive up to:

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>41</td>
<td>AAS in Electronics Technology (069) in the Wind Energy Technician option</td>
</tr>
</tbody>
</table>

It is understood that general education courses required for this degree program will not be offered at the technology centers as part of this agreement and high school students will not be permitted to enroll.

NOC and HPTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

OSU-OKC
OSU-OKC requested authorization for a cooperative agreement with MTC to allow students to receive up to:

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>AAS in Electronics Engineering Technology (006)</td>
</tr>
<tr>
<td>13</td>
<td>AAS in Horticulture Technology (011)</td>
</tr>
</tbody>
</table>

It is understood that general education courses required for this degree program will not be offered at the technology centers as part of this agreement and high school students will be permitted to enroll in accordance with State Regents’ policy through a policy exception.
OSU-OKC and MTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

**TCC**
TCC requested authorization for a cooperative agreement with CTC to allow students to receive up to:

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>AAS in Electronics Technology (031)</td>
</tr>
</tbody>
</table>

This cooperative agreement has been approved by CTC’s primary alliance partner, Oklahoma State University Institute of Technology. It is understood that general education courses required for this degree program will not be offered at the technology centers as part of this agreement and high school students will be permitted to enroll in accordance with State Regents’ policy through a policy exception.

TCC and CCTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

**WOSC**
WOSC requested authorization for a cooperative agreement with CKTC to allow students to receive up to:

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>AAS in Nursing (040)</td>
</tr>
</tbody>
</table>

This cooperative agreement has been approved by CKTC’s primary alliance partner, Redlands Community College. It is understood that general education courses required for this degree program will not be offered at the technology centers as part of this agreement and high school students will not be permitted to enroll.

WOSC and CKTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

Approval was granted by the Chancellor. State Regents’ ratification is requested.
AGENDA ITEM #22-b (2):

Cooperative Agreements.

SUBJECT: Ratification of approved institutional requests regarding cooperative agreements.

RECOMMENDATION:

It is recommended that the State Regents ratify Oklahoma City Community College’s request to discontinue a cooperative agreement, as described below.

BACKGROUND:

In 1988, the State Regents approved the Cooperative Alliances Between Higher Education Institutions and Technology Center policy. The policy was designed to expand Oklahomans’ educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma’s colleges and technology centers. Currently, 396 cooperative agreements (involving 128 associate in applied science programs) are offered through 18 colleges and 29 career technology centers within Oklahoma.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

At the March 31, 2005 meeting, the State Regents approved three pilot sites to operate as Alliance partners and begin enrolling students in Fall 2005 with an approved exception to the Institutional Admission and Retention policy for concurrent high school students enrolling in technical programs and courses. The policy exception allows an eleventh or twelfth grade student enrolled in an accredited high school or a student who is at least 16 years of age and receiving high-school-level instruction at home or from an unaccredited high school to be admitted to a college or university in the State System that offers technical associate in applied science (AAS) and certificate programs and enroll in technical courses only if the student meets one of the following minimal standards: ACT/SAT in the 42nd percentile or an ACT PLAN score that predicts such student performance OR a high school GPA of 2.5.

At the February 12, 2009 meeting, the State Regents adopted revisions to the policy including the title of the policy, outlined the rationale behind the formation of Cooperative Alliances, added definitions pertinent to the policy, requirements for cooperative agreement programs regarding curriculum, quality assurance, criteria for admission, student support services, marketing and outreach, institutional reporting, and financial arrangements. There were also revisions to the reporting requirements for alliances.

Oklahoma City Community College (OCCC) requested authorization to discontinue a cooperative agreement with Moore Norman Technology Center (MNTC) to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science (AAS) in Child Development (005).
POLICY ISSUES:

These actions are consistent with the State Regents’ *Cooperative Alliances Between Higher Education Institutions and Technology Center* policy.

ANALYSIS:

OCCC requested authorization to discontinue a cooperative agreement with MNTC to allow students to receive college credit for coursework completed at the technology center toward the AAS in Child Development (005). OCCC will continue to offer the AAS in Child Development (005) but reports that MNTC terminated their program in 2009.

Approval was granted by the Chancellor. State Regents’ ratification is requested.
AGENDA ITEM #22-c (1):

Electronic Media.

SUBJECT: Northwestern Oklahoma State University. Approval of request to offer an existing degree program via electronic delivery.

RECOMMENDATION:

It is recommended that the State Regents approve Northwestern Oklahoma State University’s request to offer the senior year courses of the existing Bachelor of Science in Nursing (047) via electronic media.

BACKGROUND:

Northwestern Oklahoma State University (NWOSU) is currently approved to offer the following degree programs via electronic media:

- Bachelor of Applied Arts and Sciences in Technical Management (064);
- Bachelor of Science in Accounting (001);
- Bachelor of Science in Business Administration (007);
- Bachelor of Science in Conservation Law Enforcement (010);
- Master of Counseling in Psychology (043);
- Master of Education in Elementary Education (014); and
- Master of Education in Secondary Education (033).

NWOSU’s governing board approved offering the senior year courses through online delivery for the existing Bachelor of Science in Nursing (BSN) at the June 2012 meeting and NWOSU requests authorization to offer the senior year courses via electronic media, as outlined below.

POLICY ISSUES:

This action is consistent with the *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy. This policy allows institutions with approved electronic media delivered programs or grandfathered status to request programs through an abbreviated process. The process calls for the President to send the following information to the Chancellor: 1) letter of intent, 2) the name of the program, 3) delivery method(s), 4) information related to population served and student demand, and 5) cost and financing.
ANALYSIS:

In August 1991, the State Regents endorsed a statewide nursing articulation agreement, which gives Registered Nurses (RN) with an associate’s degree in nursing credit for approximately one-half of the nursing requirements for the BSN program under certain conditions. This articulation agreement allows RNs to matriculate into NWOSU’s BSN program during the senior year. Courses RN students need to complete for the BSN at NWOSU are offered during the student’s senior year of the traditional program. NWOSU requests approval to offer the senior year courses of the BSN program via electronic media to accommodate current RNs with an associate’s degree in nursing.

NWOSU satisfactorily addressed the requirements in the Electronically Delivered and Traditional Off-Campus Courses and Programs policy as summarized below.

Bachelor of Science in Nursing

Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects for registered nurses look favorable with a faster than average growth rate. The OESC projects a 27.48 percent increase in registered nurse occupations through 2018 and the BLS 2012-2013 Occupational Outlook Handbook indicates that registered nurse occupations are expected to grow 26 percent through 2020.

Completing a BSN program will allow RNs with an associate’s degree opportunities to assume administrative roles in hospitals and other healthcare facilities.

Delivery method. NWOSU will utilize the Blackboard learning management system, which is a complete web-based suite of easy-to-use teaching and learning tools for course development, delivery and management.

Funding. No new funding will be required to deliver the senior year courses electronically. The electronic delivery of the senior year courses will be funded through existing allocations, program fees and tuition.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve NWOSU’s request to offer the senior year courses of the existing Bachelor of Science in Nursing via electronic media online delivery as described above.
AGENDA ITEM #22-c (2):

Electronic Media.

SUBJECT: Oklahoma State University Institute of Technology. Approval of request to offer existing degree programs via electronic delivery.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University Institute of Technology’s request to offer the existing Associate in Applied Science in Information Technologies (012), Associate in Science in Information Technologies (092), Associate in Science in Allied Health Sciences (123), Associate in Science in Business (091), Associate in Science in Enterprise Development (676), Associate in Science in Pre-Education (090) with options in Elementary and Secondary Education, and Bachelor of Technology in Information Technologies (094) via electronic media.

BACKGROUND:

Oklahoma State University Institute of Technology (OSUIT) is currently not approved to offer degree programs via electronic media. OSUIT requests authorization to offer the existing Associate in Applied Science (AAS) in Information Technologies, Associate in Science (AS) in Information Technologies, Associate in Science in Allied Health Sciences, Associate in Science in Business, Associate in Science in Enterprise Development, Associate in Science in Pre-Education, and Bachelor of Technology (BT) in Information Technologies via electronic media, as outlined below.

OSUIT’s governing board approved offering the existing programs through online delivery in June 2012 and OSUIT requests authorization to offer the existing programs via electronic media, as outlined below.

POLICY ISSUES:

This action is consistent with the Oklahoma State Regents for Higher Education’s (OSRHE) Electronically Delivered and Traditional Off-Campus Courses and Programs policy. For institutions without approval to deliver degree programs electronically, the process calls for the President to send a letter of intent to the Chancellor along with a request to deliver an existing degree program via electronic media that addresses how the institution will meet the academic standards specified in policy and the following criteria: 1) centrality to the institution’s mission, 2) academic standards, 3) method of delivery, 4) duplication, 4) student demand(s), and 5) program cost.
ANALYSIS:

OSUIT satisfactorily addressed the policy requirements in the *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy as summarized below.

**Centrality of the Proposed Electronic Media Program to the Institution's Mission.** These degree programs are consistent with OSUIT’s mission, purpose and philosophy, which is to provide comprehensive, high-quality, advancing-technology programs and services to prepare and sustain a diverse student body as competitive members of a world-class workforce and contributing members of society.

**Academic Standards.** The academic standards meet OSRHE policy requirements listed in section 3.16.5. The proposal provides adequate detail regarding faculty, academic integrity, learning resources, admission, retention, assessment, student services, and technical support systems.

**Method of Delivery.** OSUIT will utilize the learning and course management system Desire2Learn (D2L) for instructional delivery of course content for the existing programs. Instructors will make full use of the online features including discussion boards, assignment drop boxes, and assessment tools. D2L permits a variety of real-time interactions on an individual basis as well as scheduled group meetings promoting peer interaction among and between students and faculty.

**Faculty and Staff.** Existing and adjunct faculty will teach the existing degree programs via electronic media.

**Support Services.** The library, facilities and equipment are adequate.

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**Associate in Applied Science in Information Technologies**  
**Associate in Science in Information Technologies**  
**Bachelor of Technology in Information Technologies**

**Student Demand.** Student demand for degrees in information technologies remains strong, as shown in the table below, which summarizes the degrees conferred and the student demand for the degree program over previous years.

<table>
<thead>
<tr>
<th>Program</th>
<th>2009-2010</th>
<th>2010 - 2011</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Summer 09</td>
<td>Fall 09</td>
<td>Spring 10</td>
</tr>
<tr>
<td>Information Technologies – Associate in Science</td>
<td>Enrolled</td>
<td>33</td>
<td>47</td>
</tr>
<tr>
<td></td>
<td>Graduated</td>
<td>8</td>
<td>12</td>
</tr>
<tr>
<td>Information Technologies – Associate in Applied Science</td>
<td>Enrolled</td>
<td>60</td>
<td>119</td>
</tr>
<tr>
<td></td>
<td>Graduated</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Information Technologies – Bachelor of Technology</td>
<td>Enrolled</td>
<td>47</td>
<td>61</td>
</tr>
<tr>
<td></td>
<td>Graduated</td>
<td>10</td>
<td>9</td>
</tr>
</tbody>
</table>

It is anticipated that for the 2012-2013 academic year, OSUIT will have a major headcount of 100, 25, and 50 for the fall semester and confer 15, 15, and 25 degrees for the AAS, AS, and BT respectively.
**Employer Demand.** The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in information technologies look favorable with a faster than average growth rate. The OESC projects a 10 percent increase in information technologies occupations through 2018 and the BLS 2012-2013 *Occupational Outlook Handbook* projects an increase of 19.06 percent through 2020.

**Duplication.** The table below summarizes the institutions that offer similar programs.

<table>
<thead>
<tr>
<th>School</th>
<th>Program Name</th>
<th>Degree Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cameron University</td>
<td>Information Technology (514 and 414)</td>
<td>Associate in Applied Science and Bachelor of Science</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>Information Technology (083)</td>
<td>Associate in Applied Science</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>Business Information Technology (108)</td>
<td>Bachelor of Science</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>Information Technology (098)</td>
<td>Associate in Applied Science</td>
</tr>
<tr>
<td>Oklahoma State University – Oklahoma</td>
<td>Information Technology (094)</td>
<td>Associate in Applied Science</td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email July 3, 2012. One of the State System institutions requested a copy of the Bachelor of Technology in Information Technologies program, but a protest was not received. Approval of these existing degree programs to be delivered electronically will not constitute unnecessary duplication.

**Curriculum.** The table below summarizes the curricula requirements for the existing degree programs to be offered via electronic media.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAS in Information Technologies</td>
<td>Core</td>
<td>24</td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>General Electives</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Guided Electives</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>61</td>
</tr>
</tbody>
</table>
Program Cost. This degree program will be offered on a self-supporting basis and the current tuition and fee structure will adequately fund the program. OSUIT anticipates increased student enrollment and no additional funding is requested. The tables below summarize the estimated tuition and fees and the breakdown of budget expenses.

A. Funding Source

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year (2012-13)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition and Fees*</td>
<td>$968,832</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$968,832</strong></td>
</tr>
</tbody>
</table>

*232 students x 24 credit hours x $174 in year 1 (numbers based on average enrollment for the past two fall semesters).
B. Budget

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Year of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Staff</td>
<td>1st Year (2012-13)</td>
</tr>
<tr>
<td>$27,949.57*</td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>$226,500</td>
</tr>
<tr>
<td>Operational Expenses (equipment, software, etc.)</td>
<td>$20,268.86*</td>
</tr>
<tr>
<td>Other Support Services (marketing new online</td>
<td>$2,857.14*</td>
</tr>
<tr>
<td>degrees)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$277,575.57</strong></td>
</tr>
</tbody>
</table>

NOTE: As most courses have existed for many years, the expense of faculty as well as the majority of operational expenses have been consistent the previous two years.

*Figures represent a percentage of the overall expenses shared by the 7 existing degree programs that will be delivered electronically.

Associate in Science in Allied Health Sciences

Student Demand. Student demand for the degree in allied health sciences remains strong as occupations in the allied health industry continue to increase. However, it is important to note the degree program was approved by the State Regents in September 2011; therefore, OSUIT began the program in Spring 2012 with 63 students enrolled.

It is anticipated that for the 2012-2013 academic year, OSUIT will have a major headcount of 50 for the Fall semester with five degrees conferred.

Employer Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics indicate job prospects in allied health look favorable with a much faster than average growth rate. The OESC projects a 20.32 percent increase in allied health occupations (e.g., personal and home care health aids) through 2018 and the BLS 2012-2013 Occupational Outlook Handbook projects an increase of 70 percent through 2020.

Duplication. The table below summarizes the institutions that offer similar programs.

<table>
<thead>
<tr>
<th>School</th>
<th>Program Name</th>
<th>Degree Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>Allied Health (032)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Connors State College</td>
<td>Biological Sciences (053)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>with option in Allied Health</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>Natural Science (034)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>with option in Pre-Allied Health</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email July 3, 2012. None of the State System institutions requested a copy of the program. Approval of this existing degree program to be delivered electronically will not constitute unnecessary duplication.

Curriculum. The table below summarizes the curriculum requirements for the existing degree programs to be offered via electronic media.
### Degree Content Area Credit Hours

<table>
<thead>
<tr>
<th>Degree</th>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS in Allied Health Sciences</td>
<td>Core</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>37</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>62</strong></td>
</tr>
</tbody>
</table>

**Program Cost.** This degree program will be offered on a self-supporting basis and the current tuition and fee structure will adequately fund the program. OSUIT anticipates increased student enrollment and no additional funding is requested. The tables below summarize the estimated tuition and fees and the breakdown of budget expenses.

**A. Funding Source**

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>Student Tuition and Fees*</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Year (2012-13)</td>
<td>$250,236</td>
<td>$250,236</td>
</tr>
</tbody>
</table>

*63 students x 24 credit hours x $165.50 in year 1 (numbers based on average enrollment for the past two fall semesters).

**B. Budget**

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Year of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Staff</td>
<td>$27,949.57*</td>
</tr>
<tr>
<td>Faculty</td>
<td>$52,500</td>
</tr>
<tr>
<td>Operational Expenses (equipment, software, etc.)</td>
<td>$20,268.86*</td>
</tr>
<tr>
<td>Other Support Services (marketing new online degrees)</td>
<td>$2,857.14*</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$103,575.57</strong></td>
</tr>
</tbody>
</table>

*Figures represent a percentage of the overall expenses shared by the 7 existing degree programs that will be delivered electronically.
Student Demand. Student demand for the degree in business has remained consistently strong on the OSUIT campus, as shown in the table below, which summarizes the degrees conferred and the student demand for the degree program over previous years.

<table>
<thead>
<tr>
<th>Program</th>
<th>2009-2010</th>
<th>2010 - 2011</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Summer</td>
<td>Fall</td>
<td>Spring</td>
</tr>
<tr>
<td></td>
<td>09</td>
<td>09</td>
<td>10</td>
</tr>
<tr>
<td>Business – Associate in Science</td>
<td>61</td>
<td>93</td>
<td>78</td>
</tr>
<tr>
<td>Enrolled</td>
<td>11</td>
<td>9</td>
<td>12</td>
</tr>
</tbody>
</table>

It is anticipated that for the 2012-2013 academic year, OSUIT will have a major headcount of 85 for the fall semester with 15 degrees conferred.

Employer Demand. The Oklahoma Employment Security Commission (OESC) and the Bureau of Labor Statistics (BLS) indicate job prospects in business related occupations look favorable with average growth rate. The OESC projects an 11.29 percent increase in business related occupations (e.g., accounting, auditing clerks, etc.) through 2018 and the BLS 2012-2013 *Occupational Outlook Handbook* projects an increase of 16 percent through 2020.

Duplication. The table below summarizes the institutions that offer similar programs.

<table>
<thead>
<tr>
<th>School</th>
<th>Program Name</th>
<th>Degree Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>Business Administration (006)</td>
<td>Associate in Arts</td>
</tr>
<tr>
<td>Connors State College</td>
<td>Business Administration (005)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Eastern Oklahoma State College</td>
<td>Business Administration (007)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Murray State College</td>
<td>Business (004)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>Business Administration (008)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>Business Administration (009)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>Business (004)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>Business Administration (005)</td>
<td>Associate in Arts</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>Business Administration (004)</td>
<td>Associate in Arts</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Business (007)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Seminole State College</td>
<td>Business (203)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>Business Administration (003)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>Business (065)</td>
<td>Associate in Science</td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email July 3, 2012. None of the State System institutions requested a copy of the program. Approval of this existing degree program to be delivered electronically will not constitute unnecessary duplication.
Curriculum. The table below summarizes the curriculum requirements for the existing degree programs to be offered via electronic media.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS in Business</td>
<td>Core</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>39</td>
</tr>
<tr>
<td></td>
<td>Guided Electives</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>60</td>
</tr>
</tbody>
</table>

Program Cost. This degree program will be offered on a self-supporting basis and the current tuition and fee structure will adequately fund the program. OSUIT anticipates increased student enrollment and no additional funding is requested. The tables below summarize the estimated tuition and fees and the breakdown of budget expenses.

A. Funding Source

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>Student Tuition and Fees*</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Year (2012-13)</td>
<td>$378,368</td>
<td>$373,368</td>
</tr>
<tr>
<td>*94 students x 24 credit hours x $165.50 in year 1 (numbers based on average enrollment for the past two fall semesters).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. Budget

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Year of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Staff</td>
<td>$27,949.57*</td>
</tr>
<tr>
<td>Faculty</td>
<td>$37,500</td>
</tr>
<tr>
<td>Operational Expenses (equipment, software, etc.)</td>
<td>$20,268.86*</td>
</tr>
<tr>
<td>Other Support Services (marketing new online degrees)</td>
<td>$2,857.14*</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$88,575.57</strong></td>
</tr>
</tbody>
</table>

NOTE: As most courses have existed for many years, the expense of faculty as well as the majority of operational expenses have been consistent the previous two years.

*Figures represent a percentage of the overall expenses shared by the 7 existing degree programs that will be delivered electronically.
**Associate in Science in Enterprise Development**

with options in Business Administration and General Studies

**Student Demand.** While student demand for the enterprise development degree is not yet at the level of similar programs at other participating two-year Reach Higher institutions, it is important that OSUIT continues to have a strong and active partnership role. OSUIT anticipates student demand will increase once the program is advertised as being available online, consistent with the practices of the other participating two-year Reach Higher institutions.

The table below summarizes the degrees conferred and the student demand for the degree program over previous years.

<table>
<thead>
<tr>
<th>Program</th>
<th>2009-2010</th>
<th>2010-2011</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Summer 09</td>
<td>Fall 09</td>
<td>Spring 10</td>
</tr>
<tr>
<td>Enterprise Development – AS</td>
<td>0</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>Enrolled</td>
<td>0</td>
<td>1</td>
<td>5</td>
</tr>
</tbody>
</table>


**Duplication.** It is important to note this degree program is offered as an adult degree completion program with other participating institutions. The table below summarizes the institutions that offer similar programs.

<table>
<thead>
<tr>
<th>School</th>
<th>Program Name</th>
<th>Degree Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Connors State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Eastern Oklahoma State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Murray State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Oklahoma State University – Oklahoma City</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Seminole State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>Enterprise Development</td>
<td>Associate in Science</td>
</tr>
</tbody>
</table>
A system wide letter of intent was communicated by email July 3, 2012. None of the State System institutions requested a copy of the program. Approval of this existing degree program to be delivered electronically will not constitute unnecessary duplication.

Curriculum. The table below summarizes the curriculum requirements for the existing degree program to be offered via electronic media.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS in Enterprise Development with option in Business Administration</td>
<td>Core</td>
<td>23</td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>37</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>60</td>
</tr>
<tr>
<td>AS in Enterprise Development with option in General Studies</td>
<td>Core</td>
<td>23</td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>37</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>60</td>
</tr>
</tbody>
</table>

Program Cost. This degree program will be offered on a self-supporting basis and the current tuition and fee structure will continue to fund the program. It is important to note the professional staff, support services, and operational expenses will be shared by other degree programs delivered online, which may reduce the overall expenses for this program. OSUIT anticipates increased student enrollment and no additional funding is requested. The tables below summarize the estimated tuition and fees and the breakdown of budget expenses.

A. Funding Source

<table>
<thead>
<tr>
<th>Year of Program</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Year (2012-13)</td>
<td>$15,888</td>
</tr>
<tr>
<td>Total</td>
<td>$15,888</td>
</tr>
</tbody>
</table>

*4 students x 24 credit hours x $165.50 in year 1 (numbers based on average enrollment for the past two fall semesters).
B. Budget

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Year of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Staff</td>
<td>$27,949.57*</td>
</tr>
<tr>
<td>Faculty</td>
<td>$45,000</td>
</tr>
<tr>
<td>Operational Expenses (equipment, software,)</td>
<td>$20,268.86*</td>
</tr>
<tr>
<td>Other Support Services (marketing new online degrees)</td>
<td>$2,857.14*</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$96,075.57</strong></td>
</tr>
</tbody>
</table>

NOTE: As most courses have existed for many years, the expense of faculty as well as the majority of operational expenses have been consistent the previous two years.

*Figures represent a percentage of the overall expenses shared by the 7 existing degree programs that will be delivered electronically.

While the expenses exceed revenue generated by tuition and fees for this program, it should be noted that this program was implemented in Spring 2011. OSUIT anticipates increased enrollments once the degree program is approved for online delivery.

**Associate in Science in Pre-Education with options in Elementary and Secondary Education**

**Student Demand.** Student demand for degrees in pre-education continues to be strong, as shown in the table below, which summarizes the degrees conferred and the student demand for the degree program over previous years.

<table>
<thead>
<tr>
<th>Program</th>
<th>2009-2010</th>
<th>2010 - 2011</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Summer 09</td>
<td>Fall 09</td>
<td>Spring 10</td>
</tr>
<tr>
<td>Pre-Education – Associate in Science</td>
<td>Enrolled</td>
<td>144</td>
<td>129</td>
</tr>
<tr>
<td></td>
<td>Graduated</td>
<td>36</td>
<td>41</td>
</tr>
</tbody>
</table>

It is anticipated that for the 2012-2013 academic year, OSUIT will have a major headcount of 150 for the Fall semester and confer 50 degrees for this degree program.

Duplication. The table below summarizes the institutions that offer similar programs.

<table>
<thead>
<tr>
<th>School</th>
<th>Program Name</th>
<th>Degree Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oklahoma City Community College</td>
<td>Pre-Education (116)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>Pre-Education (029)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Pre-Education/Secondary Education (015)</td>
<td>Associate in Science</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>Pre-Education (006)</td>
<td>Associate in Arts</td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email July 3, 2012. None of the State System institutions requested a copy of the program. Approval of this existing degree program to be delivered electronically will not constitute unnecessary duplication.

Curriculum. The table below summarizes the curriculum requirements for the existing degree program to be offered via electronic media.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AS in Pre-Education with option in</td>
<td>Core</td>
<td>5</td>
</tr>
<tr>
<td>Elementary Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>55</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>60</strong></td>
</tr>
<tr>
<td>AS in Pre-Education with option in</td>
<td>Core</td>
<td>15</td>
</tr>
<tr>
<td>Secondary Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>General Education</td>
<td>45</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>60</strong></td>
</tr>
</tbody>
</table>

Program Cost. This degree program will be offered on a self-supporting basis and the current tuition and fee structure adequately fund the program. OSUIT anticipates increased student enrollment and no additional funding is requested. The tables below summarize the estimated tuition and fees and the breakdown of budget expenses.
A. Funding Source

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year (2012-13)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Tuition and Fees*</td>
<td>$865,896</td>
</tr>
<tr>
<td>Total</td>
<td>$865,896</td>
</tr>
</tbody>
</table>

*218 students x 24 credit hours x $165.50 in year 1 (numbers based on average enrollment for the past two fall semesters).

B. Budget

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year (2012-13)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenses</td>
<td></td>
</tr>
<tr>
<td>Professional Staff</td>
<td>$27,949.57*</td>
</tr>
<tr>
<td>Faculty</td>
<td>$30,000</td>
</tr>
<tr>
<td>Operational Expenses (equipment, software, etc.)</td>
<td>$20,268.86*</td>
</tr>
<tr>
<td>Other Support Services (marketing new online degrees)</td>
<td>$2,857.14*</td>
</tr>
<tr>
<td>Total</td>
<td>$81,075.57</td>
</tr>
</tbody>
</table>

NOTE: As most courses have existed for many years, the expense of faculty as well as the majority of operational expenses have been consistent the previous two years.

*Figures represent a percentage of the overall expenses shared by the 7 existing degree programs that will be delivered electronically.

Based on staff analysis and institutional expertise, it is recommended the State Regents approve OSUIT’s request to offer the existing Associate in Applied Science in Information Technologies, Associate in Science in Information Technologies, Associate in Science in Allied Health Sciences, Associate in Science in Business, Associate in Science in Enterprise Development, Associate in Science in Pre-Education, and Bachelor of Technology in Information Technologies via electronic media as described above.
AGENDA ITEM #22-d:

Capital.


RECOMMENDATION:

It is recommended that the State Regents ratify the capital allotments made during the period of June 5, 2012, through August 15, 2012.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period June 5, 2012, through August 15, 2012, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents’ Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is $22,855,314 representing $4,728,765 in State funding and $18,126,549 in Section 13/New College Funds.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Source of Funds</th>
<th>Project Name</th>
<th>Date Adopted</th>
<th>Section 13 New College Amounts</th>
<th>State Fund</th>
<th>Totals by Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oklahoma</td>
<td>650-Section 13</td>
<td>Debt Service Retirement</td>
<td>7/20/2011</td>
<td>$2,055,262</td>
<td>$2,240,000</td>
<td>$4,295,262</td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Emergency Repairs, Renovations, equipment &amp; technology</td>
<td>7/20/2011</td>
<td>$2,350,000</td>
<td>$2,500,000</td>
<td>$4,850,000</td>
</tr>
<tr>
<td></td>
<td>650-Section 13</td>
<td>Scholar Walkway Reconstruction</td>
<td>7/20/2011</td>
<td>$2,350,000</td>
<td>$2,350,000</td>
<td>$4,700,000</td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Crawford University Club Renovation</td>
<td>7/20/2011</td>
<td>$2,500,000</td>
<td>$2,500,000</td>
<td>$5,000,000</td>
</tr>
<tr>
<td></td>
<td>650-Section 13</td>
<td>HSC Asset Preservation Improvements</td>
<td>7/2/2011</td>
<td>$2,263,744</td>
<td>$2,263,744</td>
<td>$4,527,488</td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Tulsa Academic &amp; Administrative Construction Plus Equip</td>
<td>7/2/2011</td>
<td>$500,000</td>
<td>$500,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Tulsa Campus Operational Enhancements</td>
<td>7/2/2011</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$200,000</td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Tulsa Campus Renovations</td>
<td>7/2/2011</td>
<td>$137,446</td>
<td>$137,446</td>
<td>$274,892</td>
</tr>
<tr>
<td></td>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$13,347,149</strong></td>
<td><strong>$13,347,149</strong></td>
<td><strong>$26,694,298</strong></td>
</tr>
<tr>
<td>OU Health Sciences Center</td>
<td>285-Tobacco</td>
<td>OK Comprehensive Cancer Center</td>
<td>6/18/2011</td>
<td>$2,000,000</td>
<td></td>
<td><strong>$2,000,000</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$2,000,000</strong></td>
<td><strong>$2,000,000</strong></td>
<td><strong>$2,000,000</strong></td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td>650-Section 13</td>
<td>General Campus Repair, Maintenance &amp; Remodel</td>
<td>8/10/2011</td>
<td>$1,000,000</td>
<td></td>
<td><strong>$1,000,000</strong></td>
</tr>
<tr>
<td></td>
<td>650-Section 13</td>
<td>Facilities Renovation</td>
<td>6/12/2011</td>
<td>$720,000</td>
<td></td>
<td><strong>$720,000</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$1,720,000</strong></td>
<td><strong>$1,720,000</strong></td>
<td><strong>$1,720,000</strong></td>
</tr>
<tr>
<td>OU - Oklahoma City</td>
<td>285-State</td>
<td>General Campus Maintenance</td>
<td>6/18/2011</td>
<td>$40,000</td>
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<td><strong>$40,000</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$40,000</strong></td>
<td><strong>$40,000</strong></td>
<td><strong>$40,000</strong></td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>650-New College</td>
<td>Parking &amp; Street Expansion</td>
<td>7/11/2011</td>
<td>$615,000</td>
<td></td>
<td><strong>$615,000</strong></td>
</tr>
<tr>
<td></td>
<td>650-Section 13</td>
<td>Repairs &amp; Renovations to Campus Buildings</td>
<td>7/11/2011</td>
<td>$224,000</td>
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<td><strong>$224,000</strong></td>
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<tr>
<td></td>
<td>650-Section 13</td>
<td>Academic Building Renovations</td>
<td>7/11/2011</td>
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<td><strong>$205,000</strong></td>
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<tr>
<td></td>
<td>650-Section 13</td>
<td>Landscaping, Outdoor Art &amp; Courtyards</td>
<td>7/11/2011</td>
<td>$12,000</td>
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<tr>
<td>285-State</td>
<td>Residence Halls Renovation &amp; Repair</td>
<td>8/15/2011</td>
<td>$212,110</td>
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<td><strong>$212,110</strong></td>
<td></td>
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<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$1,058,000</strong></td>
<td><strong>$1,058,000</strong></td>
<td><strong>$2,116,000</strong></td>
</tr>
<tr>
<td>Rogers State University</td>
<td>285-State</td>
<td>Advanced Technology</td>
<td>6/19/2011</td>
<td>$25,000</td>
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<td><strong>$25,000</strong></td>
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<tr>
<td></td>
<td>285-State</td>
<td>Furniture, Fixtures and Equipment (Instructional)</td>
<td>6/19/2011</td>
<td>$100,000</td>
<td></td>
<td><strong>$100,000</strong></td>
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<tr>
<td></td>
<td><strong>Totals</strong></td>
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<td></td>
<td><strong>$125,000</strong></td>
<td><strong>$125,000</strong></td>
<td><strong>$125,000</strong></td>
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<tr>
<td>Northeastern OK State University</td>
<td>650-Section 13</td>
<td>Land Purchase</td>
<td>6/19/2011</td>
<td>$155,400</td>
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<td><strong>$155,400</strong></td>
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<td></td>
<td>650-Section 13</td>
<td>Energy Mgmt Debt Service</td>
<td>6/19/2011</td>
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<td></td>
<td><strong>Totals</strong></td>
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<td><strong>$295,400</strong></td>
<td><strong>$295,400</strong></td>
<td><strong>$295,400</strong></td>
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<tr>
<td>Southeastern OK State University</td>
<td>650-Section 13</td>
<td>Native American Resource Center</td>
<td>8/6/2011</td>
<td>$500,000</td>
<td></td>
<td><strong>$500,000</strong></td>
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<tr>
<td></td>
<td>650-Section 13</td>
<td>Durant Campus Infrastructure - Energy Performance II</td>
<td>8/6/2011</td>
<td>$150,000</td>
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<td><strong>$150,000</strong></td>
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<tr>
<td></td>
<td>650-Section 13</td>
<td>Durant Campus Sidewalks, ADA Ramps</td>
<td>8/6/2011</td>
<td>$200,000</td>
<td></td>
<td><strong>$200,000</strong></td>
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<tr>
<td></td>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$850,000</strong></td>
<td><strong>$850,000</strong></td>
<td><strong>$850,000</strong></td>
</tr>
<tr>
<td>Langston University</td>
<td>650-Section 13</td>
<td>Educational Equipment</td>
<td>7/16/2011</td>
<td>$250,000</td>
<td></td>
<td><strong>$250,000</strong></td>
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<tr>
<td></td>
<td>650-New College</td>
<td>Educational Equipment</td>
<td>7/16/2011</td>
<td>$85,038</td>
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<td><strong>$85,038</strong></td>
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<tr>
<td></td>
<td>650-New College</td>
<td>OKC Renovations</td>
<td>7/16/2011</td>
<td>$228,862</td>
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<td><strong>$228,862</strong></td>
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<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>$557,900</strong></td>
<td><strong>$557,900</strong></td>
<td><strong>$557,900</strong></td>
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<tr>
<td>Northeastern OK A&amp;M College</td>
<td>285-State</td>
<td>CIP Kab-Ne Hall Renovation</td>
<td>6/18/2011</td>
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<tr>
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<td>285-State</td>
<td>Institutional Equipment FY13</td>
<td>6/18/2011</td>
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<td>285-State</td>
<td>Academic Equipment FY12</td>
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<td>285-State</td>
<td>Master Lease Debt Service 2011A</td>
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<td>$36,313</td>
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<td>285-State</td>
<td>Real Property Debt Service 2007A</td>
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<td>285-State</td>
<td>Master Lease Debt Service 2011C</td>
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<td><strong>Totals</strong></td>
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<td><strong>$1,312,765</strong></td>
<td><strong>$2,625,530</strong></td>
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<tr>
<td>Northern OK College</td>
<td>650-New College</td>
<td>Replace Carpet &amp; Tile</td>
<td></td>
<td>$20,000</td>
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<td><strong>$20,000</strong></td>
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<tr>
<td></td>
<td>650-New College</td>
<td>Physical Plant Equipment</td>
<td></td>
<td>$10,000</td>
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<td><strong>$10,000</strong></td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Computer Licensing &amp; Software</td>
<td></td>
<td>$20,000</td>
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<td><strong>$20,000</strong></td>
</tr>
<tr>
<td></td>
<td>650-New College</td>
<td>Instructional Equipment</td>
<td></td>
<td>$115,000</td>
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<tr>
<td></td>
<td>650-New College</td>
<td>Computers and Networking</td>
<td></td>
<td>$88,000</td>
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<td><strong>$88,000</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
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<td><strong>$333,000</strong></td>
<td><strong>$333,000</strong></td>
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<tr>
<td><strong>SYSTEM TOTALS</strong></td>
<td></td>
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<td></td>
<td><strong>$18,223,649</strong></td>
<td><strong>$4,278,765</strong></td>
<td><strong>$22,502,414</strong></td>
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AGENDA ITEM #22-e:

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of $25,000 but not in excess of $100,000 between May 31, 2012 and August 7, 2012.

BACKGROUND:
Agency purchases are presented for State Regents’ action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:
The recommended action is consistent with the State Regents’ purchasing policy which provides for the Budget Committee’s review of purchases in excess of $25,000.

ANALYSIS:
For the time period between May 31, 2012 and August 7, 2012, there were forty (40) purchases in excess of $25,000 but not in excess of $100,000.

Purchases Between $25,000.00 and $99,999.99.

1) JoAnna Wall in the amount of $36,775.00 for services provided as the Single Mothers Academic Resource Team (SMART) Statewide Coordinator. Working with community colleges to assist in development of a SMART resource center. (Funded from 210-Core).

2) Xerox Corporation in the amount of $57,100.00 for FY13 lease and maintenance for the Xerox Nuvera production printer in Central Services. (Funded from 210-Core).

3) Xerox Corporation in the amount of $79,277.56 for the FY13 lease and maintenance for the color copier and booklet maker located in Central Services. (Funded from 210-Core).

4) State Office of Attorney General in the amount of $54,065.64 for FY13 legal services of Assistant Attorney General Regina Switzer to support the Quartz Mountain Arts and Conference Center and Nature Park and to the two year colleges who do not have ready access to legal services. (Funded from 210-Core).

5) United States Postmaster in the amount of $50,000.00 to cover FY13 postage needs (funded from 210-Core).
6) Oracle Corporation in the amount of $69,349.14 for FY13 maintenance renewal to provide telephone support and upgrades for the Oracle Internet Application & Database Enterprise Edition software. Oracle is the front end for Banner which enables login to the web site. (Funded from 210-Core).

7) Office of State Finance in the amount of $27,548.04 for FY13 Core transaction processing fee in the PeopleSoft system. (Funded from 210-Core).

**College Access Grant**

8) Doubletree Warren Place in the amount of $46,720.26 for Summer Institute for new counselors across the state and experienced counselors from the 19 counties and 3 urban school districts with poverty rates greater than sixteen percent of the Oklahoma average. (Funded from 430-College Access Grant).

**OCAP**

9) Chickasaw Telecom Incorporated in the amount of $48,248.83 for FY13 SMARTnet annual maintenance on the OCAP Network Data Transport equipment and software. SMART net provides upgrades and patches for software and repair to hardware. (Funded from 701-OCAP).

10) LiveVox Inc. in the amount of $42,000.00 for Hosted Predictive Auto Dialer services for FY13 to be used with the internal default prevention program at OCAP. (Funded from 701-OCAP).

11) AT&T in the amount of $51,504.00 for basic, long distance and conference call phone services for FY13. (Funded from 701-OCAP).

12) Blackboard Connect in the amount of $45,000.00 to be used to communicate with current Oklahoma Promise students and those who are in the application process. With more than 45,000 students in the Oklahoma Promise system this is an efficient way to send out program reminders and other important information. (Funded from 701-OCAP).

13) Business Imaging Systems in the amount of $28,398.68 for FY13 maintenance including support and upgrades of the Document Management System. This system in the current web based imaging system utilized by OCAP and the State Regents. (Funded from 701-OCAP).

14) Presbyterian Health Foundation in the amount of $94,537.50 for OCAP to lease 15, 126 net usable square feet of office space located at 840 Research Parkway, Suite 400, Oklahoma City. This lease will be for the remainder of FY13 for the time period of February 1, 2013 through June 30, 2013. (Funded from 701-OCAP).

**OneNet**

15) Oracle America in the amount of $38,462.61 for Sun product hardware and software maintenance. The Sun equipment provides the Regents and the OneNet hub sites with mail server hosting and storage. (Funded from 718-26320).
16) Patrick Emery in the amount of $60,000.00 for FY13 circuit provisioning services to establish new customer circuits and to service ongoing bandwidth needs for OneNet customers. (Funded from 718-OneNet).

17) SKC Communications in the amount of $79,274.46 for FY13 maintenance renewal of the Multipoint Conferencing Unit which supports OneNet customers with video conferencing classes and meetings (funded from 718-OneNet).

18) True Digital Security in the amount of $63,500.00 for FY13 to monitor network traffic 24/7/365 for security against suspicious and/or malicious activity on the Regents network. (Funded from 718-OneNet).

19) K-Powernet, LLC in the amount of $36,000.00 for fast Ethernet circuits to provide services to OneNet customers for FY13. (Funded from 718-OneNet).

20) AT&T in the amount of $50,400.00 for voice-grade telephone service lines for OneNet hub sites to access routers and circuits for VoIP services for FY13. (Funded from 718-OneNet).

21) Suddenlink Media in the amount of $61,980.00 for Ethernet circuits to provide services to OneNet customers for FY13. (Funded from 718-OneNet).

22) Comdata in the amount of $55,500.00 for fuel and vehicle maintenance and repairs for the FY13 fleet for the Educational Television Network (ETN) located at 1500 N. Phillips Avenue, Oklahoma City. (Funded from 718-OneNet).

23) GovConnection Inc. in the amount of $27,469.99 for renewal of Vmware support and upgrades for virtual software which includes virtual PC and server applications for OneNet and Regents staff. (Funded from 718-OneNet).

24) Oklahoma Gas & Electric in the amount of $30,800.00 for electricity for the ETN building and the following towers; Bethel Acres in Pottawatomie County located Southwest of Shawnee and Lucein in Noble County, East Southeast of Enid and in Enid for FY13. (Funded from 718-OneNet).

25) Cross Telephone in the amount of $35,700.00 for dial up modem and T1 circuits to provide services to OneNet customers for FY13. (Funded from 718-OneNet).

26) Allegiance Communications in the amount of $40,500.00 for Ethernet circuit for the Shawnee Public Schools and fast Ethernet circuit for McAlester Public School for FY13. (Funded from 718-OneNet).

27) Beggs Telephone in the amount of $40,000.00 for a no hub circuit to provide services to OneNet customers. (Funded from 718-OneNet).

28) Oklahoma Western Telephone Company in the amount of $96,000.00 for T1 circuits to provide services to OneNet customers. (Funded from 718-OneNet).

29) Pine Telephone Company in the amount of $30,000.00 for T1 circuits to provide services to OneNet customers. (Funded from 718-OneNet).
30) Cherokee Telephone Company in the amount of $31,000.00 for T1 circuits to provide services to OneNet customers. (Fund from 718-OneNet).

31) Driscoll Automatic Control Company in the amount of $42,306.63 for maintenance renewal for chiller. This maintenance will provide telephone support, preventative maintenance visits, corrective maintenance, labor and travel expenses, on site troubleshooting and parts for both the UPS and battery cabinets. These UPS protect equipment in the IT/OneNet data center from any power related problems. (718-OneNet).

32) IBM in the amount of $39,927.85 for maintenance and support for hardware disk storage. The hardware disk array and software provide primary and secondary storage services to OneNet and OneNet customers. (Fund from 718-OneNet).

33) Chickasaw Telecom in the amount of $29,719.00 for hardware to implement the pilot program for the Department of Health network wide upgrade. (Fund from 718-OneNet).

**Gear Up**

34) Linda Bailey in the amount of $60,000.00 to conduct the Math Institute trainings for Gear Up’s twenty-four school sites. The provision of professional development for educators is a major component of the Gear Up project. The Math Institutes allow administrators and teacher to acquire additional skills and strategies to engage students and to help build math confidence to better prepare students for higher education. (Fund from 730-Gear Up).

35) New West Group in the amount of $39,175.00 for the statewide media campaign for Phase III Gear Up Communication Effort. This media campaign is one of the strategies outlined in the College Access Information of the Gear Up grant. (Fund from 730-Gear Up).

**Multiple Funds**

36) Stanfield and O’Dell in the amount of $40,500.00 for annual financial auditing services for fiscal year 2012. The annual audit includes the general purpose audit and the financial and compliance audit of both the Regents and OCAP. (Fund from 210-Core and 701-OCAP).

37) Presbyterian Health Foundation in the amount of $59,100.00 for FY13 employee and visitor parking at 655 Research Pkwy, Oklahoma City Oklahoma. (Fund from 210-Core and 718-OneNet).

38) Bank of America in the amount of $84,750.00 for FY13 p-card purchases. (Fund from 210-Core, 430-CACGP, 701-OCAP, 718-OneNet and 730-Gear Up).

39) University of Oklahoma Printing Services in the amount of $36,100.00 for the printing of Preparing for College brochures. The brochures are designed to encourage students in grades 8-12 to begin preparing and planning early for college. (Fund from 210-Core and 701-OCAP).

40) Xerox Corporation in the amount of $42,501.50 for the FY13 lease and maintenance for the Xerox’s copiers located throughout the departments at RPIII. (Fund from 718-OneNet and 210-Core).
AGENDA ITEM #23-a:

Programs.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2012 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents’ Academic Program Approval policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2012-2013).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.
AGENDA ITEM #23-b (1):

Annual Reports.

SUBJECT: Annual Status Report on Program Requests.

RECOMMENDATION:

This is item is for information only.

BACKGROUND:

Oklahoma State System institutions submitted 154 program requests from July 1, 2011 to June 30, 2012. Sixteen requests were carried over from 2010-2011. The following schedules summarize requests and State Regents' actions in 2011-2012. The detailed report is available as a supplement.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents’ Academic Program Approval policy.

ANALYSIS:

The following pages contain the 2011-2012 Degree Program Inventory and the following schedules:

1. Approved New Program Requests
2. Approved Degree Program Deletions
3. Approved Degree Program Name Changes
4. Approved Degree Designation Changes
5. Cooperative Agreements
6. Requested Suspensions
7. Reinstated Programs
8. Inventory Reconciliations

2011-2012 Submissions and Actions. In the 2011-2012 year, institutions made the following requests and the State Regents took the following actions

<table>
<thead>
<tr>
<th>Requested Item Category</th>
<th>2011-2012 Submissions</th>
<th>2011-2012 Actions</th>
<th>Percentage of Requests Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. New Programs</td>
<td>41</td>
<td>37</td>
<td>90%</td>
</tr>
<tr>
<td>2. Program Deletions</td>
<td>35</td>
<td>34</td>
<td>97%</td>
</tr>
<tr>
<td>3. Degree Program Name Changes</td>
<td>24</td>
<td>24</td>
<td>100%</td>
</tr>
<tr>
<td>4. Degree Program Designation Changes</td>
<td>9</td>
<td>9</td>
<td>100%</td>
</tr>
<tr>
<td>5. Cooperative Agreements</td>
<td>26</td>
<td>21</td>
<td>81%</td>
</tr>
<tr>
<td>6. Program Suspensions</td>
<td>7</td>
<td>7</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td>----------------</td>
<td>----</td>
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<td>-------</td>
</tr>
<tr>
<td>7. Program Reinstatements</td>
<td>4</td>
<td>4</td>
<td>100%</td>
</tr>
<tr>
<td>8. Inventory Reconciliations</td>
<td>8</td>
<td>8</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>154</strong></td>
<td><strong>144</strong></td>
<td><strong>94%</strong></td>
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Supplement available upon request.
AGENDA ITEM #23-b (2):

Annual Reports.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

At the May 1994 meeting, the State Regents delegated authority to the Chancellor to approve minor exceptions and clarifications to Oklahoma State Regents for Higher Educa
tions’ (OSRHE) policy that will not result in a broad scale circumvention of policy. All exceptions are requested by the President and supported by extenuating circumstances and are to be reported to the State Regents on a quarterly basis. This is the 53rd report of exceptions to academic policy granted by the Chancellor.

POLICY ISSUES:

One exception to OSRHE academic policies was granted by the Chancellor since the May 25, 2012 report.

ANALYSIS:

Oklahoma State University (OSU)

July 31, 2012

An exception to the OSRHE Undergraduate Degree Requirements policy, which states that baccalaureate degrees shall be based upon a minimum of 60 hours, excluding physical activity courses, at a baccalaureate degree granting institution, was granted to an OSU student. The student completed 57 of the required 60 hours at a baccalaureate degree granting institution and meets all other undergraduate degree requirements. This policy exception was necessary due to staff oversight and was recommended by the department and the president.
AGENDA ITEM #23-b (3):

Annual Reports.

SUBJECT: FY13 Tuition and Fee Rate Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The State Regents approved tuition and mandatory fee rates for the academic year 2012-2013 at their meeting on June 21, 2012. This publication is a compilation of resident and nonresident undergraduate, graduate, professional program, and guaranteed tuition rates and the required mandatory fees for institutions in the State System.

POLICY ISSUES:

This report is consistent with State Regents’ policy.

ANALYSIS:

This report lists the actual rates approved for each institution and also reflects the following system observations:

- The undergraduate resident tuition and mandatory fee rates at the main campuses range from a high of $248.05 at the Oklahoma State University to a low of $88.80 at Carl Albert State College.

- The average resident tuition and mandatory fee rate is $142.97 per credit hour, or approximately $4,289.16 for a full-time student enrolled in 30 credit hours.

- Guaranteed tuition and mandatory fee rates at the main campuses range from a high of $170.94 at the University of Central Oklahoma to a low of $117.10 at Langston University.

- All tuition and mandatory fees are within the legislatively prescribed limits.
AGENDA ITEM #23-b (4):

Annual Reports.

SUBJECT: Student Cost in the Oklahoma State System of Higher Education
For FY 2012-2013.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

This publication is a compilation of the average student costs for resident and nonresident students enrolled in undergraduate, graduate, professional programs and for students enrolled in special programs.

Student costs are based on a student enrolled full-time for the fall 2012 and spring 2013 semester. Full-time enrollment is considered as thirty credit hours for undergraduate and twenty-four credit hours for graduate. Full-time enrollment for a professional student is based on the requirements of the professional program enrolled.

Student costs are calculated for tuition, mandatory fees, academic service fees, books and supplies, and room and board. Room and Board costs are based on a student living in a traditional dormitory with a room-mate and a board plan. The costs represent the preferred room and board plan available on each campus. Many institutions offer a wide variety of room and board plans that may be more or less than the amount reported in the tables below. Student costs are reported by tier and by individual institution. Below are the average student costs for resident and nonresident students by tier.

POLICY ISSUES:

This report is consistent with the State Regents’ policy.
ANALYSIS:

Undergraduate Resident Commuter Students:
- The average cost for a commuter student at the research universities is $9,442.88, an increase of $427.21 or 4.7 percent more than the previous year.
- The average cost for a commuter student at the regional universities is $6,452.22, an increase of $362.74 or 6.0 percent more than the previous year.
- The average cost for a commuter student at the community colleges is $4,538.85, an increase of $223.14 or 5.2 percent more than the previous year.
- The average cost for a commuter student at the technical colleges is $5,618.31, an increase of $255.32 or 4.8 percent more than the previous year.

Undergraduate Resident Student Living on Campus in a Traditional Dormitory with a Board Plan:
- The average cost for a student living on campus at the research universities is $16,587.88, an increase of $692.21 or 4.4 percent more than the previous year.
- The average cost for a student living on campus at the regional universities is $11,162.66, an increase of $530.63 or 5.0 percent more than the previous year.
- The average cost for a student living on campus at a community college is $9,120.85, an increase of $368.29 or 4.2 percent more than the previous year.
- The average cost for a student living on campus at the OSU Institute of Technology, Okmulgee is $11,143.00, an increase of $480.75 or 4.5 percent more than the previous year. OSU OKC does not have traditional dormitories or board plans.
Undergraduate Nonresident Commuter Students:
- The average cost for a commuter student at the research universities is $21,268.88, an increase of $1,102.96 or 5.5 percent more than the previous year.
- The average cost for a commuter student at the regional universities is $13,205.76, an increase of $708.04 or 5.7 percent more than the previous year.
- The average cost for a commuter student at the community colleges is $8,826.41, an increase of $395.45 or 4.7 percent more than the previous year.
- The average cost for a commuter student at the technical colleges is $11,124.81, an increase of $418.07 or 3.9 percent more than the previous year.

Undergraduate Nonresident Student Living on Campus in a Traditional Dormitory with a Board Plan:
- The average cost for a student living on campus at the research universities is $28,413.88, an increase of $1,367.96 or 5.1 percent more than the previous year.
- The average cost for a student living on campus at the regional universities is $17,916.21, an increase of $875.93 or 5.1 percent more than the previous year.
- The average cost for a student living on campus at a community college is $13,408.41, an increase of $540.60 or 4.2 percent more than the previous year.
- The average cost for a student living on campus at the OSU Institute of Technology, Okmulgee is $16,453.00, an increase of $480.75 or 3.0 percent more than the previous year. OSU OKC does not have traditional dormitories or board plans.

### FY2012-2013 ESTIMATED STUDENT COSTS FOR GRADUATE RESIDENT STUDENTS AT OKLAHOMA PUBLIC COLLEGES AND UNIVERSITIES

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Research Universities</th>
<th>Regional Universities</th>
<th>OSU Tulsa</th>
<th>OSU - CHS</th>
<th>OUHSC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>4,238.40</td>
<td>3,934.80</td>
<td>4,272.00</td>
<td>4,272.00</td>
<td>4,204.80</td>
</tr>
<tr>
<td>Mandatory Fees</td>
<td>2,519.30</td>
<td>813.20</td>
<td>2,293.20</td>
<td>583.68</td>
<td>1,741.30</td>
</tr>
<tr>
<td>Average Academic Service Fees</td>
<td>1,112.97</td>
<td>250.96</td>
<td>604.40</td>
<td>473.33</td>
<td>628.99</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>1,260.00</td>
<td>1,029.38</td>
<td>1,280.00</td>
<td>1,800.00</td>
<td>3,150.00</td>
</tr>
<tr>
<td>Average Cost for Commuter Student</td>
<td>9,130.67</td>
<td>6,028.34</td>
<td>8,449.60</td>
<td>7,129.01</td>
<td>9,725.09</td>
</tr>
<tr>
<td>Room and Board</td>
<td>7,145.00</td>
<td>4,778.29</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Average Cost for On Campus Student</td>
<td>16,275.67</td>
<td>10,806.62</td>
<td>8,449.60</td>
<td>7,129.01</td>
<td>9,725.09</td>
</tr>
</tbody>
</table>

### FY2012-2013 ESTIMATED STUDENT COSTS FOR GRADUATE NONRESIDENT STUDENTS AT OKLAHOMA PUBLIC COLLEGES AND UNIVERSITIES

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Research Universities</th>
<th>Regional Universities</th>
<th>OSU Tulsa</th>
<th>OSU - CHS</th>
<th>OUHSC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>16,341.60</td>
<td>10,384.35</td>
<td>17,016.00</td>
<td>17,016.00</td>
<td>15,667.20</td>
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<tr>
<td>Mandatory Fees</td>
<td>2,519.30</td>
<td>813.20</td>
<td>2,293.20</td>
<td>583.68</td>
<td>1,741.30</td>
</tr>
<tr>
<td>Average Academic Service Fees</td>
<td>1,112.97</td>
<td>250.96</td>
<td>604.40</td>
<td>473.33</td>
<td>628.99</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>1,260.00</td>
<td>1,029.38</td>
<td>1,280.00</td>
<td>1,800.00</td>
<td>3,150.00</td>
</tr>
<tr>
<td>Average Cost for Commuter Student</td>
<td>21,233.87</td>
<td>12,477.89</td>
<td>21,193.60</td>
<td>19,873.01</td>
<td>21,187.49</td>
</tr>
<tr>
<td>Room and Board</td>
<td>7,145.00</td>
<td>4,778.29</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Average Cost for On Campus Student</td>
<td>28,378.87</td>
<td>17,256.17</td>
<td>21,193.60</td>
<td>19,873.01</td>
<td>21,187.49</td>
</tr>
</tbody>
</table>

Graduate Resident Graduate Commuter Students:
- The average cost for a commuter student at the research universities is $9,130.67, an increase of $446.89 or 5.2 percent more than the previous year.
The average cost for a commuter student at the regional universities is $6,028.34, an increase of $347.83 or 6.1 percent more than the previous year.

The average cost for a commuter student at OSU Tulsa is $8,449.60, an increase of $213.50 or 2.6 percent more than the previous year.

The average cost for a commuter student at OSU Center for Health Sciences is $7,129.01, an increase of $533.32 or 8.1 percent more than the previous year.

The average cost for a commuter student at the OU Health Sciences Center is $9,725.09, an increase of $287.42 or 3.1 percent more than the previous year.

Graduate Resident Student Living on Campus in a Traditional Dormitory with Board Plan:
- The average cost for a student living on campus at the research universities is $16,275.67, an increase of $711.89 or 4.6 percent more than the previous year.
- The average cost for a student living on campus at the regional universities is $10,806.62, an increase of $517.40 or 5.0 percent more than the previous year.
- OSU Tulsa, OSU Center for Health Sciences and the OU Health Sciences Center do not have traditional dormitory facilities with board plans.

Graduate Nonresident Graduate Commuter Students:
- The average cost for a commuter student at the research universities is $21,233.87, an increase of $1,174.09 or 5.9 percent more than the previous year.
- The average cost for a student living on campus at the regional universities is $12,477.89, an increase of $678.58 or 5.8 percent more than the previous year.
- The average cost for a commuter student at OSU Tulsa is $21,193.60, an increase of $993.50 or 4.9 percent more than the previous year.
- The average cost for a commuter student at OSU Center for Health Sciences is $19,873.01, an increase of $1,313.32 or 7.1 percent more than the previous year.
- The average cost for a commuter student at the OU Health Sciences Center is $21,187.49, an increase of $961.82 or 4.8 percent more than the previous year.

Graduate Nonresident Student Living on Campus in a Traditional Dormitory with Board Plan:
- The average cost for a student living on campus at the research universities is $28,378.87, an increase of $1,439.09 or 5.3 percent more than the previous year.
- The average cost for a student living on campus at the regional universities is $17,256.17, an increase of $848.15 or 5.2 percent more than the previous year.
- OSU Tulsa, OSU Center for Health Sciences and the OU Health Sciences Center do not have traditional dormitory facilities with board plans.
Average student costs for a resident student enrolled in a professional program are reported for tuition, mandatory fees, academic service fees and books and supplies.

- The average cost of attendance for a student enrolled in the University of Oklahoma, College of Law is $20,048.00, an increase of $547.50, or 2.8 percent more than the previous fiscal year.
- The average cost of attendance for a student enrolled at the University of Oklahoma Health Sciences Center varies from a low of $10,215.48 for the College of Public Health Program to $33,836.13 for the College of Dentistry Program.
- The program cost for the College of Public Health has increased $231.64 or 2.3 percent over the previous fiscal year; while the program cost for the College of Dentistry has increased $994.52 or 3.0 percent over the previous year.
- The average cost of attendance for a student enrolled at the Oklahoma State University, College of Veterinary Medicine is $19,684.37, an increase of $2,017.36 or 11.4 percent over the previous year.
- The average cost of attendance for a student enrolled at the Oklahoma State University Center for Health Sciences is $25,549.53, an increase of $1,448.50 or 6.0 percent over the previous year.
- The average cost of attendance for a student enrolled at Northeastern State University College of Optometry is $18,492.34, an increase of $1,183.75 or 6.8 percent over the previous year.
- The average cost of attendance for a student enrolled at Southwestern Oklahoma State University Doctor of Pharmacy Program is $15,670.90, an increase of $1,737.14 or 12.5 percent over the previous year.
- The average cost of attendance for a student enrolled at Langston University Doctor of Physical Therapy is $11,315.56, a decrease of -$730.39 or -6.1 percent over the previous year. Langston reduced its cost of books and academic service fees for FY2013.

<table>
<thead>
<tr>
<th>Professional Programs - Nonresidents</th>
<th>Nonresident Tuition</th>
<th>Mandatory Fees</th>
<th>Academic Services Fees</th>
<th>Books &amp; Supplies</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oklahoma</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Law</td>
<td>24,615.00</td>
<td>4,208.00</td>
<td>-</td>
<td>1,650.00</td>
<td>30,473.00</td>
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<tr>
<td>University of Oklahoma Health Sciences Center</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Medicine</td>
<td>46,170.00</td>
<td>2,802.50</td>
<td>4.65</td>
<td>5,278.00</td>
<td>54,255.15</td>
</tr>
<tr>
<td>College of Dentistry</td>
<td>46,820.00</td>
<td>2,584.50</td>
<td>3,076.63</td>
<td>8,450.00</td>
<td>60,931.13</td>
</tr>
<tr>
<td>Physician's Associate</td>
<td>22,653.00</td>
<td>2,584.50</td>
<td>221.13</td>
<td>4,015.00</td>
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</tr>
<tr>
<td>Doctor of Pharmacy</td>
<td>30,525.00</td>
<td>2,373.70</td>
<td>452.61</td>
<td>3,520.00</td>
<td>36,871.31</td>
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<td>Occupational Therapy</td>
<td>16,202.00</td>
<td>1,741.30</td>
<td>774.66</td>
<td>2,208.00</td>
<td>22,481.96</td>
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<tr>
<td>Doctor of Physical Therapy</td>
<td>21,992.00</td>
<td>1,741.30</td>
<td>1,009.85</td>
<td>4,264.00</td>
<td>29,639.55</td>
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<tr>
<td>Audiology</td>
<td>20,922.00</td>
<td>1,741.30</td>
<td>648.28</td>
<td>3,340.00</td>
<td>22,981.58</td>
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<tr>
<td>Public Health</td>
<td>16,300.80</td>
<td>1,425.10</td>
<td>554.18</td>
<td>2,080.00</td>
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<tr>
<td>Doctor of Nursing Practice - Note 1</td>
<td>17,514.00</td>
<td>1,425.10</td>
<td>72.60</td>
<td>3,340.00</td>
<td>23,517.70</td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Veterinary Medicine</td>
<td>34,591.50</td>
<td>2,308.50</td>
<td>264.37</td>
<td>2,780.00</td>
<td>39,944.37</td>
</tr>
<tr>
<td>College of Health Sciences</td>
<td>43,571.50</td>
<td>579.47</td>
<td>443.06</td>
<td>2,400.00</td>
<td>46,994.03</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Optometry</td>
<td>27,575.00</td>
<td>1,033.20</td>
<td>50.89</td>
<td>3,658.25</td>
<td>32,317.34</td>
</tr>
<tr>
<td>Southwestern Oklahoma State University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doctor of Pharmacy</td>
<td>26,432.00</td>
<td>992.00</td>
<td>182.90</td>
<td>1,600.00</td>
<td>29,206.90</td>
</tr>
<tr>
<td>Langston University</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Doctor of Physical Therapy</td>
<td>20,559.00</td>
<td>1,785.45</td>
<td>380.11</td>
<td>2,000.00</td>
<td>24,724.56</td>
</tr>
</tbody>
</table>

Average student costs for a nonresident student enrolled in a professional program are reported for tuition, mandatory fees, academic service fees and books and supplies.

- The average cost of attendance for a student enrolled in the University of Oklahoma, College of Law is $30,473.00, an increase of $547.50, or 1.8 percent more than the previous fiscal year.
• The average cost of attendance for a student enrolled at the University of Oklahoma Health Sciences Center varies from a low of $20,488.08 for the College of Public Health Program to $60,931.13 for the College of Dentistry Program.
• The program cost for the College of Public Health increased $531.34 or 2.7 percent over the previous fiscal year; while the program cost for the College of Dentistry has increased $1,788.52 or 3.0 percent over the previous year.
• The average cost of attendance for a student enrolled at the Oklahoma State University, College of Veterinary Medicine is $39,944.37, an increase of $3,231.35 or 8.8 percent over the previous year.
• The average cost of attendance for a student enrolled at the Oklahoma State University Center for Health Sciences is $46,994.03, an increase of $2,857.32 or 6.5 percent over the previous year.
• The average cost of attendance for a student enrolled at Northeastern State University College of Optometry is $32,317.34, an increase of $1,908.75 or 6.3 percent over the previous year.
• The average cost of attendance for a student enrolled at Southwestern Oklahoma State University Doctor of Pharmacy Program is $29,206.90, an increase of $2,857.14 or 10.84 percent over the previous year.
• The average cost of attendance for a student enrolled at Langston University Doctor of Physical Therapy is $24,724.56, a decrease of $1,071.39 or -4.2 percent over the previous year. Langston reduced its cost of books and academic service fees for FY2013.
AGENDA ITEM #23-b (5):

Annual Reports.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

Institutional E&G Budgets are comprised of state appropriations, student tuition and fees revenue and miscellaneous income. The State Regents’ policy provides guidance that each institution should maintain a reasonable reserve in their revolving fund at the end of fiscal year to provide adequate cash flow during the new fiscal year to cover operations and any unexpected needs that should arise during the budget year.

POLICY ISSUES:

This report is consistent with State Regents’ policy

ANALYSIS:

In FY2013, on a system-wide average 59.5 percent of the educational operating budget is in revolving funds (funds that the institution must collect) and because these funds are somewhat cyclical in nature, it is necessary that the institution maintain some level of reserve funds to provide adequate cash flow. Reserve funds are also used to fund unplanned financial emergencies that might arise during the year. Cash flow reserve funds play an important role in the financial management of the institution.

State Regents’ policy provides a target of a minimum of (1/12th) or 8.3 percent of the total allocated budget for the fiscal year. This report provides information regarding the projected reserve balances for the beginning of the fiscal year and the ending projected reserve for June 30th.

The system-wide projected reserve for July 1, 2012, was 13.80 percent and the projected system-wide reserve at June 30, 2013, is budgeted for 11.47 percent. The projected ending reserve is higher than was budgeted for the previous fiscal year and institutions remain focused on cost efficiency.
AGENDA ITEM #23-b (6):

Annual Reports.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

Colleges and universities in the State System provide annually aggregate salary and benefit data for faculty by rank and for selected administrative positions. This information is compiled and analyzed in an enclosed supplement and provides a valuable resource for college administrators, governing boards, the coordinating board, the Governor, and the Legislature for both immediate and long-range planning. An historical analysis of national faculty salary trends compared to Oklahoma is also included.

The average faculty salary for all full-time faculty equated to a 9-10 month contract basis in Oklahoma state-supported colleges and universities, excluding the constituent agencies, is $63,558 for the year 2011-2012. This is an increase of $1,270 or 2.3 percent above 2010-2011. The total number of full-time faculty in Oklahoma’s 25 colleges and universities (not including constituent agencies) in 2011-2012 is 5004, an increase of 5, or 0.1 percent, over 2010-2011. When the constituent agencies are included, the total for the system is 6,548, an increase of 177 or 2.7 percent above the previous year.

The 2011-2012 salaries range from a low of $11,760 to a high of $246,478 on a 9-10 month basis and from $6,000 to $350,000 for contracts on an 11-12 month basis. This data excludes salaries for deans and other administrative personnel.

As expected, the data shows that fringe benefits continue to increase by 6.8 percent for 9-10 month faculty and by 3.5 percent for 11-12 month contracts. The average benefit package for 9-10 month faculty is $23,379 and $30,904 for 11-12 month faculty. The increase is largely influenced by increases in health care costs that became effective during FY12.

Supplement
AGENDA ITEM #23-b (7):

Annual Reports.

SUBJECT: State Regents policy 4.18.5 (A)(3)(j) - Waiver for Oklahoma National Guard Students.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

On June 28, 1995 the State Regents established the Oklahoma National Guard (OKNG) tuition waiver program as an incentive for qualified young men and women to join the OKNG and as a means to retain skilled, productive citizens within the state. Oklahoma residents who are members of the OKNG are eligible for resident tuition waivers for up to eighteen credit hours per semester. OKNG nonresident students may be eligible for a waiver of the nonresident portion of their tuition costs. There are approximately 9,600 OKNG service members as of March 2012 comprised of approximately 7,400 Oklahoma Army National Guard and 2,200 Oklahoma Air National Guard.

According to OSRHE policy 4.18.5 (A)(3)(j); OKNG students attending institutions in the State System of Higher Education are eligible to receive a waiver of resident tuition (no fees) provided they meet these core requirements:

- certified to be in good standing by the OKNG Adjutant General;
- an Oklahoma resident (nonresident students may be eligible for a waiver of the nonresident portion of their tuition costs);
- does not currently hold a baccalaureate or graduate degree;
- enrolled in a minimum of 3 semester credit hours but no more than 18; and
- maintain a minimum cumulative GPA of 2.00.

State System institutions awarded approximately 3,250 OKNG tuition waivers during the summer, fall and spring semesters of 2009-10 which totaled $3,158,905 in resident tuition and $400,017 in non-resident tuition. In the following year 2010-11 there were approximately 2,460 of OKNG waivers awarded totaling $2,515,892 in resident tuition and $128,450 in non-resident tuition.

The objective of this compliance audit was to assess institutional compliance with State Regents policy 4.18.5 (A)(3)(j). The audit scope included the institutions who received reimbursement according to OSRHE’s published 2009-10 and 2010-11 OKNG Tuition Waiver Year End Reports.

POLICY ISSUES:

The authority for insuring institution compliance with State Regents’ policy is found in the Oklahoma State Regents for Higher Education Policies and Procedures at 2.12. The Compliance Policy is derived from the Oklahoma Constitution, Article XIII-A, Section 2 and 70 O.S. §3206, especially subsection(o),

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which confers upon the State Regents all powers necessary or convenient to accomplish their constitutional purposes and objectives.

ANALYSIS:

Approximately 5,700 OKNG tuition waivers were awarded by institutions during the 2009-10 and 2010-11 reporting years. A sample of nearly 1,600 tuition waivers was selected for review to test that these waivers were authorized, accurate and complied with OSRHE policy.

The audit sampling found only those tuition waivers authorized by the OKNG Education Office were granted by the institutions in accordance with 4.18.5 (A) (3) (j) (iii). In addition the tuition hours submitted to OSRHE for reimbursement were accurately posted to the OKNG student financial records as OKNG tuition waivers.

With regard to policy compliance there were a few instances of non-compliance:

- 37 OKNG tuition waivers were awarded to students enrolled in less than 3 hours or more than 18 hours per semester.
- 12 nonresident OKNG students were awarded an OKNG resident tuition waiver.
- 3 OKNG students were incorrectly classified as Oklahoma residents.
- 32 OKNG students having a cumulative GPA less than a 2.00 were granted tuition waivers.

Overall given the nearly 1,600 waivers tested and the relatively few errors, it appears system-wide compliance with OSRHE policy 4.18.5 (A) (3) (j) is good but could improve with increased institution awareness and adherence to policy requirements.
DATE:       June 22, 2012

TO:         Dr. Glen D. Johnson, Chancellor
            Julie K. Carson, Chairman

FROM:       Jon Domstead, System Auditor

RE:         Compliance audit of State Regents’ policy 4.18.5 (A) (3) (j) – Oklahoma National
            Guard student tuition waiver.

EXECUTIVE SUMMARY

The Oklahoma National Guard (OKNG) student tuition program waives up to eighteen credit
hours per semester of resident tuition for OKNG students who are Oklahoma residents. OKNG
nonresident students may be eligible for a waiver of the nonresident portion of their tuition costs.
State System institutions awarded approximately 3,250 Oklahoma National Guard (OKNG)
tuition waivers during the summer, fall and spring semesters of 2009-10 which totaled
$3,158,905 in resident tuition and $400,017 in non-resident tuition. In the following year 2010-
11 there were approximately 2,460 of OKNG waivers awarded totaling $2,515,892 in resident
tuition and $128,450 in non-resident tuition.

Approximately 5,700 OKNG tuition waivers were awarded by institutions during the 2009-10
and 2010-11 reporting years. During these years, the average fall/spring State System OKNG
tuition waiver award equaled nearly $1,050 with an average semester enrollment of 12 credit
hours. A sample of nearly 1,600 OKNG tuition waivers were selected for review to test whether
these waivers were authorized, accurate and complied with OSRIIE policy.

Overall system-wide compliance with OSRIIE policy 4.18.5 (A) (3) (j) is good but could
improve with increased institution awareness and adherence to policy requirements.

BACKGROUND

On June 28, 1995 the State Regents established the OKNG tuition waiver program as an
incentive for qualified young men and women to join the OKNG and as a means to retain skilled,
productive citizens within the state. Oklahoma residents who are members of the National Guard
are eligible for resident tuition waivers for up to eighteen credit hours per semester. There are
approximately 9,600 OKNG service members as of March 2012 comprised of approximately
7,400 Oklahoma Army National Guard and 2,200 Oklahoma Air National Guard.

OSRIIE policy 4.18.5 (A) (3) (j), found in ATTACHMENT 1, provides that OKNG students
attending institutions in the State System of Higher Education are eligible to receive a waiver of
resident tuition (no fees) provided they meet these core requirements:

- certified to be in good standing by the Adjutant General;

655 Research Parkway, Suite 200 – Oklahoma City, Oklahoma 73104-3003
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www.okhighered.org – Phone: 405.225.9100 – Fax: 405.225.9290

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- an Oklahoma resident (nonresident students may be eligible for a waiver of the nonresident portion of their tuition costs);
- does not currently hold a baccalaureate or graduate degree;
- enrolled in a minimum of 3 semester credit hours but no more than 18; and
- maintain a minimum cumulative GPA of 2.00.

State system institutions are reimbursed their tuition costs above a minimum hour contribution rate based upon undergraduate FTE as follows:

<table>
<thead>
<tr>
<th>Undergraduate FTE</th>
<th>Minimum Contribution Hours Required For Reimbursement Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,000 or greater</td>
<td>750</td>
</tr>
<tr>
<td>5,000 to 9,999</td>
<td>450</td>
</tr>
<tr>
<td>4,999 or less</td>
<td>300</td>
</tr>
</tbody>
</table>

The State Regents tuition waiver policy provisions related to financial need, to distribution of awards across fields of study and levels of students and the limit of 3.5 percent of E&G budget do not apply to the OKNG student tuition waiver program.

The table below briefly compares Oklahoma’s award and limits to those of bordering states:

<table>
<thead>
<tr>
<th>OKLAHOMA</th>
<th>TEXAS</th>
<th>ARKANSAS</th>
<th>KANSAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Tuition only, no fees, up to 18 semester hours of undergraduate courses at institutions in the State System of Higher Education.</td>
<td>*Tuition and mandatory fees up to 12 semester hours of undergraduate or graduate courses at public institutions of higher education or private (based in Texas) or vocational technical schools.</td>
<td>*Annual benefit of $6,500 which may be applied to tuition, mandatory fees, and books. Maximum for Fall and/or Spring semesters is $2,500 each, Summer session is $1,250.</td>
<td>*Benefit is 100% of tuition and mandatory fees in programs that lead to the award of a certificate or degree at a public or select private higher education and vocational technical schools. Additional service obligation incurred equal to 50% of the duration of the benefit.</td>
</tr>
<tr>
<td>*Limited to first bachelor’s degree.</td>
<td>*Limited to no more than five academic years or 10 semesters, whichever occurs first from the date benefits first received.</td>
<td>*Limited to 130 credit hours.</td>
<td>*Limited to Fall and Spring semesters and 15 credit hours per semester. Capped at 150 credit hours or bachelors’ degree, which occurs first.</td>
</tr>
</tbody>
</table>
State System institutions awarded approximately 3,250 of OKNG tuition waivers during the summer, fall and spring semesters of 2009-10 which totaled $3,158,905 in resident tuition and $400,017 in non-resident tuition. In the following year 2010-11 approximately 2,460 of OKNG waivers were awarded totaling $2,515,892 in resident tuition and $128,450 in non-resident tuition. During these 2 years the average State System OKNG tuition waiver award each fall and spring semester was about $1,050 and an average semester enrollment of 12 credit hours.

Section (vi) of the policy, ATTACHMENT 1, states all hours from which the student withdraws subsequent to the add/drop period may be billed to the student and be ineligible for a waiver. An analysis of the Fall 2010 semester found of the total credit hours reimbursed to institutions for OKNG waivers 15% were for courses where the student withdrew subsequent to the add/drop period or received all F’s during that semester according their transcripts.

**OBJECTIVE, SCOPE AND METHODOLOGY**

The objective of this compliance audit is to assess institutional compliance with State Regents policy 4.18.5 (A)(3)(j) - Waiver for Oklahoma National Guard (OKNG) Students. The audit scope included the institutions listed below that received reimbursement according to OSRHE’s published 2009-10 and 2010-11 OKNG Tuition Waiver Year End Reports.

<table>
<thead>
<tr>
<th>RESEARCH Institution</th>
<th>REGIONAL Institution</th>
<th>COMMUNITY Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oklahoma State University</td>
<td>Cameron University</td>
<td>Connors State College</td>
</tr>
<tr>
<td>University of Oklahoma</td>
<td>East Central University</td>
<td>Murray State College</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>Northern Oklahoma College</td>
<td></td>
</tr>
<tr>
<td>Northwestern Oklahoma State University</td>
<td>Oklahoma City Community College</td>
<td></td>
</tr>
<tr>
<td>Rogers State University</td>
<td>OSU-IT</td>
<td></td>
</tr>
<tr>
<td>Southeastern Oklahoma State University</td>
<td>OSU-Oklahoma City</td>
<td></td>
</tr>
<tr>
<td>Southwestern Oklahoma State University</td>
<td>Rose State College</td>
<td></td>
</tr>
<tr>
<td>University of Central Oklahoma</td>
<td>Seminole State College</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Tulsa Community College</td>
</tr>
</tbody>
</table>

To accomplish the audit objective, I applied the following methodology:

- Obtained the summer, fall and spring official certification listings for the periods under review.
- Acquired from each institution above a listing of OKNG Tuition Waivers awarded by student and by semester for the periods under review.
- Selected a sample of OKNG granted tuition waivers per the institution and compared to the certified list prepared by the OKNG to determine if only authorized waivers were granted by the institutions.
- Substantiated, through sampling, that the tuition hours submitted to OSRHE for reimbursement is **accurately** reflected in the OKNG student’s institution financial records.

- Selected a sample of OKNG students who received tuition waivers from the institutions identified above and were reimbursed by OSRHE. Checked for institution **compliance** with OSRHE policy 4.18.5 (A) (3) (j) (ii), specifically GPA, hours enrolled, residency and prior bachelor degrees.

**RESULTS**

Approximately 5,700 OKNG tuition waivers were awarded by institutions during the 2009-10 and 2010-11 reporting years. A sample of nearly 1,600 tuition waivers was selected for review to test that these waivers were authorized, accurate and complied with OSRHE policy.

The OKNG tuition waivers issued by institutions and selected for sample testing found all appeared on the OKNG certification list or were separately requested by the OKNG Education Services Office through email communication. Based upon this sampling, I am confident only those tuition waivers **authorized** by the OKNG Education Office were granted by the institutions in accordance with 4.18.5 (A) (3) (j) (iii).

Additional records were reviewed on a sample basis to make certain the tuition hours submitted to OSRHE for reimbursement were posted to the OKNG student financial records as OKNG tuition waivers. Based upon this sampling I conclude each institutions report of OKNG tuition hours waived is **accurately** reflected in each student’s financial record.

With regard to policy **compliance**, a sample of students who received an OKNG tuition waiver was reviewed to ensure eligibility requirements were met. The requirements reviewed were:

1. Does not currently hold a baccalaureate or graduate degree; and
2. Enrolled in a minimum of 3 semester credit hours but no more than 18.
3. Oklahoma residency (nonresident students may be eligible for a waiver of the nonresident portion of their tuition costs); and
4. Possesses a minimum cumulative GPA of 2.00.

**Finding #1** – Tuition waiver awards limited to minimum of 3 semester credit hours but no more than 18 per semester

In 37 instances OKNG tuition waivers were awarded to students enrolled in less than 3 hours and to others enrolled in more than 18 hours per semester. OSRHE policy states the minimum and maximum credit hours required to tuition waiver award. Most of the errors were waivers over the 18 credit hours maximum which is not in compliance with policy. **It is recommended that institutions review OKNG student credit hour enrollment for compliance with minimum and maximum credit hours when making an award.**

**Finding #2** – Oklahoma residency is required to waive resident portion of tuition

Oklahoma residents were correctly provided a waiver of the resident portion of their tuition based upon the sample of items reviewed. However, there were 12 instances where **nonresident** OKNG students were awarded both a nonresident tuition waiver scholarship per OSRHE policy 4.18.5 (B) (1) and an OKNG resident tuition waiver. OSRHE policy 4.18.5 (A) (3) (j) (ii) states
that nonresident students who are actively participating members of the Oklahoma National Guard may be eligible for a waiver of the nonresident portion of tuition. The practice of awarding resident tuition waivers to nonresident OKNG students is not authorized by general policy or by specific authorization of the State Regents. Specifically, 4.18.5 (B) (1) and 4.18.5 (A) (3) (j) (ii) both address waiver of nonresident tuition and nothing in either section authorizes institutions to waive the resident portion of tuition for nonresident students. Eliminating this unauthorized practice would ensure that nonresident OKNG students are paying the full cost of education to attend state system institutions in Oklahoma. This error happened because institutions incorrectly believed that OKNG students were entitled to have all tuition waived. A copy of the OKNG tuition waiver policy was given to institution officials and discussed with them to assist in their understanding. It is recommended that institutions continue to review the OKNG waiver policy and comply with its' provisions.

Finding #3 – OKNG membership cannot be used to establish Oklahoma residency
The review found 3 instances where OKNG students were classified as Oklahoma residents using OSRHE policy 3.17.7 as the basis for residency. This section provides that members of the armed forces who are full-time active duty in the armed forces stationed in Oklahoma or temporarily present through military orders shall be immediately classified upon admission as an in-state resident for tuition purposes. OSRHE policy 3.17.2 states that “armed forces means Army, Navy, Air Force, Marine Corps and Coast Guard. Such term does not include full-time National Guard duty.” This practice does not comply with OSRHE policy and discontinuing its' application would ensure that nonresident OKNG students are not misclassified as resident students. This error occurred because institutions incorrectly believed that OKNG students were entitled to Oklahoma residency status for tuition charges because of their military service. Additionally, insufficient evidence was obtained to ascertain their service branch. Nearly all institution personnel stated that they observed the OKNG student’s military identification instead as proof of military branch as opposed to reviewing their military orders which would show membership in the National Guard. The policy provisions were shared and discussed with institution personnel as well as reviewing military orders to substantiate service branch. It is recommended that institutions continue to review OSRHE policy 3.17 In-State/Out-of-State Status of Enrolled Students as it pertains to military personnel and obtain evidence identifying the student’s service branch before making a residency determination.

Finding #4 – Minimum cumulative GPA of 2.00 should be checked by institutions
OKNG students were awarded tuition waivers when their GPA was less than a 2.00 cumulative in 32 instances. OSRHE policy explicitly states that a minimum cumulative GPA of 2.00 must be maintained in order to be awarded a tuition waiver. The predominate reason that institutions gave for noncompliance was State Regents policy does not assign them responsibility but rather the OKNG, citing 4.18.5 (A) (3) (j) (vii) which states “[t]he National Guard [Education Services Office] will monitor student progress in the completion of the degree.” Additionally, institutions pointed to the listing provided by the OKNG as presupposition that the students appearing on the list are waiver eligible. State system institutions are in a better position to monitor GPA than the OKNG. It is recommended that institutions review each student's academic record prior to awarding an OKNG tuition waiver to ensure a minimum cumulative GPA of 2.00.
CONCLUSION

Overall system-wide compliance with OSRHE policy 4.18.5 (A) (3) (j) is good but could improve with increased institution awareness and adherence to policy requirements. All state system institutions responding to the draft report did concur with the recommendations.
j. Waiver for Oklahoma National Guard Students.

i. Goals of the Program. The Oklahoma National Guard Tuition Waiver is established as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state.

ii. Requirements for Program Eligibility. A student who is a member of the Oklahoma National Guard shall be eligible for a full resident tuition waiver, provided the student:

- is a bona fide member of the Oklahoma National Guard at the beginning of the semester for which he/she is applying for a waiver or by the waiver application deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department;
- has been certified as a member in good standing by the Adjutant General;
- is an Oklahoma resident; Nonresident students who are actively participating members of the Oklahoma National Guard may be eligible for a waiver of the nonresident portion of tuition or will be charged the resident tuition rate only, dependent upon the tuition rate structure approved for the institution they are attending;
- does not currently hold a baccalaureate or graduate degree;
- meets all admission and retention requirements of the institution; and

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• maintains a cumulative grade point average (GPA) of a minimum of 2.00.

iii. Certification of Eligibility. The student is required to coordinate each semester for which he/she is applying for the waiver with his/her Unit Administrator for application under the OKARNG Regulation 621-202 or the OKAGN Regulation 621-202 requirements. These regulations outline the application process used to certify that the student is in good standing with the National Guard and that the National Guard member agrees to abide by all program rules and procedures. The student should contact their Unit Administrator/Commander for participation in the program each semester by the following dates preceding the term in which the student is enrolling:
• Summer Semester – June 15th;
• Spring Semester – January 31st;
• Fall Semester – August 31st.

The official certification listing will be provided to the institutions by the Education Service Officer of the Oklahoma Military Department within two weeks of the published filing dates for each semester as defined above. Students whose names do not appear on the official certification listing will not be eligible for a waiver for that semester.

iv. Enrollment Requirements. A student meeting all of the program eligibility requirements will be awarded a full resident tuition waiver, provided the student:
• is enrolled in a program of study in an Oklahoma State System college or university leading to an associate degree or a baccalaureate degree;
• is enrolled in a minimum of three (3) semester credit hours. The student may meet enrollment requirements either at a single institution or more than one institution in the Oklahoma State System of Higher Education; and,
• has submitted a plan for the completion of his/her degree with the Oklahoma National Guard.

v. Fiscal Aspects of the Program.
• The waiver will be awarded to students in programs leading to a baccalaureate or associate degree. Waivers will not be awarded for programs leading to a certificate, continuing education
courses, or vo-tech courses which are not counted towards a degree program at another institution.

- The waiver will cover resident tuition for all courses for which resident tuition is charged. The student is responsible for all other fees: mandatory fees, special course fees, student activity and facility fees, assessment fees, and others.

- Concurrently enrolled high school students are not eligible for this tuition waiver.

- The tuition waiver is not applicable to professional programs which do not require an earned degree.

- A student may receive a waiver for a maximum of eighteen (18) semester credit hours each semester, until the student has met the requirements for a bachelor’s degree.

- A student may not receive a waiver for courses completed in a prior semester; that is, a student must apply for the waiver during the semester in which he or she is enrolled by the deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department. If a student fails to maintain a minimum GPA of 2.00 during a semester, he/she will be ineligible for a waiver in subsequent semesters until the student’s cumulative GPA returns to a minimum of 2.00. Once the student’s GPA has returned to 2.00 or higher, the student may apply for a waiver in the next semester.

- The State Regents have approved a policy exception for the National Guard Tuition Waiver regarding provisions on financial need, on distribution of awards across fields of study and levels of students and on the budgetary limitation.

vi. Institution Responsibilities.

- The Education Service Officer of the Oklahoma Military Department shall establish a deadline each semester for turning in the Certification of Eligibility as application for the waiver.

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The institution will report all hours and dollars waived at the end of each academic year. All hours from which the student withdraws subsequent to the add/drop period may be billed to the student and be ineligible for a waiver.

The Ardmore Higher Education Center will be responsible for reporting the number of credit hours waived for each National Guard member to each institution that provides courses at the center. The center's report to the State Regents' office should reflect only that portion of hours and dollars waived for which the center is responsible.

National Guard Responsibilities.

- The National Guard will monitor student progress in the completion of the degree.
- The National Guard shall make available information materials including the application deadline and Statement of Understanding and Certificate of Basic Eligibility to National Guard members.
- The National Guard shall coordinate the circulation of the official certification listing of eligible students with State System institutions and determine the appropriate filing deadlines for the student in submitting his or her approved application prior to or early in each semester.

Allocation of Funds. For reimbursement purposes, each institution is responsible for waiving tuition for a minimum number of credit hours each academic year, based on total undergraduate enrollment as shown below:

<table>
<thead>
<tr>
<th>Undergraduate FTE</th>
<th>Minimum Hours Required for Reimbursement Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,000 or greater</td>
<td>750</td>
</tr>
<tr>
<td>5,000 to 9,999</td>
<td>450</td>
</tr>
<tr>
<td>4,999 or less</td>
<td>300</td>
</tr>
</tbody>
</table>

Funds will be distributed to the institutions with the allocation of state appropriations for the next fiscal year on a prorated basis according to the number of credit hours waived in excess of the

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minimum commitment in the previous academic year.

(Approved June 28, 1995. Revised April 11, 1997; June 30, 2005; and June 29, 2006.)
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Forty-Third Meeting

June 21, 2012
Minutes of the Seven Hundred Forty-Third Meeting  
June 21, 2012

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1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Oklahoma State Regents for Higher Education held a special meeting at 9 a.m. on Friday, June 21, 2012, in the State Regents’ Conference Room at the State Regents’ offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on November 22, 2011. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.

2. CALL TO ORDER. Regent Glass called the meeting to order and presided. Present for the meeting were Regents Toney Stricklin, Ron White, Jody Parker, Ike Glass, Jimmy Harrel, and John Massey.

3. MINUTES OF THE PREVIOUS MEETING. Regent Parker made a motion, seconded by Regent Stricklin, to approve the minutes of the State Regents’ meetings on May 24, 2012, and May 25, 2012. Voting for the motion were Regents White, Parker, Glass, Harrel, Massey, and Stricklin. Voting against the motion were none.

4. REPORTS.
   a. Report of the Chairman. Regent Glass expressed his appreciation to Regent Carson on behalf of the State Regents for her work as Chair over the last year.
   b. Report of the Chancellor. Chancellor Glen D. Johnson provided Regents with a list of engagements he had attended on behalf of the State Regents. He also advised Regents that letters of thanks were going to be sent to the legislature and governor on behalf of the State Regents. Finally, Chancellor Johnson introduced Ms. Kylie Smith, the new office manager and scheduler for the Chancellor’s office.
5. **E&G ALLOCATION.**

a. Regent Massey made a motion, seconded by Regent Harrel, to approve the final allocations and approve the FY2013 budgets for institutions, constituent agencies, higher education programs, special programs, and other governance operations of the State System as submitted in the allocating resolutions, and to authorize Chancellor Johnson to certify the budgets to the Office of State Finance. Voting for the motion were Regents Parker, Glass, Harrel, Massey, Stricklin, and White. Voting against the motion were none. A detailed schedule of the FY2013 Educational and General Budgets can be found on file at the State Regents’ offices.

b. Regent Massey made a motion, seconded by Regent Parker, to approve the allocation of $2,314,588.05 each to the Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center. Voting for the motion were Regents Glass, Harrel, Massey, Stricklin, White, and Parker. Voting against the motion were none.

6. **ENDOWMENT PROGRAM.** Vice Chancellor Paliotta explained that State Regents’ staff had developed a distribution formula without specific numbers, as the total amount of funds to be made available to this program were still unknown. It was recommended that the funds be divided evenly between two components of the State System, the research institutions and the regional and two-year institutions. The amount provided to the research tier would be divided equally between the two research institutions and applied to the accounts of their recommended priority. The amount provided to the research and two-year tiers would ensure that all institutions with an endowment account are provided with least one state-match. Regent Massey made a motion, seconded by Regent Parker, to approve the process for allotment of the funds.
anticipated as state-matching funds to be used for the Endowed Chairs Program with the understanding that specific endowment accounts will be presented at future meetings. Voting for the motion were Regents Harrel, Massey, Stricklin, White, Parker, and Glass. Voting against the motion were none.

7. TUITION AND FEES.
   a. Regent Massey made a motion, seconded by Regent Parker, to approve all institutional requests for changes to academic services fees for FY2013. Voting for the motion were Regents Massey, Stricklin, White, Parker, Glass, and Harrel. Voting against the motion were none. A complete schedule of academic service fee requests can be found on file at the State Regents’ offices.
   b. Regent Massey made a motion, seconded by Regent Parker, to approve the institutional tuition and mandatory fee requests for resident and nonresident undergraduate, graduate, and professional programs and for guaranteed tuition rates for FY2013. Voting for the motion were Regents Stricklin, White, Parker, Glass, Harrel, and Massey. Voting against the motion were none. A detailed schedule of institutional tuition and mandatory fee requests can be found on file at the State Regents’ offices.

8. CAPITAL. Regent Massey made a motion, seconded by Regent Harrel, to approve the Annual Campus Master Plan for submission to the Long-Range Planning Commission. The Master Plan includes a total of 811 capital projects at State System institutions. Voting for the motion were Regents White, Parker, Glass, Harrel, Massey, and Stricklin. Voting against the motion were none.
9. **POLICY.** Regents reviewed amendments to the Master Lease Program Policy, which include updates as prescribed by current state statutes. The legislature requires that all projects being considered for financing through the Master Lease program be submitted to a 45-day review process. The State Regents’ office coordinates the submission of institutional projects within the first seven days of each legislative session as required by statute. This item was for posting only.

10. **CONTRACTS AND PURCHASES.**

    a. Regent Massey made a motion, seconded by Regent Harrel, to approve the following purchases over $100,000 for FY2012:

       1) Premiere Credit of North America in the amount of $215,000.00. This is a change order due to increases in collections received. The new total on the purchase order totals $1,025,525.00.

       2) NCO Financial Systems Inc. in the amount of $175,000.00. This is a change order due to increases in collections received. The new total on the purchase order totals $1,905,788.00.

   Voting for the motion were Regents Parker, Glass, Harrel, Massey, Stricklin, and White. Voting against the motion were none.

    b. Regent Massey made a motion, seconded by Regent Parker, to approve the following contract items for amounts in excess of $100,000 for FY2013:

       1) EBSCO Publishing in the amount of $310,000.00 for annual subscriptions to Business Source Premier and PsycINFO databases.

       2) Visual Image in the amount of $180,000.00 to conduct a media campaign targeted at adult students in an effort to increase degree completion within the state.
3) XAP Corporation in the amount of $450,000 to renew the agreement for the operation and maintenance of the Student Portal for a sixth year, through April 30, 2013. This contract is paid in quarterly installments of $112,500.

4) Staplegun in the amount of $290,000.00 to conduct a media campaign targeted at parents of children who qualify for the Oklahoma’s Promise scholarship program in an effort to increase awareness of the program.

5) Sallie Mae in the amount of $2,306,640.00 for the use of an integrated software system and services for administering student loans.

6) NCO Financial Systems in the amount of $265,000.00 for the collection and remitting of defaulted loans.

7) Premiere Credit of North America, LLC for $163,000.00 for the collection and remitting of defaulted loans.

8) US Postmaster in the amount of $159,000.00 for annual postage for FY2013.

9) Mercer, Inc. in the amount of $300,000.00 for investment consulting. This contract is paid in arrears on a monthly basis.

10) The amount of $1,500,000.00 to purchase equipment in support of the Broadband Technology Opportunities Program (BTOP) – Oklahoma Community Anchor Network (OCAN). The equipment will include sixteen standby electrical generators and supplemental air conditioning systems. At the time of the meeting, vendors for this expenditure had not been selected.

11) The amount of $180,000 for the integration of the GlobalResearch Network Operations Center service software.

12) The amount of $490,000 to refresh data storage equipment that provides data retention and long term data archiving for OneNet customers. At the time of the meeting, vendors for this expenditure had not been selected.
13) The amount of $400,000 to purchase equipment for the Department of Health’s State Wide Network Project. Equipment will incorporate MPLS protocol technology to allow the Department of Health greater flexibility in managing their IT systems and data routing capabilities. At the time of the meeting, vendors for this expenditure had not been selected.

14) The amount of $192,000 for OneNet technical call center, reflecting the call center’s support migration for the new demands required by OneNet’s subscribers.

Voting for the motion were Regents Glass, Harrel, Massey, Stricklin, White, and Parker. Voting against the motion were none.

c. Regent Massey made a motion, seconded by Regent Parker, to approve two Memorandums of Understanding with respect to the State Regents serving as fiscal agent for the University Center at Ponca City pursuant to HB 2443. Voting for the motion were Regents Harrel, Massey, Stricklin, White, Parker, and Glass. Voting against the motion were none.

11. ITEM DELETED.

12. NEW PROGRAMS.

a. Regent Parker made a motion, seconded by Regent Stricklin, to approve a request from Oklahoma State University to offer the Certificate in Grassland Management and the Certificate in International Competency. Voting for the motion were Regents Massey, Stricklin, White, Parker, Glass, and Harrel. Voting against the motion were none.

b. Regent Parker made a motion, seconded by Regent Massey, to approve a request from the University of Oklahoma to offer the Bachelor of Arts in World Cultural Studies. Voting for the motion were Regents Stricklin, White, Parker, Glass, Harrel, and Massey. Voting against the motion were none.
c. Regent Parker made a motion, seconded by Regent Massey, to approve a request from Connors State College to offer the Associate in Applied Science in Radiologic Technologist. Voting for the motion were Regents White, Parker, Glass, Harrel, Massey, and Stricklin. Voting against the motion were none.

13. PROGRAM DELETIONS. Regent Price made a motion, seconded by Regent Massey, to approve the following requests for program deletions:

- Northeastern State University requested to delete the Certificate in Education in School Counseling.
- Rose State College requested to delete the Associate in Applied Science in Computer Game Development and Simulation and the Certificate in Library Technical Assistant.

Voting for the motion were Regents Parker, Glass, Harrel, Massey, Stricklin, and White. Voting against the motion were none.

14. ACCREDITATION. Regent Parker made a motion, seconded by Regent Massey, to approve the English Language Institute at Oklahoma State University in Stillwater, Oklahoma, without qualification for five years. Voting for the motion were Regents Glass, Harrel, Massey, Stricklin, White, and Parker. Voting against the motion were none.

15. ACADEMIC POLICY.

a. Regent Parker made a motion, seconded by Regent Massey, to approve the revised Functions of Public Institutions policy. Voting for the motion were Regents Harrel, Massey, Stricklin, White, Parker, and Glass. Voting against the motion were none. A copy of the revised policy can be found on file at the State Regents’ offices.
b. Regent Parker made a motion, seconded by Regent Massey, to approve the revised *Academic Program Approval* policy. Voting for the motion were Regents Massey, Stricklin, White, Parker, Glass, and Harrel. Voting against the motion were none. A copy of the revised policy can be found on file at the State Regents’ offices.

c. Regent Parker made a motion, seconded by Regent Massey, to approve the revised University of Oklahoma admissions process for first-time entering freshmen who graduate from high schools in the United States. Voting for the motion were Regents Stricklin, White, Parker, Glass, Harrel, and Massey. Voting against the motion were none. A copy of the revised policy can be found on file at the State Regents’ offices.

d. Regents reviewed changes to the Student Financial Aid policy relating to the Brad Henry International Scholarship Program. This item was for posting only.

16. **GRANT.** Regent Parker made a motion, seconded by Regent Massey, to accept grant funds from the U.S. Department of Education in the amount of $734,753 for Improving Teacher Quality State Grants. Voting for the motion were Regents White, Parker, Glass, Harrel, Massey, and Stricklin. Voting against the motion were none.

17. **LEGISLATIVE UPDATE AND RESOLUTION.** Ms. Hollye Hunt, Associate Vice Chancellor for Legislative Relations, presented a resolution on behalf of the State Regents expressing appreciation to Governor Fallin and the legislature for their continued support of higher education. Regent White made a motion, seconded by Regent Stricklin, to approve the resolution as presented. Voting for the motion were Regents Parker, Glass, Harrel, Massey, Stricklin, and White. Voting against the motion were none.

18. **COMMENDATIONS.** Regent Massey made a motion, seconded by Regent Harrel, to recognize State Regents’ staff for state and national recognitions. Voting for the motion were Regents Glass, Harrel, Massey, Stricklin, White, and Parker. Voting against the motion were none.
19. **EXECUTIVE SESSION.** Mr. Robert Anthony, State Regents’ General Counsel, indicated that there was not a need for Regents to enter into an executive session.

20. **CONSENT DOCKET.** Regent Massey made a motion, seconded by Regent Parker, to approve the following consent docket items:
   a. Programs.
      (1) Program Modifications. Approval of institutional requests.
      (2) Suspensions. Ratification of institutional requests.
   b. Electronic Media. Northeastern State University. Approval of request to offer Master of Education in Reading via electronic delivery.
   d. Agency Operations.
      (1) Ratification of purchases in excess of $25,000.
      (2) Approval of technical amendments to agency retirement plan.
   e. Deleted item.

Voting for the motion were Regents Harrel, Massey, Stricklin, White, Parker, and Glass. Voting against the motion were none.

21. **REPORTS.** Regent Harrel made a motion, seconded by Regent Stricklin, to accept the following reports:
   a. Programs. Status report on program requests.
   b. Annual Reports. Teacher Education Annual Report.

Voting for the motion were Regents Massey, Stricklin, White, Parker, Glass, and Harrel. Voting against the motion were none.

22. **REPORT OF THE COMMITTEES.**
   a. Academic Affairs/Social Justice and Student Services Committees. Regent Parker reported that all of the committee’s items had been acted on.
b. Budget and Audit Committee. Regent Massey reported that the committee had no additional items to bring forward.

c. Strategic Planning & Personnel and Technology Committee. Regent White reported that all of the committee’s items had been handled.

d. Investment Committee. Regent White reported that the committee had no other items for consideration.

23. OFFICERS. On behalf of the Strategic Planning and Personnel committee, Regent White presented the following proposed slate of officers for 2012-2013: Chairman, Ike Glass; Vice Chairman, Jimmy Harrel; Secretary, Mike Turpen; Assistant Secretary, John Massey. Regent White made a motion, seconded by Regent Parker, to approve the proposed slate of officers for the 2012-2013 academic year. Voting for the motion were Regents Stricklin, White, Parker, Glass, Harrel, and Massey. Voting against the motion were none. Regents congratulated incoming Chairman Ike Glass.

24. RECOGNITION. State Regents’ staff presented a PowerPoint presentation recognizing the commitment and service of the State Regents.

25. NEW BUSINESS. No additional items were brought before the Regents for consideration.

26. ANNOUNCEMENT OF NEXT REGULAR MEETINGS. Regent Glass announced that the State Regents’ next regular meetings would be held on Wednesday, September 5, 2012, at 10:30 a.m. and Thursday, September 6, 2012, at 9 a.m. at the State Regents’ offices in Oklahoma City, Oklahoma.

27. ADJOURNMENT. With no additional items to address, the meeting was adjourned.

ATTEST:

Julie Carson, Chairman  
James D. Harrel, Secretary
1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Committee-of-the-Whole met at 9 a.m. on Wednesday, June 20, 2012, at the State Regents’ offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on June 15, 2012. A copy of the agenda had been posted as required by the Open Meeting Act.

2. **CALL TO ORDER.** Participating in the meeting were Regents Toney Stricklin, Ron White, Jody Parker, Ike Glass, Jimmy Harrel, and John Massey. Regent Glass called the meeting to order and presided.

3. **TUITION.**
   
a. Chancellor Glen D. Johnson provided Regents with a comparison of Oklahoma tuition and mandatory fees with tuition and fee rates nationally. Chancellor Johnson also reviewed the increases in tuition over the last several years.

b. The Presidents of the State System institutions were invited to provide Regents with a summary of their tuition, mandatory fees, and academic service fees request for the 2012-2013 academic year. The schedule of speakers is shown as Attachment “A”.

c. Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance, Information Technology, Telecommunications, and OneNet, provided Regents with a review of the tuition requests presented by the State System Presidents. She stated that the requests represent a system-wide average increase of 5.2 percent, which will generate approximately $27.5 million in revenue. She reminded Regents that the FY2013 request for new money was $27.8 million.

4. **EXECUTIVE SESSION.** Regent Massey made a motion, seconded by Regent Parker, to go into executive session for confidential communications concerning pending investigations, claims, or actions, and for discussion of the employment, resignation, and appointment of Interim Vice Chancellor for Academic Affairs. Voting for the motion were Regents White, Parker, Glass, Harrel, Massey, and Stricklin. Voting against the motion were none.

Following executive session discussions, Regents returned to open session.

5. **FALL RETREAT.** Regents discussed possible topics for discussion at the State Regents 2013 Fall Retreat. Mr. Tony Hutchison, Vice Chancellor for Strategic Planning and Analysis and Workforce and Economic Development, also provided Regents with some possible issues for discussion at the retreat.
6. **LEGISLATIVE UPDATE.** Chancellor Johnson and Ms. Hollye Hunt, Associate Vice Chancellor for Legislative Relations, provided Regents with a review on the 2012 legislation session and potential 2012 interim studies.

7. **INVESTMENTS.** Regents discussed the state of the Higher Education endowment fund portfolio. Regent Parker asked how the distribution could be made each year considering the earnings of the portfolio and the limitations placed on the portfolio by law. Vice Chancellor Paliotta reminded Regents that the current distribution is 4.5 percent of earnings and that the total amount of the fund may not go below the fund’s corpus, or actual amount that has been contributed to the fund. She also explained that the “Prudent Man” rule within Oklahoma specifically excludes higher education. Regents discussed the possibility of asking the legislature to allow the endowment fund to be included in the “Prudent Man” rule. Regents also suggested discussing with the State Regents investment consultants, Mercer Inc., to determine how a change in the law would allow additional growth of the portfolio.

9. **ENDOWED CHAIRS PROGRAM.** Chancellor Johnson advised Regents that the legislature had made provisions for the funds for the Economic Development Generating Excellence (EDGE) program to be transferred to the Endowed Chairs Program. At the time of the meeting, the exact amount that would be made available from the EDGE fund was unknown. Vice Chancellor Paliotta estimated that it would be $130-$140 million. Regents agreed that the distribution of funds should be made equally to all institutions involved. For example, the University of Oklahoma and Oklahoma State University would share 50 percent of the available funds (approximately $65 million) while the Regional Universities and Community Colleges would share the remaining 50 percent of the available funds. Regents also agreed that each school involved should receive a match for at least one endowment, regardless of when the endowment was created. This distribution would be considered for approval at the State Regents regular meeting on Thursday, June 21, 2012.

9. **ADJOURNMENT.** With no other items to discuss, the meeting was adjourned.

ATTEST:

_________________________________  ______________________________
Julie Carson, Chairman    Jimmy Harrel, Secretary