NOTE

This document contains recommendations and reports to the State Regents regarding items on the June 26, 2008 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents’ approval or acceptance on June 26, 2008.
AGENDA

Thursday, June 26, 2008 – 9 a.m.
State Regents’ Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman Bill Burgess, Presiding

1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.

2. Call to Order. Roll call and announcement of quorum.

3. Minutes of Previous Meetings. Approval of minutes.


FISCAL

   a. Review proposed changes to academic service fee for Oklahoma State University Center for Health Science, Langston University and Western Oklahoma State College. Page 1.
   c. Public comment on academic service fee. Page 7.

8. Tuition and Fees.
   a. Approval of FY09 Academic Service Fees. Page 9. (Supplement)
   b. Approval of FY09 Mandatory Fees and Tuition. Page 11.

9. E&G Budget.
   a. Approval of FY09 Educational and General Budgets of institutions, constituent agencies, the higher education center, special programs, other programs and remaining FY09 allocations. Page 31.
b. Approval of allocation from Cigarette Tax Revenue for OU and OSU. Page 33.
d. Approval to serve as the fiscal agent for the Achieving the Dream to pay the FY09 annual participation fees. Page 37.


11. **Capital Master Plan.** Approval of the Annual Campus Master Plan for submission to the Long-Range Planning Commission. Page 47.

12. **Master Lease.** Approval of project submission for the 2008A Master Lease Personal Equipment Bond Issuance. Page 49.

13. **Purchases.** Approval of purchases in excess of $100,000. Page 59.

14. **Investments.**

15. **ACADEMIC**

16. **New Programs.**
   a. Oklahoma State University. Approval of request to offer the Master of Fine Arts in Creative Writing. Page 65.
   b. Oklahoma State University – Oklahoma City. Approval of request to offer the Associate in Applied Science in Dietetic Technology. Page 69.
   c. East Central University. Approval of request to offer the Master of Science in Accounting. Page 73.
   e. Western Oklahoma State College. Approval of request to offer the Associate in Applied Science in Production Agriculture. Page 83.

16. **Program Deletions.** Approval of institutional requests for program deletions. Page 87.
17. **Accreditation.** Oklahoma State University Institute of Technology, Okmulgee. Acceptance and approval of Technical-Occupational Program Review evaluation team recommendations. Page 89.

18. **Scholars for Excellence in Child Care.** Allocation of funds to Oklahoma two-year colleges participating in the Scholars for Excellence in Child Care Program pursuant to the contract with the Department of Human Services. Page 95.

**EXECUTIVE**

19. **Legislature/Governor.** Report on enacted legislation from the 2008 legislative session relating to higher education and approval of resolution. Page 97.


   Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (Attachment “A”), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

   Vote to return to open session.

22. **Personnel.** Discussion and possible action regarding personnel in positions at director level and above (Attachment “A”). Page 103.

**CONSENT DOCKET**

23. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.

   a. **Programs.** Approval of institutional requests for program modifications. Page 111.

   b. **Electronic Media and Off-Campus Offerings.** Ratification of the request from the University of Science and Arts of Oklahoma to offer an out-of-state offering. Page 127.

   c. **Contracts.**

      (1) **Scholars for Excellence in Child Care.** Approval of contracts between the Department of Human Services and the Oklahoma State Regents for Higher Education. Page 129.
(2) Temporary Assistance for Needy Families (TANF). Approval of Oklahoma Department of Human Services contract modification and allocation of funds to Oklahoma two-year colleges participating in the TANF program. Page 141.

(3) Ratification of amendments to the FY08 agreement with the Oklahoma Board of Career and Technology Education. Page 145.


f. Agency Operations.

(1) Ratification of purchases in excess of $25,000 but not in excess of $100,000. Page 151.

(2) Approval of amendment to policy in the employee handbook and approval of employee compensation changes. Page 153.

g. Non-academic Degree. Ratification of a request from East Central University of a Posthumous Degree. Page 155.


24. **Reports.** Acceptance of reports listed.


b. Annual Reports.


a. Academic Affairs and Social Justice and Student Services Committees.

b. Budget and Audit Committee.

c. Strategic Planning and Personnel Committee.
d. Technology Committee.

e. Investment Committee.


27. **Recognition.** Recognition of outgoing Chairman Bill Burgess.

28. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."

29. **Announcement of Next Regular Meeting—** 9 a.m., Thursday, September 11, 2008, at the State Regents’ Offices.

30. **Adjournment.**
Chancellor
General Counsel
Vice Chancellor for Academic Affairs
Vice Chancellor for Budget and Finance
Vice Chancellor for Educational Partnerships
Vice Chancellor for Information Technology and Telecommunications
Vice Chancellor for Legislative Relations, Communications, and Research and Development
Vice Chancellor for Student Affairs
Associate Vice Chancellor for Administration
Associate Vice Chancellor and Comptroller
Associate Vice Chancellor for Academic Affairs
Associate Vice Chancellor for Budget and Finance/Fiscal Affairs
Associate Vice Chancellor for Budget and Finance/Legislative Affairs
Associate Vice Chancellor for Budget and Finance/Purchasing
Associate Vice Chancellor for Operations and Legal Affairs/OneNet
Associate Vice Chancellor for Strategic Planning and Analysis
Associate Vice Chancellor for Scholarships and Grants
Assistant General Counsel
Assistant Vice Chancellor for Academic Affairs
Assistant Vice Chancellor for Board Relations
Assistant Vice Chancellor for Budget and Finance
Assistant Vice Chancellor for Workforce and Economic Development
Assistant Vice Chancellor for GEAR UP
Assistant Vice Chancellor for Governmental Relations
Executive Director of Oklahoma Guaranteed Student Loan Program
System Auditor
Director for Communications, Financial Education and Outreach/OGSLP
Director for Finance, Recoveries and Claims/OGSLP
Director for Policy, Compliance and Training/OGSLP
Director for School/Lender Services, Default Prevention and Outreach/OGSLP
Director of Academic Programs
Director of Administration and Planning
Director of Business Services
Director of Communications
Director of Human Resources
Director of Information Technology and Data Warehousing
Director of LAN Operations
Director of Network Operations
Director of Oklahoma Tuition Aid Grants
Director of Software Development
Director of Special Programs
Director of Student and Community Outreach Activities
Director of Student Preparation
Director of Technology and Chief Technology Officer
Director of Research and Analysis and State IPEDS Coordinator
Director of Teacher Education and MTRC
Chief Information Security and Compliance Officer
AGENDA ITEM #7-a:

Public Hearing.

SUBJECT: Posting of additional institutional requests for changes to academic services fees for Fiscal Year 2009.

RECOMMENDATION:

It is recommended that the State Regents approve 1) an exception to policy and 2) the posting of additional institutional requests for changes to academic services fees for Fiscal Year 2009, as reported on the attached schedule.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

The attached schedule lists additional institutional requests for changes to academic services fees for Fiscal Year 2009. Institutions assess special fees for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by the institution. The requested changes to academic services fees for Fiscal Year 2009 are recommended for posting at this time. Institutions have provided justifications for requested increases in these fees, the total revenue to be collected from the fees, and the use of increased revenues.

POLICY ISSUES:

This item is consistent with the State Regents’ Policy and Procedures Relating to Tuition and Student Fees. State Regents’ policy lists February 1 of each year as the deadline for submission of requests for changes to academic services fees to be charged the following academic year. An exception to the February 1 deadline is being requested in order to allow a few additional submissions to be considered.
ANALYSIS:

Following the February 1 deadline and the subsequent posting of requested changes to academic services fees at the State Regents’ meeting held on March 13, 2008, Oklahoma State University Center for Health Sciences requested two new printing material fees, Langston University, Tulsa requested a new Urban Campus Fee, and Western Oklahoma State College requested an increase to their electronic media fee beginning in FY09. A total of four additional fee changes were requested. These requests were posted to the State Regents web site on June 9 and the list of additional changes to academic services fees is attached.

This information is being posted for State Regents’ review and discussion purposes. A public hearing will be held in conjunction with the regular State Regents’ meeting on June 26, 2008 for the purpose of receiving views and comments on these additional requests. The State Regents will then act on the comprehensive list of proposals.
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<tr>
<th>Description</th>
<th>Current</th>
<th>Proposed</th>
<th>Statutory Limit</th>
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<tr>
<td><strong>ACADEMIC SERVICES FEE</strong></td>
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<td>Classroom/Laboratory Supply and Materials Fee</td>
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<tr>
<td>Printing Materials Fee -- on-campus graduate courses only</td>
<td>0.00 per credit hour</td>
<td>1.53 per credit hour</td>
<td>direct cost of service</td>
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<tr>
<td>Printing Materials Fee -- MS I and MS II only (DO professional program)</td>
<td>0.00 per year</td>
<td>55.00 per year</td>
<td>direct cost of service</td>
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<td><strong>Langston University, Tulsa</strong></td>
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<td><strong>ACADEMIC SERVICES FEES</strong></td>
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<td>Other Special Fees</td>
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<td>Urban Campus Fee</td>
<td>0.00 per credit hour</td>
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<td><strong>Western Oklahoma State College</strong></td>
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<td><strong>ACADEMIC SERVICES FEES</strong></td>
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<td>Other Special Fees</td>
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<tr>
<td>Electronic Media Fee</td>
<td>20.00 per credit hour</td>
<td>30.00 per credit hour</td>
<td>direct cost of service</td>
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The Oklahoma State Regents for Higher Education will conduct a public hearing for the purpose of receiving views and comments on the subject of academic services fees charged students as a condition for enrollment at Oklahoma State University Center for Health Science and Western Oklahoma State College as entities of the Oklahoma State System of Higher Education. The hearing will be held in the State Regent Conference Room in Suite 200 of 655 Research Parkway, Oklahoma City, Oklahoma on Thursday, June 26, 2008 at 9 a.m.

The following will be presented for comment:

- Additional academic services fee proposals.

Those desiring to be heard should notify the Chancellor’s Office of the State Regents by 5:00 p.m. on Tuesday, June 24, 2008, at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104, phone (405) 225-9116.

Signed________________________ Date________________
Glen D. Johnson, Chancellor
AGENDA ITEM #7-c:

Public Comment.

*Not Available Electronically.*
AGENDA ITEM #8-a:

Tuition and Fees.

SUBJECT: Approval of Institutional Requests for Changes to Academic Services Fees for FY09.

RECOMMENDATION:

It is recommended that the State Regents approve all institutional requests for changes to academic services fees for FY09 as reported on the attached schedule.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for research universities and less than the average rate charged at peer institutions for regional universities and community colleges, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

Academic services fees are special fees assessed students for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by the institution. Institutions have provided justifications for the requested increases in academic services fees, the total revenue to be collected from the fees, and the use of increased revenues.

Institutional requests for changes to academic services fees for FY09 were posted at the State Regents’ meeting held March 13, 2008. A public hearing was held on Thursday, April 17, 2008 at the State Regents’ office for the purpose of receiving views and comments on the requested changes to academic services fees and on the statutory limits for resident and nonresident tuition and mandatory fees. Several additional requests were received in June and posted to the State Regents’ web site. Another public hearing will be held in conjunction with the State Regents’ meeting on June 26, 2008. The comprehensive list of FY09 requests for changes to academic services fees is posted to the State Regents’ web site at http://www.okhighered.org and is available upon request.

POLICY ISSUES:

This item is consistent with the State Regents’ policy and procedures relating to tuition and student fees. State Regents’ policy lists February 1 of each year as the deadline for submission of requests for changes.
in academic services fees to be charged the following academic year. An exception to policy was requested in June in order to allow several additional requests to be considered.

**ANALYSIS:**

Of the twenty-five public institutions and Ardmore Higher Education Center in The State System, a total of nineteen have requested changes in academic services fees for Fiscal Year 2009 and seven institutions had no requests for changes in these fees. Eight institutions have requested 280 changes in Special Instruction Fees, five institutions have requested 456 changes in Facility/Equipment Utilization Fees, six institutions have requested 24 changes in Testing/Clinical Services Fees, twelve institutions have requested changes in 412 Classroom/Laboratory Supply and Material Fees, and seventeen institutions have requested 126 changes in various Other Special Fees.

A total of 1,298 changes have been requested to academic services fees for FY09, an increase of 275 requests (26.9%) when compared to FY08 requests. Institutions estimate approximately $8.5 million in new revenue will result from these changes to fees. The complete listing of all requests is attached.

It is recommended that the State Regents approved these institutional requests for changes to academic services fees for FY09.
AGENDA ITEM #8-b:

Tuition and Fees.

Not Available Electronically.
AGENDA ITEM #8-c:

Tuition and Fees.

SUBJECT: Approval of Changes to Tuition and Fee Policy.

RECOMMENDATION:

It is recommended that the State Regents approve changes to the Tuition and Fee Policy which incorporate recent changes to the guaranteed tuition rate program.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized by statute to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for comprehensive universities and less than the average rate charged at peer institutions for regional and two-year institutions, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

House Bill No. 2103 of the 2007 legislative session authorized the State Regents to establish a guaranteed tuition rate program for first-time, full-time, resident students beginning with the 2008-2009 academic year. Students will have the option to participate in the guaranteed tuition rate program or the non-guaranteed tuition rate at the time of first enrollment. The State Regents’ approved updates to the Tuition and Fee Policy reflecting the provisions of HB 2103 at their meeting on April 17, 2008.

POLICY ISSUES:

This item is consistent with the State Regents’ policy and procedures relating to tuition and student fees.

ANALYSIS:

House Bill No. 3397 of the 2008 legislative session removed community colleges from the requirements of the guaranteed tuition rate program and removed the guaranteed tuition rate from the legislative peer limit. The guaranteed tuition rate must still remain less than 115 percent (115%) of the institution’s non-guaranteed tuition rate. In addition, the section addressing students who are members of the United States Armed Forces and who have elected to participate in the guaranteed tuition rate program and are subsequently required to withdraw for national defense emergencies was clarified in order to allow them
to re-enter when they return and continue to pay the guaranteed rate that was being charged to them at the time of their withdrawal.

Attached is the policy reflecting appropriate changes for the guaranteed tuition rate program. These changes were posted for review and public comment at the State Regents’ meeting held on May 23, 2008. It is recommended that the State Regents approve the proposed changes to the Tuition and Fee Policy.
TUITION AND FEES POLICY

4.18 STUDENT TUITION AND FEES

4.18.1 Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

A. Article XIII-A of the Constitution of the State of Oklahoma provides for the establishment of The Oklahoma State System of Higher Education (herein after referred to as The State System) and for the Oklahoma State Regents for Higher Education (herein after referred to as the State Regents) as a “coordinating board of control” for all institutions in The State System. Among those specific powers enumerated in the Constitution which are vested in the State Regents is the power to recommend to the Legislature proposed fees for all institutions in The State System within limits prescribed by the Legislature.

B. Title 70, O. S. 2005 Supp., § 3218.2, further recognizes the authority of the State Regents to prescribe and coordinate student fees and tuition at institutions in The State System. By January 1 of each year, the State Regents shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of action taken in regard to and the schedule of tuition and fees approved for the current academic year. The annual report shall include data on the impact of any tuition and fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

C. Title 70, O. S. 2005 Supp., § 3218.8, authorizes the State Regents to establish nonguaranteed undergraduate resident and nonresident tuition and mandatory fees and guaranteed undergraduate resident tuition and mandatory fees, which students shall pay as a condition of enrollment, except as otherwise provided by law. At the research universities the combined average of the resident tuition and mandatory fees established for any school year for either the guaranteed or nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident tuition and mandatory fees at state-supported institutions of higher education that are members of the Big Twelve Conference. The combined average of undergraduate nonresident tuition and mandatory fees, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at the state-supported institutions of higher education that are members of the Big Twelve Conference. At the regional universities and community colleges, the combined average of the resident undergraduate tuition and mandatory fees established for any school year for either the guaranteed or nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma. The combined average of the nonresident undergraduate tuition and mandatory fees, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma.
In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality learning opportunities, giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to effect a proportionate increase in the availability of need-based student financial aid which shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid and tuition waivers, and private donations. In addition, when determining the guaranteed tuition rates, the Regents shall consider the anticipated revenue needs during the four-year or two-year period of the guarantee.

D. Title 70 O. S. 2007, Supp., §3218.8D authorizes institutions within The State System of Higher Education to offer to resident students enrolling for the first time as a full-time undergraduate a tuition rate that will be guaranteed for a period of not less than four (4) consecutive academic years at the comprehensive and regional institutions, or the normal time-to-completion period of the program as determined by the institution if greater than four (4) years, and for not less than two (2) consecutive years at the two-year institutions. Students shall have the option to participate or not participate in the guaranteed tuition rate program and shall indicate their election at the time of enrollment. Prior to their enrollment, each institution shall provide students with the annual tuition rate charged and the percentage increase for the previous four (4) academic years and the annual tuition and percentage increase that the nonguaranteed tuition rate would have to increase to equal or exceed the guaranteed tuition rate for the succeeding four (4) academic years. The guaranteed rate of undergraduate resident tuition charged to the student shall not exceed the amount charged at the time of first enrollment, nor shall it exceed the lesser of 1) one hundred and fifteen percent (115%) of the nonguaranteed undergraduate tuition rate charged resident students at the same institution or 2) the legislative peer limit set forth in paragraph C above.

E. Title 70, O. S. 2005 Supp., § 3218.9, authorizes the State Regents to establish resident and nonresident tuition and mandatory fees for graduate and professional courses and programs which shall remain less than the combined average of tuition and mandatory fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents. Professional courses and programs include, but are not limited to, law, medicine, veterinary medicine, optometry, pharmacy, and dentistry.

F. Title 70, O. S. 2005 Supp., § 3218.10, authorizes governing boards of institutions within The State System to establish academic services fees at their respective institutions, with the approval of the State Regents, which may be required in addition to resident and nonresident tuition and mandatory fees. Such fees shall not exceed the actual costs of the academic services provided by the institution and may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials. It is the intent of the Legislature that the State Regents maintain information on established mandatory fees authorized in Title 70, O. S. 2005 Supp., § 3218.8 and 3218.9 and on the academic services fees authorized in this section. The information shall include,
but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.

G. Title 70, O. S. 2005 Supp., § 3218.12, authorizes the State Regents to contract for, charge, collect, receive, and use any and all fees, tuition, charges, grants, and allowances available through the United States Veterans Administration, or any other federal agency for the education and training of veterans, establish a system of student tuition and fee waiver scholarships for use at each institution of The State System, establish an educational assistance program utilizing state institutional matching funds when federal student loan programs require it, and establish a program for payment of tuition and fees by consumer credit card.

H. Title 70, O. S. 2005 Supp., § 3218.14, authorizes the State Regents to review and consider requests submitted by institutions, constituent agencies, and/or their governing boards for tuition and fees, within the limits established by law, to be charged as a condition of enrollment at each institution or constituent agency. If appropriate, the State Regents may approve the recommendations.

I. Title 70, O. S. 2005 Supp., § 3218.15, requires the State Regents to maintain for public inspection all reports submitted by institutions to the United States Department of Education regarding tuition and fees of institutions that receive federal funds. In addition, this section requires each institution in The State System that receives federal funds to submit the Integrated Postsecondary Education Data System Report annually to the Department of Education reflecting the average annual tuition and fees charged to its students.

J. Title 70, O. S. § 4004(a)(6) (2001), authorizes the State Regents to set fees for use of buildings and facilities financed by institutional governing boards through revenue bonds, within limits established by law, on behalf of any higher education institution in The State System. The fees will be used for the repayment of principal and interest toward the retirement of the revenue bonds as authorized by appropriate provisions in the resolution(s) authorizing the bonds.

4.18.2 Definitions

A. The following words or terms, when used in this subchapter, shall have the following meaning, unless the concept clearly indicates otherwise.

1. Fees. Those fees assessed students in addition to resident and nonresident tuition as a condition of enrollment.
   a. Academic Services Fees. Fees assessed certain students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are assessed students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual costs of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.
   b. Contract Credit Course Fee. A separate special fee, up to full cost, assessed for delivery of credit courses and programs with business, industry, and governmental entities.
   c. Mandatory Fees. Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to,
facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.

2. Tuition. Payment required of an individual for enrollment to receive instruction at an institution of The State System. Tuition is payment in addition to fees that may be required, as defined above in Section A.
   a. Nonresident Tuition. Payment required of an individual who is neither a resident of the state of Oklahoma nor qualified for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Nonresident tuition is payment in addition to fees as defined above in Section A.
   b. Resident Tuition. Payment required of an individual who is either a resident of the state of Oklahoma or qualified for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Resident tuition is payment in addition to fees as defined above in Section A. The definition of a resident student can be found in State Regents’ Policy on Academic Affairs.

4.18.3 Approval of Tuition and Fees
A. The State Regents will annually, at a minimum, monitor and publish limits on tuition and mandatory fees at peer institutions. The information, published in a timely fashion, will show the level of tuition and mandatory fees at each institution in Oklahoma and the maximum possible increase for the next academic year.
B. Institutions will submit requests for authorization to change tuition and fees to the State Regents. Requests for changes in tuition and fees require institutional governing board approval and will normally be considered by the State Regents one time each year. Requests for a change in academic services fees must be received in the State Regents’ office by February 1 preceding the beginning of the fiscal year, July 1, in which the change is to be effective. Each institutional request for tuition and mandatory fees should be accompanied by documentation on the following items:
   1. communication of tuition and fee requests to student government organizations, other student groups, and students at large
   2. efforts to increase need-based financial aid proportionately to tuition
   3. statement of the expected effect of tuition and fee increases on enrollment
   4. dedication to cost-effectiveness in operations
C. Tuition and mandatory fees for students enrolled in courses and programs at the Ardmore Higher Education Program in Ardmore shall be less than the average tuition and mandatory fees at peer institutions for the regional universities, as determined by the State Regents. Tuition and mandatory fees shall be approved by the State Regents with the advice of the participant institutions and the board
of trustees of the higher education program. The State Regents shall determine the proportionate distribution of revenue from the tuition and mandatory fees between the participant institutions or other institutions offering courses and the higher education program. Participant institutions and the trustees of the higher education program may request academic services fees to be charged to students enrolled at the higher education program.

D. The State Regents will assist in preparation and dissemination of guidelines for students and student groups to inform themselves about the process and issues and to provide input both at the campus level and to the State Regents.

E. The State Regents will hold a public hearing on proposed changes in tuition and fees at least twenty (20) days prior to the effective date of the increase.

F. The State Regents will give public notice of any increase in tuition and fees at least thirty (30) days prior to the effective date of the increase.

G. By January 1 of each year, the State Regents will submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature of the actions taken in regard to and the schedule of tuition and fees approved for the current academic year for The State System, with due regard for the provisions of 70 O. S. § 3218.14 (2001). The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

4.18.4 General Policies

A. Assessment and Waiver of Tuition and Fees. Resident and nonresident tuition and fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.

B. Publication of Fee Schedule. Each institution shall publish a schedule annually of all tuition and fees charged.

C. Contract Credit Course Fee. A special Contract Credit Course Fee is established in 70 O. S. § 3219.3 (2001). This section authorizes the State Regents to establish special fees for delivery of courses and programs to governmental entities, including, but not limited to, the military, profit and nonprofit associations, corporations, and other private entities in an amount sufficient to cover the cost of delivery of such courses and programs. This fee allows universities and colleges to negotiate a separate special fee, up to full cost, for delivery of credit courses with business, industry, and governmental entities. If the institution negotiates a special fee, the assessment and collection of additional fees from students (resident or nonresident tuition, mandatory fees, and academic services fees) shall be waived. This policy provision authorizes any institution to assess charges up to the cost of delivery of the course.

1. Contract Fees for Nonresident Students at the Oklahoma State University College of Veterinary Medicine. The following will guide Oklahoma State University in negotiating contracts with state governments for the support of nonresident students at the OSU College of Veterinary Medicine.

   a. Nonresident students admitted to the College of Veterinary Medicine will be those whose state of residence contracts with Oklahoma State University for payment of a nonresident charge based on the actual direct cost of instruction for the year period to the beginning of the contract period divided by the number of
Oklahoma residents enrolled full-time in the college. This is the contract fee for nonresident students.

b. Although contract students are exempt from the nonresident enrollment restrictions, the total number of contract students cannot exceed the amount that would cause the College of Veterinary Medicine to increase its indirect, non-instructional fixed costs. (See State Regents’ Criteria and Standards for Admission of First-Year-Entering Students and Transfer Students to reference the twenty percent (20%) limit on nonresident student enrollment.)

c. The contract fee for nonresident students will be re-negotiated in contracts with other states biennially, based on the College budget of the previous year.

d. Nonresident students enrolled in the College whose state of residence does not sign a new contract will be permitted to complete the DVM degree program at a charge equal to the contract fee paid by states having contracts in effect, plus the regular enrollment fee.

D. Disposition of Revenue Received from Tuition and Fees

1. Tuition and Academic Services Fees. Revenue derived from resident and nonresident tuition and academic services fees shall be deposited to the institution’s Fund 290 revolving fund or may be deposited to the institution’s Fund 295 or clearing account and then transferred to the institution’s Fund 290 revolving fund.

2. Mandatory Fees. Revenue derived from mandatory fees shall be deposited to the institution’s Fund 290 revolving fund or the Agency Special Account (Fund 700) revolving fund, as appropriate, or may be deposited to the institution’s Fund 295 or clearing account and then transferred to the institution’s Agency Special Account (Fund 700) revolving fund.

3. Expenditure of Student Fee Revenue. Institutions that charge students special fees for library materials and services, classroom and laboratory materials, or technology must ensure that the revenues are spent for the approved purpose of the fee. Likewise, to the extent possible, traditional E&G support for the above and similar purposes should not be diminished as a result of student fee revenue.

E. Assessing Tuition and Mandatory Fees. Resident and nonresident tuition and mandatory fee charges at institutions in The State System shall be based upon the academic level of the course, with the exception of certain professional programs. Institutions shall assess resident and nonresident tuition and mandatory fee charges based upon those course numbers appearing in the official catalog or bulletin. The following definitions and procedures shall be used to determine the level of tuition and mandatory fee charges.

1. Undergraduate. Courses numbered in the “1000 and 2000” (lower division) and “3000 and 4000” (upper division) series shall be classified as undergraduate courses for determining resident and nonresident tuition and mandatory fees charges. In addition, those developmental courses at the “less than 1000” level that normally do not carry collegiate credit shall be classified as undergraduate courses for resident and nonresident tuition and mandatory fees purposes.
2. Graduate. Courses offered by research and regional universities designated at the “5000” level and above shall be classified as graduate courses for resident and nonresident tuition and mandatory fees purposes.

F. Collection of Tuition and Fees. Tuition and fees are due prior to the first day of class. Each institution shall establish and publish a deadline when tuition and fees are payable, after which payment may be subject to a late charge. Late payment will require payment in full as well as be subject to late payment charges in an amount determined and published by the institution.

G. Refunds of Tuition and Fees. The refund policy for tuition and fees collected from students at institutions shall be as follows

1. Withdrawals and Changes of Enrollment. Changes in schedules and complete withdrawals from the institution during the defined add/drop period will result in full charges for courses added and full credit for courses dropped. No refunds will be made after the add/drop period for that session.

2. Return of Title IV Funds for Students Who Cease Attendance. Title 20 U. S. C. § 1091(b), as amended by Section 485 of the Higher Education Amendments of 1998, Public Law 105-244, enacted October 7, 1998, requires that, if a recipient of Title IV grant or loan funds withdraws from an institution after beginning attendance, the amount of Title IV HEA program assistance earned by the student must be determined. If the amount of assistance disbursed to the student is greater than the amount the student earned, unearned funds must be returned. If the amount of assistance disbursed to the student is less than the amount the student earned, the student is eligible to receive a late disbursement in the amount of the earned aid that the student had not received. Each institution shall develop and publish policies and procedures that are in compliance with the above referenced law. Reference: [Federal Register: November 1, 1999 (Vol. 64, Number 210)] and 34 CFR, Parts 668, 682, and 685.

3. Tuition and Fees Applicable Only for Current Semester. Tuition and fees are applicable only for the current semester. If a student withdraws and is entitled to a refund, the amount of the refund cannot be carried forward as a credit to a subsequent session.

4. Refunds for Classes Offered on a Non-Standard Schedule. Institutions may refund tuition and fees paid by a student who must withdraw from a course offered on a schedule that differs from the standard 16-week term or 15-week trimester. Each institution may develop refund procedures for courses offered on a non-standard schedule.

H. Refund of Tuition and Fees for Students with Hardship Circumstances. Institutions may refund tuition and fees paid by a student who must withdraw from the institution due to hardship or extraordinary circumstances. Each institution may develop institutional policy to address the definition of hardship or extraordinary circumstances and refund procedures.

I. Refund of Tuition and Fees for Students Called to Active Military Service. If a student is called to active military service during a term in which the student has not completed an amount of work sufficient to receive a grade, the institution may refund the tuition and fees paid by the student for the current term or the institution may waive the amount of tuition and fees paid from the amount owed for tuition and fees for a future term following the student’s tour of duty.
J. Tuition and Fees Relating to Course Audits. Students permitted to audit courses shall pay the same resident and nonresident tuition, mandatory fees, and academic services fees as required of students who enroll for credit.

K. Guaranteed Tuition Rate Program Relating to Withdrawal, Transfers, Change of Major, and Full-Time Enrollment.
   1. Withdrawal. If a student who has elected to participate in the guaranteed tuition rate program is a member of the United States Armed Forces, including the Army and Air National Guard, the Army, Navy, Air Force, Marine Corps, and Coast Guard Reserves, or any other component of the Armed Forces, and when ordered by the proper authority to active or inactive duty or service is required to withdraw from an institution for military or other national defense emergencies, the amount of resident tuition the student is required to pay upon reentering the institution shall not exceed the amount the student was charged at the time of withdrawal.
   2. Transfers. If a student who has elected to participate in the guaranteed tuition rate program transfers to another institution or transfers from a constituent agency of a comprehensive institution to another constituent agency or the comprehensive institution after initial enrollment, the student shall be charged the amount of resident tuition charged to other students enrolling for the first time at that institution or constituent agency.
   3. Change of Major. If a student who has elected to participate in the guaranteed tuition rate program changes majors or transfers to another campus of the same institution after initial enrollment, the tuition charged to the student shall equal the amount the student would have been charged had the student been admitted to the changed major or enrolled at the new campus when the student first enrolled, unless the student transfers from a constituent agency of a comprehensive institution to another constituent agency or to the comprehensive institution.
   4. Full-Time Enrollment. A student who elects to participate in the guaranteed tuition rate program shall maintain full-time enrollment during the guaranteed four-year or two-year period. Full-time enrollment for each institution shall be determined by the number of credit hours as defined by the State Regents for Higher Education.

4.18.5 Waiver of Tuition
A. Resident Tuition Waiver Scholarships. Pursuant to Title 70, O. S. 2005 Supp., § 3218.12, authorizing the State Regents to establish a system of student scholarships, the following policy of resident tuition waiver scholarships is hereby authorized for each institution in The State System. Except as provided below, it is the intent of this policy to provide assistance to Oklahoma students with demonstrated financial needs and to promote excellence of scholarship throughout all of the academic and professional fields of study. It is further intended that this program provide equitably for all students at all academic levels from the freshman year through the graduate student. Also, insofar as is practicable, awards should be distributed so as to be supportive of the state’s needs and demands for trained manpower in the various career and occupational areas. Finally, assistance under this program should be utilized to promote equity of treatment for those students in fields without access to funds from other student assistance programs.
1. Elements to be considered by institutions in the awarding of scholarships are financial need, scholastic aptitude and achievement, academic discipline or field of study, student activity participation, cultural diversity, and academic level. These elements shall be specifically incorporated into institutional procedures as follows:
   a. At least fifty (50) percent of all scholarships awarded shall be on the basis of financial need of students. The criteria for determining financial need shall be determined by the institution.
   b. Awards shall be apportioned in such a manner as to provide equity for students by academic discipline or field of study consistent with the state’s educated workforce priorities and taking into consideration other kinds of funds available for the support of students in particular programs.
   c. Awards shall be apportioned at each institution generally in accordance with the distribution of student enrollment among the various academic levels (undergraduate or graduate division) and by student classification (freshman, sophomore, junior, senior, master, or doctoral classification).
   d. Scholarships shall be available to students regardless of the number of credit hours in which they are enrolled, as well as to high school students who are concurrently enrolled. Tuition waiver scholarships may also be awarded to students enrolled in on-line courses and other special students.
   e. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.

2. Each institution is authorized to award scholarships to residents of the state of Oklahoma from the Educational and General Budget – Part I in the form of resident tuition waivers, the total amount of which shall not exceed three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. Nothing in this policy shall disqualify a student from receiving a tuition waiver scholarship on the basis of immigration status if the student qualifies for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242.
   a. Reduced Tuition Benefit for Eligible Employees. Eligible employees at constituent institutions in The State System may enroll in courses at the institution where employed and be charged tuition at the rate of one-half the amount regularly charged to students. The term “benefit for eligible employees” means full-time and permanent employees of the institution who are eligible under the institution’s benefit eligibility criteria. It should be assumed that an employee’s enrollment in a course of study is for the benefit of both the employee and the institution. Procedures including appropriate limitation as to the number of credit hours in a given term for which the benefit will apply shall be determined by the institution. Upon the institution’s determination that the employee’s enrollment in a course of study is primarily for the benefit of the institution, the institution may waive or reimburse the employee for the remaining one-half of the tuition that was charged to the employee.
3. The following waivers, as noted below, shall not be included as tuition waiver scholarships awarded under the three and five-tenths (3.5) percent of the E&G Budget – Part I limitation above.

a. Auditing of Classes by Senior Citizens. State System institutions are hereby authorized to waive the tuition and fees for auditing of classes for residents of the state of Oklahoma who are sixty-five (65) years of age or older. Such students may be admitted without charge to classes on a space available basis.

b. Waiver of Tuition for Prisoners of War, Persons Missing in Action, and Their Dependents. Title 70 O. S. § 2281 (2001), provides that any former prisoner of war or person missing in action and their dependents may, if otherwise qualified, enroll and pursue study at any state-supported institution of higher education or state-supported technical institute without payment of resident tuition. The following points of policy and procedure will serve as guidance for institutions in the administration of this law.

i. A “prisoner of war” or a “person missing in action” means any person who was a resident of the state of Oklahoma at the time he or she entered service of the United States Armed Forces or whose official residence is within the state of Oklahoma and who, while in the United States Armed Forces, has been declared to be a prisoner of war or a person missing in action as established by the Secretary of Defense.

ii. A “dependent” means any child whose parent served as a prisoner of war or was declared by the United States Armed Forces to be a person missing in action. A dependent child ceases to be eligible for benefits when he/she turns twenty-four (24) years old.

iii. Dependents of prisoners of war, persons missing in action, or persons reclassified as killed in action are not eligible for this benefit if federal funds are provided to pay their tuition.

iv. Under this policy, the benefits to which an eligible person is entitled includes tuition waivers for five (5) years or the completion of the bachelor’s degree, whichever occurs first.

c. Waiver for Dependents of Peace Officers and Fire Fighters. Within The State System, no resident or nonresident tuition shall be charged to the dependents of Oklahoma peace officers or fire fighters who have given their lives in the line of duty. Institutions shall grant tuition waivers to eligible persons upon presentation of evidence that the deceased person was a duly appointed peace officer or fire fighter as defined in Title 70, O. S. 2005 Supp., § 3218.7. Such waivers shall be limited to a period of five (5) years from the date of the first waiver. A “dependent” means any child of an Oklahoma peace officer or fire fighter who has given their life in the line of duty. A dependent ceases to be eligible for benefits when he/she turns twenty-four (24) years old. Such waiver of resident or
nonresident tuition shall also apply to the children of members of
the Oklahoma Law Enforcement Retirement System who have
given their lives in the line of duty or whose disability is by
means of personal and traumatic injury of a catastrophic nature
and occurred in the line of duty, as defined by Title 47, O. S.
2005 Supp., § 2-300. Such waiver shall be a service benefit of
each Oklahoma peace officer and firefighter. For the purpose of
this section, “firefighter” means a volunteer firefighter or a
permanent, salaried, professional member of any fire department
within the state of Oklahoma.

d. Waiver for Graduate Assistants. Graduate students with at least
a one-quarter time graduate assistantship are eligible for these
scholarships irrespective of Oklahoma residency status.
Graduate assistants involved in teaching must be proficient in
both oral and written English. The ability to communicate
course material effectively in understandable English is required
of all graduate teaching assistants awarded these waivers as
defined in 70 O. S. § 3224 (2001).

e. Waiver for Exchange Students on a Reciprocal Basis. Institu-
tions are hereby authorized to grant waiver of resident
tuition for students from institutions outside the continental
limits of the United States that have entered into an exchange
agreement with a State System institution to provide reciprocal
waivers for students from the Oklahoma institution. The number
of credit hours of nonresident students received by the Oklahoma
institution is expected to equal the number of credit hours sent
by the Oklahoma institution to the exchange institution. Such
authorization will be effective for as long as a contract exists
with the reciprocal institution.

f. Waiver for Oklahoma State Regents’ Academic Scholars
Program. Institutions shall waive resident tuition for Oklahoma
residents and may elect to waive tuition for nonresident students
who are recipients of the Oklahoma State Regents’ Academic
Scholars Program scholarship in an amount that, when added to
the State Regents’ cash award and any other state or federal
financial aid for which the student qualifies, is sufficient to
comply with the provisions of Title 70, O. S. 2005 Supp., § 2403
(C) and (E). Eligible recipients may be granted waivers of
tuition for up to five (5) years of undergraduate and/or graduate
study.

g. Waiver for Regional University Baccalaureate Scholarships.
The regional universities shall waive resident tuition for
recipients of a Regional University Baccalaureate Scholarship in
an amount that, when added to the State Regents’ cash award
and any other state or federal financial aid for which the student
qualifies, shall comprise a scholarship sufficient to cover the cost
of tuition, fees, room, board, books, and supplies required for
courses.

h. Waiver for Students in Custody of the Department of Human
Services (Independent Living Act). As established in 70 O. S. §
3230 (2001), State System institutions are authorized to waive
the resident tuition for any eligible Oklahoma resident who, within the past three (3) years, has been in the custody of the Department of Human Services for any nine (9) of the twenty-four (24) months after the individual’s sixteenth (16) birthday and before the individual’s eighteenth (18) birthday. To be eligible, the resident must have graduated within the previous three (3) years from a high school accredited by the State Board of Education, the Oklahoma School of Science and Mathematics, or, upon approval of the State Regents, a public high school in a state bordering Oklahoma in which the student enrolled with approval of the State Board of Education as provided in Title 70, O. S. 2005 Supp., § 8-103, or has completed General Educational Development (GED) requirements. The eligible student must be pursuing studies in this state leading to an associate or baccalaureate degree or studies in a postsecondary Career Tech program or course offered pursuant to a duly approved cooperative agreement between an area Career Tech school and an institution which is a member of The State System. To retain eligibility, the student shall maintain good academic standing and satisfactory academic progress and comply with the standards related to maintenance of eligibility as promulgated by the State Regents. The student shall be eligible for such waivers up to the age of twenty-six (26) years or upon completion of the requirements for a baccalaureate degree, whichever comes first.

i. Waiver for Active Duty Military Personnel and Their Dependents. State System institutions shall waive the nonresident tuition of active-duty military personnel stationed in Oklahoma, of their spouses, and of their dependent children so long as the military personnel are stationed in the state in full-time military service and under military orders. Dependents of military personnel who have not established residency according to the provisions in State Regents’ policy statement on Residence Status of Enrolled Students in the Oklahoma State System of Higher Education may continue their eligibility for the waiver if the military personnel are subsequently stationed out-of-state.

j. Waiver for Oklahoma National Guard Students.
   i. Goals of the Program. The Oklahoma National Guard Tuition Waiver is established as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state.
   ii. Requirements for Program Eligibility. A student who is a member of the Oklahoma National Guard shall be eligible for a full resident tuition waiver, provided the student:
      • is a bona fide member of the Oklahoma National Guard at the beginning of the semester for which he/she is applying for a waiver or by the waiver application deadline determined by the
institution and the Educational Service Office of the Oklahoma Military Department;
• has been certified as a member in good standing by the Adjutant General;
• is an Oklahoma resident; Nonresident students who are actively participating members of the Oklahoma National Guard may be eligible for a waiver of the nonresident portion of tuition or will be charged the resident tuition rate only, dependent upon the tuition rate structure approved for the institution they are attending;
• does not currently hold a baccalaureate or graduate degree;
• meets all admission and retention requirements of the institution; and
• maintains a cumulative grade point average (GPA) of a minimum of 2.00.

iii. Certification of Eligibility. The student is required to coordinate each semester for which he/she is applying for the waiver with his/her Unit Administrator for application under the OKARNG Regulation 621-202 or the OKAGN Regulation 621-202 requirements. These regulations outline the application process used to certify that the student is in good standing with the National Guard and that the National Guard member agrees to abide by all program rules and procedures. The student should contact their Unit Administrator/Commander for participation in the program each semester by the following dates preceding the term in which the student is enrolling:
• Summer Semester – June 15th;
• Spring Semester – January 31st;
• Fall Semester – August 31st.
The official certification listing will be provided to the institutions by the Education Service Officer of the Oklahoma Military Department within two weeks of the published filing dates for each semester as defined above. Students whose names do not appear on the official certification listing will not be eligible for a waiver for that semester.

iv. Enrollment Requirements. A student meeting all of the program eligibility requirements will be awarded a full resident tuition waiver, provided the student:
• is enrolled in a program of study in an Oklahoma State System college or university leading to an associate degree or a baccalaureate degree;
• is enrolled in a minimum of three (3) semester credit hours. The student may meet enrollment requirements either at a single institution or
more than one institution in the Oklahoma State System of Higher Education; and,

- has submitted a plan for the completion of his/her degree with the Oklahoma National Guard.

v. Fiscal Aspects of the Program.

- The waiver will be awarded to students in programs leading to a baccalaureate or associate degree. Waivers will not be awarded for programs leading to a certificate, continuing education courses, or vo-tech courses which are not counted towards a degree program at another institution.

- The waiver will cover resident tuition for all courses for which resident tuition is charged. The student is responsible for all other fees: mandatory fees, special course fees, student activity and facility fees, assessment fees, and others.

- Concurrently enrolled high school students are not eligible for this tuition waiver.

- The tuition waiver is not applicable to professional programs which do not require an earned degree.

- A student may receive a waiver for a maximum of eighteen (18) semester credit hours each semester, until the student has met the requirements for a bachelor’s degree.

- A student may not receive a waiver for courses completed in a prior semester; that is, a student must apply for the waiver during the semester in which he or she is enrolled by the deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department. If a student fails to maintain a minimum GPA of 2.00 during a semester, he/she will be ineligible for a waiver in subsequent semesters until the student’s cumulative GPA returns to a minimum of 2.00. Once the student’s GPA has returned to 2.00 or higher, the student may apply for a waiver in the next semester.

- The State Regents have approved a policy exception for the National Guard Tuition Waiver regarding provisions on financial need, on distribution of awards across fields of study and levels of students and on the budgetary limitation.

vi. Institution Responsibilities.

- The Education Service Officer of the Oklahoma Military Department shall establish a deadline
each semester for turning in the Certification of Eligibility as application for the waiver.

- The institution will report all hours and dollars waived at the end of each academic year. All hours from which the student withdraws subsequent to the add/drop period may be billed to the student and be ineligible for a waiver.
- The Ardmore Higher Education Center, will be responsible for reporting the number of credit hours waived for each National Guard member to each institution that provides courses at the center. The center’s report to the State Regents’ office should reflect only that portion of hours and dollars waived for which the center is responsible.

vii. National Guard Responsibilities.

- The National Guard will monitor student progress in the completion of the degree.
- The National Guard shall make available information materials including the application deadline and Statement of Understanding and Certificate of Basic Eligibility to National Guard members.
- The National Guard shall coordinate the circulation of the official certification listing of eligible students with State System institutions and determine the appropriate filing deadlines for the student in submitting his or her approved application prior to or early in each semester.

viii. Allocation of Funds. For reimbursement purposes, each institution is responsible for waiving tuition for a minimum number of credit hours each academic year, based on total undergraduate enrollment as shown below:

<table>
<thead>
<tr>
<th>Undergraduate FTE</th>
<th>Minimum Hours Required for Reimbursement Eligibility</th>
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<tbody>
<tr>
<td>10,000 or greater</td>
<td>750</td>
</tr>
<tr>
<td>5,000 to 9,999</td>
<td>450</td>
</tr>
<tr>
<td>4,999 or less</td>
<td>300</td>
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</table>

Funds will be distributed to the institutions with the allocation of state appropriations for the next fiscal year on a prorated basis according to the number of credit hours waived in excess of the minimum commitment in the previous academic year.

(Approved June 28, 1995. Revised April 11, 1997; June 30, 2005; and June 29, 2006.)

k. Waiver for Concurrently Enrolled High School Seniors. State System institutions shall waive up to six (6) credit hours of
resident tuition per semester or summer term for all eligible high school seniors concurrently enrolled. Students will be responsible for any applicable fees as well as the cost of books and supplies. State Regents will reimburse institutions for the resident tuition portion of these scholarships, subject to availability of state appropriations. Student eligibility will be governed by State Regents’ admissions policy; provided, “high school senior” means a student who has completed the junior year but who has not yet graduated from high school.

4. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.

5. Institutions shall report to the State Regents on an annual basis the number of students and the amount of tuition waivers granted.

B. Nonresident Tuition Waiver Scholarships

1. Any institution in The State System may award a scholarship that includes a waiver of a portion of the nonresident tuition as provided in 70 O. S. § 3226 (2001), which amount shall not exceed the difference between nonresident tuition and the amount paid by resident students.

2. Institutions shall report to the State Regents on an annual basis the number of students and the amount of nonresident tuition waivers granted.

4.18.6 Waiver of Fees

A. Institutions may establish procedures for waiving of fees for students who are enrolled in courses offered on a non-standard schedule.

B. Institutions shall waive fees for courses offered under a contract with business, industry, military, and governmental entities pursuant to the State Regents’ Policy on Contract Credit Course Fees as outlined above.

C. Institutions in The State System are authorized to establish policies that waive mandatory fees for students enrolled in off-campus, electronic media, and correspondence courses. Generally, fees for campus services and activities not available to students due to time and distance may be waived if the institution determines the waiver is in the best interests of the student and the institution.

D. Fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.

AGENDA ITEM #9-a:

E & G Budget.

Not Available Electronically.
AGENDA ITEM #9-b:

E & G Budget.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of $1,461,364.63 to Oklahoma State University Center for Health Sciences (OSU CHS) and $1,461,364.63 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the “Comprehensive Cancer Center Debt Service Revolving Fund,” at the Health Sciences Center and the “Oklahoma State University College of Osteopathic Medicine Revolving Fund,” at OSU CHS. The bill states that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit $2,922,729.26. This amount is sufficient for a transfer of $1,461,364.63 each to OSU CHS and OUHSC. The OU Health Sciences Center will hold their funds in an account designated for the construction of a Comprehensive Cancer Center to be expended at a future date. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to $16,021,293.17.
Pursuant to the authority granted under the Constitution of Oklahoma by Articles XIII-A adopted March 11, 1941, which vests in the Oklahoma State Regents for Higher Education the allocation of funds appropriated by the Legislature for use in the Oklahoma State System of Higher Education and pursuant to the provisions of House Bill No. 2660, of the Forty-Eighth Oklahoma Legislature,

The Oklahoma State Regents for Higher Education hereby **ALLOCATE** the sums set out below for the respective special programs of the specified institutions for the fiscal year beginning July 1, 2007, and ending June 30, 2008, said funds to be subsequently allotted for encumbrance and expenditure during said fiscal year, as provided by law.

**University of Oklahoma Health Sciences Center – Cancer Center Debt Service**

**Oklahoma State University College of Medicine – Telemedicine Program**

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<th>From: 296-08-605-000000</th>
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<tbody>
<tr>
<td>To: 296-770</td>
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<tr>
<td></td>
<td>$1,461,364.63</td>
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<tr>
<td>Total</td>
<td>$2,922,729.26</td>
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Adopted by the State Regents in the meeting of June 26, 2008.

SEAL:

ATTEST:

William Stuart Price, Secretary

Bill Burgess, Chairman

I, Glen Johnson, do hereby certify that the above is a correct statement of the action authorized by the Oklahoma State Regents for Higher Education as set forth in the minutes of the regular meeting on June 26, 2008.

Glen D. Johnson, Chancellor

Duly subscribed and sworn to before me this 26th day of June 2008.

____________________________________ Notary Public

My commission expires ________________________________.
AGENDA ITEM #9-c:

E & G Budget.

SUBJECT: Approval of the Cooperative Alliance Fee Waiver and allocation of waiver reimbursements for the Spring 2008 semester for high school students taking courses in cooperative agreement programs.

RECOMMENDATION:

It is recommended that the State Regents approve a cooperative alliance academic service fee waiver and allocate funds to the institutions for reimbursement of fee waivers awarded to eligible high school students during the Spring 2008 term.

BACKGROUND:

Beginning in March 2005, the State Regents approved cooperative alliance agreements between the State System institutions and technology centers. The Cooperative Alliance program was developed with these specific goals: (1) to increase the number of high school students going to college, (2) to increase the number of adults beginning or continuing college, (3) to expand access to postsecondary education, and (4) to efficiently use federal, state and local resources. A cooperative alliance academic service fee of $8 per credit hour was approved by the State Regents on June 29, 2006, to offset the costs of services offered by the colleges including advising, counseling, admissions, financial aid, career advisement and job placement assistance. No tuition is charged to these students. The State Regents’ tuition and fee waiver policy (SR4.18.6) requires specific approval for fee waivers to be authorized by the State Regents. The Fall 2006 waiver reimbursements were approved at the April 26, 2007 meeting of the State Regents, the Spring 2007 waiver reimbursements were approved at the June 28, 2007 meeting, and the Fall 2007 waiver reimbursements were approved at the February 7, 2008 meeting.

POLICY ISSUES:

This request is consistent with the State Regents’ Student Tuition and Fees policy 4.18.6.

ANALYSIS:

Both adult and high school students may enroll for college credit in courses taught at the career technology centers as part of the cooperative agreements. Adult students are eligible for financial aid. Since high school students have no recourse for the same financial assistance, the fee waiver for eligible high school students is being requested as an on-going program supported by the State Regents through the allocation process.

If a high school student wishes to apply for a fee waiver, s/he must demonstrate financial need to the high school counselor using the same criteria that ACT accepts from high school counselors for fee waivers. The following are listed and explained on the Request for Fee Waiver for the ACT that high school counselors have: (1) family receives public assistance, (2) student is a ward of the state, (3) student
resides in foster home, (4) student participates in free or reduced-price lunch program at school, (5) student participates in a federally funded TRIO Program such as Upward Bound, or (6) family income is at or below the Bureau of Labor Statistics Standard Budget. State System institutions enrolling high school students through the cooperative alliance program report the fee waivers to the State Regents office for reimbursement.

For the Spring 2008 term, 1,055 high schools students received a cooperative alliance academic service fee waiver totaling $66,384. The total number of credit hours that these students produced totaled 8,298 hours. The following table summarizes the amount of waivers requested by institution.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Student Count</th>
<th># Credits</th>
<th>Amount of Waivers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>4</td>
<td>32</td>
<td>$256</td>
</tr>
<tr>
<td>Connors State College</td>
<td>69</td>
<td>692</td>
<td>$5,536</td>
</tr>
<tr>
<td>Eastern Oklahoma State College</td>
<td>90</td>
<td>720</td>
<td>$5,760</td>
</tr>
<tr>
<td>Murray State College</td>
<td>65</td>
<td>581</td>
<td>$4,648</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>7</td>
<td>39</td>
<td>$312</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>101</td>
<td>803</td>
<td>$6,424</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>62</td>
<td>359</td>
<td>$2,872</td>
</tr>
<tr>
<td>OSU-Oklahoma City</td>
<td>6</td>
<td>49</td>
<td>$392</td>
</tr>
<tr>
<td>OSU-Okmulgee</td>
<td>428</td>
<td>3,251</td>
<td>$26,008</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>8</td>
<td>60</td>
<td>$480</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>46</td>
<td>507</td>
<td>$4,056</td>
</tr>
<tr>
<td>Rose State College</td>
<td>49</td>
<td>219</td>
<td>$1,752</td>
</tr>
<tr>
<td>Seminole State College</td>
<td>27</td>
<td>332</td>
<td>$2,656</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>27</td>
<td>105</td>
<td>$840</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>66</td>
<td>549</td>
<td>$4,392</td>
</tr>
<tr>
<td><strong>System Totals</strong></td>
<td><strong>1,055</strong></td>
<td><strong>8,298</strong></td>
<td><strong>$66,384</strong></td>
</tr>
</tbody>
</table>

In the 2007-2008 contract agreement accepted by the State Regents October 25, 2007, the Oklahoma Department of Career Technology Education (ODCTE) agreed to provide $30,000 toward reimbursement of Cooperative Alliance academic service fee waivers, with an additional $10,000 to be accepted by the State Regents at this meeting. This compares to $20,000 provided by ODCTE for 2006-2007 fee waiver reimbursements.

It is recommended that this one-time funding be committed by the State Regents as a transfer from the residual balance of the concurrent enrollment program for FY08 in amount of $56,384. The funding for any on-going waiver reimbursements will be negotiated with the Oklahoma Department of Career and Technology Education.
AGENDA ITEM #9-d:

E & G Budget.

SUBJECT: Achieving the Dream: Community Colleges Count

RECOMMENDATION:

It is recommended that the State Regents act as fiscal agent for Achieving the Dream in which Oklahoma City Community College (OCCC), Rose State College (RSC) and Tulsa Community College (TCC) and the State Regents are participating.

BACKGROUND:

Achieving the Dream: Community Colleges Count is a multiyear national initiative to help more community college students succeed, particularly students who traditionally have faced significant barriers to success, including students of color and low-income students. Achieving the Dream demonstration colleges follow an institutional improvement model that includes (1) understanding and making better use of data, (2) sharing a common vision among presidents and institutional leaders, (3) engaging faculty and staff, and (4) improving systemically. Data that track cohorts of students are collected and used to assess student progress and identify gaps in achievement. Participating colleges identify practices that will help more students earn certificates and degrees.

The Lumina Foundation for Education provided initial funding and continues to support the colleges who began the initiative in 2004. Additional funding in 2005 and 2006 is provided by College Spark Washington, The Heinz Endowments (Pennsylvania), Houston Endowment Inc, KnowledgeWorks Foundation (Ohio) and Nellie Mae Education Foundation (Connecticut). Other national partners include American Association of Community Colleges, Community College Leadership Program of the University of Texas, Community College Research Center of Columbia University, Institute for Higher Education of the University of Florida, Jobs for the Future, MDC and Public Agenda.

In October 2006, the Presidents of OCCC, RSC and TCC indicated their interest in joining this initiative which already included 14 national partner organizations, 58 colleges in 9 states. On October 31, Interim Chancellor Phil Moss submitted a letter of intent to the Lumina Foundation for Oklahoma to participate. Upon favorable receipt, a proposal was submitted with letters of commitment from the three Presidents. In April 2007, a press release announced that the Oklahoma proposal had been accepted for Round Four of the initiative that totals 82 institutions in 15 different states. In May 2007, the State Regents assumed responsibility as fiscal agent and approved expenditures to the national Achieving the Dream partners providing services to the institutions and states.

POLICY ISSUES:

The State Regents’ Public Agenda for Oklahoma Higher Education has three goals: (1) prepare more students to be successful in attaining a college degree, (2) graduate more students from college and (3) increase the educated workforce.
The State Regents’ 1999 *Brain Gain* initiative is designed to increase the percentage of college graduates in the state. *Brain Gain* funding added a component to the traditional funding formula and rewarding performance in retention rates, graduate rates and degrees conferred.

**ANALYSIS:**

An *Achieving the Dream* 2008-09 participation fee for OCCC, RSC and TCC of $60,900 is required. In return, each institution will receive:

- assistance from an Achieving the Dream coach and assistance from a data facilitator,
- Technical assistance in developing cohort submissions for the national database,
- Access to web-based tools for data mining and analysis,
- Access to communication and promotional materials,
- Access to toolkits for faculty, student and community engagement, and
- Registrations for teams to attend the Strategy Institute.

In addition, GEAR UP will contribute $75,000 annually for involvement in *Achieving the Dream* institutes, data collection and analysis, and facilitating community outreach.

The total $257,700 participation fee will be collected by the State Regents for payment as follows:

- $64,200 for coaching services to Community College Leadership Program,
- $65,064 for data facilitation services and coordination of initiative activities to MDC Inc.,
- $48,507 for access to eSTATS data mining and benchmarking tools and Strategy Institute to American Association of Community Colleges,
- $4,929 for technical assistance and data services associated with student cohort submissions to JBL Associates, and
- $75,000 for technical assistance with policy development and participation in semi-annual cross-state policy meeting to Jobs for the Future

It is recommended that the State Regents continue as the fiscal agent for *Achieving the Dream* and approve expenditure of the participation fee as indicated above upon collection of the fee from each participating institution and GEAR UP.
AGENDA ITEM #9-e:

Deleted Item.
Deleted Item
Deleted Item
AGENDA ITEM #10:

Revenue Bonds.

SUBJECT: Review of Statement of Essential Facts

RECOMMENDATION:

It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statements of Essential Facts for the University of Oklahoma, Health Sciences Center Series 2008A and Series 2008B (taxable) in a total amount not to exceed $75,000,000, is substantially accurate.

BACKGROUND:

For revenue bonds issued pursuant to Title 70, Oklahoma Statutes, Section 4001 through 4014, a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers. Section 4014 of this statute requires that the State Regents examine the Statement of Essential Facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma.

POLICY ISSUES: None

ANALYSIS:

The proceeds received from the sale of the Series 2008A and Series 2008B taxable bonds will be used to construct, furnish and equip the OU Cancer Institute, on the Oklahoma City Campus. The Cancer Institute will be a comprehensive treatment and research facility designed to serve as a resource for the entire State by supporting and coordinating cancer research, services and education. The Institute will provide basic research, translational research, clinical research, patient care, community outreach, and cancer prevention screenings. The OU Cancer Institute will be a seven-story building housing multi-disciplinary clinics, multiple imaging and treatment modalities, including proton beam therapy, patient support services and prevention and control programs. The facility is scheduled for an estimated opening date of March 2010.

The total cost of the project is estimated to not exceed $113,700,000, with resources beyond the bond proceeds from this issuance provided by the following sources: (1) State appropriations, $8,764,286; (2) Dedicated Tobacco Tax Revenues, $19,435,997; (3) private donations and grants, $8,700,000; and (4) cash contributions from the University of Oklahoma Health Sciences of $1,799,717.

The proceeds received from the sale of the bonds will be used (a) to construct, furnish, and equip the Cancer Institute on the Oklahoma City campus or to reimburse the University for improvements recently made and anticipated to be funded from proceeds of this bond issue, (b) to pay a portion of the interest on the bonds during the period when the project financed with the proceeds is under construction, and (c) pay the costs of issuance.
The bonds, to be issued as fully registered bonds, will be payable on July 1 each of the years 2009 through 2038 with interest payments commencing on January, 2009, and semiannually each year thereafter. The bonds are special obligations of the Board of Regents of the University of Oklahoma.

The University has pledged, as security for the bonds, all general revenue derived subject to encumbrances for prior debt obligations. The pledged revenue excludes (1) revenues appropriated by the Oklahoma Legislature from tax receipts, except for the dedicated tobacco tax revenues as approved by the legislature for this purpose, and (2) funds whose purpose has been restricted by donors, grantors or payors thereof. The pledged revenues as anticipated by the University’s Board will provide sufficient revenue to pay principal of and interest on the Bonds.

The Statement of Essential Facts as reflected in the Preliminary Official Statement for the Cancer Institute project has been reviewed and found to be substantially accurate. Projected revenue, by University debt policy, must assure that coverage will be adequate to cover debt service requirements at a minimum coverage ratio of 1.25.

This project was submitted for review by the Legislature during the past session and no action was taken to disapprove the project, thus the University has met the requirements outlined in statute for the necessary legislative review process. The Board of Regents for the University of Oklahoma approved a plan of financing for the project at their January 23, 2008, meeting.

A copy of the Preliminary Official Statement is available for review.
AGENDA ITEM #11:

Capital Master Plan.

SUBJECT: Transmittal of Capital Master Plan Projects to the State of Oklahoma Long-Range Capital Planning Commission

RECOMMENDATION:

It is recommended that the State Regents authorize the transmittal of institutional capital improvement plans for the five (5) fiscal years 2009-2013 to the State of Oklahoma Long-Range Capital Planning Commission. The institutional capital master plans are presented in the supplement to this agenda.

BACKGROUND:

The State of Oklahoma Long-Range Capital Planning Commission was created during the 1992 legislative session (62 O.S. Supp.1996, Section 901). Its purpose was to establish a capital planning process that would result in an annually updated state capital improvement plan addressing all agency and institutional needs covering the next five years. The statute provides that the Oklahoma State Regents for Higher Education shall cooperate with the Commission by collecting from each institution and entity in The Oklahoma State System of Higher Education a detailed list of all capital projects anticipated for the next five years. Institutional listings identify projects that will require funding from state appropriations, as well as projects that will be self-funded by the institution from sources such as Section 13 and New College funds, revenue bond proceeds, auxiliary enterprise revenues and Section 13 Offset.

POLICY ISSUES:

None.

ANALYSIS:

Based on the information submitted by institutions and agencies, the Commission, submits prior to each legislative session, a state capital improvement plan to the Governor and legislative leadership that contains two sections. The first section includes projects identified by institutions and agencies that the Commission recommends for funding from state appropriations. The second section includes all self-funded projects that were identified by institutions and agencies.

The Commission's approach for development of a state capital improvement plan focuses on projects for which state appropriations are required. The Commission's evaluation process has in prior years placed a high priority on projects relating to telecommunications and technology, asset preservation, health and safety, and renovation of facilities.

A total of 811 capital projects are identified by State System institutions for submission to the Commission. These projects are summarized below by funding source. The report categorizes the
institutions’ submitted project needs by the following funding categories: 1.) State Funds; 2.) Section 13 Offset Funds; 3.) General Obligation Bonds; 4.) Federal Funds; 5.) Revolving Funds; 6.) Gifts and Grants; 7.) Revenue Bond Funds; 8) Section 13 Funds, and 9.) Other Funds, including Oil Overcharge Funds and any other funding sources not listed.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Funds</td>
<td>$1,794,861,976</td>
</tr>
<tr>
<td>Section 13 Offset Funds</td>
<td>55,066,439</td>
</tr>
<tr>
<td>G.O. Bond Funds</td>
<td>0</td>
</tr>
<tr>
<td>Federal Funds</td>
<td>183,799,763</td>
</tr>
<tr>
<td>Revolving Funds</td>
<td>204,320,169</td>
</tr>
<tr>
<td>Gifts and Grant Funds</td>
<td>1,045,033,572</td>
</tr>
<tr>
<td>Revenue Bond Funds</td>
<td>1,358,696,568</td>
</tr>
<tr>
<td>Section 13 Funds</td>
<td>129,953,816</td>
</tr>
<tr>
<td>Other Funds</td>
<td>955,106,234</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$5,726,838,537</strong></td>
</tr>
</tbody>
</table>
AGENDA ITEM #12:

Master Lease.

SUBJECT: Master Lease Purchase Program.

RECOMMENDATION:

It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2008A Master Lease Series. The total projects from six entities amount to approximately $22.2 million.

BACKGROUND:

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of $50,000 up to a maximum of $10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases.

The State Regents’ office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards have given prior approval of all equipment purchases submitted under this program.

POLICY ISSUES:

Recommendation is consistent with current State Regents’ policy.

ANALYSIS:

The Master Lease Purchase Program provides the State System entities a method of financing major personal property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring new capital equipment by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents, under the terms of the Master Lease Purchase Agreement. The institution’s fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The first series for 2008 includes six system institutions with an estimated total of approximately $22.2 million of equipment and energy performance contract purchases. The following table summarizes this series of project totals by institution.
<table>
<thead>
<tr>
<th>Institution</th>
<th>Total Amount to be Financed in December Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Oklahoma</td>
<td>$17,468,000</td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td>2,542,544</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>974,000</td>
</tr>
<tr>
<td>East Central University</td>
<td>500,000</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>327,059</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>438,290</td>
</tr>
<tr>
<td><strong>Total for August Issue</strong></td>
<td><strong>$22,249,893</strong></td>
</tr>
</tbody>
</table>
### OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
### MASTER LEASE-PURCHASE DETAILED LISTING
### Fiscal Year 2009

<table>
<thead>
<tr>
<th>Item #</th>
<th>State Regent's Campus Master Plan Project #</th>
<th>Description—Be Specific (i.e., size, model, series)</th>
<th>Estimated Cost</th>
<th>Estimated Date Funding Needed mm/dd</th>
<th>Estimated Useful Life in Years</th>
<th>Estimated Replacement Strategy Life in Years</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cluster Supercomputer</td>
<td>$1,999,900</td>
<td>Jun-08</td>
<td>3</td>
<td>3</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>OU’s Supercomputing Center for Education and Research provides resources to support the computing needs of the University.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Network Fiber Cable</td>
<td>1,198,900</td>
<td>Jun-08</td>
<td>15</td>
<td>10</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>Updates and expands the University’s computing network.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Network Equipment Upgrade</td>
<td>1,205,600</td>
<td>Mar-08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>Technology refresh for the core campus network.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Weather Radar System</td>
<td>2,450,000</td>
<td>Jun-08</td>
<td>15</td>
<td>10</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>Supports a new interdisciplinary center designed to develop scientific weather radar algorithms.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Mass Spectrometer</td>
<td>456,100</td>
<td>Jun-08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>CASR is an interdisciplinary research program that engages faculty from across the social science disciplines.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Furniture for the Center for Applied Social Research (CASR)</td>
<td>200,000</td>
<td>Jul-08</td>
<td>7</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>This equipment allows for the development of more advanced detection limits for the study of cells.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Gas Chromatograph Mass Spectrometer</td>
<td>341,500</td>
<td>Jun-08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>This equipment enables researchers to measure carbon, hydrogen, and chlorine isotopes in environmental samples.</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Golf Course Maintenance Equipment</td>
<td>325,000</td>
<td>Jul-08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td>Provides equipment to maintain the award winning Jimmie Austin University of Oklahoma Golf Club.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Description</td>
<td>Budget</td>
<td>Order</td>
<td>Grade</td>
<td>Location</td>
<td>Contact</td>
<td>Notes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>-------------------------------------------------------------------------------------</td>
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<td>---------------------</td>
<td>-------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Golf Cars and Service Vehicles</td>
<td>405,000</td>
<td>Apr-08</td>
<td>5</td>
<td>4</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Scoreboard Replacement for Athletic Venues</td>
<td>4,300,000</td>
<td>Jul-08</td>
<td>8</td>
<td>6</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>SoonerVision Equipment Upgrade</td>
<td>1,500,000</td>
<td>Jul-08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Equipment for Undergraduate Teaching labs</td>
<td>172,000</td>
<td>Jun-08</td>
<td>8</td>
<td>4</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Furniture for Student Housing Residence Halls</td>
<td>677,000</td>
<td>Jun-08</td>
<td>15</td>
<td>10</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Camera Security System</td>
<td>237,000</td>
<td>Jul-08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Exhibit Fabrication for the Sam Noble Museum of Natural History</td>
<td>2,000,000</td>
<td>Aug-08</td>
<td>10</td>
<td>5</td>
<td>No</td>
<td>Chris Kuwitzky, 325-5161</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total (Subtotal if multiple sheets)</strong> *</td>
<td><strong>$ 17,468,000</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.

Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.
<table>
<thead>
<tr>
<th>Item #</th>
<th>State Regents' Campus</th>
<th>Master Plan Project #</th>
<th>Description--Be Specific (i.e., size, model, series)</th>
<th>Estimated Cost</th>
<th>Estimated Date Needed</th>
<th>Estimated Useful Life in Years</th>
<th>Estimated Replacement Strategy Life in Years</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Enhance electrical, steam, chilled water, and sewer systems</td>
<td>$2,000,000</td>
<td>Aug '08</td>
<td>10</td>
<td>10</td>
<td>No</td>
<td>Jeff Stewart 405-744-7131</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>IBM mainframe with 60 months of maintenance included, plus associated software upgrades</td>
<td>$1,100,000</td>
<td>Aug '08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Maria Moccia-Wolff 744-7832 Jerry Kidd 744-7857</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Upgrade of CS Gold software</td>
<td>$60,000</td>
<td>Aug '08</td>
<td>4</td>
<td>4</td>
<td>No</td>
<td>Maria Moccia-Wolff 744-7832</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Purchase of Telephony EQ for new construction in FY09</td>
<td>$422,544</td>
<td>Aug '08</td>
<td>3</td>
<td>3</td>
<td>No</td>
<td>Maria Moccia-Wolff (x47832)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>12-'08 15 Passenger Vans</td>
<td>$260,000</td>
<td>Aug '08</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Chris Hoffman 405-744-7938</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Mass Spectrometer</td>
<td>$400,000</td>
<td>Aug '08</td>
<td>10</td>
<td>10</td>
<td>No</td>
<td>Eric Polak 918-561-8442</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Install infrastructure, including electrical system, water system, and sewage holding tanks for 40 annual lease campsites and 17 nightly use campsites and purchase of sewage pump, including vehicle and trailer, to service sewage holding tanks for new campsites.</td>
<td>$300,000</td>
<td>Aug '08</td>
<td>10</td>
<td>10</td>
<td>No</td>
<td>Sam McFee (x48504)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>Total (Subtotal if multiple sheets)</td>
<td>$2,542,544</td>
<td></td>
</tr>
</tbody>
</table>

* If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.

Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.
<table>
<thead>
<tr>
<th>Item #</th>
<th>Water Plan Project #</th>
<th>State Regents' Campus</th>
<th>Description—Be Specific (i.e., size, model, series)</th>
<th>Estimated Cost</th>
<th>Estimated Date Funding Needed mm/dd</th>
<th>Estimated Useful Life in Years</th>
<th>Estimated Replacement Strategy Life* in Years</th>
<th>Taxable Third Party such as For-Profit Entity</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2410007</td>
<td>ASC Building -- specifically designed AC unit for server area cooling</td>
<td>$59,000</td>
<td>Jul/Aug 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Planned purchase for HE Bond issue; unable to complete purchase due to construction cost over-runs.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>2410006</td>
<td>Main campus, Darlington, Royse tech infrastructure -- equipment for 2 smart classrooms, campus wide wireless access, VPN service, battery backup replacement &amp; remote monitoring equipment, additional switches</td>
<td>$176,000</td>
<td>Jul/Aug 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Upgrade and/or enhance tech services main campus, Darlington, &amp; Royse. Planned purchases for HE Bond issue; unable to complete purchases due to construction cost over-runs.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>2410030</td>
<td>Field House -- electronics &amp; equipment for dressing rooms &amp; fitness facility ventilation system</td>
<td>$36,000</td>
<td>Jul/Aug 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Planned purchases for HE Bond issue; unable to complete purchases due to construction cost over-runs.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>2410019</td>
<td>Field House -- electronics &amp; equipment replacement for wet &amp; dry saunas, new lockers, replace/add fitness equipment and machines</td>
<td>$28,000</td>
<td>Jul/Aug 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Water damage to equipment; replacement cost not covered by Risk Management.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>2410020</td>
<td>Baseball Complex -- Scoreboard Electronics Replacement; Ventilation System electronics expansion; field tarp system replacement</td>
<td>$91,000</td>
<td>Aug/Sep 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Water damage to equipment; replacement cost not covered by Risk Management.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>2410019</td>
<td>Royse Ranch -- replace crop maintenance &amp; storage equipment</td>
<td>$36,000</td>
<td>Aug/Sep 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Hay equipment needed to assist in proper maintenance &amp; storage of hay crop.</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>2410018</td>
<td>Royse Ranch -- addition/upgrade of technology &amp; equipment used in mare barn, round pens, &amp; AI Lab</td>
<td>$97,000</td>
<td>Sep/Oct 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Teaching/research upgrade/expansion to enhance student instruction/research experience.</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>2410020</td>
<td>Campus -- upgrades/additions to instructional equipment and admin tech equipment</td>
<td>$94,000</td>
<td>Sep/Oct 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Equipment to provide enriched and upgraded electronic &amp; secured electronic services to students.</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>2410018</td>
<td>Campus, Darlington, &amp; Royse -- equipment &amp; technology for newly built/renovated teaching facilities</td>
<td>$152,000</td>
<td>Sep/Oct 2008</td>
<td>15</td>
<td>15 at end of life</td>
<td>No</td>
<td>Karen Boucher 405-422-1265</td>
<td>Planned purchases for HE Bond issue; unable to complete purchases due to construction cost over-runs.</td>
<td></td>
</tr>
</tbody>
</table>

**Total (Subtotal if multiple sheets)**: $974,000

*If the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.

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<th>Estimated Date Needed mm/dd</th>
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<th>Estimated Replacement Strategy Life* in Years</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Campus Telephone System</td>
<td>$500,000</td>
<td>Sep-08</td>
<td>25 years</td>
<td>NO</td>
<td>Steve Turner, (580)559-5539</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total (Subtotal if multiple sheets) $500,000

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Please return your survey to smauck@osrhe.edu or by fax to 405-225-9230.
# Oklahoma State Regents for Higher Education

## Master Lease-Purchase Detailed Listing

Fiscal Year 2009

<table>
<thead>
<tr>
<th>Item #</th>
<th>Item #</th>
<th>State Regents' Campus Master Plan Project #</th>
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<th>Estimated Replacement Strategy Life* in Years</th>
<th>Will a Third Party Benefit Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)</th>
<th>Point of Contact (Name and Phone Number)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>480-0052</td>
<td>Network Upgrade</td>
<td>$67,718</td>
<td>8/27</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td>See Attached</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>3</td>
<td>480-0052</td>
<td>Wireless Upgrade</td>
<td>$75,641</td>
<td>8/27</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td>See Attached</td>
<td></td>
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<td>4</td>
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</tr>
<tr>
<td>5</td>
<td>480-0052</td>
<td>Imaging Server &amp; Software</td>
<td>$28,000</td>
<td>8/27</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td>See Attached</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Upgrades</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>480-0052</td>
<td>Replace LRE Equipment</td>
<td>$32,380</td>
<td>8/27</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td>See Attached</td>
<td></td>
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<td>8</td>
<td></td>
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<tr>
<td>9</td>
<td>480-0046</td>
<td>Course Management System</td>
<td>$61,320</td>
<td>8/27</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td>See Attached</td>
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<td>10</td>
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<tr>
<td>11</td>
<td>480-0046</td>
<td>Equipment for Science</td>
<td>$12,000</td>
<td>8/27</td>
<td>5</td>
<td>5</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Department</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>480-0046</td>
<td>60 Faculty Laptops</td>
<td>$60,000</td>
<td>8/27</td>
<td>3</td>
<td>3</td>
<td>No</td>
<td>Tom Poole - (918) 540-6213</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
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<tr>
<td><strong>Total (Subtotal if multiple sheets)</strong></td>
<td></td>
<td></td>
<td><strong>$327,059</strong></td>
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</tr>
</tbody>
</table>

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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>633-0029</td>
<td>Computers and printers</td>
<td>$438,290</td>
<td>12/15/08</td>
<td>3</td>
<td>No</td>
<td></td>
<td>Linda McMurtry (405) 682-7599</td>
<td>The College's instructional computer equipment is on a three-year replacement cycle.</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
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</tbody>
</table>

Total (Subtotal if multiple sheets) $438,290

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Please return your survey to smaukk@osrhe.edu or by fax to 405-225-9230.
Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2008

AGENDA ITEM #13:

Purchases.

SUBJECT: Approval of FY-2009 Purchases in excess of $100,000

RECOMMENDATION:

It is recommended that the State Regents approve FY-2009 purchases for amounts that are in excess of $100,000 that need to be effective prior to September 11, 2008.

BACKGROUND:

Agency purchases are presented for State Regents’ action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents’ purchasing policy which requires State Regents’ approval of purchases in excess of $100,000.

ANALYSIS:

The item below exceeds $100,000 and requires State Regents’ approval prior to issuing a purchase order.

Purchases Over $100,000.

Versatile in the amount of $204,000.00 for Sun equipment. This is to increase the capacity of the SAM-FS file storage system which provides warehousing for the majority of OneNet’s long-term data. The system is currently at 89% of its 93.3 TB capacity. This upgrade will increase the capacity to 320 TB.
AGENDA ITEM #14-a:

Investments.

SUBJECT:

Approval of investment managers.

RECOMMENDATION:

It is recommended that the State Regents approve three new investment managers and funds for the endowment trust fund.

BACKGROUND:

Hammond Associates, investment consultants for the fund, have suggested three new manager recommendations and four funds for consideration. These managers will continue to diversify our portfolio and meet the objectives of realignment to the policy asset class targets.

POLICY ISSUES: These actions are consistent with Regents’ asset allocation policy.

ANALYSIS:

Silchester International Investors. This is a private investment management group that specializes in international investments on behalf of US investors. The investment strategy employed by the firm is one MSCI EAFE mandated strategy based on value investments. The recommendation is a 5 percent allocation of approximately $20 million to be funded by a full liquidation from Pyrford International Trust.

Thomas Weisel Partners Group – Venture Capital/Growth Equity Fund of Funds – The objective of this fund is to generate long-term capital appreciation by investing in a diversified pool of domestic venture capital and growth equity funds. The current expectation is that approximately 20 funds will comprise the portfolio. In general terms the portfolios managed by this group have focused on difficult-to-access, venerable venture and capital/growth equity firms. The recommended commitment is $3 million.

Thomas Weisel Partners Group – Venture Capital Private Equity Secondary Fund – The objective of this fund is to generate appreciation by investing in a pool of seasoned domestic venture capital growth funds with the flexibility to structure investments directly into venture-backed companies. The recommended commitment is $4 million.

Quantum Energy Partners- Fund V. This fund backs new energy companies mostly engaged in acquisition and exploitation strategies. Value is created for investors largely through cost cutting measures and increased production and reserves. The recommendation is $4 million.
It is recommended that funds be fully liquidated and terminated from AXA Ladus Rosenberg and Courage Special Situations Funds to fund the last three recommendations listed above.
AGENDA ITEM #14-b:

Investments.

_Not Available Electronically._
AGENDA ITEM #15-a:

New Programs.

SUBJECT: Oklahoma State University. Approval of request to offer the Master of Fine Arts in Creative Writing.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University’s (OSU) request to offer the Master of Fine Arts in Creative Writing along with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Master of Fine Arts in Creative Writing.** Continuation beyond Fall 2013 will depend upon:
  - Majors enrolled: a minimum of 12 students in Fall 2012; and

BACKGROUND:

Academic Plan

OSU’s Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates.
- Incorporating technology into learning to enhance educational opportunities.
- Promoting international involvement, focusing on establishing partnerships with other countries.
- Using new/reallocated funds to propose new programs.

APRA Implementation

Since 1991-92, OSU has deleted 71 degree and/or certificate programs while adding 55 degree and/or certificate programs.

Program Review

OSU offers 214 degree programs (88 baccalaureate, 68 masters, 44 doctoral, and 14 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.
Program Development Process

OSU faculty developed the proposal, which was reviewed and approved by institutional officials and OSU’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Approval policy.

Master of Fine Arts in Creative Writing

Program purpose. The purpose of this program is to offer a graduate degree that is designed to provide a more specialized degree designation and provide instruction that assists students to achieve mastery in the genres of poetry, fiction, and creative nonfiction. It will focus on educating students to compose and revise original poetry and fiction at the highest artistic levels with a sophisticated enthusiasm for diverse reading and literary culture, and to publish their literary work in prestigious journals and in book-length collections on literary presses.

Program rationale and background. OSU indicates the Master of Fine Arts (MFA) degree in creative writing has increased steadily in popularity since the Association of Writers and Writing Programs (AWP) was founded in 1967. According to the AWP Program Director’s Handbook, by 2004, the number of MFA granting institutions had increased from the founding membership of 15 programs to 99 and the MFA has been considered “the appropriate ‘terminal degree’ for the practicing writer/teacher.” OSU currently only offers a Masters of Arts in English with a creative writing option. In order to support the continued growth and increased prestige of the OSU creative writing program, and its ability to compete with other creative writing programs, both regionally and nationally, the addition of the proposed program is a necessity. In addition, students will be able to secure and maintain teaching appointments in creative writing at every academic level, with emphasis on college and university teaching. The curriculum for the proposed program is more focused and appropriate than that of the current creative writing option. The proposed program is unique in its appeal to students who want to write artistically as a means of understanding and developing the self, without necessarily pursuing publication or employment in the literary world.

Employment opportunities. OSU states that there is a strong demand, both nationally and in the state of Oklahoma, for positions for graduates of MFA programs. The AWP’s report on the 2005-06 job market showed a substantial increase in the number of jobs available to writers. In 2005-06, 745 total academic jobs were advertised in the AWP Job List, with 225 being tenure-track and 169 positions specifically in creative writing. The 2004 Bureau of Labor Statistics’ figures showed 320,000 jobs nationally for writers, with one-third of whom were self-employed or freelance. Thus, the job market for writers is experiencing continued growth. OSU is confident there will be sufficient employment opportunities for program graduates.

Student demand. The proposed program is expected to enroll 12 majors in Fall 2012 and graduate 6 students in 2012-13.
**Duplication and impact on existing programs.** The University of Central Oklahoma offers a Master of Fine Arts in Creative Writing. Due to the distance between locations and the demand documented by OSU, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 42-45 total credit hours from the following areas (Attachment A): core courses (15 credit hours), literature courses (6 credit hours), pedagogy courses (3 credit hours), elective courses (6-9), and thesis (12 credit hours). Two new courses will be added and are asterisked.

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** No additional funding is required.
### OKLAHOMA STATE UNIVERSITY
#### MASTER OF FINE ARTS IN CREATIVE WRITING

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Creative Writing Core:</strong> Choose from the following:</td>
<td>15</td>
</tr>
<tr>
<td>ENGL 5730 Seminar in Fiction Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 5740 Seminar in Poetry Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 6130 Studies in Fiction Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 6140 Studies in Poetry Writing</td>
<td>3</td>
</tr>
<tr>
<td>*ENGL 5763 Craft and Forms of Fiction</td>
<td>3</td>
</tr>
<tr>
<td>*ENGL 5723 Craft and Forms of Poetry</td>
<td>3</td>
</tr>
<tr>
<td><strong>Literature</strong></td>
<td>6</td>
</tr>
<tr>
<td>Choose any graduate level offering in literature, chosen in consultation with the advisory committee.</td>
<td></td>
</tr>
<tr>
<td><strong>Pedagogy</strong></td>
<td>3</td>
</tr>
<tr>
<td>ENGL 5213 Teaching Freshman Composition OR</td>
<td>3</td>
</tr>
<tr>
<td>Appropriate Similar course</td>
<td></td>
</tr>
<tr>
<td><strong>Electives</strong></td>
<td>6-9</td>
</tr>
<tr>
<td>Graduate level courses in English, Cultural Studies, or related areas, chosen in consultation with the advisory committee.</td>
<td></td>
</tr>
<tr>
<td><strong>Thesis</strong></td>
<td>12</td>
</tr>
<tr>
<td><strong>Total Hours:</strong></td>
<td>42-45</td>
</tr>
</tbody>
</table>

*Asterisks denote new courses.*
AGENDA ITEM #15-b:

New Programs.

SUBJECT: Oklahoma State University-Oklahoma City. Approval of request to offer the Associate in Applied Science in Dietetic Technology.

RECOMMENDATION:

It is recommended that the State Regents approve Oklahoma State University-Oklahoma City’s (OSU-OKC) request to offer the Associate in Applied Science in Dietetic Technology with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- Associate in Applied Science in Dietetic Technology. Continuation beyond Fall 2013 will depend upon:
  Majors enrolled: a minimum of 18 students in Fall 2012; and

BACKGROUND:

Academic Plan

OSU-OKC’s Academic Plan lists the following institutional priorities:
- Prepare for continued reaccreditation with the Higher Learning Commission.
- Enhance enrollment management program to increase full-time equivalent student enrollment.
- Enhance quality of academic programs.
- Enhance student development.
- Increase acquisition and application of technology.
- Insure long-term fiscal stability.

APRA Implementation

Since 1991-92, OSU-OKC has deleted 43 degree and/or certificate programs while adding 38 degree and/or certificate programs.

Program Review

OSU-OKC offers 45 degree programs (7 associate, 31 associate in applied science, 6 certificate, and 1 baccalaureate), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU-OKC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.
Program Development Process

OSU-OKC faculty developed the proposal, which was reviewed and approved by institutional officials and OSU-OKC’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

Associate in Applied Science in Dietetic Technology

Program purpose. The proposed degree program is designed to promote health and wellness through the planning and implementation of nutritional programs and services. The proposed program will also prepare students to gain employment as dietetic technicians, registered in both health care and commercial food service settings.

Program rationale and background. The proposed degree program is designed to respond to the shortage of dietary specialists in the metropolitan area of Oklahoma City and the state of Oklahoma. There has been more and more emphasis placed on healthy diets in recent years and this trend will only accelerate as the state’s population ages and the demands on health care systems increases. The skills and abilities of Registered Dietetic Technicians will be important components of preventative health care and the maintenance of wellness. Working under the supervision of dieticians or nutritionists, dietetic technicians plan menus and diets, maintain food procurement systems, teach nutrition and food service principles and monitor quality assurance in dietetics. Registered Dietetic Technicians’ responsibilities also include assisting individuals with special needs, such as diabetics, to manage their diets and control their food intake. Dietetic technicians also promote healthy eating habits through public service and educational programs. The proposed program will seek accreditation by the Commission on Accreditation of Dietetics Education (CADE). If accredited by CADE, graduates of the program would be eligible to take the examination to become Registered Dietetic Technicians. With a curriculum, rich in dietetic coursework, students will be required to take three practicum courses, which will provide them with a work-based learning experience that will enable the student to apply the learning and skills acquired in didactic classes. Student will spend between four and six hours per week for each practicum course.

Employment opportunities. OSU-OKC indicates that program graduates will be in high demand. According to the U.S. Department of Labor, the demand for Registered Dietetic Technicians will grow faster than the average of all occupations through 2014 because as the population grows and ages, demand for enhanced health care and wellness program will increase. The Oklahoma Employment Security Commission projects a 14.3 percent increase in employment for Dietetic Technicians in Oklahoma by 2014. OSU-OKC is confident there will be sufficient employment opportunities for program graduates.

Student demand. The new program is expected to enroll a minimum of 18 majors in Fall 2012 and graduate a minimum of 6 students in 2012-13.

Duplication or impact on existing programs. There are no Associate in Applied Science degrees in Dietetics offered in Oklahoma. There are several bachelor and master degrees in Nutrition Sciences offered throughout the state. Due to the difference in foci and distance between institutions, approval will not constitute unnecessary duplication.
Curriculum. The proposed program will consist of 62 total credit hours from the following areas (Attachment A): General Education courses (18 credit hours), Technical Specialty courses (34 credit hours), and Technical Support courses (10 credit hours). Fourteen new courses will be added and are asterisked.

Faculty and staff. Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested.

Support services. The library, facilities and equipment are adequate.

Financing. No additional funding is required for this program.

Attachment
## OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
### ASSOCIATE IN APPLIED SCIENCE IN DIETETIC TECHNOLOGY

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Courses:</strong></td>
<td>18</td>
</tr>
<tr>
<td>ENGL 1113 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 1213 English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 2333 Technical Report Writing</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1483 U.S. History to 1865</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1493 U.S. History Since 1865</td>
<td>3</td>
</tr>
<tr>
<td>POLS 1113 Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>MATH Any 1000 level or above MATH course</td>
<td>3</td>
</tr>
<tr>
<td>General Education Electives</td>
<td>3</td>
</tr>
<tr>
<td><strong>Technical Specialty Courses</strong></td>
<td>34</td>
</tr>
<tr>
<td>NCSI 1113 Basic Human Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>*DT 1001 Orientation to Dietetics</td>
<td>1</td>
</tr>
<tr>
<td>*DT 1002 Dietetics and Sanitation</td>
<td>2</td>
</tr>
<tr>
<td>*DT 1003 Dietetics and Food Service Management</td>
<td>3</td>
</tr>
<tr>
<td>*DT 1102 Nutrition Assessment</td>
<td>2</td>
</tr>
<tr>
<td>*DT 1203 Life Cycle Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>*DT 1213 Medical Nutrition Therapy I</td>
<td>3</td>
</tr>
<tr>
<td>*DT 1201 Practicum-Life Cycle Nutrition</td>
<td>1</td>
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<tr>
<td>*DT 1303 Nutrition in the Community</td>
<td>3</td>
</tr>
<tr>
<td>*DT 1313 Medical Nutrition Therapy II</td>
<td>3</td>
</tr>
<tr>
<td>*DT 1301 Practicum-Community Nutrition</td>
<td>1</td>
</tr>
<tr>
<td>*DT 2203 Child Nutrition Care</td>
<td>3</td>
</tr>
<tr>
<td>*DT 2213 Medical Nutrition Therapy III</td>
<td>3</td>
</tr>
<tr>
<td>*DT 2301 Practicum-Child Nutrition Care</td>
<td>1</td>
</tr>
<tr>
<td>*DT 2402 Dietetic Exam Preparation</td>
<td>2</td>
</tr>
</tbody>
</table>

| **Technical Support**                | 10           |
| CIS Any 1000-level three credit hour CIS course | 3        |
| BIOL 1515 Human Anatomy and Physiology | 5          |
| BIOL 1012 Medical Terminology        | 2            |

**Total Credit Hours:** 62

*Asterisks denote new courses.*
AGENDA ITEM #15-c:

New Programs.

SUBJECT: East Central University. Approval of request to offer the Master of Science in Accounting.

RECOMMENDATION:

It is recommended that the State Regents approve East Central University’s (ECU) request to offer the Master of Science in Accounting with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- Master of Science in Accounting. Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 16 students in Fall 2010; and
  - Graduates: a minimum of 6 students in 2010-11.

BACKGROUND:

Academic Plan

ECU’s Academic Plan lists the following institutional priorities:
- Improve the quality of all undergraduate and graduate degree programs.
- Improve student retention rates and increase the number of undergraduate degrees awarded.
- Infuse academic programs with appropriate electronic technology and update equipment as needed.
- Maintain high quality library services in support of academic instruction and student learning.
- Expand academic involvement with the external university community.

APRA Implementation

Since 1991-92, ECU has deleted 5 degree and/or certificate programs while adding 5 degree and/or certificate programs.

Program Review

ECU offers 43 degree programs (35 baccalaureate and 8 masters), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with ECU’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process
ECU faculty developed the proposal, which was reviewed and approved by institutional officials and ECU’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

Master of Science in Accounting

Program purpose. The proposed degree program is designed to prepare students to move into leadership positions in manufacturing companies, governmental units, not-for-profit entities, public accounting firms and other professional or service organizations.

Program rationale and background. The proposed degree program is designed to combine human skills, knowledge and technology which will prepare graduates for opportunities in positions of leadership and authority. Students will leave the program with the following skills and knowledge: anticipate and meet the changing needs of their customers, utilize and leverage technology in ways that add value to the customers, interpret and provide a broader context to financial and non-financial information, link data, knowledge and insight together to provide quality advice for strategic decision making, and give and exchange information within a meaningful context and with the appropriate delivery and interpersonal skills. The proposed degree program requires the successful completion of three elements: undergraduate background courses, graduate accounting courses and graduate business courses. The proposed program is designed to accommodate students who need to successfully complete 150 semester hours at a college or university, prior to sitting for the Certified Public Accountant (CPA) exam. Presently, those students are only able to acquire a baccalaureate degree from ECU. The proposed program will produce graduates who will meet the education requirements to sit for the CPA exam in Oklahoma as well as completing a minimum number of semester hours over the 150 required. The proposed program is also designed for students who have a more general business interest, but understand the importance of an accounting education. Graduates should have the necessary skills to successfully complete the Certified Management Accountant exam.

Employment opportunities. ECU indicates that program graduates will be in high demand. According to Robert Half International (2007), the demand for financial professionals continues to outpace the supply in a number of specialties, such as staff and senior accountants, compliance specialists, financial analysts, external auditors, internal auditors, cost accountants and controllers. Cost accountants and internal auditors are in particular demand in Oklahoma and surrounding areas. The surrounding business community has also expressed interest in the proposed program. ECU is confident there will be sufficient employment opportunities for program graduates.

Student demand. The new program is expected to enroll a minimum of 16 majors in Fall 2010 and graduate a minimum of 6 students in 2010-11.

Duplication and impact on existing programs. The University of Oklahoma offers a Master of Accountancy. Northeastern State University offers a Master of Science in Accounting and Financial Analysis. Southeastern Oklahoma State University (SEOSU) offers a Master of Business Administration in Business Administration. Several other institutions offer a Master of Business Administration. SEOSU reported concerns about duplication to the Regional University System of Oklahoma (RUSO). Officials from the RUSO Board, ECU and SEOSU agreed upon a program structure that would not duplicate SEOSU’s existing program. Due to the difference in foci as determined by ECU and SEOSU and increasing student demand, approval will not constitute unnecessary duplication.
Curriculum. The proposed program will consist of 30 total credit hours from the following areas (Attachment A): Graduate Accounting courses (15-18 credit hours) and Graduate Non-Accounting courses (12-15 credit hours). Fourteen new courses will be added and are asterisked.

Faculty and staff. Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

Support services. The library, facilities, and equipment are adequate.

Financing. No additional funding is required for this program.

Attachment
## EAST CENTRAL UNIVERSITY
### MASTER OF SCIENCE IN ACCOUNTING

#### Degree Requirements

<table>
<thead>
<tr>
<th>Graduate Accounting Courses</th>
<th>15-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>*ACCT 5013 Performance Evaluation and Auditing of Internal Processes</td>
<td>3</td>
</tr>
<tr>
<td>*ACCT 5023 Development of Accounting Theory</td>
<td>3</td>
</tr>
<tr>
<td>*ACCT 5033 Special Topics in Taxation (may be repeated)</td>
<td>3</td>
</tr>
<tr>
<td>*ACCT 5043 Special Topics in Accounting (may be repeated)</td>
<td>3</td>
</tr>
<tr>
<td>*ACCT 5053 Profit Planning and Control</td>
<td>3</td>
</tr>
<tr>
<td>*ACCT 5063 Contemporary Accounting Problems</td>
<td>3</td>
</tr>
<tr>
<td>*ACCT 5953 Internship in Accounting</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Graduate Non-Accounting Courses</th>
<th>12-15</th>
</tr>
</thead>
<tbody>
<tr>
<td>*BSEC 5113 Special Topics in Quantitative Methods (may be repeated)</td>
<td>3</td>
</tr>
<tr>
<td>*BUSLW 5133 Contemporary Legal Issues</td>
<td>3</td>
</tr>
<tr>
<td>*BUS 5123 Organizational Communications and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>*ECON 5143 Applied Economics</td>
<td>3</td>
</tr>
<tr>
<td>*FIN 5153 Financial Analysis and Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>*MKTG 5173 Marketing Analysis</td>
<td>3</td>
</tr>
<tr>
<td>*MIS 5163 Special Topics in Information Technology (may be repeated for credit when topics vary)</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Undergraduate Prerequisites</th>
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<tbody>
<tr>
<td>ACCT 3203 Cost Accounting I</td>
<td>3</td>
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<tr>
<td>ACCT 3303 Intermediate Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 3383 Federal Income Tax Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 3403 Intermediate Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 4503 Auditing</td>
<td>3</td>
</tr>
<tr>
<td>BSEC 2603 Business and Economic Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>BUSLW 3213 The Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>ECON 2013 Principles of Micro Economics</td>
<td>3</td>
</tr>
<tr>
<td>FIN 3113 Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>MIS 3433 Management Information Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credit Hours:** 30

*Asterisks denote new courses.*
AGENDA ITEM #15-d:

New Programs.

SUBJECT: Tulsa Community College. Approval of request to offer the Associate in Applied Science in Computer Programming-Transaction Processing Facility and the Certificate in Computer Programming-Transaction Processing Facility.

RECOMMENDATION:

It is recommended that the State Regents approve Tulsa Community College’s (TCC) request to offer the Associate in Applied Science in Computer Programming-Transaction Processing Facility and the Certificate in Computer Programming-Transaction Processing Facility with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Applied Science in Computer Programming-Transaction Processing Facility.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 18 students in Fall 2010; and
  - Graduates: a minimum of 7 students in 2010-11.

- **Certificate in Computer Programming-Transaction Processing Facility.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 12 students in Fall 2010; and
  - Graduates: a minimum of 8 students in 2010-11.

BACKGROUND:

Academic Plan

TCC’s Academic Plan lists the following institutional priorities:

- The Digital Media Umbrella of programs now encompasses programs from the Business and IT, Communications, and Liberal Arts Divisions that allow students and faculty to collaborate on real world projects.
- The Metro Campus continues to move toward the development of a Geographic Information Systems (GIS) certificate program and GIS Associate Degree.
- The Allied Health Division is in the initial stages of developing two new Associate in Applied Science degrees in Cardiovascular Technology and Polysomnographic Technology which provide qualified technologists for new heart hospitals, clinics, and sleep laboratories that are being built in the Tulsa Metro and surrounding areas.
- The Allied Health Division is collaborating with a medical facility in Stigler, Oklahoma, to expand the Medical Assistant Program offerings through electronic transmission of courses to rural communities.
• The Cooperative Alliance Partnership provides seamless education for students graduating from Tulsa Technology Center in Medical Assisting and Phlebotomy.
• The campus will continue to design strong quality Information Technology curriculum and academic success strategies to support industry employment needs vital to the growth of the Tulsa Region.
• The campus will continue to re-structure the Science, Math and Engineering division programs to support the new demands of the Tulsa Community.
• The Southeast Campus will continue to provide a wide array of communications, developmental, business, liberal arts, math and science programs to support the burgeoning population of university transfer students.
• The West Campus will explore new Workforce Development degree and certificate programs in Culinary Arts and in Events for the Hospitality and Gaming Operations Program to meet growing area employment needs identified by professionals in the hospitality industry.

APRA Implementation

Since 1991-92, TCC has deleted 66 degree and/or certificate programs while adding 62 degree and/or certificate programs.

Program Review

TCC offers 103 degree programs (25 associate, 41 associate in applied science, and 37 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with TCC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

TCC faculty developed the proposal, which was reviewed and approved by institutional officials and TCC’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

Associate in Applied Science in Computer Programming-Transaction Processing Facility

Program purpose. The proposed degree program is designed to provide training and skills updates to individuals who are currently employed as Transaction Processing Facility programmers or for individuals whose objective is to become qualified for employment or promotion in Information Technology companies as a Transaction Processing Facility (TPF) programmer.

Program rationale and background. The proposed degree program is designed to support Tulsa’s economic development and workforce demand issues and to assist one of Tulsa’s largest information technology employers, Electronic Data Systems (EDS). The proposed program will help meet attrition needs in the critical information technology area of computer programming. EDS came to TCC and requested that TCC be the educational institution for current and future employees. EDS indicated that information technology employees will need to be certified in appropriate information technology areas over the next several years. The proposed program will provide training in an area where industry
The program will utilize a core set of information technology courses, in addition to general education requirements. It will serve as a pathway for those who desire future employment or promotion opportunities within companies using current transaction processing technology. Among the skills that graduates will be able to understand are: basic transaction processing facility concepts, basic vocabulary and history of a TPF and programming, applying TPF programming skills in a facility, and proficiency in all required TPF programming languages, tools and functions. Students will have hands on training in the latest hardware and software. EDS is one of TCC’s three business partners in the $1.74 million Department of Labor Information Technology grant, secured in April 2008. The grant will help support equipment, curriculum development and instructor training for program implementation.

**Employment opportunities.** TCC indicates that program graduates will be in high demand. EDS is doubling its facility by 2009 and will have an even greater need for the graduates. EDS needs to hire 30 to 50 new workers per year. Due to the shortage of employees, the proposed program is essential to the growth of the company. TCC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to enroll a minimum of 18 majors in Fall 2010 and graduate a minimum of 7 students in 2010-11.

**Duplication or impact on existing programs** There are no programs in Computer Programming-Transaction Processing Facility offered in Oklahoma. Approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 60-63 total credit hours from the following areas (Attachment A): General Education courses (21 credit hours), Technical Specialty courses (30 credit hours), Technical Support courses (9 credit hours) and Electives (0-3 credit hours). Eleven new courses will be added and are asterisked.

**Faculty and staff.** Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** No additional funding is required for this program.

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**Certificate in Computer Programming-Transaction Processing Facility**

**Program purpose.** The proposed certificate program is designed to provide training and skills updates to individuals who are currently employed as TPF programmers or for individuals whose objective is to become qualified for employment or promotion in Information Technology companies as a TPF programmer.

**Program rationale and background.** The proposed certificate program is designed to support Tulsa’s economic development and workforce demand issues and to assist one of Tulsa’s largest information technology employers, EDS. The proposed program will help meet attrition needs in the critical information technology area of computer programming. EDS came to TCC and requested that TCC be the educational institution for current and future employees. EDS indicated that information technology employees will need to be certified in appropriate information technology areas over the next several years. The proposed program will provide training in an area where industry certification currently does not exist. The program will utilize a core set of information technology courses, in addition to general...
education requirements. The program will serve as an alternative to the AAS TPF degree for students who may already have an associate’s degree or who may desire training in specific job related skills for future employment or promotion opportunities within companies using current transaction processing technology. Among the skills that graduates will be able to understand are: basic transaction processing facility concepts, basic vocabulary and history of a TPF and programming, applying TPF programming skills in a facility, and proficiency in all required TPF programming languages, tools, and functions. Students will have hands on training in the latest hardware and software. EDS is one of TCC’s three business partners in the $1.74 million Department of Labor Information Technology grant, secured in April 2008. The grant will help support equipment, curriculum development and instructor training for program implementation. TCC has produced a strong proposal for the program.

Employment opportunities. TCC indicates that program graduates will be in high demand. EDS is doubling its facility by 2009 and will have an even greater need for the graduates. EDS is requiring all new TPF employees have the Certificate from TCC to work in this area. EDS needs to hire 30 to 50 new workers per year. Due to the shortage of employees, the proposed program is essential to the growth of the company. TCC is confident there will be sufficient employment opportunities for program graduates.

Student demand. The new program is expected to enroll a minimum of 12 majors in Fall 2010 and graduate a minimum of 8 students in 2010-11.

Duplication or impact on existing programs There are no programs in Computer Programming-Transaction Processing Facility offered in Oklahoma. Approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 30 total credit hours from the following areas (Attachment B): Technical Specialty courses (30 credit hours). Eleven new courses will be added and are asterisked.

Faculty and staff. Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested.

Support services. The library, facilities, and equipment are adequate.

Financing. No additional funding is required for this program.

Attachments
**ATTACHMENT A**

**TULSA COMMUNITY COLLEGE**

**ASSOCIATE IN APPLIED SCIENCE IN COMPUTER PROGRAMMING—TRANSACTION PROCESSING FACILITY**

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Education Courses:</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Technical Specialty Courses</strong></td>
<td>30</td>
</tr>
<tr>
<td><em>CSC 1043 TPF Operating System Concepts</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1083 Using the TOOLKIT</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1093 Basic Assembler Language</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1133 Advanced Assembler Language</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1153 Using TPF Standard I/O Macros</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 2903 C Language for TDP Majors</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1193 TPF ISOC Programming</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1663 TPF/DF Database Facility</em></td>
<td>3</td>
</tr>
<tr>
<td><em>CSC 1692 TPF ISOC with TPF/DF Functions</em></td>
<td>2</td>
</tr>
<tr>
<td><em>CSC 1702 TPF with Standard I/O Functions</em></td>
<td>2</td>
</tr>
<tr>
<td><em>CSC 1762 TPF Utilities</em></td>
<td>2</td>
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</tbody>
</table>

| **Technical Support Courses** | 9 |
| ACC 2213 Financial Accounting | 3 |
| ACC 2223 Managerial Accounting | 3 |
| BUS 1053 Introduction to Business OR ECO 2013 Principles of Macroeconomics | 3 |

| **Technical Related Courses** | 0-3 |
| MGT 2103 Workforce Development Internship | |

**Total Credit Hours:** 60-63

*Asterisks denote new courses.*
ATTACHMENT B

TULSA COMMUNITY COLLEGE
CERTIFICATE IN COMPUTER PROGRAMMING-TRANSACTION PROCESSING FACILITY

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
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<tr>
<td><strong>Technical Specialty Courses</strong></td>
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</tr>
<tr>
<td>*CSC 1043 TPF Operating System Concepts</td>
<td>3</td>
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<tr>
<td>*CSC 1083 Using the TOOLKIT</td>
<td>3</td>
</tr>
<tr>
<td>*CSC 1093 Basic Assembler Language</td>
<td>3</td>
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<tr>
<td>*CSC 1133 Advanced Assembler Language</td>
<td>3</td>
</tr>
<tr>
<td>*CSC 1153 Using TPF Standard I/O Macros</td>
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<tr>
<td>*CSC 2903 C Language for TDP Majors</td>
<td>3</td>
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<tr>
<td>*CSC 1193 TPF ISOC Programming</td>
<td>3</td>
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<tr>
<td>*CSC 1663 TPF/DF Database Facility</td>
<td>3</td>
</tr>
<tr>
<td>*CSC 1692 TPF ISOC with TPF/DF Functions</td>
<td>2</td>
</tr>
<tr>
<td>*CSC 1702 TPF with Standard I/O Functions</td>
<td>2</td>
</tr>
<tr>
<td>*CSC 1762 TPF Utilities</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Credit Hours: 30

*Asterisks denote new courses.
AGENDA ITEM #15-e:

New Programs.

SUBJECT: Western Oklahoma State College. Approval of request to offer the Associate in Applied Science in Production Agriculture.

RECOMMENDATION:

It is recommended that the State Regents approve Western Oklahoma State College’s (WOSC) request to offer the Associate in Applied Science in Production Agriculture with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Applied Science in Production Agriculture.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 20 students in Fall 2010; and
  - Graduates: a minimum of 12 students in 2010-11.

BACKGROUND:

Academic Plan

WOSC’s Academic Plan lists the following institutional priorities:

- To provide general education for all students.
- To provide education in several basic fields of university-parallel study for those students who plan to transfer to a senior institution and complete a bachelor’s degree.
- To provide one and two-year programs of technical and occupational education to prepare individuals to enter the labor market.
- To provide programs of remedial and developmental education for those whose previous education may not have prepared them for college.
- To provide both formal and informal programs of study especially designed for adults and out-of-school youth in order to serve the community generally with a continuing education opportunity.
- To carry out programs of institutional research designed to improve the institution’s efficiency and effectiveness of operation.
- To provide student and program support in the form of assessment and guidance services designed to maximize program potential enabling students to reach their educational and career goals.
- To participate in programs of economic development with comprehensive or regional universities toward the end that the needs of each institution’s geographic service are met.

APRA Implementation

Since 1991-92, WOSC has deleted 43 degree and/or certificate programs while adding 5 degree and/or certificate programs.
Program Review

WOSC offers 12 degree programs (2 associate, 9 associate in applied science, and 1 certificate), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with WOSC’s program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

WOSC faculty developed the proposal, which was reviewed and approved by institutional officials and WOSC’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Approval policy.

ANALYSIS:

Associate in Applied Science in Production Agriculture

Program purpose. The proposed degree program is designed to meet the current and future workforce needs of local, regional and national family ranching operations.

Program rationale and background. The proposed degree program is designed for students who plan to enter the job market immediately following program completion. Successful graduates of the program may work as farm managers, co-op managers, or in other agronomy related management positions. Students interested in returning to a family farming operation will gain technical skills essential to success in modern agriculture. The purchase of the current rodeo facility was recently approved by WOSC’s Board of Regents and will house laboratory space for the existing and proposed agriculture degree programs. Additionally the WOSC Board of Regents approved $200,000 from reserves to fund improvements and renovations to the existing facilities. The proposed degree program will be the only Associate in Applied Science (AAS) in Agriculture degree program in the southwest quadrant of the state and will also serve the surrounding counties in Texas that border southwestern Oklahoma. The proposed degree program will have two options: Agronomy and Livestock Management. Coursework includes application of global positioning systems and geographic information systems in agriculture and natural resource management. Internships in the proposed degree program include career-oriented learning experiences that will complement and enhance students’ formal classroom training.

Employment opportunities. WOSC indicates that program graduates will be in high demand. A survey of high school junior and senior agriculture students was conducted and the survey results showed high interest in the program. Data was also collected from a survey of agriculture industry leaders which showed a high degree of interest in hiring graduates of the proposed program. WOSC is confident there will be sufficient employment opportunities for program graduates.

Student demand. The new program is expected to enroll a minimum of 20 majors in Fall 2010 and graduate a minimum of 12 students in 2010-11.

Duplication or impact on existing programs There are several associate degrees in Agriculture offered in Oklahoma. Oklahoma State University Institute of Technology-Okmulgee offers an AAS in Precision Agriculture Technology. Redlands Community College offers an AAS in Sustainable Agriculture. Due to
the difference in foci and distance between institutions, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 64 total credit hours from the following areas (Attachment A): General Education courses (18 credit hours), Technical Specialty courses (31 credit hours) and Technical Support and Related courses (15 credit hours). Ten new courses will be added and they are asterisked.

**Faculty and staff.** Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** No additional funding is required from the State Regents for this program.

Attachment
### WESTERN OKLAHOMA STATE COLLEGE
#### ASSOCIATE IN APPLIED SCIENCE IN PRODUCTION AGRICULTURE

<table>
<thead>
<tr>
<th>General Education Courses</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ENGL 1113 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>SPCH 1113 Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1483 U.S. History to 1865 OR HIST 1493 U.S. History Since 1865</td>
<td>3</td>
</tr>
<tr>
<td>POLS 1113 Federal Government</td>
<td>3</td>
</tr>
<tr>
<td>HPER 2113 CPR/First Aid</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 1113 Conversational Spanish</td>
<td>3</td>
</tr>
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</table>

*All Math deficiencies must be removed*

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<thead>
<tr>
<th>Technical Specialty Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRI 1213 Crop Production</td>
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</tr>
<tr>
<td>AGRI 2012 Crop Production Lab</td>
<td>2</td>
</tr>
<tr>
<td>AGRI 1011 Ag Orientation</td>
<td>1</td>
</tr>
<tr>
<td>AGRI 1124 Intro to Animal Science</td>
<td>4</td>
</tr>
<tr>
<td>*AGRI 1443 Ag Computers</td>
<td>3</td>
</tr>
<tr>
<td>AGRI 2124 Fundamentals of Soil Science</td>
<td>4</td>
</tr>
<tr>
<td>*AGRI 2214 Forages and Hays w/Lab</td>
<td>4</td>
</tr>
<tr>
<td>AGRI 1114 Ag Economics</td>
<td>4</td>
</tr>
<tr>
<td>*AGRI 2113 Ag Communications</td>
<td>3</td>
</tr>
<tr>
<td>*AGRI 2223 Leadership Development in Ag</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Technical Support and Related Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agronomy: Any 15 hours from list:</td>
<td></td>
</tr>
<tr>
<td>*AGRI 2423 Precision Agriculture</td>
<td>3</td>
</tr>
<tr>
<td>AGRI 2023 General Entomology</td>
<td>3</td>
</tr>
<tr>
<td>*AGRI 2213 Irrigation Systems Design</td>
<td>3</td>
</tr>
<tr>
<td>*AGRI 1223 Range Management</td>
<td>3</td>
</tr>
<tr>
<td>*AGRI 1243 Ag Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

| Livestock: Any 15 hours from list:                            |              |
| AGRI 2422 Horse Management                                   | 3            |
| AGRI 1152 Livestock Evaluation                               | 3            |
| AGRI 2123 Livestock Feeding                                  | 3            |
| *AGRI 1143 Colt Training                                     | 3            |
| *AGRI 1511-3 Agriculture Practices and Procedures            | 1-3          |
| *AGRI 1243 Ag Internship                                     | 3            |

**Total Credit Hours:** 64

*Asterisks denote new courses.*
AGENDA ITEM #16:

Program Deletion.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve the following requests for program deletions, as described below.

BACKGROUND:

Rose State College (RSC) requests authorization to delete the Associate in Applied Science in Environmental Technology (020), Certificate in Environmental Technology (095), and Certificate in Broadcast Communications (127). Redlands Community College (RCC) requests authorization to delete the Associate of Science in Physical Science (006).

POLICY ISSUES:

This action is consistent with the State Regents’ Academic Program Review policy.

ANALYSIS:

RSC requests authorization to delete the Associate in Applied Science in Environmental Technology (020), Certificate in Environmental Technology (095), and Certificate in Broadcast Communications (127). No courses will be deleted, no students are enrolled in the programs and funds will be reallocated to other programs within the departments.

RCC requests authorization to delete the Associate in Science in Physical Science (006). The program was replaced by the Associate of Science in Pre-Professional Science (028) with an option in Physical Science. No courses will be deleted, no students are enrolled in the program and there are no funds available for reallocation.
AGENDA ITEM #17:

Accreditation.

SUBJECT: Oklahoma State University Institute of Technology-Okmulgee. Acceptance and approval of evaluation team recommendations.

RECOMMENDATION:

It is recommended that the State Regents accept and approve the evaluation team recommendation for Oklahoma State University Technical Institute of Technology – Okmulgee (OSUIT-OKM) technical-occupational programs, as described below.

BACKGROUND:

Since 1976, the State Regents have required technical-occupational Associate in Applied Science (AAS) degree and certificate programs to be evaluated on a five-year cycle as authorized by the U.S. Department of Education. State Regents’ policy requires institutions to submit self-study reports by February 1 of the year the programs are evaluated. Teams composed of external evaluators review materials and participate in an on-site visit to evaluate the programs and verify the self-study reports. A team chairman is selected to prepare the team report. Institutions have an opportunity to review the team report and make factual corrections before the report is finalized.

The Oklahoma State System of Higher Education offers 237 AAS degree programs at 18 institutions (two technical branches, three urban and nine rural community colleges, and four baccalaureate degree-granting institutions functioned to offer technical-occupational programs). These degree programs enroll over 20,000 students and graduate approximately 2,700 students each year.

POLICY ISSUES:

This action is consistent with the State Regents’ Technical-Occupational Program Evaluation policy. As required by this policy, an external team of qualified consultants evaluates technical-occupational programs and makes one of three recommendations for each program: 1) unqualified continuation - five years, 2) qualified continuation - one to four years, or 3) discontinuation. In the event of adverse action, the president of the institution may request an appeal of the action. The State Regents subsequently would schedule a hearing and a final determination would be made based upon the evaluation report and the evidence presented by the institution at the appeal hearing. If an institutional appeal is denied, the institution may submit a request for a new evaluation one year after the appeal is denied.

It is important to note that the State Regents took action at the April 17, 2008 Meeting to remove these policy requirements for technical programs, however, OSUIT-OKM requested to proceed with the scheduled visit and evaluation (organized in the early spring of 2008). This will be the last Technical-Occupational evaluation presented to the State Regents. Henceforth, technical program will be evaluated within the scope of the State Regents’ Academic Program Review policy.
ANALYSIS:

An external evaluation team visited OSUIT-OKM April 7-10, 2008. The following materials were reviewed by the teams:

- Self-study reports.
- Accreditation reports.
- Policy manuals.
- Catalogs and class schedules.
- Related State Regents’ policies.

The teams conducted interviews with institutional representatives including:

- President.
- Chief academic officer.
- Administrative staff.
- Department chairpersons.
- Faculty.
- Advisory committee members.
- Graduates.
- Students.

Brief summaries of the teams’ recommendations are provided below. The president of each institution reviewed the team’s report and recommendations for the institution. As specified in policy, only factual corrections are allowed. Attachments A lists the institution, the date of the evaluation visit, the evaluation team, programs reviewed, the team recommendation, and the year of the next technical-occupational program review. The external teams’ evaluation reports are available upon request.

The evaluation team made recommendations for 13 degree programs as summarized below:

✓ The Associate in Applied Science in Air Conditioning and Refrigeration Technology (002) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that OSUIT-OKM should address include:

1. The program must flesh out, formalize, and implement its plan for documenting student learning and success in the workplace.
2. Consideration should be given to implementation of ACT’s WorkKeys tests as measure of general education and soft skills for program graduates.

✓ The Associate in Applied Science in Automotive Collision Repair Technology (003) meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. The program must implement the assessment of student learning.
2. Print materials must be provided so the program can continue to recruit new students.

✓ The Associate in Applied Science in Automotive Service Technology (004) program meets the minimum standards for unqualified continuation as required by the State Regents. The team
recommends unqualified continuation of each program for five years. Specific recommendations that the college should address include:

1. The program must implement the assessment of student learning.
2. Consider revising the advisory committee to fewer members and adding regional representatives to gain a broader, more futuristic perspective.

√ The Associate in Applied Science in Construction Technology (011) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. Consideration should be given to broad implementation of ACT’s WorkKeys tests as a measure of general education and soft skills for technical program graduates.
2. The department needs to develop a mechanism for documenting employer satisfaction regarding students’ preparation for employment.

√ The Associate in Applied Science in Culinary Arts (046) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

   1. The program must flesh out, formalize, and implement its plan for documenting student learning and success in the workplace.

√ The Associate in Applied Science in Diesel and Heavy Equipment Technology (018) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

   1. The program must implement the assessment of student learning.
   2. The college should research scheduling options to provide students with a complete collegiate experience while also meeting the needs of industry for interns.

√ The Associate in Applied Science in Engineering Technologies (080) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

   1. The program must implement the assessment of student learning.
   2. Develop recruitment materials that can be placed in permanent displays at several places of employment of interns and graduates, and other business and industries related to engineering technologies where the general public could be made aware of the educational opportunities at OSUIT-OKM.
   3. The division should develop a survey instrument which is administered annually to graduates of one year and five years to assess graduate competence, satisfaction and success.
   4. Develop a division policy and procedure manual.
The Associate in Applied Science in Graphic Design (014) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. The program must flesh out, formalize, and implement its plan for documenting student learning and success in the workplace.

The Associate in Applied Science in Information Technologies (012) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. The IT division is collecting a lot of assessment data and may need to ensure that, over the long term, energy and time spent on collection do not supersed the need for dialogue and analyses to inform program evolution and improvements.

The Associate in Applied Science in Multimedia Technology (034) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. The program must flesh out, formalize, and implement its plan for documenting student learning and success in the workplace.

The Associate in Applied Science in Office Information System Technology (039) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. None listed.

The Associate in Applied Science in Photography Technology (061) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. The program must flesh out, formalize, and implement its plan for documenting student learning and success in the workplace.

The Associate in Applied Science in Watchmaking and MicroTechnology (043) program meets the minimum standards for unqualified continuation as required by the State Regents. The team recommends unqualified continuation of the program for five years. Specific recommendations that the college should address include:

1. The institution has purchased a software program to help with the gathering and analysis of assessment data, but needs to find ways of getting information back to faculty in a way that is relevant and useful to them.
2. The transition to AWCI and the new partnership with Rolex are good opportunities for re-examining assessment outcomes and strategies and for developing mechanisms to get results in a timely manner for making decisions about budgetary and programmatic needs.

The team noted the following through observations and conversations with administration and faculty:

- The faculty are highly qualified and dedicated to teaching students for the current job market.
- There is strong support for all programs from students.
- The campus is attractive, with well maintained buildings and well equipped laboratories.
- There are excellent relationships with business and industry through program advisory committees.
- The advisory committees appreciate the college’s willingness to listen to suggestions and incorporate changes as quickly as possible.
- The college receives large amounts of equipment and supply contributions from business and industry.
- Most program leaders have stayed in touch with the graduates of their programs.
- The growth of alliances has enhanced the program offerings to set this college apart from the average college. The Alliance Coordinator is to be applauded for her diligence and commitment to OSUIT-OKM technical programs.
- Although evidence of assessing and documenting student learning was in the program resource rooms, no data were available to support that results are being collected interpreted, and utilized to make programmatic changes.
- College wide faculty do not share ideas and seem to operate in silos.
- Some programs are reporting a lack of print materials for recruiting.
- The college should find ways to take better advantage of alumni support and enthusiasm for the institution.

It is recommended that the evaluation team’s recommendations as noted above be approved and the programs be placed on the schedule for regular program review.

Attachment
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<tr>
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<tbody>
<tr>
<td>Dr. Arnold Mokma</td>
<td>Air Conditioning and Refrigeration Technology-AAS (002)</td>
<td>None</td>
<td>None</td>
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<td>Associate Professor Emeritus</td>
<td>Automotive Collision Repair Technology-AAS (003)</td>
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<td>The Ohio State</td>
<td>Automotive Service Technology-AAS (004)</td>
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<td>Dr. Barbara Baxter</td>
<td>Diesel and Heavy Equipment Technology-AAS (018)</td>
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<tr>
<td>Executive Vice President</td>
<td>Engineering Technologies-AAS (080)</td>
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<tr>
<td>Dr. Sandra Veltri</td>
<td>Photography Technology-AAS (061)</td>
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<td>Vice President of Student/Academic Affairs</td>
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</table>

**ATTACHMENT A**

**OKLAHOMA STATE UNIVERSITY INSTITUTE OF TECHNOLOGY-OKMULGEE**

Technical Occupational Program Review
Evaluation Visit: April 7-10, 2008

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Air Conditioning and Refrigeration Technology-AAS (002)
Automotive Collision Repair Technology-AAS (003)
Automotive Service Technology-AAS (004)
Construction Technology-AAS (011)
Culinary Arts-AAS (046)
Diesel and Heavy Equipment Technology-AAS (018)
Engineering Technologies-AAS (080)
Graphic Design Technology-AAS (014)
Multimedia Technology-AAS (034)
Photography Technology-AAS (061)
Watchmaking and Microtechnology-AAS (043)
Information Technologies-AAS (012)
Office Information Systems Technology-AAS (039)
AGENDA ITEM #18:

Scholars for Excellence in Child Care.

SUBJECT: Allocation of funds to Oklahoma two-year colleges participating in the Scholars for Excellence in Child Care Program pursuant to the contract with the Department of Human Services.

RECOMMENDATION:

It is recommended that the State Regents approve the proposed two-year college Scholars for Excellence in Child Care Program allocations in the amount of $1,485,851 set forth herein pursuant to the contract between the Oklahoma Department of Human Services (OKDHS) and the Oklahoma State Regents for Higher Education.

BACKGROUND:

Since June 2000, the State Regents and the Department of Human Services have entered into an annual contract for purposes of allowing State System two-year colleges to participate in the Scholars for Excellence in Child Care program. Each of the twelve two-year colleges as well as Oklahoma State University-Oklahoma City has a Scholars program in place. In addition to its Poteau campus, Carl Albert State College offers a program at its Sallisaw campus. Likewise, Northern Oklahoma College offers a program in Stillwater and Enid.

POLICY ISSUES:

This action is consistent with the State Regents' commitment to the enhancement of educational opportunities, as well as coordination/cooperation between State System institutions and other state agencies.

ANALYSIS:

After a review of the two-year college Scholars for Excellence in Child Care program continuation applications by OKDHS and State Regents’ staff, the following proposed amounts are recommended for funding for FY09:
<table>
<thead>
<tr>
<th>College</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>$164,714</td>
</tr>
<tr>
<td>Connors State College</td>
<td>$110,266</td>
</tr>
<tr>
<td>Eastern Oklahoma State College</td>
<td>$61,331</td>
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<td>Murray State College</td>
<td>$106,902</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>$70,635</td>
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<td>Northern Oklahoma College</td>
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<td>Oklahoma State University – Oklahoma City</td>
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<td>Western Oklahoma State College</td>
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<td><strong>TOTAL:</strong></td>
<td><strong>$1,485,851</strong></td>
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</tbody>
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AGENDA ITEM #19:

Legislature/Governor.

_Not Available Electronically._
AGENDA ITEM #20:

Commendations.

SUBJECT: Staff Recognitions.

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff for state and national recognitions.

State Regents’ staff received the following state and national recognitions:

- **Chancellor Glen D. Johnson.** In May Chancellor delivered the commencement address at OSU-Tulsa; gave a legislative update to the Faculty Advisory Council; spoke at Cameron University’s Master’s Degree Program Hooding Ceremony; addressed graduates at the Northeastern State University – Broken Arrow commencement; was the keynote speaker at the University of Science and Arts of Oklahoma’s Founder’s Day events celebrating their 100th year; and spoke to the State Regents’ staff at the Annual Employee Recognition Program.

- **Liz Kiser and Melissa Ryburn,** outreach coordinators for Oklahoma Money Matters, were presenters at the annual statewide conference of the Oklahoma College Student Personnel Association on May 22 in Tulsa. The session focused on innovative techniques and available resources for integrating financial education in freshman orientation programs.

- **Debra Stuart** has been selected to chair the 2008 Academic Officers Planning Committee for the annual SHEEO Higher Education Policy Conference in San Diego on August 12-15, 2008.
AGENDA ITEM #21:

Executive Session.

Not Available Electronically.
AGENDA ITEM #22:

Personnel.

Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
AGENDA ITEM #23-a:

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

University of Oklahoma (OU)
- 5 degree program option additions
- 2 degree program option deletions
- 12 degree program course requirement changes
- 4 degree program requirement changes

University of Oklahoma Health Science Center (OUHSC)
- 2 degree program option additions
- 1 degree program option name change
- 2 degree program course requirement changes

Oklahoma State University (OSU)
- 1 degree program option name change
- 4 degree program option addition
- 1 degree program course requirement change
- 1 degree program requirement change

East Central University (ECU)
- 1 degree program name change
- 1 degree program option name change
- 1 degree program course requirement change

Northwestern Oklahoma State University (NWOSU)
- 1 degree program course requirement change

Carl Albert State College (CASC)
- 1 degree program course requirement change

Oklahoma City Community College (OCCC)
- 16 degree program course requirement changes
- 1 degree program requirement change
- 4 degree program option name changes
Oklahoma State University-Oklahoma City (OSU-OKC)
1 degree program course requirement change
1 degree program requirement change
1 degree program option addition

Rose State College (RSC)
5 degree program course requirement changes

Seminole State College (SSC)
1 degree program course requirement change

Tulsa Community College (TCC)
1 degree program option addition
2 degree program option deletions
4 degree program option name changes
2 degree program course requirement changes

Western Oklahoma State College (WOSC)
1 degree program option addition

**POLICY ISSUES:**

These actions are consistent with the State Regents’ *Academic Program Approval* policy.

**ANALYSIS:**

**OU-Bachelor of Arts in International and Area Studies in International and Area Studies (018)**

Degree program option addition and degree program course requirement changes:
- Add option “International Security Studies.”
- Add Guided Elective “IAS 3163” to Asian Studies option.
- Add Guided Elective “IAS 3333” to Latin American Studies option.
- Remove “IAS 3000” from International Studies option.
- Proposed option addition will allow students to specialize in strategic international issues and geographical areas that are relevant to global security.
- Proposed changes will provide increased course offerings within the options.
- Proposed changes will allow more in-depth study in each option.
- Total number of credits will not change.
- Four new courses will be added.
- No new funds are required.

**OU-Master of Science in Health and Exercise Science (292)**

Degree program option additions and degree program course requirement changes:
- Add options “Exercise Physiology” and “Health Promotion.”
- Reduce option “Health and Exercise Science” to only one track, with 32 credit hours.
- Remove extended cores from program requirements.
- Proposed changes are a result of recent departmental review of program.
- Total credit hours will change from 36 to 32.
• No courses will be added or deleted.
• No new funds are required.

OU-Master of Social Work (211)
Degree program option additions:
• Add options “Social Work, Advanced Standing” and “Social Work, Advanced Standing, Thesis.”
• Proposed option additions will provide better tracking of students in the two different programs.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Master of Arts in International Studies in International Studies (337)
Degree program option deletion and degree program course requirement changes:
• Delete option “Global Management.”
• Add IAS 5113 to required core curriculum.
• Reduce the elective courses from six courses to five courses.
• Proposed changes will enhance the identity and cohesion of the program.
• Proposed changes will enhance the professional degree aspect of the program.
• Total credit hours will not change.
• One new course will be added.
• No new funds are required.

OU-Master of Science in Industrial Engineering (130)
Degree program course requirement changes:
• Reduce core by two credit hours.
• Replace Information Technology electives with business track courses.
• Replace Organization Systems electives with Industrial Engineering electives.
• Proposed changes will allow students easier access to needed courses.
• Proposed changes will better align core courses with thesis option.
• Total credit hours will change from 36 to 34.
• No courses will be added or deleted.
• No new funds are required.

OU-Master of Arts in Organizational Dynamics (346)
Degree program option deletion, degree program requirement change and degree program course requirement change:
• Delete option “Information Management.”
• Add ODYN 5973 as a prerequisite to ODYN 5980 or ODYN 5183.
• Require students to take a comprehensive exam in lieu of completing a research thesis or capstone project.
• Proposed changes will facilitate development of students’ research and scholarly writing skills.
• Proposed changes will provide an alternative for assessing content of program.
• Total credit hours will change from 33 to 36.
• One new course will be added.
• No new funds are required.
OU-Doctor of Philosophy in Mathematics (155)
Degree program requirement change:
• Change “Reading proficiency in two foreign languages (French, German, or Russian)” to “Reading proficiency in one foreign language (as determined by student’s Doctor of Philosophy Advisory Committee).”
• Proposed change will update curriculum requirements.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Doctor of Philosophy in Business Administration (026)
Degree program requirement change:
• Replace requirement for students to complete degree requirements within “six” to within “four” years of admission to candidacy.
• Proposed change will ensure that students are making satisfactory progress in program.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Science in Education (143)
Degree program course requirement change and degree program requirement change:
• Change EDEN 4913 to EDEN 4914.
• Change Guided Electives from 10 to 9 credit hours.
• Proposed changes will allow better management of elective requirements in program.
• Proposed changes will grant more appropriate credit value to the capstone course.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Science in Aerospace Engineering in Aerospace Engineering (005)
Degree program course requirement changes:
• Replace MATH 3113 with MATH 3413.
• Replace MATH 3990 with MATH 3401.
• Proposed changes will provide more flexibility to students.
• Proposed changes will eliminate special course sections in program.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Fine Arts in Dance (042)
Degree program course requirement change:
• Add DANC 4713 to required additional courses.
• Proposed addition will allow students more flexibility.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Fine Arts in Drama (330)
Degree program course requirement change:
• Add DRAM 3643 and DRAM 2333 to list of required courses for “Acting” Emphasis and remove from general electives.
• Proposed changes will improve quality of professional training for program majors.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Arts in Anthropology (008)
Degree program course requirement change:
• Add ANTH 4063 to Linguistics guided electives.
• Proposed change will provide students with a wider selection of courses.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Arts in Communication (221)
Degree program course requirement changes:
• Delete COMM 3113 from program requirements.
• Delete the Writing/Speaking Intensive requirement from program.
• Change number of required elective hours from 9-12 to 18-21.
• Change the prerequisite for all upper division courses except COMM 3023 and COMM 4713 to “COMM 1113 and Junior Standing.”
• Require students to complete nine hours of upper division elective courses in the major prior to enrolling in COMM 4713.
• Proposed changes will provide students with better training in statistics.
• Proposed changes will allow students to concentrate their studies on one area of elective choices.
• Proposed changes will better help ensure student success in capstone course.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OU-Bachelor of Arts in Mathematics (299)
Degree program course requirement changes:
• Delete major support requirements.
• Change current major requirements to require “12 additional hours at the 3000 level or higher” rather than “9 additional hours at the 3000 level or higher” including “9 hours at the 4000 level or higher” rather than “6 hours at the 4000 level or higher.”
• Proposed changes will strengthen the upper division component of the program.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

OUHSC-Master of Public Health in Public Health (006)
Degree program option additions, option name change and degree program course requirement changes:
• Add options “Environmental Health” and “Public Health Preparedness and Terrorism Response.”
• Change option name “Occupational and Environmental Health” to “Occupational Health.”
• Require CPH 7950 for the degree program.
• Reduce the unit requirement for the practicum from 4 to 2 credit hours.
• Change number of electives in sub-specialty areas from 12 to 9 credit hours in the Occupational Health option.
• Proposed option additions will provide a more interdisciplinary venue for students.
• Proposed option addition “Public Health Preparedness and Terrorism Response” will better prepare students to respond to natural disasters and emerging infectious diseases.
• Proposed name change will better describe curriculum and subspecialties within the degree program.
• Proposed changes will meet specified core courses and field training required by the Council on Education for Schools of Public Health.
• Total number of credits will not change.
• No courses will be added or deleted
• No new funds are required.

OUHSC-Master of Science in Nursing (026)
Degree program course requirement changes:
• Delete NURS 5813, PATH 5503, NURS 8013 and NURS 8023.
• Add NURS 5123, NURS 8113, NURS 8011, NURS 8021 and a Leadership elective.
• Proposed changes will enhance the leadership and financial skills of graduates.
• Proposed changes will provide a foundation of clinical decision making.
• Total number of credit hours will change from 34 to 33.
• Two courses will be added and two courses will be deleted.
• No new funds are required.

OUHSC-Master of Science in Occupational and Environmental Health (058)
Degree program option additions:
• Add options “Industrial Hygiene,” “Environmental Health Sciences” and “Environmental Health Sciences/Industrial Hygiene.”
• Proposed option additions will better reflect the interdisciplinary training and research of the program.
• Proposed option additions will better accommodate students with a wide range of academic and occupational backgrounds.
• Proposed option additions will meet requirements of the Council on Education for Schools of Public Health.
• Total number of credit hours will change from 41-53 to 45-56.
• No courses will be added or deleted.
• No new funds are required.

OSU- Bachelor of Science in Agricultural Sciences and Natural Resources in Plant and Soil Sciences (014)
Degree program option name change:
• Change name of option “Crop Science” to Plant Science.”
• Proposed name change is a result of reorganization of faculty within the Division of Agriculture.
• Proposed name change better reflects professional disciplines within the unit.
• Total number of credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.
OSU-Master of Agriculture in General Agriculture (302)

Degree program option additions:
- Proposed option additions will provide students with recognition of specific disciplines within area of study.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

OSU-Bachelor of Science in Athletic Training (434)

Degree program course requirement changes and program requirement change:
- Change General Education requirements from “any course designated” to “3 hours designated.”
- Change minimum grade point average from 2.75 to 3.0.
- Change College/Department Requirements from 29 hours to 31 hours.
- Remove MICR 3033 or MICR 2123 and MICR 2132 from required courses.
- Add MICR 2125 to required courses.
- Change major requirements from 45 credit hours to 46 credit hours.
- Remove HHP 2663 and HHP 3904 from major requirements.
- Remove text “two hours medical terminology” from major requirements.
- Add HHP 2664, HHP 2802, HHP 3902, and HHP 2902 to major requirements.
- Change electives from 9 hours to 6 hours.
- Add “Admission to program: completed application including minimum of (50) observation hours, “B” or better in the following courses: EDUC 1111, HHP 2664, HHP 2733, current certification in CPR and First Aid at a level to the American Red Cross for the Professional Rescuer” to Other Requirements.
- Proposed changes will ensure program graduates to be competitive for entry level positions or graduate assistantships upon graduation.
- Proposed changes reflect updated competencies and proficiencies established by the accrediting body.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

ECU-Bachelor of Arts in Speech (045)

Degree program name change and option name change:
- Change name of program to “Communication Studies.”
- Change option name “Speech Communication” to “Communication Studies.”
- Proposed name change will better represent program goals and plan of study.
- Proposed option name change will better represent option plan of study.
- Proposed changes will replace archaic term with contemporary one.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.
ECU-Bachelor of Science in Nursing (034)
Degree program course requirement changes:
- Change NRSG 2105 to NRSG 2104.
- Change name of NRSG 3192 “Therapeutic Modalities” to “Pharmacology I.”
- Add new course NRSG 3392 to required coursework.
- Change NRSG 4516 to NRSG 4515.
- Proposed changes reflect increased content included on the National Council Licensure Examination.
- Total credit hours will not change.
- One new course will be added.
- No new funds are required.

NWOSU-Bachelor of Science in Mass Communications (052)
Degree program course requirement changes:
- Change title of course MCOM 4133 from “Digital Photography” to “Media Photography.”
- Change course description.
- Proposed changes will better reflect media perspectives of photography.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

CASC-Associate in Arts in Health, Physical Education, and Recreation (016)
Degree program course requirement changes:
- Change HPER 2512 to HPER 2513.
- Collapse HPER 2132 and HPER 2232 into HPER 2133.
- Change HPER 2812 to HPER 2813.
- Change HPER 1102 to HPER 1103.
- Proposed changes will expand course content.
- Proposed changes will provide better delivery of subject matter.
- Total credit hours will change from 62-64 to 63-65.
- No courses will be added or deleted.
- No new funds are required.

OCCC-Associate in Applied Science in Graphic Communications (006)
Degree program course requirement change and program requirement changes:
- Delete GCOM 1143, GCOM 2243, GCOM 2143 and GCOM 1043 from required major courses.
- Add GCOM 2153, GCOM 2253, GCOM 2163, GCOM 1023, GCOM 2100 and GCOM 2363 to required courses.
- Proposed changes will bring curriculum up to current industry standards.
- Proposed changes will enhance students’ program success.
- Total credit hours will not change.
- Four new courses will be added.
- No new funds are required.

OCCC-Associate in Applied Science in Computer Aided Design (011)
Degree program course requirement changes:
- Change “Faculty Approved Support Electives” from seven to six credit hours in the “Multimedia” option.
- Add MATH 2023 to required Support courses in the “Manufacturing/Architectural” option.
• Delete PHYS 1314 from the required General Education courses in the “Manufacturing/Architectural” option.
• Change prerequisite from “Permission of Instructor” to “by Evaluation” in the “Manufacturing/Architectural” option.
• Proposed changes will better accommodate students’ progress in program.
• Proposed changes will correct deficiencies identified by the Accreditation Board for Engineering and Technology site visit.
• Total credit hours will change from 61 to 60-64.
• No courses will be added or deleted.
• No new funds required.

**OCCC-Certificate in Computer Aided Design (084)**

Degree program course requirement changes:
• Delete General Education courses from program.
• Delete CAT 1053 from program requirements.
• Proposed changes will allow students to more readily complete program requirements before pursuing an Associate of Applied Science degree.
• Total credit hours will change from 31 to 19.
• No courses will be added or deleted.
• No new funds are required.

**OCCC-Certificate in Multimedia in Computer Aided Technology (117)**

Degree program course requirement changes:
• Delete ENGL 1113, BUS 1323 or any 1000 level MATH/APPM course, and six hours of support electives from program requirements.
• Add CAT 2633, CS 2143, CS 2413, CS 2433, GCOM 1053 and GCOM 1183 to program requirements.
• Proposed changes will provide students with credentials to validate skills for the work place.
• Total credit hours will change from 31 to 37.
• Six new courses will be added.
• No new funds are required.

**OCCC-Associate in Applied Science in Film and Video Production Technician (129)**

Degree program course requirement changes:
• Add FVP 1214, FVP 2214, FVP 2314, FVP 2273, FVP 1713 and FVP 2623 to program requirements.
• Delete FVP 1103, FVP 1123, FVP 2233, FVP 2243, FVP 2343 and FVP 2353 from program requirements.
• Require a Capstone Project in program.
• Proposed changes will provide a more comprehensive and rigorous program for students.
• Total credit hours will change from 61 to 65.
• Four new courses will be added.
• No new funds are required.

**OCCC-Associate in Arts in Film and Video Production (144)**

Degree program course requirement changes:
• Add FVP 1214, FVP 2214, FVP 2314, FVP 2273, FVP 1713 and FVP 2623 to program requirements.
• Delete FVP 1103, FVP 1123, FVP 2233, FVP 2243, FVP 2343 and FVP 2353 from program requirements.
• Require a Capstone Project in program.
• Proposed changes will provide a more comprehensive and rigorous program for students.
• Total credit hours will change from 62 to 64.
• Four new courses will be added.
• No new funds are requested.

OCCC-Certificate in Film and Video Production Technician (130)
Degree program course requirement changes:
• Add FVP 1214, FVP 2214, FVP 2314, FVP 2273, FVP 1713 and FVP 2623 to program requirements.
• Delete FVP 1103, FVP 1123, FVP 2233, FVP 2243, FVP 2343 and FVP 2353 from program requirements.
• Require a Capstone Project in program.
• Proposed changes will provide a more comprehensive and rigorous program for students.
• Total credit hours will change from 31 to 32.
• Four new courses will be added.
• No new funds are requested.

OCCC-Associate in Arts in Child Development (089)
Degree program course requirement changes:
• Change CD 2633 to CD 2632.
• Add new course CD 1121 to program requirements.
• Proposed changes will improve student understanding of program requirements.
• Total credit hours will not change.
• One new course will be added.
• No new funds required.

OCCC -Associate in Applied Science in Child Development (005)
Degree program course requirement changes:
• Change CD 2633 to CD 2632.
• Add new course CD 1121 to program requirements.
• Require CD 2713 and delete CD 2623 in major courses.
• Require ART 1213 and CS 1103 in required courses.
• Proposed changes will improve student understanding of program requirements.
• Proposed changes will increase students’ general knowledge of the arts and provide competency and skills when working with infants and toddlers.
• Total credit hours will not change.
• One new course will be added.
• No new funds are required.

OCCC-Associate in Applied Science in Manufacturing Technology (034)
Degree program option name changes and degree program course requirement changes:
• Change option name “Computer Numerical Control Emphasis” to “Precision Machining.”
• Change option name “Computer Integrated Manufacturing” to “Advanced Manufacturing.”
• Add courses MET 1423, MET 1433, MET 1443, PRDT 1243, PRDT 1313 and PRDT 2023 to program requirements.
• Delete CS 1353 from program requirements.
• Delete MET 1143, MET 2423, MET 2103, PRDT 2112, PRDT 2013, PRDT 2213, PRDT 2553, PRDT 2663 and ET 1223 from major course requirements.
• Proposed option name changes will better reflect industry needs.
• Proposed changes will better address issues relating to industry safety standards and guidelines and related industry certification.
• Total credit hours will change from 61 to 62.
• Six new courses will be added.
• No new funds are required.

OCCC-Associate in Applied Science in Computer Aided Technology (011)
Degree program option name change and degree program course requirement changes:
• Change option name “Manufacturing/Architectural” to “Computer Aided Design.”
• Add courses CAT 1023 and CAT 1214 to program requirements.
• Delete ART 1213 from program requirements.
• Proposed option name change will meet requirements by the Accreditation Board for Engineering and Technology.
• Proposed changes will better prepare students for employment opportunities.
• Proposed changes will provide students a better understanding of techniques used in the industry.
• Total credit hours will change from 62 to 60.
• Two new courses will be added.
• No new funds are required.

OCCC-Associate in Applied Science in Database Management (142)
Degree program course requirement changes:
• Change DBM 1101 to DBM 1103.
• Change DBM 1314 to DBM 1313 and DBM 1334 to DBM 1333.
• Add DBM 2213 to program requirements.
• Delete DBM 2322, DBM 2334, DBBM 2353, DBM 2363 and DBM 2373 from program requirements.
• Proposed changes will provide needed course content for the industry.
• Proposed changes will provide students with more flexibility in the program.
• Total credit hours will not change.
• One new course will be added.
• No new funds are required.

OCCC-Associate in Applied Science in Bioinformatics (145)
Degree program course requirement changes:
• Add BIO 2203, CHEM 1215, BIOT 2843 and BIOT 2933 to program requirements.
• Delete BIO 2125 from program requirements.
• Proposed changes will provide needed course content for the industry.
• Proposed changes will provide students with better transfer options.
• Total credit hours will change from 64 to 68.
• No courses will be added or deleted.
• No new funds are required.

OCCC-Associate in Applied Science in Nursing (029)
Degree program course requirement changes:
• Replace APPM 1313 or MATH 1513 with CHEM 1123 and CHEM 1131 in program requirements.
• Specify CHEM 1115 as one option for meeting chemistry course requirement.
• Replace BIO 1514 with BIO 2125 in program requirements.
• Proposed changes will better prepare students for competency skills in other coursework.
• Proposed changes will better prepare students for university transfer.
• Total credit hours will change from 72 to 74.
• No courses will be added or deleted.
• No new funds are required.

OCCC-Associate in Applied Science in Surgical Technology (114)
Degree program course requirement changes:
• Delete BIO 1314, BIO 1414 and BIO 1514 from program requirements.
• Add BIO 1224 and CS 1103 to program requirements.
• Remove “computer assisted” requirement from ENGL 1113 in program requirements.
• Add three credit hours of general education electives to program requirements.
• Change MATH 1313 of general education requirements to “Any Mathematics that meets OCCC’s mathematics proficiency.”
• Proposed changes will help meet Central Association of Advisors for the Health Professions certification standards.
• Proposed changes will provide more flexibility for students to meet the mathematics requirement.
• Total credit hours will change from 64 to 62 hours.
• No courses will be added or deleted.
• No new funds are required.

OCCC-Associate in Science in Science (040)
Degree program course requirement changes:
• Add CHECM 2114, CHEM 2124, and CHEM 2122 to program requirements.
• Delete CHECM 2115 and CHEM 2125 from program requirements.
• Change General Education requirements from 35-37 credit hours to 45-47 credit hours.
• Proposed changes will provide a more focused mastery of coursework for students.
• Proposed changes will allow students greater program flexibility.
• Total credit hours will not change.
• Three courses will be added.
• No new funds are required.

OSU-OKC-Associate in Applied Science in Police Science (015)
Degree program course requirement changes and program requirement change:
• Add course PLSC 2413 to technical occupational specialty requirements.
• Delete “additional 6 hours of any PLSC course” from technical specialty requirements.
• Add PLSC 1133 and PLSC 2253 to required technical specialty requirements.
• Change PLSC 1212 to PLSC 1143.
• Change PLSC 2221 to PLSC 2222.
• Proposed changes will ensure student success in meeting the standards set by the Council on Law Enforcement Education and Training (CLEET).
• Proposed changes will meet criteria set by CLEET’s new mandates.
• Total credit hours will change from 60 to 65.
• One new course will be added.
• No new funds are required.

OSU-OKC – Associate in Applied Science in Agriculture Technology in Horticulture (011)
Degree program option additions:
• Add options “Horticulture Therapy,” “Landscape Contracting,” “Landscape Design,” “Nursery and Greenhouse Production,” “Retail Floristry” and “Sustainable Crops Production.”
• Proposed option additions will more effectively tailor students’ studies in specific areas.
• Proposed additions will facilitate recruitment into different fields of study.
• Total credit hours will change from 67 to 61.
• No courses will be added or deleted.
• No new funds are required.

RSC-Associate in Applied Science in Technical Supervision and Management (119)
Certificate in Technical Supervision and Management (122)
Degree program course requirement change:
• Add TSM 1901 and TSM 2703 to program requirements.
• Proposed change reflects degree revisions made to satisfy Tinker Air Force Base training program.
• Total credit hours will not change.
• Two new courses will be added.
• No new funds are required.

RSC-Associate in Science in Engineering (039)
Degree program course requirement change:
• Change life science requirement “Any course with a LFSC prefix or with approval of the Engineering and Science Dean, an additional physics, chemistry, or geology course” to “Any 1000 level or higher courses with a LFSC prefix except LFSC 1092-6.”
• Proposed change will better align with four-year institution general education requirements.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

RSC-Associate in Science in Environmental Science (118)
Degree program course requirement changes:
• Change program requirements from 39 credit hours to 16 credit hours.
• Require 23 credit hours in “Support and Related” courses.
• Change required Life Science hours from 13 to 8.
• Change required Chemistry hours from 5 to 4.
• Change required Physics hours from 5 to 3.
• Add 5 credit hours from “Any courses, 1000 level or higher, from the following areas: CHEM, ENGR, ENVT, EGOG, GIS, PHSC, PHYS, CIT (except GEOG 1103)” to Support and Related Requirements.
• Proposed changes will better align with four-year institution general education requirements.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds are required.

RSC-Associate in Science in Health and Sports Sciences (107)
Degree program course requirement changes:
• Delete HPER 1511 and HPER 2632 from program requirements.
• Add HPER 2633 to program requirements.
• Proposed changes reflect realignment in curriculum to prepare students to sit for the National Strength and Conditioning Association Certified Personal Training exam.
• Total credit hours will not change.
• One course will be added and two courses will be deleted.
• No new funds are required.
RSC-Associate in Science in Criminal Justice (049)
Degree program course requirement changes:
• Add CJ 2863 to program requirements.
• Delete two hours of elective credits from program requirements.
• Proposed changes reflect revisions to incorporate new Council on Law Enforcement Education and Training requirements.
• Total credit hours will change from 62 to 63.
• One new course will be added.
• No new funds are required.

SSC-Associate in Applied Science in Nursing (110)
Degree program course requirement changes:
• Change NURS 1515 to NURS 1616.
• Change the distribution of lecture and laboratory hours for NURS 2529 from 3-6- to 4-5.
• Add course NURS 2623 to required courses.
• Total credit hours will change from 68 to 72.
• One new course will be added.
• No new funds are required.

TCC-Associate in Applied Science in Electronics Technology (031)
Degree program option addition:
• Add option “Alternative Energy.”
• Proposed option will more effectively tailor students’ studies in specific area.
• Total credit hours will not change.
• Three new courses will be added.
• No new funds required.

TCC-Certificate in Management (193)
Degree program option deletions:
• Delete options “Food Manufacturing Technology,” “Manufacturing Workplace Leadership,” and “Advanced Food Manufacturing Technology.”
• Proposed deletions reflect lack of enrollment in the options.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds required.

TCC- Associate in Applied Science in Management (093)
Degree program option deletions:
• Delete options “Food Manufacturing Technology” and “Manufacturing Workplace Leadership.”
• Proposed deletions reflect lack of enrollment in the options.
• Total credit hours will not change.
• No courses will be added or deleted.
• No new funds required.

TCC-Associate in Applied Science in Human Services (201)
Degree program option name change and course requirement change:
• Change option name “Child and Family Services” to “Family Studies.”
• Add “This option meets requirements for transfer to Family Studies and Gerontology at Southern Nazarene University-Tulsa” to program description.
• Proposed name change better reflects program curriculum.
- Proposed changes will provide students with additional advisement on plan of study.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**TCC-Certificate in Child Development (206)**
Degree program option name change and program course requirement changes:
- Change option name “Residential Child Care” to “Residential Child and Youth Professional.”
- Delete CHD 1411, CHD 1511, CHD 1611, CHD 1711, CHD 2401, CHD 2723 and CHD 2723 from program requirements.
- Add CHD 1752, CHD 1762, and CHD 1772 to program requirements.
- Proposed changes will better reflect curriculum certification requirements for the Residential Child and Youth Care Professional Workers with the Oklahoma National Resource Center for Youth Services Residential Child and Youth Care Professional Worker certification.
- Total credit hours will change from 8 to 13-14.
- Three new courses will be added and four courses will be deleted.
- No new funds are required.

**TCC-Certificate in Computer Information Systems (133)**
Degree program option name change:
- Change option name “Microsoft Office Specialist” to “Business Application Specialist.”
- Proposed name change will better reflect program curriculum.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**TCC-Associate in Applied Science in Computer Information Systems (098)**
Degree program option name change:
- Change option “Microsoft Office Specialist” to “Business Application Professional.”
- Proposed name change will better reflect program curriculum.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**WOSC-Associate in Arts in University Studies (022)**
Degree program option addition:
- Add options “Religion” and “Early Childhood.”
- Proposed option addition “Religion” will provide a rigorous, systematic, and objective intellectual inquiry into various aspects of religions and facilitate better understandings of differing religious traditions.
- Proposed option addition “Early Childhood” will better reflect National Association for Education of Young Children accreditation standards and better facilitate transfer to four year institutions.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.
AGENDA ITEM #23-b:

Electronic Media and Off-Campus Offerings.

SUBJECT: Ratification of the approval for the University of Science and Arts of Oklahoma for out-of-state offering.

RECOMMENDATION:

It is recommended that the State Regents ratify the approval of the University of Science and Arts of Oklahoma’s (USAO) request to offer courses at an out-of-state location.

BACKGROUND:

USAO requested approval to offer three courses for nine credits toward continuing education for school personnel (regular and special education teachers, para-professionals and support residential staff) who work at the Chemawa Indian School in Salem, Oregon as required by the Bureau of Indian Affairs. These courses will help meet federal requirements outlined in the Individuals with Disabilities Education Act and No Child Left Behind legislation. Enrollment for the three courses will not exceed 60 school personnel. A federal grant through the University of Oklahoma’s American Indian Center for Excellence in Exceptional Education (AICEEE) will pay the faculty’s travel expenses, honorarium, student tuition, books, and associated expenses.

POLICY ISSUES:

This action is an exception to State Regents’ Electronically Delivered and Traditional Off-Campus Courses and Programs policy. While regional universities are not functioned to offer off-campus courses out-of-state, State Regents’ policy allows for exceptions with appropriate documentation. USAO provided sufficient documentation that all applicable State Regents’ policies were followed including educational standards and fiscal provisions.

ANALYSIS:

The approved course numbers and titles are listed below:

- PHED 2883 First Aid/CPR and Safety in the Residential Environment
- PSYC 2883 Counseling and Behavior Management
- PHED 2883 Mental Health and Personal Safety

Authorization was approved by Chancellor Glen D. Johnson for the above request. State Regents’ ratification is requested.
AGENDA ITEM #23-c (1):

Contracts.

SUBJECT: Scholars for Excellence in Child Care Contracts. Approval of contract and contract modification between the Oklahoma Department of Human Services and the Oklahoma State Regents for Higher Education.

RECOMMENDATION:

It is recommended that the State Regents approve the Scholars for Excellence in Child Care Scholars program contract in the amount of $2,086,505 dollars and the Scholars for Excellence in Child Care Scholarship contract modification renewing the existing contract.

BACKGROUND:

In an effort to improve the quality of care children receive in licensed child care facilities, increase teacher educational levels, compensation, and improve retention, the Oklahoma Department of Human Services (OKDHS) has entered into a contract with the State Regents since June 2000. The annual contract allows two-year colleges to, among other things, offer specialized academic and support programs and to recruit licensed child care providers as a way to encourage child care professionals to further their education in the field of early childhood and child development.

Given the success of the Scholars program and the desire of OKDHS to continue to improve the quality of services available to child care staff, the Director of OKDHS asked the Chancellor to broaden the State Regents’ current scholarship offerings, (beginning Fall 2004) by assuming responsibility for administering and managing the scholarship program (formerly Teacher Education and Compensation Helps-TEACH) in conjunction with the Scholars program.

POLICY ISSUES:

This action is consistent with the State Regents’ commitment to the enhancement of educational opportunities, and encourages coordination and cooperation between the State Regents, System institutions and other state agencies.

ANALYSIS:

Oklahoma has led the nation in developing a program linking its child care licensing standards and quality criteria with state reimbursement payments. Called “Reaching for the Stars”, the program attempts to improve the quality of child care by building teacher competence, informing parents of the quality of program, and creating more slots for subsidized child care by raising the reimbursement rate to facilities. OKDHS rates each child care facilities from one-star (minimum requirements) up to a three-star (highest standards) according to the number of quality criteria each facility meets.

The Scholars Program has achieved high success in the last 7 years. There have been over 286 child care teachers/directors who have obtained a Child Development Associate, a nationally recognized credential.
Another 1,840 teachers/directors have earned a certificate of mastery, and 461 teachers/directors have obtained an associate degree through the Scholars program initiative. There have been 100 directors/assistant directors who have obtained a Director’s Certificate of Completion awarded through the Scholars program.

It is recommended that the State Regents approve the attached contract to enable State System two-year colleges to continue the Scholars for Excellence in Child Care program in the amount of $2,806,505 (a copy of the contract setting forth terms and responsibilities is attached), and the attached contract modification renewing the contract approved at the State Regents’ meeting June 28, 2007, to allow State Regents’ staff to continue to administer the scholarship associated with the said program (contract modification extending the original contract is attached).

Note: Contract attachments are on file in the State Regents’ office.

Attachment
This Agreement, made and entered into on ___April 28, 2008___ by and between the Oklahoma Department of Human Services (Department) and Oklahoma State Regents for Higher Education
P.O. Box 108850
Oklahoma City, OK 73101

(Contractor), constitutes a modification of the agreement executed and effective ___7-1-07___ through ___6-30-08___ by and between the above-named parties.

IT IS AGREED AND UNDERSTOOD THAT:

This is the first year renewal of a three year renewal period. The agreement effective date is 7-1-08 through 6-30-09. Related attachments are on file in the State Regents office and OKDHS.

In all other respects the agreement shall remain in effect.

A. Signatures

For the faithful performance of the terms of this agreement, the parties hereto, in their capacities as stated, affix their signatures.

DEPARTMENT OF HUMAN SERVICES

How to Hendrick, Director
Oklahoma Department of Human Services

CONTRACTOR

Glen D. Johnson, Chancellor
Oklahoma State Regents for Higher Education
State of Oklahoma  
Department of Human Services  

CONTRACT  

This agreement is entered into this day of 28th of April, 2008 by the Oklahoma Department of Human Services (hereinafter Department) and the Oklahoma State Regents for Higher Education (hereinafter OSRHE). The OSRHE hereby offer and agree to provide education/training opportunities to assist child care employees in obtaining a Child Development Associate (hereinafter CDA) credential, Certificate of Mastery, Director’s Certificate of Completion, an associate degree in early childhood education/child development or a bachelor degree as described in Section V in accordance with the following terms and conditions. 

I. Contract Allowable Cost And Payment Schedule  

For and in consideration of the performance of this contract by OSRHE, the Department agrees to pay an amount not-to-exceed $2,086,505 (Two million Eight-six Hundred Thousand Five Hundred and Five Dollars) for services agreed upon herein (budget Attachment A). Payments will be made in accordance with written authorization by the Department on a quarterly basis. Billing shall be submitted in the format and in accordance with procedures prescribed by the Department. Payment for all services required herein will be made in arrears. OSRHE will be allowed to transfer budget authority from within the initial line items. Changes to budget authority greater than 10% must have prior written approval from the Department. The Department will not make any advance payments. 

II. Contract Term  

It is agreed by both parties this agreement will be in effect for a period beginning 7-1-08 and ending 6-30-09. This agreement may be renewable for three years at the level of services outlined in Attachments A through C. 

III. OSRHE will agree to provide the following:  

1. Review, coordinate, and approve operating budgets for each institution’s program;  

2. Assist with the coordination of the State System two-year and pilot four-year college programs in accordance with contract guidelines;  

3. Assure compliance with contract requirements;  

4. Reimburse program costs to approved participating two-year and pilot four-year college programs;  

5. Notify the Colleges of the assurances and responsibilities that the Colleges are obligated to meet pursuant to the contract. Approval of any subcontract will not relieve OSRHE of any responsibility for performance under this contract.
6. Assure accountability measures through the SECC program’s database at each institution to determine the project’s success. In addition, information will be evaluated to determine any needed program adjustments.

7. In collaboration with Department, and with input from institutions, continue to refine the duties and expectations for the position of scholar coordinator.

8. Conduct campus site visits or other evaluative measures as agreed upon by the Department an annual basis, or more frequently as needed, for the purposes of monitoring program goals, objectives and fiscal compliance to assure adherence to the approved program.

9. Update the SECC website within 30 days of significant program changes.

10. At the end of each semester provide a summary of activities and statistical data as submitted by the scholar coordinators; and at the end of the contract period provide a formal report detailing services that have been provided by each institution in the format prescribed by the Department. The annual report is due as part of claims documentation for the final billing.

11. A research and a mentoring/coaching components will be implemented and outlined in Attachment B and C respectively.

IV. OSRHE will oversee and coordinate with two-year colleges to:

1. Assure all early childhood/child development courses incorporate Child Development associate (CDA) competencies established by the Council for Professional Recognition;

2. If not incorporated into courses taken toward CDA credential, offer CDA preparation workshops to be conducted by scholar coordinators.

3. Provide an 18-credit hour certificate of mastery program consisting of 15 credit hours in early childhood education/child development and 3 hours of English composition for child care staff currently working in licensed child care facilities that articulates toward an associate of arts or science degree in early childhood education/child development in order to facilitate articulation to a four-year institution. A Certificate of Mastery could be earned through an associate of applied science degree if that degree articulates to a bachelor degree without loss of any credit hours;

4. Assure the 24-credit hour Director’s Certificate of Completion articulates toward an associate of arts or associate of science degree in early childhood education/child development in order to facilitate articulation to a four-year institution and toward in associate of applied science degree in child center administration.

5. After appropriate student assessment, ensure literacy is woven into all of the early childhood education/child development courses which may include, but not be limited to: independent reading and writing assignments, reading groups, computer-aided instruction, learning resource center assignments, instructional tutoring, etc.;
6. Provide additional support services for students having difficulty or deficiencies with reading, writing, and math, as appropriate;

7. After appropriate student assessment, ensure that child care providers (below a 10th grade reading level) can simultaneously enroll in early childhood development courses while remediating reading deficiencies;

8. Offer early childhood education/child development courses in a variety of educational delivery modalities including, but not limited to: accelerated coursework (i.e., a 8-week period), non-traditional class times, distance learning or on-site training opportunities;

9. Ensure a seamless transfer of coursework equivalent to 6 credit hours, if a CDA credential has been received through a technology center, to an early childhood education/child development associate of arts or associate of science degree program to facilitate articulation;

10. Submit for approval to the State Regents’ staff a detailed budget outlining the cost for the scholar coordinator’s salary and benefits and anticipated operating costs to manage and oversee the project for 12 months;

11. Provide a program plan and time line that details the scholar coordinator’s responsibilities and activities as outlined below (Attachments D1-D-15);

12. Serve a minimum number of active program participants per semester as outlined in the OSRHE SECC 2008-09 guidebook (Attachment E);

13. Request approval from OSHRE and DHS for out of state travel for scholar coordinators;

14. Ensure all financial aid and/or loans are applied to the scholar’s educational costs prior to applying the program scholarship.

15. Ensure two-year colleges employ a scholar coordinator with, at a minimum, a bachelor’s degree in early childhood education or child development. If the scholar coordinator is attending graduate school a copy of the class schedule must be submitted to OSRHE two weeks prior to commencement of classes.

16. Responsibilities of the scholar coordinator include the following:

- Scholar Coordinators are expected to have at least two designated field days each week (i.e., out of the office and in the field recruiting, providing technical assistance, and/or following up with Scholars at their child care facility).

- Provide materials for recruiting child care providers in the communities for purposes of encouraging them to pursue the CDA Credential, Certificate of Mastery, and/or associate of science or arts degree program in early childhood education or child development (with emphasis on the CDA Credential). Teachers and family child care home providers pursuing an AAS degree do not qualify for the program or scholarship unless the AAS degree articulates to a bachelor degree without loss of any credit hours.
• Provide materials for recruiting directors/assistant directors for the Director’s Certificate of Completion. Directors/assistant directors that have completed the Director’s Certificate of Completion will be allowed to pursue an AAS degree in Child Care Center Management (or other similar approved AAS degree) if they determine they do not want to pursue an AA/AS degree in early childhood education or child development for the possibility of later obtaining a bachelor’s degree.

• Determine best placement of scholar for beginning CDA coursework – either college or technology center. Determination should be based upon: (1) personal observation through recruitment visit, (2) previous training and/or transcripts, if available, and (3) assessment scores. If a scholar begins at a college and does not perform well, consideration should be given to transfer the scholar to a technology center to complete the Pathway CDA curriculum and then continue toward the Certificate of Mastery at the college.

• Maintain a minimum active caseload as follows: active Scholars for the fall and spring semester. (Active Scholar is defined as Scholars approved for the SECC program, officially enrolled, and taking college coursework, or enrolled at the local technology center in the Early Education: Pathway to CDA curriculum).

  Rural Area – 50 scholars  Rural Area w/SC assistant – 65 scholars

  Metro Area – 65 scholars  Metro Area w/SC assistant – 80 scholars

• Assist caseload scholars with the financial-aid process (Pell and SECC).

• Attend each licensing supervisor staff meeting at least once per year to explain the SECC program. Provide informational brochures for each licensing regulator at the staff meeting.

• Scholar Coordinators will be responsible for providing necessary Scholar information to the State Regents’ office, including grades, drop/withdrawal information, change of job location, etc. on a semester basis, or as needed.

• Maintain database by entering Scholar information on a weekly basis.

• Serve as the liaison between the scholar and faculty to assist in addressing issues and resolving conflicts.

• Scholar Coordinators who have had CDA advisor training are expected to perform a mock CDA observation for each Scholar pursuing a CDA Credential. Scholar Coordinators that have not had the CDA advisor training should attend training at the first available opportunity.

• Further professional development by attending any staff development activities coordinated through the State Regent’s office and the annual NAEYC Professional Development Institute conference. Attendance at the quarterly meetings and NAEYC PDI conference is mandatory unless an exception has been given.
• State Regents staff must approve out-of-state travel. Traveling out-of-state without authorization may result in travel expenses being disallowed.

• **NOT under any circumstances** perform other duties (*including teaching*) for the college or child development department unrelated to the contract or program guidelines administered through the State Regents’ office. Doing so, could cause program termination.

• Scholar Coordinators working on a master’s degree should furnish a copy of the course schedule to the State Regents office. Courses cannot be scheduled during working hours without prior approval.

• Adhere to the requirements contained in the “Scholars for Excellence in Child Care 2008-09 Guidebook” (Attachment E).

V. **OSRHE will oversee and implement a pilot bachelor degree scholarship program:**

1. Eligibility for regional and comprehensive institutions to receive scholarship support will require an articulation agreement that reflects program to program acceptance of coursework with no loss of college hours for the scholar.

2. The pilot participants must have been on the scholars program and graduated from a two-year college with an associate degree in early childhood education or child development, or an associate in applied science degree in ECE/CD administration or ECE/CD that meets the program to program articulation requirement.

3. OSRHE will employ an administrative support person will work with up to three institutions that meet the program to program articulation standard.

4. OSRHE will provide copies of articulation agreements (or degree plans) to OKDHS prior to the approval of any scholarships for the bachelor’s degree.

5. OSRHE will ensure all financial aid and/or loans are applied to the scholar’s bachelor’s degree educational costs prior to applying the program scholarship.

6. Will ensure that the administrative support person will have at a minimum a bachelor’s degree in early childhood education or child development.

7. The administrative support person will:
   - Conduct an assessment of potential scholars for the bachelor’s degree.
   - Develop along with Scholars program administrator eligibility criteria and recruitment materials.
   - Provide career advisement for potential scholars based on associate degree earned.
   - Assist scholars with the financial aid process, PELL and scholarship application.
   - Be responsible for providing necessary Scholar information to the State Regents’ office, including grades, drop/withdrawal information, change of job location, etc. on a semester basis, or as needed.
   - Be responsible for obtaining scholar information needed for the Scholars program database.
• Further professional development by attending any staff development activities coordinated through the State Regent’s office and the annual NAEYC Professional Development Institute conference. Attendance at the quarterly meetings and NAEYC PDI conference is mandatory unless an exception has been given.
• State Regents staff must approve out-of-state travel. Traveling out-of-state without authorization may result in travel expenses being disallowed.
• Adhere to guidelines that are developed for the bachelor’s scholarship pilot program.
• **NOT under any circumstances** perform other duties (*including teaching*) for any institution or child development department unrelated to the contract or program guidelines administered through the State Regents’ office. Doing so, could cause termination.

VI. Department agrees to provide the following:

1. Conduct site visits to the participating college campuses as needed for the purposes of assessing or monitoring program, and to assure adherence to approved program purposes, goals and objectives;

2. Review and approve proposed SECC program plans and budgets in consultation with OSRHE’s staff prior to OSRHE’s approval.

3. At the six-month interval, evaluate programs from OSHRE’s reports, monitoring reports and on-site visits, if needed, for program continuance or in developing a corrective action plan.

VII. Department’s Financial Commitment

The Department will provide funding, based on approved institutional budgets, on a quarterly reimbursement basis for a coordinator (salary and benefits) and the associated operating costs. An amount not to exceed 10% of program costs will be provided to OSRHE as an administrative fee.

Performance-based financial incentives will be made to the institutions’ early childhood/child development academic programs based on the ability to assist program participants continue employment within the child care community or continued education in the child care field while remaining gainfully employed. Performance incentives to the institutions’ child development academic program will be as follows:

Following the receipt of the CDA credential or degree, and if the program participant is employed and received pay for an average of 30 hours per week during this period at a licensed facility, the college’s academic child development program will be eligible for $175 per student;

VIII. Reporting/Accountability

It will be the responsibility of each institution’s scholar coordinator to maintain reports/documentation in a form agreed upon by the Department and the OSRHE.

1. Institutions will be expected, among other things, to submit reports/documentation to the State Regents staff on a quarterly or semester basis or upon request, if needed. Documentation for quarterly invoicing will be due by the 10th of the month following the end of the quarter.
2. OSRHE staff will submit invoice amounts to the Department no later than 45 days following the end of the quarter.

3. The Department will transfer funds to the OSRHE staff within 45 days upon receipt of invoices.

4. OSRHE agrees that it has not contracted with another state agency to provide similar services as outline herein.

IX. General Provisions

A. Billing

This is a cost reimbursement contract. Claims for reimbursement of services shall be submitted within (90) calendar days of the provision of services. Supporting encumbrances will be canceled upon a lapse of six months from the actual provision of services, unless specified otherwise in the contract. All claims for reimbursement must be submitted no later than September; after this date all funds will be canceled.

The State of Oklahoma has 45 days from presentation of a proper invoice to issue payment to the OSRHE.

In the event that any cost items claimed by the OSRHE are subsequently disallowed by the Department as cost items of the contract, the OSRHE shall repay the Department, on demand, the amount of any such disallowed items. At the discretion of the Department, the Department may deduct such amounts from subsequent payments to be made to the OSRHE without prejudice to the OSRHE’s right to establish the allowability of any such item of cost under the contract.

The difference between the contract negotiated indirect rate and the federal allowable indirect rate is an in-kind state funded contribution made by two-year institutions.

B. Travel

The travel expenses to be incurred by the OSRHE pursuant to this contract for services shall be included in the total amount of the contract award. The Department will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the Department will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, Department policy. The OSRHE shall be responsible for all travel arrangements and providing supporting documentation when submitting claims for reimbursement.

C. Modification

Any modifications or amendments to the contract shall be in writing and agreed to by both the OSRHE and the Department.

D. Termination

It is agreed by both parties that this agreement may be terminated by notice in writing by either party 30 days before termination date.
E. Sub-Contracting

The service to be performed under this contract by OSRHE and the institutions shall not be subcontracted, in whole or in part, to any other person or entity without the written consent of the Department. The terms of this contract and such additional terms as the Department may require shall be included in any approved subcontract, and approval of any subcontract shall not relieve OSRHE of any responsibility for performance under this contract.

F. Disallowance of Claims

In the event that any payments are subsequently disallowed by federal or state authorities due to negligence/performance of OSRHE (and on behalf of the colleges), OSRHE agrees to reimburse the Department in an amount equal to the disallowance.

G. Supporting Documentation

The OSRHE assures that all costs billed will be supported by documentation that will include copies of paid invoices, payroll records and time reports and approved methods for application of indirect costs. The OSRHE further assures that all billings will be based on actual costs incurred. All costs billed will be supported by documentation that will include copies of invoices dated within the contract period.

H. Unavailability of Funding

OKDHS cannot guarantee the continued availability of funding for this Contract, notwithstanding the consideration stated herein. In the event funds to finance this Contract become unavailable, either in full or in part, due to insufficient funding, OKDHS may terminate the contract, or reduce the contract consideration, upon notice in writing to Contractor. The notice shall be delivered by certified mail, return receipt requested, or in person with written proof of delivery. OKDHS shall be the final authority as to the availability of funds. The effective date of such contract termination or reduction in consideration shall be specified in the notice, provided, that the funding adjustments stated in this paragraph shall not apply to payments made for services satisfactorily completed prior to the effective date of the termination or reduction. In the event of a reduction in Contract consideration, Contractor may work with OKDHS to reduce the Scope of Work proportionately or cancel this contract as of the effective date of the proposed reduction, upon advance written notice to OKDHS. Both parties shall make a good faith effort to reach mutual agreement on reasonable phase-out costs upon notice of termination or reduction of contract.

The OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.

X. Assurances

DHS and OSRHE and Colleges will comply with Titles VI and VII of the Civil Rights Act of 1964, Executive order 11246, as amended, the Federal Regulations set forth in Title 45, Code of Federal Regulations, Part 80 (which implement PL 38-32), Civil Rights Act of 1964, Part 84

XI. Marketing

The Department retains ownership to all names, artwork, publications, web content and web domains associated with the services provided by the contractor on behalf of the Department. The Department will determine the overall branding of services (may include, but not limited to: name of the service, artwork or logos) provided by contractor on behalf of the Department. The Department and the Contractor agree to collaborate on the marketing of services provided by the contractor on behalf of the Department. The Department agrees that there may be reference to the contractor or designee in certain marketing publications.

All major publications or web content associated with a service provided on behalf of the Department, or paid by the Department, will be furnished to the Department prior to use or distribution.

Contractor agrees that the marketing terms will be complied with by all sub-contractors or grantees of the contractor providing services on behalf of the Department.

Howard Hendrick, Director
Oklahoma Department of Human Services

Glen D. Johnson, Chancellor
Oklahoma State Regents for Higher Education

Date: ______________________   Date: ______________________
AGENDA ITEM #23-c (2):

Contracts.

SUBJECT: Approval of Oklahoma Department of Human Services contract modification and allocation of funds to Oklahoma two-year colleges participating in the Temporary Assistance to Needy Families (TANF) Program.

RECOMMENDATION:

It is recommended that the State Regents approve the attached contract modification and proposed two-year college TANF program funding amounts totaling $2,980,767 for FY 09.

BACKGROUND:

Since 1997, each of the State System’s two-year colleges have put in place short-term training programs tailored for recipients of Temporary Assistance to Needy Families (TANF) from funds provided through contracts between the Oklahoma Department of Human Services (OKDHS) and the State Regents. Additionally, five of the State System two-year colleges offer job-training programs at the following institutions: Carl Albert State College, Poteau and Sallisaw; Connors State College – Muskogee and Tahlequah; Eastern Oklahoma State College – McAlester and Idabel; Murray State College – Tishomingo, Ardmore and Atoka; Northeastern Oklahoma A&M College – Miami and Jay, and Northern Oklahoma College – Stillwater and Enid.

POLICY ISSUES:

This action is consistent with the State Regents’ commitment to the enhancement of educational opportunities, as well as coordination and cooperation between State System institutions and other state agencies.

ANALYSIS:

At their June 30, 2005 meeting, the State Regents approved the FY 06 contract in the amount of $3.2 million dollars, for purposes of continuing the two-year college TANF programs on a statewide basis. The contract contained a renewal clause extending the contract on an annual basis with an option to renew for three consecutive years at the same level of funding. The contract provides funding for each of the two-year colleges to operate specially designed programs for recipients of TANF. The programs are designed to provide TANF recipients with short-term education and vocational training opportunities leading to employment upon completion. In accordance with the Personal Responsibility and Work Opportunity Act, the programs must be designed for a program participant to complete within one year.
The attached contract modification amends the FY 06 contract to allow for the provision of vocational education skills and other approved program services to non-TANF individuals as capacity allows. Specific criteria for serving non-TANF individuals in the programs will be established by OKDHS and State Regents’ staff.

It should be noted that Tulsa Community College (TCC) has taken over funding for the EMERGE program (TCC’s TANF program) and therefore will not require additional funding through the OKDHS/State Regents contract.

After a review of the two-year college TANF program continuation applications by OKDHS and State Regents’ staff, the proposed amounts set forth below are recommended for FY 09 funding. The attached contract modification is also recommended for State Regents’ approval.

<table>
<thead>
<tr>
<th>College</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>199,815</td>
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<tr>
<td>Connors State College*</td>
<td>130,248</td>
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<tr>
<td>Eastern Oklahoma State College</td>
<td>221,940</td>
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<td>Murray State College</td>
<td>330,103</td>
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<td>Northeastern Oklahoma A&amp;M College</td>
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<td>Northern Oklahoma College</td>
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<td>Oklahoma City Community College</td>
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<td>Oklahoma State University – Oklahoma City</td>
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<td>Oklahoma State University Institute of Technology-Okmulgee</td>
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<tr>
<td>Redlands Community College</td>
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<td>Rose State College</td>
<td>272,726</td>
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<td>Seminole State College</td>
<td>251,973</td>
</tr>
<tr>
<td>Western Oklahoma State College*</td>
<td>126,454</td>
</tr>
</tbody>
</table>

**TOTAL:** 2,980,767

* joint program with area technology center

Attachment
MODIFICATION

The Oklahoma Department of Human Services (hereinafter “OKDHS”) and Oklahoma State Regents for Higher Education (hereinafter “OSRHE”) hereby mutually agree to amend the current contract, PA 06001301, PO# 0201301. Modifications are effective July 1, 2008.

This modification amends the contract to allow for the provision of vocational education skills and other approved program services to non-TANF individuals as capacity allows. All non-TANF individuals to be served in the program must be referred by OKDHS and must meet specific requirements set forth by OKDHS and OSRHE. TANF participants must be given priority when program space and resources become limited. This modification does not increase the funding to OSRHE.

All terms, conditions, and provisions of the contract as enacted shall remain in full force and effect except as modified by this amendment.

___________________________________  _____________________________________
Howard Hendrick, Director    Glen D. Johnson, Chancellor
Oklahoma Department of Human Services  Oklahoma State Regents for Higher Education

_________________________   ______________________
Date        Date
AGENDA ITEM #23-c (3):

Contracts.

SUBJECT: Amendment to the FY 2008 agreement with the Oklahoma Board of Career and Technology Education.

RECOMMENDATION:

It is recommended that the State Regents ratify the agreement with the Oklahoma Board of Career and Technology Education for FY 2008.

BACKGROUND:

For the past several years, the State Regents have entered into an annual agreement with the State Board of Career and Technology Education whereby certain State System institutions carry out programs and services of a technical education nature utilizing funds provided by the Department of Career and Technology Education.

POLICY ISSUES:

State law (70 O.S. 1991, Section 2264) provides for the State Board of Career and Technology Education (formerly Oklahoma Board of Vocational and Technical Education) to contract with the State Regents for the administration of the amount of funds set aside for supplementing the funding of postsecondary programs. The State Regents assume responsibility for allocation of the funds.

ANALYSIS:

The attached contract provides for the transfer of approximately $2 million in state and federal funding from the Oklahoma State Board of Career and Technology Education to the Oklahoma State Regents for Higher Education in exchange for services. The services provided by Oklahoma colleges and universities relate to the operation of Tech Prep programs, Carl D. Perkins programs, teacher inservice and professional development for CareerTech teachers, and data/information services.

The amendment provides an additional $10,000 to assist the State Regents with the cost of academic services fee waivers for high school students participating in the Cooperative Alliances.

Attachment
AMENDMENT TO THE 2007-2008 AGREEMENT
FOR PROGRAMS AND SERVICES
BETWEEN
THE OKLAHOMA STATE BOARD OF CAREER
AND TECHNOLOGY EDUCATION
AND
THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

MAY 8, 2008

The Agreement for Programs and Services entered into by and between the Oklahoma State Board of Career and Technology Education and the Oklahoma State Regents for Higher Education for the fiscal year 2007-2008 is amended as follows:

1.1 Funds in the amount of $40,000 for tech prep dual credit (CFDA #84.243) will be provided by the State Board for the purpose of academic service fee waivers for qualifying disadvantaged high school students enrolled in career and technology education courses in a technology center and receiving college credit through an approved cooperative alliance partnership.

This revision is a result of implementation of cooperative alliance partnerships.

The amendment to the agreement is agreed to and approved by:

5/8/08
Date
Phil Berkenbile, State Director

5-28-08
Date
Glen Johnson, Chancellor
AGENDA ITEM #23-d:

Capital.


RECOMMENDATION:

It is recommended that the State Regents ratify the capital allotments made during the period of May 1, 2008, through June 4, 2008.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period May 1, 2008, through June 4, 2008, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents’ Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is $411,600. This total is represented by $142,000 in Section 13/New College allotments and $269,600 in State Fund allotments.
## ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS
(For the Period of May 1, 2008, through June 4, 2008)
Section 13, New College, and State Funding Sources

<table>
<thead>
<tr>
<th>Institution</th>
<th>Resolution No.</th>
<th>Source of Funds</th>
<th>Project Name</th>
<th>Date Allotted</th>
<th>Amounts Held State Fund</th>
<th>Totals by Institution</th>
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<tbody>
<tr>
<td>Rogers State University</td>
<td>4816</td>
<td>295-State</td>
<td>Technology &amp; Equipment</td>
<td>5/ 16/ 2008</td>
<td>5,600</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>0</strong></td>
<td><strong>5,600</strong></td>
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<tr>
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<td>650-New College</td>
<td>Swimming Pool Repairs</td>
<td>5/ 9/ 2008</td>
<td>100,000</td>
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<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>100,000</strong></td>
<td><strong>100,000</strong></td>
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<tr>
<td>Oklahoma Panhandle State Univ.</td>
<td>Not Required</td>
<td>600-Section 13</td>
<td>Holter Hall Pipe Replacement Debt Service</td>
<td>5/ 6/ 2008</td>
<td>42,000</td>
<td></td>
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<td></td>
<td></td>
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<td><strong>Total</strong></td>
<td></td>
<td><strong>42,000</strong></td>
<td><strong>42,000</strong></td>
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<tr>
<td>Oklahoma City Community College</td>
<td>4815</td>
<td>295-State</td>
<td>ADA/ Accessibility Improvements</td>
<td>5/ 16/ 2008</td>
<td>250,000</td>
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<td><strong>Total</strong></td>
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<td><strong>0</strong></td>
<td><strong>250,000</strong></td>
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<td>Quartz Mountain Art &amp; Conf. Center</td>
<td>4814</td>
<td>295-State</td>
<td>Infrastructure Improvements &amp; Preservation</td>
<td>5/ 5/ 2008</td>
<td>4,000</td>
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<td></td>
<td>4814</td>
<td>295-State</td>
<td>Physical Plant Equipment</td>
<td>5/ 5/ 2008</td>
<td>10,000</td>
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<td><strong>Total</strong></td>
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<td><strong>14,000</strong></td>
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<tr>
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<td><strong>System Totals</strong></td>
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<td><strong>$142,000</strong></td>
<td><strong>$269,600</strong></td>
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</table>
AGENDA ITEM #23-e:

Supplemental Allocations.

SUBJECT: Approval of revolving fund allocations and revised FY07-08 budgets for institutions

RECOMMENDATION:

It is recommended that the State Regents ratify the authorization of the additional Educational and General, Part I Budget allocations as requested in the resolution following this memorandum and approve the revised budgets.

BACKGROUND:

An additional allocation of Revolving Funds for the 2007-08 fiscal years in support of the Educational and General Budget - Part I has been requested subsequent to the allocation made by the Regents on June 28, 2007, Resolution No. 4741. Evidence of availability of these additional funds, not previously taken into account, has accompanied the institution’s request.

POLICY ISSUES:

This action is in accordance with Policy 4.14 (I.)

ANALYSIS:

Northwestern Oklahoma State University has requested that the allocation for the current year’s E&G Budget be increased from $19,388,934 to $19,538,892, an increase of $149,958. The supplemental funding for the increase will be funded from grants and gift and endowments not accounted for in the original budget submission. The supplemental funding will be used for personnel services, travel, and supplies.

Carl Albert State College has requested that the allocation for the current year’s E&G Budget be increased from $11,219,077 to $11,369,077, an increase of $150,000. The supplemental funding for the increase will be reserve funds not accounted for in the original budget submission. The supplemental funding will be used for, supplies, property, furniture, equipment and other operating expenses.
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
RESOLUTION NO. 4814

Pursuant to authority granted under the Constitution of Oklahoma by Article XIII-A adopted on March 11, 1941, which vests in the Oklahoma State Regents for Higher Education the allocation of any funds appropriated by the Legislature for use in The Oklahoma State System of Higher Education and pursuant to Title 70, Oklahoma Statutes, 2001, Sections 3206, 3210, and 3903.

The Oklahoma State Regents for Higher Education hereby ALLOCATE the sums set out below to the respective institutions of The Oklahoma State System of Higher Education. The purpose of the allocations made herein is for support of the Educational and General Budgets beginning July 1, 2007, and ending June 30, 2008, said funds to be subsequently allotted for encumbrance and expenditure as provided by law.

FOR THE EDUCATION AND GENERAL OPERATING BUDGETS

<table>
<thead>
<tr>
<th>Institution</th>
<th>Agency No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>108</td>
<td>$150,000</td>
</tr>
<tr>
<td>Northwestern Oklahoma State University</td>
<td>505</td>
<td>$149,958</td>
</tr>
</tbody>
</table>

These are fiscal year funds for encumbrance not later than June 30, 2008
Dated 26th day of June, 2008.

SEAL:

ATTEST:

William Stuart Price, Secretary          Bill Burgess, Chairman

I, Glen D. Johnson, do hereby certify that the above is a correct statement of the action authorized by the Oklahoma State Regents for Higher Education as set forth in the minutes of the regular meeting on June 26, 2008.

Glen D. Johnson, Chancellor

Duly subscribed and sworn to before me this 26th day of June 2008.

______________________________
Notary Public

My commission expires _______________________.

150
AGENDA ITEM #23-f (1):

Agency Operations.

SUBJECT: Ratification of Purchases

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of $25,000 but not in excess of $100,000 between April 30, 2008 and June 3, 2008.

BACKGROUND:

Agency purchases are presented for State Regents’ action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents’ purchasing policy which provides for the Budget Committee’s review of purchases in excess of $25,000 and requires State Regents’ approval of purchases in excess of $100,000.

ANALYSIS:

For the time period between April 30, 2008 and June 3, 2008, there was one (1) purchase in excess of $25,000 but not in excess of $100,000.00.

Purchases Between $25,000 and $99,999.99:

This item relates to OGSLP. A requisition has been issued to Chickasaw Telecom in the amount of $65,969.68 in order to be compliant to pass current security surveys from banks and other partners.
AGENDA ITEM #23-f (2):

Agency Operations.

Not Available Electronically.
AGENDA ITEM #23-g:

Non-Academic Degree.

SUBJECT: East Central University

RECOMMENDATION:

It is recommended that the State Regents ratify the awarding of nonacademic degree as listed below:

BACKGROUND:

East Central University made a request to award a Bachelor of Science in Education degree posthumously to Mr. Daniel Keith Minnich, who died unexpectedly in February 2008. At the time of his death, Mr. Minnich was working toward completing his final semester, including his student teaching requirement.

The Board of Regents of the Regional University System of Oklahoma granted their approval of this degree at their meeting on May 2, 2008.

POLICY ISSUES:

These requests are consistent with State Regents’ policy which states such degrees are generally given to a student deceased in his/her last semester of study. The proposed diplomas for the posthumous degrees are attached for State Regents’ ratification.
THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
ACTING THROUGH THE

East Central University

MAKE KNOWN THAT

Daniel Keith Minnich

HAVING COMPLETED THE REQUIREMENTS FOR THE
POSTHUMOUS AWARD OF THE DEGREE OF

BACHELOR OF SCIENCE IN EDUCATION
WITH A MAJOR IN PHYSICAL EDUCATION (TEACHER CERTIFICATION)

HAS ACCORDINGLY BEEN ADMITTED POSTHUMOUSLY TO THAT DEGREE
AND ALL THE HONORS, PRIVILEGES, AND OBLIGATIONS BELONGING
THERETO, AND IN WITNESS THEREOF HAVE AUTHORIZED THE ISSUANCE
OF THIS DIPLOMA DULY SIGNED AND SEALED. ISSUED AT
EAST CENTRAL UNIVERSITY AT ADA, OKLAHOMA

MAY 10, 2008

FOR THE STATE REGENTS:

FOR THE UNIVERSITY:

[Signatures]

[Seals]
Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 26, 2008

AGENDA ITEM #23-h:

Resolution.

Not Available Electronically.
AGENDA ITEM #24-a:

Reports.

SUBJECT: Status Report on Program Requests.

RECOMMENDATION:

This is item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2007 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists pending requests regarding degree programs as required by the State Regents’ Academic Program Approval policy.

ANALYSIS:

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Deletion Table
Letters of Intent notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in Table 1, are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Rogers State University, Oklahoma State University – Oklahoma City, Eastern Oklahoma State College, Southwestern Oklahoma State University, Oklahoma State University and University of Oklahoma Health Science Center.

Table 2 lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents’ meeting date (i.e., Status: June 26, 2008). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents’ meeting.

Table 3 provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

Tables 4 and 5 are requested and approved degree program deletions from institutions for the academic year.

Tables 6 and 7 are requested and approved degree program name changes from institutions for the academic year.

Table 8 provides a listing of submitted and approved cooperative agreements for the academic year.

Tables 9 and 10 provide a summary of suspended and reinstated programs for the academic year.

Table 11 provides requested inventory reconciliations from institutions for the academic year.

Table 12 provides a long-term summary of degree program deletions and additions by institutions over the past 16 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.
## CURRENT DEGREE PROGRAM INVENTORY

**June 26, 2008**

(Table reflects actions taken at the May 23, 2008 State Regents’ meeting)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Number of Programs</th>
<th>Associate in Arts and Associate in Science</th>
<th>Associate in Applied Science</th>
<th>Baccalaureate</th>
<th>Master's</th>
<th>Doctoral</th>
<th>First Professional</th>
<th>Total</th>
<th>Certificates</th>
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**System Total** | **1668** | **265** | **237** | **614** | **272** | **116** | **15** | **1519** | **149** |
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<th>Institution</th>
<th>Degree Program</th>
<th>Date Rec’d</th>
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<td>TCC</td>
<td>Certificate in Durable Medical Equipment Services</td>
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<td>Bachelor of Science in Human Ecology</td>
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<tr>
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<tr>
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<td>Associate in Applied Science in E-Commerce</td>
<td>August 16, 2007 (renewed)</td>
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<td>August 16, 2007 (renewed)</td>
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<td>Associate in Science in Bioinformatics</td>
<td>August 16, 2007 (renewed)</td>
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<td>Associate in Applied Science in Aerospace Services</td>
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<td>Master of Science in Organizational Leadership</td>
<td>December 18, 2007</td>
</tr>
<tr>
<td>OSU (Tulsa)</td>
<td>Bachelor of Science in Business Administration in Accounting (444)</td>
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<td>Associate in Applied Science in Biomedical Technology</td>
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## 2. Degree Program Requests Under Review

**July 1, 2007 to present**

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<th>Date Received</th>
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<tbody>
<tr>
<td>OSU-OKC</td>
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<td>May 6, 2005</td>
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<td>Master of Social Work in Social Work</td>
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<td>June 1, 2007</td>
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<td>NSU</td>
<td>Master of Social Work in Social Work</td>
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<td>OUHSC</td>
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### 3. Approved Degree Program Requests

**July 1, 2007 to present**

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<tr>
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<th>Date Received</th>
<th>Date Approved</th>
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<td>OUHSC</td>
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<td>November 29, 2007</td>
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<td>May 23, 2008</td>
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### 4. Requested Degree Program Deletions

**July 1, 2007 to present**

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<th>Date Received</th>
<th>Status</th>
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<tbody>
<tr>
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## 5. Approved Degree Program Deletions

**July 1, 2007 to present**

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<th>Date Approved</th>
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<tr>
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<td>September 13, 2007</td>
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<td>September 13, 2007</td>
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<td>September 13, 2007</td>
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<td>Certificate in Early Childhood Education (071)</td>
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<td>May 23, 2008</td>
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## 6. Requested Degree Program Name Changes

**July 1, 2007 to present**

<table>
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<th>Proposed Program Name</th>
<th>Date Received</th>
<th>Status</th>
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<td>May 19, 2008</td>
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## 7. Approved Degree Program Name Changes

### July 1, 2007 to present

<table>
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<th>Institution</th>
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<th>Proposed Program Name</th>
<th>Date Received</th>
<th>Date Approved</th>
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<td>June 6, 2007</td>
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<td>Associate in Applied Science in E-Commerce and Webmaster (121)</td>
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<td>September 13, 2007</td>
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<td>June 6, 2007</td>
<td>September 13, 2007</td>
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<td>August 21, 2007</td>
<td>October 25, 2007</td>
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<td>November 29, 2007</td>
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<td>July 26, 2007</td>
<td>February 7, 2008</td>
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<td>December 4, 2007</td>
<td>February 7, 2008</td>
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<td>November 7, 2007</td>
<td>February 7, 2008</td>
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<td>Southwest Technology Center</td>
<td>Associate in Applied Science in Information Technologies (012)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Automotive Service Technology (004)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Construction Technology (011)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Engineering Technologies (080)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Information Technologies (012)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Office Information Systems Technology (039)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Graphic Design Technology (014)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>Eastern Oklahoma County Technology Center</td>
<td>Associate in Applied Science in Multi-Media Graph Technology (034)</td>
<td>July 6, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Management (053)</td>
<td>April 27, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science In Information Technology (094)</td>
<td>April 27, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Technical Communications (064)</td>
<td>April 27, 2007</td>
<td>July 24, 2007</td>
</tr>
<tr>
<td>TCC</td>
<td>Tulsa Technology Center</td>
<td>Associate in Applied Science in Technology (247)</td>
<td>2005</td>
<td></td>
</tr>
<tr>
<td>NEOAMC</td>
<td>Northeast Technology Center</td>
<td>Associate in Applied Science in Marketing and Management (032)</td>
<td>April 30, 2007</td>
<td>November 1, 2007</td>
</tr>
<tr>
<td>WOSC</td>
<td>Western Technology Center</td>
<td>Associate in Applied Science in Nursing (040)</td>
<td>December 19, 2007</td>
<td>January 4, 2008</td>
</tr>
<tr>
<td>WOSC</td>
<td>Southwest Technology Center</td>
<td>Associate in Applied Science in Nursing (040)</td>
<td>April 28, 2004</td>
<td>January 4, 2008</td>
</tr>
<tr>
<td>NOC</td>
<td>Autry Technology Center</td>
<td>Associate in Applied Science in Engineering Technology-(070)</td>
<td>February 22, 2008</td>
<td></td>
</tr>
</tbody>
</table>
### 9. Suspended Programs

#### July 1, 2007 to present

<table>
<thead>
<tr>
<th>Institution</th>
<th>Degree Program (program code)</th>
<th>Date Suspended</th>
<th>Date Suspension Ratified</th>
<th>Date by which program must be reinstated or deleted</th>
</tr>
</thead>
<tbody>
<tr>
<td>LU</td>
<td>Bachelor of Arts in Art History (020)</td>
<td>August 17, 2007</td>
<td>September 13, 2007</td>
<td>August 17, 2010</td>
</tr>
<tr>
<td>RSC</td>
<td>Certificate in Realtime Translator (108)</td>
<td>August 17, 2007</td>
<td>September 13, 2007</td>
<td>August 17, 2010</td>
</tr>
<tr>
<td>RSC</td>
<td>Certificate in Realtime Voicewriting (129)</td>
<td>August 17, 2007</td>
<td>September 13, 2007</td>
<td>August 17, 2010</td>
</tr>
<tr>
<td>RSC</td>
<td>Associate in Applied Science in Court Reporting (009)</td>
<td>August 17, 2007</td>
<td>September 13, 2007</td>
<td>August 17, 2010</td>
</tr>
<tr>
<td>RCC</td>
<td>Associate in Applied Science in Emergency Medical Technology (076)</td>
<td>August 17, 2007</td>
<td>September 13, 2007</td>
<td>August 17, 2010</td>
</tr>
<tr>
<td>OSU</td>
<td>Master of Science in Control Systems Engineering (413)</td>
<td>October 19, 2007</td>
<td>November 29, 2007</td>
<td>October 12, 2010</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Pre-Veterinary Science (175)</td>
<td>October 12, 2007</td>
<td>February 7, 2008</td>
<td>October 12, 2010</td>
</tr>
</tbody>
</table>

### 10. Reinstated Programs

#### July 1, 2007 to present

<table>
<thead>
<tr>
<th>Date Rec’d</th>
<th>Institution</th>
<th>Degree Program (program code)</th>
<th>Original Suspension Date</th>
<th>Date Reinstatement Ratified</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 14, 2007</td>
<td>WOSC</td>
<td>Associate in Applied Science in Aviation (003)</td>
<td>May 21, 2007</td>
<td>September 13, 2007</td>
</tr>
<tr>
<td>August 14, 2007</td>
<td>WOSC</td>
<td>Associate in Science in University Studies (030)</td>
<td>May 21, 2007</td>
<td>September 13, 2007</td>
</tr>
</tbody>
</table>

### 11. Requested Inventory Reconciliations

#### July 1, 2007 to present

<table>
<thead>
<tr>
<th>Institution</th>
<th>Degree Program (program code)</th>
<th>Date Received</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>OU</td>
<td>Master of Arts in Journalism (138), program name change to reconcile institutional practice with the official degree program inventory.</td>
<td>July 19, 2007</td>
<td>September 13, 2007</td>
</tr>
<tr>
<td>OCCC</td>
<td>Associate in Science in Pre-Child Development (089), degree name and degree designation change to reconcile institutional practice with the official degree program inventory.</td>
<td>July 25, 2007</td>
<td>September 13, 2007</td>
</tr>
<tr>
<td>OUHSC</td>
<td>Bachelor of Science in Medical Imaging and Radiation Science (043), Added options in: Radiology, Nuclear Medicine Technology, Sonography, Radiation Therapy</td>
<td>January 30, 2008</td>
<td>March 13, 2008</td>
</tr>
</tbody>
</table>
### 12. Net Reduction Table

<table>
<thead>
<tr>
<th>Institution</th>
<th>1991 Academic Year 1991-92 No. of Programs</th>
<th>Current Current as of May 23, 2008</th>
<th>Number Deleted</th>
<th>Number Added</th>
<th>Net Reduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>OU</td>
<td>278</td>
<td>241</td>
<td>74</td>
<td>37</td>
<td>37</td>
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<tr>
<td>OUHSC</td>
<td>62</td>
<td>62</td>
<td>16</td>
<td>16</td>
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<tr>
<td>OU-LAW</td>
<td>1</td>
<td>1</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>OSU</td>
<td>230</td>
<td>216</td>
<td>71</td>
<td>57</td>
<td>14</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>50</td>
<td>45</td>
<td>43</td>
<td>38</td>
<td>5</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>47</td>
<td>24</td>
<td>39</td>
<td>16</td>
<td>23</td>
</tr>
<tr>
<td>OSU-Vet Med</td>
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<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>OSU-CHS</td>
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<td>6</td>
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<td>5</td>
<td>-5</td>
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<tr>
<td>ECU</td>
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<td>43</td>
<td>5</td>
<td>5</td>
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<tr>
<td>NSU</td>
<td>97</td>
<td>85</td>
<td>34</td>
<td>22</td>
<td>12</td>
</tr>
<tr>
<td>NWOSU</td>
<td>56</td>
<td>44</td>
<td>16</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>RSU</td>
<td>78</td>
<td>29</td>
<td>76</td>
<td>27</td>
<td>49</td>
</tr>
<tr>
<td>SEOSU</td>
<td>61</td>
<td>51</td>
<td>27</td>
<td>17</td>
<td>10</td>
</tr>
<tr>
<td>SWOSU</td>
<td>94</td>
<td>65</td>
<td>52</td>
<td>23</td>
<td>29</td>
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<tr>
<td>UCO</td>
<td>135</td>
<td>93</td>
<td>54</td>
<td>12</td>
<td>42</td>
</tr>
<tr>
<td>CU</td>
<td>36</td>
<td>60</td>
<td>3</td>
<td>27</td>
<td>-24</td>
</tr>
<tr>
<td>LU</td>
<td>41</td>
<td>40</td>
<td>14</td>
<td>13</td>
<td>1</td>
</tr>
<tr>
<td>OPSU</td>
<td>42</td>
<td>33</td>
<td>19</td>
<td>10</td>
<td>9</td>
</tr>
<tr>
<td>USAO</td>
<td>34</td>
<td>24</td>
<td>11</td>
<td>1</td>
<td>10</td>
</tr>
<tr>
<td>CASC</td>
<td>37</td>
<td>38</td>
<td>13</td>
<td>14</td>
<td>-1</td>
</tr>
<tr>
<td>CSC</td>
<td>61</td>
<td>25</td>
<td>43</td>
<td>7</td>
<td>36</td>
</tr>
<tr>
<td>EOSC</td>
<td>56</td>
<td>32</td>
<td>31</td>
<td>7</td>
<td>24</td>
</tr>
<tr>
<td>MSC</td>
<td>32</td>
<td>29</td>
<td>7</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>NEOAMC</td>
<td>87</td>
<td>46</td>
<td>55</td>
<td>14</td>
<td>41</td>
</tr>
<tr>
<td>NOC</td>
<td>54</td>
<td>38</td>
<td>34</td>
<td>18</td>
<td>16</td>
</tr>
<tr>
<td>OCCC</td>
<td>68</td>
<td>69</td>
<td>41</td>
<td>42</td>
<td>-1</td>
</tr>
<tr>
<td>RCC</td>
<td>62</td>
<td>32</td>
<td>43</td>
<td>13</td>
<td>30</td>
</tr>
<tr>
<td>RSC</td>
<td>82</td>
<td>57</td>
<td>48</td>
<td>23</td>
<td>25</td>
</tr>
<tr>
<td>SSC</td>
<td>31</td>
<td>24</td>
<td>12</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>TCC</td>
<td>107</td>
<td>103</td>
<td>66</td>
<td>62</td>
<td>4</td>
</tr>
<tr>
<td>WOSC</td>
<td>50</td>
<td>12</td>
<td>43</td>
<td>5</td>
<td>38</td>
</tr>
<tr>
<td><strong>System Total</strong></td>
<td><strong>2,114</strong></td>
<td><strong>1668</strong></td>
<td><strong>990</strong></td>
<td><strong>544</strong></td>
<td><strong>446</strong></td>
</tr>
</tbody>
</table>
AGENDA ITEM #24-b (1):

Annual Reports.

SUBJECT: 2007-2008 Regional University Baccalaureate Scholarship Year End Report

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The State Regents allocated $800,229 from appropriations made by the 2007 Oklahoma Legislature for the 2007-2008 Regional University Baccalaureate Scholarship. This scholarship provides academically promising students awards of $3,000 per year to assist with tuition, fees, room and board and required textbooks or materials for up to four years, or eight semesters, of undergraduate study at regional universities in The Oklahoma State System of Higher Education. In addition, the institutions provide awardees with a tuition waiver scholarship. Participants in the program must be residents of Oklahoma.

POLICY ISSUES:

None.

ANALYSIS:

There were 286 participants in the Regional Baccalaureate Scholarship Program for the 2007-2008 academic year. As reflected on the attached report, expenditures for the 2007-2008 academic year totaled $844,500, creating a deficit of $44,271 compared to annual allocation of $800,229. The deficit was funded from prior year carryover funds. If expenditures in future years remain similar to the FY08 level, an increase in the annual allocation will be necessary.

Attachment
<table>
<thead>
<tr>
<th>University Name</th>
<th>Students</th>
<th>2007-08 Awards</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Central Oklahoma</td>
<td>49</td>
<td>$145,500</td>
</tr>
<tr>
<td>East Central University</td>
<td>38</td>
<td>110,250</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>47</td>
<td>138,000</td>
</tr>
<tr>
<td>Northwestern Oklahoma State University</td>
<td>7</td>
<td>21,000</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>15</td>
<td>43,500</td>
</tr>
<tr>
<td>Southeastern Oklahoma State University</td>
<td>17</td>
<td>51,000</td>
</tr>
<tr>
<td>Southwestern Oklahoma State University</td>
<td>58</td>
<td>174,000</td>
</tr>
<tr>
<td>Cameron University</td>
<td>21</td>
<td>59,250</td>
</tr>
<tr>
<td>Langston University</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Oklahoma Panhandle State University</td>
<td>2</td>
<td>6,000</td>
</tr>
<tr>
<td>University of Science and Arts of Oklahoma</td>
<td>32</td>
<td>96,000</td>
</tr>
</tbody>
</table>

**TOTAL**                                       | 286      | $844,500       |
AGENDA ITEM #24-b (2):

Annual Reports.

SUBJECT: 2007-2008 George and Donna Nigh Scholarship Year-End Report

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The 1999 Oklahoma Legislature authorized the State Regents to establish the George and Donna Nigh Scholarship as a part of the George and Donna Nigh Public Service Institute. The goal of the institute is to provide scholarship opportunities to outstanding students who are preparing for careers in public service nominated by public and private colleges and universities. A component of the scholarship program is participation in seminars on public service offered by the institute.

Institute officials select the scholarship recipients. The State Regents’ staff disburse scholarship funds to the universities on behalf of the recipients.

ANALYSIS:

For the Spring 2008 semester, each recipient of the George and Donna Nigh Scholarship has been awarded $1,000 and participated in leadership academies offered through the Nigh Institute. Attached is a roster of recipients who received awards totaling $33,000.

Attachment
<table>
<thead>
<tr>
<th>Institution</th>
<th>Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cameron University</td>
<td>Ann Morris</td>
</tr>
<tr>
<td>Carl Albert State College</td>
<td>Baylee Pittman</td>
</tr>
<tr>
<td>Connors State College</td>
<td>Jeremy Bennett</td>
</tr>
<tr>
<td>East Central University</td>
<td>Stephen Foster</td>
</tr>
<tr>
<td>Langston University</td>
<td>LaToya Shumate</td>
</tr>
<tr>
<td>Murray State College</td>
<td>Levi Burgett</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>Christopher Smith</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M</td>
<td>Chris Hill</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>Michael Lewis</td>
</tr>
<tr>
<td>Northern Oklahoma College-Enid</td>
<td>Corey Creider</td>
</tr>
<tr>
<td>Northwestern Oklahoma State University</td>
<td>Jordan Lyttle</td>
</tr>
<tr>
<td>Oklahoma Baptist University</td>
<td>Abigail Jeffers</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>Jennifer Akpabio</td>
</tr>
<tr>
<td>Oklahoma Christian University</td>
<td>Kurk Ziegler</td>
</tr>
<tr>
<td>Oklahoma City University</td>
<td>Monica Storozyszyn</td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td>Mitchell Sims</td>
</tr>
<tr>
<td>Oklahoma State University – Oklahoma City</td>
<td>Chris Gordon</td>
</tr>
<tr>
<td>Oklahoma State University – Okmulgee</td>
<td>Crystal Robol</td>
</tr>
<tr>
<td>Oklahoma State University – Tulsa</td>
<td>Keela Baker</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>Michael Jensen</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>Charlotte Robinson</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Christina O’Donnell</td>
</tr>
<tr>
<td>Seminole State College</td>
<td>Larry Morgan</td>
</tr>
<tr>
<td>Southeastern Oklahoma State University</td>
<td>Michael Dennis</td>
</tr>
<tr>
<td>Southwestern Oklahoma State University</td>
<td>Jessica Speegle</td>
</tr>
<tr>
<td>Southern Nazarene University</td>
<td>Lauren Brand</td>
</tr>
<tr>
<td>St. Gregory’s University</td>
<td>Paul Ottis</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>Rosie Lynch</td>
</tr>
<tr>
<td>University of Central Oklahoma</td>
<td>Daniel Stockton</td>
</tr>
<tr>
<td>University of Science and Arts of Oklahoma</td>
<td>Kyle Dake</td>
</tr>
<tr>
<td>University of Oklahoma</td>
<td>Kenah Nyanat</td>
</tr>
<tr>
<td>University of Tulsa</td>
<td>Greg Medders</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>Christina Dart</td>
</tr>
</tbody>
</table>
AGENDA ITEM #24-b (3):

Annual Reports.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

The State Regents allocated $100,000 from appropriations made by the 2007 Oklahoma Legislature for the 2007-2008 Future Teachers Scholarship. The purpose of the scholarship is to encourage the preparation of teachers in critical shortage areas for Oklahoma public schools. To the extent that funds are available, scholarships up to $1,500 per year, renewable for up to three additional years, are awarded to help cover the costs of tuition, fees, books, materials and room and board.

ANALYSIS:

The critical teacher shortage areas for the 2007-2008 academic year were elementary education, science and early childhood. Eighty-five students at fourteen institutions were approved for program participation for the 2007-2008 academic year. Expenditures totaled $81,250.

The attached report reflects the award distribution to each participating institution for the 2007-2008 academic year.

Attachment
Future Teachers Scholarship  
2007-08 Year End Report

<table>
<thead>
<tr>
<th>Institution</th>
<th>Students in Program</th>
<th>Total Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oklahoma</td>
<td>3</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td>9</td>
<td>$9,668.00</td>
</tr>
<tr>
<td>University of Central Oklahoma</td>
<td>17</td>
<td>$11,962.00</td>
</tr>
<tr>
<td>East Central University</td>
<td>11</td>
<td>$5,649.44</td>
</tr>
<tr>
<td>Northeastern State University</td>
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<td>$40,125.00</td>
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<td>$2,287.50</td>
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<tr>
<td>Cameron University</td>
<td>2</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>1</td>
<td>$500.00</td>
</tr>
<tr>
<td>University of Science and Arts of Oklahoma</td>
<td>2</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Carl Albert State College</td>
<td>1</td>
<td>$500.00</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>1</td>
<td>$500.00</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>1</td>
<td>$500.00</td>
</tr>
<tr>
<td>Bacone College</td>
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<td>$1,000.00</td>
</tr>
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<td>Oklahoma Christian University</td>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>84</strong></td>
<td><strong>$81,249.94</strong></td>
</tr>
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</table>
AGENDA ITEM #24-b (4):

Annual Reports.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

The 2001 Oklahoma Legislature passed the “1921 Tulsa Race Riot Reconciliation Act of 2001” which created the Tulsa Reconciliation Education and Scholarship Program (TRESP). During the 2002 session, the Legislature passed HB 2238 which amended the statutes creating the scholarship program. One of the amendments authorized the State Regents to annually award scholarships to two senior students at each high school in the Tulsa Public School District.

ANALYSIS:

Sixteen students received awards during the 2007-2008 academic year for $1,000 each. The recipients attended seven different Oklahoma institutions as follows: Three attended the University of Oklahoma, four attended Oklahoma State University and five attended Tulsa Community College. Each of the following institutions had one student participating in the scholarship program: Langston University, Oklahoma Christian University, the University of Tulsa and Oklahoma State University Technical Institute, Okmulgee. The total awards made for the 2007-2008 was $15,500.

Attachment
# Tulsa Reconciliation Education and Scholarship Program

**2007-2008**

<table>
<thead>
<tr>
<th>Name</th>
<th>High School</th>
<th>College</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Colin</td>
<td>Booker T. Washington High School</td>
<td>TU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Nash McQuarters</td>
<td>Booker T. Washington High School</td>
<td>OSU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Janikka White</td>
<td>Thomas Edison High School</td>
<td>OSU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Jasmine Manuel</td>
<td>Thomas Edison High School</td>
<td>OC</td>
<td>$1,000</td>
</tr>
<tr>
<td>Rose Cooper</td>
<td>Memorial High School</td>
<td>LU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Joel Wilson</td>
<td>Memorial High School</td>
<td>OU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Italya Taylor</td>
<td>Central High School</td>
<td>OU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Shonta Watkins</td>
<td>Central High School</td>
<td>OU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Marchiquita Jones</td>
<td>Daniel Webster High School</td>
<td>TCC</td>
<td>$1,000</td>
</tr>
<tr>
<td>DeMarque Grayson</td>
<td>Daniel Webster High School</td>
<td>TCC</td>
<td>$1,000</td>
</tr>
<tr>
<td>April Mitchell</td>
<td>Tulsa School for Science and Technology</td>
<td>TCC</td>
<td>$1,000</td>
</tr>
<tr>
<td>Shannan McGruder</td>
<td>Tulsa School for Science and Technology</td>
<td>OSU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Agustin Flores</td>
<td>Nathan Hale High School</td>
<td>TCC</td>
<td>$1,000</td>
</tr>
<tr>
<td>David Biswas</td>
<td>Nathan Hale High School</td>
<td>OSU</td>
<td>$1,000</td>
</tr>
<tr>
<td>Ricky Johnson</td>
<td>Will Rogers High School</td>
<td>OSUIT-OKM</td>
<td>$1,000</td>
</tr>
<tr>
<td>Brittnay Adams</td>
<td>Will Rogers High School</td>
<td>TCC</td>
<td>$500</td>
</tr>
</tbody>
</table>

**Total** $15,500
AGENDA ITEM #24-b (5):

Annual Reports.


RECOMMENDATION:

This item is for information only.

BACKGROUND:

The provisions of Title 70 O. S. 1991, Sections 2291-2292, authorize the Oklahoma State Regents for Higher Education to establish and maintain a program for the purpose of providing scholarships to low-income, full-time undergraduates enrolled at institutions in The Oklahoma State System of Higher Education. Up to twenty-six students are nominated for awards each year by the presidents of Oklahoma State System institutions. Interest accrued from the William P. Willis Scholarship Trust provides each of the nominees an award amount proportional to the cost of attending institutions in each tier.

ANALYSIS:

The attached report shows the award distributions to twenty students totaling $44,000 for the 2007-2008 academic year.

Attachment
<table>
<thead>
<tr>
<th>University</th>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Oklahoma</td>
<td>Uriah Hughes</td>
<td>3,000</td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td>Alexandria Prather</td>
<td>3,000</td>
</tr>
<tr>
<td>University of Central Oklahoma</td>
<td>Katrin Green</td>
<td>2,400</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>Cory Bowlin</td>
<td>2,400</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>Kevin Stephens</td>
<td>2,400</td>
</tr>
<tr>
<td>East Central University</td>
<td>Candice Miser</td>
<td>2,400</td>
</tr>
<tr>
<td>Northwestern Oklahoma State University</td>
<td>Rebecca Woerner</td>
<td>2,400</td>
</tr>
<tr>
<td>Cameron University</td>
<td>Deborah Hopcus</td>
<td>2,400</td>
</tr>
<tr>
<td>Southwestern Oklahoma State University</td>
<td>Kevin Branine</td>
<td>2,400</td>
</tr>
<tr>
<td>Oklahoma Panhandle State University</td>
<td>Kory Hegwood</td>
<td>2,400</td>
</tr>
<tr>
<td>Rogers State University</td>
<td>Corine Harness</td>
<td>2,400</td>
</tr>
<tr>
<td>University of Science and Arts of Oklahoma</td>
<td>Margo Calhoun</td>
<td>2,400</td>
</tr>
<tr>
<td>Carl Albert State College</td>
<td>Candace Standridge</td>
<td>2,000</td>
</tr>
<tr>
<td>Northeastern Oklahoma A&amp;M College</td>
<td>Jayme Chuckluck</td>
<td>2,000</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>Dewey Oard</td>
<td>2,000</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>Christopher Stewart</td>
<td>2,000</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>Rakista Hampton</td>
<td>2,000</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Gloria Gomez</td>
<td>1,000</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Noel Cisneroz</td>
<td>1,000</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>Quentisa Lee</td>
<td>2,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>44,000</strong></td>
</tr>
</tbody>
</table>
AGENDA ITEM #24-b (6):

Annual Reports.

SUBJECT: 2007-2008 Chiropractic Education Assistance Program Year End Report

RECOMMENDATION:

This item is for information only.

BACKGROUND:

The State Regents allocated $40,000 from appropriations made by the 2007 Oklahoma Legislature for the 2007-2008 Chiropractic Education Assistance Scholarship. The purpose of the program is to provide scholarships to students approved by the Board of Chiropractic Examiners for programs leading towards a Doctor of Chiropractic. Eligible Oklahoma residents who are making satisfactory progress toward a degree at an accredited chiropractic college can receive financial assistance of up to $6,000 annually, for a maximum of four annual scholarships.

ANALYSIS:

The Oklahoma Board of Chiropractic Examiners approved students for participation in the Chiropractic Education Assistance Program for the 2007-2008 academic year. The award distribution to each participating institution for the 2007-2008 academic year is indicated below.

<table>
<thead>
<tr>
<th>Institution</th>
<th>2007-2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Awardees</td>
</tr>
<tr>
<td>Cleveland CollegeKansas City, Kansas</td>
<td>6</td>
</tr>
<tr>
<td>Life College-West Hayward, California</td>
<td>2</td>
</tr>
<tr>
<td>Logan CollegeChesterfield, Missouri</td>
<td>1</td>
</tr>
<tr>
<td>Western States CollegePortland, Oregon</td>
<td>1</td>
</tr>
<tr>
<td>Parker CollegeDallas, Texas</td>
<td>10</td>
</tr>
<tr>
<td>TOTAL</td>
<td>20</td>
</tr>
</tbody>
</table>
1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Oklahoma State Regents for Higher Education held a special meeting at 9 a.m. on Friday, May 23, 2008, in the State Regents’ Offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed with the Secretary of State on May 16, 2008. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.

2. CALL TO ORDER. Regent Burgess called the meeting to order and presided. Present for the meeting were State Regents Bill Burgess, Ron White, Stuart Price, Ike Glass, Cheryl Hunter, and John Massey. State Regents Jody Parker, Julie Carson, and Jimmy Harrel were unable to attend the meeting.

3. MINUTES OF THE PREVIOUS MEETING. Regent Massey made a motion, seconded by Regent Glass, to approve the minutes of the State Regents’ Committee-of-the-Whole on April 16, 2008, and the State Regents’ Regular meeting on April 17, 2008. Voting for the motion were Regents White, Price, Glass, Hunter, Massey, and Burgess. Voting against the motion were none.

4. REPORT OF THE CHAIRMAN. Chairman Burgess reported that he had had the honor of representing the Regents at the agency’s Employee Recognition Event, which recognized staff members for longevity of service.

5. REPORT OF THE CHANCELLOR. Chancellor Glen D. Johnson provided Regents with a review of his speaking engagements from April 2008. Chancellor Johnson thanked Chairman Burgess for taking time out of his schedule to attend the Employee Recognition Event, and thanked the Regents for their recognitions to staff during the statewide Employee Recognition
Week. Chancellor Johnson also announced that Regent Bill Burgess had been chosen as one of the 2008 inductees to the Oklahoma Higher Education Hall of Fame.

6. **STATE REGENT.** Regent Jimmy Harrel, recently reappointed to serve as a State Regent, was unable to attend the meeting. The oath of office will be administered at the next State Regents regular meeting in June.

7. **STUDENT ADVISORY BOARD.**
   a. Regent Massey made a motion, seconded by Regent Hunter, to recognize the outgoing members of the Student Advisory Board (SAB). Voting for the motion were Regents Price, Glass, Hunter, Massey, Burgess, and White. Voting against the motion were none. Justice Yvonne Kauger administered the oaths of office to the incoming members of the board.
   b. Mr. Olaf Standley, 2008 SAB Chairman, presented the 2008 SAB Annual Report. A copy of the report is on file at the State Regents’ office.

8. **E&G BUDGET.** Regent White asked Vice Chancellor Amanda Paliotta to review the proposed FY2009 allocations. Regent White made a motion, seconded by Regent Price, to approve the allocation of state appropriated funds to institutions for programs for FY2009 and accept FY09 Budget Principals and Guidelines. Voting for the motion were Regents Glass, Hunter, Massey, Burgess, White, and Price. Voting against the motion were none.

9. **TUITION AND FEES.** Vice Chancellor Amanda Paliotta reviewed the proposed FY09 Tuition and Fee Guidelines. The guidelines address the following issues: 1) the responsibilities of various parties in the establishment of tuition and fees; 2) the State Regents’ publication of peer information for planning purposes; 3) institutional compliance with legislative peer limits; 4) State Regents’ communication of pertinent information to students; 5) documentation required of institutions; and 6) use of revenue from dedicated fees. Regent Hunter made a motion, seconded by Regent White, to approve the Tuition and Mandatory Fee Principles and Guidelines. Voting
for the motion were Regents Hunter, Massey, Burgess, White, Price, and Glass. Voting against
the motion were none.

10. **OKLAHOMA GUARANTEED STUDENT LOAN PROGRAM.** Regent Massey made a
motion, seconded by Regent Hunter, to approve the Oklahoma Guaranteed Student Loan
Programs’ proposal to pay one half of the federal default fee for borrowers of new loans
guaranteed on or after June 1, 2008, for a period of up to three years. Voting for the motion were
Regents Massey, Burgess, White, Price, Glass, and Hunter. Voting against the motion were none.

11. **POLICY.** Regent White asked Vice Chancellor Paliotta to provide detail on the proposed policy
changes. The proposed changes reflect changes made to the guaranteed tuition rate program by
House Bill 3397 of the 2008 legislative session, including removal of community colleges from
the requirements of the program and removal of the guaranteed tuition rate from the legislative
peer limit. Vice Chancellor Paliotta noted that while legislative peer limits had been removed, the
guaranteed tuition rate must still remain less than 115 percent of the institution’s non-guaranteed
tuition rate. The proposed changes also include a clarification to the section addressing students
who are serving in the military, which will allow them to resume the program should they be
required to withdraw for national defense emergencies. This item is for posting only and does not
require State Regents’ action.

12. **EPSCOR.** Regent White made a motion, seconded by Regent Glass, to approve the following
items relating to EPSCoR:
   a. Approval of EPSCoR matching funds in the amount of $175,000 to Oklahoma State
      University for the second year of a three-year Department of Energy award for the
      “Oklahoma Center for High Energy Physics Research”.
   b. Approval of EPSCoR matching funds in the amount of $308,000 to the University of
      Oklahoma for the second year of three NASA EPSCoR projects.
c. Ratification of the allocation of matching funds for five Department of Defense awards to
the University of Oklahoma, Oklahoma State University, and The University of Tulsa for
a total amount of $242,891.

d. Approval of an allocation in the amount of $30,000 to Northeastern State University for
the 9th annual Regional University Research Day.

e. Ratification of the FY2009 contract between the Board of Regents of the University of
Oklahoma and the Oklahoma State Regents for Higher Education for facilities leased
effective July 1, 2008.

Voting for the motion were Regents Burgess, White, Price, Glass, Hunter, and Massey. Voting
against the motion were none.

13. PURCHASES. Regent Hunter made a motion, seconded by Regent Price, to approve FY2009
purchases for amounts that are in excess of $100,000 that need to be effective July 1, 2008.
Voting for the motion were Regents White, Price, Glass, Hunter, Massey, and Burgess. Voting
against the motion were none.

14. NEW PROGRAMS.

a. Regent Price made a motion, seconded by Regent Glass, to approve the request from
Oklahoma State University to offer the Doctor of Philosophy in Geology and the Doctor
of Philosophy in Fire and Emergency Management Administration. Voting for the motion
were Regents Price, Glass, Hunter, Massey, Burgess, and White. Voting against the
motion were none.

b. Regent Massey made a motion, seconded by Regent Hunter, to approve the request from
the University of Central Oklahoma to offer the Bachelor of Arts in Humanities. Voting
for the motion were Regents Glass, Hunter, Massey, Burgess, White, and Price. Voting
against the motion were none.

15. PROGRAM DELETIONS. Regent Glass made a motion, seconded by Regent Hunter, to
approve requests for program deletions from the University of Oklahoma for the Bachelor of
Science in Zoology in Zoology, Northeastern State University for the Bachelor of Science in Environmental Management, and Southeastern Oklahoma State University for the Bachelor of Science in Physics. Voting for the motion were Regents Hunter, Massey, Burgess, White, Price, and Glass. Voting against the motion were none.

16. **STUDENT TRANSFER.** The Course Equivalency Matrix, a project that State System faculty began in 1995, currently has 7,523 courses across 39 disciplines. Regent Glass made a motion, seconded by Regent Massey, to accept the system faculty’s 2008-2009 Course Equivalency Matrix. Voting for the motion were Regents Massey, Burgess, White, Price, Glass, and Hunter. Voting against the motion were none.

17. **OKLAHOMA EDUCATIONAL PLANNING AND ASSESSMENT (EPAS).** Dr. Cindy Brown, Director of Student Preparation for the Oklahoma State Regents for Higher Education, presented a summary of the results from the 2007-2008 EXPLORE, PLAN, and ACT assessment tests. Regent Massey made a motion, seconded by Regent Hunter, to accept the 2007-2008 Annual Report of EPAS and approve the 2008-2009 ACT Agreement. Voting for the motion were Regents Burgess, White, Price, Glass, Hunter, and Massey. Voting against the motion were none.

18. **OKLAHOMA TUITION AID GRANT PROGRAM.** Regent Glass made a motion, seconded by Regent Price, to approve the Oklahoma Tuition Aid Grant (OTAG) Program award schedule for 2008-09. The maximum award level for 2008-09 remains at $1,000 for students attending public institutions and $1,300 for student attending private or independent institutions. The schedule continues to exclude graduate students and will offer an option to award summer enrollments if funds remain available after all Fall and Spring awards have been paid. Voting for the motion were Regents White, Price, Glass, Hunter, Massey, and Burgess. Voting against the motion were none.

19. **OKLAHOMA’S PROMISE.** Ben Hardecastle, State Regents’ Director of Communications, and Bryce Fair, State Regents’ Associate Vice Chancellor for State Grants and Scholarships,
presented the television and radio advertisements for Oklahoma’s Promise (formerly OHLAP) from May 12-June 26, 2008. Enrollment in Oklahoma’s Promise had been leveling steadily the past several years, and that for the first time since the creation of the program, 2009 would likely see a decrease in enrollment. Results from the first week of the campaign included a 40 percent increase in calls from the same week last year and a 65 percent increase in the submission of online applications from the same week last year. Regent Massey asked if the program still advertised through direct mailings and in-school presentations. Associate Vice Chancellor Fair responded that flyers were sent home with students and that an average of 1,100 presentations were made to junior-high and high schools across the state each year.

20. **COMMENDATIONS.** Regent Massey made a motion, seconded by Regent Hunter, to commend State Regents’ staff for service and recognitions received for state and national projects. Voting for the motion were Regents Price, Glass, Hunter, Massey, Burgess, and White. Voting against the motion were none.

21. **EXECUTIVE SESSION.** Robert Anthony, State Regents’ General Counsel, advised Regents that he was not aware of a need to enter an executive session.

22. **PERSONNEL.** Regent White made a motion, seconded by Regent Glass, to approve the appointment of David Harting to the Assistant General Counsel position effective May 23, 2008. As Assistant General Counsel, Mr. Harting’s duties will be primarily in the areas of student loans, Oklahoma’s Promise, FERPA, policy and procedure, rulemaking, and employment law. Mr. Harting has served as OSGLP Staff Attorney and Legal Manager since 2000. Voting for the motion were Regents Glass, Hunter, Massey, Burgess, White, and Price. Voting against the motion were none.

23. **CONSENT DOCKET.** Regent Massey made a motion, seconded by Regent White, to approve the following consent docket items:

a. Approval of institutional program requests for program modifications.

b. Policy.
(1) Ratification of an exception to the *Undergraduate Transfer and Articulation* policy for Oklahoma State University.

(2) Ratification of an exception to the *Undergraduate and Degree Requirements* policy for University of Central Oklahoma to count correspondence credit as resident credit.

c. GEAR UP.

(1) Approval to expand contract for services relating to the college access information component of the GEAR UP grant.

(2) Approval of “Plan4College” grants to community based organizations.

d. Ratification of capital allotments.

e. Ratification of institutional budget revisions.

f. Agency Operations.

(1) Ratification of purchases in excess of $25,000 but not in excess of $100,000.

(2) Authorization to enter into renewal contract for legal services with the Office of the Oklahoma Attorney General.

Voting for the motion were Regents Hunter, Massey, Burgess, White, Price, and Glass. Voting against the motion were none.

24. **REPORTS.** Regent Hunter made a motion, seconded by Regent Price, to accept the following reports.

a. Status report on program requests

b. Annual Reports.

(1) National Guard Tuition Waiver 2007-08 Year-End Report and Institutional Reimbursement

(2) 2006-2007 Teacher Education Admission Survey

(3) Academic Policy Exceptions Quarterly Report

(4) 2006-2007 Federal Teacher Education Report Card
25. **REPORT OF THE COMMITTEES.**

a. Academic Affairs and Social Justice and Student Services Committees. Regent Glass reported that all of the Committee’s items had been handled during the meeting.

b. Budget and Audit Committee. Regent White stated that all of the Committee’s items had been acted on during the meeting.

c. Strategic Planning and Personnel Committee. Regent Price reported that all of the Committee’s items had been acted on.

d. Technology Committee. Regent Price informed Regents that the Committee received an update on the National Lambda Rail and was given a budget status update. The Committee had no action items to bring forward.

e. Investment Committee. The Investment Committee meeting for May was canceled.

26. **NEW BUSINESS.** No new business was brought before the Regents.

27. **ANNOUNCEMENT OF NEXT REGULAR MEETING.** Chairman Burgess announced that the next regular meeting of the State Regents would be held at 1 p.m. on Thursday, June 26, 2008, in the State Regents’ offices in Oklahoma City, Oklahoma.

28. **ADJOURNMENT.** With no additional items to discuss, the meeting was adjourned.

**ATTEST:**

______________________________  ________________________________
Bill Burgess, Chairman          Stuart Price, Secretary