NOTE

This document contains recommendations and reports to the State Regents regarding items on the March 1, 2012 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents’ approval or acceptance on March 1, 2012.
1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**

2. **Call to Order.** Roll call and announcement of quorum.

3. **Minutes of Previous Meetings.** Approval of minutes.

4. **Reports.**

5. **Host.** Welcome remarks by Rogers State University President Larry Rice.

**ACADEMIC**

6. **New Programs.**
   a. Southwestern Oklahoma State University. Approval of request to offer the Certificate in Hospitality, Restaurant, and Gaming Management. Page 1.

7. **Program Deletions.** Approval of institutional requests for program deletions. Page 13.

8. **Course Equivalency Project.** Approval of the Course Equivalency Project for the 2012-2013 academic year. Page 15.

9. **Economic Development Council.** Approval of changes to the bylaws for the Economic Development Council in the State Regents’ policy for administrative rules of operating this council. Page 19

FISCAL


12. **Tuition and Fees.**
   a. Posting of requested Academic Services Fee Changes and Legislative Peer Limits for Tuition and Mandatory Fees, 2013. Page 29. (Supplement)


14. **Contracts and Purchases.** Approval of purchases over $100,000. Page 45.

15. **Deleted Item.** Page 47.

16. **Deleted Item.** Page 49.

EXECUTIVE

17. **Policy.** Posting of changes to the Administrative Operations policy within the State Regents’ Policy and Procedures Manual to establish the position of Higher Education Chief Information Officer (CIO) and for updating the Council for Information Technology policy. Page 51.

18. **Commendations.** Recognition of State Regents’ staff for service and recognitions on state and national projects. Page 55.

19. **Executive Session.** Page 57.

    Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

    Return to open session.

20. **Personnel.** Discussion and possible action regarding the position of Project Director for GEAR UP. Page 59.

CONSENT DOCKET

21. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
   a. Programs.

(2) Program Reconciliation. Ratification of institutional request. Page 73.

b. GEAR UP. Approval of a GEAR UP grant to students and teachers at Connors State College and Redlands Community College to support summer institutes in science, technology, engineering and mathematics (STEM) disciplines. Page 75.


e. Non-Academic Degree. Approval of a posthumous degree request from Northeastern State University. Page 81.

22. Reports. Acceptance of reports listed.


b. Annual Reports.


a. Academic Affairs and Social Justice and Student Services Committees.

b. Budget and Audit Committee.

c. Strategic Planning and Personnel Committee and Technology Committee.

d. Investment Committee.

24. Announcement of Next Regular Meeting — The next regular meetings are scheduled to be held on Wednesday, April 18, 2012 at 10:30 a.m. and Thursday, April 19 at 10 a.m. at the State Regents’ Office in Oklahoma City.

25. Adjournment.
AGENDA ITEM #6-a:

New Programs.

SUBJECT: Southwestern Oklahoma State University. Approval of request to offer the Certificate in Hospitality, Restaurant, and Gaming Management.

RECOMMENDATION:

It is recommended that the State Regents approve Southwestern Oklahoma State University’s request to offer the Certificate in Hospitality, Restaurant, and Gaming Management with options in Hotel Management, Restaurant Management, and Gaming Management on the Sayre campus with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Hospitality, Restaurant, and Gaming Management.** Continuation beyond Fall 2015 will depend upon:
  - Majors enrolled: a minimum of 15 students in Fall 2014; and

BACKGROUND:

Academic Plan

SWOSU’s Academic Plan lists the following institutional priorities and new funding initiatives:

- Complete laboratory instrumentation upgrades using capital bond funds;
- Complete program development and prepare new program proposal for the Master of Science degree in Management;
- Acquire approval for an online RN to BSN from the Higher Learning Commission;
- Increase online course offerings;
- Implement the Oklahoma State Park Manager Training Program;
- Expand the Wildland Fire Management program; and
- Collaborate with the Cheyenne-Arapaho Tribal College (CATC) in identifying and establishing degree programs for CATC.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower
priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, SWOSU has taken the following program actions in response to APRA:

| Degrees and/or certificate programs deleted | 55 |
| Degrees and/or certificate programs added   | 30 |

**Program Review**
SWOSU offers 69 degree and/or certificate programs as follows:

| Certificates | 0 |
| Associate in Arts or Sciences Degrees | 10 |
| Associate in Applied Science Degrees | 5 |
| Baccalaureate Degrees | 40 |
| Master’s Degrees | 13 |
| Doctoral Degrees | 0 |
| First Professional Degrees | 1 |

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with SWOSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

**Program Development Process**
SWOSU’s faculty developed the proposal, which was reviewed and approved by institutional officials. SWOSU’s governing board approved delivery of the Certificate in Hospitality, Restaurant, and Gaming Management at the July 29, 2011 meeting. SWOSU requests authorization to offer this degree, as outlined below.

**POLICY ISSUES:**
This action is consistent with the State Regents’ *Academic Program Approval* policy.

**ANALYSIS:**

*Certificate in Hospitality, Restaurant, and Gaming Management*

**Program purpose.** The purpose of this certificate program is to provide higher education instruction to industry employees that will enhance their knowledge, skills, and managerial abilities to improve their career prospects. The program will greatly improve the training and decision-making skills of rural Oklahomans so that they can achieve career success as professionals in Oklahoma’s hospitality industry.

**Program rationale and background.** Part of SWOSU’s mission is to provide educational opportunities in higher education that meet the needs of the state and region. In light of the tremendous economic growth on the hospitality sector in Oklahoma in lodging, restaurants, and particularly casinos, the implementation of a Hospitality, Restaurant, and Gaming Management program was an excellent choice to meet regional and statewide needs for professional hospitality managers. In Fall 2010, SWOSU implemented the Associate in Science (AS) in Hospitality, Restaurant, and Gaming Management (157) offered on the SWOSU-Sayre campus. Since implementation of the AS program, SWOSU realized there
are a large number of industry employees currently working in the Oklahoma hospitality industry in either hourly positions or low-level management positions who wish to advance in their careers. However, due to the industry’s reliance on college-educated professionals and a reluctance to promote those who only have work experience, these individuals lack the knowledge, skills, or education needed for advancement. This certificate will provide these individuals with an initial credential that aligns with their career goals and will improve their career advancement prospects. Furthermore, since the courses required in this certificate are a subset of the courses required by the AS degree, students will be able to seamlessly complete the remaining course work required to complete the AS degree. SWOSU is also developing an articulation agreement with Oklahoma State University for students to transfer into the Bachelor of Science in Hotel and Restaurant Administration (130) program, as well as working with bordering states to develop articulation agreements.

**Employment opportunities.** The continued growth of tribal casinos and resorts is expected to be a driving force in job growth in Oklahoma. The Oklahoma Employment Security Commission’s workforce projections for 2008-2018 indicate that careers in the amusement, gambling, and recreation industries will grow 14.91 percent. Growth in the accommodation and food services industries is expected to increase 11.67 percent. In the southwest workforce area, which includes Beckham County, employment in the arts, entertainment, and recreation industry is expected to grow 15.13 percent and grow 11.67 percent in the accommodation and food services industry. Numerous hotel chains and casinos, such as Holiday Inn, Holiday Inn Express, Comfort Inn, Ramada Inn, Days Inn, Quartz Mountain State Lodge, Feather Warrior Casino, Winstar Casino, Gold River Casino, Silver Buffalo Casino, and Lucky Star Casino are already located in SWOSU’s service area, with additional facilities being planned. When the Associate in Science in Hospitality, Restaurant, and Gaming Management (157) was being considered, SWOSU surveyed potential employers in the area. Responses from the survey indicate that owners and managers of these establishments desired a more highly trained and skilled workforce. SWOSU is confident there will be sufficient employment opportunities for students who complete this certificate.

**Student demand.** The new certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<table>
<thead>
<tr>
<th>Productivity Category</th>
<th>Criteria</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Enrollment of majors in the program</td>
<td>15</td>
<td>Fall 2014</td>
</tr>
<tr>
<td>Minimum Graduates from the program</td>
<td>10</td>
<td>2014-2015</td>
</tr>
</tbody>
</table>

**Duplication and impact on existing programs.** The proposed certificate program would duplicate the following existing program:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Existing Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tulsa Community College</td>
<td>Certificate in Hospitality Management (257) with options in Casino Gaming Management, Restaurant Management, Hotel Management, Event Management, and Event Management Professional</td>
</tr>
</tbody>
</table>

A system wide letter of intent was communicated by email on August 8, 2011. Tulsa Community College did not notify the State Regents’ office of a protest to the proposed program. Northeastern Oklahoma A&M College (NEOAMC) requested a copy of the proposal, which was sent on November 8, 2011. NEOAMC did not notify the State Regents’ office of a protest. Due to the distance between institutions, anticipated workforce shortages, and increasing student demand, approval will not constitute unnecessary duplication.
Curriculum. The proposed certificate program will consist of 24 total credit hours as shown in the following table. Two new courses will be added (Attachment A.)

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td>12</td>
</tr>
<tr>
<td>Option</td>
<td>12</td>
</tr>
<tr>
<td>Total</td>
<td>24</td>
</tr>
</tbody>
</table>

Faculty and staff. Existing faculty will teach the proposed certificate program.

Support services. The library, facilities and equipment are adequate.

Financing. The proposed certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.

Program resource requirements. Program resource requirements for the Certificate in Hospitality, Restaurant, and Gaming Management are shown in the following tables.

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Funding Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Resources Available from Federal Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total Resources Available from Other Non-State Sources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Existing State Resources</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>State Resources Available through Internal Allocation and reallocation</td>
<td>$8,625</td>
<td>$8,625</td>
<td>$8,900</td>
<td>$9,150</td>
<td>$9,425</td>
</tr>
</tbody>
</table>

Narrative/Explanation: The reallocations includes the salary and benefits for one faculty member teaching one 3-credit hour course plus the pro-rated costs of administrative support for this program. This will be accomplished by reducing the frequency of offerings of a low enrollment course. The cost of the second new course will be covered by the tuition generated by this program.

Student Tuition | $3,690 | $7,380 | $8,856 | $11,070 | $14,760 |

Narrative/Explanation and Calculations: In the first year, SWOSU anticipates 5 students in the program, 10 in the second year, 12 in the third year, 15 in the fourth year, and 20 in the fifth year. Since these are non-traditional/part-time students, we anticipate that each student will be enrolled in 6 credit hours each semester. Tuition rate is calculated based on $123 per credit hour.
## A. Funding Sources

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>$12,315</td>
<td>$16,005</td>
<td>$17,756</td>
<td>$20,220</td>
<td>$24,185</td>
</tr>
</tbody>
</table>

## B. Breakdown of Budget Expenses/Requirements

<table>
<thead>
<tr>
<th>Year of Program</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative/Other Professional Staff</td>
<td>$3,000</td>
<td>$3,000</td>
<td>$3,090</td>
<td>$3,180</td>
<td>$3,280</td>
</tr>
<tr>
<td>Faculty</td>
<td>$7,500</td>
<td>$7,725</td>
<td>$7,910</td>
<td>$8,070</td>
<td>$8,245</td>
</tr>
<tr>
<td>Graduate Assistants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Student Employees</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Equipment and Instructional Materials</td>
<td>$300</td>
<td>$200</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>Library</td>
<td>$200</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Commodities</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Printing</td>
<td>$50</td>
<td>$100</td>
<td>$120</td>
<td>$150</td>
<td>$200</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Travel</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Awards and Grants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$11,050</td>
<td>$11,125</td>
<td>$11,320</td>
<td>$11,600</td>
<td>$11,925</td>
</tr>
</tbody>
</table>

*Narrative/Explanation: Administrative salaries are pro-rated based on anticipated student needs in admission, advisement, financial aid and counseling. Faculty salaries for the program include a 3-credit hour teaching load per year for a regular faculty member and a 3-credit hour per year adjunct teaching load.*

*Narrative/Explanation: Amounts will cover the cost of instructional materials such as visual aids, flip charts, overhead slides, etc.*

*Narrative/Explanation: Amounts will cover the cost of books and professional magazines necessary to provide students with the most current news, technologies and issues in the industry.*

*Narrative/Explanation: Printing costs cover photocopying of classroom handouts, quizzes and exams.*
<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
<td>12</td>
</tr>
<tr>
<td>*HOSP 2003</td>
<td>Principles of Hospitality Accounting</td>
</tr>
<tr>
<td>HOSP 1003</td>
<td>Introduction to Hotel, Restaurant and Gaming Management</td>
</tr>
<tr>
<td>HOSP 2413</td>
<td>Hospitality Human Resource Management</td>
</tr>
<tr>
<td>*HOSP 2433</td>
<td>Leadership and Management in Hospitality</td>
</tr>
<tr>
<td><strong>Options (select one option)</strong></td>
<td><strong>12</strong></td>
</tr>
<tr>
<td><strong>Hotel Management Option</strong></td>
<td></td>
</tr>
<tr>
<td>HOSP 2103</td>
<td>Guest Relations and Customer Service</td>
</tr>
<tr>
<td>HOSP 2113</td>
<td>Legal Issues in Hospitality</td>
</tr>
<tr>
<td>HOSP 2123</td>
<td>Lodging Operations</td>
</tr>
<tr>
<td>HOSP 2133</td>
<td>Hotel Internship Experience</td>
</tr>
<tr>
<td><strong>Restaurant Management Option</strong></td>
<td></td>
</tr>
<tr>
<td>HOSP 2203</td>
<td>Food Service Sanitation and Nutrition</td>
</tr>
<tr>
<td>HOSP 2213</td>
<td>Restaurant Management (Food and Beverage)</td>
</tr>
<tr>
<td>HOSP 2223</td>
<td>Dining Room Operations and Service</td>
</tr>
<tr>
<td>HOSP 2233</td>
<td>Restaurant Internship Experience</td>
</tr>
<tr>
<td><strong>Gaming Management Option</strong></td>
<td></td>
</tr>
<tr>
<td>HOSP 2303</td>
<td>Basic Game Room and Gaming Operations</td>
</tr>
<tr>
<td>HOSP 2313</td>
<td>Game Operations and Procedures</td>
</tr>
<tr>
<td>HOSP 2323</td>
<td>Legal Issues in Gaming</td>
</tr>
<tr>
<td>HOSP 2333</td>
<td>Gaming Internship Experience</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>24</strong></td>
</tr>
</tbody>
</table>

*Asterisks denote new courses*
AGENDA ITEM #6-b:

New Programs.

SUBJECT: Northeastern State University. Approval of request to offer the Certificate in Emergency Management and Planning.

RECOMMENDATION:

It is recommended that the State Regents approve Northeastern State University’s request to offer the Certificate in Emergency Management and Planning on the Broken Arrow campus with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Certificate in Emergency Management and Planning.** Continuation beyond Fall 2014 will depend upon:
  - Majors enrolled: a minimum of 15 students in Fall 2013; and
  - Graduates: a minimum of 10 students in 2013-2014.

BACKGROUND:

Academic Plan

Northeastern State University’s (NSU) Academic Plan lists the following institutional priorities and new funding initiatives:

- Provide a quality curricular and co-curricular education in a flexible student-centered environment;
- Attract, develop and retain highly-qualified people who will best serve the university community;
- Develop and expand mutually beneficial relationships with all university stakeholders including cross-university interactions, collaborative educational ventures, economic development initiatives and cultural enrichment;
- Create and provide quality and effective programs, services, facilities and technological resources to advance the mission of the university; and
- Increase available resources through coordinated, campus-wide advancement activities.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower
priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, NSU has taken the following program actions in response to APRA:

<table>
<thead>
<tr>
<th>Degrees and/or certificate programs deleted</th>
<th>Degrees and/or certificate programs added</th>
</tr>
</thead>
<tbody>
<tr>
<td>39 Degrees and/or certificate programs deleted</td>
<td>27 Degrees and/or certificate programs added</td>
</tr>
</tbody>
</table>

Program Review
NSU offers 85 degree and/or certificate programs as follows:

<table>
<thead>
<tr>
<th>Certificates</th>
<th>Associate in Arts or Sciences Degrees</th>
<th>Associate in Applied Science Degrees</th>
<th>Baccalaureate Degrees</th>
<th>Master’s Degrees</th>
<th>Doctoral Degrees</th>
<th>First Professional Degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Certificates</td>
<td>0 Associate in Arts or Sciences Degrees</td>
<td>0 Associate in Applied Science Degrees</td>
<td>54 Baccalaureate Degrees</td>
<td>23 Master’s Degrees</td>
<td>0 Doctoral Degrees</td>
<td>1 First Professional Degrees</td>
</tr>
</tbody>
</table>

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with NSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process
NSU’s faculty developed the proposal, which was reviewed and approved by institutional officials. NSU’s governing board approved the program at the January 19, 2012 meeting. NSU requests authorization to offer this degree, as outlined below.

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

Certificate in Emergency Management and Planning

Program purpose. This certificate is an academic credential that meets the comprehensive entry-level educational needs for emergency managers and can serve as a stepping stone for students who wish to continue their education with a baccalaureate degree. The curriculum will provide students with a comprehensive theoretical and applied instruction focus on the four components of emergency management and planning: mitigation, preparation, response, and recovery.

Program rationale and background. The Oklahoma Office of Emergency Management (OOEM) has identified educational needs that are not currently being met for emergency managers and their professional staff. Oklahoma is divided into 93 districts for emergency management and disaster response purposes. There is at least one emergency manager per district with one or more assistants. The OOEM indicated that it would like to require all district managers to complete, at minimum, a certificate in emergency management and planning in order to hold that position. The Oklahoma Office of Emergency Management and Planning contacted NSU’s Campus Emergency Response Team and
Department of Criminal Justice and Legal Studies to discuss the lack of comprehensive educational opportunities for local emergency management and planning directors and team members. The program is the result a series of meetings and a collaborative effort between OOEM and the Department of Criminal Justice and Legal Studies at NSU and will address the state-wide need for academic instruction in emergency management. Additionally, the program will be marketed to the 300 Bachelor of Science in Criminal Justice (020) majors. Additionally, OOEM has agreed to pay for the tuition and costs of at least one emergency manager from each of its 93 districts by utilizing money from the State and Local Assistance (SLA) sub-grant.

Employment opportunities. The Bureau of Labor Statistics’ Occupational Outlook Handbook projects a much faster than average employment growth for careers in emergency management. The Oklahoma Employment Security Commission’s workforce projections for 2008-2018 indicate a 26.67 percent growth within the industry, with job growth encompassing both the public and private sectors. This certificate is intended to enhance employment opportunities for students or to provide additional academic training for those already employed in the career field. Examples of industries where this certificate will be valuable include: the Federal Emergency Management Agency, the Red Cross, the Salvation Army, Law Enforcement agencies, public and private health care facilities, utility plants and companies, and transportation industries. NSU is confident there will be sufficient employment opportunities for students who complete this certificate.

Student demand. The new certificate program is expected to meet the enrollment and graduate standards by the established deadline prior to final approval by the State Regents as shown in the following table.

<table>
<thead>
<tr>
<th>Productivity Category</th>
<th>Criteria</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Enrollment of majors in the program</td>
<td>15</td>
<td>Fall 2013</td>
</tr>
<tr>
<td>Minimum Graduates from the program</td>
<td>10</td>
<td>2013-2014</td>
</tr>
</tbody>
</table>

Duplication and impact on existing programs. There are no Certificate in Emergency Management and Planning degree programs offered in Oklahoma. A system wide letter of intent was communicated by email on September 21, 2011. Northeastern Oklahoma A&M College (NEOAMC) requested a copy of the proposal, which was sent on December 7, 2011. NEOAMC did not notify the State Regents’ office of a protest. Due to the distance between institutions, anticipated workforce shortages, and increasing student demand, approval will not constitute unnecessary duplication.

Curriculum. The proposed degree program will consist of 24 total credit hours as shown in the following table. Four new courses will be added (Attachment A).

<table>
<thead>
<tr>
<th>Content Area</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Courses</td>
<td>24</td>
</tr>
</tbody>
</table>

Faculty and staff. Existing faculty will teach the proposed certificate program.

Support services. The library, facilities and equipment are adequate.

Financing. The proposed certificate program will be offered on a self-supporting basis and the current tuition and fee structure will be sufficient to adequately fund the program. No additional funding is requested from the State Regents to support the program.
Program resource requirements. Program resource requirements for the Certificate in Emergency Management and Planning are shown in the following tables.

### A. Funding Sources

<table>
<thead>
<tr>
<th>Total Resources Available from Federal Sources</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Total Resources Available from Other Non-State Sources</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
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</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Existing State Resources</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
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<tbody>
<tr>
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</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>State Resources Available through Internal Allocation and reallocation</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
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<tbody>
<tr>
<td>$0</td>
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<td>$0</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Student Tuition</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$37,296</td>
<td>$44,752</td>
<td>$55,944</td>
<td>$74,592</td>
<td>$74,592</td>
<td></td>
</tr>
</tbody>
</table>

**Narrative/Explanation and Calculations:** This program is operating under a cost-recovery model and is self-sustaining. These figures are calculated at 10, 12, 15, 20, and 20 graduates enrolled in 24 credit hours at $155.40 per credit hour.

**TOTAL**

| $37,296 | $44,752 | $55,944 | $74,592 | $74,592 |

### B. Breakdown of Budget Expenses/Requirements

<table>
<thead>
<tr>
<th>Administrative/Other Professional Staff</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Faculty</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$22,080</td>
<td>$22,080</td>
<td>$22,080</td>
<td>$22,080</td>
<td>$22,080</td>
<td>$22,080</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:** This figure includes instructional salaries set at $2,400 per course and 15 percent fringe benefits.

<table>
<thead>
<tr>
<th>Graduate Assistants</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
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<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Student Employees</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
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<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Equipment and Instructional Materials</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
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<td>$0</td>
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</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Library</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
<td>$0</td>
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<td>$0</td>
</tr>
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</table>

**Narrative/Explanation:**

<table>
<thead>
<tr>
<th>Contractual Services</th>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
<th>4th Year</th>
<th>5th Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0</td>
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<td>$0</td>
<td>$0</td>
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<tr>
<td>Category</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
<td>2023</td>
<td>2024</td>
</tr>
<tr>
<td>-----------------------</td>
<td>------</td>
<td>------</td>
<td>------</td>
<td>------</td>
<td>------</td>
</tr>
<tr>
<td>Other Support Services</td>
<td>$2,400</td>
<td>$2,400</td>
<td>$2,400</td>
<td>$2,400</td>
<td>$2,400</td>
</tr>
<tr>
<td><strong>Narrative/Explanation:</strong></td>
<td>This figure includes ITV room fees, promotion and recruitment for the program.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commodities</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Printing</td>
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<td>$0</td>
</tr>
<tr>
<td>Telecommunications</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Narrative/Explanation:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Awards and Grants</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$24,480</strong></td>
<td><strong>$24,480</strong></td>
<td><strong>$24,480</strong></td>
<td><strong>$24,480</strong></td>
<td><strong>$24,480</strong></td>
</tr>
</tbody>
</table>

Attachment
## NORTHEASTERN STATE UNIVERSITY
### CERTIFICATE IN EMERGENCY MANAGEMENT AND PLANNING

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required Courses</strong></td>
<td></td>
</tr>
<tr>
<td>CRJ 3673</td>
<td>Emergency Management Skills</td>
</tr>
<tr>
<td>*CRJ 4713</td>
<td>Hazard Analysis and Risk Assessment</td>
</tr>
<tr>
<td>CRJ 3613</td>
<td>Emergency and Disaster Planning</td>
</tr>
<tr>
<td>*CRJ 4723</td>
<td>Exercise Design and Evaluation</td>
</tr>
<tr>
<td>CRJ 4663</td>
<td>Disaster Response Operations and Management</td>
</tr>
<tr>
<td>CRJ 3663</td>
<td>Disaster Response and Recovery</td>
</tr>
<tr>
<td>*CRJ 3733</td>
<td>Crisis Communication for Emergency Managers</td>
</tr>
<tr>
<td>*CRJ 4763</td>
<td>Information Technology and Emergency Operations Centers</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>24</strong></td>
</tr>
</tbody>
</table>

*Asterisks denote new courses*
AGENDA ITEM #7:

Program Deletions.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions as described below.

BACKGROUND:

Cameron University (CU) requests authorization to delete the program listed below.

- Bachelor of Science in Chemistry Education (345)

University of Central Oklahoma (UCO) requests authorization to delete the program listed below.

- Master of Education in Professional Health Occupations (140)

POLICY ISSUES:

These actions are consistent with the State Regents’ Academic Program Review policy.

ANALYSIS:

CU requests authorization to delete the Bachelor of Science in Chemistry Education (345). This program was approved April 26, 2007. Issues leading to the decision to request deletion include:

- The average number of students majoring in Chemistry Education is well below the minimum productivity established by CU and approved by the State Regents, and CU does not expect the number to significantly increase in the near future.
- One course will be deleted; all other courses currently support other degree programs.
- No funds are available for reallocation. Savings from the one deleted course will amount to 1/12 full time equivalent faculty member. This faculty time will be reassigned within the Department of Physical Sciences to teach an additional chemistry course at the lower division level in support of allied health programs such as nursing and respiratory care.
- There are currently two students in the program; one has graduated and the other plans to graduate in May of 2012.

UCO requests authorization to delete the Master of Education in Professional Health Occupations (140). This is a long standing program at UCO. Issues leading to the decision to request deletion include:

- This program’s enrollment has continued to decline due to multiple factors, including:
- New graduate programs in specific health professions such as physical therapy and dental hygiene;
- The accessibility of online programs (particularly in nursing);
- The requirement of a Master's in Nursing to teach in Practical Nursing programs in Oklahoma; and
- Alternative State Department of Education certification options in Career and Technology Health Careers Education.

- No courses will be deleted; all courses currently support other degree programs.
- No funds are available for reallocation as no courses are being deleted.
- There are currently eight students in the program with an expected graduation date of 2014.
AGENDA ITEM #8:

Course Equivalency Project.

SUBJECT: Approval of Course Equivalency Project.

RECOMMENDATION:

It is recommended that the State Regents approve the system faculty’s 2012-2013 Course Equivalency Project.

BACKGROUND:

During the 1996 legislative year, the State Regents presented *Facilitating Student Transfer: A Comprehensive Action Plan* to improve student transfer. This multifaceted plan included four parts: 1) creating working faculty transfer curriculum committees; 2) development of a systemwide electronic course transfer guide; 3) emphasizing academic advising; and 4) organizing an evaluation process to monitor transfer students’ success. The State Regents submitted a second progress report on student transfer issues to the Legislature in December 1997. Its focus was the CEP—the implementation phase of the *Comprehensive Action Plan*.

CEP operates on an annual cycle. In Spring, the Council on Instruction (COI) determines which faculty committees will meet in the Fall; often eight to twelve disciplines convene. Presidents nominate faculty to the selected curriculum committees during the Summer. Each Fall, up to 500 faculty members from public and private institutions meet by discipline to update common course descriptions and establish new course equivalencies. Courses can also be added to course equivalency disciplines by public institutions that have no faculty meeting in the Fall, but the additions are subject to faculty review on respective campuses before being entered into the CEP. Chief academic officers update course information in August and December. In the Spring, the COI approves the faculty’s course recommendations, and then the State Regents approve the CEP and it is distributed to institutions. Concurrently, the State Regents' web site is updated to include the CEP. The information is accessible at the State Regents’ web portal: www.OKCourseTransfer.org.

Currently, all public institutions of higher education as well as several private colleges and universities participate in the CEP. It reinforces student access to the three-tiered higher education system and helps shorten the time it takes students to obtain a degree. To date, more than 8,000 courses across more than forty disciplines are on the CEP. This is a two percent increase over last year and indicative of the trend whereby the CEP grows two to five percent annually. The CEP received the Governor’s Commendation Award in 1999 for demonstrating innovation and efficiency. The CEP is a nationally recognized model; other states contact the State Regents for guidance when developing their own statewide course articulation systems.
Course equivalency is defined as follows: Course "A" is equivalent to course "B" if and only if course "A" satisfies at least 75 percent of the program requirements that course "B" satisfies—serving the same purpose with respect to content delivery, general education, or program degree requirements. Courses contained within a single equivalency group, or common grouping of courses (e.g., American History to the Civil War), are guaranteed to transfer among institutions that sponsor courses in that group.

POLICY ISSUES:

The State Regents' Undergraduate Transfer and Articulation policy provides standards for the articulation of course work between and among State System institutions. The CEP provides information that facilitates institutions' compliance with policy guidelines.

ANALYSIS:

Positive features of the CEP are listed below:

- It establishes content standards and expected learner outcomes through faculty-developed common course descriptions in most general education courses as well as more specialized coursework.

- It facilitates articulation of curriculum development as faculty design new courses to meet articulation guidelines and course content descriptions.

- A tracking system permits registrars to recognize the course changes, deletions, and additions made to the CEP from year to year.

- A course coding identification project allows State Regents’ staff to monitor students’ use of the courses contained in the course equivalency matrix.
The State Regents maintain a student transfer hotline (800-583-5883) to help students with transfer problems within the State System.

Faculty members have the opportunity to share their course syllabi, evaluate learning materials, and discuss emerging trends in their discipline during course articulation meetings.

The 2012-2013 faculty CEP document is provided as a supplement to this item. The COI approved the 2012-2013 CEP document February 16, 2012. It is recommended that the State Regents approve the 2012-2013 CEP.

Supplement available upon request.
AGENDA ITEM #9:

Economic Development Council.

SUBJECT: Approval of Changes to the Economic Development Council bylaws and policy.

RECOMMENDATION:

It is recommended that the State Regents approve the attached changes to the bylaws for the Economic Development Council in the State Regents’ policy for administrative rules of operating this council.

BACKGROUND:

The Economic Development Council (EDC), established on May 30, 2003, is a statewide panel of the chief economic development officers from each institution in The State System of Higher Education that serves as an advisory council to the Chancellor, State Regents’ staff, the Council of Presidents and other state officials. The council identifies and prioritizes specific actions that create a high quality environment to retain college graduates, attract business to Oklahoma, grow existing Oklahoma businesses, and develop new Oklahoma businesses through the efficient use of resources.

POLICY ISSUES:

Changes to the EDC bylaws reflect OSRHE’s increased emphasis on workforce and economic in higher education.

ANALYSIS:

The changes to the EDC bylaws reflect the need to improve the make-up of the Council by having the “chief” economic development officer from each institution in The State System of Higher Education serving on it and recommendations of qualifications for EDC members including specific economic development training. These changes were approved by the Council of Presidents at their December 7, 2011 meeting.

Attachment
Mission
The Economic Development Council (EDC), a statewide panel of the chief economic development professionals—officers from each institution in The State System of Higher Education, serves as an advisory council to the Chancellor, State Regents’ staff, State Regents’ Presidents Council and other state officials. The council identifies and prioritizes specific actions that create a high quality environment to retain college graduates, attract business to Oklahoma, grow existing Oklahoma businesses, and develop new Oklahoma businesses through the efficient use of resources.

Membership and Voting Privileges
The EDC shall be comprised of the principal chief economic development person—officers* who serve as the Presidents’ direct liaison and representative from each of the 25 higher education institutions in The Oklahoma State System of Higher Education, as designated by the President, from each of the 25 higher education institutions within The State System of Higher Education. Representatives from each of the other State Regents’ councils consisting of the Council on Instruction, the Council on Student Affairs, the Communicators Council, the Council of Business Officers, and a distance education professional can participate as ex officio (non-voting) members.

*The recommended guidelines for the qualification or education and experience equivalent for EDC Members are as adopted by the Council of Presidents (see EDC Member Qualifications supplement).

Members will have one vote per institution, and only EDC members are eligible to vote. Voting privileges cannot be transferred to an assigned delegate should the principal member be unable to attend EDC meetings.

A quorum at EDC meetings will consist of the voting members of the council who are present.

Guests are welcome to attend EDC meetings, but discussion of issues before the council will be limited to council members.

Selection of Officers/Executive Committee
Officers of the Economic Development Council shall consist of a Chairperson and Vice Chairperson. The positions of Chairperson and Vice Chairperson will alternate between the two-year tier institutions and the comprehensive/ regional tier institutions so that the Chairperson and the Vice Chairperson for any one year are not from the same tier. The Vice Chairperson is nominated from the voting members of Council from their respective tier during the month of May. The Vice Chairperson is confirmed by a majority of the voting members of the Council during the June meeting. The remaining members of the Executive Committee are nominated and approved by their respective tier during the June.

Executive Committee
The Executive Committee provides leadership for the Economic Development Council. The Executive Committee is composed of seven members:

- Three members from the comprehensive/regional tier (one of which will be the Vice Chairperson if that person is from this tier);
• Three members from the two-year tier (one of which will be the Vice Chairperson if that person is from this tier);
• The Chairperson of the EDC.

The officers shall serve for one year (August through July) with the annual transfer of leadership taking place in August of each year. The Vice Chairperson will automatically become Chairperson.

Election of officers shall be at the May meeting.

Duties of the Chairperson include:

1. Preside at EDC meetings.
2. In concert with the State Regents’ staff, prepare agenda for Council meetings.
3. Appoint working committees to study issues affecting economic development.

Duties of the Vice Chairperson include:

1. Serve in the capacity of Chairperson during the absence of the Chair.
2. Assist the Chairperson and/or other duties deemed appropriate and necessary.

Committees
The Chairperson shall appoint ad-hoc committees to study issues affecting economic development. Each working committee will be chaired by a member of the Executive Committee. Membership on committees may be members of EDC, as well as non-members deemed necessary to aid the work of the committee.

Meetings
The Executive Committee shall present an annual calendar of meeting dates and places for the EDC at each September meeting for approval by the full council. EDC Meetings may be attended via video conference and teleconference.

When deemed necessary and appropriate, the EDC may hold meetings at other locations as recommended by the Chairperson and approved by the Executive Committee. When deemed necessary and appropriate, special EDC meetings can be called by the Executive Committee.

Executive Committee meeting dates and locations will be determined by the Officers and presented to the Executive Committee for approval no later than each September. A quorum at Executive Committee meetings will consist of the 51percent of the voting membership of the Executive Committee. When deemed necessary and appropriate, a special Executive Committee meeting can be called by the Officers.

Official business of EDC Meetings and Executive Committee Meetings can only be conducted if a quorum is present at the meeting.

Parliamentary Procedures
The generally accepted rules of parliamentary procedures for small legislative bodies shall govern in the deliberation of the council and, unless specifically altered in these procedures, the latest edition of *Roberts Rules of Order* shall be the controlling guide in such practice.
Amendments
Any member of the EDC may propose changes to these bylaws. Proposed changes shall be presented to the EDC one meeting prior to the scheduled vote. Changes become effective when approved by a two-thirds voting members of the council in attendance, assuming quorum is present.

Last approved: October 10, 2006 March 26, 2012
EDC Member Qualifications Supplement

Recommended Qualifications for
State Regents Economic Development Council Members

The recommended qualifications of the State Regents Economic Development Council member are:

- Minimum of five years in a leadership position with economic development responsibilities and a bachelor's degree in community development, economic development, business administration, public administration, or political science, or minimum of three years in a leadership position with economic development responsibilities or an advanced degree.
- Plus, successful completion of the University of Oklahoma Economic Development Institute; or CEcD certification.
- Or, the equivalent combination of education and experience
AGENDA ITEM #10:

Grant.

SUBJECT: Funds granted for the continuation of Single Mothers Academic Resource Team.

RECOMMENDATION:

It is recommended that the State Regents approve the grant of $14,632 to support the Single Mothers Academic Resource Team.

BACKGROUND:

The Single Mothers Academic Resource Team (SMART) has been collaboratively funded since 2007 by the Women’s Foundation of Oklahoma (WFOK), the Oklahoma State Regents for Higher Education and GEAR UP. SMART identifies and advocates for pathways to support the approximately 30,000 single parent college students in Oklahoma to complete their higher education goals.

Since 2008, SMART has held numerous focus groups across the state to determine the barriers single mother students face when pursuing a college degree. SMART also supports Moms2College Fairs including events at:

- Ardmore Higher Education Center (a collaborative effort between East Central University, Southeastern University and Murray State College);
- Carl Albert State College;
- Langston University – Oklahoma City;
- Northwestern Oklahoma State University;
- Northeastern State University and Connors State College; and
- Oklahoma State University – Oklahoma City.

SMART published its second SMART magazine in June 2010 which was disseminated statewide as a recruitment device for non-traditional students. Additionally, SMART staff has spoken at dozens of high schools, agencies and community centers on how single parents can enroll in college and access financial aid. Also in 2010, WFOK granted SMART $50,000 for Year 1 benchmark research in collaboration with the University of Oklahoma Women’s Studies Department.

WFOK is so impressed with SMART efforts that they have decided to make Oklahoma single mothers and higher education pathways their major focus of funding for the next several years.

POLICY ISSUES:

No policy issues are related to this action.

ANALYSIS:

SMART’s focus remains centered on two objectives:
• Explore the educational, economic and social barriers facing single mother college students in Oklahoma through applied research.
• Determine necessary outreach efforts to single mother students (current and prospective), mentors and institutions that will promote enrollment, persistence and graduation.

This grant funding specifically directs the creation and securing of a statewide coordinator for SMART who will develop mechanisms to expand the SMART initiative across the state, and thus achieving higher graduation rates for the target population.

The Statewide SMART Coordinator will:
1. Liaison with community colleges to assist in development of a SMART resource center that:
   a. Provides materials related to improving college readiness, study skills, education supports, financial assistance, social service benefits as well as information about higher education opportunities (e.g. SMART magazine)
   b. Offers after hour services to accommodate working adults’ schedules
   c. Accommodates local characteristics into the center framework
   d. Facilitates alliances and dialogues that enhance student parents supports, including available, appropriate and accessible child care as well as mechanisms of representation for student parents
2. Inform single parent population about post-secondary opportunities in our state as well as academic, career and financial aid opportunities
3. Advocate for single mothers completing higher education
4. Connect single parent households to community resources to build networks that are available to single mothers in higher education programs
5. Promote SMART to media, stakeholder and potential grantors
6. Update SMART website and extend marketing to social media mediums
7. Work with local campus personnel on single parent student issues
8. Coordinate collection of data for reporting and evaluating purposes
9. Prepare budget, work plan and reports for funding agency and OSRHE
10. Facilitate community and statewide events including Moms2College Fairs
11. Provide updates to the Women’s Foundation of Oklahoma Advisory Board

In addition to any carry over funds from the 2010 grant, the WFOK plans to provide funding for SMART activities, according to the following table, as funds are available:

<table>
<thead>
<tr>
<th>Term of Service</th>
<th>Funding*</th>
<th>Activities</th>
<th>Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 1-June 30, 2012</td>
<td>$14,632</td>
<td>Hiring of Statewide SMART Coordinator and set up of activities</td>
<td>June 30, 2012</td>
</tr>
<tr>
<td>July 1, 2012 – June 30, 2013</td>
<td>$44,273</td>
<td>Continued activities of the initiative, development of a website, and conducting the Moms2College Fairs</td>
<td>June 30, 2013</td>
</tr>
<tr>
<td>July 1, 2013 – June 30, 2014</td>
<td>$46,390</td>
<td>Continued activities of the initiative, including printing of the SMART Magazine</td>
<td>June 30, 2014</td>
</tr>
</tbody>
</table>

*OSRHE will not require indirect cost coverage

Accepting continued support from the Women’s Foundation of Oklahoma enhances OSRHE efforts to increase nontraditional student college access and their graduation rates, and furthers the goals of the Complete College America initiative championed by Governor Mary Fallin.
AGENDA ITEM #11:

E&G Budget.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of $1,661,774.86 to Oklahoma State University Center for Health Sciences (OSU CHS) and $1,661,774.86 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the “Comprehensive Cancer Center Debt Service Revolving Fund,” at the Health Sciences Center and the “Oklahoma State University College of Osteopathic Medicine Revolving Fund,” at OSU CHS. The bill states that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit $3,323,549.72. This amount is sufficient for a transfer of $1,661,774.86 each to OSU CHS and OUHSC. The OU Health Sciences Center will hold their funds in an account designated for the construction of a Comprehensive Cancer Center to be expended at a future date. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to $42,194,735.
Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
March 1, 2012

AGENDA ITEM #12-a:

Tuition and Fees.

SUBJECT: Posting of legislative tuition and mandatory fee limits for resident and nonresident undergraduate, graduate, and professional programs for Fiscal Year 2013 and posting of institutional requests for changes to academic services fees for Fiscal Year 2013.

RECOMMENDATION:

It is recommended that the State Regents approve the posting of 1) legislative tuition and mandatory fee limits for resident and nonresident undergraduate, graduate, and professional programs for Fiscal Year 2013; and 2) institutional requests for changes to academic services fees for Fiscal Year 2013, as reported on the attached schedules.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

1) Legislative Tuition and Mandatory Fee Limits

The attached schedule lists “Not to Exceed” amounts for tuition and mandatory fees that are recommended for posting at this time for Fiscal Year 2013, as provided by law, for resident and nonresident tuition and mandatory fees for undergraduate, graduate, and professional programs. The guaranteed tuition rate of undergraduate resident tuition charged to students shall not exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate charged students at the same institution. Institutions and governing boards will submit their requested increases for tuition and mandatory fees for Fiscal Year 2013 in June, after the higher education appropriation is known. It is expected that most institutions will request new rates that are in compliance with and well under the maximum rates.
2) Academic Services Fees

The supplemental schedule lists institutional requests for changes to academic services fees for Fiscal Year 2013. Institutions assess special fees for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by the institution. The requested changes to academic services fees for Fiscal Year 2013 are recommended for posting at this time. Institutions have provided justifications for requested increases in these fees, the total revenue to be collected from the fees, and the use of increased revenues.

A public hearing will be held at the State Regents’ office on April 19, 2012 for the purpose of receiving views and comments on the requested changes to academic services fees and the legislative limits for resident and nonresident tuition and mandatory fees. Institutional requests are posted here for discussion purposes. The State Regents will act on proposals at their regular meeting scheduled to be held on Thursday, June 21, 2012. State Regents’ staff will subsequently review institutions’ published tuition and fee schedules for compliance with State Regents’ action.

POLICY ISSUES:

This item is consistent with the State Regents’ Policy and Procedures Relating to Tuition and Student Fees.

ANALYSIS:

1) Legislative Tuition and Mandatory Fee Limits

70 O. S. 2004 Supp., Section 3218.8, specifies the legislative limits for resident and nonresident tuition and mandatory fees by tier, i.e., research universities, regional universities, community colleges and for professional programs. Regents’ staff compiled a listing of tuition and mandatory fees charged at public institutions in the Big Twelve Conference, at like-type public institutions in surrounding and other states, at public community colleges receiving no local tax funding in surrounding and other states, and for professional programs, as shown in the FY13 Legislative Peer Limits for Tuition and Mandatory Fees schedules attached. Peer institutions in each tier also increased their tuition and mandatory fees in FY12, resulting in Oklahoma’s rates, relative to those of their respective peers, increasing slightly as well. Research universities’ current average tuition and mandatory fee rates are 82.2 percent of the Big 12 Conference average, a decrease of 0.1 percentage points from last year’s average; the average for regional universities’ tuition and mandatory fees increased 0.1 percentage points to 78.5 percent of the peer average; and the average for community colleges has decreased 0.3 percentage points to 58.8 percent of their peer average for resident undergraduate tuition and mandatory fees. The State Regents annually monitor and publish the tuition and mandatory fees at peer institutions, at each institution in Oklahoma, and the maximum possible increase for the next academic year. This information is available upon request.

2) Academic Services Fees

Of the twenty-five public institutions and six constituent agencies in The State System, twenty-five requested changes in academic services fees for Fiscal Year 2013 and six had no requests for changes in these fees. Thirteen institutions have requested 45 changes in Special Instruction Fees; five institutions have requested 22 changes in Facility/Equipment Utilization Fees; five institutions have requested 17 changes in Testing/Clinical Services Fees; Fifteen institutions have requested changes in 117 Classroom/Laboratory Supply and Material Fees; and fourteen institutions have requested 51 changes in
various Other Special Fees. A total of 252 changes have been requested to academic services fees for Fiscal Year 2013, a decrease of 477 requests (-66%) when compared to FY12 requests. The complete listing of requests for posting is attached.

This information is being posted for State Regents’ review and public comment.
<table>
<thead>
<tr>
<th>TIER</th>
<th>PEER INSTITUTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research Universities</td>
<td>Big 12 Public Institutions</td>
</tr>
<tr>
<td>Regional Universities</td>
<td>Like-type public institutions in surrounding and other states</td>
</tr>
<tr>
<td>Community Colleges</td>
<td>Public two-year colleges that receive no local tax funding in surrounding and other states</td>
</tr>
</tbody>
</table>

At their meeting in June 2012, State Regents will consider FY13 undergraduate and graduate tuition and mandatory fee requests from institutions which are within the legislative limits posted above.
<table>
<thead>
<tr>
<th>Professional Programs</th>
<th>FY13 Peer Limit for Resident Tuition and Mandatory Fees</th>
<th>FY13 Peer Limit for Nonresident Tuition and Mandatory Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>University of Oklahoma</strong></td>
<td></td>
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<tr>
<td>College of Law</td>
<td>$24,348.00</td>
<td>$37,136.00</td>
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<tr>
<td><strong>OU Health Sciences Center</strong></td>
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<tr>
<td>Doctor of Medicine</td>
<td>$28,246.00</td>
<td>$53,536.00</td>
</tr>
<tr>
<td>Doctor of Dental Science</td>
<td>$28,472.00</td>
<td>$61,335.00</td>
</tr>
<tr>
<td>Physician's Associate</td>
<td>$13,023.00</td>
<td>$27,205.00</td>
</tr>
<tr>
<td>PharmD</td>
<td>$19,076.00</td>
<td>$35,200.00</td>
</tr>
<tr>
<td>Occupational Therapy</td>
<td>$10,251.00</td>
<td>$19,167.00</td>
</tr>
<tr>
<td>Physical Therapy -- Doctoral</td>
<td>$12,562.00</td>
<td>$25,393.00</td>
</tr>
<tr>
<td>Doctor of Audiology</td>
<td>$11,835.00</td>
<td>$23,756.00</td>
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<tr>
<td>Public Health</td>
<td>$10,212.00</td>
<td>$20,830.00</td>
</tr>
<tr>
<td>Nursing -- Doctor of Nursing Practice</td>
<td>$9,173.00</td>
<td>$20,024.00</td>
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<tr>
<td><strong>Oklahoma State University</strong></td>
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<tr>
<td>Center for Health Sciences</td>
<td>$28,775.00</td>
<td>$54,258.00</td>
</tr>
<tr>
<td>College of Veterinary Medicine</td>
<td>$21,006.00</td>
<td>$42,611.00</td>
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<tr>
<td><strong>Northeastern State University</strong></td>
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<tr>
<td>College of Optometry</td>
<td>$22,937.00</td>
<td>$35,410.00</td>
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<tr>
<td><strong>Southwestern Oklahoma State University</strong></td>
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<tr>
<td>PharmD</td>
<td>$17,216.00</td>
<td>$33,748.00</td>
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<tr>
<td><strong>Langston University</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Therapy -- Doctoral</td>
<td>$12,562.00</td>
<td>$25,393.00</td>
</tr>
</tbody>
</table>

70 O.S. 2004 Supp., Section 3218.9, provides that the limits for professional program resident and nonresident tuition and mandatory fees shall be less than the average of resident and nonresident tuition and mandatory fees for like-type professional programs at public institutions.
The Oklahoma State Regents for Higher Education will conduct a public hearing for the purpose of receiving views and comments on the subject of academic services fees charged students as a condition for enrollment at institutions in The Oklahoma State System of Higher Education. The hearing will be held in the State Regents’ Conference Room on the second floor of 655 Research Parkway, Oklahoma City, Oklahoma on Thursday, April 19, 2012 at 9 a.m.

The following will be presented for comment:

➢ Tuition and mandatory fee limits for undergraduate and graduate programs;

➢ Tuition and mandatory fee limits for professional programs;

➢ Academic Service Fee proposals.

Those desiring to be heard should notify the Chancellor’s Office of the State Regents by 5 p.m. on April 13, 2012 at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104, or by phone at (405) 225-9116.
AGENDA ITEM #13:

Master Lease.

SUBJECT: Master Lease Purchase Program.

RECOMMENDATION:

It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2012A Equipment Master Lease Series. The total projects from six entities amount to approximately $23.3 million.

BACKGROUND:

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of $50,000 up to a maximum of $10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases.

The State Regents’ office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards have given prior approval of all equipment purchases submitted under this program.

POLICY ISSUES:

Recommendation is consistent with current State Regents’ policy.

ANALYSIS:

The Master Lease Purchase Program provides the State System entities a method of financing major personal property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring new capital equipment by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution’s fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The first series for 2012 includes six system institutions with an estimated total of approximately $23.3 million of equipment purchases. The following table summarizes this series of project totals by institution.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Total Amount to be Financed in May Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oklahoma State University</td>
<td>$13,020,000</td>
</tr>
<tr>
<td>University of Oklahoma</td>
<td>590,500</td>
</tr>
<tr>
<td>Northeastern OK A&amp;M College</td>
<td>400,000</td>
</tr>
<tr>
<td>Western Oklahoma</td>
<td>1,250,000</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>7,500,000</td>
</tr>
<tr>
<td>Seminole State College</td>
<td>525,000</td>
</tr>
<tr>
<td><strong>Total for May Issue</strong></td>
<td><strong>$23,285,500</strong></td>
</tr>
</tbody>
</table>
## OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
### MASTER LEASE-PURCHASE DETAILED LISTING
#### Fiscal Year 2012

<table>
<thead>
<tr>
<th>Item #</th>
<th>State Regents' Master Plan Project #</th>
<th>Description—Be Specific (i.e., size, model, series)</th>
<th>Estimated Cost</th>
<th>Number of Years you wish to finance the debt service</th>
<th>Estimated Date Funding Needed</th>
<th>Estimated Useful Life in Years</th>
<th>Estimated Replacement Strategy Life*</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>18 Aircrafts—12 new Cessna 172R Skyhawk and 6 used Cessna 152s (these used aircrafts will be refurbished)</td>
<td>$4,000,000</td>
<td>20</td>
<td>ASAP</td>
<td>20</td>
<td>n/a</td>
<td>NO</td>
<td>Todd Hubbard 405-744-8062</td>
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<tr>
<td>2</td>
<td>Two 4,000 ton chillers and associated housekeeping pads, piping, electrical, controls, cooling towers, pumps, and heat exchangers.</td>
<td>$7,500,000</td>
<td>20</td>
<td>ASAP</td>
<td>20</td>
<td>n/a</td>
<td>NO</td>
<td>Daniel Ferris 405-744-7149</td>
<td></td>
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<tr>
<td>3</td>
<td>Provide updated, efficient lighting in North and Main halls, cooling tower replacement for North Hall, Chiller replacement and control upgrades for Main Hall, Water conservation measures for all restrooms across campus and conversion of the current constant flow air handling units from to variable flow units in the library and commons (OSU Tulsa)</td>
<td>$1,520,000</td>
<td>20</td>
<td>ASAP</td>
<td>20</td>
<td>n/a</td>
<td>NO</td>
<td>Kevin Holmes 918-594-8342</td>
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<td>15</td>
<td><strong>Total (Subtotal if multiple sheets)</strong></td>
<td><strong>$13,020,000</strong></td>
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</table>

* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.
<table>
<thead>
<tr>
<th>Item #</th>
<th>Description--Be Specific (i.e., size, model, series)</th>
<th>Estimated Cost</th>
<th>Number of Years you wish to finance the debt service</th>
<th>Estimated Date Funding Needed mm/dd</th>
<th>Estimated Useful Life in Years</th>
<th>Estimated Replacement Strategy Life* in Years</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Maintenance equipment for the Jimmie Austin OU Golf Course</td>
<td>$254,500</td>
<td>5</td>
<td>4/1/12</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky (325-5161)</td>
<td>As part of a comprehensive multi-year replacement strategy, this submission provides needed equipment to maintain the award winning Jimmie Austin OU Golf Course.</td>
</tr>
<tr>
<td>2</td>
<td>Golf cars and service vehicles for the Jimmie Austin OU Golf Course</td>
<td>$336,000</td>
<td>4</td>
<td>4/1/12</td>
<td>4</td>
<td>4</td>
<td>No</td>
<td>Chris Kuwitzky (325-5161)</td>
<td>Provides golf cars and services vehicles for the award winning Jimmie Austin OU Golf Course.</td>
</tr>
</tbody>
</table>

Total (Subtotal if multiple sheets) $590,500

* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.
<table>
<thead>
<tr>
<th>Item #</th>
<th>State Regents' Campus Master Plan Project #</th>
<th>Description—Be Specific (i.e., size, model, series)</th>
<th>Estimated Cost</th>
<th>Number of Years you wish to finance the debt service</th>
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<th>Estimated Replacement Strategy Life* in Years</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e., Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>480-0052</td>
<td>Vans and Cars for Fleet</td>
<td>$300,000</td>
<td>5</td>
<td>May-12</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Jessica A. Boles 918-540-6217</td>
<td>To upgrade and increase fleet size.</td>
</tr>
<tr>
<td>2</td>
<td>480-0046</td>
<td>Tables and Chairs for Classrooms</td>
<td>$100,000</td>
<td>7</td>
<td>May-12</td>
<td>7</td>
<td>7</td>
<td>No</td>
<td>Jessica A. Boles 918-540-6217</td>
<td>To replace tables and chairs in our classrooms. The tables and chairs are broken and old.</td>
</tr>
<tr>
<td>3</td>
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<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>Energy Performance Contract</td>
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AGENDA ITEM #14:

Contracts and Purchases.

SUBJECT: Approval of Purchases in excess of $100,000.

RECOMMENDATION:

It is recommended that the State Regents approve purchases for amounts that are in excess of $100,000.

BACKGROUND:

Agency purchases are presented for State Regents’ action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents’ purchasing policy, which requires State Regents’ approval of purchases in excess of $100,000.

ANALYSIS:

The items below are in excess of $100,000 and require State Regents’ approval prior to issuing a purchase order.

Change Orders to Previously Approved Purchases Over $100,000

OneNet

1) Indian Nations in the amount of $115,000.00. An increase is needed due to upgrades of bandwidth of the following OneNet Hub Sites Durant Southeastern Oklahoma State University. Increased bandwidth is also needed for the following: OneNet customers Ardmore Public Library, Comanche Public Schools, Durant Public Library, Springer Public Schools, Vici Public Schools, Reydon Public Schools, Pontotoc Vo-Tech, Marietta Public Schools, Davis Public Schools. The new total of the purchase order will be $433,100.00. (funded from 718-OneNet).

2) Cox Communications in the amount of $230,100.00. An increase is needed due to upgrades of bandwidth of the following OneNet Hub Sites OU Health Science Center-Tulsa, Tulsa Community College, Northeastern State University, Claremore Rogers State University and ETN Hub. Increased bandwidth is also needed for the following OneNet customers St. Gregory University-Tulsa, South OKC Public Library, Tulsa Teachers Credit Union, Norman Public Schools and Putnam City Public Schools. The new total of the purchase order will be $1,204,100.00. (funded from 718-OneNet).
3) NCO Financial Systems, Inc. in the amount of $515,000.00 An increase is needed due to increased remittances for collections of defaulted student loans. The new total of the purchase order will be $1,730,788.00. (funded from 701-OCAP).
AGENDA ITEM #15:

Deleted Item.
AGENDA ITEM #16:

Deleted Item.
AGENDA ITEM #17:

Policy.

SUBJECT: Posting of changes to the Administrative Operations policy.

RECOMMENDATION:

It is recommended that the State Regents post the attached changes to the Administrative Operations policy within the State Regents’ Policy and Procedures Manual as it relates to the Council on Information Technology and the Chief Information Officer.

BACKGROUND:

Pursuant to a request from Governor Mary Fallin to partner with her office to achieve cost savings through information technology consolidation, it is recommended that the Oklahoma State Regents for Higher Education establish the position of Higher Education Chief Information Officer (CIO) which will be housed under the Oklahoma State Regents for Higher Education.

POLICY ISSUES:

Changes to the State Regents Policy and Procedures Manual will establish the position of Higher Education Chief Information Officer (CIO) and will provide new policy regarding the activities and responsibilities of the CIO. Due to the establishment of the CIO position, similar changes will also be reflected in the policy for Council on Information Technology.

ANALYSIS:

The Oklahoma State Regents for Higher Education will establish the position of Higher Education Chief Information Officer (CIO). The CIO shall report directly to the Chancellor for the Oklahoma State Regents for Higher Education. The CIO shall coordinate with the Council on Information Technology (CoIT) to maintain activities regarding the operation of IT, network and security related systems at each of the Higher Education institutions. The CIO shall manage and coordinate the collection and dissemination of information between and among all member institutions for the purpose of collaboration to achieve optimum system operations and cost savings. The CIO will ensure that higher education will continue to leverage economies of scale through purchasing consortiums, shared services and development of best-practices used to optimize effectiveness and efficiencies.

It is recommended that the State Regents’ accept the changes to the Council on Information Technology policy and the addition of new policy concerning the Chief Information Officer.

Attachment
2.30 CHIEF INFORMATION OFFICER FOR THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION

The Oklahoma State Regents for Higher Education (OSRHE) shall appoint a Chief Information Officer (CIO) for the Oklahoma State System of Higher Education. The CIO shall report directly to the Chancellor for the Oklahoma State Regents for Higher Education.

2.30.1 Each member of the Oklahoma State System of Higher Education including the Higher Education institutions, the Oklahoma State Regents for Higher Education and its constituent agencies including OneNet shall submit to the OSRHE CIO an annual report detailing all Information Technology (IT) and network related initiatives including security related projects.

This annual report should include information on all expenditures and purchasing initiatives and/or reforms for the previous fiscal year.

In addition the annual report should highlight cost saving initiatives that reflect coordinated efforts for all members of the Oklahoma State System of Higher Education, description of best-practices allowing alignment of resources and optimizing costs through the state system.

2.30.2 The OSRHE CIO shall coordinate with the Council on Information Technology (CoIT) to maintain activities regarding the operation of IT, network and security related systems at each of the Higher Education institutions.

2.30.3 The OSRHE CIO shall manage and coordinate the collection and dissemination of information between and among all member institutions for the purpose of collaboration to achieve optimum system operations and cost savings. The OSRHE CIO will ensure that higher education leverage economies of scale through purchasing consortiums, shared services and development of best-practices to optimize effectiveness and efficiencies.

2.30.4 The OSRHE CIO shall provide a final system report to the Chancellor for the Oklahoma State Regents for Higher Education by November 1 of each calendar year detailing all designated initiatives.

Approved March 1, 2012.
2.20 Council on Information Technology

The Council on Information Technology (CoIT) considers technology and related issues affecting Oklahoma higher education, proposed technology and related policy and procedures, and serves as the principal statewide advisory council rendering advice and counsel to the Chancellor in the review of current and recommended technology and related policy and procedures. In performing these responsibilities, the CoIT renders service to the whole State System, including coordination with the Chief Information Officers (CIO) for the Oklahoma State System of Higher Education and communicating with various bodies such as the Council on Instruction, the Council on Student Affairs, the Council of Business Officers, and others.

The CoIT also serves as a forum when information technology officers meet to discuss matters of common interest and, when appropriate, conducts studies and issues reports designed to strengthen the mission of Oklahoma higher education institutions.

Approved March 1, 2012.
AGENDA ITEM #18:

Commendations.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

RECOGNITIONS:

State Regents’ staff received the following state and national recognitions:

- **Dr. Debbie Blanke**, associate vice chancellor for Academic Affairs, received recognition from Governor Mary Fallin for her service as an examiner for the Oklahoma Quality Foundation (OQAF). The OQF is a 501(c)(3) non-profit that began in 1993 as a partnership between the Oklahoma Department of Commerce and the Oklahoma Business Roundtable and is the only official program in Oklahoma to determine the level of an organization’s performance and provide public recognition to recipients on its level of accomplishment.

- **Liz Brandon**, training coordinator for the Oklahoma College Assistance Program (OCAP), participated as a judge in the LifeSmarts State Competition hosted by Oklahoma CareerTech, an OKMM/OCAP partner. LifeSmarts is a quiz bowl event that tests the consumer and life skills knowledge of high school students. Nine high school teams from across the state competed for a chance to represent Oklahoma at the National LifeSmarts Competition in Philadelphia, PA.

- **James Deaton**, chief technology officer, OneNet, completed his term as chairman of the board of director for Quilt. Quilt is a national coalition of advanced regional networks for research and education, representing 28 networks across the country. Participants in Quilt provide advanced network services and applications to over 200 universities and thousands of other educational institutions. At their recent Winter meeting, he was recognized for his expertise in guiding the organization and for his contributions during his year long term. He will continue to serve as a director within the organization.

- **Ken Ferguson**, director of administration and planning, OneNet, is serving as the current chair of the Financial Focus Group for Quilt. He has served within the leadership role for key financial discussions among the Quilt Financial membership for over the course of the year. He most recently presented financial updates to the national membership during their Winter meeting.

- **Dr. Lisa Holder**, director, Teacher Education and Oklahoma Teacher Connection, received confirmation of being named an NCATE National Board of Examiners member and has been invited by Superintendent Janet Barresi to become a member of the Teacher Competency Review Panel, the panel that interviews potential alternatively certified teachers.
• **Chancellor Glen D. Johnson**, presented the 2011 Higher Education Distinguished Service Award to Representative Doug Cox at Grove, Oklahoma; met with Secretary of State Glenn Coffee to discuss higher education issues at the Capitol; met with Oklahoma’s Chief Information Officer Alex Pettit to discuss higher education issues in Oklahoma City; presented the 2011 Higher Education Distinguished Service Award to Representative Lee Denney at Oklahoma State University in Stillwater; met with Senator Clark Jolley to discuss higher education issues at the Capitol; met with The Oklahoman’s Editorial Board to discuss higher education issues in Oklahoma City; attended the Oklahoma City Chamber’s Chairman’s breakfast at Oklahoma Christian University in Edmond; spoke at the 2012 Regional University System of Oklahoma’s Higher Education Day breakfast; spoke at the 2012 Higher Education Day at the Capitol; spoke at the 2012 TRiO Day at the Capitol; was interviewed on KTOK radio concerning higher education issues; met with President Mike O’Neal, Oklahoma Christian University to discuss higher education issues.

• **Saeed Sarani**, curriculum advisor, presented **“Formulating a State Approach to Professional Development”** at the American Association of Physics Teachers 2012 Winter Meeting in Ontario, California.

• **Deena Thomas**, OTEP coordinator and **Goldie Thompson**, coordinator, Oklahoma Teacher Connection, completed state training by the Oklahoma Commission for Teacher Preparation (OCTP) for The National Council for Accreditation of Teacher Education (NCATE) Board of Examiners.

• **Lisa Walker**, staff assistant for Academic Affairs, completed her Bachelor of Arts in Multidisciplinary Studies from the College or Arts and Sciences at the University of Oklahoma in December 2011.
AGENDA ITEM #19:

Executive Session.

SUBJECT: Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.
AGENDA ITEM #20:

Personnel.

SUBJECT: Personnel Changes.

RECOMMENDATION:

It is recommended that the State Regents ratify the personnel change as noted below.

BACKGROUND/POLICY ISSUES:

State Regents’ personnel policy (2.8.2) requires Regents’ ratification of decisions relating to director level and above personnel.

FOR GEAR UP.

It is recommended that the Oklahoma State Regents ratify a delay in the start date of the appointment of Ms. Cathy Perri to serve as GEAR UP Project Director from February 1, 2012, to March 1, 2012.
AGENDA ITEM #21-a (1):

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

Cameron University (CU)
3 degree program option deletions
4 degree program requirement changes

University of Central Oklahoma (UCO)
3 degree program name changes
5 degree program option additions
2 degree program option deletions
4 degree program option name changes
28 degree program requirement changes

POLICY ISSUES:

These actions are consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

CU – Bachelor of Science in Agriculture (400)
Degree program option deletion
- Delete option “Agriculture Mechanization.”
- There are five students currently enrolled. Upperclassmen will be allowed to complete their program. All other students will be advised to seek alternative options within the degree.
- The proposed deletion is due to consistent low enrollment and lack of student interest in the option.
- Eight courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

CU – Bachelor of Arts in Music (160)
Degree program requirement change
- Add “Guitar Ensemble” to the list of major ensemble options.
• The proposed change will allow students to receive the appropriate credit for their successful completion of Guitar Ensemble as their major ensemble.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

CU – Bachelor of Music in Music (161)
Degree program option deletions and degree program requirement change
• Delete options “Instrumental Music Education” and “Vocal/Keyboard.”
  o CU now offers a Bachelor of Music Education in Music Education (681) which offers these two options.
  o There are currently three students enrolled in the “Instrumental Music Education” option and two students enrolled in the “Vocal/Keyboard” option, all with an anticipated graduation date of Spring 2013.
  o Current students will be allowed to complete their degree.
  o No courses will be deleted.
  o No funds are available for reallocation as they will be used in the remaining options within this program.
• Add “Guitar Ensemble” to the list of major ensemble options.
  o The proposed change will allow students to receive the appropriate credit for their successful completion of Guitar Ensemble as their major ensemble.
  o No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

CU – Bachelor of Arts in Social Studies Education (135)
Degree program requirement change
• Require students to earn a ‘C’ or better in all required major courses in order to graduate.
• Add HIST 2113 and HIST 2223 to the “History Core” and increase credit hours for the major to 45.
• Remove HIST 2113 and HIST 2223 from “General Education Electives.”
• The proposed graduation requirement will align the curriculum with other teacher education programs at CU and with best practices according to the National Council for the Accreditation of Teacher Education.
• The proposed curriculum change will also provide students with a better foundation of knowledge in History.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

CU – Bachelor of Business Administration in Business Administration (320)
Degree program requirement change
• For the “Management” option:
  o Remove ACCT 3213, MGMT 4023, and MGMT 4033 and 3 credit hours of upper-division Business electives.
  o Add MGMT 4013 and 6 credit hours of upper-division Management electives.
• For the “Marketing” option:
  o Decrease credit hours of upper-division Marketing electives from 12 to 3.
  o Remove 3 credit hours of upper-division Business electives.
  o Add MKTG 3433 and MKTG 4433.
For the “Finance” option:
- Remove 12 credit hours of upper-division electives.
- Add FIN 4473 and 3 credit hours of upper-division Finance electives.

For the “Economics” option:
- Remove ECON 3013, ECON 3023, ECON 3313, and 12 hours of upper-division Business or Economics electives.
- Add 15 credit hours of upper-division Economics electives.

For the “General Business” option:
- Remove ACCT 3213, MGMT 3513, and 15 credit hours of upper-division Business or Economics electives.
- Add 3 credit hours of upper-division Accounting electives, 3 credit hours of upper-division Finance electives, 3 credit hours of upper-division Management elective, 3 credit hours of upper-division Marketing electives, and 3 credit hours of upper-division Business electives.

For all options:
- Add 6 credit hours of upper-division Business electives to “Major Requirements.
- Decrease credit hours required for all options from 21 to 15.

The proposed changes will strengthen the student’s academic background and legitimize the specialization area by requiring students to complete only courses within the option discipline.

No courses will be added or deleted.
Total credit hours for the degree will not change.
No funds are requested from the State Regents.

UCO – Master of Science in Biology (170)
Degree program requirement change
- Remove the completion of the Advisory Exam from graduation requirements.
- The exam was intended to be used by the student’s advisory committee in determining the student’s plan of course work. The proposed change reflects current practice of faculty in that the exam scores are no longer utilized for this purpose.
- No courses will be added or deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

UCO – Master of Science in Forensic Science (179)
Degree program requirement change
- Remove FRSC 5043 from “Required Courses” and add FRSC 5143 and FRSC 5XX1.
- Increase credit hour requirement for “Required Courses” from 20 to 21.
- Reduce credit hour requirement for “General Electives from 13 to 12.
- Increase the Grade Point Average admission requirement from 2.75 to 3.0.
- Change Graduate Record Examination (GRE) admission requirement from “900 on the combined verbal and quantitative sections” to “300 on the combined verbal reasoning and quantitative sections and a minimum of 3.0 on the analytical writing section.”
- The proposed curriculum changes are the result of accreditation requirements.
- The proposed admission requirement changes are necessitated by the change in GRE scoring and ensuring the admission of quality students.
- Three new courses will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.
UCO – Master of Arts in History (111)
Degree program requirement change
- For the “History” and “History Museum Study” options:
  - Add admission criterion of “Submission of a writing sample.”
  - Allow HIST 3113 to count as part of the 18 credit hours of undergraduate History required for admission.
  - Add graduation requirement of “Second Language Requirement” and require all students to demonstrate reading knowledge of a second language through either successful completion of a reading examination or earning a ‘C’ or better in a minimum of six credit hours in the same language at UCO or an approved college or university.
  - Add “Comprehensive Examination” as an alternative option to writing a thesis.
- For the “History-Social Studies Teaching” option:
  - Add admission criterion of “Submission of a writing sample.”
  - Require completion of HIST 3113 with a minimum grade of ‘B.’
  - Require students to submit a copy of a current Oklahoma Standard Teaching Certificate in Social Studies.
  - Add graduation requirement of “Second Language Requirement” and require all students to demonstrate reading knowledge of a second language through either successful completion of a reading examination or earning a ‘C’ or better in a minimum of six credit hours in the same language at UCO or an approved college or university.
  - Add “Comprehensive Examination” and an alternative option to writing a thesis.
  - Allow students who fail the comprehensive examination to petition, with approval of the Director of Graduate Studies, to be reexamined the following semester.
- The proposed changes update the program to align with similar graduate programs at UCO and at peer institutions.
- No courses will be added or deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

UCO – Master of Arts in English (099)
Degree program requirement change
- For the “English-Creative Writing” option:
  - Increase credit hours required for “General Electives” from 4 to 6.
- For the “Teaching English as a Second Language” and the “English-Traditional Studies” options:
  - Increase credit hours required for “General Electives” from 8 to 10.
- For the “English-20th and 21st Century Studies” option:
  - Increase credit hours required for “General Electives from 2 to 4.
- For the “English-Composition and Rhetoric” option:
  - Increase credit hours required for “General Electives from 5 to 7.
- The proposed changes more accurately represent the number of credit hours students actually complete in order to fulfill degree requirements.
- No courses will be added or deleted.
- Total credit hours for the degree will change from 32 to 34.
- No funds are requested from the State Regents.

UCO – Master of Fine Arts in Design (150)
Degree program requirement change
• Remove DES 5033 from “Required Courses” and decrease the credit hours required for this section from 33 to 30.
• Increase credit hours required for “Guided Electives” from 21 to 24.
• The proposed changes reflect the consolidation of one course into a required orientation seminar and allow students to complete electives according to their interest.
• No courses will be added and one course will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Master of Education in Reading (063)
Degree program requirement change
• Remove READ 5443 and READ 5910 from “Required Courses” and add READ 5813 and READ 5863.
• Change “Guided Elective” section to require students to complete 10-12 credit hours in “Guided Electives” by selecting one course from each of the following areas:
  o “Research.” Select from PTE 5013.
  o “Language and Literacy.” Select from ENG 5343, ENG 5323, SPED 5102, ELED 5223, IME 5233, and IME 5013.
  o “Measurement.” Select from PTE 5383.
  o “Diversity Education.” Select from TESL 5962, TESL 5143, TESL 5212, and TESL 5413.
• Require applicants to the program to hold a Standard Teaching Certificate in Early Childhood Education, Elementary Education, Elementary-Secondary Education, or Secondary Education.
• Require students to complete a 3-credit hour course in “Children’s or Adolescent Literature” prior to enrolling in any “Required Course.”
• The proposed changes reflect recommendations and new requirements from the International Reading Association.
• Two new courses will be added and one course deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Master of Education in Library Media Education (117)
Degree program requirement change
• Remove IME 5023, IME 5133, and IME 5243 add IME 5333, IME 5533, and IME 5883.
• The proposed changes reflect new requirements from the American Association of School Librarians and recommendations from the Instructional Media Education Advisory Council.
• The proposed changes will also better reflect current trends in librarianship.
• Three new courses will be added and three courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Master of Education in Elementary Education (059)
Degree program requirement change
• Remove PTE 3822, PTE 5153, and READ 5910 from “Required Courses” and add TESL 5212, ECED 5223 and ELED 5900.
• Change credit hour requirement for “Required Courses” from 23-24 to 24.
• Change credit hour requirement for “Guided Electives” from 12-13 to 12.
The proposed changes will provide students with a better understanding in diversity of culture and language and provides a practicum experience to allow students to demonstrate competencies in the field and satisfy the criteria of the program assessment plan.

Total credit hours for the degree will not change.

No funds are requested from the State Regents.

UCO – Master of Arts in Psychology (171)
Degree program option addition
- Add option “Forensic Psychology.”
- Currently there are no master’s programs in Forensic Psychology in Oklahoma. The proposed option will provide students with an interdisciplinary program that combines forensic analysis with experimental psychology.
- No new courses will be added or deleted.
- Total credit hours required for the option are 49.
- No funds are requested from the State Regents.

UCO – Master of Education in Adult Education (156)
Degree program requirement change, degree program option addition, and degree program name change
- Change program name to “Adult and Higher Education.”
- The proposed name will more clearly define the program and its options.
- For all options:
  - Remove ADED 5823 and add ADED 5031 from “Adult Education Core.”
  - Reduce credit hour requirement for “Required Core” from 15 to 13.
- For the “Training” option:
  - Remove ADED 5122, ADED 5233, ADED 5423, ADED 5522, ADED 5531 from “Guided Electives” and reduce credit hour requirement from 15-17 to 6.
  - Add 14 credit hours of “Required Courses for Training” and include ADED 5423, ADED 5531, ADED 5242, ADED 5522, ADED 5233, and ADED 5823.
  - Remove “Free Electives” and all courses within this section.
  - Total credit hours for the option will increase from 32 to 33.
- Add options “Adult and Higher Education,” “Interdisciplinary Studies,” and “Student Personnel.”
  - The proposed options will provide students the opportunity to better focus their curriculum on their chosen career interest.
  - Total credit hours required for these options will be 34.
- Seven courses will be added and no courses will be deleted.
- Total credit hours for the degree will change from 32 to 33-34.
- No funds are requested from the State Regents.

UCO – Bachelor of Science in Community Health (108)
Degree program name change and degree program requirement change
- Change program name to “Community/Public Health.”
- Change credit hour requirement for HLTH 3162 from 2 to 3 (HLTH 3163).
- Change credit hour requirement for HLTH 3452 from 2 to 3 (HLTH 3453).
- Remove HLTH 4900 from “Required Theory” courses and add HLTH 3XX3 and HLTH 4XX3.
- Reduce credit hour requirement for “Required Related Course Work” from 15 to 5 and remove NTRN 3131, PHIL 3533, FNRL 3483, SFTY 3433, and SOC 3203.
• The proposed name change will better reflect the program’s focus and alignment with both community and public health standards.
• The proposed changes will also align the curriculum with the National Commission for Health Education Credentialing, Inc. competencies.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Science in Kinesiology (133)
Degree program requirement change
• For the “Exercise/Fitness Management” option:
  o Change the credit hour requirement for HLTH 3412 from 2 to 3 (HLTH 3413).
  o Change the credit hour requirement for HLTH 3452 from 2 to 3 (HLTH 3453).
  o Increase credit hour requirement for “Required Theory Course Work” from 40 to 41.
  o The proposed changes are based on recommendations from the Commission on Accreditation of Allied Health Education Program.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Science in Education in Physical Education/Health (112)
Degree program requirement change
• Increase credit hour requirement for “Required Theory” courses from 35 to 39 and add PHED 3102 and PHED 3192.
• Decrease credit hour requirement for “Required Activity” courses from 10 to 8 and remove PHED 1492.
• The proposed changes are a recommendation from student teaching supervisors, mentor teachers and program advisory board members to provide students with additional preparation in instruction delivery of movement/activity classes.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Music in Music Education (127)
Degree program requirement change
• For the “Music Education – Instrumental” option:
  o Decrease credit hour requirement for “Professional Education” from 28 to 26 and remove IME 3312.
• For the “Music Education – Vocal” option:
  o Increase credit hour requirement for “Major Courses” from 15 to 16 and add MUS 3731.
  o Decrease credit hour requirement for “Professional Education” from 28 to 26 and remove IME 3312.
• The proposed changes will remove duplicative curriculum from the program.
• No courses will be added or deleted.
• Total credit hour for the degree will change from 138 to 136.
• No funds are requested from the State Regents.

UCO – Bachelor of Fine Arts in Education in Theatre/Communication Education (131)
Degree program requirement change
• Decrease credit hour requirement for THRT 4713 from 3 to 2 (THRT 4712).
• Add THRT 4XX1 to “Required Courses.”
• The proposed changes will allow students to complete the lecture and lab portions of the class in different semesters.
• One new course will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

**UCO – Bachelor of Fine Arts in Theater Arts (178)**
Degree program requirement change
• For the all options:
  o Decrease the credit hour requirement for THRT 4713 from 3 to 2 (THRT 4712) and for THRT 3143 from 3 to 2 (THRT 3142).
  o Add THRT 3XX1 and THRT 4XX1 to “Required Courses.”
• The proposed changes will allow students to complete the lecture and lab portions of the class in different semesters.
• One new course will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

**UCO – Bachelor of Arts in Criminal Justice (028)**
Degree program requirement change
• For the “General Criminal Justice” and “Police” options:
  o Remove ENG 4023 and SOC 4773 from “Required Courses” and add CJ 4XX3.
• The proposed changes will provide students with the knowledge in information and data skills needed to participate in teams and identify needs of the community or jurisdiction they serve.
• One new course will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

**UCO – Bachelor of Arts in Geography (106)**
Degree program requirement change
• Change credit hour requirement for major from 54-62 to 55-63.
• Increase credit hour requirement for “Geography” courses from 36-37 to 40.
• Increase credit hour requirement for “Geography Core” from 15-16 to 19.
• Remove GEO 1103 from “Geography Core” and require GEO 1204 and GEO 1403.
• Add GEO 4113 to “Geography Core.”
• Decrease credit hour requirement for “Other Social Studies” courses from 18 to 15.
• The proposed changes will provide students with a more in-depth understanding of physical and cultural Geography.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

**UCO – Bachelor Arts in Humanities (193)**
Degree program requirement change
• Increase credit hour requirement for “Cultural Core Courses” from 15 to 18.
• Decrease credit hour requirement for “Other Humanities Courses” from 15 to 12.
• Add “American Indian Studies” as an approved minor.
• The proposed changes will update the curriculum to allow for course work in “The Enlightenment” period.
• Two new courses will be added and one course will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Arts in Sociology (145)
Degree program requirement change
• For the “Sociology - Human Services” option:
  o Increase the credit hour requirement for “Human Services” courses from 18 to 21 and add SOC 2603.
• The proposed changes will better reflect the needs of students pursuing the Human Services options and better prepare them to work as generalists in the field.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Applied Technology in Technology Application Studies (188)
Degree program requirement change
• Remove MCOM 3083 from “Required Courses” and add MCOM 4403.
• The proposed changes will better prepare students to advance into administrative positions within their chosen career field.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Science in Biomedical Engineering (186)
Bachelor of Science in Engineering Physics (134)
Degree program requirement change
• Implement an “Admission to Upper Division” application process and require all students to meet the following curricular requirements and submit a formal application:
  o Achieve a minimum retention grade point average of 2.0 in all course work completed by the time the student is formally admitted into Upper Division courses.
  o Complete 60 semester credit hours by the time the student is formally admitted into Upper Division courses.
  o Complete the following courses or their equivalent with a minimum of ‘C’ by the time the student is formally admitted into Upper Division courses: MATH 2313, MATH 2323, MATH 2333, MATH 2343, MATH 3103, PHY 2014, PHY 2114, ENGR 1112, ENGR 1213, ENGR 2033, ENGR 2303, ENGR 2311, ENGR 3302, CHEM 1103, and CHEM 1112.
• The proposed changes will allow the Department of Engineering and Physics to maintain and improve the quality of its program and ensure students are adequately prepared for upper division course work.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.
UCO – Bachelor of Science in Clinical Lab Science/Medical Technology (123)
Degree program requirement change
- Implement a graduation requirement of a minimum grade of ‘C’ in all courses in the major.
- The proposed change aligns the graduation requirements with other programs within the department.
- No courses will be added or deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

UCO – Bachelor of Science in Mathematics (122)
Degree program requirement change
- For the “Statistics” option:
  - Remove MATH 1643, MATH 1743, and MATH 4143 from “Required” courses and add CMSC 1513.
  - Increase the credit hour requirement for “Statistics” courses from 21 to 24 and add STAT 4513.
  - The proposed changes will provide students with a knowledge base in a programming language prior to taking statistics courses.
  - Total credit hours for the option will increase from 53 to 54.
- One new course will be added and no courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

UCO – Bachelor of Science in Nursing (129)
Degree program requirement change
- Remove NURS 2101, NURS 2206, NURS 3421, NURS 2431, NURS 4412, NURS 4431, NURS 4514 and NURS 4532 from “Professional” courses.
- Add NURS 2207, NURS 3XX2, NURS 4XX1, NURS 4XX6, and NURS 4XX2 to “Professional” courses.
- The proposed changes will combined four courses into two and allow for more consistency of learning experiences and development of applied research activities.
- The proposed changes will also provide students with a higher level pharmacology instruction as suggested by the National Council Licensure Examination program outcomes and graduate, alumni, and employer surveys.
- Four new courses will be added and four courses will be deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

UCO – Bachelor of Science in Forensic Science (101)
Degree program requirement change
- For the “Chemistry” option:
  - Increase credit hour requirement for “Other Required Courses” from 13 to 14.
  - Remove BIO 1214 from “Other Required Courses” and add BIO 1114 and BIO 1211.
  - No courses will be added or deleted.
  - Total credit hours for the option will change from 34 to 35.
- The proposed changes reflect course changes in the Biology Department.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.
UCO – Bachelor of Business Administration in Business Administration (007)
Degree program option name change
- For the “Business Administration – General Business” option:
  - Change option name to “Business Administration.”
  - The proposed change updates the option name to one that is better understood by employers and will better facilitate the job search by graduates.
- No courses will be added or deleted.
- Total credit hours for the degree will not change.
- No funds are requested from the State Regents.

UCO – Bachelor of Music in Music (126)
Degree program requirement change and degree program option name change
- For the “Music-Music Theatre” option:
  - Change option name to “Music-Musical Theatre.”
  - Remove MUS 1143, MUS 1151, MUS 1183, MUS 1161, MUS 2010, MUS 2210, MUS 3413, MUS 3423, MUS 3612, MUS 3622, MUS 4223, and MUS 4523 from “Required Music Courses.”
  - Add MUS 1714, MUS 1724, MUS 1742, MUS 1752, MUS 2742, MUS 2752, MUS 3742, MUS 3752, MUS 4742, and MUS 4752 to “Required Music Courses.”
  - Remove DANC 2451 and THRT 2153 from “Required Music Theatre Courses” and add MUS 2351, MUS 2371, MUS 3351, and MUS 3371.
  - Decrease credit hour requirement for “Major Ensemble” from 8 to 2, remove “Music Theatre Performance” as an approved option and add “Opera Workshop,” “Chamber Choir,” and “Kaleidoscope Dance Company.”
  - Remove the requirement for students to enroll each 16-week semester in an applied music class in the student’s major.
  - Remove the requirement for all entering freshmen and undergraduate transfer students to take a Theory Advisory Examination prior to their first enrollment.
  - Remove the requirement for students to pass Piano Proficiency Tests 1, 2, 3, and 4 at the conclusion of the sophomore year.
  - Remove the requirement that students must pass the Applied Qualifying Exam at the end of their sophomore year in order to be admitted to junior level applied study.
  - Remove the requirement that students enrolled in Junior or Senior Recital to pass a pre-recital jury.
  - Require performance majors to complete at least 16 credit hours of applied study with at least 8 credit hours at the upper division and at least 4 credit hours at the 4000 level.
  - Require students to earn a grade of ‘C’ or better in each Class Piano course.
  - Require students enrolled in applied music to progress according to stated repertoire commensurate with the level of study and as demonstrated in a juried performance.
  - Limit enrollment in upper division courses to students who receive authorization from faculty upon completion of a juried performance at the preceding level with a grade of ‘B’ or higher.
  - Require admission to the program after the end of the second semester of 2000 level of study with a jury grade of ‘B’ or higher. Admission to the program later in the student’s career may be by special audition.
  - The proposed changes are based on interviews with graduates working in the field, assessment from artistic directors of regional theaters and examination of successful musical theatre programs at other universities.
- Twelve new courses will be added and no course will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Business Administration in Marketing (021)
Degree program option addition and degree program requirement change
• Add option “Professional Selling.”
  o The proposed option will provide students with the knowledge and skills needed to enhance their opportunities of securing sales positions and becoming successful salespersons.
• For the “Marketing” option:
  o Remove MRKT 4483 from “Required Courses” and add MRKT 4463.
  o Remove the 3 credit hour “Business Elective” requirement.
  o The proposed changes will emphasize more consumer-oriented marketing skills.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Bachelor of Arts in Mass Communication (130)
Degree program option deletions and degree program option name changes.
• Delete options “Journalism” and “Public Relations.”
  o There are currently 100 students enrolled in the “Journalism” option and 200 students enrolled in the “Public Relations” option.
  o All students will be accommodated according to UCO’s policy on “Discontinued Majors,” which allows students three years after the discontinuation of a program to complete degree requirements.
  o The “Journalism” option will be merged with the current “Broadcasting” option.
  o The “Public Relations” option will be merged with the current “Brand Communication/Advertising” option.
  o No courses will be added or deleted.
  o No funds are available for reallocation as they will be used within the department to support remaining options.
• For the “Broadcasting” option:
  o Change option name to “Mass Communication-Professional Media.”
  o The proposed option name aligns with industry language for students pursuing media careers.
• For the “Brand Communication/Advertising” option:
  o Change option name to “Mass Communication-Strategic Communications.”
  o The proposed option name change is based on industry trends indicating the breakdown of barriers between Brand Communication/Advertising and Public Relations.
• No courses will be added or deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.

UCO – Associate of Applied Science in Contemporary Music Performance (194)
Degree program requirement change
• Remove ACM 2242 from “Major Requirements” and add ACM 2XX2.
• The proposed changes will better prepare students for the professional field.
• One new course will be added and no courses will be deleted.
• Total credit hours for the degree will not change.
• No funds are requested from the State Regents.
AGENDA ITEM #21-a (2):

Programs.

SUBJECT: Approval of institutional requests for degree program inventory reconciliations.

RECOMMENDATION:

It is recommended that the State Regents approve requests for degree program inventory reconciliations for state system institutions, as described below.

BACKGROUND:

Rogers State University (RSU) requests a program modification change for the Bachelor of Science in Game Development (117) to reconcile institutional practice with the official degree program inventory.

Northern Oklahoma College (NOC) requests program modification changes for the Associate in Applied Science in Biotechnology (085) to reconcile institutional practice with the official degree program inventory.

Oklahoma City Community College (OCCC) requested a program modification change for the Certificate in Game Design (152) and the Certificate in Geographic Information Systems (151) to reconcile institutional practice with the official degree program inventory.

POLICY ISSUES:

These actions are consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

RSU requests a program modification change for the Bachelor of Science in Game Development (117). The program was approved for an extension of the review schedule at the December 1, 2011 State Regents’ meeting. Upon review, staff noted that the criterion for continuation beyond Fall 2013 erroneously indicated 200 majors enrolled in Fall 2012. The correct criterion for majors enrolled is 20 in Fall 2012. This action will correct this error.

NOC requests a program modification change for the Associate in Applied Science in Biotechnology (085). The program was approved for an extension of the review schedule at the December 1, 2011 State Regents’ meeting. Upon review, staff noted that the criteria for continuation beyond Fall 2013 was listed as 18 majors enrolled in Fall 2013 and 7 graduates in 2013-2013. The correct criteria for continuation are 18 majors enrolled in Fall 2012 and 7 graduates in 2012-2013. This action will correct this error.

OCCC requests a program modification change for the Certificate in Game Design (152). The program was approved for an extension of the review schedule at the December 1, 2011 State Regents’ meeting. Upon review staff noted that the criteria for continuation beyond Fall 2013 was listed as 10 majors
enrolled in Fall 2013 and 6 graduates in 2013-2013. The correct criteria for continuation are 10 majors enrolled in Fall 2012 and 6 graduates in 2012-2013. This action will correct this error.

OCCC requests a program modification change for the Certificate in Geographic Information Systems (151). The program was approved for an extension of the review schedule at the December 1, 2011 State Regents’ meeting. Upon review staff noted that the criteria for continuation beyond Fall 2013 was listed as 10 majors enrolled in Fall 2013 and 6 graduates in 2013-2013. The correct criteria for continuation are 10 majors enrolled in Fall 2012 and 6 graduates in 2012-2013. This action will correct this error.
AGENDA ITEM #21-b:

GEAR UP.

SUBJECT: Approval of grants to Redlands Community College and Connors State College in support of summer expanded learning opportunities for students in designated GEAR UP schools.

RECOMMENDATION:

It is recommended that the State Regents approve a $50,000 grant to Connors State College and a $32,000 to Redlands Community College to support summer institutes in science, technology, engineering and mathematics (STEM) topics for students and teachers in designated GEAR UP school sites.

BACKGROUND:

Educational research supports offering expanded learning opportunities (ELO’s) to improve academic performance, college and career preparation, social and emotional development and health and wellness outcomes for underserved youth. The term “expanded learning opportunities” is used to describe the range of programs and activities available to young people that occur beyond regular school hours, including summer activities similar to the ongoing State Regents’ Summer Academies in Math, Science and Technology program. In recent years because of limited resources the Summer Academies program has been challenged to provide sufficient numbers of academies to match student demand. Higher education institutions such as Redlands Community College and Connors State College, while providing excellent academies at different times since the inception of the Summer Academies program in 1990, have had to curtail the scope of their offerings. Additionally, because of the circumstances of many underserved students such as limited family support, many Oklahoma students simply have not had the opportunity to participate in expanded learning opportunities such as the Summer Academies program. The federally-funded Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) in Oklahoma seeks to address these issues by partnering with Redlands Community College and Connors State College to offer two summer institutes in science, technology, engineering and mathematics (STEM) topics beginning in June 2012.

POLICY ISSUES:

The U.S. Department of Education’s GEAR UP program endorses partnerships with higher education institutions. These partnerships create activities for early student intervention and facilitate college readiness.

ANALYSIS:

A report by the National Governor’s Association (NGA) Center for Best Practices cites evidence that expanded learning opportunities such as the summer institutes in science, technology, engineering and mathematics (STEM) topics proposed by Redlands Community College and Connors State College can
be a key component to meeting state challenges such as the high school dropout rate because they (1) support rigor in the classroom, (2) increase the relevance of academic content to students, and (3) establish supportive relationships between students and caring adults. Further, another study by the James Irvine Foundation determined that the average math score for participants in their expanded learning opportunity program was higher than 70 percent of their peers who did not participate.

In July 2011 the State Regents’ GEAR UP program solicited partnerships from Redlands Community College and Connors State College, to participate in the 2011 federal GEAR UP grant project. These institutions had previously produced high quality summer academy programs in science, technology, engineering and mathematics (STEM) topics on their respective campuses. The partnership agreement specified that the expanded learning opportunity program would be made available to students from 24 current GEAR UP school sites in grades 8-9-10. Recruitment of students from the GEAR UP school sites must be completed by April 15, 2012. The grant funds available from GEAR UP are limited to $50,000 per institute; however each college has identified additional resources and facilities, including private foundation funds that make the summer programs possible. The names of the institutes: “Wilderness Adventure, Science = Education and Careers” at Connors State College and “Exploring Natural Resources” at Redlands Community College, suggest that the students will have an exceptional learning experience in summer 2012.

The two summer institutes in science, technology, engineering and mathematics (STEM) topics for students and teachers in designated GEAR UP school sites are funded (total: $82,000) by federal grant dollars. No state funds are included in the grants.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount of Grant</th>
<th>Frequency/Duration</th>
<th>Number of Student Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connors State College</td>
<td>$50,000</td>
<td>2 one-week sessions</td>
<td>80</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>$32,000</td>
<td>1 one-week session</td>
<td>34</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$82,000</strong></td>
<td></td>
<td><strong>114</strong></td>
</tr>
</tbody>
</table>
AGENDA ITEM #21-c:

Capital.

SUBJECT: Ratification of Capital Allotments for FY2012.

RECOMMENDATION:

It is recommended that the State Regents ratify the capital allotments made during the period of January 7, 2012, through February 13, 2012.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period January 7, 2012, through February 13, 2012, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents’ Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is $10,488,644 representing $9,698,412 in State funding and $790,232 in Section 13/New College Funds.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Source of Funds</th>
<th>Project Name</th>
<th>Date Allotted</th>
<th>Section 13 New College Amounts</th>
<th>State Fund</th>
<th>Totals by Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oklahoma State University</td>
<td>595-State</td>
<td>Student Union North Wing Addition</td>
<td>2/1/2012</td>
<td>1,500,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>595-State</td>
<td>Life Science West - Repair &amp; Remodel</td>
<td>2/1/2012</td>
<td>205,000</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>595-State</td>
<td>General Campus Repair, Maintenance &amp; Remodel</td>
<td>2/1/2012</td>
<td>970,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>2,775,000</strong></td>
<td><strong>2,775,000</strong></td>
<td></td>
</tr>
<tr>
<td>OSU-Tulsa</td>
<td>595-State</td>
<td>Advanced Technology Research Center - Tulsa</td>
<td>2/9/2012</td>
<td>3,000,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>3,000,000</strong></td>
<td><strong>3,000,000</strong></td>
<td></td>
</tr>
<tr>
<td>East Central University</td>
<td>100-New College</td>
<td>General Campus Repair, Renovation, ADA Compliance</td>
<td>1/11/2012</td>
<td>150,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>150,000</strong></td>
<td><strong>150,000</strong></td>
<td></td>
</tr>
<tr>
<td>Northwestern OK State University</td>
<td>100-New College</td>
<td>Administrative Furniture &amp; Equipment</td>
<td>1/20/2012</td>
<td>30,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>100-Section 12</td>
<td>Major Repair &amp; Renovation</td>
<td>1/20/2012</td>
<td>60,000</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>100-Section 13</td>
<td>Energy Management Debt Service</td>
<td>1/20/2012</td>
<td>95,200</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>185,200</strong></td>
<td><strong>185,200</strong></td>
<td></td>
</tr>
<tr>
<td>Southwestern OK State University</td>
<td>100-New College</td>
<td>Main Street Project</td>
<td>1/1/2012</td>
<td>75,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>75,000</strong></td>
<td><strong>75,000</strong></td>
<td></td>
</tr>
<tr>
<td>Langston University</td>
<td>100-Section 13</td>
<td>Equipment</td>
<td>2/1/2012</td>
<td>28,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>100-New College</td>
<td>Renovations</td>
<td>2/1/2012</td>
<td>143,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>100-New College</td>
<td>Renovations</td>
<td>2/1/2012</td>
<td>164,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>100-New College</td>
<td>Renovations</td>
<td>1/9/2012</td>
<td>100,784</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>100-Section 13</td>
<td>Renovations</td>
<td>1/9/2012</td>
<td>4,239</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>380,012</strong></td>
<td><strong>380,012</strong></td>
<td></td>
</tr>
<tr>
<td>OK Panhandle State University</td>
<td>595-State</td>
<td>Server Lagoon</td>
<td>1/18/2012</td>
<td>832,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>832,000</strong></td>
<td><strong>832,000</strong></td>
<td></td>
</tr>
<tr>
<td>Northeastern OK A&amp;M College</td>
<td>595-State</td>
<td>C.P. - Student Housing</td>
<td>2/7/2012</td>
<td>3,000,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>595-State</td>
<td>Master Lease Debt Service 2011C</td>
<td>1/11/2012</td>
<td>17,019</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>3,017,019</strong></td>
<td><strong>3,017,019</strong></td>
<td></td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>595-State</td>
<td>Irrigation Landscape Improvements</td>
<td>1/20/2012</td>
<td>174,393</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>174,393</strong></td>
<td><strong>174,393</strong></td>
<td></td>
</tr>
<tr>
<td><strong>System Totals</strong></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>9,698,412</strong></td>
<td><strong>13,488,544</strong></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA ITEM #21-d:

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of $25,000 but not in excess of $100,000 between January 1, 2012 and February 3, 2012.

BACKGROUND:

Agency purchases are presented for State Regents’ action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents’ purchasing policy which provides for the Budget Committee’s review of purchases in excess of $25,000.

ANALYSIS:

For the time period between January 1, 2012 and February 3, 2012, there were five (5) purchases in excess of $25,000 but not in excess of $100,000.

Purchases Between $25,000.00 and $99,999.99

OneNet

1) Dell in the amount of $30,507.83 for UPS (uninterruptible power supply) for Ada at East Central University OneNet hub, Enid at Northwestern Oklahoma State University OneNet hub and Miami at Northeastern Oklahoma A&M College OneNet hub. (funded from 718-OneNet).

2) SKC in the amount of $43,873.62 to provide new functionality for OneNet's video services. The equipment refines the ability to save video conferences for later streaming and adds capabilities to serve to a very large number of recipients on a variety of devices such as desktops, tablets and smartphones. The hardware also serves as a key component for other service opportunities such as digital signage and lecture capture; potential shared services needed by our higher education institutions. The bulk of this purchase is funded by remaining credits from the legacy Tandberg contract that are due to expire. The realized savings is $133,678.02. (funded from 718-OneNet).
Gear Up

3) Dell in the amount of $26,097.10 for new equipment for Gear Up staff per the new Gear Up grant to include fourteen (14) new laptops and docking stations. (funded from 730-Gear Up).

Change Orders to Purchase Orders that are now in excess of $25,000.00 but not in excess of $100,000

OCAP

4) Galt in the amount of $43,051.92 this increase is needed due to the continuation of unfilled staff support vacancies in the Recoveries department that has now increased from two (2) to three (3) vacancies. The Default Prevention department will also need to extend their current temporary employee through June 30, 2012. The new total of this purchase order is now $60,873.36. (funded from 701-OCAP).

5) Galt in the amount of $39,013.76 this increase is needed due to the continuation of unfilled staff support vacancies in the Accounting department and the need of an additional temporary staff support member through June 30, 2012. The new total of this purchase order is now $47,678.40. (funded from 701-OCAP).
AGENDA ITEM #21-e:

Non-Academic Degree.

SUBJECT: Northeastern State University.

RECOMMENDATION:

It is recommended that the State Regents ratify the awarding of nonacademic degree as listed below:

BACKGROUND:

Northeastern State University made a request to award a Doctor of Optometry degree Mr. Preston L. Smith, who died on November 1, 2011 in a tragic car accident. At the time of his death, Mr. Smith was a fourth year optometry student and had completed 160 hours in the optometry program with a 3.865 grade point average.

POLICY ISSUES:

These requests are consistent with State Regents’ policy, which states such degrees are generally given to a student deceased in his/her last semester of study. The proposed diplomas for the posthumous degrees are attached for State Regents’ ratification.
The Oklahoma State Regents for Higher Education
Acting Through
Northeastern State University
have awarded
Preston L. Smith
A Posthumous Degree of
Doctor of Optometry

Issued at Northeastern State University at Tahlequah, Oklahoma
this twelfth day of May, Two Thousand and Twelve

FOR THE UNIVERSITY:

________________________________________
Chairman, Board of Regents

________________________________________
President of the University

________________________________________
Dean, College of Optometry

FOR THE STATE REGENTS:

________________________________________
Chairman

________________________________________
Secretary

________________________________________
Chancellor
AGENDA ITEM #22-a:

Programs.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2011 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists requests regarding degree programs as required by the State Regents’ Academic Program Approval policy.

ANALYSIS:

The Status Report on Program Requests lists all program requests received by the State Regents and program actions taken by the State Regents within the current academic year (2011-2012).

The current status report contains the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Requested Degree Designation Changes
9. Approved Degree Designation Changes
10. Cooperative Agreements
11. Suspended Programs
12. Reinstated Programs
13. Inventory Reconciliations
14. Net Reduction Table

Supplement available upon request.
AGENDA ITEM #22-b (1):

Annual Reports.

SUBJECT: Low-Productivity Programs Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

Oklahoma State Regents for Higher Educations’ (OSRHE) policy requires all academic programs be reviewed by faculty on a five-year cycle to ensure quality and currency of each program’s content. In January 1996, the State Regents revised the Academic Program Review policy, which added a requirement that degree programs meet minimum productivity standards or be triggered for early review (see table below). These minimum productivity standards promote the efficient and effective use of limited resources by requiring institutions either to justify the continuance of a low-productivity program or to request that it be deleted. Institutions review low-productivity programs on an annual basis.

<table>
<thead>
<tr>
<th></th>
<th>Minimum Degrees Conferred</th>
<th>Minimum Majors Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates in Arts or Sciences</td>
<td>5</td>
<td>25</td>
</tr>
<tr>
<td>Associates in Applied Sciences</td>
<td>5</td>
<td>17</td>
</tr>
<tr>
<td>Baccalaureate</td>
<td>5</td>
<td>12</td>
</tr>
<tr>
<td>Master’s</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Doctoral</td>
<td>2</td>
<td>4</td>
</tr>
</tbody>
</table>

First low-productivity program review cycle. In June 1996, institutions were informed of degree programs that did not meet the minimum productivity standards. OSRHE staff worked with institutional staff to complete the project. Based on these standards at the time adopted, 25 percent of the programs offered in 1996-1997 fell below the minimum productivity standards.

Continuing low-productivity reviews. Since the first review cycle in 1996, institutions have diligently revitalized, consolidated, justified or deleted programs not meeting the minimum standards. In February 2011, institutions were informed of programs not meeting the minimum productivity standards for the current cycle. Following these program reviews, only 19.64 percent of institutional programs did not meet the minimum productivity standards.

Based on reviews of these identified programs, institutions make recommendations regarding appropriate measures to reduce its low producing program inventory. The following table describes the status and/or recommendation each institution has made for its low producing programs.

85
POLICY ISSUES:

This action is consistent with the State Regents’ *Academic Program Review* policy.

ANALYSIS:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Total Program Offerings</th>
<th>Low Producing Programs (number and percentage)</th>
<th>Disposition Deleted or Scheduled for Deletion</th>
<th>Suspended or Scheduled for Suspension</th>
<th>Restructured and/or Justified</th>
</tr>
</thead>
<tbody>
<tr>
<td>OU</td>
<td>259</td>
<td>52 (20.01%)</td>
<td>2</td>
<td>--</td>
<td>50</td>
</tr>
<tr>
<td>OUHSC</td>
<td>63</td>
<td>23 (36.51%)</td>
<td>2</td>
<td>1</td>
<td>20</td>
</tr>
<tr>
<td>OU-LAW</td>
<td>2</td>
<td>0</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>OSU</td>
<td>224</td>
<td>27 (12.05%)</td>
<td>--</td>
<td>--</td>
<td>27</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>47</td>
<td>10 (21.28%)</td>
<td>1</td>
<td>--</td>
<td>9</td>
</tr>
<tr>
<td>OSUIT</td>
<td>26</td>
<td>4 (15.38%)</td>
<td>--</td>
<td>--</td>
<td>4</td>
</tr>
<tr>
<td>OSU-Vet Med</td>
<td>1</td>
<td>0</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>OSU-CHS</td>
<td>5</td>
<td>2 (40.00%)</td>
<td>--</td>
<td>--</td>
<td>2</td>
</tr>
<tr>
<td>CU</td>
<td>56</td>
<td>10 (17.86%)</td>
<td>1</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>ECU</td>
<td>42</td>
<td>3 (7.14%)</td>
<td>--</td>
<td>--</td>
<td>3</td>
</tr>
<tr>
<td>LU</td>
<td>38</td>
<td>10 (26.32%)</td>
<td>1</td>
<td>--</td>
<td>9</td>
</tr>
<tr>
<td>NSU</td>
<td>86</td>
<td>11 (12.79%)</td>
<td>--</td>
<td>--</td>
<td>11</td>
</tr>
<tr>
<td>NWOSU</td>
<td>41</td>
<td>14 (34.15%)</td>
<td>--</td>
<td>--</td>
<td>14</td>
</tr>
<tr>
<td>OPSU</td>
<td>31</td>
<td>14 (45.16%)</td>
<td>--</td>
<td>--</td>
<td>14</td>
</tr>
<tr>
<td>RSU</td>
<td>29</td>
<td>2 (6.90%)</td>
<td>--</td>
<td>--</td>
<td>2</td>
</tr>
<tr>
<td>SEOSU</td>
<td>52</td>
<td>11 (21.15%)</td>
<td>--</td>
<td>--</td>
<td>11</td>
</tr>
<tr>
<td>SWOSU</td>
<td>69</td>
<td>11 (15.94%)</td>
<td>--</td>
<td>--</td>
<td>11</td>
</tr>
<tr>
<td>UCO</td>
<td>97</td>
<td>9 (9.28%)</td>
<td>--</td>
<td>--</td>
<td>9</td>
</tr>
<tr>
<td>USAO</td>
<td>24</td>
<td>7 (29.17%)</td>
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<td>--</td>
<td>6</td>
</tr>
<tr>
<td>CASC</td>
<td>38</td>
<td>13 (34.21%)</td>
<td>--</td>
<td>--</td>
<td>13</td>
</tr>
<tr>
<td>CSC</td>
<td>25</td>
<td>9 (36.0%)</td>
<td>--</td>
<td>--</td>
<td>9</td>
</tr>
<tr>
<td>EOSC</td>
<td>36</td>
<td>15 (41.67%)</td>
<td>--</td>
<td>--</td>
<td>15</td>
</tr>
<tr>
<td>MSC</td>
<td>30</td>
<td>11 (36.67%)</td>
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<td>--</td>
<td>11</td>
</tr>
<tr>
<td>NEOAMC</td>
<td>48</td>
<td>11 (22.92%)</td>
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<td>11</td>
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<tr>
<td>NOC</td>
<td>41</td>
<td>11 (26.83%)</td>
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<tr>
<td>OCCC</td>
<td>81</td>
<td>7 (8.64%)</td>
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<td>6</td>
</tr>
<tr>
<td>RCC</td>
<td>32</td>
<td>7 (21.88%)</td>
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<td>--</td>
<td>3</td>
</tr>
<tr>
<td>RSC</td>
<td>52</td>
<td>14 (26.92%)</td>
<td>--</td>
<td>--</td>
<td>14</td>
</tr>
<tr>
<td>SSC</td>
<td>24</td>
<td>5 (20.83%)</td>
<td>--</td>
<td>--</td>
<td>5</td>
</tr>
<tr>
<td>TCC</td>
<td>101</td>
<td>12 (11.88%)</td>
<td>--</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>WOSC</td>
<td>21</td>
<td>3 (14.29%)</td>
<td>--</td>
<td>--</td>
<td>3</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>1,721</strong></td>
<td><strong>338 (19.64%)</strong></td>
<td><strong>13</strong></td>
<td><strong>6</strong></td>
<td><strong>319</strong></td>
</tr>
</tbody>
</table>
DISPOSITION:

1. **Deleted programs.** Thirteen programs (3.85 percent) have been deleted or are scheduled for deletion.

2. **Suspended programs.** Six programs (1.78 percent) have been suspended or are scheduled for suspension. Suspensions allow institutions to study and assess the viability of a program, keeping it available for students currently in the program to complete, but no new students are allowed to enroll. It is understood that the suspended programs will be reactivated or deleted within three years of the suspension date.

3. **Restructured or justified programs.** Three hundred nineteen programs (94.38 percent) have been restructured or justified. Restructured programs are revised to meet current student or industry demands, and are expected to meet the minimum productivity standards within a given time period. Justified programs with low-productivity are not expected to achieve minimum productivity standards. However, the institution has made a compelling case regarding the continuation of such programs, and the programs will be placed on the regular five-year review schedule. For example, an institution may have several humanities degree programs that provide excellent liberal arts programs from courses that are inherent to the institution’s offerings with little saving if they were deleted. Some justified programs serve a unique and sometimes small population, and meet important program needs in the community. It is understood that each program’s low-productivity will be addressed. Continuation, if recommended by the institution, must be justified.

The minimum productivity standards have strengthened the State Regents’ *Academic Program Review* policy and Academic Planning/Resource Allocation initiative by focusing on the need to justify low-productivity programs. Program review remains the most effective way to improve the quality of degree programs and ensure the efficient use of resources.
AGENDA ITEM #22-b (2):

Annual Reports.

SUBJECT: The Oklahoma College Savings Plan Program Update for 2011.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The Oklahoma College Savings Plan (OCSP) began operation in April 2000. The Board of Trustees that oversees the OCSP is chaired by the State Treasurer. The Chancellor for Higher Education, an ex officio member, currently serves as vice-chair of the board. The State Regents’ office also provides staffing support for the OCSP board.

The OCSP is Oklahoma’s “529” plan, a designation based on the IRS code section which authorizes state “qualified tuition plans.” As a “529” plan, earnings on investments in the program are exempt from both federal and state income taxes if used for qualified higher education expenses.

POLICY ISSUES:

The OCSP is designed to encourage Oklahoma families to save for higher education expenses. An OCSP account can be opened with as little as $100 with subsequent contributions as small as $25 dollars or $15 per pay period. By encouraging savings, students are more likely to have the financial resources to afford college expenses without resorting to excessive student loan debt.

ANALYSIS:

A new contract for program management of the plan began in 2010. TIAA-CREF Tuition Financing Inc., which administered the program during its first ten years, also won the new contract to continue administering the program. As a result of the re-bidding process, program participants have benefited from both lower costs and additional investment options. The current contract calls for an initial five year contract period from 2010 to 2015 with an option, at the discretion of the board, of a second five-year term to run from 2015 to 2020.

Following a 10 percent decline in asset values in 2008, the program’s assets continued their third straight year of growth, increasing in 2011 by nearly $50 million or 8 percent.
**Account and Asset Growth**: The following table shows the growth of the program over the past ten years.

<table>
<thead>
<tr>
<th></th>
<th>Accounts</th>
<th>Annual Percentage of Change</th>
<th>Total Assets</th>
<th>Annual Percentage of Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>As of 12/31/01</td>
<td>3,830</td>
<td>160%</td>
<td>$10,729,693</td>
<td>251%</td>
</tr>
<tr>
<td>As of 12/31/02</td>
<td>12,017</td>
<td>213%</td>
<td>$32,262,626</td>
<td>201%</td>
</tr>
<tr>
<td>As of 12/31/03</td>
<td>18,647</td>
<td>55%</td>
<td>$70,823,971</td>
<td>120%</td>
</tr>
<tr>
<td>As of 12/31/04</td>
<td>24,390</td>
<td>31%</td>
<td>$115,325,223</td>
<td>63%</td>
</tr>
<tr>
<td>As of 12/31/05</td>
<td>28,741</td>
<td>18%</td>
<td>$163,146,757</td>
<td>41%</td>
</tr>
<tr>
<td>As of 12/31/06</td>
<td>32,735</td>
<td>14%</td>
<td>$228,073,626</td>
<td>40%</td>
</tr>
<tr>
<td>As of 12/31/07</td>
<td>38,123</td>
<td>16%</td>
<td>$290,897,749</td>
<td>28%</td>
</tr>
<tr>
<td>As of 12/31/08</td>
<td>41,744</td>
<td>9%</td>
<td>$262,026,337</td>
<td>-10%</td>
</tr>
<tr>
<td>As of 12/31/09</td>
<td>44,466</td>
<td>7%</td>
<td>$342,305,879</td>
<td>31%</td>
</tr>
<tr>
<td>As of 12/31/10</td>
<td>47,326</td>
<td>6%</td>
<td>$422,735,335</td>
<td>23%</td>
</tr>
<tr>
<td>As of 12/31/11</td>
<td>51,088</td>
<td>8%</td>
<td>$470,891,493</td>
<td>11%</td>
</tr>
</tbody>
</table>

**Plan Assets**

(in $ millions)

- Plan Assets (in $ millions), 2001, $11
- Plan Assets (in $ millions), 2002, $32
- Plan Assets (in $ millions), 2003, $71
- Plan Assets (in $ millions), 2004, $115
- Plan Assets (in $ millions), 2005, $163
- Plan Assets (in $ millions), 2006, $228
- Plan Assets (in $ millions), 2007, $291
- Plan Assets (in $ millions), 2008, $262
- Plan Assets (in $ millions), 2009, $342
- Plan Assets (in $ millions), 2010, $423
- Plan Assets (in $ millions), 2011, $471
**Allocation of Investments:** Most account owners choose the aged-based investment option that automatically adjusts the types of investments for the account as the child grows older. The following table shows the distribution of accounts and assets among the investment options as of 12/31/11.

<table>
<thead>
<tr>
<th>Investment Option</th>
<th>Accounts</th>
<th>% of Total</th>
<th>Total Assets</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age-Based Allocation</td>
<td>24,717</td>
<td>48.4%</td>
<td>$257,507,117</td>
<td>54.6%</td>
</tr>
<tr>
<td>100% Equity Option</td>
<td>7,835</td>
<td>15.3%</td>
<td>$77,517,074</td>
<td>16.5%</td>
</tr>
<tr>
<td>Guaranteed Option</td>
<td>7,255</td>
<td>14.2%</td>
<td>$58,256,585</td>
<td>12.4%</td>
</tr>
<tr>
<td>Balanced Option</td>
<td>2,778</td>
<td>5.4%</td>
<td>$14,696,664</td>
<td>3.1%</td>
</tr>
<tr>
<td>Diversified Equity Option</td>
<td>2,154</td>
<td>4.2%</td>
<td>$11,590,687</td>
<td>2.5%</td>
</tr>
<tr>
<td>Fixed Income Option</td>
<td>1,231</td>
<td>2.4%</td>
<td>$8,563,156</td>
<td>1.8%</td>
</tr>
<tr>
<td>Equity Index Option</td>
<td>411</td>
<td>0.8%</td>
<td>$2,293,250</td>
<td>0.5%</td>
</tr>
<tr>
<td>Oklahoma “SEED” Accounts(^1)</td>
<td>1,360</td>
<td>2.7%</td>
<td>$1,409,623</td>
<td>0.3%</td>
</tr>
<tr>
<td><strong>Subtotal Direct-Sold Accounts</strong></td>
<td>47,741</td>
<td>93.4%</td>
<td>$431,834,156</td>
<td>91.7%</td>
</tr>
<tr>
<td>Advisor-Sold Accounts</td>
<td>3,347</td>
<td>6.6%</td>
<td>$39,057,337</td>
<td>8.3%</td>
</tr>
<tr>
<td><strong>Total - All Accounts</strong></td>
<td>51,088</td>
<td>100.0%</td>
<td>$470,891,493</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

\(^1\)The “SEED” accounts are part of a long-term research project funded by private foundation grants. The foundation grants provide initial $1,000 contributions for accounts of selected Oklahoma newborn children. The research project is intended to examine the impact of early college savings on the eventual college-going rates of the account beneficiaries.

**Investment Options and 2011 Investment Performance:**

Direct-Sold Program – The direct-sold program has nine investment options, including three age-based Managed Allocation options that mix equity, real estate, fixed income, and money market mutual funds based on the age of the beneficiary.

<table>
<thead>
<tr>
<th>Investment Option</th>
<th>2011 Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moderate Managed Allocation</td>
<td>-0.4% to +3.5%</td>
</tr>
<tr>
<td>Conservative Managed Allocation</td>
<td>+1.1% to +3.6%</td>
</tr>
<tr>
<td>Aggressive Managed Allocation</td>
<td>-2.7% to +3.7%</td>
</tr>
<tr>
<td>United States Equity Index</td>
<td>+0.6%</td>
</tr>
<tr>
<td>Diversified Equity</td>
<td>-6.8%</td>
</tr>
<tr>
<td>Global Equity Index</td>
<td>-2.9%</td>
</tr>
<tr>
<td>Balanced (60% equities, 40% bonds)</td>
<td>+0.2%</td>
</tr>
<tr>
<td>Fixed Income Option</td>
<td>+8.2%</td>
</tr>
<tr>
<td>Guaranteed Option (principal protected from loss)(^1)</td>
<td>+2.3%</td>
</tr>
</tbody>
</table>

Advisor-Sold Program – The advisor-sold program has a total of twenty investment options, including six age-based portfolios, two static portfolios, and twelve individual fund options. The 2011 performance reflects Class A shares.

<table>
<thead>
<tr>
<th>Age-Based Portfolios</th>
<th>2011 Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ages 0-8</td>
<td>-2.8%</td>
</tr>
<tr>
<td>Ages 9-11</td>
<td>-1.9%</td>
</tr>
<tr>
<td>Ages 12-14</td>
<td>+1.3%</td>
</tr>
<tr>
<td>Ages 15-16</td>
<td>+2.3%</td>
</tr>
</tbody>
</table>
### Program Costs for Participants:

**Direct-sold program:** There are no enrollment fees or commissions assessed on contributions in the direct-sold program. The annual administrative fee to participants is based on a management fee assessed for TIAA-CREF’s administrative services plus the underlying mutual fund fees (excluding the Guaranteed Option, which has no administrative fee). Total annual fees for participants range from 0.49 percent to 0.95 percent, depending on the investment option.

**Advisor-sold program:** Investments in the advisor-sold program are purchased as either Class A or Class C shares. Class A shares have a 4.25 percent initial sales charge, a $20 annual account maintenance fee, and total annual asset-based fees ranging from 0.78 percent to 1.79 percent. Class C shares have a 1.00 percent initial sales charge, a $20 annual account maintenance fee, and total annual asset-based fees ranging from 0.78 percent to 2.54 percent.

### National Ratings:

- **SavingforCollege.com**, an independent and authoritative website on state college savings plans, continues to give the OCSP a high rating (4.5 on a 5.0 scale for Oklahoma residents for both the direct-sold and advisor-sold options). The program is also recommended by Kiplinger.com and the national financial aid website finaid.org.

<table>
<thead>
<tr>
<th>Ages 17-18</th>
<th>Ages 19+</th>
</tr>
</thead>
<tbody>
<tr>
<td>+1.5%</td>
<td>+1.8%</td>
</tr>
</tbody>
</table>

#### Static Portfolios 2011 Performance

- Capital Appreciation (inception 7/25/11): N/A
- Capital Preservation (inception 7/25/11): N/A

#### Individual Funds

- Allianz AGIC Income & Growth (inception 7/25/11): N/A
- Allianz NFJ Dividend Value: +2.8%
- Allianz NFJ International Value: -11.5%
- Allianz RCM Large-Cap Equity (inception 7/25/11): N/A
- PIMCO Diversified Income (inception 7/25/11): N/A
- PIMCO Global Multi-Asset (inception 7/25/11): N/A
- PIMCO Government Money Market (inception 7/25/11): N/A
- PIMCO Real Return: +10.6%
- PIMCO Total Return: +3.4%
- TIAA-CREF International Equity Index: -12.4%
- TIAA-CREF S&P 500 Index Fund: +1.4%
- TIAA-CREF Small-Cap Blend Index Fund: -4.7%
MINUTES

Seven Hundred Thirty-Ninth Meeting

January 26, 2012
Minutes of the Seven Hundred Thirty-Ninth Meeting
January 26, 2012

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Minutes of the Seven Hundred Thirty-Ninth Meeting
of the
Oklahoma State Regents for Higher Education
January 26, 2012

1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF
THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Oklahoma
State Regents for Higher Education held their regular meeting at 10 a.m. on Thursday, January
26, 2012, in the State Regents’ Conference Room at the State Regents’ offices in Oklahoma City,
Oklahoma. Notice of the meeting had been filed with the Secretary of State on November 22,
2011, and revised on January 11, 2012. A copy of the agenda for the meeting had been posted in
accordance with the Open Meeting Act.

2. CALL TO ORDER. Regent Glass called the meeting to order and presided. Present for
the meeting were Regent Ron White, Stuart Price, Jody Parker, Ike Glass, Jimmy Harrel, Mike
Turpen, and John Massey.

3. MINUTES OF THE PREVIOUS MEETING. Regent Parker made a motion, seconded
by Regent Massey, to approve the minutes of the State Regents’ meetings on November 9, 2011,
November 30, 2011 and December 1, 2011. Voting for the motion were Regents White, Price,
Parker, Carson, Glass, Turpen, Massey, and Stricklin. Voting against the motion were none.

4. REPORTS.
   a. Report of the Chairman. Regent Glass noted President Obama’s discussion of the
      importance of education in the State of the Union address.
      list of engagements he had attended on behalf of the State Regents. He also provided
      Regents with an update on the regional legislative tours. Finally, Chancellor Johnson
      noted the information released in the U.S. Chamber report Enterprising States, which
lists Oklahoma as eighth in the nation in higher education efficiency, eighth in the nation in college affordability, and sixteenth in the nation in STEM job growth.

5. **NEW PROGRAMS.** Regent Price made a motion, seconded by Regent Parker, to approve the request from Rogers State University to offer the Master of Business Administration in Business Administration and the Bachelor of Arts in Social Entrepreneurship. Voting for the motion were Regents Price, Parker, Glass, Harrel, Turpen, Massey, and White. Voting against the motion were none.

6. **PROGRAM DELETIONS.** Regent Price made a motion, seconded by Regent Massey, to approve the following requests for program deletions:

- Northeastern State University requested authorization to delete the Bachelor of Science in Environmental Sciences.

- University of Science and Arts of Oklahoma requested to delete the Bachelor of Science in Computer Science.

- Oklahoma City Community College requested to delete the Associate in Science in Technology and the Certificate in Technology.

- Oklahoma State University – Oklahoma City requested to delete the Associate in Applied Science in Engineering Technology in Occupational and Environmental Health and Safety.

- Oklahoma State University Institute of Technology – Okmulgee requested to delete the Associate in Applied Science in Precision Agriculture Technology.

- Redlands Community College requested to delete the Certificate in Computer Forensic Science.

Voting for the motion were Regents Parker, Glass, Harrel, Turpen, Massey, White, and Price. Voting against the motion were none.
7. **TEACHER EDUCATION.** Regent Price made a motion, seconded by Regent White, to approve the Teacher Shortage Employment Incentive Program benefit of $15,267 for each teacher eligible by December 2012. Voting for the motion were Regents Glass, Harrel, Turpen, Massey, White, Price, and Parker. Voting against the motion were none.

8. **POLICY.**
   a. Regent Price made a motion, seconded by Regent Massey, to revoke the Administrative Procedures Act rule for the Minority Teacher Recruitment Center. This rule was no longer necessary as the law regarding the Minority Teacher Recruitment Center Advisory Council had expired. Voting for the motion were Regents Harrel, Turpen, Massey, White, Price, Parker, and Glass. Voting against the motion were none.
   b. Regent Glass stated that the changes to the bylaws for the Economic Development Council in the State Regents’ policy for administrative rules were for posting only. No action was taken.

9. **OKLAHOMA’S PROMISE.**
   a. Mr. Bryce Fair, Associate Vice Chancellor for Scholarships and Grants provided Regents with an update on the Oklahoma’s Promise scholarship program. Regent Price made a motion, seconded by Regent Parker, to accept the Oklahoma’s 2010-2011 Year-End Report. Voting for the motion were Regents Turpen, Massey, White, Price, Parker, Glass, and Harrel. Voting against the motion were none.
   b. Regent Price made a motion, seconded by Regent Parker, to approve permanent rule revisions for the Oklahoma’s Promise scholarship program. The changes in the rule revisions address statutory amendments to the program approved during the 2011 legislative session. Voting for the motion were Regents Massey, White, Price, Parker, Glass, Harrel, and Turpen. Voting against the motion were none.
   c. Regent Price made a motion, seconded by Regent Parker, to expand the use of the free/reduced meal documentation at specific schools in the Oklahoma City public
school district and the Tulsa public school district. Participating schools were selected based on their percentage of students utilizing the free/reduced meal program. Voting for the motion were Regents White, Price, Parker, Glass, Harrel, Turpen, and Massey. Voting against the motion were none.

10. E&G BUDGET.

a. Regent Turpen made a motion, seconded by Regent Massey, to approve the revised FY12 budget of $4,999,183 for the U.S. Department of Education Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Grant Phase III. Voting for the motion were Regents Price, Parker, Glass, Harrel, Turpen, Massey, and White. Voting against the motion were none.

b. Regent Turpen made a motion, seconded by Regent Massey, to amend the total funding request for the Oklahoma Healthcare Physician Shortage Initiative budget need request to $4 million, with $1 million to be distributed to the University of Oklahoma Health Sciences Center for the University of Oklahoma College of Medicine School of Community Medicine in Tulsa, $1 million to be distributed to the Oklahoma State University Center for Health Sciences for the College of Osteopathic Medicine, and the remaining $2 million to be distributed among the remaining 23 State System institutions for the enhancement of academic programs and scholarships in nursing, general education in health professionals, pre-med, and allied health, and health care services on campus. Voting for the motion to amend the item were Regents Parker, Glass, Harrel, Turpen, Massey, White, and Price. Voting against the motion were none.

Regent Turpen made a motion, seconded by Regent Price, to approve the Oklahoma Healthcare Physician Shortage Initiative budget need request as amended for submission to the Governor and the Legislature for consideration for FY13. Voting for the motion were Regents Glass, Harrel, Turpen, Massey, White, Price, and Parker. Voting against the motion were none.
11. **EPSCoR.**

a. Regent Massey made a motion, seconded by Regent Price, to approve the appointment of the following individuals to the EPSCoR Advisory Committee to serve until December 2013:

   Mike Carolina, Oklahoma Center for the Advancement of Science and Technology
   Kelvin Droegemeier, University of Oklahoma
   David Hinkle, First Interstate Financial Services Corp.
   John Iandolo, University of Oklahoma Health Sciences Center
   John MacArthur, Cameron University
   Steve McKeever, Oklahoma State University
   Stephen Prescott, Oklahoma Medical Research Foundation
   Steven Rhines, Noble Foundation
   Alan Tree, Oklahoma State University

   Voting for the motion were Regents Harrel, Turpen, Massey, White, Price, Parker, and Glass. Voting against the motion were none.

b. Regent Massey made a motion, seconded by Regent Price, to ratify the payment of annual EPSCoR/IDeA Coalition dues in the amount of $30,000 for the 2012 calendar year. Voting for the motion were Regents Turpen, Massey, White, Price, Parker, Glass, and Harrel. Voting against the motion were none.

c. Regent Massey made a motion, seconded by Regent Price, to accept the 2011 Oklahoma EPSCoR Advisory Committee Annual Report. Voting for the motion were Regents Massey, White, Price, Parker, Glass, Harrel, and Turpen. Voting against the motion were none.

12. **CONTRACTS AND PURCHASES.** Regent Turpen made a motion, seconded by Regent Parker, to approve the following purchase in excess of $100,000:
- Chickasaw Telecom in the amount of $1,526,607.80 for equipment purchased for the OneNet network upgrade.
- $8,677,100 for purchase of optical networking equipment to provide bandwidth for the Oklahoma Community Anchor Network (OCAN). This is a request to select and purchase the appropriate network equipment to meet the terms of the Broadband Technology Opportunity Program (BTOP) grant.
- MBO Corporation in the amount of $125,750 for upgrades to OneNet backbone circuits from Oklahoma City to Connors State College in Warner, Oklahoma and Eastern Oklahoma State College in Wilburton, Oklahoma.

Voting for the motion were Regents White, Price, Parker, Glass, Harrel, Turpen, and Massey. Voting against the motion were none.

13. INVESTMENTS. Regent White made a motion, seconded by Regent Price, to approve a new investment manager, Oaktree Opportunities IX, and the allocation of $2 million of funds for the endowment trust fund. Voting for the motion were Regents Price, Parker, Glass, Turpen, Massey, and White. Voting against the motion were none. Regent Harrel was not present for the vote.

14. COMMENDATIONS. Regent Massey made a motion, seconded by Regent Turpen, to recognize State Regents’ staff for state and national recognitions. Voting for the motion were Regents Parker, Glass, Turpen, Massey, White, and Price. Voting against the motion were none. Regent Harrel was not present for the vote.

15. EXECUTIVE SESSION. Mr. Robert Anthony, State Regents’ General Counsel, indicated that there was not a need for Regents to enter into an executive session.

16. PERSONNEL. Regent Parker made a motion, seconded by Regent White, to ratify the following appointments:

- Ms. Amanda Paliotta as Vice Chancellor for Budget and Finance, Information Technology, Telecommunications, and OneNet
- Mr. Von Royal as Executive Director of OneNet
- Ms. Cathy Perri as GEAR UP Project Director.

Voting for the motion were Regents Glass, Turpen, Massey, White, Price, and Parker. Voting against the motion were none. Regent Harrel was not present for the voting.

17. CONSENT DOCKET. Regent Turpen made a motion, seconded by Regent Price, to approve the following consent docket items:

a. Programs
   (1) Approval of institutional requests for program modifications.
   (2) Approval of institutional requests for program suspensions.

b. Cooperative Agreements. Ratification of institutional request.

c. Program Reinstatements. Ratification of institutional request for program reinstatements.

d. GEAR UP.
   (1) Ratification of incentive sub-grants to support the implementation of a College Liaison/Coach intervention strategy for students at participating GEAR UP middle and high schools.
   (2) Ratification of incentive sub-grants to support professional learning activities and direct services to students designed to increase and enhance student preparation and access to post-secondary education.
   (3) Ratification of grants to community based organizations and local agencies to create “Plan4College” sites.

e. Tuition Policy. Ratification of request for an exception to the tuition policy.


g. Agency Operations. Ratification of purchases in excess of $25,000.

h. Non-Academic Degree. Ratification of an Honorary Doctorate of Humane Letters request from Oklahoma State University.
Voting for the motion were Regents Turpen, Massey, White, Price, Parker, Glass, and Harrel. Voting against the motion were none.

18. REPORTS. Regent Harrel made a motion, seconded by Regent Turpen, to accept the following reports:

a. Programs. Status report on program requests.

b. Annual Reports. Academic Policy Exceptions Quarterly Report

Voting for the motion were Regents White, Price, Parker, Carson, Glass, Massey, and Stricklin. Voting against the motion were none.

19. REPORT OF THE COMMITTEES.

a. Academic Affairs/Social Justice and Student Services Committees. Regent Price reported that all of the committee’s items had been acted on.

b. Budget and Audit Committee. Regent Turpen reported that the committee had no additional items to bring forward.

c. Strategic Planning & Personnel and Technology Committee. Regent Harrel reported that all of the committee’s items had been handled.

d. Investment Committee. Regent White reported that the committee had no other items for consideration.

20. NEW BUSINESS. No new business was brought before the Regents.

21. ANNOUNCEMENT OF NEXT REGULAR MEETINGS. Regent Glass announced that the State Regents’ next regular meetings would be held on Wednesday, February 29, 2012, at 10:30 a.m., and Thursday, March 1 2012, at 9 a.m., at Rogers State University in Claremore, Oklahoma.
22. **ADJOURNMENT.** With no additional items to address, the meeting was adjourned.

ATTEST:

Julie Carson, Chairman

James D. Harrel, Secretary
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
Research Park, Oklahoma City

MINUTES OF THE  
COMMITTEE-OF-THE-WHOLE  
Wednesday, January 25, 2012

1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Committee-of-the-Whole met at 10:30 a.m. on Wednesday, January 25, 2012, in the State Regents’ offices in Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State on November 22, 2011, and revised on January 23, 2012. A copy of the agenda had been posted as required by the Open Meeting Act.

2. CALL TO ORDER. Participating in the meeting were Regents Stuart Price, Jody Parker, Ike Glass, Jimmy Harrel, Mike Turpen, and John Massey. Vice Chairman Glass called the meeting to order and presided.

3. EXECUTIVE SESSION. Regent Price made a motion, seconded by Regent Parker, to go into executive session for confidential communications concerning pending investigations, claims, or actions, and for discussion of the employment and appointment of the Vice Chancellor for Budget, Finance, and Information Technology, Telecommunications, and OneNet, Executive Director for Information Technology, Telecommunications and OneNet, and GEAR UP Project Director. Voting for the motion were Regents Parker, Glass, Harrel, Turpen, Massey, and Price. Voting against the motion were none.

Following executive session discussion, Regents returned to open session.

4. BUDGET UPDATE. Chancellor Glen D. Johnson and Ms. Amanda Paliotta, Vice Chancellor for Budget and Finance, provided Regents with an update on budget issues, including the estimates for Oklahoma’s Promise, a status report of the Council of Presidents’ Funding Formula Task Force, a report from the legislative budget hearings, and an updated estimate of state collections.

5. HEALTHCARE INITIATIVE. Regents discussed the implementation of a system-wide healthcare initiative to address physician and healthcare shortages in the state. According to the American Association of Medical Colleges (AAMC), Oklahoma ranks 50th in the nation in the number of physicians per 100,000 residents. While the State Regents have approved increases in class sizes for the University of Oklahoma College of Medicine and the Oklahoma State University College of Osteopathic Medicine, Regents agreed that a system-wide initiative to increase financial support for health-related programs would provide valuable benefits to the state. It was recommended that the State Regents request additional funds for the University of Oklahoma Health Sciences Center School of Community Medicine in Tulsa totaling $500,000, for the Oklahoma State University Center for Health Sciences College of Osteopathic Medicine totaling $500,000, and for State System Regional and Community Colleges for the enhancement of academic programs and scholarships in nursing, general education in health professionals, pre-med, and allied health, and health care services on campus totaling $1 million. Upon further discussion, Regents agreed that because of the impact this initiative would make on the
needs of the state, that the funding request should be increased to a total of $4 million with the ratio of distribution remaining the same.

6. **USAO.** Chancellor Johnson reported that the University of Science and Arts of Oklahoma (USAO) had requested explicit State Regents’ recognition as Oklahoma’s public liberal arts institution. The university is currently listed as a regional university. It was stated that this change in designation would help to enhance USAO’s potential for development and growth through marketing, student recruitment, and fundraising efforts. Regents asked if such a change in designation would have any impact on the State System budget, to which Vice Chancellor Paliotta responded that it would not. Regents also asked if the change in designation would impact retention or graduation rate calculations for the regional university tier. Chancellor Johnson answered that there would be minimal impact on these calculations. Chancellor Johnson added that the Council of Presidents had thoroughly discussed the request at their January meeting and had indicated their support for the request.

7. **UPDATE ON “ENTERPRISING STATES” REPORT.** Chancellor Johnson provided Regents with an overview of the 2011 report, “Enterprising States”. Within the report, Oklahoma is listed as 8th nationally in higher education efficiency, 8th nationally in college affordability, and 16th nationally in science, technology, engineering, and mathematics (STEM) related job growth.

8. **COMMISSIONERS OF THE LAND OFFICE UPDATE.** Secretary Harry W. Birdwell, Secretary to the Commissioners of the Land Office, provided Regents with the history of Land Office funding for higher education and an overview of current Land Office funding issues.

9. **PROGRAM APPROVAL PROCESS.** Dr. Houston Davis, Vice Chancellor for Academic Affairs, provided Regents with a review of the academic program approval process. The review included new program approval, the procedure from provisional approval to final approval, implementation of the program review cycle, program suspensions, reinstatements, and deletions, and academic program reporting procedures.

10. **ETHICS.** Mr. Lee Slater provided Regents with an update of the rules of the Oklahoma Ethics Commission. Following the presentation, Regent Parker asked what entity, if any, would have authority over the Ethics Commission. Mr. Slater responded the court system is the superior authority, particularly the State Supreme Court. Mr. Slater also noted that the commissioners are appointed by the Governor, the Speaker of the House of Representatives, the Senate Pro Tempore, the Attorney General, and the Chief Justice of the Oklahoma Supreme Court.

11. **GEAR UP.** Ms. Jolynn Horn provided Regents with an update on the third phase of the GEAR UP grant award. The grant will award a total of $37 million over 7 years. Sites were chosen based on federal guidelines as well as specific low-performing schools according to EPAS performance measures. Chancellor Johnson noted that the Oklahoma City and Tulsa public school districts had opted-out of the grant in order to submit their own grant proposals.

12. **LEGISLATIVE UPDATE.** Ms. Hollye Hunt, Associate Vice Chancellor for Legislative Relations, provided Regents with an update on potential legislation for the 2012 legislative session. The 2012 legislative session will begin on Monday, February 2, 2012.
13. **ADJOURNMENT.** With no other items to discuss, the meeting was adjourned.

ATTEST:

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Julie Carson, Chairman    Jimmy Harrel, Secretary