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OKLAHOMA STATE REGENTS  
FOR HIGHER EDUCATION

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*Improving our future by degrees*

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# Agenda

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*February 7, 2008*

#### NOTE

This document contains recommendations and reports to the State Regents regarding items on the February 7, 2008 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to [www.okhighered.org](http://www.okhighered.org) State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on February 7, 2008.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
Research Park, Oklahoma City

**A G E N D A**

Thursday, February 7, 2008 – 9:00 a.m.  
Sam Noble Museum of Natural History  
Norman, Oklahoma  
Chairman Bill W. Burgess, Jr., Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of the Chancellor.** (No Action, No Discussion).
6. **Comments from the President.** Comments from President David Boren, University of Oklahoma.
7. **Special Presentation.** Special presentation and resolution honoring Andrew Hawkins.

**ACADEMIC**

8. **New Programs.** Oklahoma State University. Approval of request to offer a Bachelor of Science in Computer Engineering and a Certificate in University Faculty Preparation. Page 1.
9. **Program Deletions.** Approval of institutional requests for program deletions. Page 7.
10. **Admission Standards.** Posting of a request from Oklahoma State University's (OSU) to change admission standards for first-time freshmen. Page 9.
11. **Grant.** Acceptance of funds for the Women's Foundation of Oklahoma grant. Page 13.
12. **Teacher Shortage Employment Incentive Program (TSEIP).** Approval of the 2008 TSEIP benefit. Page 15.
13. **Policy.**
  - a. Posting of the *Faculty Advisory Council* policy. Page 17.

- b. Deletion of the *Technical-Occupational Program Evaluation* policy and withdrawal as an accreditation agency from the United States Department of Education. Page 23.
- c. Approval of the *Academic Program Approval* policy. Page 25.
- d. Oklahoma State University. Grading policy exception. Page 29.
- e. Approval of emergency rule revisions for the Teacher Shortage Employment Incentive Program (TSEIP) and initiate the process for the adoption of emergency rule revisions. Page 31.

## **FISCAL**

- 14. **E&G Budgets.**
  - a. Allocation of Tobacco Tax Revenue. Page 37.
  - b. Allocation of grant funds to Eastern Oklahoma State College matching grant from the Oklahoma Department of Commerce. Page 39.
  - c. Approval of cooperative alliance academic service fee waiver and allocation of funds to the institutions for reimbursement of fee waivers awarded to eligible high school students during the Fall 2007 term. Page 41.
  - d. Allocation of grant funds for an Economic Impact Study. Page 43.
- 15. **EPSCoR.** Submission of Annual Report. Page 45.

## **EXECUTIVE**

- 16. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 49.
- 17. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (see Attachment A), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions. Page 51.  
  
Vote to return to open session.
- 18. **Personnel.** Discussion and possible action regarding staff (see Attachment A). Page 53.

## CONSENT DOCKET

19. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
  - a. Programs.
    - (1) Program Modifications. Approval of institutional requests. Page 55.
    - (2) Program Suspensions. Approval of institutional requests. Page 61.
  - b. Cooperative Agreements. Ratification of approved institutional requests. Page 63.
  - c. Post Audit. Approval of institutional requests for final approval of, and review of schedule extensions for, existing programs. Page 65.
  - d. Capital. Ratification of capital allotments. Page 71.
  - e. Agency Operations. Ratification of purchases exceeding \$25,000. Page 73.
  - f. Contracts. Approval of payment of contributions to retirement plan. Page 75.
  - g. Nonacademic Degrees.
    - (1) Ratification of requests to award nonacademic degrees from the University of Oklahoma. Page 77.
    - (2) Ratification of requests to award a nonacademic degree from East Central University. Page 81.
20. **Reports.** Acceptance of reports.
  - a. Status report on program requests. Page 83.
  - b. Supplemental Pension Report, FY2007. Page 93.
  - c. State Regents' Policy Reporting Requirements Survey. Page 99.
  - d. Oklahoma College Savings Plan: Program update as of December 31, 2007. Page 107.
21. **Report of the Committees.** (No Action, No Discussion).
  - a. Academic Affairs and Social Justice and Student Services Committees.
  - b. Budget and Audit Committee.
  - c. Strategic Planning and Personnel Committee.

- d. Technology Committee.
  - e. Investment Committee.
22. **New Business.** Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
  23. **Announcement of Next Regular Meeting—9:00 a.m., Thursday, March 13, 2008 in Lawton, Oklahoma.**
  24. **Adjournment.**

DIRECTOR LEVEL AND ABOVE POSITIONS

Chancellor  
General Counsel  
Vice Chancellor for Academic Affairs  
Vice Chancellor for Budget and Finance  
Vice Chancellor for Educational Partnerships  
Vice Chancellor for Information Technology and Telecommunications  
Vice Chancellor for Legislative Relations, Communications, and Research and Development  
Vice Chancellor for Student Affairs  
Associate Vice Chancellor for Administration  
Associate Vice Chancellor and Comptroller  
Associate Vice Chancellor for Academic Affairs  
Associate Vice Chancellor for Budget and Finance/Fiscal Affairs  
Associate Vice Chancellor for Budget and Finance/Legislative Affairs  
Associate Vice Chancellor for Budget and Finance/OGSLP  
Associate Vice Chancellor for Budget and Finance/Purchasing  
Associate Vice Chancellor for Strategic Planning and Analysis  
Associate Vice Chancellor for State Grants  
Assistant General Counsel  
Assistant Vice Chancellor for Academic Affairs  
Assistant Vice Chancellor for Board Relations  
Assistant Vice Chancellor for Budget and Finance  
Assistant Vice Chancellor for Economic Development  
Assistant Vice Chancellor for GEAR UP  
Assistant Vice Chancellor for Governmental Relations  
Executive Director of Oklahoma Guaranteed Student Loan Program  
System Auditor  
Director of Academic Programs  
Director of Administration and Planning  
Director of Business Services  
Director of Communications  
Director of Human Resources  
Director of Information Technology and Data Warehousing  
Director of LAN Operations  
Director of Network Operations  
Director of Oklahoma Money Matters  
Director of Oklahoma Tuition Aid Grants  
Director of Software Development  
Director of Special Programs  
Director of Student and Community Outreach Activities  
Director of Student Preparation  
Director of Technology and Chief Technology Officer  
Director of Operations and Client Services/OGSLP  
Director of Research and Analysis and State IPEDS Coordinator  
Director of Teacher Education and MTRC  
Chief Information Security and Compliance Officer





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
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**AGENDA ITEM #8:**

**New Programs.**

**SUBJECT:** Oklahoma State University. Approval of requests to offer the Bachelor of Science in Computer Engineering and the Certificate in University Faculty Preparation.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Oklahoma State University's (OSU) requests to offer the Bachelor of Science in Computer Engineering and the Certificate in University Faculty Preparation with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Bachelor of Science in Computer Engineering.** Continuation beyond Fall 2012 will depend upon:  
Majors enrolled: a minimum of 60 students in Fall 2011; and  
Graduates: a minimum of 20 students in 2011-12.
- **Certificate in University Faculty Preparation.** Continuation beyond Fall 2012 will depend upon:  
Majors enrolled: a minimum of 8 students in Fall 2011; and  
Graduates: a minimum of 4 students in 2011-12.

**BACKGROUND:**

**Academic Plan**

OSU's Academic Plan lists the following institutional priorities and new funding initiatives:

- Improving student retention and graduation rates.
- Incorporating technology into learning to enhance educational opportunities.
- Continuing the research initiative begun in 2000-2001.
- Promoting international involvement, focusing on establishing partnerships with other countries.
- Using new/reallocated funds to propose new programs.

**APRA Implementation**

Since 1991-92, OSU has deleted 60 degree and/or certificate programs while adding 53 degree and/or certificate programs.

## **Program Review**

OSU offers 220 degree programs (87 baccalaureate, 69 masters, 44 doctoral, and 20 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

## **Program Development Process**

OSU faculty developed the proposal, which was reviewed and approved by institutional officials and OSU's governing board.

## **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy.

### ***Bachelor of Science in Computer Engineering***

**Program purpose.** The purpose of this degree program is to provide an opportunity to better serve state, regional, national and international technological needs. The proposed degree program utilizes the existing curriculum for the Computer Engineering option under OSU's Bachelor of Science in Electrical Engineering (071), but strengthen this offering into a full, independent program.

**Program rationale and background.** OSU indicates that more than half of incoming freshman currently choose a computer science major, reflecting strong demand for the proposed curriculum and degree. The proposed degree program will provide an opportunity to better serve state, regional, national, and international technological needs. By implementing the proposed stand-alone degree program in Computer Engineering, students will be better able to focus their area of study and have a better understanding of the impact on social, economic or environmental factors on engineering. This, in turn, will better prepare students for successful engineering careers. The curriculum consists of a strong core of mathematics and basic science, coupled with core courses in electrical and computer engineering and computer science, technical electives and a very strong capstone design experience to provide breadth and depth necessary to meet objectives and outcomes. The proposed degree program is unique in that it integrates strong experiences in teamwork, communication skills, engineering design and team-based design projects throughout the curriculum and culminates with a particularly rigorous multi-semester capstone design experience. The program is fully compatible with accreditations standards for programs which have been established by the Accrediting Board for Engineering and Technology, the national accrediting body for engineering programs.

**Employment opportunities.** OSU states that the demand for Computer Engineering graduates continues to be very strong in Oklahoma and nationwide. Upon graduation, virtually every student who graduates from the existing Computer Engineering option under the Bachelor of Science in Electrical Engineering (071) receives one or more job offers. The Board of Visitors for the School of Electrical and Computer Engineering, consisting of employers of OSU graduates and practicing engineers, has expressed their support for the formal creation of the proposed degree program. OSU is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The proposed degree program is expected to enroll 60 majors in Fall 2011 and graduate 20 students in 2011-12.

**Duplication and impact on existing programs.** The University of Oklahoma offers a Bachelor of Science in Computer Engineering. Due to the distance between locations and the demand documented by OSU, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 126 total credit hours from the following areas (Attachment A): general education courses (38 credit hours), major courses (64 credit hours), and departmental required courses (24 credit hours). No new courses will be added.

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** No additional funding is required.

### *Certificate in University Faculty Preparation*

**Program purpose.** The proposed certificate program is designed to prepare students for a career as a faculty member at domestic or international universities. The program will provide doctoral students and holders of earned doctorates a foundation in core concepts of college teaching. It will also make graduates more competitive for tenure-track faculty positions.

**Program rationale and background.** The proposed certificate program will provide doctoral students who are engaged primarily in research, additional preparation and competitiveness in applying for faculty positions. The program is designed to give students both a core knowledge base and practical experience in college teaching. The certificate program will build on existing expertise of OSU faculty and on existing courses. To achieve certificate objectives, students will be required to take eight hours of core content coursework in human learning/development, instructional effectiveness, and training in the professoriate. With an additional four hours of field experiences, students will be trained in application of the core concepts under guidance of a qualified faculty mentor. There will be a three hour apprenticeship which will allow the student to work closely with a faculty mentor recommended by the department head of the student's home department to learn discipline-specific teaching techniques, observe teaching in the classroom and develop curriculum and assessment tools. The coursework may be counted towards the doctoral degree by students participating in the program if the doctoral dissertation advisor and committee approve.

**Employment opportunities.** OSU indicates that program graduates will be in high demand. Projected statistics of the number of future college faculty have recently been released by the federal Bureau of Labor Statistics (BLS). In the decade from 2004 to 2014, the BLS predicts a growth of 524,000 new jobs in postsecondary education. Local demand for graduates is indicated by the growth in OSU's Preparing Future Faculty program. OSU conducted phone surveys and the results indicated that other similar programs across the region are at capacity. OSU is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to enroll a minimum of 8 majors in Fall 2011 and graduate a minimum of 4 students in 2011-12.

**Duplication and impact on existing programs.** The University of Oklahoma offers a Certificate in College Teaching as an emphasis in the Doctor of Philosophy in Adult and Higher Education program. Due to the distance between locations and the demand documented by OSU, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 12 total credit hours from the following areas (Attachment B): content core courses (8 credit hours) and mentored teaching field experiences (4 credit hours). Two new courses will be added with the proposed program and are asterisked.

**Faculty and staff.** Existing faculty will teach the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate.

**Financing.** No additional funding is required for this program.

Attachments

ATTACHMENT A

**OKLAHOMA STATE UNIVERSITY  
BACHELOR OF SCIENCE IN COMPUTER ENGINEERING**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>General Education :</i></b>	<b>38</b>
English Composition and Oral Communication	6
American History and Government	6
Analytical and Quantitative Thought	13
Humanities	3
Social and Behavioral Sciences	6
Natural Sciences	4
<b><i>Major Courses:</i></b>	<b>64</b>
MATH 3013 Linear Algebra	3
PHYS 3313 Introduction to Semiconductor Device Physics	3
HUM (courses designated as "H" at OSU)	3
<b><i>Specific Professional School Requirements: Admitted to the Professional School of Electrical and Computer Engineering</i></b>	<b>52</b>
ECEN 2011 Experimental Methods I	1
ECEN 3233 Digital Logic Design	3
ECEN 3314 Electronic Devices and Applications	4
ECEN 3513 Signal Analysis	3
ECEN 3613 Electromagnetic Fields	3
ECEN 3714 Network Analysis	4
ECEN 4013 Senior Design Lab I	3
ECEN 4024 Senior Design Lab II	4
ECEN 4213 Computer-Based System Design	3
ECEN 4243 Computer Architecture	3
ECEN 4303 Digital Electronic Circuit Design	3
ECEN 4503 Random Signals and Noise	3
CS 3653 Discrete Mathematics for Computer Science	3
CS 4323 Design and Implementation of Operating Systems I	3
CS 4343 Data Structures and Algorithm Analysis	3
EIM 3503 Engineering Economic Analysis	3
<b><i>Controlled Electives:</i></b> From: ENSC 2113, 2123, 2143, 2213, or Engineering courses 3000 level and above; Other courses such as MATH, CS, STAT, etc. may be approved by advisor.	<b>3</b>
<b><i>Departmental Required Courses:</i></b>	<b>24</b>
PHYS 2014 General Physics I	4
PHYS 2114 General Physics II	4
ENGR 1111 Introduction to Engineering	1
ENGR 1342 Engineering Design With CAD for ECEN	2
ENSC 2613 Introduction to Electrical Science	3
ENSC 3213 Computer Based Systems in Engineering	3
CS 1113 Computer Programming	3
CS 2133 Computer Science II	3
CS 2351 UNIX Programming	1
<b><i>Total Credit Hours:</i></b>	<b>126</b>

**ATTACHMENT B**

**OKLAHOMA STATE UNIVERSITY  
CERTIFICATE IN UNIVERSITY FACULTY PREPARATION**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<b><i>Content Core:</i></b>	<b>8</b>
EDPSY 5463 Psychology of Learning OR EDPSY 6613 Instructional Systems Design OR Other educational psychology courses approved by program coordinator	3
EDLE 6713 Effective Teaching in Colleges and Universities OR EDLE 6583 Impact of College on Students and Society OR Other courses on higher education leadership or management approved by program coordinator	3
GRAD 5992 Succeeding in the Professoriate	2
<b><i>Mentored Teaching Field Experience</i></b>	<b>4</b>
*GRAD 6913 College Teaching Apprenticeship	3
*GRAD 6921 College Teaching Practicum	1

**Total Credit Hours:**

**12**

\* Asterisks denote new courses.

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**AGENDA ITEM #9:**

**Program Deletions.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Langston University's request for a program deletion, as described below.**

**BACKGROUND:**

Langston University (LU) requests authorization to delete the Associate in Science in Horticulture (063).

**POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Review* policy.

**ANALYSIS:**

LU requests deletion of the Associate in Science in Horticulture (063). The program does not have adequate enrollment to support the program. Consultation with other institutions indicates a national decline in interest in the discipline at a two-year credential level. There are six students remaining in the program. Their anticipated date of graduation is May 2008. Seven courses will be deleted and there are no funds available for reallocation.





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**AGENDA ITEM 10:**

**Admissions Standards.**

**SUBJECT:** Request to change Oklahoma State University admission standards.

**RECOMMENDATION:**

**It is recommended that the State Regents post Oklahoma State University's (OSU) request to change admission standards for first-time freshmen, as described below.**

**BACKGROUND:**

**Admission of First-Time Entering Students**

In 1987-88, entering freshmen at Oklahoma's two comprehensive universities had the lowest average ACT scores, the highest freshman dropout rates, and the lowest graduation rates in the Big 8 Conference. To address the issues, the State Regents adopted a multi-year phase-in of increased admission standards at the comprehensive and regional universities in 1988. Entering students were required to score higher on the ACT or earn better grades in high school to enroll at either of these two tiers. These higher standards encouraged high school students to take more rigorous academic core courses. By 1998, the University of Oklahoma (OU) and OSU had significantly improved student performance rates in these three categories. Subsequently, OU and OSU have requested increased admission standards consistent with policy.

In May 2004, OSU requested and the State Regents approved increased admissions standards for first-time entering freshmen as noted below:

<b>Admission Options</b>	<b>Current OSU Standard</b>	<b>Proposed for Summer 2005</b>	<b>Proposed for Summer 2006</b>	<b>Proposed for Summer 2007*</b>
<b>Option 1:</b> ACT/SAT	22/1020	23/1060	24/1090	24/1090
<b>Option 2:</b> High School GPA and Class Rank	3.0 and top 33.3%	3.0 and top 33.3%	3.0 and top 33.3%	3.0 and top 25%
<b>Option 3:</b> High School GPA in the 15-Unit Core	3.0	3.0 and ACT 20 or SAT 940	3.0 and ACT 21 or SAT 980	3.0 and ACT 21 or SAT 980

\*In October 2006, the State Regents approved OSU's request that implementation of Option 2 scheduled to take effect Summer 2007 be delayed for at least two years. The rationale was that OSU's Office of Institutional Research determined enrollment and diversity goals would be adversely affected by implementing Option 2 (3.0 GPA and top 25%). Option 2 continues to be 3.0 and the top 33.3 percent.

OSU requests consideration of an additional option for student access who does not meet the higher admission requirements approved in 2004. The new option would be implemented in the 2008-2009 academic year. A summary of the request is outlined below.

### **POLICY ISSUES:**

This request is consistent with State Regents' *Institutional Admission and Retention* policy that establishes admission requirements and principles for institutions. The State Regents authorizes OU and OSU to set separate higher admission standards. Revisions are made with State Regents' approval and current standards are published annually and available from each institution or the State Regents.

### **ANALYSIS:**

The new option, potential numbers of students, the criteria, review, and the tracking, reporting, and evaluation are outlined below. The new option is available for first-time freshmen only and other policy requirements for admission of first-time freshmen apply.

The OSU A&M Board of Regents approved OSU's request January 18, 2008. OSU noted that meeting the standards and review process outlined below does not guarantee admission.

### **Potential Numbers**

- Based on analysis of applicants for Fall 2007, approximately 100-150 students met the criteria for additional review. The institution does not expect this number to change significantly in future years given projections for the Oklahoma high school population.

### **Criteria for Consideration**

- Students whose academic profile falls between current OSU admission standards and the minimum State Regents' standards (22 ACT/1020 SAT or un-weighted high school core curriculum GPA of at least 3.0).
- Cognitive Factors (60 percent). Academic admission standards noted in the above bullet. Quality, quantity and level of coursework throughout the entire high school program. Applied Placement, International Baccalaureate or college course work completed or in progress. Completion of a progressively challenging math sequence, demonstrated by performance. Class rank taken in context with academic rigor and class size of high school attended.
- Non-Cognitive Factors (40 percent). Students must demonstrate strengths in non-cognitive factors such as positive self-concept, realistic self-appraisal, long-term goals, leadership experience, community, and knowledge in an acquired field.

### **Review Process**

- OSU applicants will have the opportunity to answer a series of questions designed, tested and utilized by other institutions of higher education to assess the cognitive and non-cognitive factors leading to academic success and persistence.
- The review process will begin with application "readers" (graduate assistants, retired faculty, alumni, etc.) specially trained to score the non-cognitive success factors of each student.

Each application will be read by two members of the assessment team. If the two agree, the application proceeds. If the two are not in agreement, a third reader will render the final score.

- A point system will be employed to assess each student identified for the review process. Applications for students who receive minimum scores of 50 (out of 100 possible points) will be reviewed by the University Admissions Committee (members designated by enrollment management, academic affairs, diversity, faculty governance, and student academic services) for final approval.

### **Tracking, Reporting, and Evaluation**

- Students admitted through the review process will be tracked through the Student Information System for progress during their first two terms of enrollment. Retention data, grades, and supplemental information gathered from instructors and academic advisers will be utilized to assess the effectiveness of the review process to identify academic preparedness. A fall semester report will be completed in January following fall grade reporting and in May to reflect on the academic year to determine student success through this methodology.
- Academic performance of students admitted through the review process will be assessed and compared to the population of students admitted through cognitive factors only. These reports will be presented to the Admissions Committee as well as to the student services directors and academic administration during their regularly scheduled meetings.
- Program efficacy will be determined by programmatic assessment and student outcomes as follows:
  - ✓ In what ways and at what levels did the program impact enrollment? What was the impact on the overall student profile
  - ✓ Overall GPA, retention, and graduate rates compared to previous classes with similar incoming test scores.
  - ✓ GPA, hours completed, and level of coursework attained will be monitored throughout the participants' first year on campus.

It is recommended that OSU's request as outlined above be posted for consideration.



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**AGENDA ITEM #11:**

**Grant.**

**SUBJECT:** Acceptance of grant funds from the Women's Foundation of Oklahoma.

**RECOMMENDATION:**

**It is recommended that the State Regents accept grant funds in the amount of \$9775.**

**BACKGROUND:**

The Communities Foundation of Oklahoma, acting as the endowment agency for the Women's Foundation of Oklahoma (WFO), has awarded the Oklahoma State Regents for Higher Education (OSRHE) a grant titled, Single Mother Academic Resource Team (SMART) in the amount of \$9775. SMART is designed to produce the following:

- Statewide research on the long term impact and multiplier effect postsecondary education has for single mother students and their families. A portion of this research data will be included in a handbook on assisting student parents to all public Oklahoma institutions of higher education.
- Statewide publicity campaign to encourage single mothers to pursue and complete a college education including a web portal housed at okhighered.org.
- A mentor pilot program (women professionals mentoring single mother college students) on the following campuses: Carl Albert State College, Tulsa Community College, University of Oklahoma, East Central University, Oklahoma State University – Oklahoma City, Western Oklahoma State College, Northwestern State University, and Oklahoma City Community College.

**POLICY ISSUES:**

At this time there are no policy implications. Research may reveal the need for a policy review in areas including admission, transfer and other requirements related to policy. Any recommended changes will be coordinated through the standard policy review process.

**ANALYSIS:**

In January 2008, staff will begin to implement and meet the following goals and objectives for the grant:

- Collect state and national research on the economic realities for single mothers.
- Articulate the transformative nature of a college degree economically, professionally and in terms of self-perception in the lives of SMS (single mother students) as well as their children.

- Create a permanent advisory body to dialogue and take action steps with public institutions of higher learning on how they may provide targeted support to SMS. The advisory body would be comprised predominantly of current or former SMS and include educators.
- Determine how current interventions for SMS and other non-traditional students at Oklahoma colleges and universities can be improved and implemented on other campuses.
- Approach SMS issues from multiple stages: middle and high school education, college recruitment, admission, retention and post-graduation objectives.
- Promote SMS participation in public higher education through a statewide publicity campaign.
- Create a web portal that provides SMS programming and interventions for colleges and universities as well as resources and digital communities for these students.
- Provide a network of professional women mentors for a cohort of SMS at pilot campuses.
- Incubate and facilitate inter-agency and inter-institutional collaborations as they pertain to SMS: Temporary Assistance to Needy Families, OSRHE, individual campuses, area child care, clinics, the WFO, the ReachHigher program (Oklahoma's Degree Completion Program), etc.

The potential impacts of this grant award include decreasing barriers facing this underserved population and promoting self-determined pathways toward graduation. In addition to the support from the WFO, the Oklahoma GEAR-UP program has generously donated another \$1,000 toward publication costs to promote services available to assist these students in their graduation goals. The multiplier effect of such collaborative work is that Oklahoma families benefit in generations to come with greater financial resources and a heritage of college persistence.

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**AGENDA ITEM #12:**

**Teacher Shortage Employment Incentive Program.**

**SUBJECT:** Incentives to increase the number of science and mathematics teachers through the Teacher Shortage Employment Incentive Program (TSEIP).

**RECOMMENDATION:**

**It is recommended that the State Regents approve the TSEIP benefit of \$12,168 for each teacher eligible by December 2008.**

**BACKGROUND:**

Senate Bill 1393, passed in 2000, called for the Oklahoma State Regents for Higher Education to establish a financial incentive program to encourage science and mathematics students who commit to teaching one or both subjects in Oklahoma's public secondary schools for five full years. House Bill 1499 amended Senate Bill 1393 in 2001 by specifying a formula for the incentive amount. The formula stipulates the award cannot exceed three times the average annual cost of undergraduate resident tuition and fees for full-time enrollment at institutions with teacher education programs in the Oklahoma State System of Higher Education.

Current rules require eligible students to sign a Participation Agreement with their College of Education before graduation. After teaching for five full years, participants return the required documentation to receive the TSEIP incentive payment. The payment is first applied to eligible education loans and any remaining balance is paid directly to the teacher.

**POLICY ISSUES:**

Procedures for TSEIP awards are guided by Administrative Procedures Act rules. The State Regents recognized the importance of providing incentives to recruit teachers into teaching shortage areas in the 2002 Teacher Supply and Demand Study, which included among its recommendations that "teachers should be paid salary supplements in high demand subject areas."

**ANALYSIS:**

In 2007, of 68 possible recipients, 31 teachers received the \$11,148.00 benefit: 10 mathematics and 21 science teachers. In the first five years of the program, 2001-2006, the number of students who enrolled remained the approximately the same. In the last two years, however, since the first teachers who completed the five year teaching requirement have received the benefit, enrollment has increased 12 percent. The TSEIP incentive is an effective tool for recruiting and retaining teachers in these two subject areas.





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**AGENDA ITEM #13-a:**

**Policy.**

**SUBJECT:** Posting of revisions to the Faculty Advisory Council policy.

**RECOMMENDATION:**

**It is recommended that the State Regents post revisions to the Faculty Advisory Council policy which will increase the membership and allow designees.**

**BACKGROUND:**

The purpose of the Faculty Advisory Council (FAC) is to communicate to the Chancellor and the State Regents the views and interests of all Oklahoma college and university faculty on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing faculty, the Faculty Advisory Council shall attempt to accurately represent the positions of faculty and develop the best proposals and recommendations to the State Regents.

On June 26, 1990, seven representatives were nominated, by a statewide assembly of faculty convened by the Chancellor. The group held its first meeting on October 6, 1990, and bylaws drafted by the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June of 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council. FAC members serve two-year terms. Two members represent the research tier (one from OU and one from OSU); two represent the regional tier; two represent the community colleges; and one represents the independent institutions.

**POLICY ISSUES:**

These actions are consistent with the intent of the State Regents'.

**ANALYSIS:**

The FAC sets an annual work plan based on input from the annual Faculty Assembly meeting. In 2007, these issues include student preparation for college, the use of adjunct faculty, cost of textbooks, health care and retirement. The FAC members meet monthly from September through June. These meetings are held in the evenings and scheduled far in advance so that FAC members may attend without missing their assigned classes. When appointed to the FAC, the members are the current leaders of the faculty organizations on campus.

Two factors impacting attendance have increasingly impinged on attendance at the FAC meetings: 1) campus commitments and 2) demands of the campus faculty leader. In addition to their teaching responsibilities, most faculty have service and institutional governance obligations. This is particularly true of the faculty members who are eligible to serve on the FAC.

The proposed revisions to the FAC membership expands the number of members and the pool from which faculty may be selected to serve. The change would increase the number of members from 7 to 14 by doubling the number representing each category of institution: research universities would increase from two to four, regional universities from two to four, community college from two to four, and independent institutions from one to two. The other change would allow institutional faculty organizations to designate faculty members to attend the Faculty Assembly and thereby be eligible to serve on the FAC, instead of the current policy that limits membership to the current leader of the institutional faculty organization.

For these reasons, it is recommended that the State Regents approve changes to the Faculty Advisory Council policy that would increase the membership and allow designees.

Attachment

## 2.15 FACULTY ADVISORY COUNCIL

The Oklahoma State Regents for Higher Education recognize the value of a formal structure for faculty input and a strengthened linkage to an important constituency-faculty. Consequently, the State Regents have created a Faculty Advisory Council (FAC) to assist the State Regents.

### 2.15.1 ARTICLE I - NAME

The name of this group is the Faculty Advisory Council (FAC) to the Oklahoma State Regents for Higher Education.

### 2.15.2 ARTICLE II - PURPOSE

The purpose of the FAC is to communicate to the Chancellor and the State Regents the views and interests of all Oklahoma college and university faculty on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing faculty, the FAC shall attempt to accurately represent the positions of faculty and develop the best proposals and recommendations to the State Regents.

### 2.15.3 ARTICLE III - MEMBERSHIP

- A. The FAC consists of ~~seven~~ 14 members elected by tier by the State Faculty Assembly at its fall annual meeting and appointed by the Chancellor.
- B. Member of the FAC must be a faculty member at a college or university within the state of Oklahoma and should, at the time of election, be the president or ~~immediate past president/chairman~~ designee of his/her institution's faculty organization. In the event an institution does not have an official faculty organization, an individual receiving the consent and support of the faculty of that institution will be eligible for election to the FAC.
- C. The term of office of the FAC member is two years, beginning January 1 in the year following election.
- D. The membership of the FAC is elected from delegates attending the General Faculty Assembly and is comprised of:
  - ~~Two~~ Four members elected at large from delegates representing the two ~~comprehensive~~ research universities in The Oklahoma State System of Higher Education: two from the University of Oklahoma and two from Oklahoma State University.
  - ~~Two~~ Four members elected at large from delegates representing the ~~four-year~~ regional universities in the State System.
  - ~~Two~~ Four members elected at large from delegates representing the ~~two-year~~ community colleges in the State System and the OSU Technical Branches in Oklahoma City and Okmulgee. ~~In odd-numbered years, the representative will be elected~~ Representation will reflect a balance of two members from the metropolitan institutions (Oklahoma City Community College, Tulsa Community College, Rose State College, and OSU-Oklahoma City). ~~In even-numbered years, the representative~~

~~will be elected~~ and two members from the remaining ~~two-year institutions~~ community colleges.

- E. ~~One~~ Two members elected at large from delegates representing the regionally accredited independent colleges and universities in the state.
- F. Delegates to the annual General Faculty Assembly will be the current ~~or immediate past~~ president/chairman or designee of the faculty organization from each of the colleges and universities in Oklahoma.
- G. During the Assembly, elections for FAC membership shall be held for:
- ~~one two~~ comprehensive research university positions;
  - ~~one two~~ four-year regional university positions; ~~and~~
  - ~~one two~~ two-year community college positions; ~~and~~
  - ~~In even-numbered years, the one~~ independent colleges/universities ~~shall also elect one member~~ position.
- H. In the event a tie vote occurs in an election for a membership position, the delegate from the school institution which has not been previously represented on the FAC or which has the longest time gap in representation shall be declared the new member. If this method does not identify a new member, the new member will be chosen by the toss of a coin.
- I. A member of the FAC who wishes to resign before his/her term expires must notify the Chancellor and the FAC in writing in a timely fashion.
- J. A member who will be unable to attend meetings for an extended period of time but does not wish to resign from the FAC may be granted a leave-of-absence by the Chairman of the FAC if it is determined the work of the FAC would not be seriously hindered by the action.
- K. A member will be removed from office if he/she does not continue to meet the requirements listed in this Article and/or fails to perform the duties described in Article IV. Proof of deficiencies warranting removal will be conclusively established by ~~four~~ eight FAC members voting in favor of removal and with the concurrence of the Chancellor. The member subject to removal shall have the opportunity to respond to a motion for removal in person and/or in writing prior to a removal vote being taken.
- L. Replacement appointments to fill leave-of-absence, resignation, or removal vacancies will be made by the Chancellor consistent with the membership requirements in this Article and with the advice of the FAC. Alumni members who may not be the ~~present or immediate past~~ president/chairman of a faculty organization will be eligible for selection as a replacement FAC

member. If a resignation or removal replacement occurs during a member's first year of service, the appointee will serve until the next General Faculty Assembly is convened, at which time the service tier represented will vote to continue or replace the appointment for the remainder of the term.

#### 2.15.4 ARTICLE IV - DUTIES

- A. Members are encouraged to visit and become familiar with other institutions in the state.
- B. The FAC will serve as an avenue for the faculty community to express input to the State Regents.
- C. The FAC will elect an individual to serve as chair according to the following guidelines:
  - Two elections will take place each calendar year, one in December and one in May, where a chair and chair-elect will be elected;
  - The chair and chair-elect will be selected from the representing tiers and cannot succeed themselves or serve twice in one calendar year;
  - Terms of office are three months beginning in January of the election year;
  - In the absence of the chair, the chair-elect will represent the FAC; and in the absence of the chair-elect, the former chair will represent the FAC.
- D. The chair will work with the State Regents' office through a staff liaison designated by the Chancellor.
- E. The Chancellor shall, with the advice of the FAC, appoint a reporter from his/her staff to take official minutes of the FAC meetings and maintain a file of FAC actions.
- F. Members of the FAC will be called upon by the Chancellor to provide informal counsel and advice and to make presentations at public hearings, legislative meetings, etc.
- G. The FAC, by a majority vote of its members, may submit recommendations to the Chancellor on matters relating to the duties and responsibilities of the State Regents.
- H. Members of the FAC are encouraged to attend regularly scheduled meetings of the State Regents.
- I. The FAC will work with the Chancellor and the designated liaison in developing an annual list of priorities and goals for rendering advice to the State Regents.
- J. The FAC will submit an annual written report of its activities to the Chancellor and will also maintain regular contact with the state's faculty organizations to apprise them of significant developments.

- K. Clerical and administrative assistance to the FAC will be provided by the Chancellor's office and the designated liaison in the conduct of the FAC business.
- L. The Chair or designated spokesman for the FAC may develop a written and oral presentation to the State Regents on at least a quarterly basis or more frequently as needed. Written reports will be submitted in timely fashion to the Chancellor for inclusion in the official bound agenda for the Regents. For purposes of compliance with the state's Open Meeting Act, reports and recommendations for Regents' action should be submitted to the Chancellor at least three weeks prior to State Regents' meetings.

2.15.5 ARTICLE V - AUTHORIZATION

The FAC will operate under guidelines established by the FAC with the concurrence of the Chancellor.

2.15.6 ARTICLE VI - MEETINGS

- A. A schedule of regular meetings of the FAC will be filed annually with the State Regents' office.
- B. A record of the FAC meetings shall be kept on official file in the office of the State Regents.
- C. An individual designated by the Chancellor shall be invited to attend official meetings of the FAC.

2.15.7 ARTICLE VII - AMENDMENTS

This document may be amended by a majority vote of the FAC and concurrence of the Chancellor.

2.15.8 ARTICLE VIII - ALUMNI MEMBERS

Alumni members of the FAC are entitled to receive the minutes of the FAC upon request.

Alumni members are encouraged to offer their input to the FAC for the continued improvement of higher education in Oklahoma.

Alumni members are encouraged to attend the General Faculty Assembly and/or the regular December meeting of the FAC.

Alumni members, particularly those whose terms have recently expired, are encouraged to visit state faculty organizations for the purpose of explaining actions taken by the FAC relative to key higher education issues.

Alumni members, provided they are currently members of a college or university faculty, are eligible for appointment by the Chancellor to fill temporary vacancies or un-expired terms on the FAC in the manner provided by Article III, Section 8.

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*Approved by State Regents December 17, 1990; amended April 28, 1995, June 27, 2002 ~~and~~ November 1, 2002 and October 25, 2007.*

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #13-b:**

**Policy.**

**SUBJECT:** Withdrawal from recognition by the U.S. Secretary of Education as the approval agency for evaluating and verifying the quality of specific technical-occupational programs and deletion of the technical-occupational evaluation policy and procedures.

**RECOMMENDATION:**

**It is recommended that the State Regents 1) approve withdrawal from recognition status as a state agency authorized by the United States Secretary of Education to approve technical-occupational programs, and 2) delete the State Regents' *Technical Occupational Program Evaluation* policy.**

**BACKGROUND:**

The State Regents have been recognized by the United States Secretary of Education (USDE) in accordance with Title 34 of the Code of Federal Regulations, Part 603, as a state agency authorized to evaluate and verify the quality of collegiate postsecondary vocational programs at public institutions since 1976. The original purpose of this recognition was to qualify State System institutions offering technical-occupational programs (associate in applied science degrees) for federal student financial aid assistance. Subsequently, institutions came to value the evaluations as a way to consistently review and improve the quality of technical-occupational degrees and certificate programs in the State System.

Eighteen institutions (two technical branches, four baccalaureate granting institutions with an associate degree function, and 12 two-year colleges) offer 352 technical-occupational programs (236 associate in applied science degree programs and 116 certificate programs). Evaluation occurs on a five-year cycle. The current policy process requires a self-study of the institution's technical-occupational programs due on February 1 of the year its programs will be evaluated. A team of out-of-state evaluators is identified and a one- to two-day evaluation visit is scheduled for each campus.

**POLICY ISSUES:**

The State Regents' *Technical-Occupational Program Evaluation* policy exists to administer the evaluation aspect of recognition by the USDE. Recognition as a state approval agency requires the State Regents to implement policies and procedures to review the quality of postsecondary vocational technical-occupational programs at public institutions. Historically, State Regents' approval of an institution's technical-occupational programs through the USDE recognition allowed access to federal student aid. Now that all institutions are fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools (HLC), the recognition from USDE and the consequent policy are no longer necessary.

It is important to note that withdrawal from recognition as an approval agency and deletion of this policy do not eliminate mechanisms in place to improve the quality of vocational educational programs in the State System. Quality assurance will be maintained through the institution's adherence to the State Regents' *Academic Program Review* policy.

#### **ANALYSIS:**

In April 2007, the Council on Instruction's (COI) Technical-Occupational Committee began discussions on the value of the technical-occupational review system to programs, institutions, and the State System. The committee broadened its membership to allow inclusion of all chief academic officers of technical occupational programs to ensure a thorough debate. Over the course of several months, the COI members concluded that, although the process ensured quality and encouraged deletion of nonperforming programs, the review process was 1) redundant of HLC processes in place, 2) labor and cost intensive for the institution and 3) disparate in its standards and focus on technical programs as compared to the review processes for all levels of programs at each campus.

Staff reviewed the impact of withdrawal from USDE recognition. Oklahoma is one of very few states with such recognition, and recognition is narrowly focused only on technical-occupational programs. Thorough research and investigation found no negative impact to the institutions, the agency or to the state if the State Regents withdraw from USDE recognition as an approval agency for these programs. Institutions will continue to have access to federal financial aid, the program review policy will be strengthened and the quality of technical-occupational programs will continue to be reviewed.

Based on these issues, the full COI voted at the October 2007 meeting to support State Regents' withdrawal from the USDE recognition process in 2008 and have all technical-occupational program reviews be moved under the *Academic Program Review* policy. Further, the COI recommended that steps be taken to strengthen the *Academic Program Review* policy to include appropriate measures that exist in the *Technical-Occupational Program Evaluation* policy.

COI briefed the presidents throughout the Fall 2007 semester and voted to approve the recommendations of the Technical-Occupational Committee. On January 9, 2008, the Council of Presidents voted to endorse COI's recommendations.

As noted earlier, the technical programs were receiving disparate review as compared to all other program offerings at State System institutions. State Regents' staff concurs with the COI and Council of Presidents and recommends that the State Regents withdraw from USDE recognition as an approval agency for technical occupational programs and delete the *Technical-Occupational Program Evaluation* policy. Staff further concur that thorough reviews for quality and program improvement are critical for all program offerings at the institutions, thus staff will be working with the COI to strengthen elements within the *Academic Program Review* policy.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #13-c:**

**Policy.**

**SUBJECT:** Approval of revisions to the *Academic Program Approval* policy.

**RECOMMENDATION:**

**It is recommended that the State Regents approve revisions to the *Academic Program Approval* policy.**

**BACKGROUND:**

The Council on Instruction's Academic Program Approval committee members noted editorial changes that should be made to the program request procedures, as found in the State Regents' *Academic Program Approval* policy. To better inform State System Institutions and provide consistent practices relative to comments, questions and protests regarding new programs, a sequence of steps have been specified with timelines. These efforts will provide appropriate time and processes for institutions to voice and resolve issues prior to the consideration of a new program by the State Regents.

**POLICY ISSUES:**

In accordance with the State Regents' *Rules of Operations*, all actions relating to changes in the State System Policy Manual must be approved by the State Regents.

**ANALYSIS:**

Changes to the policies include the following:

- Language was added under 3.4.7 subsection B allowing for questions, protests and request for copies of the proposals as well as adding a specific amount of time for when a letter of intent must be received prior to the new program request.
- Created a new 3.4.7 subsection C titled "Submission of a New Program Request." The former subsection C is now subsection D and all subsequent subsection lettering has changed to match the new sequencing.
- The new 3.4.7 subsection C language outlines the amount of time an institution has to provide comment, questions or protest the proposed program.
- Editorial language change to 3.4.7 subsection F. Language references that the process for review is outlined in the Academic Affairs Procedures Manual.

The language additions provide clarity and does not change the intent of the policy. These changes were approved by the Council on Instruction in September 2007, by the Presidents Council in October 2007 and posted at the November 2007 State Regents' meeting. It is recommended that the State Regents approve these changes.

Attachment

*Excerpt from*  
**3.4 Academic Program Approval**

**3.4.7 Program Request Procedures**

The following procedures will be followed by the submitting institution and the State Regents for the consideration of a new academic program:

A. Academic Plan

Demonstrate consistency with institution's academic plan.

B. Letter of Intent

Institutional president must submit a "letter of intent" to initiate a new program to the Chancellor. The Chancellor will then inform the other institutional presidents of this request and provide the opportunity for comment, questions and protests, as well as requests for copies of the proposals when received. The "letter of intent" does not entail a commitment on the part of an institution to establish the program or on the part of the State Regents to approve the program. The "letter of intent" will be active for a period of one year and must be received by the Chancellor at least 30 days prior to the new program request. The institution's program request must be received during the one-year time period following the receipt of the intent letter, or a new "letter of intent" must be initiated.

C. Submission of a New Program Request

Upon the Chancellor's receipt of the New Program Request from an institution, copies of the New Program Request will be provided to institutions that have asked for a copy. Institutions will have 30 days from the date the copy is sent to provide comment, submit questions, or protest the proposed program.

D. Content of the New Program Request Submission

The submission will include a description of the Institution's Program Development Process, and will individually address each of the nine criteria for evaluation detailed the Criteria for Evaluation of this policy with supporting data provided as appropriate.

E. Governing Board Approval

The institutional governing board must approve the program request prior to the institutional president formally submitting the request to the Chancellor for the State Regents' consideration.

F. State System Staff Review of the Program Request

The process for State System staff review is outlined in the Academic Affairs Procedures Handbook.

Following, the Chancellor will submit a recommendation to the State Regents. The State Regents may take one of four actions:

1. disapprove the program with a written explanation to the institution of the reasons for this action;
2. defer the program request until the institution meets specified criteria or provides additional information;
3. provisionally approve the program which will include a specified period of time for the program's operation with certain criteria developed in cooperation with the institution to be met if the program is to continue beyond the specified date; or
4. approve the program without qualification.

Should an institution's request for a program be provisionally approved by the State Regents for a specified time period, there will be a window of one year to initiate the program without the year counting toward the provisional time period.

Should the State Regents defer or disapprove the program, the institution will have the opportunity to appeal directly to the State Regents.

Detailed procedures for program requests and reviews are in the State Regents' Academic Affairs Procedures Handbook and are available upon request.

Approved May 31, 1995. Revised September 5, 1997; January 29, 1999; revised XX



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #13-d:**

**Policy.**

**SUBJECT:** Ratification of the approval for Oklahoma State University to adopt grading symbols for theses and dissertations.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the approval of Oklahoma State University's request to use additional grading terms not listed in the current grading policy, as described below.**

**BACKGROUND:**

The current grading system for thesis (5000) and dissertation (6000) hours at Oklahoma State University (OSU) involves the award of a temporary grade "R" signifying "research in progress." The OSU Graduate College, with support of the Graduate and Professional Student Government Association, the Graduate Council, the Instruction Council, and the Council of Deans, support a change in the symbols used while students are working on their thesis or dissertation to show adequate progress. The requested grading terms are Satisfactory Research (SR) or Unsatisfactory Research (UR) and would be awarded at the end of each semester in a thesis or dissertation course to monitor the student's research status and keep the student on track to graduation.

**POLICY ISSUES:**

This action is an exception to the State Regents' *Grading* policy and grade neutral. This request is unique to OSU and would serve the faculty and students by ensuring that students are on track with research assignments for thesis or dissertation assignments. Once the research phase is complete, the student will receive the grade earned for the thesis or dissertation defense. Transfer to other institutions is not an issue because graduate degrees in progress rarely transfer to other institutions.

**ANALYSIS:**

Graduation requirements will be changed to reflect a minimum number (dependent upon the degree) of SR symbols required in addition to the satisfactory submission and defense of a thesis or dissertation for graduation. The OSU proposal for thesis and doctoral students will provide timely evaluation of research progress to the student, while not affecting the grade point average earned in non-research courses.

OSU requests that the SR and UR symbols take effect in Fall 2008. Staff recommends that the State Regents' ratify this request.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #13-e:**

**Policy.**

**SUBJECT:** Teacher Shortage Employment Incentive Program (TSEIP).

**RECOMMENDATION:**

**It is recommended that the State Regents approve the emergency rule revisions for the Teacher Shortage Employment Incentive Program (TSEIP) and initiate the process for the adoption of emergency rule revisions.**

**BACKGROUND:**

During the 2000 legislative session, Senate Bill 1393 expressed intent that the State Regents implement a program to reimburse student loan expenses for science and mathematics students who teach these subjects in Oklahoma's public schools for at least five (5) years. The 2001 Legislature amended HB 1499 to ensure that all who meet the provisions of TSEIP are eligible to receive an incentive payment based on a formula.

Section 610:25-27-3, under *The Application Procedure*, requires that the deadline for application to the program is while a student is enrolled in a mathematics or science education major at the undergraduate or graduate level. It is possible that a student might graduate in one of these majors without completing an application. Sub-paragraph (g) of this section allows for a student who would have met all of the requirements of TSEIP but failed to enroll because of extenuating circumstances shall have the option for a one year waiver.

In section 610:25-27-5, under *Educational loan obligations for participant(s) with outstanding student loan debt*, sub-paragraph (2) deletes the timeline for notifying the OSRHE as it too narrowly limits the participant. In sub-paragraph (3), the wording change allows for more flexibility for considering the merits of each case.

In section 610:25-27-6, under *Participant eligibility for benefits of the TSEIP*, the deletion in sub-paragraph (2) removes directions that are irrelevant and correctly identifies the source of the rule. In sub-paragraph (4) and (4.B) clarifying language is added. Sub-paragraph (5) allows for the possibility of unexpected and unavoidable actions of the school district.

In section 610:25-27-7, under *Benefits to be disbursed under the program*, the deletion in sub-paragraph (c) and the addition of the word "Participant" and "participants" is consistent with other sections of the rules. The deletion of the words "lenders/services of" reflects the necessity of allowing the participant to make the loan payments as many have already completely paid the loans and are allowed to keep the TSEIP payment. The addition of "by the Participant" in sub-paragraph (e) clarifies whose responsibility it is to repay the loans.

In section 610:25-27-9, under *Verification and notification requirements*, in sub-paragraph (a.1,2) the deadline for submitting the forms is removed because, depending on a spring or fall semester

graduation, Participants are eligible for the incentive payment at different times of the year. In sub-paragraph (c), the deleting the deadline allows Participant to make change of name and address information known at the same time as one submits the Employment Compliance Form.

**POLICY ISSUES:**

Rules governing the TSEIP program must be adopted pursuant to APA rules. If a compelling public interest exists, the APA rules may be amended through the emergency rule revisions process. The proposed amendments to the TSEIP rules must be addressed as soon as possible in order for several individuals to receive their TSEIP benefit.

**ANALYSIS:**

The TSEIP was designed to recruit and retain mathematics and science teachers for five (5) consecutive years in Oklahoma's secondary schools. In 2002-2003, two (2) science teachers completed their residency year of teaching in an Oklahoma school. During the 2002-2003 Legislative year the state budget downturned and both individuals lost their teaching positions due to the statewide reduction in force. Neither individual taught during the 2003-2004 school year. As school budgets were restored in the 2004-2005 school year, both were able to find employment teaching science classes in Oklahoma schools.

Even though both individuals have completed all requirements to receive the TSEIP benefit, they are currently not eligible to receive the benefit because the TSEIP APA rules state each individual must teach five (5) consecutive years. These two individuals do not meet this current requirement of teaching five (5) consecutive years due to the 2002-2003 statewide RIF. Therefore, without the adoption of the proposed change in TSEIP rules, these two individuals will be ineligible for the TSEIP benefit due to no fault of their own. A compelling public interest exists in that these individuals have met the "spirit of the law" and would otherwise receive the \$12,168 for loan repayment if not for the statewide RIF.

Undergraduates who uphold the requirements of the TSEIP are eligible for the incentive payout. Adoption of the APA emergency rule revisions is recommended.



**TITLE 610. STATE REGENTS FOR HIGHER EDUCATION**  
**CHAPTER 25. STUDENT FINANCIAL AID AND SCHOLARSHIPS**  
**SUBCHAPTER 27. TEACHER SHORTAGE EMPLOYMENT INCENTIVE PROGRAM**

**610:25-27-1. Purpose**

- (a) The Teacher Shortage Employment Incentive Program (TSEIP) was created by Senate Bill 1393 during the 2000 legislative session.
- (b) The bill, as amended by Section 5, Chapter 201, O.S.L. 2001, expressed the legislative intent that beginning with the 2001-2002 school year, the Oklahoma State Regents for Higher Education (OSRHE) establish a teacher shortage employment incentive program providing *for students enrolled in a major course of study in mathematics or science at the undergraduate level or graduate level who declare an intention to serve and who subsequently serve this state by teaching in a secondary level public school of this state for a minimum of five (5) years in the subject areas of mathematics or science.* [70 O.S. §698.3(A)].
- (c) The implied purpose of this legislation is to provide an incentive for students who major in mathematics or science to serve as teachers of mathematics and science in Oklahoma public secondary schools for at least five (5) years.

**610:25-27-2. Eligible student loans**

- (a) Eligible student loans under the TSEIP are those educational loans that were obtained by the participant to defray the cost of obtaining a baccalaureate degree or graduate degree in a science or mathematics teacher education program. The specific loans include:
  - (1) Stafford Student Loans/Guaranteed Student Loans
  - (2) Perkins/National Direct Student Loans
  - (3) Loans made to students made pursuant to the federal Supplemental Loans for Students program including CLAS
  - (4) Consolidation Loan Program loans
  - (5) Privately funded educational loans issued to students through institutions of higher education
  - (6) Graduate PLUS Loan
- (b) Ineligible student loans include Parent loans for students (PLUS).

**610:25-27-3. Application procedure**

- (a) OSRHE is authorized to distribute TSEIP Participation Agreement forms to post-secondary institutions in the State System of Higher Education that are eligible to participate in state and federal financial aid programs and have an approved program of professional teacher preparation.
- (b) TSEIP Participation Agreement forms may be obtained from TSEIP coordinator in each post-secondary institution or from the OSRHE. The student is responsible for the completeness of the application.
- (c) A Participation Agreement must be signed by a student while enrolled in a mathematics or science major course of study at the undergraduate or graduate level.
- (d) The completed Participation Agreement must be submitted to the TSEIP coordinator no later than the date of their graduation.
- (e) Post-secondary institutions TSEIP coordinators will submit copies of the TSEIP Participation Agreements to the State Regents' office within 10 days of their submission.
- (f) The State Regents will notify each applicant of the receipt of his/her application in the program, the educational loan obligation, and the disbursement benefits under the TSEIP.

(g) If an eligible student failed to enroll in TSEIP before graduation, he/she can file for late enrollment into the program within one year from date of graduation. The late enrollment process is as follows:

- (1) A candidate must obtain a TSEIP Participation Late Agreement Form from the college of education (COE) which recommended licensure in undergraduate or graduate education degree in secondary mathematics or science. The participant must provide explanation for the late enrollment.
- (2) The form must be signed by the TSEIP coordinator of the respective COE.
- (3) All documents must be submitted to the OSRHE for consideration as soon as the candidate learns about TSEIP but no later than **one year** from his/her graduation date.
- (4) Additional documentation may be requested by the OSRHE before determining the eligibility of the late enrollees.

#### **610:25-27-4. Coursework requirements for participant eligibility**

In order to satisfy the coursework requirements of the program, the participant must:

- (1) Declare an intention to teach in Oklahoma and graduate from an Oklahoma teacher education program.
- (2) Maintain satisfactory progress in an academic program leading to an undergraduate or graduate degree with a major in a mathematics or science teacher education program.
- (3) Complete coursework and training necessary to obtain a teaching certificate, which requires a baccalaureate degree or graduate degree and completion of an approved program of professional teacher preparation. The teacher preparation program shall include a student teaching requirement and authorize service for the secondary level.
- (4) Participant must not have been certified to teach mathematics or science prior to signing the Participation Agreement.

#### **610:25-27-5. Educational loan obligations for participant(s) with outstanding student loan debt**

In order to satisfy the educational loan obligation of the program, the Participant with outstanding student loan debt must:

- (1) Not rely on any TSEIP benefit disbursement to replace any scheduled student loan payment that is due and owing to any student loan holder.
- (2) Provide written notification to OSRHE ~~within 10 days of any written notification~~ of change of status on student loans, including notice of delinquency/default and the sale, transfer or consolidation of student loans to another lender or servicer.
- (3) Be free of any obligation to repay any state or federal educational grant and not be delinquent or in default on any state or federally insured educational loan. If, at any time, it is determined that a participant owes a grant refund or is in default on a loan, and has not made satisfactory payment arrangements, Participant ~~will~~may be withdrawn from the TSEIP.
- (4) Secure employment to teach in either a science or mathematics subject areas within sixteen months of graduating from a four-year institution in Oklahoma.
- (5) Participant must not have been certified to teach mathematics or science prior to signing the Participation Agreement.

**610:25-27-6. Participant eligibility for benefits of the TSEIP**

In order to qualify to receive disbursement benefits under the TSEIP, the Participant must have:

(1) Obtained an initial teaching license and then a certificate and provided eligible full-time teaching service under a regular teaching contract at an Oklahoma public school:

- (A) at the secondary level,
- (B) for five (5) consecutive school years,
- (C) in the mathematics or science subject areas.

(2) Completed the five years of teaching, as required, with not less than seventy-five percent (75%) of the teaching assignment meeting the criteria, ~~as described in (A) of this subparagraph~~ set forth in paragraph (1) herein.

(3) Completed the first full year of eligible full-time teaching service, as described above, within twenty-five (25) months from the date of graduation from a four-year institution in Oklahoma.

(4) Notwithstanding the provisions of this subparagraph, Participants may apply to the employing school for a leave of absence when a serious illness, pregnancy or other natural cause prevents the Participant from continuing the coursework requirements or from providing consecutive full-time teaching service.

(A) Leaves of absence may not exceed more than one academic year and will not be included for the purpose of calculating the consecutive five (5) years of teaching service.

(B) Participants must present official school documentation to the OSRHE that a leave of absence ~~has been~~ was granted which meets the provisions of these rules. Official notification must be given within one year that the teacher has resumed the teaching duties or Participant ~~will~~ may be withdrawn from the program.

(5) A Reduction in Force will not eliminate a Participant from fulfilling the consecutive five-year obligation if the following provisions are met:

(A) Participant must provide to the OSRHE official documentation of the Reduction in Force.

(B) Participant must resume teaching mathematics or science at the secondary level at an Oklahoma public school within eighteen (18) months after the Reduction in Force.

**610:25-27-7. Benefits to be disbursed under the program**

(a) Under the provisions of the TSEIP, the OSRHE, *are authorized to make the employment incentive payments to persons who actually render a minimum of five (5) years of service as teachers in the public schools of this state if not less than seventy-five percent (75%) of the teaching assignment meets the criteria [70 O.S. §698.3(B)], specified above.*

(b) An Employment Compliance Form must be submitted to OSRHE upon completion of the 5<sup>th</sup> year of eligible teaching service. An authorized school official must complete the form.

(c) Depending on the June 30 student loan balance of any qualifying ~~student~~ Participant, as of the year that all program requirements are satisfied, and contingent upon the availability of funds, OSRHE will issue disbursements of program benefits directly to the ~~lenders/services~~ of qualifying students participants for the repayment of eligible student loans.

(d) *The total amount of employment incentive payments for any qualified person shall not exceed an amount equal to three times the average annual cost of undergraduate resident tuition and fees for full-time enrollment at institutions which offer teacher education programs within*

*The Oklahoma State System of Higher Education, as defined by the State Regents.* [70 O.S. § 698.3(B)]

- (e) Eligible loans will be repaid by the Participant in the following priority:
  - (1) First, all loans guaranteed by OSRHE, ranked first by rate of interest (highest to lowest) and secondly, by loan disbursement date (oldest to newest).
  - (2) Second, all other eligible loans ranked first by rate of interest (highest to lowest) and secondly, by loan disbursement date (oldest to newest).
- (f) Any amount of excess of the Participant's outstanding student loan balance, or the entire benefit amount for the participants with no outstanding student loan balance, shall be paid directly to any person otherwise eligible for employment incentive payments pursuant to this section.
- (g) If OSRHE determines that any TSEIP disbursement was authorized based on misleading or incorrect information, the Participant must reimburse such payment to OSRHE.

**610:25-27-8. Fiscal limitations of the program**

- (a) *If insufficient funds are available for employment incentive payments to qualified persons during any fiscal year; the Chancellor may make reductions in the payments made to those qualifying.* [70 O.S. §698.3(d)].
- (b) Each year the benefit to all eligible teachers will be determined on, or as of June 30, for the group of teachers that achieved eligibility for TSEIP benefits (having satisfied all program requirements) by the end of that school year. If, in any given year, funds are not available for employment incentive payments at the maximum amount, due to a reduction in employment incentive payments as determined by the Chancellor, the amount to be disbursed to all eligible participants will be reduced uniformly. Upon distribution of that amount, the obligation of the program to those eligible teachers shall be satisfied. The foregoing is true even if no funds are available for disbursement.

**610:25-27-9. Verification and notification requirements**

- (a) Verification requirements which must be satisfied prior to disbursement of program benefits include:
  - (1) An Employment Compliance Form submitted to OSRHE ~~by June 30<sup>th</sup>~~ after the fifth year of eligible teaching service. An authorized school official must complete the form.
  - (2) The Loan Balance Verification Form must be submitted to OSRHE ~~by June 30 of~~ in the fifth year. The lender(s) must certify that the loans are in good standing and provide a June 30 balance.
- (b) Until all mutual obligations of the Participation Agreement are satisfied, Participant must respond to all communications and requests from OSRHE within the time indicated.
- (c) Until all mutual obligations of the Participation Agreement are satisfied, Participant must provide written notification to OSRHE ~~within 10 days~~ of any change in legal name or address of any change in status, which affects TSEIP eligibility.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
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**AGENDA ITEM #14-a:**

**E&G Budgets.**

**SUBJECT:** Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the allocation of \$2,480,094.18 to Oklahoma State University Center for Health Sciences (OSUCHS) and \$2,480,094.18 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.**

**BACKGROUND:**

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the "Comprehensive Cancer Center Debt Service Revolving Fund," at the Health Sciences Center and the "Oklahoma State University College of Osteopathic Medicine Revolving Fund," at OSU CHS. The bill states that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

**POLICY ISSUES:**

The recommendation is consistent with Regents' policy and approved budget principles.

**ANALYSIS:**

The fund currently has on deposit \$4,960,188.36. This amount is sufficient for a transfer of \$2,480,094.18 each to OSU CHS and OUHSC. The OU Health Sciences Center will hold their funds in an account designated for the construction of a Comprehensive Cancer Center to be expended at a future date. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.

The current accumulated allocation to each institution, including this allocation, totals to \$13,704,680.55.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
RESOLUTION NO. 4799**

Pursuant to the authority granted under the Constitution of Oklahoma by Articles XIII-A adopted March 11, 1941, which vests in the Oklahoma State Regents for Higher Education the allocation of funds appropriated by the Legislature for use in The Oklahoma State System of Higher Education and pursuant to the provisions of House Bill No. 2660, of the Forty-Eighth Oklahoma Legislature,

The Oklahoma State Regents for Higher Education hereby **ALLOCATE** the sums set out below for the respective special programs of the specified institutions for the fiscal year beginning July 1, 2007, and ending June 30, 2008, said funds to be subsequently allotted for encumbrance and expenditure during said fiscal year, as provided by law.

University of Oklahoma Health Sciences Center – Cancer Center Debt Service  
Oklahoma State University College of Medicine – Telemedicine Program

From: 296-08-605-000000	\$4,960,188.36
To: 296-770	\$2,480,094.18
290-773	\$2,480,094.18
Total	\$4,960,188.36

Adopted by the State Regents in the meeting of February 7, 2008.

SEAL:

ATTEST:

William Stuart Price, Secretary

Bill Burgess, Chairman

I, Glen Johnson, do hereby certify that the above is a correct statement of the action authorized by the Oklahoma State Regents for Higher Education as set forth in the minutes of the regular meeting on February 7, 2008.

Glen D. Johnson, Chancellor

Duly subscribed and sworn to before me this 7th day of February 2008.

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_.

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**AGENDA ITEM #14-b:**

**E&G Budgets.**

**SUBJECT:** Approval of allocation of FY08 grant funds.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the grant in the amount of \$5,000 to Eastern Oklahoma State College to support a matching grant from the Oklahoma Department of Commerce, as listed below.**

**BACKGROUND:**

At the meeting of June 28, 2007, the State Regents allocated \$518,050 for grants and activities to include economic development, research and quality initiatives. A portion of the funding for this line item is recommended for allocation to this consortium of institutions. The remaining funds will be recommended for allocation later in FY08.

**POLICY ISSUES:**

The recommendation is consistent with Regents' policy and actions.

**ANALYSIS:**

On November 26, 2007, Southeast Oklahoma Center of Excellence for the Advanced Manufacturing planning grant was successful in receiving a \$40,000 grant award from the Oklahoma Department of Commerce (ODOC) to plan for the creation of an Advanced Manufacturing Center in southeastern Oklahoma. The ODOC request for proposal required a 100 percent match of cash or in-kind non-federal funding in support of the project. Therefore, the Chancellor provided a letter of commitment to the project in the amount of \$5,000 from the Oklahoma State Regents for Higher Education contingent upon the approval of the ODOC grant.

Eastern Oklahoma State College (EOSC) is one of many partners in the planning grant. As a grant recipient partner, EOSC will play a key role in identifying the problems facing manufacturing and its workforce, and coordinating the dissemination of information about sector strategies to all stakeholders in the 10 southeastern Oklahoma counties.

Funding is recommended as a one-time allocation for this grant in the amount of \$5,000.





Meeting of the  
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**AGENDA ITEM #14-c:**

**E&G Budgets.**

**SUBJECT:** Approval of the Cooperative Alliance Fee Waiver and allocation of waiver reimbursements for the Fall 2007 semester for high school students taking courses in cooperative agreement programs.

**RECOMMENDATION:**

**It is recommended that the State Regents approve a cooperative alliance academic service fee waiver and allocate funds to the institutions for reimbursement of fee waivers awarded to eligible high school students during the Fall 2007 term.**

**BACKGROUND:**

Beginning in March 2005, the State Regents approved cooperative alliance agreements between the State System institutions and technology centers. The Cooperative Alliance program was developed with these specific goals: (1) to increase the number of high school students going to college, (2) to increase the number of adults beginning or continuing college, (3) to expand access to postsecondary education, and (4) to efficiently use federal, state and local resources. A cooperative alliance academic service fee of \$8 per credit hour was approved by the State Regents on June 29, 2006, to offset the costs of services offered by the colleges including advising, counseling, admissions, financial aid, career advisement and job placement assistance. No tuition is charged to these students. The State Regents' tuition and fee waiver policy (SR4.18.6) requires specific approval for fee waivers to be authorized by the State Regents. The Fall 2006 waiver reimbursements were approved at the April 26, 2007 meeting of the State Regents, and the Spring 2007 waiver reimbursements were approved at the June 28, 2007 meeting.

**POLICY ISSUES:**

This request is consistent with the State Regents' Student Tuition and Fees policy 4.18.6.

**ANALYSIS:**

Both adult and high school students may enroll for college credit in courses taught at the career technology centers as part of the cooperative agreements. Adult students are eligible for financial aid. Since high school students have no recourse for the same financial assistance, the fee waiver for eligible high school students is being requested as an on-going program supported by the State Regents through the allocation process.

If a high school student wishes to apply for a fee waiver, s/he must demonstrate financial need to the high school counselor using the same criteria that ACT accepts from high school counselors for fee waivers. The following are listed and explained on the Request for Fee Waiver for the

ACT that high school counselors have: (1) family receives public assistance, (2) student is a ward of the state, (3) student resides in foster home, (4) student participates in free or reduced-price lunch program at school, (5) student participates in a federally funded TRIO Program such as Upward Bound, or (6) family income is at or below the Bureau of Labor Statistics Standard Budget. State System institutions enrolling high school students through the cooperative alliance program report the fee waivers to the State Regents office for reimbursement.

For the Fall 2007 term, 1,065 high schools students received a cooperative alliance academic service fee waiver totaling \$57,568. The total number of credit hours that these students produced totaled 7,196 hours. The following table summarizes the amount of waivers requested by institution.

<b>Fee Waiver Reimbursement Requests - Fall 2007 as of January 15, 2008</b>			
<b>Institution</b>	<b>Student Count</b>	<b># Credits</b>	<b>Amount of Waivers</b>
Carl Albert State College	1	5	\$40
Connors State College	96	576	\$4,608
Eastern Oklahoma State College	72	576	\$4,608
Murray State College	65	459	\$3,672
Northeastern Oklahoma A&M College	8	38	\$304
Northern Oklahoma College	108	794	\$6,352
Oklahoma City Community College	42	221	\$1,768
OSU-Oklahoma City	10	60	\$480
OSU-Okmulgee	477	3,076	\$24,608
Redlands Community College	7	39	\$312
Rogers State University	41	405	\$3,240
Rose State College	40	167	\$1,336
Seminole State College	27	233	\$1,864
Western Oklahoma State College	71	547	\$4,376
<b>System Totals</b>	<b>1,065</b>	<b>7,196</b>	<b>\$57,568</b>

In the 2007-2008 contract agreement accepted by the State Regents October 25, 2007, the Oklahoma Department of Career Technology Education (ODCTE) agreed to provide \$30,000 toward reimbursement of Cooperative Alliance academic service fee waivers. This compares to \$20,000 provided by ODCTE for 2006-2007 fee waiver reimbursements.

It is recommended that this one-time funding be committed by the State Regents as a transfer from the residual balance of the concurrent enrollment program for FY08 in amount of \$27,568. The funding for any on-going waiver reimbursements will be negotiated with the Oklahoma Department of Career and Technology Education.

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**AGENDA ITEM #14-d:**

**E&G Budgets.**

**SUBJECT:** Approval of allocation of FY08 grant funds.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the System-wide Economic Impact Study to be conducted by REMI, Regional Economic Models, Inc., and to provide funding for one-half of the total award in the amount of \$40,250, as listed below.**

**BACKGROUND:**

At the meeting of June 28, 2007, the State Regents allocated \$518,050 for grants and activities to include economic development, research and quality initiatives. A portion of the funding for this line item is recommended for allocation to study the economic impact the Oklahoma State System has on the state's economy. The remaining funds will be recommended for allocation later in FY08.

**POLICY ISSUES:**

The recommendation is consistent with Regents' policy and actions.

**ANALYSIS:**

On October 3, 2007, the Council of Presidents voted unanimously to have a study conducted on the economic impact of the public higher education system on the State of Oklahoma with the specific objectives of increasing awareness of the value of the Oklahoma State System of Higher Education and having such study completed 90 days after receipt of all of the data. The primary target audiences for the study are Oklahoma government officials and the general public.

The State Regents' office conducted a formal request for proposals with specific requirements, including an explanation of the research model and the required elements within the model. The State Regents will provide a single point of contact for all research information needed for the analysis. By providing this service, the cost of the project was greatly reduced.

After a formal request for proposals, a review committee recommended the vendor REMI, Regional Economic Models, Inc. who was approved by the Council of Presidents. This vendor met all the requirements and will conduct the study for a proposed award amount of \$80,500. The product deliverables include a system-wide economic impact study of the Oklahoma State System of Higher Education and individual one-page summary sheets for each institution and their branch campuses.

It is recommended that the State Regents provide funding for one-half the award amount. Funding is recommended as a one-time allocation in the amount of \$40,250.

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**AGENDA ITEM #15:**

**EPSCoR.**

**SUBJECT:** 2007 Oklahoma EPSCoR Advisory Committee Annual Report.

**RECOMMENDATION:**

**This is an information item only.**

**BACKGROUND:**

In July 2000, the Oklahoma Experimental Program to Stimulate Competitive Research (EPSCoR) Advisory Committee was codified by statute as an advisory committee to the State Regents. The Committee is chaired by the Chancellor. The purpose of the Committee is to promote cooperative research efforts among public and private universities in Oklahoma; promote private sector involvement in university research and encourage technology transfer; promote human resource development in science and engineering within the Oklahoma State System of Higher Education; recommend research projects when only a limited number may be submitted by the State of Oklahoma; and appoint the EPSCoR director. In accordance with Title 70 O.S. 2001 § 3230.4, the Oklahoma EPSCoR Advisory Committee has submitted their annual report, which includes information concerning their activities for the preceding year.

**POLICY ISSUES:**

The recommendation is consistent with State Regents' policy.

**ANALYSIS:**

During 2007, Oklahoma participated in federal EPSCoR or equivalent programs administered by the National Science Foundation, National Institutes of Health, National Aeronautics and Space Administration, the Department of Energy and the Department of Defense. The attached report provides detailed information on Oklahoma's participation in each of these programs.

**Annual Report of EPSCoR Activities - 2007**  
**Submitted to Oklahoma State Regents for Higher Education**  
**By the Oklahoma EPSCoR Advisory Committee**

2007 was an excellent year for Oklahoma's EPSCoR Program, as the state competed successfully in several major EPSCoR grant competitions. Oklahoma participated in the following federal EPSCoR or equivalent programs during 2007:

**National Science Foundation**

In 2005, Oklahoma was awarded a three year renewal of the National Science Foundation (NSF) Research Infrastructure Improvement Award at a funding level of \$6 million from NSF and \$3 million in matching funds from the OSRHE. The previous Research Infrastructure Improvement Plan (2002-2005) focused on the fields of nanotechnology and functional genomics. Nanotechnology is a continued theme of the award for 2005-2008. During the past two years, investigators in the NSF EPSCoR nanotechnology program competed for more than \$15 million in non-EPSCoR external funding. The second theme of the 2005-2008 award connected plant virus biodiversity to ecology utilizing the genomics infrastructure developed through the previous award. Viruses are being obtained from plants collected at the Tallgrass Prairie Preserve. In 2007, the investigators supported by the NSF EPSCoR grant competed successfully for a NSF Research Coordination Network. Oklahoma State University is the lead institution for this grant with partner institutions including The University of Oklahoma – Norman, Tulsa University, The University of Oklahoma Health Sciences Center and the Samuel Roberts Noble Foundation. These institutions have assumed the continuing obligation for three new tenure-track faculty positions supported initially by this grant. In addition to continuing work on this award, in April 2007 the Committee selected a new science theme for the next NSF EPSCoR proposal (2008-2013). A total of 18 proposals were considered by the Committee, from which a proposal focused on the development of biofuels was selected to be the lead science theme. The biofuels project will seek to enhance the production of ethanol from switchgrass, with emphases on increasing plant biomass yield and on enhancing the conversion of biomass to ethanol by both microbial and thermocatalytic methods. This proposal builds on both genomics and nanotechnology infrastructure developed during the current and previous NSF EPSCoR awards. {The new application for \$15 million in funding over 5 years was submitted to NSF on January 4, 2008.}

**National Institutes of Health**

The National Institutes of Health (NIH) administers two programmatic activities under its Institutional Development Award (IDeA) Program, the NIH-equivalent of EPSCoR. IDeA Network of Biomedical Research Excellence (INBRE): INBRE is the successor to the Biomedical Research Infrastructure Network (BRIN). Oklahoma's INBRE award of \$17.95 million is the largest NIH grant to an Oklahoma institution and 2007 saw the beginning of year four of the INBRE. The lead INBRE institutions are The University of Oklahoma Health Sciences Center and the Oklahoma Medical Research Foundation, with partner institutions including Oklahoma State University, The University of Oklahoma – Norman, Tulsa University, Langston University, Northeastern State University, Southwestern Oklahoma State University, the University of Central Oklahoma, Cameron University, Southeastern Oklahoma State University, Oklahoma City Community College, Redlands Community College, Tulsa Community College, and Comanche Nation College. A major new thrust of the INBRE is the reform of the undergraduate biology curriculum in Oklahoma's regional universities, following a National Academy of

Science report (Bio2010) as the model. The Regents committed \$500,000 in matching funds for 2007-2008 to enable the expansion of INBRE initiatives to include all of Oklahoma's regional universities. Centers for Biomedical Research Excellence (COBRE): Oklahoma is the recipient of seven COBRE grants. Four of these grants reside at The University of Oklahoma Health Sciences Center and three at the Oklahoma Medical Research Foundation. Aggregate funding for Oklahoma's COBRE grants is approximately \$72 million. No OSRHE matching funds are required for the COBRE Program. Oklahoma received its 7<sup>th</sup> COBRE award in 2007 to establish a center of excellence in diabetes research. No other state has more COBRE grants than Oklahoma.

### **National Aeronautics and Space Administration**

Oklahoma's NASA EPSCoR Program grant application was funded in November 2001 at a level of approximately \$1.5 million over three years. The OSRHE provided \$849,234 in matching funds, with additional matching funds provided by the participating institutions at a level of \$947,586. The University of Oklahoma – Norman is the lead institution with Oklahoma State University and Tulsa University serving as research partners. An application for a two year extension of the grant was awarded in 2005, bringing the total award to approximately \$5.5 million over five years. In 2007, Oklahoma again competed successfully for additional support for its Research Infrastructure Development core and also for two new research grants, focused on radiation monitoring in space and prediction of lightning strikes at launch sites for a total award of \$1.8 million in federal funds matched by \$924,000 from the OSRHE and \$1 million from participating universities. Oklahoma was permitted to submit only two applications, both of which were funded. NASA awarded a total of 23 research grants to 22 competing states.

### **Department of Energy**

The DOE EPSCoR Implementation Grant was awarded in the summer of 2004 for three years at a funding level of \$1.08 million from DOE, along with matching funds of \$1.813 million from participating institutions and \$525,000 from OSRHE. Oklahoma State University is the lead institution with the University of Oklahoma and Langston University as research partners. This grant established the Oklahoma Center for High Energy Physics (OCHEP). One of the activities of the Center is the creation of a high-energy experimental research program at OSU. This has begun with the hiring of an Assistant Professor and a Research Scientist. This group has established an official full membership with the DØ Program at the Fermi National Laboratory Accelerator in Illinois and a collaboration with the ATLAS Research Program at CERN (CERN is the world's largest particle physics center located near Geneva, Switzerland). The Detector Laboratory at OSU that this group will use in these collaborations is currently under construction. The second activity is to establish a Grid Computing Facility at OU. This is also in progress with the hiring of a Research Scientist and an IT professional. The OCHEP Grid Computing facility is now part of the Southwest Tier 2 Center for the LHC-ATLAS Collaboration. In 2007, Oklahoma competed successfully for a three year renewal of this grant for a total award of \$1.3 million, along with matching funds from the OSRHE at a level of \$525,000 and \$870,298 from participating universities.

### **Department of Defense**

Oklahoma submitted a state package of five research proposals to the Department of Defense EPSCoR (DEPSCoR) Program in 2006. Two of these applications were funded in 2007 for a total of approximately \$895,000. Over the past three years, Oklahoma received 9 DEPSCoR Awards. No other state participating in the DoD EPSCoR Program received more than 6 awards

during this time period. The OSRHE are providing \$224,000 in matching funds, and participating institutions are providing an equivalent amount in matching funds for these awards over three years. One award was made to the University of Tulsa and the other to Oklahoma State University. In response to the 2008 Broad Agency Announcement from the DoD, Oklahoma was permitted to submit three new applications in October 2007. These applications are currently under review by the DoD.

In addition to these federal Programs, Oklahoma EPSCoR continues to be active in numerous outreach activities to promote scientific research and education to the State and nation. In particular, EPSCoR was the primary stimulus for Oklahoma’s development of its very first statewide Science & Technology Strategic Plan, completed in December 2007.

**Five-Year Return on Investment**

Since FY03, the Oklahoma State Regents for Higher Education have invested \$10.1 million for new EPSCoR projects. University participants in Oklahoma EPSCoR programs over this time period have invested \$5.4 million towards EPSCoR projects in Oklahoma. The five-year award total for Oklahoma EPSCoR is approximately \$114.3 million in aggregate funding.

**Future Outlook**

In sharp contrast to stagnant or even declining federal EPSCoR appropriations and the correspondingly very guarded future outlook presented in these annual reports over the past several years, the outlook for federal science funding brightened considerably in 2007. The National Academies of Science report entitled “Rising Above the Gathering Storm” generated the “America Competes” legislation that was enacted by congress and signed by the President in August 2007. This law authorizes substantial new federal investments in scientific research and development over the next several years. The EPSCoR/IDeA Coalition, an organization that serves as an advocate for congressional appropriations for EPSCoR and EPSCoR-equivalent programs, and on whose Board of Directors the Oklahoma EPSCoR Director serves, was ultimately very successful in its efforts in gaining increased EPSCoR/IDeA appropriations for FY 2008, as specified in the following table:

<u>Agency</u>	<u>FY 07 Budget*</u>	<u>President’s FY 08 Budget*</u>	<u>Enacted FY 08</u>
<u>Budget*</u>			
National Science Foundation	100.0	107.0	115.0
Department of Energy	8.0	8.2	15.0
National Institutes of Health	218.2	211.0	220.5
Department of Defense	9.5	5.9	17.1
NASA	10.0	10.0	15.5

\*Numbers reflect annual budgets for all EPSCoR states, in millions. Twenty seven states are currently eligible for one or more of these programs.

Oklahoma now stands at the highest levels of funding among the EPSCoR states in virtually all of the national EPSCoR or EPSCoR-equivalent programs. With the continued support of the State Regents, Oklahoma EPSCoR is poised to reach new heights as one of the key components of Oklahoma’s research and development portfolio, enhancing both economic development and educational opportunities for our students.



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**AGENDA ITEM #16:**

**Commendations.**

**SUBJECT:** Staff Recognitions.

**RECOMMENDATION:**

**It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

State Regents' staff received the following state and national recognitions:

- **Dr. Debbie Blanke**, Associate Vice Chancellor for Academic Affairs, was a member of the 70th National Leadership Forum for Women Leaders December 5-7, 2007 at the National Center for Higher Education in Washington, D.C. The purpose of the forum was to bring together emerging and established leaders in educational institutions to discuss critical issues and challenges facing the higher education community.
- **Angela Caddell**, Director of Oklahoma Money Matters, has been appointed by Superintendent Sandy Garrett to serve on the Passport to Financial Literacy Advisory Committee (PFLAC). The PFLAC is developing curricular standards, district implementation guidelines, and instructional resources for the Passport to Financial Literacy Act.
- **Chancellor Glen D. Johnson**, presented the legislative agenda to Senators' Coffee and Morgan, Speaker of the House Cargill, to the Office of State Finance, the Senate Education Committee and at the House Performance Hearing; Chancellor presented the keynote address at the 2007 Higher Education Government Relations Conference sponsored by AACC, AASCU, CASE and NASULGC in Miami Florida; Chancellor also visited with the editorial boards for both the *Oklahoman* and the *Tulsa World*; Chancellor spoke at East Central University's commencement on December 15, 2007 and was keynote speaker at the Southeast Tulsa Rotary, the Tulsa Chamber of Commerce Employer Higher Education Forum, the Midwest City Economic Roundtable, the HEACO Legislative Forum and the annual GEAR UP Conference. In January 2008, Chancellor appeared on *Flashpoint* with President Roger Webb to discuss the CLASS Taskforce report; with Gwen Falkner Lippert on *KTOK* and was interviewed by the *Midwest City Sun*, the Rose State College student paper and *KOCO Channel 5*. Chancellor spoke to the Tulsa Community College Board of Regents and the Regional University System of Oklahoma Board of Regents in January. Chancellor presented the Legislative Agenda at regional tour events for Langston-Oklahoma City, Oklahoma City Community College, OSU-OKC; in McAlester for the Southeast Regional Tour event to representatives from Southeastern Oklahoma State University, East Central University, Murray State College, Connors State College, Carl Albert State College, Eastern Oklahoma State College and Seminole State College; in Tulsa to Tulsa Community College, OU-Tulsa, OSU-Tulsa and Langston-Tulsa. The "Second Century Tour" also

visited the campuses of Redlands Community College and the University of Science and Arts of Oklahoma. In January, Chancellor presented the Campus Compact banner to Oklahoma Christian University as winners of this year's get-out-the-vote campaign.

- **Kenya Newton**, Recoveries Department, Guaranteed Student Loan Division, received a Bachelor of Science degree in Business Management with an emphasis in Organizational Leadership from Southern Nazarene on December 8, 2007.
- **Andrea Stone**, Policy Compliance and Training department, Guaranteed Student Loan Division, earned an Advanced Trainer certification through OU Outreach and was elected to serve as the Vice President for Special Projects for the Central Oklahoma chapter of the American Society for Training and Development for 2008.
- **Leca VanBuren**, Loan Services Department, Guaranteed Student Loan Division, graduated from the University of Central Oklahoma with a Bachelor of Science in General Studies and a minor in Criminal Justice.

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**AGENDA ITEM #17:**

**Executive Session.**

*Not Available Electronically.*



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**AGENDA ITEM #18:**

**Personnel.**

**SUBJECT:** Personnel Changes.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the hiring of personnel as noted below.**

**BACKGROUND/POLICY ISSUES:**

State Regents' personnel policy (1.1-2) requires Regents' ratification of decisions relating to director level and above personnel and expansion of Regents' personnel.

**STAFF ANALYSIS:**

**DIRECTOR-AND-ABOVE HIRE.** State Regents' ratification of the following hiring action is recommended:

1. Assistant Vice Chancellor for Governmental Relations. It is recommended that the State Regents ratify the appointment of Hollye Hunt to the Assistant Vice Chancellor for Government Relations position with an effective target date of February 11, 2008. She will report to Vice Chancellor Sid Hudson. Copies of her resume and job description are attached.



## THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

### JOB DESCRIPTION

#### Assistant Vice Chancellor for Governmental Relations

**Exempt  
Position #100307**

#### **ESSENTIAL FUNCTION**

Maintain effective relations with the external bodies including members of the state legislature and Oklahoma Congressional delegation to educate and inform Individuals on issues related to higher education. Disseminate legislative and congressional information to Regents' staff, institutions within the State System, and members of the higher education community.

#### **RESPONSIBILITIES AND DUTIES**

- Participate in the development and management of state legislative and federal congressional strategies.
- Represent the State Regents and the State System with national public policy entities, federal agencies, and the Oklahoma Congressional delegation.
- Work with the State Legislature, focusing on the legislative leadership, to implement the higher education agenda.
- Respond to legislative and congressional inquiries and provide information about higher education initiatives, funding (including student loans) and issues.
- Research both state and federal measures and analyze the impact on higher education and the relationship of proposed legislation to Regents' constitutional and statutory powers and responsibilities.
- Manage legislative and congressional bill tracking.
- Represent the agency and coordinate agency participation in legislative committee meetings and interim studies.
- Provide periodic legislative and congressional updates to advisory councils.
- Distribute legislative and congressional information to the Regents' staff, Presidents and related Higher Education Councils.
- Other similar duties as assigned.

#### **QUALIFICATIONS**

Bachelor's degree required. A minimum of five (5) years experience working in governmental relations or with a legislative body. Ability to work effectively with internal and external constituencies including in a leadership role. Excellent analytical and organizational skills. Must have excellent verbal and written communication skills. Some travel required. Must provide a cellular telephone for work-related activities.

#### **SUPERVISION**

The employee performs work under the supervision of the Vice Chancellor for Legislative Relations and Communications.

**Interested candidates may submit a cover letter and resume to:  
OSRHE, Human Resources, P.O. Box 108850, Oklahoma City, Oklahoma 73101-8850.  
Fax #: (405) 225-9230  
E-mail: [hr@osrhe.edu](mailto:hr@osrhe.edu)**

Revised October 2007

The Oklahoma State Regents for Higher Education is an Equal Opportunity Employer

## HOLLYE A. HUNT

E-MAIL: hollysears1213@yahoo.com

4109 CASTLEROCK RD, NORMAN, OK 73072 • PHONE (405) 361-9938

### EXPERIENCE

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#### **Congressman Tom Cole**

*Field Representative/District Legal Advisor*

Norman, OK  
(09/2007-Present)

- Local political and social representative in absence of Congressman,
- Relate local issues and political news to the Congressman,
- Provide legal guidance on issues that directly effect Fourth District

#### **Congressman Tom Cole**

*District Scheduler*

Norman, OK  
(04/2005- 09/2007)

- Coordinated all events and meetings in Fourth District,
- Developed strategic plan to maximize time and exposure in Oklahoma.

#### **Lieutenant Governor Mary Fallin**

*Director of Constituent Service and Legislative Research*

Oklahoma City, OK  
(10/2003-4/2005)

- Responsible for handling all constituent issues,
- Extensive research of policy initiatives and questions,
- Regular attendance to legislative committee meetings.

### CAMPAIGNS

#### **Earl Sears for State House Campaign**

*Campaign Coordinator*

(3/2006- 11/2006)

- Developed campaign message and strategy, wrote all campaign literature, and prepared candidate for debate.

#### **John Cornyn for U.S. Senate Campaign**

*Volunteer*

(09/2002-11/2002)

#### **Senator Don Nickels**

*Intern*

(06/2002-08/2002)

### EDUCATION/ AWARDS

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#### **Bar Admission**

- Admitted to 2007 Oklahoma Bar

#### **Oklahoma City University College of Law**

- Juris doctorate
- Recipient of the Excellence in American Indian Law Award
- Awarded highest marks in Professional Responsibility and Native American Law

Oklahoma City, OK  
(08/2003-05/2007)

#### **University of Texas**

- Bachelor of Arts, American Studies

Austin, TX  
(08/1999-08/2003)

### BOARDS

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#### **Oklahoma Shakespeare in the Park**

*General Board Member*

- Providing Oklahoma with quality outdoor and classical theatre

Oklahoma City, OK  
(03/2006- Present)

#### **Norman Next**

*Founding Board Member*

- Working to create a political and influential voice for the young professionals of Norman.

Norman, OK  
(08/2007-Present)

## REFERENCES

Congressman Tom Cole  
236 Cannon HOB  
Washington, DC 20515  
Phone: 202-225-6165  
(\*Robin Roth - DC Scheduler can facilitate setting up a call)

Mr. John Woods  
Executive Assistant to Leadership  
Oklahoma House of Representatives  
Phone: (405) 557-7445



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #19-a (1):**

**Programs.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve modifications to existing programs, as described below.**

**BACKGROUND:**

University of Oklahoma (OU)

- 6 degree program course requirement changes
- 1 degree program requirement change

Northeastern State University (NSU)

- 2 option name changes
- 1 degree program change
- 6 degree program course requirement changes
- 1 degree program name change

Oklahoma Panhandle State University (OPSU)

- 1 degree program course requirement change
- 2 option additions

Southwestern Oklahoma State University (SWOSU)

- 1 degree program name change
- 1 degree designation change

Carl Albert State College (CASC)

- 1 degree program name change

Oklahoma City Community College (OCCC)

- 1 option addition

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

**OU – Bachelor of Science in Architectural Engineering in Architectural Engineering (357)**

Program course requirement change:

- Replace ARCH 2354, ARCH 2343, ARCH 4754, and CEES 4903 with CEES 4753, CEES 4333, CEES 3663, CEES 3673, CEES 4993 and ENGR 2431.
- Proposed changes will address deficiencies identified by accrediting agency.
- Total number of credit hours will change from 129 to 127.
- No courses will be added or deleted.
- No new funds are required.

**OU – Master of Science in Engineering (066)**

Degree program course requirement changes and degree program requirement changes:

- Add “Thesis option: require at least 30 semester credit hours, including 6 hours of thesis work and 15 credit hours of 5000-level or higher engineering courses; no more than 12 credit hours of 4000-level engineering and science course, no more than 9 hours of these courses from a single discipline; write and defend a thesis.”
- Add “Non-Thesis option: require at least 33 semester hours of graduate courses with the same restrictions as for the thesis option; and pass a final comprehensive exam.”
- Change credit hours from “unspecified” to “30 hours of thesis and 33 hours for non-thesis.”
- Proposed changes will provide uniformity in the program by specifying the coursework and other requirements.
- Proposed changes will provide better program management.
- Total number of credit hours will change from not specified to 30-33.
- No courses will be added or deleted.
- No new funds are required.

**OU – Doctor of Philosophy in Adult and Higher Education (114)**

Degree program course requirement change:

- Replace EDFN course designator with EDS designator.
- Add ANTH 5543 to qualitative research methods course list.
- Replace PSY 6073 with SOC 5953 and COMM 5003 in quantitative research methods course list.
- Replace SOC 5283 and SOC 6233 with EIPT 6063 in quantitative data analysis course list.
- Proposed changes will remove courses that are no longer being offered.
- Proposed changes will increase research courses appropriate for the particular research interests of the individual students.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**OU – Master of Education in Instructional Leadership and Academic Curriculum (063)**

Degree program course requirement changes:

- Change the choices available to reflect courses with EDRG or Language Arts designators or titles.
- Limit choices on research requirements to require EDRG 5553.
- Limit electives in the concentration.
- Proposed changes will reflect new requirements of 24 graduate credit hours in reading and language arts and 6 credit hours of supervised practicum.
- Total number of credit hours will not change.

- No courses will be added or deleted.
- No new funds are required.

#### **OU – Doctor of Philosophy in Engineering (067)**

Degree program course requirement change:

- Add “Admission requires a Thesis-based Master’s degree, and the Graduate Record Exam. The program requires 90 semester credit hours of graduate work beyond a B.S. degree.”
- Proposed change will make the program uniform by specifying the course work and other requirements.
- Proposed change will provide better program management.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

#### **OU – Master of Music in Music (173)**

Degree program course requirement change:

- Replace the current requirement in the Music Theory option, of “8-9 hours of unspecified music theory courses” with the following courses: Music Theory Pedagogy, Introduction to Schenkerian Analysis, one course in common-practice analysis, and one course in 20<sup>th</sup> century analysis.
- Reduce the requirement in the Music Theory option for COMP 5000 from four hours in two semesters to two hours in one semester.
- Replace requirement in the Music Theory option for 7-8 hours of unspecified electives with 2-3 hours of 5000 level MUTH, MUSC, or COMP and 3-4 hours of music electives in any area.
- Proposed changes will better prepare students for entrance into one of the Doctor of Philosophy programs at other universities.
- Proposed changes will give students more training in pedagogy.
- Proposed changes will better specify program requirements and more directly relate to degree objectives.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

#### **NSU – Bachelor of Arts in Education in English (029)**

Degree program course requirement change:

- Add ENGL 4663 to core requirements.
- Reduce Advanced English electives by three hours.
- Proposed addition reflects official approval for longstanding requirement.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

#### **NSU – Bachelor of Business Administration in Finance (030)**

Degree option name change:

- Change option “Finance” to “Financial Management.”
- Proposed change will better delineate the differences in the two options, “Financial Management” and “Financial Planning.”

- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Masters of Business Administration in Business Administration (056)**

Degree option name change, degree program change and degree program course requirement change:

- Change option “Executive Master of Business Administration” to “Professional Master of Business Administration.”
- Require 450 as minimum Graduate Management Admission Test score for admission.
- Require two letters of recommendation for admission.
- Proposed option name change better reflects the target market and is consistent with the growing professional programs in other universities.
- Proposed admission changes will allow a more selective and highly experienced student pool from which to choose.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Bachelor of Science in Science Education (120)**

Degree program course requirement change:

- Change SCI 4123 to SCI 4124.
- Proposed change will allow sufficient time to include appropriate content to prepare students for the Oklahoma Subject Area Test in Earth Science.
- Proposed change will give students course credit for the time they spend in lab.
- Proposed change will make the course consistent with other state institutions’ course.
- Total credit hours will change from 91 to 92.
- No courses will be added or deleted.
- No new funds are required

**NSU – Bachelor of Arts in Education in Speech Education (091)**

Degree program name change and degree program course requirement change:

- Change name of program to “Bachelor of Arts in Education in Communication Education.”
- Change all program prefixes “SPCH” to “COMM.”
- Proposed changes will better reflect the content and focus of courses in program.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Bachelor of Music Education in Music Education (062)**

Degree program course requirement changes:

- Delete MUS 1742, MUS 3753, and MUS 3772.
- Add MUS 3752, MUS 3853, and MUS 3782.
- Change MUS 2001 to MUS 3001.
- Require MUS 3553 as a prerequisite.
- Add MUS 2041 to “Vocal” track.
- Reduce MUS 2111 from three credit hours to two credit hours.

- Proposed changes reflect revision of the music history curriculum to be consistent with the standards of the National Association of Schools of Music.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Bachelor of Art in Music (060)**

Degree program course requirement changes:

- Delete MUS 1742 from core requirements.
- Change MUS 3753 to MUS 3752.
- Add MUS 3853 to core requirements.
- Change MUS 2001 to MUS 3001.
- Require MUS 3553 as a prerequisite.
- Delete MUS 3772 from “Jazz Studies” and “Performance” tracks.
- Add MUS 3782 to “Jazz Studies” and “Performance” tracks.
- Proposed changes reflect revision of the music history curriculum to be consistent with the standards for the National Association of Schools of Music.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**NSU – Master of Science in Speech Language Pathology (137)**

Degree program course requirement changes:

- Add SLP 5523 to required graduate curriculum.
- Remove SLP 5582 from required graduate curriculum.
- Decrease required hours for SLP 5410 from 1-4 hours to 1-3 hours.
- Proposed changes will align NSU course offerings with other state and regional programs.
- Proposed changes will better prepare students to begin clinic during their first semester of the graduate program.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**OPSU – Associate in Applied Science in Farm and Ranch Management (025)**

Degree program course requirement change and option addition:

- Add BIOL 1303 to course requirements.
- Remove AG 4983, MGMT 3813, and MKTG 3913 from list of suggested specialty courses.
- Add AGRN 2124, ANSI 2182, ANSI 2213, ANSI 2322, BADM 1013, BADM 1103, and BADM 2013 to list of suggested specialty courses.
- Add option “Equine Science.”
- Proposed changes will strengthen the degree plan.
- Proposed changes will enhance students’ education level and experience.
- Proposed option addition will better fit needs of equine students.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**OPSU – Associate in Applied Science in Technology (050)**

Option addition:

- Add option “Criminal Justice.”
- Proposed option addition will help meet demand for additional law enforcement officers in the region and state.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**SWOSU – Master of Education in School Counseling (079)**

Degree program name change and degree designation change:

- Change name and designation to “Master of Science in Community Counseling.”
- Delete EDPSY 5723 from core courses.
- Change prefix EDUC 5113 to PSYCH 5113.
- Add PSYCH 5113 to core courses.
- Proposed changes will better fit needs of students.
- Proposed changes will provide a more appropriate professional role identity for students who are training for mental health roles.
- Proposed changes will increase the program emphasis on research and science.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**CASC – Associate of Arts in Information Systems (060)**

Degree program name change:

- Change name to “Associate of Arts in Computer Information Systems.”
- Proposed name change will better reflect the content and focus of the program.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

**OCCC – Associate in Science in Business (004)**

Degree option addition:

- Add option “Automotive Service Management.”
- Proposed option addition will better meet employer needs.
- Proposed option addition will give students more choices in the business field.
- Total credit hours will not change.
- Four new courses will be added.
- No new funds are required.

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**AGENDA ITEM #19-a (2):**

**Programs.**

**SUBJECT:** Ratification of approved institutional requests to suspend degree programs.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the approved institutional request to suspend an existing academic program, as described below.**

**BACKGROUND:**

Oklahoma State University (OSU) requests authorization to suspend the Bachelor of Science in Pre-Veterinary Science (175).

**POLICY ISSUES:**

Suspending programs is consistent with State Regents' *Academic Program Review* policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

**ANALYSIS:**

OSU requests suspension of the Bachelor of Science in Pre-Veterinary Science (175). OSU reports that the program has very few enrolled and only an occasional graduate. The program has been used as a "holding place" for students who are undecided about selecting an appropriate major with a pre-veterinary science option. Seven students remain in the program and their expected date of completion is May 2010. OSU plans to reactivate or delete the program by October 12, 2010.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.





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**AGENDA ITEM #19-b:**

**Cooperative Agreements.**

**SUBJECT:** Ratification of approved institutional requests regarding cooperative agreements.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify Western Oklahoma State College's requests for Cooperative Agreements, as described below.**

**BACKGROUND:**

In 1988, the State Regents approved the *Guidelines for Approval of Cooperative Agreements Between Technology Centers and Colleges*. The policy was designed to expand Oklahomans' educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma's colleges and technology centers. Currently, 367 cooperative agreements (involving 127 associate in applied science programs) are offered through 18 colleges and 29 career technology centers (CTCs) within Oklahoma and two out-of-state CTCs.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

Western Oklahoma State College (WOSC) requests authorization for a cooperative agreement with Southwest Technology Center (SWTC), Great Plains Technology Center (GPTC) and Western Technology Center (WTC) to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Nursing (040). WOSC also requests authorization for a cooperative agreement with WTC to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Office Systems Technology (049).

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Cooperative Agreements Between Institutions and Career Technology Centers*.

**ANALYSIS:**

WOSC requests authorization for a cooperative agreement with SWTC, GPTC, and WTC to allow students to receive up to 18 hours of college credits for the Associate in Applied Science in Nursing (040).

WOSC requests authorization for a cooperative agreement with WTC to allow students to receive up to 21 hours of college credits for the Associate in Applied Science in Office Systems Technology (049).

It is understood that general education courses required for these degree programs will not be offered at the technology centers as part of these agreements, and high school students will be permitted to enroll in accordance with State Regents' policy.

Institutional, SWTC, GPTC, and WTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance, and instructional methods as related to the established course and program competencies.

Approval was granted by the Chancellor. State Regents' ratification is requested.

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**AGENDA ITEM #19-c:**

**Post Audit.**

**SUBJECT:** Approval of institutional requests for final approval of existing programs.

**RECOMMENDATION:**

**It is recommended that the State Regents approve institutional requests for final approval of existing degree programs, as described below.**

**BACKGROUND:**

The State Regents approve new programs provisionally with institutionally established and State Regents' approved criteria to be met prior to final approval. Examples of final program approval criteria include: minimum number of enrollments, graduates, and/or full-time equivalent enrollments (FTEs); accreditation from a regional or national accrediting agency; post-graduation employment rates; specific academic achievement profiles; and/or minimum ranking or pass rates on standardized tests or licensure examinations.

A summary of the recommendations is provided below. The accompanying table outlines the criteria, productivity, and recommendation for each degree program.

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

As noted above, the following recommendations are included in the table (Attachment A), that lists the degree program, date of approval, criteria established by the institution and approved by the State Regents, productivity level, status of other criteria and recommendation for the program.

***Recommendation: Final Approval***

**University of Oklahoma (OU)**

- Master of Science in Architectural Urban Studies (338)

This program met the productivity criterion for enrollment (achieved 10 enrolled of the 7 required) but did not meet the productivity criterion for graduates (achieved 3 graduates of the 5 required). OU has demonstrated strong enrollment and demand for the program and is meeting area needs. Final approval is recommended.

### **Langston University (LU)**

- Associate in Science in Financial Planning (061)  
This program met the productivity criterion for enrollment (achieved 122 enrolled of the 26 required) but did not meet the productivity criterion for graduates (achieved 3 graduates of the 6 required). LU has demonstrated strong enrollment and demand for the program and is meeting area needs. Final approval is recommended.

### **Murray State College (MSC)**

- Associate in Applied Science in Applied Technology (060)  
This program met the productivity criterion for enrollment (achieved 33 enrolled of the 18 required) but did not meet the productivity criterion for graduates (achieved 2 graduates of the 7 required). The program was approved in December 1998 and has long provided students with opportunities to gain college credit through cooperative agreements and various areas of study. The program has several options, which provide students with opportunities for transfer to baccalaureate technology programs. The program provides alternative avenues for students to earn college credit and thus gain entrance into the higher education system in Oklahoma. MSC has demonstrated strong enrollment in the program. Final approval is recommended.

### **Northern Oklahoma College (NOC)**

- Associate in Applied Science in Health Services Technology (084)  
This program exceeded the productivity criterion for enrollment (achieved 31 of the 18 required) and fell short by only one for graduates (achieved 4 of the 5 required). NOC has demonstrated strong demand for the program and the program is meeting area needs. Final approval is recommended.

### **NOC**

- Associate in Applied Science in Photography and Digital Imaging (077)  
This program exceeded the productivity criterion for enrollment (achieved 21 of the 18 required) and fell short by only two for graduates (achieved 3 of the 5 required). NOC has demonstrated strong demand for the program and the program is meeting area needs. Final approval is recommended.

### **NOC**

- Associate in Arts in American Indian Studies (072)  
This program exceeded the productivity criterion for enrollment (achieved 27 of the 18 required) but did not meet the productivity requirements for graduation (achieved 0 of the 5 required). The program was previously suspended, but reinstated in 2005. It was also redesigned and modified at that time. NOC worked with the Pawnee Nation to redesign the program to better serve the needs of Native American students. The program now focuses on leadership and management, cultural studies, and artistic studies. In addition, a \$2.5 million grant was awarded to the Pawnee Nation by the U.S. Department of Education for the Oklahoma Native Leadership Institute, focusing on training in tribal leadership and management skills. The Pawnee Nation has also partnered with the Osage Tribe and the Sac and Fox tribe to provide special tribal leadership through this program. NOC is confident and guarantees that productivity will be met by Spring 2008. Final approval is recommended.

***Recommendation: Review Schedule Extension***

**LU**

- Bachelor of Science in International Studies (059)

This program did not meet the productivity criterion for enrollment (achieved 12 enrolled of the 20 required) and did meet the productivity criterion for graduates (achieved 8 graduates of the 7 required). LU reports that the program has been expanded to include study-abroad courses and other changes that will be implemented. LU is confident the productivity criteria will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 20 in Fall 2010; and
- ✓ Graduates: 7 in 2010-2011.

**Oklahoma Panhandle State University (OPSU)**

- Bachelor of Music in Music (057)

This program fell short by only one student for the productivity criterion for enrollment (achieved 14 of the 15 required) and did not meet the productivity criterion for graduates (achieved 2 of the 6 required). OPSU reports that the program provides vitally skilled employees for the community at large, as well as the mid and southwest United States' geographical region. OPSU is confident the productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 15 in Fall 2010; and
- ✓ Graduates: 6 in 2010-2011.

**OPSU**

- Bachelor of Arts in Spanish (059)

This program did not meet the productivity criterion for enrollment (achieved 4 of the 20 required) and did not meet the productivity criterion for graduates (achieved 1 of the 5 required). OPSU reports that a Memorandum of Understanding is currently being developed with the Universidad Nacional de Villa Maria of Argentina. With this proposed joint program and the number of prospective Spanish majors in the Oklahoma panhandle region, OPSU is confident the productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 20 in Fall 2010; and
- ✓ Graduates: 5 in 2010-2011.

**Northeastern Oklahoma A & M College (NEOAMC)**

- Certificate in Child Development (121)

This program did not meet the productivity criterion for enrollment (achieved 8 of the 20 required) and did not meet the productivity criterion for graduates (achieved 8 of the 10 required). NEOAMC reports that efforts have been implemented to increase enrollment and graduates. Based on the current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 20 in Fall 2010; and
- ✓ Graduates: 10 in 2010-2011.

Attachment

**ATTACHMENT A**

**Productivity Criteria**

Program Name	Date Approved	Graduates				Headcount Enrollment		
		Criteria	Achieved	Criteria	Achieved	Last Review	Next Review	
OU-Master of Science in Architectural Urban Studies (338)	February 18, 2000	5, 2006-07	3	7, F2006	10	2007	2012	Final Approval
LU-Associate in Science in Financial Planning (061)	October 26, 2001	6, 2006-07	3	26, F2006	122	2007	2012	Final Approval
LU-Bachelor of Science in International Studies (059)	October 26, 2001	7, 2006-07	8	20, F2006	12	2007	2012	Review Schedule Extension
OPSU-Bachelor of Music in Music (057)	October 30, 2000	6, 2006-07	2	15, F2006	14	2007	2011	Review Schedule extension
OPSU-Bachelor of Arts in Spanish (059)	May 28, 2004	5, 2006-07	1	20, F2006	4	2007	3011	Review Schedule Extension
MSC-Associate in Applied Science in Technology (060)	December 11, 1998	7, 2006-07	2	18, F2006	33	2007	2012	Final Approval
NEOAMC-Certificate in Child Development (121)	April 5, 2002	10, 2006-07	8	20 F2006	8	2007	2011	Review schedule extension
NOC-Associate in Applied Science in Health Services Technology (084)	September 9, 2004	5, 2006-07	4	18, F2006	31	2007	2012	Final approval
NOC- Associate in Applied Science in Photography and Digital Imaging (077)	October 3, 2000	5, 2006-07	3	18, F2006	21	2007	2012	Final Approval
NOC-Associate in Arts in American Indian Studies (072)	December 12, 1997	5, 2006-07	0	18, F2006	27	2007	2012	Final Approval





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**AGENDA ITEM #19-d:**

**Capital.**

**SUBJECT:** Ratification of Capital Allotments for FY2008.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the capital allotments made during the period of November 13, 2007, through January 16, 2008.**

**BACKGROUND:**

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period November 13, 2007, through January 16, 2008, is attached. This listing is provided to the Regents for ratification.

**POLICY ISSUES:**

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

**ANALYSIS:**

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is \$19,964,964. This total is represented by \$15,000 in Section 13/New College allotments and \$19,949,964 in State Fund allotments. Higher Education Capital Excellence funds will be used to fund one project in the amount of \$10,000,000.

(For the Period of November 13, 2007, through January 15, 2008)

## Section 13, New College, and State Funding Sources

Institution	Resolution No.	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution
Oklahoma State University	4796	295-State	PIO Building Maintenance, Repair & Remodel	11/20/2007		\$51,850	
	4796	295-State	UML-Ponca City	1/15/2007		\$1,600,000	
	Total					\$1,651,850	\$1,651,850
OSU-Oklahoma City	4794	295-State	General Campus Deferred Maintenance	11/20/2007		\$49,233	
	4794	295-State	General Campus Maintenance, Repair & Remodel	11/20/2007		\$172,000	
	Total					\$221,233	\$221,233
OSU- Agriculture Experiment Station	4795	293-Excellence	Agriculture Experiment Station-Ardmore	11/20/2007		\$10,000,000	
	Total					\$10,000,000	\$10,000,000
Southeastern Oklahoma State University	4792	295-State	Theatre Renovation	11/16/2007		\$150,000	
	Total					\$150,000	\$150,000
Cameron University	4793	295-State	Centennial Student Activities Complex	11/30/2007		\$7,000,000	
	Total					\$7,000,000	\$7,000,000
Langston University	Not Required	650-New College	Renovations	1/3/2008	\$15,000		
			Total				\$15,000
Murray State College	4798	295-State	Deferred Maintenance/Renovation	1/15/2008		\$196,429	
	Total					\$196,429	\$196,429
Oklahoma City Community College	4799	295-State	Irrigation/Landscape Improvements	1/15/2008		\$1,280	
	Total					\$1,280	\$1,280
Western Oklahoma State College	4797	295-State	Exterior Roof	1/14/2008		\$25,216	
	4797	295-State	Land Improvements and Infrastructure Enhancements	1/14/2008		\$79,671	
	4797	295-State	Information Technology Equipment	1/14/2008		\$211,277	
	4797	295-State	Office/Classroom/Program Renovation & Equipment	1/14/2008		\$413,008	
	Total					\$729,172	\$729,172
System Totals					\$15,000	\$19,949,964	\$19,964,964

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
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**AGENDA ITEM #19-e:**

**Agency Operations.**

**SUBJECT:** Ratification of Purchases.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify purchases in amounts between \$25,000 and \$100,000 between November 9, 2007 and January 15, 2008.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000 and requires State Regents' approval of purchases in excess of \$100,000.

**ANALYSIS:**

For the time period between November 9, 2007 and January 15, 2008, there was one (1) purchase between \$25,000 and \$99,999.99.

Purchase Between \$25,000 and \$99,999.99.

The one (1) item relates to OneNet. Requisition has been issued to Qwest in the amount of \$62,007 for hardware for testing, data center infrastructure upgrades, and expansions to the hosted VoIP deployment.



Meeting of the  
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**AGENDA ITEM #19-f:**

**Contracts.**

*Not Available Electronically.*



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #19-g (1):**

**Non-academic Degrees.**

*Not Available Electronically.*

*Not Available Electronically.*



*Not Available Electronically.*



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
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**AGENDA ITEM #19-g (2):**

**Non-academic Degrees.**

*Not Available Electronically.*

*Not Available Electronically.*

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
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**AGENDA ITEM #20-a:**

**Reports.**

**SUBJECT:** Status Report on Program Requests.

**RECOMMENDATION:**

**This is item is for information only.**

**BACKGROUND:**

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2007 as well as requests pending from the previous year.

**POLICY ISSUES:**

This report lists pending requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Deletion Table

Letters of Intent are to notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in **Table 1** are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Oklahoma State University Technical Branch – Okmulgee, Rogers State University, Oklahoma State University – Oklahoma City, Oklahoma State University and Northwestern Oklahoma State University.

**Table 2** lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents’ meeting date (i.e. Status: November 29, 2007). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents’ meeting.

**Table 3** provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

**Tables 4** and **5** are requested and approved degree program deletions from institutions for the academic year.

**Tables 6** and **7** are requested and approved degree program name changes from institutions for the academic year.

**Table 8** provides a listing of submitted and approved cooperative agreements for the academic year.

**Tables 9** and **10** provide a summary of suspended and reinstated programs for the academic year.

**Table 11** provides requested inventory reconciliations from institutions for the academic year.

**Table 12** provides a long-term summary of degree program deletions and additions by institutions over the past 16 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.

## CURRENT DEGREE PROGRAM INVENTORY

February 7, 2008

(Table reflects actions taken at the November 29, 2007 State Regents' meeting)

Institution	Number of Programs	Associate in Arts and Associate in Science	Associate in Applied Science	Baccalaureate	Master's	Doctoral	First Professional	Total	Certificates
<b>OU</b>	242	0	0	105	80	53	0	238	4
<b>OUHSC</b>	62	0	0	8	25	16	9	58	4
<b>OU-LAW</b>	1	0	0	0	0	0	1	1	0
<b>OSU</b>	220	0	0	87	69	44	0	200	20
<b>OSUTB-OKC</b>	44	7	31	1	0	0	0	39	5
<b>OSUTB-OKM</b>	23	2	18	3	0	0	0	23	0
<b>OSU Vet Med</b>	1	0	0	0	0	0	1	1	0
<b>OSU-CHS</b>	6	0	0	0	3	1	1	5	1
<b>ECU</b>	43	0	0	35	8	0	0	43	0
<b>NSU</b>	86	0	0	57	21	0	1	79	7
<b>NWOSU</b>	44	0	0	38	5	0	0	43	1
<b>RSU</b>	29	12	3	14	0	0	0	29	0
<b>SEOSU</b>	52	0	0	43	9	0	0	53	0
<b>SWOSU</b>	65	4	5	42	13	0	1	65	0
<b>UCO</b>	92	0	0	62	29	0	0	91	1
<b>CU</b>	58	2	8	40	7	0	0	57	1
<b>LU</b>	41	8	0	28	4	0	1	41	0
<b>OPSU</b>	33	4	2	27	0	0	0	33	0
<b>USAO</b>	24	0	0	24	0	0	0	24	0
<b>CASC</b>	37	24	9	0	0	0	0	32	5
<b>CSC</b>	25	17	5	0	0	0	0	22	3
<b>EOSC</b>	32	20	9	0	0	0	0	30	3
<b>MSC</b>	29	17	10	0	0	0	0	26	2
<b>NEOAMC</b>	46	20	8	0	0	0	0	28	18
<b>NOC</b>	39	21	18	0	0	0	0	39	0
<b>OCCC</b>	69	22	26	0	0	0	0	48	21
<b>RCC</b>	32	16	9	0	0	0	0	25	7
<b>RSC</b>	57	25	21	0	0	0	0	46	11
<b>SSC</b>	24	18	4	0	0	0	0	22	2
<b>TCC</b>	105	25	42	0	0	0	0	67	38
<b>WOSC</b>	12	2	9	0	0	0	0	11	1
<b>System Total</b>	<b>1,674</b>	<b>266</b>	<b>236</b>	<b>615</b>	<b>273</b>	<b>114</b>	<b>15</b>	<b>1,519</b>	<b>155</b>

<b>1. Letters of Intent</b>		
<b>Institution</b>	<b>Degree Program</b>	<b>Date Rec'd</b>
TCC	Associate in Applied Science in Paramedic Technology	November 13, 2006
TCC	Certificate in Health Care Interpreting	October 25, 2007 (renewed)
TCC	Associate in Applied Science in Mortuary Science	November 13, 2006
TCC	Certificate in Mortuary Science	November 13, 2006
OCCC	Certificate of Automotive Technology	December 14, 2006
TCC	Certificate in Durable Medical Equipment Services	February 12, 2007
OSUTB-OKM	Associate in Applied Science in Power Plant Technology	March 22, 2007
RSU	Bachelor of Science in Human Ecology	April 6, 2007
OSU-OKC	Associate in Applied Science in Dietetic Technician	April 30, 2007
OSU-OKC	Certificate in Pharmacy Technician	April 30, 2007
OCCC	Associate in Applied Science in E-Commerce	August 16, 2007 (renewed)
OCCC	Certificate in E-Commerce	August 16, 2007 (renewed)
OCCC	Associate in Science in Bioinformatics	August 16, 2007 (renewed)
OCCC	Associate in Applied Science in Aerospace Services	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Powerplant	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Airframe	August 16, 2007 (renewed)
OCCC	Certificate in International Business	August 16, 2007
OCCC	Associate in Applied Science in Computer-Aided Technology: Geographic Information Systems Emphasis	August 16, 2007
OCCC	Associate in Art in Leisure Management Program	August 16, 2007
OCCC	Certificate in Microcomputer Support Technology	August 16, 2007 (renewed)
OCCC	Certificate in Bioinformatics	August 16, 2007 (renewed)
TCC	Associate in Applied Science in Polysomnography	August 30, 2007 (renewed)
NWOSU	Bachelor of Science in Agricultural Education	October 12, 2007
OCCC	Associate of Applied Arts in Petroleum Engineering Technology	November 29, 2007
OCCC	Certificate of Mastery in Petroleum Engineering Technology	November 29, 2007
CU	Master of Science in Organizational Leadership	December 18, 2007
UCO	Bachelor of Art in Humanities	December 19, 2007
ECU	Master of Science in Accounting	January 18, 2008



## 2. Degree Program Requests Under Review

July 1, 2007 to present

Institution	Degree Program	Date Received	Status
OSU-OKC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Metro Technology Centers	May 6, 2005	undergoing review
LU	Doctor of Philosophy in Rehabilitation Counselors Education	April 14, 2006	undergoing review
NSU	Master of Social Work in Social Work	May 2, 2006	undergoing review
CU	Bachelor of Science in Information Technology	April 5, 2007	undergoing review
CU	Associate in Applied Science in Information Technology	April 5, 2007	undergoing review
RCC	Associate in Applied Science in Homeland Security and Emergency Preparedness	June 1, 2007	undergoing review
OSU	Doctor of Philosophy in Fire and Emergency Management Administration	June 30, 2007	undergoing review
OSU	Doctor of Philosophy in Geology	June 30, 2007	undergoing review
OSU	Master of Science in Aerospace Administration and Operations	September 12, 2007	undergoing review
OSU	Graduate Certificate in Aerospace Security	September 12, 2007	undergoing review
OSU	Certificate in University Faculty Preparation	November 19, 2007	February 7, 2008
OSU	Bachelor of Science in Computer Engineering	November 29, 2007	February 7, 2008
OSU-OKC	Certificate in Pharmacy Technology	January 10, 2008	undergoing review
OUHSC	Doctor of Rehabilitation Science	January 15, 2008	Undergoing review

## 3. Approved Degree Program Requests

July 1, 2007 to present

Institution	Degree Program	Date Received	Date Approved
OUHSC	Doctor of Philosophy in Nursing	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Design	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Development	November 13, 2006	September 13, 2007
OSU	Graduate Certificate in Teaching English to Speakers of Other Languages	December 20, 2006	September 13, 2007
OCCC	Associate in Applied Science in Diagnostic Medical Sonography as a Cooperative Agreement with Moore Norman Technology Center	March 29, 2007	September 13, 2007
TCC	Associate in Science in Health Sciences-Pre-Nursing	May 17, 2007	September 13, 2007
TCC	Certificate in Business Health Care	May 17, 2007	September 13, 2007
TCC	Certificate in Electronics - NanoTechnology	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Management Leadership	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence CISCO Routing BASICS	May 17, 2007	September 13, 2007
SWOSU	Master of Science in Management	May 22, 2007	September 13, 2007
SWOSU	Associate in Applied Science in Criminal Justice	May 22, 2007	September 13, 2007
MSC	Associate in Applied Science in Occupational Therapy Assistant	September 25, 2007	November 29, 2007
OU	Bachelor of Science in Criminal Justice	September 14, 2007	November 29, 2007
CASC	Associate of Applied Science in Culinary Arts as a Cooperative Agreement with Kiamichi Technology Center	April 10, 2006	November 29, 2007

#### 4. Requested Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Status
CASC	Associate in Arts in Speech and Theatre (035)	February 15, 2005	undergoing review
CASC	Associate in Arts in Music (026)	February 15, 2005	undergoing review
CASC	Associate in Arts in Art (002)	February 15, 2005	undergoing review
LU	Associate in Science in Horticulture (263)	December 6, 2007	undergoing review

#### 5. Approved Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Date Approved
WOSC	Associate in Applied Science in Medical Laboratory Technician (046)	June 14, 2007	September 13, 2007
RSC	Associate in Science in Health, Physical Education and Recreation (036)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Music (032)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Theatre (013)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Art (004)	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in Broadcast Communication (070)	June 6, 2007	September 13, 2007
EOOSC	Associate in Science in Pre-Med and Medical Technology (038)	July 10, 2007	September 13, 2007
EOOSC	Associate in Science in Pre-Nursing (039)	July 10, 2007	September 13, 2007
CASC	Associate in Arts in Accounting (001)	August 2, 2007	September 13, 2007
EOOSC	Certificate in Surgical Technology (072)	August 9, 2007	September 13, 2007
NEOAMC	Certificate in Banking (070)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Early Child Education (071)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Early Child Education (010)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Integrated Technology (119)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (076)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (094)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (075)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (093)	August 6, 2007	October 25, 2007
SEOSU	Bachelor of Science in Environmental Science (100)	Sept 12, 2007	November 29, 2007
EOOSC	Associate in Applied Science in Accounting Assistant (068)	Sept 14, 2007	November 29, 2007

#### 6. Requested Degree Program Name Changes

July 1, 2007 to present

Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Status
CASC	Associate of Arts in Information Systems (060)	Associate of Arts in Computer Information Systems	7/26/07	February 7, 2008
SWOSU	Master of Education in School Counseling (079)	Master of Science in Community Counseling	12/4/07	February 7, 2008
NSU	Bachelor of Arts in Education in Speech Education (091)	Bachelor of Arts in Education in Communication Education	11/7/07	February 7, 2008
OSUTB-OKM	Associate of Applied Science in Food Service Management in Culinary Arts(046)	Associate in Applied Science in Culinary Arts	1/11/2008	Under Review

### 7. Approved Degree Program Name Changes

July 1, 2007 to present

<b>Institution</b>	<b>Current Program Name (program code)</b>	<b>Proposed Program Name</b>	<b>Date Received</b>	<b>Date Approved</b>
TCC	Certificate in Telecommunications (232)	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Telecommunications Information Security Essentials (259)	Certificate in Information Technologies Convergence, Information Security Essentials	May 17, 2007	September 13, 2007
SSC	Associate in Applied Science in Business and Information Systems (114)	Associate in Applied Science in Business	May 30, 2007	September 13, 2007
RSC	Associate in Arts in Journalism (026)	Associate in Arts in Mass Communication	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in E-Commerce and Webmaster (121)	Associate in Applied Science in Web Development Technology	June 6, 2007	September 13, 2007
RSC	Associate in Science in Wellness (107)	Associate in Science in Health and Sports Sciences	June 6, 2007	September 13, 2007
RSU	Associate in Arts in Early Childhood/Elementary Education (011)	Associate in Arts in Elementary Education (011)	August 21, 2007	October 25, 2007
OUHSC	Bachelor of Science in Radiologic Technology (043)	Bachelor of Science in Medical Imagery and Radiation Science	9/21/07	November 29, 2007

**8. Completed Cooperative Agreements**  
July 1, 2007 to present

<b>Institution</b>	<b>Area Career Technology Center</b>	<b>Degree Program (program code)</b>	<b>Date Received</b>	<b>Date Approved</b>	<b>Date Ratified</b>
OSU-OKC	Metro Technology Center	Associate in Applied Science in Culinary Arts (new)	May 6, 2005		undergoing review
RCC	Central Technology Center	Associate in Applied Science in Sustainable Agriculture, Viticulture, and Enology (027), Technology option	September 21, 2005		undergoing review
CASC	Kiamichi Technology Center	Associate in Applied Science in Culinary Arts (new)	April 8, 2006	November 29, 2007	N/A
OSUTB-OKM	Southwest Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Automotive Service Technology (004)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Construction Technology (011)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Engineering Technologies (080)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Office Information Systems Technology (039)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Graphic Design Technology (014)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Multi-Media Graph Technology (034)	July 6, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Management (053)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science In Information Technology (094)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Technical Communications (064)	April 27, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Great Plains Technology Center	Associate in Applied Science in Information Technologies (012)	October 3, 2007	October 19, 2007	October 25, 2007
OSUTB-OKM	Francis Tuttle Technology Center	Associate in Applied Science in Construction Technologies (011)	October 3, 2007	October 19, 2007	October 25, 2007
TCC	Tulsa Technology Center	Associate in Applied Science in Technology (247)	2005		undergoing review
NEOAMC	Northeast Technology Center	Associate in Applied Science in Administrative Office Support (043)	Sept 4, 2007	October 29, 2007	November 29, 2007
NEOAMC	Northeast Technology Center	Associate in Applied Science in Marketing and Management (032)	April 30, 2007	November 1, 2007	November 29, 2007
WOSC	Western Technology Center	Associate in Applied Science in Office Systems Technology (049)	December 19, 2007	January 4, 2008	February 7, 2008
WOSC	Western Technology Center	Associate in Applied Science in Nursing (040)	December 19, 2007	January 4, 2008	February 7, 2008
WOSC	Southwest Technology Center	Associate in Applied Science in Nursing (040)	April 28, 2004	January 4, 2008	February 7, 2008
WOSC	Great Plains Technology Center	Associate in Applied Science in Nursing (040)	December 19, 2007	January 4, 2008	February 7, 2008

**9. Suspended Programs**

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program (program code)</b>	<b>Date Suspended</b>	<b>Date Suspension Ratified</b>	<b>Date by which program must be reinstated or deleted</b>
LU	Bachelor of Arts in Art History (020)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Translator (108)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Voicewriting (129)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Associate in Applied Science in Court Reporting (009)	August 17, 2007	September 13, 2007	August 17, 2010
RCC	Associate in Applied Science in Emergency Medical Technology (076)	August 17, 2007	September 13, 2007	August 17, 2010
OSU	Master of Science in Control Systems Engineering (413)	October 19, 2007	November 29, 2007	October 12, 2010
OSU	Bachelor of Science in Pre-Veterinary Science (175)	October 12, 2007	February 7, 2008	October 12, 2010

**10. Reinstated Programs**

July 1, 2007 to present

<b>Date Rec'd</b>	<b>Institution</b>	<b>Degree Program (program code)</b>	<b>Original Suspension Date</b>	<b>Date Reinstatement Ratified</b>
August 14, 2007	WOSC	Associate in Applied Science in Aviation (003)	May 21, 2007	September 13, 2007
August 14, 2007	WOSC	Associate in Science in University Studies (030)	May 21, 2007	September 13, 2007

**11. Requested Inventory Reconciliations**

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program (program code)</b>	<b>Date Received</b>	<b>Status</b>
OU	Master of Arts in Journalism (138), program name change to reconcile institutional practice with the official degree program inventory.	July 19, 2007	September 13, 2007
OCCC	Associate in Science in Pre-Child Development (089), degree name and degree designation change to reconcile institutional practice with the official degree program inventory.	July 25, 2007	September 13, 2007

<b>12. Net Reduction Table</b>					
1991-92 through February 7, 2008					
<b>Institution</b>	<b>1991</b>	<b>Current</b>			
	Academic Year 1991-92 No. of Programs	Number of Programs	Number Deleted	Number Added	Net Reduction
<b>OU</b>	278	242	72	37	36
<b>OUHSC</b>	62	62	15	16	-1
<b>OU- LAW</b>	1	1	0	0	0
<b>OSU</b>	230	220	60	53	7
<b>OSU- OKC</b>	50	44	42	37	5
<b>OSUTB- OKM</b>	47	23	39	15	24
<b>OSU- Vet Med</b>	1	1	0	0	0
<b>OSU- CHS</b>	1	6	0	5	-5
<b>ECU</b>	43	43	5	5	0
<b>NSU</b>	97	86	20	22	-2
<b>NWOSU</b>	56	44	16	4	12
<b>RSU</b>	78	29	69	27	42
<b>SEOSU</b>	61	52	26	16	10
<b>SWOSU</b>	94	65	52	22	30
<b>UCO</b>	135	92	54	11	43
<b>CU</b>	36	58	3	25	-22
<b>LU</b>	41	41	11	13	-2
<b>OPSU</b>	42	33	19	10	9
<b>USAO</b>	34	24	10	1	9
<b>CASC</b>	37	38	13	13	0
<b>CSC</b>	61	25	42	7	35
<b>EOSC</b>	56	32	31	7	24
<b>MSC</b>	32	29	7	10	-1
<b>NEOAMC</b>	87	55	46	14	41
<b>NOC</b>	54	39	33	18	15
<b>OCCC</b>	68	69	41	42	-1
<b>RCC</b>	62	32	42	13	29
<b>RSC</b>	82	57	48	23	25
<b>SSC</b>	31	24	12	5	7
<b>TCC</b>	107	105	60	62	-2
<b>WOSC</b>	50	12	41	5	36
<b>System Total</b>	<b>2,114</b>	<b>1,683</b>	<b>929</b>	<b>538</b>	<b>403</b>

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #20-b:**

**Reports.**

**SUBJECT:** FY2007 System-wide Report on Value of Supplemental Pension Obligations and Cost of Post-employment Benefits Other Than Pensions.

**RECOMMENDATION:**

**It is recommended that the State Regents accept the FY2007 System-wide Report on the Value of Supplemental Pension Obligations and the Cost of Post-employment Benefits Other Than Pensions and authorize its transmittal to the Governor, the Speaker of the House of Representatives and the President Pro Tempore of the Senate.**

**BACKGROUND:**

Oklahoma statutes (70 O.S. 2001, Section 17-116.7) require that State System institutions having supplemental pension and post-employment benefit plans disclose certain information relating to these plans in their audited annual financial reports. The statute also requires that the Oklahoma State Regents for Higher Education compile this information into a systemwide report for submission to the Governor, the Speaker of the House of Representatives and the President Pro Tempore of the Senate. This is the thirteenth system-wide report prepared pursuant to this statutory requirement. A copy of the report has been provided to each State Regent.

**POLICY ISSUES:** None.

**ANALYSIS:**

**INSTITUTIONAL AUTHORITY**

The enabling statutes for governing boards of institutions in The Oklahoma State System of Higher Education elaborate powers and duties that are similar in nature and include the authority to:

1. Employ and fix compensation of such personnel as deemed necessary....,
2. Direct the disposition of all moneys appropriated by the legislature..., and
3. Establish and maintain plans for ...retirement of employees.. and for payment of deferred compensation for such employees.

This latter provision establishes authority to create supplemental retirement plans in addition to the retirement plan of the Oklahoma Teacher's Retirement System (OTRS).

## **STATUS OF INSTITUTIONAL SUPPLEMENTAL DEFINED BENEFIT PLANS**

As of June 30, 2007, 16 of the 26 system institutions (including the OUHSC) have supplemental retirement plans. Although provisions of these supplemental plans may vary among institutions, they typically involve a formula ensuring an employee upon retirement a "minimum retirement benefit" based on the employee's current or highest compensation together with years of service. The institution's obligation under these plans usually involves paying the difference between the calculated "minimum retirement benefit" and the benefits that the employee will receive from OTRS, Social Security, or a defined contribution retirement plan, such as TIAA-CREF. The value of institutional obligations reported as of June 30, 2007, is summarized in *Attachment I* of the report.

The value of obligations reported is based on actuarial valuations prepared by each institution using a number of assumptions. Values are real, therefore, only to the extent that the assumptions prove valid. Actuarial assumptions used by the institutions for FY2007 were developed in accordance with State Regents' policy and were identical to those used since FY1996. Following are highlights of the information reported by institutions.

1. Institutions reporting supplemental pension obligations as of June 30, 2007, included 11 of the 13 universities and constituents and five two-year colleges.
2. The present value of future pension obligations as of June 30, 2007, for those institutions reporting amounted a net of \$330,049. This amount continues to decline each year, and the current reporting format shows that eight (8) institutions have negative obligations for the future having put aside funds for their liability. Ten (10) institutions reported no obligations.

## **COST OF POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS**

Costs of post-employment benefits other than pensions were reported by 12 institutions in FY 2007 and amounted to \$6,301,502. These costs covered medical and/or life insurance premiums for retirees and are summarized in *Attachment II* of the report. Twelve institutions reported FY2007 costs for medical insurance premiums for retirees amounting to \$6,214,522, or 98% of the total expenses. Nine institutions reported costs for life insurance premiums for retirees amounting to \$86,980. One institution, the University of Oklahoma, accounted for approximately 76% of the total systemwide post-employment benefit costs.



**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
Systemwide Report on  
Value of Supplemental Pension Obligations  
As of June 30, 2007

Institution	Obligation as of 6/30/07 for Retirees and Current Participants
<b>Board of Regents of the University of Oklahoma, Cameron University and Rogers State University</b>	
Norman Campus:	
Supplemental Retirement Plan	\$306,000
Health Sciences Center:	
None Reported	<u>0</u>
<b>Total - University of Oklahoma</b>	<u>\$306,000</u>
<b>Cameron University</b>	
Supplemental Retirement Plan	1,015,479
<b>Rogers State University</b>	
None reported	0
<b>Total Board of Regents of the University of Oklahoma, Cameron University and Rogers State University</b>	<u>\$1,321,479</u>
<b>Board of Regents Oklahoma A&amp;M Colleges</b>	
<b>Oklahoma State University</b>	
Supplemental and Early Retirement Plans	(1,895,000)
<b>Langston University</b>	
Supplemental Retirement Plan	413,596
<b>Panhandle State University</b>	
Supplemental Retirement Plan	23,795
<b>Northeastern Okla. A&amp;M College</b>	
Supplemental Retirement Plan	99,968

Institution	Obligation as of 6/30/07 for Retirees and Current Participants
<b>Connors State College</b> Supplemental Retirement Plan	235,899
<b>Total - Board of Regents of Oklahoma A&amp;M Colleges</b>	<u>(\$1,121,742)</u>
<b>Board of Regents of Oklahoma Colleges</b>	
<b>University of Central Oklahoma</b> Supplemental Retirement Plan	(2,391,587)
<b>East Central University</b> Supplemental Retirement Plan	(620,150)
<b>Northeastern State University</b> Supplemental Retirement Plan	(2,880,879)
<b>Northwestern Okla. State Univ.</b> Supplemental Retirement Plan	(126,381)
<b>Southeastern Oklahoma State</b> Supplemental Retirement Plan	(1,338,432)
<b>Southwestern Oklahoma State</b> Supplemental Retirement Plan	<u>(3,364,078)</u>
<b>Total - Board of Regents of Oklahoma Colleges</b>	<u>(\$10,721,507)</u>
<b>University of Science and Arts of Oklahoma</b> None reported	0
<b>Carl Albert State College</b> None reported	0

<b>Institution</b>	<b>Obligation as of 6/30/07 for Retirees and Current Participants</b>
<b>Eastern Oklahoma State College</b> Supplemental Retirement Plan	28,000
<b>Murray State College</b> Supplemental Retirement Plan	102,312
<b>Northern Oklahoma College</b> None reported	0
<b>Oklahoma City Community College</b> None reported	0
<b>Redlands Community College</b> None reported	0
<b>Rose State College</b> None reported	0
<b>Seminole State College</b> None Reported	0
<b>Tulsa Community College</b> Supplemental Retirement Plan	(2,454,896)
<b>Western Oklahoma State College</b> None reported	0

## OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Systemwide Report on  
 Cost of Postemployment Benefits Other Than Pension  
 For Fiscal Year Ending June 30, 2007

<b>Institution</b>	<b>Medical Insurance</b>	<b>Life Insurance</b>	<b>Total</b>
Cameron University	\$3,965	\$0	\$3,965
Carl Albert State College	None reported		\$0
Connors State College	immaterial	immaterial	\$0
East Central University	137,575	9,880	\$147,455
Eastern Oklahoma State College	None reported		\$0
Langston University	immaterial	immaterial	\$0
Murray State College	None reported		\$0
Northeastern Oklahoma A&M College	immaterial	immaterial	\$0
Northeastern State University	337,000	22,000	\$359,000
Northern Oklahoma College	21,849	733	\$22,582
Northwestern Oklahoma State University	74,980	5,048	\$80,028
Oklahoma City Community College	None reported		\$0
Oklahoma State University	None reported		\$0
Panhandle State University	immaterial	immaterial	\$0
Redlands Community College	None reported		\$0
Rogers State University	29,200		\$29,200
Rose State College	None reported		\$0
Seminole State College	55,000	0	\$55,000
Southeastern Oklahoma State	171,912	11,152	\$183,064
Southwestern Oklahoma State	185,216	11,434	\$196,650
Tulsa Community College	None reported		\$0
University of Central Oklahoma	360,825	26,733	\$387,558
University of Oklahoma - Health Sciences Center	1,783,000		\$1,783,000
University of Oklahoma - Norman	3,054,000		\$3,054,000
University of Science and Arts of Oklahoma	None reported		\$0
Western Oklahoma State College	None reported		\$0
<b>Total</b>	<b>\$6,214,522</b>	<b>\$86,980</b>	<b>\$6,301,502</b>

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #20-c:**

**Reports.**

**SUBJECT:** State Regents' Policy Reporting Requirements Survey.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

As a measure of accountability for both the State System institutions and the State Regents, most State Regents' policies require data collection and reporting. Among these policies are the following:

- Academic Forgiveness Provisions (3.12.6)
- Special Admission (3.10.6)
- Retention Standards (3.10.8)
- International Student Admission and Admission of Non-native Speakers of English (3.10.5)
- Student Demonstration of Competencies (3.21.4)

Since the data requested are not available through other sources such as the Unitized Data System (UDS), one survey was designed to minimize reporting demands on institutions for these five policies. This is the tenth year of data collection.

**POLICY ISSUES:**

***Academic Forgiveness Provisions***

A student may request an academic reprieve or academic renewal from public State System institutions consistent with State Regents' policy. The explanation of grades section of the transcript will note the courses and semester(s) reprieved or renewed. Institutions granting academic reprieves or renewals must submit an annual report to the State Regents.

***Special Admission***

Students who wish to enroll in courses without intending to pursue a degree may be permitted to enroll in up to nine credit hours without submitting academic credentials or meeting the academic curricular or performance requirements of the institution of desired entry. The president or his/her designee may allow non-degree-seeking students to exceed this initial nine credit-hour limit on an individual student basis. Such exceptions may be made only for non-degree-seeking students who meet the retention standards and must be appropriately documented and reported to the State Regents annually.

***Retention Standards***

Institutions have the discretion to establish an academic suspension appeals procedure. Such procedures should allow appropriate discretion in deserving cases and require that the suspended student document any extraordinary personal circumstances that contributed to his/her academic deficiencies. Suspended students can be readmitted only one time. Such students are readmitted on probationary status and must

maintain a 2.0 GPA average each semester attempted while on probation or raise their retention GPA to the designated level. Students suspended a second time from the same institution cannot return to the suspending school until they have demonstrated the ability to succeed academically by raising their GPA to the retention standards at another institution.

### ***International Student Admission and Admission of Non-native Speakers of English (ESL)***

ESL students seeking enrollment at a State System college or university must present evidence of proficiency in the English language prior to admission, either as first-time students to the system or by transfer from another non-system college or university. Exceptions may be made if the applicant demonstrates proficiency in English prior to admission. Such exceptions must be documented and reported.

### ***Student Demonstration of Competencies***

The State Regents' policy requires students to successfully remediate basic skills course requirements within the first 24 hours attempted or have all subsequent enrollments restricted to deficiency removal courses until the deficiencies are removed. The president or his/her designee may allow a deserving student who failed to remediate a basic skills deficiency in a single subject to continue to enroll in collegiate level courses in addition to remedial course work beyond the 24 hour limit providing the student has demonstrated success in collegiate courses to date. Such exceptions must be appropriately documented.

### **ANALYSIS:**

A comprehensive survey was conducted to gather data regarding exceptions to the above mentioned policies. Results were tabulated and are reported by institutional tier (research, regional, and community college). Information was gathered for the academic year from all State System institutions.

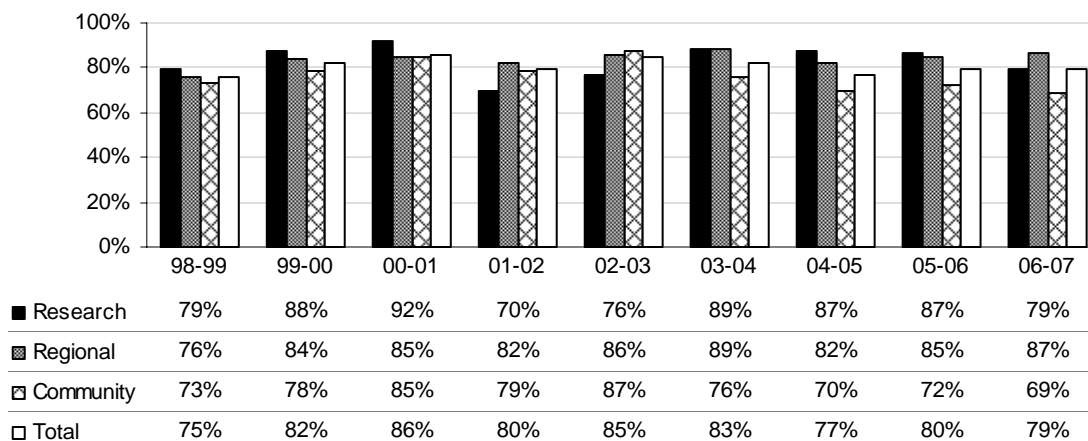
### ***Academic Forgiveness Provisions***

Circumstances may justify students being able to recover from academic problems in ways which do not forever jeopardize their academic standing. The policy recognizes *there may be extraordinary situations in which a student has done poorly in an entire enrollment due to extenuating circumstances, which, in the judgment of the appropriate institutional officials, warrant excluding those grades in calculating the student's retention and graduation GPAs.* Students must meet specified criteria to be considered for an academic reprieve. Specifically, to request an academic reprieve, three years must have elapsed between the time the grades being requested reprieved were earned and the reprieve request. Prior to the request, the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in a minimum of 12 hours of course work excluding activity or performance courses.

A new provision, adopted in December 2003, allows a student who has had academic trouble in the past and who has been out of higher education for a number of years to recover without penalty and have a fresh start. Under academic renewal, which is optional for all State System institutions, course work taken prior to a date specified by the institution is not counted in the student's graduation/retention GPA. An institution's academic renewal policy must follow these guidelines: 1) At least five years must have elapsed between the last semester being renewed and the renewal request; 2) Prior to requesting academic renewal, the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 hours) excluding activity or performance courses; 3) The request must be for all courses completed before the date specified in the request for renewal; 4) The student must petition for consideration of academic renewal according to institutional policy; and 5) All courses remain on the student's transcript, but are not calculated in the student's retention/graduation GPA. Neither the content nor credit hours of renewed course work may be used to fulfill any degree or graduation requirements.

The student may not receive more than one academic reprieve or renewal during his/her academic career.

### Approval Rate of Academic Reprieves Granted by Tier 1998-99 to 2006-07



### Number of Grade Reprieves by Tier 1998-99 to 2006-07

	98-99		99-00		00-01		01-02		02-03		03-04		04-05		05-06		06-07	
	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant
Research	48	38	58	51	38	35	50	35	68	52	44	39	55	48	53	46	48	38
Regional	240	182	229	192	195	166	264	217	242	207	166	147	211	174	257	219	267	232
Community	132	97	166	130	111	94	149	117	175	153	191	145	233	163	234	169	191	132
<b>Total</b>	<b>420</b>	<b>317</b>	<b>453</b>	<b>373</b>	<b>344</b>	<b>295</b>	<b>463</b>	<b>369</b>	<b>485</b>	<b>412</b>	<b>401</b>	<b>331</b>	<b>499</b>	<b>385</b>	<b>544</b>	<b>434</b>	<b>506</b>	<b>402</b>

Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.

- The number of requests for academic reprieves systemwide averaged 457 per year for the past nine years. In 2006-07, there were 506 requests.
- Sixty-three percent of all requests for academic reprieves were for one semester rather than two.
- In 2006-07, the greatest numbers of requests (55 percent) were at the regional universities; 35 percent at the community colleges; 10 percent were at the research universities.
- Systemwide in 2006-07, 79 percent of reprieve requests were granted. From 1998-99 to 2006-07 reprieve requests granted averaged 81 percent.
- Community colleges granted the lowest percentage of academic reprieves in 2006-07, 69 percent, an decrease of 3 percentage points from 2005-06. Regional universities granted 87 percent of requested reprieves in 2006-07, up from 85 percent in 2005-06. Research universities granted 79 percent of requested reprieves in 2006-07, down from 87 percent in 2005-06.

### Number of Academic Renewals Requested and Granted 2006-07

	03-04		04-05		05-06		06-07	
	Requested	Granted	Requested	Granted	Requested	Granted	Requested	Granted
Research	0	0	1	1	3	3	1	1
Regional	0	0	5	5	5	4	6	5
Community	6	4	2	1	17	11	34	19
<b>Total</b>	<b>6</b>	<b>4</b>	<b>8</b>	<b>7</b>	<b>25</b>	<b>18</b>	<b>41</b>	<b>25</b>

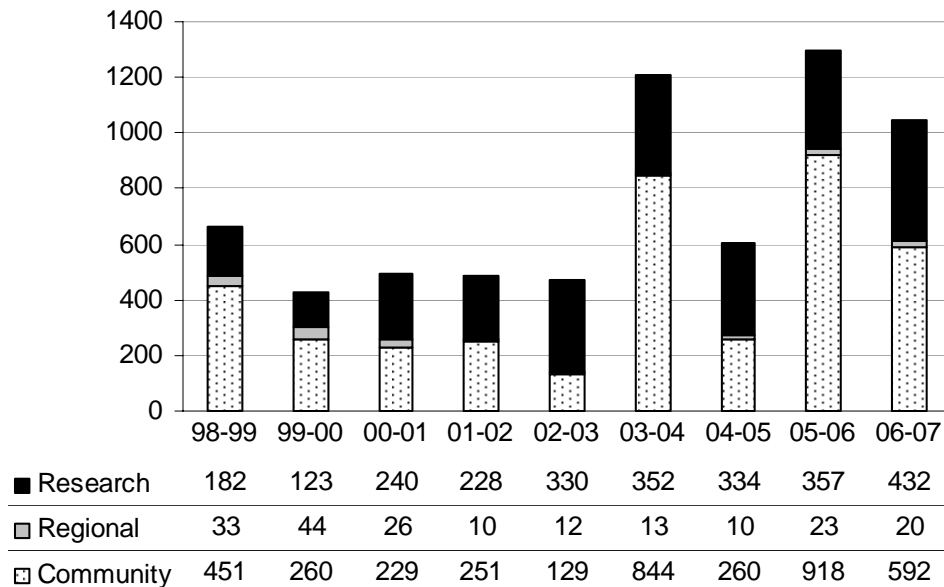
- Forty-one renewals were requested in 2006-07 with 25 granted.

The high percentage of granted reprieves appears appropriate. Students requesting reprieves must meet specific State Regents' academic requirements. Thus, it is expected that a high percentage of requested reprieves would be granted. Academic renewals have been in place since December 2003. The number of requests can be expected to increase as more students become aware of it.

**Special Admission**

This policy provision allows institutional flexibility to meet individual student goals for specific personal enrichment or job related courses with appropriate academic control.

**Comparison of Non-Degree Seeking Students Enrolled in More than Nine Credits by Tier 1998-99 to 2006-07**



Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.

- In 2006-07, 13 institutions reported a total of 1,044 students enrolled as non-degree seeking students with more than nine credits, down from 1,298 students in 2005-06. Community colleges reported 57 percent of the exceptions; research universities, 41 percent; and regional universities, 2 percent.

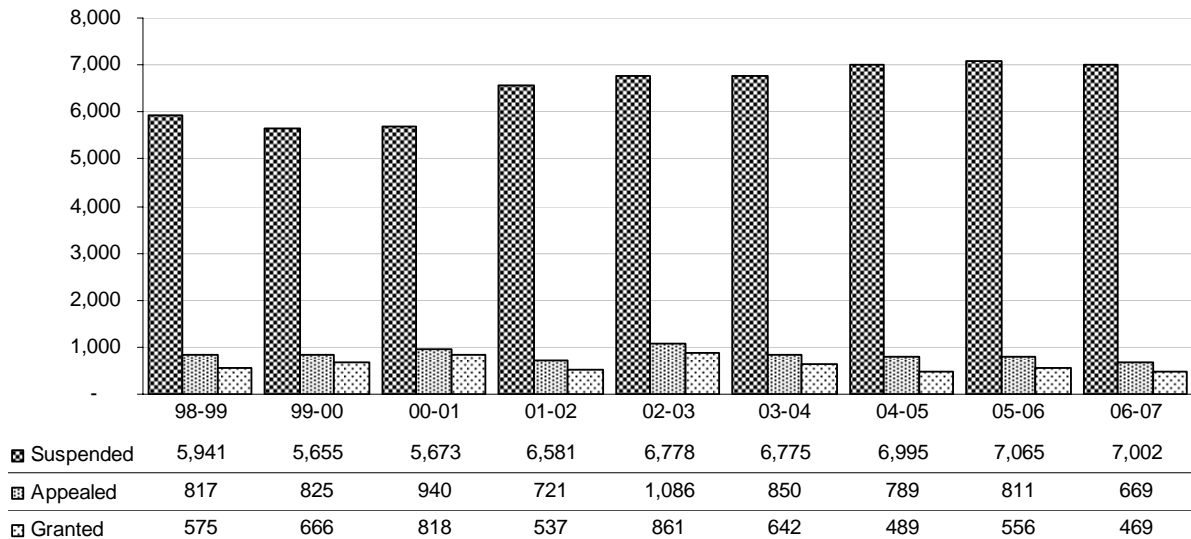


- Since 1998-99, the number of non-degree seeking students enrolled in more than nine hours has averaged 744. The number enrolled at research universities averaged 268. At the regional universities the number averaged 21 and at the community colleges, 436.
- Explanations for exceptions included courses for personal enrichment, courses for specific certifications, continuing education courses. Exchange students and those seeking degrees at other institutions were also granted exceptions.

**Retention Standards**

Institutions have the discretion to establish an academic suspension appeals procedure. By State Regents’ policy, suspended students requesting appeals must document extraordinary personal circumstances that contributed to his/her academic deficiencies. Such events must be highly unusual and appeal decisions should be made only following the thoughtful deliberation of an appropriate committee that may include faculty, students, and administrators.

**Total Suspensions  
1998-99 to 2006-07**



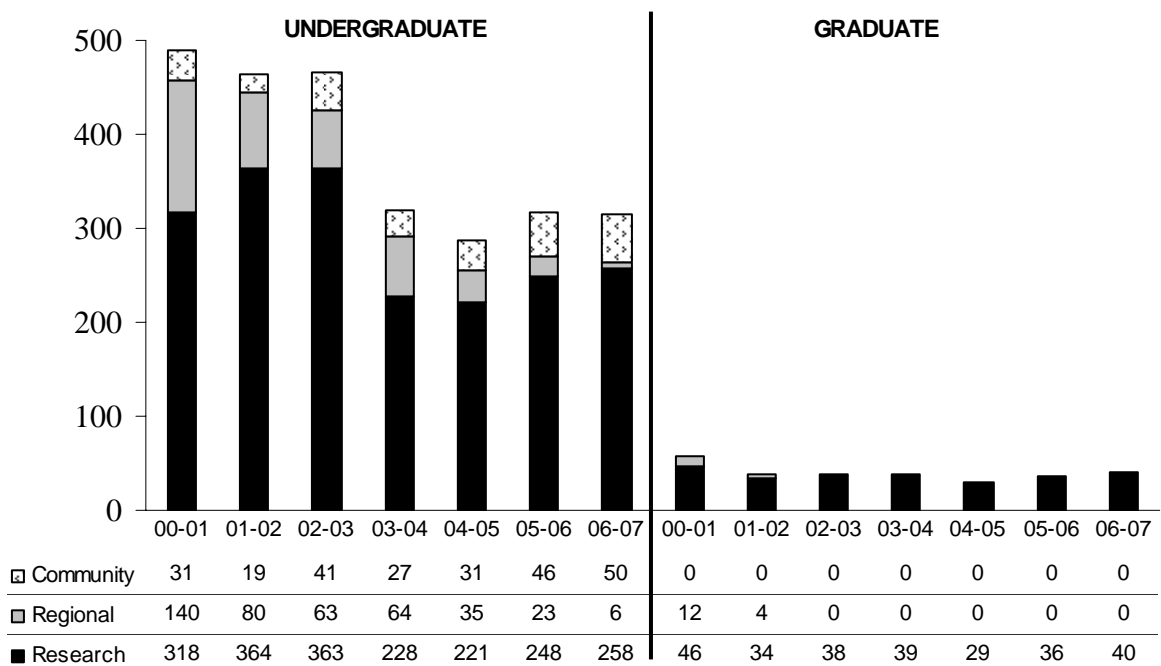
- From 2005-06 to 2006-07, the number of suspensions appealed decreased 18 percent from 811 to 669. The number of suspensions decreased less than 1 percent, from 7,065 to 7,002. The number of appeals that were granted decreased 16 percent from 556 to 469.
- Over the past nine years the percentage of suspensions appealed ranged between 10 percent in 2006-07 to 17 percent in 2000-01.
- Generally, the highest appeals percentages were found at the regional tier (18 percent in 2006-07). In 2006-07, the research universities reported an appeal rate of 8 percent, and the community colleges reported a rate of 5 percent.
- Over the past nine years granted appeals systemwide have averaged 74 percent. In 2006-07, 70 percent of appeals were granted.
- Community colleges granted the highest percentage of appeals at 74 percent in 2006-07, down from 76 percent in 2005-06; regional universities granted 72 percent of appeals in 2006-07, down from 74 percent in 2005-06; and research universities granted 47 percent in 2006-07, up from 27 percent in 2005-06.

As previously noted, students must document extraordinary circumstances that lead to suspension. Thus, a high percentage of granted appeals is appropriate to give a second-chance opportunity for deserving students documenting circumstances beyond their control which contributed to or caused academic difficulties.

***International Student Admission and Admission of Non-native Speakers of English***

The majority of exceptions to the minimum Test of English as a Foreign Language (TOEFL) score admission requirement were granted for ESL students who were military personnel or dependents, had alternative testing or examination, or were participating in exchange programs with foreign institutions which certified the students' proficiency.

**Number of ESL Exceptions by Tier  
1998-99 through 2006-07**



Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.

- The number of undergraduate ESL exceptions decreased systemwide from 317 in 2005-06 to 314 in 2006-07. From 2005-06 to 2006-07, research universities reported an increase of 4 percent (248 to 258); regional universities decreased 74 percent (23 to 6); and community colleges increased 9 percent (46 to 50).
- Graduate exceptions at research universities increased by 11 percent, from 36 in 2005-06 to 40 in 2006-07. Regional universities reported no graduate exceptions for 2006-07.
- The majority of undergraduate and graduate ESL exceptions were granted at the research universities during the last seven years. Research institutions granted between 65 and 82 percent of the undergraduate exceptions and granted between 79 and 100 percent of graduate exceptions in each of the past six years.
- In 2006-07, the research universities, two regional universities, and five community colleges granted undergraduate exceptions.

Among the reasons cited for granting ESL exceptions were graduation from English-speaking high schools, active military duty, satisfactory COMPASS scores, and previous successful work at other colleges or universities.

***Student Demonstration of Competencies***

Generally, students were given exceptions if they were making satisfactory progress toward removing deficiencies, were a transfer student or were given a second-chance opportunity.

**Remediation and Removal of High School Curricular Deficiencies –  
Exceptions from Credit Hour Limit  
1998-99 to 2006-07**

	<b>98-99</b>	<b>99-00</b>	<b>00-01</b>	<b>01-02</b>	<b>02-03</b>	<b>03-04</b>	<b>04-05</b>	<b>05-06</b>	<b>06-07</b>
Research	540	548	66	62	32	16	19	10	9
Regional	454	469	512	495	454	366	476	470	505
Community	525	1,058	815	1,472	1,534	1,066	1,092	758	704
<b>Total</b>	<b>1,519</b>	<b>2,075</b>	<b>1,393</b>	<b>2,029</b>	<b>2,020</b>	<b>1,448</b>	<b>1,587</b>	<b>1,238</b>	<b>1,218</b>

Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.

- From 1998-99 to 2006-07, the number of exceptions has averaged 1,614. In 2006-07, the number of exceptions was 1,218.
- At the research universities, the number of exceptions granted has decreased since 1999-00, from a high of 548 to 9 in 2006-07.
- The number of time limit exceptions granted at regional universities increased from 454 in 1998-99 to 470 in 2005-06.
- The number of exceptions granted at community colleges has been variable over the last six years, but decreased from high of 1,534 in 2002-03 to 704 in 2006-07.
- In 2006-07, one research university, eight regional universities, and six community colleges reported exceptions.
- From 1998-99 to 2006-07, the number of students granted exceptions averaged 467 at the regional universities, 145 at the research universities and 1,003 at the community colleges.

Among the reasons given for exceptions were: satisfactory progress in other college level work, transferred with deficiencies, advisor or clerical errors, multiple remediation needs, multiple failed attempts at remediation, schedule conflicts, exchange agreements, having only a History deficiency and enrollment in Associate in Applied Science programs.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
February 7, 2008

**AGENDA ITEM #20-d:**

**Reports.**

**SUBJECT:** 2007 Program Update for the Oklahoma College Savings Plan.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

The Oklahoma College Savings Plan (OCSP) began operation in April 2000. The Board of Trustees that oversees the OCSP is chaired by the State Treasurer. The Chancellor for Higher Education, an ex officio member, currently serves as vice-chair of the board. The State Regents' office also provides staffing support for the OCSP board.

The OCSP is Oklahoma's "529" plan, a designation based on the IRS code section which authorizes state "qualified tuition plans." As a "529" plan, earnings on investments in the program are exempt from both federal and state income taxes if used for qualified higher education expenses. The OCSP board currently contracts with TIAA-CREF Tuition Financing Inc. to administer the program. The board renewed the management contract with TIAA-CREF for a second five-year term to run from April 2005 to April 2010.

In 2005, the Oklahoma Legislature changed the state income tax deduction allowed for OCSP contributions from \$2,500 per contributor, per account to a flat rate of \$10,000 per taxpayer (\$20,000 for joint filers).

**POLICY ISSUES:**

The OCSP is designed to encourage Oklahoma families to save for higher education expenses. An OCSP account can be opened with as little as \$100 with subsequent contributions as small as \$25 dollars or \$15 per pay period. By encouraging savings, students are more likely to have the financial resources to afford college expenses without resorting to excessive student loan debt.

**ANALYSIS:**

**Investment Options:**

The program currently has six investment options:

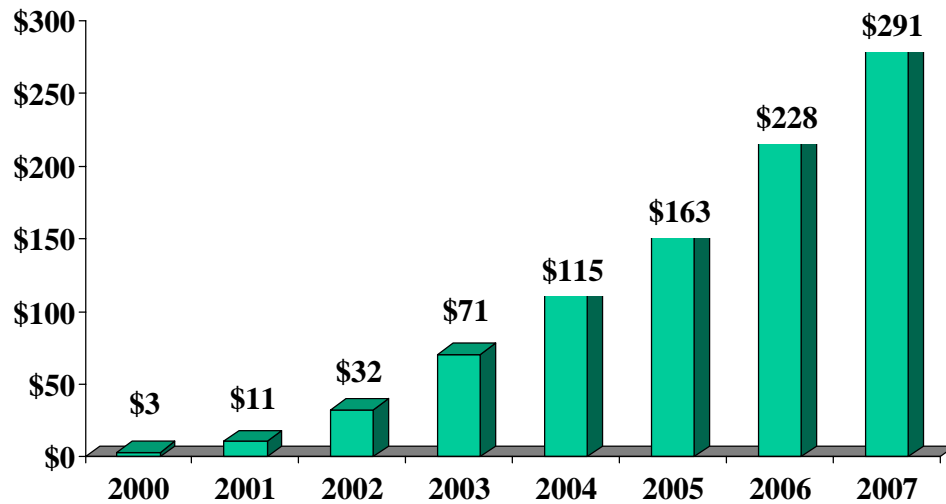
- (1) an age-based Managed Allocation Option that mixes equity, real estate, fixed income, and money market mutual funds based on the age of the beneficiary;
- (2) a 100% Equity Option of index funds;
- (3) a Diversified Equity Option (100% equity) of actively-managed funds;
- (4) a Balanced Option with a mix of equity and fixed-income investments;

- (5) a Fixed Income Option; and
- (6) a Guaranteed Option that protects principal from any loss.

**Account and Asset Growth:** The following table shows the growth of the program over the past seven years. The number of accounts and the amount of contributions has grown significantly since the state income tax deduction first became effective in 2002.

	<u>Accounts</u>	<u>Annual % Chng</u>	<u>Total Assets</u>	<u>Annual % Chng</u>
As of 12/31/00	1,473		\$3,058,211	
As of 12/31/01	3,830	160%	\$10,729,693	251%
As of 12/31/02	12,017	213%	\$32,262,626	201%
As of 12/31/03	18,647	55%	\$70,823,971	120%
As of 12/31/04	24,390	31%	\$115,325,223	63%
As of 12/31/05	28,741	18%	\$163,146,757	41%
As of 12/31/06	32,735	14%	\$228,073,626	40%
As of 12/31/07	38,123	16%	\$290,897,749	28%

## Plan Assets (in \$ millions)



**Allocation of investments:** Most account owners choose the aged-based investment option that automatically adjusts the types of investments for the account as the child grows older. The following table shows the distribution of accounts and assets among the six investment options as of 12/31/07.

	<u>Accounts</u>	<u>% of Total</u>	<u>Total Assets</u>	<u>% of Total</u>
Age-Based Allocation	20,926	54.9%	\$179,672,711	61.8%
100% Equity Option	7,957	20.9%	\$68,481,826	23.5%
Guaranteed Option	6,020	15.8%	\$32,169,684	11.1%
Diversified Equity Option	1,127	3.0%	\$4,412,953	1.5%
Balanced Option	1,171	3.1%	\$4,450,004	1.5%
Fixed Income Option	304	0.8%	\$1,093,189	0.4%
Oklahoma “SEED” Accounts <sup>1</sup>	618	1.6%	\$617,382	0.2%
Totals	38,123	100.0%	\$290,897,749	100.0%

<sup>1</sup>The “SEED” accounts are part of a long-term research project funded by private foundation grants. The foundation grants provide initial \$1,000 contributions for accounts of selected Oklahoma newborn children. The research project is intended to examine the impact of early college savings on the eventual college-going rates of the account beneficiaries.

**Investment returns:** The annual investment returns for 2007 were as follows:

- Managed Allocation Option – between 4.3% and 5.4%, depending on the age of the beneficiary
- 100% Equity Option – 3.1%
- Diversified Equity Option – 5.0%
- Balanced Option – 6.1%
- Fixed Income Option – 6.9%
- Guaranteed Option returned 3.6%

**Program costs:** There are no enrollment fees or commissions assessed on contributions. The annual administrative fee to participants is based on a management fee assessed for TIAA-CREF’s administrative services plus the underlying mutual fund fees (excluding the Guaranteed Option, which has no administrative fee). Total annual fees for participants in the OCSP range from 0.79% to 1.00%, depending on the investment option. The expense levels remain very competitive with other state college savings programs.

**National Ratings:** In April 2003, Money Magazine named the OCSP as one of only 12 state plans designated as “Best for In-state Residents.” In both 2005 and 2007, Money again recommended the OCSP for Oklahoma residents. An independent and authoritative website on state college savings plans, SavingforCollege.com, continues to give the OCSP one of its highest ratings (4.5 on a 5.0 scale for Oklahoma residents). The program is also recommended by Kiplinger.com and the national financial aid website finaid.org.

**Legislative Issues:** During the 2007 session, the Oklahoma Legislature passed SB 854 which protects the state income tax deduction in situations where contributions used to claim the state income tax deduction are subsequently rolled-over out of the program or taken out as a non-qualified withdrawal.





**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
655 Research Parkway, Oklahoma City

**MINUTES**

**Seven Hundred Ninth Meeting**



November 30, 2007



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Ninth Meeting  
November 30, 2007

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OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
Research Park, Oklahoma City

**Minutes of the Seven Hundred Ninth Meeting  
of the  
Oklahoma State Regents for Higher Education  
November 29, 2007**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9:00 a.m. on Thursday, November 29, 2007, at the State Regents' offices in Oklahoma City. Notice of the meeting had been filed with the Secretary of State on November 27, 2006. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Burgess called the meeting to order and presided. Present for the meeting were State Regents Bill W. Burgess, Jr., Ronald White, Stuart Price, Joseph L. Parker, Jr., Julie Carson, Marlin "Ike" Glass, James "Jimmy" Harrel and John Massey.
3. **MINUTES OF THE PREVIOUS MEETING.** Regent Massey made a motion, seconded by Regent Price, to approve the minutes of the October State Regents' meetings. Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Glass, Harrel and Massey. Voting against the motion were none.
4. **REPORT OF THE CHAIRMAN.** Chairman Burgess announced that the Regents had three resolutions before them, honoring General Bill Bowden, Assistant Vice Chancellor for Board Relations Donna Combs and Mr. Andrew Hawkins. Regent Massey made a motion, seconded by Regent Glass, to approve all three resolutions. Voting for the motion were Regents White, Price, Parker, Carson, Glass, Harrel, Massey and Burgess. Voting against the motion were none.
5. **REPORT OF THE CHANCELLOR.** Chancellor Johnson reported on the regional legislative meetings, discussed recent presentations and noted that he would be giving the commencement address at East Central University in December.

6. **INTRODUCTION OF NEW PRESIDENT.** Chairman Burgess welcomed President Steve Smith from Eastern Oklahoma State College. President Smith provided biographical information as well as his vision for the future of the college and discussed one of several centennial projects.
7. **FACULTY ADVISORY COUNCIL.** Dr. Debra Stuart introduced Dr. Jim Lambert of Cameron University, the current president of the Faculty Advisory Council. Dr. Lambert thanked the outgoing members of the Faculty Advisory Council and recognized incoming and continuing members. In addition, he discussed the seven items on the FAC work plan: (1) health insurance, (2) salaries, (3) textbook costs, (4) adjunct faculty, (5) transfer GPA, (6) Oklahoma Teachers' Retirement System (OTRS) and (7) student preparation for college. Dr. Lambert mentioned that the FAC would like to double the size of the current taskforce and thanked Dr. Houston Davis and Dr. Debra Stuart for their work with the council. Regent Price encouraged FAC members to become engaged in reducing textbook costs for students.
8. **NEW PROGRAMS.** Dr. Houston Davis reviewed the following requests for new programs:
  - a. University of Oklahoma's request to offer the Bachelor of Science in Criminal Justice.
  - b. Carl Albert State College's request to offer the Associate in Applied Science in Culinary Arts, including a cooperative agreement with the Kiamichi Technology Center.
  - c. Murray State College's request to offer Associate in Applied Science in Occupational Therapy Assistant.Regent Parker made a motion, seconded by Regent White, to approve the programs as presented. Voting for the motion were Regents Price, Parker, Carson, Glass, Harrel, Massey, Burgess and White. Voting against the motion were none.
9. **PROGRAM DELETIONS.** Regent Parker made a motion, seconded by Regent Price, to approve the institutional requests for program deletions. Voting for the motion were Regents Parker, Carson Glass, Harrel, Massey, Burgess, White and Price. Voting against the motion were none.

10. **SUMMER ACADEMIES.** Chancellor Johnson introduced Dr. Cindy Brown who provided an update on the summer academies program. Dr. Brown outlined the suggested 2008 grant proposals and provided the Regents with information concerning the most recent summer academies. Regent Burgess noted that one of the summer academies groups hunted scorpions on his ranch. Regent Carson asked about the student selection process for the academies. Dr. Brown replied that the academy directors set the requirements for admission and that most of the academies had a waiting list for admission. Regent Parker suggested that there was a need to increase funding for the program. Regents agreed to discuss funding at the next Regents' meeting. Regent Massey made a motion, seconded by Regent Harrel, to approve the 2008 grants. Voting for the motion were Regents Carson, Glass, Harrel, Massey, Burgess, White, Price and Parker. Voting against the motion were none.
11. **POLICY.** Houston Davis, Bryce Fair and Amanda Paliotta outlined proposed changes to the Regents' policies. Regent Burgess noted that four of the policies were listed for posting purposes only. Regent Massey made a motion, seconded by Regent Price, to approve the remaining policies posted at previous meetings. The policies included the *Institutional Admission and Retention* policy, the *Undergraduate Transfer and Articulation* policy and the *Teacher Shortage Employment Incentive Program*. Voting for the motion were Regents Glass, Harrel, Massey, Burgess, White, Price, Parker and Carson. Voting against the motion were none.
12. **NO CHILD LEFT BEHIND.** Regent Parker made a motion, seconded by Regent White, to approve the 2008 No Child Left Behind grants. Voting for the motion were Regents Harrel, Massey, Burgess, White, Price, Parker, Carson and Glass. Voting against the motion were none.
13. **OKLAHOMA'S PROMISE.** Bryce Fair gave a presentation on the Oklahoma's Promise program. Mr. Fair discussed the new legislative changes, current and projected enrollment, completion rates and cost projections.

14. **EPSCoR.** Regent White made a motion, seconded by Regent Price, to ratify the payment of EPSCoR Coalition FY08 membership dues. Voting for the motion were Regents Massey, Burgess, White, Price, Parker, Carson and Harrel. Voting against the motion were none.  
Regent White made a motion, seconded by Regent Parker, to approve the appointment of members to the Oklahoma EPSCoR advisory committee. Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Harrel and Massey. Voting against the motion were none.  
Regent White made a motion, seconded by Regent Massey, to approve the EPSCoR grant allocations and matching funds for NASA. Voting for the motion were Regents White, Price, Parker, Carson, Harrel, Massey and Burgess. Voting against the motion were none.
15. **CONTRACTS.** Regent White reviewed the contract between GEAR UP and Third Degree Advertising and then made a motion, seconded by Regent Harrel, to approve the contract renewal. Voting for the motion were Regents Price, Parker, Carson, Harrel, Massey, Burgess and White. Voting against the motion were none.
16. **GRANTS.** Regent White made a motion, seconded by Regent Price, to approve the grant funds to the Southwest Oklahoma Impact Coalition. Voting for the motion were Regents Parker, Carson, Harrel, Massey, Burgess, White and Price. Voting against the motion were none.
17. **COMMENDATIONS.** Regent Massey made a motion, seconded by Regent Harrel to commend staff for recognitions and continued efforts on behalf of the State Regents. Voting for the motion were Regents Carson, Harrel, Massey, Burgess, White, Price and Parker. Voting against the motion were none.
18. **EXECUTIVE SESSION.** Regent Price made a motion, seconded by Regent Parker, to enter executive session. Voting for the motion were Regents Harrel, Massey, Burgess, White, Price, Parker and Carson. Following executive session, Regents voted to return to open session.
19. **PERSONNEL.** No discussion.



20. **CONSENT DOCKET.** Regent Burgess noted that Item 20-g(2) would be removed from the Consent Docket. Regent Parker made a motion, seconded by Regent Massey, to approve the following consent docket items:

- b. Programs. Approval of institutional requests for program modifications and suspensions.
- b. Ratification of approved institutional requests concerning cooperative agreements.
- c. Approval of institutional requests for final approval of, and review of schedule extensions for, existing programs.
- d. Ratification of capital allotments.
- e. Ratification of purchases exceeding \$25,000.
- f. Approval of allocation of institutional nominees for the Academic Scholars Program.
- g. Contracts.
  - (1) Approval of plan and trust documents for retirement plan.
  - (2) Approval of method of payment of contributions to retirement plan.
- h. Ratification of requests to award nonacademic degrees.
- i. Approval of resolution honoring General Bill Bowden.

Voting for the motion were Regents Massey, Burgess, White, Parker, Carson and Glass. Voting against the motion were none.

21. **REPORTS.** Regent Massey made a motion, seconded by Regent Glass, to accept the following reports:

- a. Status Report on Program Requests.
- b. Annual Student Assessment Report.
- c. Academic Scholars Program, Year End Report for 2006-07.
- d. Oklahoma Tuition Aid Grant, Year End Report for 2006-07.
- e. Oklahoma Tuition Equalization Grant, Year End Report for 2006-07.
- f. Tuition Analysis Annual Report.

Voting for the motion were Regents Burgess, White, Parker, Carson, Glass and Massey. Voting against the motion were none.

22. **REPORT OF THE COMMITTEES.**

- a. Academic Affairs and Social Justice and Student Services Committees. Regent Parker stated that the Committee met on November 26, 2007, and all of the Committee's items had been acted on.
- b. Budget and Audit Committee. Regent White reported that the Committee met on November 27, 2007, and all of the Committee's items had been acted on. In addition, the Committee discussed recommendations by the grant taskforce and the quarterly financial operations report.
- c. Strategic Planning and Personnel Committee. Regent Price reported that the Committee met on November 27, 2007, and all of the Committee's items had been acted on.
- d. Technology Committee. Regent Carson reported that the Committee met on November 26, 2007 and received an update on the NLR/Internet 2 merger and discussed internet connectivity by the University of Arkansas System.
- e. Investment Committee. Regent Parker reported that the Investment Committee did not meet in November and he reviewed the investment report for the period ending September 30, 2007.

23. **NEW BUSINESS.** Regent Burgess announced that Regent and Mrs. Carl Renfro would be honored at an event at Northern Oklahoma College on November 30, 2007.

24. **ANNOUNCEMENT OF NEXT REGULAR MEETING.** Regent Burgess announced that the next regular meeting of the State Regents would be on Thursday, February 7, 2008, at the University of Oklahoma in Norman.

25. **ADJOURNMENT.** With no additional items to discuss, the meeting was adjourned.

ATTEST:

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Bill W. Burgess, Jr., Chairman