**OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION**

Improving our future by degrees

Agenda

December 4, 2008

NOTE

This document contains recommendations and reports to the State Regents regarding items on the December 4, 2008 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to **www.okhighered.org** State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on December 4, 2008.

A G E N D A

Thursday, December 4, 2008 – 9 a.m.
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman Ron White, Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**

2. **Call to Order.** Roll call and announcement of quorum.

3. **Minutes of Previous Meetings.** Approval of minutes.

4. **Report of the Chairman.** (No Action, No Discussion).

5. **Report of the Chancellor.** (No Action, No Discussion).

6. **Comments from the President.** Comments from President Noble Jobe of Murray State College.

7. **Faculty Advisory Council.** Presentation of Faculty Advisory Council Annual Report. Page 1.

ACADEMIC

8. **New Programs.**

   a. Southwestern Oklahoma State University. Approval of request to offer the Associate in Science in Tribal Administration. Page 7.

   b. Rogers State University. Approval of request to offer the Bachelor of Arts in Public Administration. Page 13.

   c. Tulsa Community College. Approval of request to offer the Associate in Science in Air Traffic Control. Page 19.

   d. Oklahoma State University-Oklahoma City. Approval of request to offer the Associate in Applied Science in Restaurant Management, including a cooperative agreement with Metro Technology Center and the Associate in Applied Science in Electrical Power Technology. Page 27.

9. **Program Deletions.** Approval of institutional requests for program deletions. Page 37.

EXECUTIVE

19.   **Commendations**. Recognition of State Regents' staff for service and recognitions on state and national projects. Page 97.

20.   **Executive Session.** Page 99.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

CONSENT DOCKET

21.   **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.

   a.   Programs

      (1)   Programs.   Approval of institutional requests for program modifications. Page 101.

      (2)   Program Suspensions.   Approval of institutional requests for program suspensions. Page 105.

   b.   Post Audit. Approval of institutional requests. Page 107.

   c.   Degree Program Inventory Reconciliation. Approval of requests for inventory reconciliations for Southwestern Oklahoma State University. Page 125.

   d.   Academic Scholars Program. Approval of allocation of institutional nominees. Page 127.

   e.   Capital. Ratification of capital allotments. Page 131.

   f.   Agency Operations.

      (1)   Ratification of purchases in excess of $25,000 but not in excess of $100,000. Purchases. Page 133.

      (2)   Contract. Approval of adjustment to the Chancellor's compensation. Page 135.

      (3)   Approval of technical amendments to Supplemental Retirement Plan for compliance with Federal law and IRS regulations. Page 137.

      (4)   Approval of technical amendments to Special Incentive Plan for compliance with Federal law and IRS regulations. Page 139.

      (5)   Approval of policy recommendations for an employee and employer 403(b) Plan for compliance with IRS regulations. Page 140-a.

g.   Non-academic Degrees.

(1)   Ratification of a request from University of Oklahoma for honorary Degrees. Page 141.

(2)   Ratification of posthumous degrees for Oklahoma State University. Page 147.

(3)   Ratification of posthumous degree for the University of Oklahoma. Page 151.

(4)   Ratification of posthumous degree for the University of Central Oklahoma. Page 153.

h.   Regents' Officers. Ratification of Regent to serve as chairman for the purpose of signing diploma. Page 155.

22.   **Reports.** Acceptance of reports listed.

a.   Programs. Status report on program requests.   Page 157.

b.   Annual Reports.

(1)   Academic Policy Exceptions Quarterly Report. Page 169.

(2)   Academic Scholars Program - Year End Report for 2007-08. Page 173.

(3)   Oklahoma Tuition Aid Grant - Year End Report for 2007-08. Page 175.

(4)   Oklahoma Tuition Equalization Grant - Year End Report for 2007-08. Page 183.

(5)   State Regents' Policy Reporting Requirements Survey. Page 187.

(6)   Current Income and Expenditure Report, FY2005; FY2006 and FY2007. Page 195.

(7)   Oklahoma High School Indicators Report. Mean ACT Scores by Oklahoma High School Site. Page 197.

23.   **Report of the Committees.** (No Action, No Discussion).

a.   Academic Affairs and Social Justice and Student Services Committees.

b.   Budget and Audit Committee.

c.   Strategic Planning and Personnel Committee.

d.   Technology Committee.

e.   Investment Committee.

24.   **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."

25.   **Announcement of Next Regular Meeting— 9 a.m., Thursday, February 12, 2009, at the State Regents' Offices.**

26.   **Adjournment.**

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #7:

Faculty Advisory Council.

SUBJECT: 2008 Annual Faculty Advisory Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

On June 26, 1990, the Chancellor nominated seven representatives from a statewide assembly of faculty. Bylaws for the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council (FAC). FAC members serve two-year terms. On February 7, 2008, the State Regents expanded membership to double the representation from each type of institution from two to four members representing the research tier (two from the University of Oklahoma and two from Oklahoma State University), from two to four representing the regional tier, from two to four representing the community colleges and from one to two representing the Oklahoma independent institutions.

POLICY ISSUES:

This report details annual activities of the FAC for 2008 as required by the State Regents' *Faculty Advisory Council* policy.

ANALYSIS:

In 2008, the FAC workplan included the following issues: (1) student preparation/study skills, (2) student retention/graduation, (3) textbook costs, (4) retirement, (5) health insurance, and (6) salaries. Additional information about each of these issues is provided in the attached annual report.

Attachment

Faculty Advisory Council
2008 Annual Report

Purpose. The purpose of the Faculty Advisory Council is to communicate to the Chancellor and the State Regents the views and interests of all Oklahoma college and university faculty on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing faculty, the Faculty Advisory Council shall attempt to accurately represent the positions of faculty and develop recommendations to the State Regents.

Creation. Seven representatives were nominated on June 26, 1990, by a statewide assembly of faculty convened by the Chancellor. The group held its first meeting on October 6, 1990, and bylaws drafted by the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June of 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council (FAC). FAC members serve two-year terms. Two members represent the research universities (one from OU and one from OSU), two represent the regional universities, two represent the community colleges and one represents the independent institutions.   In February 2008, the State Regents approved expanding membership to a total of fourteen with the same proportional representation.

2008 MEMBERS

Research Universities
Roger Frech, University of Oklahoma
Jean Van Delinder, Oklahoma State University

Regional Universities
Jim Lambert, Cameron University
Robin Jones, Southwestern Oklahoma State University

Community Colleges
Tracy Jacomo, Seminole State College
Paul Buckelew, Oklahoma City Community College

Independent Colleges
Steve Betts, Southern Nazarene University

CHAIRS

January - March 2008	Jean Van Delinder
April - September 2008	Roger Frech
October - December 2008	Robin Jones

During the 2008 year, Chancellor Glen D. Johnson worked in partnership with the FAC to serve the interests of higher education faculty and institutions of Oklahoma. Dr. Debra L. Stuart, Vice Chancellor for Educational Partnerships, served as advisor and liaison.

2008 WORKPLAN

In October 2007, the annual statewide survey of higher education faculty leaders was administered. Results were compiled and discussed during the Faculty Assembly held October 27, 2007. The 2008 FAC members used this information to design a workplan that focused on issues of most concern to higher education faculty in Oklahoma.

In 2008, the following issues were in the FAC workplan. The workplan also is posted on the FAC web site at *http://www.okhighered.org/fac*.

1. **Student preparation for college and study skills:** Study issues related to high school curricular requirements; educational pipeline, number and length of school days, teacher preparation, certification and retention, number and success of home schooled students, and status of the Achieving Classroom Excellence (ACE) initiative.

2. **Student retention in and graduation from college:** Study issues and methods to improve college graduation rates in Oklahoma by type of institutions and including career counseling.

3. **Textbook costs:** Study issues related to cost of textbooks by continuing to collect information on strategies for reducing cost to students, reviewing institutional policies in response to legislation and discussing with the Student Advisory Board.

4. **Oklahoma Teachers' Retirement System (OTRS):** Review the status of OTRS.

5. **Health insurance:** Review health insurance issues and share information about institutional plans.

6. **Salaries:** Review issues related to salary such as impact on recruitment and retention of faculty.

2008 ACTIVITIES

The FAC holds monthly meetings to discuss the workplan items and matters affecting all higher education institutions in Oklahoma. Copies of the minutes are on the FAC web site at *http://www.okhighered.org/fac*.

Student preparation for college

- Met with State Regents' Student Preparation Field Coordinators.
- Met with State Regents' Director of Teacher Education.
- Discussed Educational Planning and Assessment System (EPAS) information.
- Discussed teacher professional development.
- Discussed teacher certification.
- Discussed the national initiative, *Achieving the Dream: Community Colleges Count.*

Textbook costs

- Reviewed literature.
- Discussed with Student Advisory Board and co-sponsored resolution.

Oklahoma Teachers' Retirement System (OTRS)

- Met with Tommy Beavers, Executive Secretary of OTRS.
- Reviewed funding situation and discussed outreach to all faculty.

Health insurance

- Met with representatives of the Oklahoma State and Education Employees Group Insurance Board administrator to discuss questions of concern to faculty:
    - Setting rates.
    - Containing costs.
    - Pharmacy reimbursements.
    - New claims processor.

Salaries

- Reviewed report on 2006-2007 Faculty and administrative salaries.
- Found faculty salaries for all ranks at the public institutions is 81.85 percent of the national salaries.

Tuition

- Represented faculty at the annual tuition hearing.

Legal Issues in Higher Education Conference

- Contributed suggestions for conference planning.

ADDITIONAL 2008 ACTIVITIES

FAC policy revisions

- Recommended to State Regents policy revisions to expand membership and allow designees.
- Met with Chancellor to discuss State Regents' priorities and higher education legislative issues
- Participated in Higher Education Day at the State Capitol
- Delivered annual report and introduced incoming and outgoing member in December 2007

FACULTY ASSEMBLY

- Conducted Faculty Opinion Survey of faculty leaders at all Oklahoma public and independent colleges and universities.

- Hosted annual Faculty Assembly on October 27, 2008 for discussion with faculty leaders at all Oklahoma public and independent colleges and universities. Dr. Houston Davis, Vice Chancellor for Academic Affairs, presented legislative and academic issues.

AGENDA ITEM #8-a:

New Programs.

SUBJECT: Southwestern Oklahoma State University. Approval of request to offer the Associate in Science in Tribal Administration.

RECOMMENDATION:

It is recommended that the State Regents approve Southwestern Oklahoma State University's (SWOSU) request to offer the Associate in Science in Tribal Administration with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Science in Tribal Administration**. Continuation beyond Fall 2012 will depend upon:
  Majors enrolled: a minimum of 25 students in Fall 2011; and
  Graduates: a minimum of 8 students in 2011-12.

BACKGROUND:

Academic Plan

SWOSU's Academic Plan lists the following institutional priorities:
- Train trainers for Desire2Learn in Spring 2008 and begin training faculty for implementation by Summer 2008. All faculty must be trained by Fall 2008.
- Complete laboratory instrumentation upgrades using capital bond funds.
- Complete program development and prepare new program proposal for the Master of Science degree in Management.
- Acquire approval for an online RN to BSN from the Higher Learning Commission.
- Increase online course offerings.
- Implement the Oklahoma State Park Manager Training Program.
- Expand the Wildland Fire Management program.
- Collaborate with the Cheyenne-Arapaho Tribal College (CATC) in identifying and establishing degree programs for CATC.
- Prepare for the Accreditation Council for Pharmacy Education accreditation site visit for the Doctor of Pharmacy program.

APRA Implementation

In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower

priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, SWOSU has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	52
Degrees and/or certificate programs added	23

Program Review

SWOSU offers 65 degree and/or certificate programs as follows:

Certificates	0
Associate of Arts or Sciences Degrees	4
Associate of Applied Science Degrees	5
Baccalaureate Degrees	42
Master's Degrees	13
Doctoral Degrees	0
First Professional Degrees	1

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with SWOSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

SWOSU faculty developed the proposal, which was reviewed and approved by institutional officials and SWOSU's governing board.

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Approval* policy.

ANALYSIS:

Associate in Science in Tribal Administration

Program purpose. The proposed degree program is designed to prepare students for employment in the tribal government.

Program rationale and background. The proposed degree program is a joint effort between SWOSU and the Cheyenne and Arapaho Tribal College (CATC). The proposed degree program will be housed on the Sayre campus. The focus of the program is in traditional tribal knowledge, quality of life and enhancing the status of American Indians in contemporary America. An essential component is to provide the education and training that will enable students to seek employment in various job fields, especially in the tribal government. It will also serve to recruit American Indians into a higher-wage employment and improve quality of life issues. The curriculum has been structured to meet the increasing demands of Tribal Administration in Western Oklahoma and other regions of the United States. Successful students will complete a general education component, teaching facts, values, understanding, skills and attitudes as

well as a disciplined core component, teaching direct guidelines regarding administration issues. The proposed degree program will be fully funded by the Cheyenne and Arapaho tribes.

Employment opportunities. SWOSU indicates that program graduates will be in high demand. Excerpts from a letter written to Tribal leaders from the United States Department of the Interior states that Indian Affairs, just like all sectors of the American workforce, is facing an aging and near retirement population. Nearly 40 percent of the current Indian Affairs' workforce will be eligible for retirement within the next five years. Many tribes continue to strengthen their government organizations and directly compete with the federal government for a knowledgeable and skilled labor force. Based on this evidence, SWOSU is confident there will be sufficient employment opportunities for program graduates.

Student demand. The proposed degree program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	25	Fall 2011
Minimum Graduates from the program:	8	2011-2012

Duplication and impact on existing programs. The proposed program would duplicate the following existing programs:

Similar Existing Programs
Northeastern Oklahoma A&M College (AA Native American Studies (108)
Seminole State College (AA Native American Studies (230)
University of Oklahoma (BA Native American Studies (321)
East Central University (BA Native American Studies (059)
Rogers State University (AA Liberal Arts with option in Native American Studies (023)
Southeastern Oklahoma State University (BBA Management with option in Native American Management (027)
Tulsa Community College (AA in Liberal Arts with option in Native American Emphasis (009)

Institutions with similar existing programs did not notify the State Regents of a protest to the proposed program. Further, the content of the proposed program is more on management while the existing programs focus on culture. Due to the distance between institutions, and the significant differences in the content of the programs, approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 62 total credit hours from the following areas:

Content Area	Credit Hours
General Education	45
Core Courses	17
Total	**62**

Twelve new courses will be added and are asterisked on the attached curriculum (Attachment A).

Faculty and staff. Administration of the proposed program will be at the CATC and reviewed by SWOSU. Faculty teaching Tribal Administration specific courses will be employed by SWOSU through grants from the Cheyenne and Arapaho tribes. Existing faculty will also teach the proposed degree program. No additional faculty resources are requested.

Support services. The library, facilities and equipment are adequate.

Financing. The CATC anticipates an initial enrollment increase of 10 students per year, the majority expected to be new students each averaging fifteen credit hours per semester. With tuition expected at $125 per credit hour, this will generate revenue of $18,750. The program will be fully funded by the Cheyenne and Arapaho Tribes. No additional funding is requested from the State Regents for this program.

Program Resource Requirements

A. Funding Sources	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Total Resources Available from Federal Sources	0	0	0	0	0
Total Resources Available from Other Non-State Sources	Variable	Variable	Variable	Variable	Variable
Narrative Explanation/Justification: Other resources required for the program will be provided by CATC as needed.					
Existing State Resources	0	0	0	0	0
State Resources Available through Internal Allocation and reallocation	0	0	0	0	0
Student Tuition	$41,100	$51,375	$61,650	$61,650	$61,650
Narrative Explanation/Justification:	(20 students X 15 hours X $137)	(25 students X 15 hours X $137)	(30 students X 15 hours X $137)		
TOTAL	**$41,100**	**$51,375**	**$61,650**	**$61,650**	**$61,650**

B. Breakdown of Budget Expenses/Requirements	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Staff:					
Administrative/Other Professional	$28,000	$28,000	$28,000	$28,000	$28,000
Faculty	4 Faculty $200,000	4 Faculty $200,000	4 Faculty $200,000	4 Faculty $200,000	4 Faculty $200,000
Narrative Explanation/Justification: Four faculty members at $50,000 each.					
Equipment and Instructional Materials	$10,000	$10,000	$10,000	$10,000	$10,000
Narrative Explanation/Justification:					
Other Support Services:					
Travel	$10,000	$10,000	$10,000	$10,000	$10,000
Narrative Explanation/Justification					
TOTAL	**$248,000**	**$248,000**	**$248,000**	**$248,000**	**$248,000**

The funding available through the Cheyenne-Arapaho Tribal College from the Cheyenne and Arapaho tribes will vary from year to year depending on the number of students, courses, classes and faculty in the program. The faculty necessary to teach the Tribal Administration-specific courses will be hired by SWOSU and paid through a CATC grant. The number of additional students gained as a result of this program who will be taking General Education and other courses is insignificant relative to our

enrollment and will require no additional classes be created. These students will fill the vacant seats already available in most General Education classes.

There have been discussions on the revenues generated by Tribal Administration-specific courses and taught by faculty paid by CATC. When we get to that point, most if not all of the tuition collected for these courses may be returned to CATC. Through Indirect Costs in the grant, facility costs are reimbursed.

Attachment

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY-SAYRE
ASSOCIATE IN SCIENCE IN TRIBAL ADMINISTRATION

Degree Requirements		Credit Hours
General Education Courses		**45**
ENGL 1113	English Composition I	3
ENGL 1213	English Composition II	3
MATH 1513	College Algebra OR	3
MATH 1143	Math Concepts OR	
Higher Numbered Math Course		
COMSC 1023	Computers and Info Access	3
PSYCH 1003	General Psychology	3
AMIS 2004	(Tribe) Language I	4
BIOL 1004	Biological Concepts (Required)	4
SCI 1514	Concepts of Physical Science OR	4
ASTRO 1904	Astronomy OR	
CHEM 1004	General Chemistry OR	
GEOL 1934	Physical Geology	
*CATC 1413	American Indian Belief Systems	3
COMM 1313	Introduction to Public Speaking	3
HIST 1063	U.S. History	3
POLSC 1103	American Government and Politics	3
*CATC 2133	Tribal Government I (required)	3
ECON 2363	Introduction to Microeconomics OR	3
ECON 2263	Introduction to Macroeconomics	
Core Courses		**17**
*CATC 1011-3	Seminar in Tribal Administration	1-3
*CATC 2001-3	Independent Study in Tribal Administration	1-3
*CATC 2062	Internship (Required)	2
*CATC 2103	Budget Operations	3
*CATC 2123	Introduction to Tribal Administration	3
ACCTG 2213	Principles of Accounting I	3
*CATC 2233	Tribal Government II	3
GEBUS 2313	Business Communications	3
ACCTG 2313	Principles of Accounting II	3
*CATC 2313	Indian Self-Determination and Education Assistance Act, Amended 1994	3
*CATC 2413	Indian Self-Determination Contract Administration I	3
*CATC 2513	Indian Self-Determination Contract Administration II	3
*CATC 2523	OMB Circulars (Common Laws)	3

Total Credit Hours: **62**

 *Asterisks denote new courses.

AGENDA ITEM #8-b:

New Programs.

SUBJECT: Rogers State University. Approval of request to offer the Bachelor of Arts in Public Administration.

RECOMMENDATION:

It is recommended that the State Regents approve Rogers State University's (RSU) request to offer the Bachelor of Arts in Public Administration with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Bachelor of Arts in Public Administration.** Continuation beyond Fall 2013 will depend upon:
     Majors enrolled: a minimum of 30 students in Fall 2012; and
     Graduates: a minimum of 14 students in 2012-13.

BACKGROUND:

Academic Plan

RSU's Academic Plan lists the following institutional priorities:

- Development and implementation of at least five new baccalaureate degrees; implementation of a new co-curricular program in music; further development of the Honors Program, Presidential Leadership Program and the Washington Center Internship Program. Additionally, a major project during the year will be continued conversion of RSU's online curricula from eCollege to WebCT.

- Continue to expand course offerings on the Bartlesville campus including the four year programs in Business Administration and Social Sciences. The BS in Business Administration will be the first bachelor's degree to be offered completely at the Bartlesville campus.

- The Center for Teaching and Learning (CTL) will continue to provide direct day-to-day faculty support with the development of online materials through one-on-one training and small faculty groups. Workshops continue to be offered on tools such as MERLOT, RESPONDUS and other new software titles available in the Faculty Multimedia Laboratory.

- New Speech and Debate teams will be planned under the guidance of the Communications and Fine Arts faculty.

APRA Implementation
In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or

declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992-92, RSU has taken the following program actions in response to APRA:

| Degrees and/or certificate programs deleted | 76 |
| Degrees and/or certificate programs added | 27 |

Program Review

RSU offers 29 degree and/or certificate programs as follows:

Certificates	0
Associate of Arts or Sciences Degrees	12
Associate of Applied Science Degrees	3
Baccalaureate Degrees	14
Master's Degrees	0
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with RSU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

RSU faculty developed the proposal, which was reviewed and approved by institutional officials and RSU's governing board.

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Approval* policy.

ANALYSIS:

Bachelor of Arts in Public Administration

Program purpose. The proposed degree program is designed to provide students with the organizational, administrative and time management skills to excel in public service and nonprofit sectors. It will prepare students to pursue a variety of graduate and professional school options as well as entry-level careers in nonprofits, corporate, and government agencies.

Program rationale and background. The proposed degree program is designed to prepare students for professions specializing in administration of public policy at the state and local level, for jobs in the nonprofit industry and for graduate study. The responsibilities of state and local governments have expanded considerably in recent years and the impeding retirement of the "Baby Boomer" generation indicates enormous growth potential for government related jobs at the state and local level. The proposed degree program is both distinctive and rigorous. It draws heavily in structure and inspiration from Bachelor of Science degree programs offered in the School of Liberal Arts, offering students both academically challenging required courses and a reasonable number of guided electives, minors, and free

electives. Graduates will have a national and international perspective, prepared to analyze an organization within the context of its larger environment; skills that are analytical, diagnostic and integrative, prepared to recommend appropriate courses of action and implement decisions; an action perspective, to apply processes that create and stimulate organizational action; and, an overall framework of personal ethics, professional maturity and leadership, to enable them to interact successfully in a diverse range of organizational settings. RSU has provided a strong proposal, which will culminate in much needed graduates for Oklahoma's economy.

Employment opportunities. RSU indicates that program graduates will be in high demand. In recent interviews with city managers, mayors and state employers, indications are both enthusiastic and strong for the proposed degree program. RSU also provided statements from area employers and personnel managers that indicated graduates would help build and/or sustain their public administration entities. Program graduates will be highly recruited by these individuals and companies. RSU is confident there will be sufficient employment opportunities for program graduates.

Student demand. The proposed degree program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program	30	Fall 2012
Minimum Graduates from the program	14	2012-13

Duplication and impact on existing programs. The proposed degree program would duplicate the following existing programs

Existing Programs
University of Oklahoma Bachelor of Art (BA) Public Affairs and Administration (036)
Northeastern State University BA Political Science-option in Public Administration (069)
University of Central Oklahoma BA Political Science-option in Public Administration (137)
Northwestern Oklahoma State University BA Political Science-option in Public Administration (030)

Institutions with existing programs did not notify the State Regents office of a protest to the proposed program. Due to the distance between institutions increasing student demand, and dedication to the effort by RSU, approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 126 total credit hours from the following areas:

Content Area	Credit Hours
General Education	41
Business Foundation Courses	12
Program Core Courses	31
Program Electives	12
Selected Minor Courses	18-24
Free Electives	6-12
Total	**126**

Eleven new courses will be added and are asterisked on the attached curriculum (Attachment A).

Faculty and staff. Existing faculty will teach the proposed degree program, with one additional faculty member to be hired. The funding for this position is noted in the funding table, below. No additional faculty resources are requested.

Support services. The library, facilities and equipment are adequate.

Financing. RSU indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

Cost and funding of the proposed program. State-appropriated funding for support of RSU to expand baccalaureate offering continues to be a priority. The current cost of tuition and fees for an Oklahoma resident enrolled in one credit hour is $141.55. The proposed degree program will have at least 10 students enrolled at RSU in the first year at 30 credit hours per year. At a minimum, this translates into about $42,465 increase in tuition and fees paid by majors for the first year. A tuition rate of $141.55 per credit hour; times the minimum number of projected students for years 2, 3, 4 and 5; times 30 credit hours is reflected in the table below. As faculty costs grow, tuition revenue and internal reallocation will support the proposed program.

A. Funding Sources	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Total Resources Available from Federal Sources					
Narrative Explanation/Justification					
Total Resources Available from Other Non-State Sources					
Narrative Explanation/Justification:					
Existing State Resources					
Narrative Explanation/Justification:					
State Resources Available through Internal Allocation and reallocation					
Narrative Explanation/Justification:					
Student Tuition	$42,465	$63,697	$84,930	$106,162	$127,395
Narrative Explanation/Justification: According to the prediction formula, student tuition will cover the program expenses by the third year. In order to fund the first and second year deficits, the University will reallocate the salary of a retired speech professor in the amount of $42,000 plus benefits for one year.					
TOTAL	**$42,465**	**$63,697**	**$84,930**	**$106,162**	**$127,395**

B. Breakdown of Budget Expenses/Requirements	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Staff:					
Administrative/Other Professional					
Faculty	$40,000 $14,000	$41,200 $18,900	$42,436 $25,515	$43,709 $34,445	$45,020 $46,501
Graduate Assistants					
Student Employees					
Administrative/Other Professional					
Equipment and Instructional Materials	$10,000	$5,000	$2,500	$2,500	$2,500
Narrative Explanation/Justification: One new professor is necessary to teach many of the program courses for the new degree. A salary of $40,000 is projected for the first year. Assuming a 3% annual increase, the second to fifth year salary and benefits are listed as well as other expenses.					
Library					
Narrative Explanation/Justification					
Contractual Services					
Narrative Explanation/Justification					
Other Support Services:	$ 1,500	$1,000	$1,000	$1,000	$1,000
Commodities					
Printing					
Telecommunications					
Travel					
Awards and Grants					
Narrative Explanation/Justification					
TOTAL	**$65,500**	**$66,100**	**$71,451**	**$81,654**	**$95,021**

Attachment

ROGERS STATE UNIVERSITY
BACHELOR OF ARTS IN PUBLIC ADMINISTRATION

Degree Requirements		Credit Hours
General Education Courses		*41*
Business Foundation Courses		*12*
ACCT 2103	Accounting 1-Financial	3
ACCT 2203	Accounting II-Managerial	3
ACCT 4323	Not-For-Profit and Government Accounting	3
MGMT 3013	Principles of Management	3
Program Core Courses		*31*
POLS 3013	State and Local Government	3
POLS 3023	Introduction to Public Administration	3
POLS 3033	Introduction to Public Policy	3
MGMT 3303	Organizational Behavior	3
MGMT 3423	Management Information Systems	3
*POLS 3503	Program Evaluation	3
*POLS 3243	Ethics in Public Service	3
*POLS 4643	Public Personnel Administration	3
SBS 4033	Internship I	3
SBS 4513	Senior Seminar: Capstone Experience	3
*POLS 4991	Exit Examination	1
Program Electives (Choose from the following)		*12*
NAMS 4123	Native American Law	3
MGMT 3313	Human Resources Management	3
SBS 3063	Social and Behavioral Statistics	3
SBS 4043	Internship II	3
*POLS 3213	Bureaucratic Politics	3
*POLS 44323	Administrative Law And Regulation	3
*POLS 3553	Public Finance and Budgeting	3
*POLS 4533	Municipal Government (Small Cities)	3
*POLS 3273	Intergovernmental Relations	3
*POLS 4621	Nonprofit Administration	1
*POLS 4511	Grant Writing	1
Selected Minor Courses		*18-24*
Free Electives		*6-12*

Total Credit Hours: **126**

 *Asterisks denote new courses.

AGENDA ITEM #8-c:

New Programs.

SUBJECT: Tulsa Community College. Approval of request to offer the Associate in Applied Science in Air Traffic Control.

RECOMMENDATION:

It is recommended that the State Regents approve Tulsa Community College's (TCC) request to offer the Associate in Applied Science in Air Traffic Control with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.

- **Associate in Applied Science in Air Traffic Control.** Continuation beyond Fall 2011 will depend upon:
  Majors enrolled: a minimum of 30 students in Fall 2010; and
  Graduates: a minimum of 8 students in 2010-11.

BACKGROUND:

Academic Plan
TCC's Academic Plan lists the following institutional priorities:
- The Digital Media Umbrella of programs now encompasses programs from the Business, Information Technology, Communications and Liberal Arts Divisions that allow students and faculty to collaborate on real world projects.
- The Metro Campus continues to move toward the development of a Geographic Information Systems (GIS) certificate program and GIS Associate Degree.
- The Allied Health Division is in the initial stages of developing two new Associate of Applied Science degrees in Cardiovascular Technology and Polysomnographic Technology which provide qualified technologists for new heart hospitals, clinics and sleep laboratories that are being built in the Tulsa Metro and surrounding areas.
- The Allied Health Division is collaborating with a medical facility in Stigler, Oklahoma to expand the Medical Assistant Program offerings through electronic transmission of courses to rural communities.
- The Cooperative Alliance Partnership provides seamless education for students graduating from Tulsa Technology Center in Medical Assisting and Phlebotomy.
- The campus will continue to design strong quality Information Technology curriculum and academic success strategies to support industry employment needs vital to the growth of the Tulsa Region.
- The campus will continue to re-structure the Science, Math and Engineering division programs to support the new demands of the Tulsa community.
- The Southeast Campus will continue to provide a wide array of communications, developmental, business, liberal arts, math and science programs to support the burgeoning population of university transfer students.

- The West Campus will explore new Workforce Development degree and certificate programs in Culinary Arts and in Events for the Hospitality and Gaming Operations Program to meet growing area employment needs identified by professionals in the hospitality industry.

APRA Implementation
In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and then fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, TCC has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	66
Degrees and/or certificate programs added	71

Program Review
TCC offers 112 degree and/or certificate programs as follows:

Certificates	42
Associate of Arts or Sciences Degrees	25
Associate of Applied Science Degrees	45
Baccalaureate Degrees	0
Master's Degrees	0
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with TCC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process
TCC faculty developed the proposal, which was reviewed and approved by institutional officials and TCC's governing board.

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Approval* policy and the *Credit for Extrainstitutional Learning* policy.

ANALYSIS:

Associate in Applied Science in Air Traffic Control

Program purpose. The proposed degree program is designed to provide students with the skills, knowledge and training for graduation and to become eligible for recommendation by faculty as candidates for the Federal Aviation Administration (FAA) Air Traffic Control Academy.

Program rationale and background. The proposed degree program is designed to respond to FAA needs at the local, regional and national levels with potential opportunity for international training. The proposed degree program will meet the changing employment needs within the national airspace system of the FAA and provide a pathway for direct FAA Air Traffic Control Academy admission for students to bypass initial training and be admitted directly into the Academy. The primary focus of the curriculum is the courses that meet the required criteria and course content as required by the FAA. These courses provide the training required to meet the needs of the national airspace system for tower, ground and enroute controllers. The education and training provided will utilize instructors with Air Traffic Control experience and employ various computer simulation scenarios. These scenarios will allow the student to gain the experience and understanding of Air Traffic Control towers, ground and enroute control from small airports to some of the busiest airports in the country, while emulating real world Air Traffic Control situations. This will allow students to develop proficiencies that meet and/or exceed expectations for recommendation to the FAA Air Traffic Control Academy

Employment opportunities. TCC indicates that program graduates will be in high demand. Projections by Workforce Oklahoma suggest demand for air traffic controllers and air field operation specialists is approximately 98 people per year through Fiscal Year 2013. Assuming that 50 percent of the demand over a six year period for air traffic controllers for both federal and public airfields, the projected need is about eight controllers per year through 2013 (Workforce Tulsa, 2008). Additional projections by Workforce Tulsa for Creek, Osage, Pawnee and Tulsa counties suggest a demand of about two controllers per year. TCC will not only be meeting the need for air traffic controllers in the state, but will help meet the demand on a national level. FAA is on schedule to hire and train nearly 17,000 air traffic controllers over the next decade. In 2007, there were 23 institutions nationally approved by the FAA Training Initiative to provide Air Traffic Control instruction. The program was expanded in 2008 to add more schools to help meet the Air Traffic Controller shortage. TCC applied to become a College Training Initiative Air Traffic Control institution and hosted a site review by the FAA in Spring 2008. TCC received formal approval from the FAA as a College Training Initiative school on October 3, 2008. Some of the proposed program graduates will be deployed to regional and Oklahoma facilities as needed. TCC is confident there will be sufficient employment opportunities for program graduates.

Student demand. The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	30	Fall 2010
Minimum Graduates from the program:	8	2010-2011

Duplication and impact on existing programs. The proposed program would duplicate the following existing programs:

Existing Programs
OU is a Federal Aviation Administration approved Air Traffic Control Training Initiative school but does not offer a degree in air traffic control.

Curriculum. The proposed program will consist of 63 total credit hours from the following areas:

Content Area	Credit Hours
General Education	18
Technical Specialty	39
Technical Support	3
Technical Related	3
Total	**63**

Eight new courses will be added and are asterisked on the attached curriculum (Attachment A).

Faculty and staff. TCC will hire a full-time Air Traffic Control Coordinator/Instructor in 2008 and an additional Air Traffic Control instructor and administrative assistant in 2009 utilizing funds from other programs that will be discontinued. Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested from the State Regents.

Support services. The library, facilities and equipment are adequate.

Financing. TCC will provide 18 credit hours of general education for the proposed program. TCC will terminate the Numerical Control/Machining program, due to low enrollment and the funds (approximately $2,000 per year) will be reallocated to the proposed program. No additional funding is requested for this program.

Cost/Funding Summary:

Program Resource Requirements

A. Funding Sources	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Total Resources Available from Federal Sources	$0	$0	$0	$0	$0
Narrative Explanation/Justification					
Total Resources Available from Other Non-State Sources	$6,000 12 New Students x $500T F	$8000 16 New Students x $500 TF	$9,000 18 new Students x $500 TF	$10,000 20 New Students x $500 TF	$12,000 24 New Students x $500 TF
Narrative Explanation/Justification: Sources - $500 dollar one time technology fee (TF) to help defray the cost and operation of the Air Traffic Control Simulator					
Existing State Resources	$582,753 State funding required starting (SU) the Air Traffic Control Program and for lease/purchase (LP) the ATCS. $500,000 LP $82,753 SU	$628,625 State funding required for lease/purchase (LP) of the ATCS and continued program operations (CPO). $500,000 LP $128,625 CPO	$632,904 State Funding required for lease/purchase (LP) of the ATCS and continued program operations (CPO). $500,000 LP $58,471 CPO	$203,573 State funding required for maintenance contract (MC) for the ATCS, hardware upgrades (UG) and continued program operations (CPO). $50,000 MC $4000 UG $149,573 CPO	$254,978 State funding required for maintenance contract (MC) for the ATCS, hardware upgrades (UG) and continued program operations (CPO). $50,000 MC $4000 UG $200,978 CPO
Narrative Explanation/Justification: State funding required to lease/purchase and continued maintenance of the Air Traffic Control Simulator (ATCS).					
State Resources Available through Internal Allocation and reallocation	$2,000	$2,000	$2,000	$2,000 .	$2,000
Narrative Explanation/Justification: Funding from the Numerical/Control Machining (NCM) Program to be reallocated to the Air Traffic Control (ATC) Program.					
Student Tuition	$15,597 12 IS =$14297 LF = $1300	$118,950 17 IS =$46,172 8 OS = $66,528 LF = $6250 8% tuition increase	$140,118 17 IS = $53,754 8 OS = $78,864 LF = $7500 8% tuition increase	$148,984 17 IS = $59,916 8 OS $84,568 LF = 7500 8% tuition increase	$158,346 17 IS = $60,078 8 OS = $90,768 LF = $7500 8% tuition increase
Narrative Explanation/Justification: In State (IS) $91.65 Out of State (OS) $276.65 for base year. Additional lab fee (LF) of $50 assessed to each ATC lab course.					
TOTAL	**$606,350**	23 **$757,575**	**$784,022**	**$364,557**	**$427,324**

B. Breakdown of Budget Expenses/Requirements	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Staff:					
Administrative/Other Professional					
Faculty	$101,650 Hire 1 Full Time Faculty/Dir $85,500 2 Adjunct Faculty Members for 15 CR HRS at LEC/LAB Pay Rate =$16,650	$205,382 Fac/Dir $87,550 (3% Increase) Hire 1 New Faculty Member $61,500 4 Adjunct Faculty Members for 30 CR HRS at LEC/LAB Pay Rate = $56,332 (1.5 % Increase)	$230,671 Fac/Dir and Fac $162031 (3% increase) 7 Adjunct Faculty Members for 60 CR HRS at LEC/LAB Pay Rate = $68,640 (1.5% Increase)	$256,017 Fac/Dir and Fac $168,417 (3% Increase) 9 Adjunct Faculty Members for 75 CR HRS at LEC/LAB Pay Rate = $87,600 (1.5% Increase)	$317,653 Fac/Dir and Fac $175,363 (3% Increase) 15 Adjunct Faculty Members For 120CR HRS at LEC/LAB Pay Rate = $142,200 (1.5% Increase)
Graduate Assistants					
Student Employees	$0	$16,723 Hire 2 Student Employees at $8.04	$16,973 2 Student Employees at $8.16 per hour (1.5% Inc)	$17,227 2 Student Employees at $8.22 per hour (1.5% Inc)	$17,485 2 Student Employees at $8.40 per hour (1.5% Inc)

Narrative Explanation/Justification:
Administrative/Other Professional – Full-time salary after the base year will reflect a 3% salary increase per year. Adjunct salaries will reflect a 1.5% pay increase per year after the base year. Administrative Assistants salary after the base year will reflect a 3% salary increase per year. Student employees will reflect a 1.5% pay increase after base year. Student employees are limited to 1040 hours per year.

Equipment and Instructional Materials	$500,000 Lease/ Purchase for an Air Traffic Control Simulator	$500,000 Lease/ Purchase for an Air Traffic Control Simulator	$500,000 Lease/ Purchase for an Air Traffic Control Simulator	$4,000 Hardware Replacement and Upgrade	$4,000 Hardware Replacement and Upgrade

Narrative Explanation/Justification:
The dollar amounts here only reflect the Lease/Purchase (LP) of the Air Traffic Control Simulator (ATCS) for the first 3 years. The last 2 years reflect the upgrade of equipment required for the ATCS.

Library	$1,000 Purchase of Books and Journal Subscriptions	$1,000 Purchase of Books and Journal Subscriptions	$1,000 Purchase of Books and Journal Subscriptions	$1,000 Purchase of Books and Journal Subscriptions	$1,000 Purchase of Books and Journal Subscriptions

Narrative Explanation/Justification:

Contractual Services				$50,000	$50,000

				Maintenance Fee	Maintenance Fee
Narrative Explanation/Justification Maintenance contract for the Air Traffic Control Simulator.					
Other Support Services:					
Commodities					
Printing	$1,200 Program Brochures and Training Materials	$1,200 Program Brochures and Training Materials	$1,200 Program Brochures and Training Materials	$1,200 Program Brochures and Training Materials	$1,200 Program Brochures and Training Materials
Telecommunications					
Travel	$2,500 Faculty/Direct or	$3,000 Fac/Dir = $2,500 Fac = $500	$3,000 Fac/Dir = $2,500 Fac = $500	$3000 Fac/Dir = $2,500 Fac = $500	$3000 Fac/Dir = $2,500 Fac = $500
Awards and Grants					
Narrative Explanation/Justification: Travel for Faculty/Director will be $2,500 and second full-time faculty will be $500 per academic year. These funds will be used for travel to meetings, conventions and internship locations.					
TOTAL	**$606,350**	**$727,305**	**$752,844**	**$332,444**	**$394,338**

Attachment

TULSA COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE IN AIR TRAFFIC CONTROL

Degree Requirements		Credit Hours
General Education Courses:		*18*
ENG 1113	Freshman Composition I	3
ENG 2333	Technical/Professional Writing	3
MTH 1513	College Algebra	3
POS 1113	American Federal Government	3
HIS 1483	United States History 1492 to Civil War Era OR	3
HIS 1493	United States History Civil War Era to Present	
PSY 1113	Introduction to Psychology OR	3
SPE 1113	Speech Communication I	
Technical Specialty Courses		*39*
AVS 1113	Private Pilot Ground School	3
AVS 1222	Private Pilot Flight Lab	2
*AVS 1343	Introduction to Air Traffic Control	3
*AVS 1354	Air Traffic Control Tower Operations I	4
*AVS 1364	Air Traffic Control Radar Operations I	4
AVS 2213	Instrument Pilot Ground School	3
*AVS 2226	Air Traffic Control Tower Operations II	6
*AVS 2236	Air Traffic Control Radar Operations II	6
*AVS 2245	Air Traffic Control Advanced Tower and Radar Operations	5
*AVS 2253	Air Traffic Control Meteorology	3
Technical Support Courses		*3*
CSC 1203	Computer Concepts and Applications	3
Technical Related Courses		*3*
*AVS 2263	Air Traffic Control (ATC) Internship	3

Total Credit Hours: **63**

 *Asterisks denote new courses.

AGENDA ITEM #8-d:

> **New Programs.**

SUBJECT: Oklahoma State University-Oklahoma City. Approval of request to offer the Associate in Applied Science in Electrical Power Technology and the Associate in Applied Science in Restaurant Management, including a cooperative agreement with Metro Technology Center.

RECOMMENDATION:

> **It is recommended that the State Regents approve Oklahoma State University-Oklahoma City's (OSU-OKC) request to offer the Associate in Applied Science (AAS) in Electrical Power Technology and the AAS in Restaurant Management including a cooperative agreement with Metro Technology Center (MTC), with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

> - **Associate in Applied Science in Electrical Power Technology.**   Continuation beyond Fall 2012 will depend upon:
>   Majors enrolled: a minimum of 18 students in Fall 2011; and
>   Graduates: a minimum of 8 students in 2011-12.

> - **Associate in Applied Science in Restaurant Management.**   Continuation beyond Fall 2012 will depend upon:
>   Majors enrolled: a minimum of 18 students in Fall 2011; and
>   Graduates: a minimum of 8 students in 2011-12.

BACKGROUND:

Academic Plan
OSU-OKC's Academic Plan lists the following institutional priorities:
- Prepare for continued reaccreditation with the Higher Learning Commission.
- Enhance enrollment management program to increase full-time equivalent student enrollment.
- Enhance quality of academic programs.
- Enhance student development.
- Increase acquisition and application of technology.
- Insure long-term fiscal stability.

APRA Implementation
In August 1991, the State Regents launched the Academic Planning, Resource Allocation (APRA) initiative, which was based on the principle that institutional officials would prioritize their programs and activities, and fund higher priority activities at levels that ensured quality. In times of flat or declining budgets or financial constraints, institutions are expected to reallocate resources from lower priority

activities to higher priority activities, rather than reducing quality by funding lower priority activities at the same rate as higher priority activities.

Since 1992, OSU-OKC has taken the following program actions in response to APRA:

Degrees and/or certificate programs deleted	43
Degrees and/or certificate programs added	39

Program Review

OSU-OKC offers 46 degree programs as follows:

Certificates	6
Associate of Arts or Sciences Degrees	7
Associate of Applied Science Degrees	32
Baccalaureate Degrees	1
Master's Degrees	0
Doctoral Degrees	0
First Professional Degrees	0

All of these programs were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OSU-OKC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

OSU-OKC faculty developed the proposal, which was reviewed and approved by institutional officials and OSU-OKC's governing board. Upon submission, State Regents' staff completed a thorough review and confered with the institution for clarifications and revisions prior to presentation to the State Regents for consideration.

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Approval* policy and *Cooperative Agreements Between Higher Education Institutions and Career Technology Centers* policy.

ANALYSIS:

Associate in Applied Science in Electrical Power Technology

Program purpose. The proposed degree program prepares students to become electrical power technicians and to assist working in the power industry by providing them with an opportunity to advance in rank.

Program rationale and background. The proposed degree program was developed by an ad hoc advisory board comprised of representatives from OSU-OKC and its corporate partner, Oklahoma Gas and Electric (OG&E). The group reviewed and refined the curriculum for the proposed program through a series of meetings. There will be two options in the program: Relay Technology and Metering Technology. The program will utilize hands-on, practical laboratory experiences including working with actual relays, switchers and meters to simulate on-the-job activities. Industrial partners will assist in supplying specialized equipment and supplies for the proposed program.

Employment opportunities. OSU-OKC indicates that program graduates will be in high demand. OSU-OKC partnered with OG&E, to develop the program to meet its anticipated needs for a qualified workforce. OG&E representatives project a large number of retirements within the next five years. Twenty-five percent of the current workforce is currently eligible to retire and in five more years, more than half will become eligible. OG&E is planning a significant increase in its investment in power plant facilities within the next ten years, creating additional demand for technicians. OSU-OKC is confident there will be sufficient employment opportunities for graduates.

Student demand. The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Associate in Applied Science in Electrical Power Technology

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	18	Fall 2011
Minimum Graduates from the program:	8	2011-2012

Duplication and impact on existing programs. The proposed program would duplicate the following existing programs:

Existing Programs
Oklahoma State University –Bachelor in Science (BS) in Electrical Engineering (*option in Electrical)* (071)
University of Central Oklahoma-BS in Engineering Physics (*option in Electrical Systems)* (134)
Northern Oklahoma College-AAS in Electronics Technology (069)

Institutions with existing programs did not notify the State Regents office of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

Curriculum. The proposed programs curriculum lists are as following:

Associate in Applied Science in Electrical Power Technology

Content Area	Credit Hours
General Education courses	18
Technical Specialty courses	33-35
Technical Support courses	9-11
Total	**62**

Twelve new courses will be added and are asterisked on the attached curriculum (Attachment A).

Faculty and staff. No additional faculty will be necessary to offer the program. Faculty and staff in the Electronics, Fire Protection and Power Transmission programs will be used to teach most of the courses. Adjunct faculty will be recruited to teach the specialty courses in the proposed program.

Support services. The library will use its annual allocation to purchase books, periodicals, electronic databases and other materials to support the new programs. Industrial partners will assist in supplying specialized equipment and supplies for the program

Financing. OSU-OKC indicates adequate resources to develop the new program, as described below, and requests no additional funding for the proposal.

Cost and Funding of the Proposed Program – Associate in Applied Science in Electrical Power Technology

A. Funding Sources	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Total Resources Available from Federal Sources	0	0	0	0	0
Narrative Explanation/Justification:					
Total Resources Available from Other Non-State Sources	0	0	0	0	0
Narrative Explanation/Justification:					
Existing State Resources	$4,950	$1,500	$1,800	$1,800	$1,800
Narrative Explanation/Justification: OSU-OKC has more than adequate reserves to cover any shortfalls					
State Resources Available through Internal Allocation and reallocation	0	0	0	0	0
Narrative Explanation/Justification:					
Student Tuition	$7,200	$9,950	$10,900	$11,200	$11,500
Narrative Explanation/Justification: Enrollment of students in courses **Estimated revenue from tuition and fees should cover all OSU-OKC's program expenses after the first year.					
TOTAL	$12,150	$11,450	$12,700	$13,000	$13,300

B. Breakdown of Budget Expenses/Requirements	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Staff:					
Administrative/Other Professional					
Faculty	$4,500	$4,500	$4,800	$5,100	$5,100
Graduate Assistants					
Student Employees					
Narrative Explanation/Justification: Science and Engineering Technologies division head will provide administrative supervision and support and Adjunct Faculty Expenses.					
Equipment and Instructional Materials	$3,000	$3,000	$3,300	$3,300	$3,600
Narrative Explanation/Justification: Certain instructional materials will be necessary for additional enrollment					
Library	$2,500	$1,500	$1,800	$1,800	$1,800

Narrative Explanation/Justification: Development of OSU-OKC's collection of print and non-print materials					
Contractual Services					
Narrative Explanation/Justification:					
Other Support Services:					
Commodities					
Printing	$1,000	$1,000	$1,100	$1,100	$1,100
Telecommunications	$250	$250	$300	$300	$300
Travel	$1,200	$1,200	$1,400	$1,400	$1,400
Awards and Grants					
Narrative Explanation/Justification: Printing of program materials, long distance calls and faxes, and faculty travel					
TOTAL	$12,450	$11,450	$12,700	$13,000	$13,300

Attachment

Associate in Applied Science in Restaurant Management

Program purpose. The purpose of the proposed degree program is to provide an undergraduate degree for students interested in a degree in restaurant management and to prepare individuals to work in the restaurant management field. Additionally, the program will prepare students to take the Sous Chef, Working Pastry Chef, Personal Chef, Pastry Culinarian and Certified Culinarian certification exams. The program will be offered as a cooperative agreement through MTC.

Program rationale and background. The AAS in Restaurant Management will combine academic studies with technical training in a restaurant setting. Students will gain in depth experience in real situations involving opportunities to work in the culinary industry. Students will learn nutrition, hot and cold food production, food decoration techniques, supervision, business laws and marketing. The program also includes hours in special project and internship work that will be the basis for two options in Baker Assistant or Banquet Caterer. Graduates will be prepared to work in restaurants and other food services areas such as schools, universities, hospitals and nursing care facilities. The program's graduates will have the education, experience and credentials to successfully complete these jobs. The proposed program is part of the Cooperative Alliance between OSU-OKC and MTC and focuses on the MTC Chef Service and Catering Services programs. Upon approval of the program, MTC will hire a new chef/instructor. OSU-OKC will participate in the hiring of the new chef. MTC has also committed to construct a new, state of the art culinary facility.

Employment opportunities. OSU-OKC indicates a growing demand for restaurant managers. According to the Oklahoma Employment Security Commission, in its Oklahoma Employment Outlook 2014, jobs in Food Service and Drinking Places ranked fourth as the fastest growing industry in the state. Overall, employment of chefs, head cooks and food service supervisors are expected to increase by almost 15 percent by 2014. OSU-OKC is confident students will have ample employment opportunities.

Student demand. The new program is expected to meet the following enrollment and graduate standards by the established deadline prior to final approval by the State Regents:

Associate in Applied Science in Restaurant Management

Productivity Category	Criteria	Deadline
Minimum Enrollment of majors in the program:	18	Fall 2011
Minimum Graduates from the program:	8	2011-2012

Duplication and impact on existing programs. The proposed program would duplicate the following existing programs:

Existing Programs
OSU BS in Hotel and Restaurant Administration (130)
Carl Albert State College-AAS in Hotel, Restaurant and Tourism Management (059)   AA in Hotel, Restaurant & Tourism Management (042)   AAS in Culinary Arts (064)
OSU Institute of Technology, Okmulgee - AAS in Culinary Arts (046)

Institutions with existing programs did not notify the State Regents' office of a protest to the proposed program. Due to the distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

Curriculum. The proposed degree program's curriculum lists are as following:

Associate in Applied Science in Restaurant Management

Content Area	Credit Hours
General Education courses	18
Technical Specialty courses	41
Technical Support courses	12
Total	**71**

Ten new courses will be added and are asterisked on the attached curriculum. (Attachment B).

Cooperative Agreement. The proposed degree program will be offered as a cooperative agreement with MTC. General education will be offered by OSU-OKC and up to 38 credit hours in specialized technical courses will be offered by MTC. High school students may be permitted to enroll in accordance with State Regents' policy. An oversight and evaluation committee consisting of OSU-OKC officials and MTC staff will meet at least annually to review course content, relevance and instructional methods as these items relate to the established courses and program competencies for the cooperative agreement.

Faculty and staff. OSU-OKC indicates qualified faculty exist to teach and oversee the proposed degree program, MTC faculty will teach the technical courses of the program. Upon approval of the program, MTC will hire a new chef/instructor with no costs incurred by OSU-OKC. OSU-OKC will participate in the hiring of the new chef. MTC has also committed to construct a new, state of the art culinary facility.

Support services. Facilities, library resources and equipment are adequate.

Financing. OSU-OKC indicates adequate resources are available to develop the new program, as described below, and requests no additional funding for the proposal.

Cost and Funding of the Proposed Program – Associate in Applied Science in Restaurant Management

Since the Restaurant Management students would only be taking general education courses at OSU-Oklahoma City, the only direct expenses the campus would incur involve instructional delivery. Since it is anticipated that many of these students could be accommodated in classes that were already scheduled, the Staff costs listed above are modest. These costs are simply the estimated expense of adding a few additional classes (approximately 20 credit hours) that might be taught by adjunct instructors. The facilities costs are mainly the costs of adding books and materials to the library. Support services expenses would cover the cost of having OSU-Oklahoma City faculty members review Metro Tech's Restaurant Management faculty qualifications and curricula. Support Services would also cover promotional materials.

On the resources side, student tuition and fees (totaling $97.17 @ credit hour in 2008-2009) from general education courses would provide the bulk of funding to support the program. An additional $1,800 from Perkins funding would pay for faculty and staff to review Restaurant Management curricula and faculty qualifications. OSU-Oklahoma has more than sufficient reserves to cover the $3,750 anticipated shortfall for the first year. Since these funds will be taken from a substantial reserve fund, there will be no negative impact on existing programs or services.

A. Funding Sources	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Total Resources Available from Federal Sources	$1,800	$1,900	$2,000	$2,200	$2,400
Narrative Explanation/Justification Perkins funding will pay full-time faculty to review curricular materials in Restaurant Management to ensure they meet collegiate standards.					
Total Resources Available from Other Non-State Sources	0	0	0	0	0
Narrative Explanation/Justification					
Existing State Resources	0	0	0	0	0
Narrative Explanation/Justification					
State Resources Available through Internal Allocation and reallocation	8,364	2,500	0	0	0
Narrative Explanation/Justification There are sufficient reserves available to make up any program shortfalls					
Student Tuition	9,936	17,100	21,600	23,650	25,750
Projections are based on enrollment projections above, the assumption that students will attend part-time and modest increases in tuition levels.					
TOTAL*	$20,100	$21,500	$23,600	$25,850	$28,150

*The total funding and expenses in the table should be the same, or explain sources(s) of additional funding for the proposed program.

B. Breakdown of Budget Expenses/Requirements	1st Year Of Program	2nd Year Of Program	3rd Year Of Program	4th Year Of Program	5th Year Of Program
Staff:					
Administrative/Other Professional					
Faculty	$13,800	$15,900	$18,000	$20,200	$22,400
Graduate Assistants					
Student Employees					
<u>Narrative</u> Explanation/Justification Administrative support will be provided by the Business Technologies Division Head. Additional full-time faculty will not be required to implement the program. Faculty costs will be those associated with paying adjunct instructors and reviewing course materials at Metro Tech.					
Equipment and Instructional Materials					
<u>Narrative</u> Explanation/Justification					
Library	$4,000	$3,500	$3,500	$3,500	$3,500
<u>Narrative</u> Explanation/Justification The library will need to begin a collection of print and non-print materials to support the Restaurant Management program					
Contractual Services					
<u>Narrative</u> Explanation/Justification					
Other Support Services:					
Commodities					
Printing	$2,000	$1,800	$1,800	$1,800	$1,900
Telecommunications	$300	$300	$300	$350	$350
Travel					
Awards and Grants					
<u>Narrative</u> Explanation/Justification Certain printings will be necessary to support and promote the program. Certain phone and fax costs will be incurred to support the program.					
TOTAL*	$20,100	$21,500	$23,600	$25,850	$28,150

OKLAHOMA STATE UNIVERSITY – OKLAHOMA CITY
ASSOCIATE IN APPLIED SCIENCE IN ELECTRICAL POWER TECHNOLOGY

Degree Requirements		Credit Hours
General Education		*18*
ENGL 1113	English Composition I	3
ENGL 1213	English Composition II OR	3
ENGL 2333	Technical Report Writing	
SPCH 1113	Speech Communications	3
HIST 1483	US History to 1865 OR	3
HIST 1493	US History Since 1865	
POLS 1113	American Government	3
MATH 1513	College Algebra	3
Technical Specialty		*33-35*
Relay Technology Option		*35*
EET 1104	Fundamentals of Electricity	4
EET 1244	Circuit Analysis	4
*EPT 1103	Print Reading	3
*EPT 1123	Electrical Systems Components	3
*EPT 1143	Electrical Systems Protection	3
*EPT 2103	Transformers	3
*EPT 2113	Substation Relays	3
*EPT 2213	Substation Operations	3
*EPT 2313	Substation Construction and Maintenance	3
*EPT 2413	Advanced Electrical Systems	3
*EPT 2533	Capstone/Advanced Techniques/Problems	3
Metering Technology Option		*33*
EET 1104	Fundamentals of Electricity	4
EET 1244	Circuit Analysis	4
*EPT 1103	Print Reading	3
*EPT 1123	Electrical Systems Components	3
*EPT 1143	Electrical Systems Protection	3
*EPT 2103	Transformers	3
*EPT 2133	Fundamentals of Metering	3
*EPT 2333	Single and Polyphase Metering	3
*EPT 2433	Advanced Metering Techniques	3
*EPT 2533	Capstone/Advanced Techniques/Problems	3
Technical Support		*9-11*
FPST 1313	Industrial Safety	3
PTDT 2013	Commercial Driver's License Training	3
CIS 1113	Computer Concepts	3
MATH 1613	Trigonometry *(only required in Relay Technology option)*	3
ELECTIVE *(only in Metering Technology option)*		2

Total Credit Hours: **62**

 *Asterisks denote new courses.

OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
ASSOCIATE IN APPLIED SCIENCE IN RESTAURANT MANAGEMENT

Degree Requirements		Credit Hours
General Education		*18*
ENGL 1113	English Composition I	3
ENGL 1213	English Composition II OR	3
ENGL 2333	Introduction to Technical Report Writing	
SPCH 1113	Introduction to Speech Communication OR	3
SPCH 2723	Interpersonal Communication	
HIST 1483	U.S. History to 1865 OR	3
HIST 1493	U.S. History Since 1865	
POLS 1113	American Government	3
PSCY 1113	Introductory Psychology	3
Technical Specialty		*41*
Baker Assistant Option		
*CUA 1114	Culinary Basic Skills	4
*CUA 1124	Culinary Intermediate Skills	4
*CUA 1214	Dining Room Management	4
*CUA 1224	Culinary Advanced Skills	4
*CUA 2112	Food Service and Sanitation	2
*CUA 2133	Cost Control and Revenue Management	3
*CUA 2216	Food Service Management	6
*CUA 2226	Culinary Arts Practicum	6
*CUA 2315	Baker Assistant Practicum	5
NSCI 1113	Basic Human Nutrition	3
Banquet Caterer Option		
*CUA 1114	Culinary Basic Skills	4
*CUA 1124	Culinary Intermediate Skills	4
*CUA 1214	Dining Room Management	4
*CUA 1224	Culinary Advanced Skills	4
*CUA 2112	Food Service and Sanitation	2
*CUA 2133	Cost Control and Revenue Management	3
*CUA 2216	Food Service Management	6
*CUA 2226	Culinary Arts Practicum	6
*CUA 2325	Banquet Caterer Practicum	5
NSCI 1113	Basic Human Nutrition	3
Technical Support		*12*
ACCT 1333	Personal Finance	3
BUS 2003	Small Business Management	3
CIS 1113	Computer Concepts with Application	3
MGMT 2103	Principles of Management	3
TOTAL		**71**

*Asterisks denote new courses.

AGENDA ITEM #9:

> **Program Deletions.**

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

> **It is recommended that the State Regents approve the following requests for program deletions, as described below.**

BACKGROUND:

Oklahoma City Community College (OCCC) requests authorization to delete the Associate of Arts in International Studies (136), the Certificate in International Studies (137) and the Associate in Applied Science in Bioinformatics (145).

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Review* policy.

ANALYSIS:

OCCC requests authorization to delete the Associate of Arts in International Studies (136). No courses will be deleted, no students are enrolled in the program and funds will be reallocated to other programs within the departments.

OCCC requests authorization to delete the Certificate in International Studies (137). There have been no enrollments in several years in the program. No courses will be deleted, no students are enrolled and there are no funds for reallocation.

OCCC requests authorization to delete the Associate in Applied Science in Bioinformatics (145). There have been no enrollments in several years in the program. No courses will be deleted, no students are enrolled and there are no funds for reallocation.

AGENDA ITEM #10-a:

   Policy.

SUBJECT: Posting of revisions to the State Regents' Cooperative Alliances Between Higher Education Institutions and Technology Centers policy.

RECOMMENDATION:

   It is recommended that the State Regents post revisions to the Cooperative Alliances Between Higher Education Institutions and Technology Centers policy, as described below.

BACKGROUND:

In 1988, the State Regents approved the *Guidelines for Approval of Cooperative Agreements Between Technology Centers and Colleges* policy. The policy expanded educational opportunities and encouraged higher education institutions and technology centers to develop resource-sharing partnerships. These Cooperative Agreement Programs are formal programmatic agreements between the higher education institution and the technology center that lead to an Associate in Applied Science (AAS) degree and subsequent employment in occupational and technical fields.

The current Cooperative Agreement Programs are institution-centered and based on individual agreements between one higher education institution and one technology center for one specific AAS program. There were limitations and inconsistencies across the system for students involved in these Cooperative Agreement Programs, student tracking was difficult, college credit was not transferable, academic quality control was inconsistent, opportunities for efficiencies were limited, student services were limited and completion rates were low.

The purpose of the Cooperative Alliance initiative is to create a more student-centered collaboration between higher education institutions and technology centers. The goals of this collaboration are to: 1) increase the number of high school students going to college, 2) increase the number of adults continuing or beginning college, 3) expand access to postsecondary education and 4) efficiently use federal, state and local resources. Cooperative Alliances are voluntary partnerships between a higher education institution and a technology center that align academic, business and administrative practices for postsecondary educational purposes. Partners create a relationship and develop a business plan with operational procedures and report annually on outcomes.

Beginning in Spring 2004, State Regents' staff met with the Council on Instruction, the Council of Presidents and other stakeholders to discuss development of a Cooperative Alliance model. Based on these discussions and meetings with Oklahoma Department of Career Technology Education administrators, three colleges (Northern Oklahoma College, Oklahoma City Community College and Western Oklahoma State College) and three technology centers (Autry Technology Center, Francis Tuttle Technology Center and Southwest Technology Center) volunteered to serve as pilot sites. These pilot sites were representative of the diversity of the system, including rural and metropolitan sites, and those with extensive and limited existing Cooperative Agreement Programs.

POLICY ISSUES:

In March 2005, the State Regents approved three pilot sites to begin enrolling students in Fall 2005 and approved an exception for concurrent enrollment in the *Institutional Admission and Retention* policy for high school students enrolling in technical programs and courses. The policy exception allowed an eleventh or twelfth grade student enrolled in an accredited high school or a student who is at least 16 years of age and receiving high-school-level instruction at home or from an unaccredited high school may be admitted to a college or university in the Oklahoma State System of Higher Education that offers technical AAS and certificate programs and enroll in technical courses only.

The intent of the State Regents' *Cooperative Alliances Between Higher Education Institutions and Technology Centers* policy is to formalize the pilot programs created in 2004 and create a policy framework to foster quality and collaboration between higher education and technology centers, increase student access and success, and increase degree completion. All institutions that have entered into cooperative alliances will be required to comply with this policy once it is adopted.

ANALYSIS:

As of the April 2008 State Regents' meeting, all of the 29 technology centers are participating in the Cooperative Alliance agreements with 16 higher education institutions. Cooperative Alliance Agreements and Cooperative Agreement Programs increase access to technical college-level programs for high school and adult students in Oklahoma. Through increased access to these programs, more Oklahoma students are pursuing AAS degree programs. In Fall 2006, a total of 4,217 students (1,919 high school and 2,298 adult students) enrolled in a total of 35,806 credit hours (12,854 by high school and 22,952 by adult students). Enrollment increased in Fall 2007 with a total 4,565 students (2,127 high school and 2,438 adult students) enrolled in 37,555 credit hours (14,070 by high school and 23,485 by adult students).

These partnerships utilize the resources of the two systems, higher education and career and technology education, in ways that efficiently and effectively strengthen both while improving access services, and opportunities for students. The revision of the *Cooperative Alliances Between Higher Education Institutions And Technology Centers* policy codifies standards for Cooperative Agreement Programs and Cooperative Alliances, and replaces the pilot program with a formal policy. For now, the special admission of high school student standards will remain an exception to *Institutional Admission and Retention* policy until it can be reviewed with data collected from participants to gauge success. Another next step will include creating the technical course equivalency matrix for courses taught at the technology centers, continuing professional development through regular workshops, and collecting annual outcomes information.

Revisions to the policy were developed by the Council on Instruction (COI) Cooperative Agreements Committee. All academic vice presidents who collaborate with technology centers were invited to participate in the policy revision. It was subsequently passed by COI in October 2008. The Presidents Council reviewed and approved the policy changes in November. A copy of the final draft is attached. Highlights of the revised policy are summarized below.

- **Policy Title –** changed from *Cooperative Agreements Between Higher Education Institutions and Career Technology Centers* to *Cooperative Alliances Between Higher Education Institutions and Technology Centers*.

- **3.6.1 Purpose** – outlines the rationale behind the formation of Cooperative Alliances as the need for student centered partnerships that provide technical and academic skills that will allow students to

succeed in today's dynamic technology driven economy.

- **3.6.2 Definitions** – added definitions for AAS degree, Cooperative Alliance, Institution, Partners and Technical Center. Redefined Cooperative Agreement Program.

- **3.6.3 Principles and Goals** – specified the Principles and Goals of Cooperative Alliances as being an instrument for high school students and adults to continue their education and to expand access to postsecondary education.

- **3.6.4 Requirements of Cooperative Agreement**

  - Conceptual Basis – policy calls for a collaborative effort between all higher education partners and technology centers to implement a student centered program. The program will provide academic knowledge and skills that are useful in the workplace and for higher education.

  - Scope – all prior approved Cooperative Agreement Programs (CAP) will be grandfathered under this agreement. Cooperative Alliances are to offer AAS degrees and college-level certificate programs that are designed to meet the educational needs of the community. Policy specifies that partners will jointly plan and implement a sharing of physical and human resources.

  - Curriculum – specifies that all continuing and future CAP's shall be subject to the State Regents' *Academic Program Approval* and *Academic Program Review* policies. Advisory committee composed of faculty, staff, employers and practitioners will assist in developing curricular content to meet the needs of the high quality AAS degree and college level certificate programs.

  - Quality Assurance – section states that all faculty must adhere to established higher education institutional adjunct faculty qualification. All CAP's will be included in the annual institutional program assessment activities, assessment will be used for continuous quality improvement. Advisory committees will be formed using industry representatives as well as institutional faculty to ensure relevant curricula for job readiness.

  - Criteria for Admission – specifies where the admission criteria are to be listed for high school juniors, seniors, recent high school graduates and adults. Lists admission requirements for high school junior and seniors that are concurrently enrolled in an Oklahoma State System of Higher Education college or university that offers AAS degrees and college-level certificate programs. Specifies the number of hours that a high school student can be enrolled in.

  - Student Support Services – provides for integrated and comprehensive academic counseling from both the higher education institution and technology center.

  - Financial - outlines the financial responsibility of the Cooperative Alliance partners as it relates to instruction of the technical courses. The policy states that high school students shall not pay college tuition but college fees may be charged. Adult students shall pay to the technology center only the program tuition established by the technology center.

  - Marketing and Outreach – the policy goal is to expand awareness and promote the advantages of the Cooperative Alliance to potential students. Institutions are prohibited from making false or misleading statements in all forms of advertisement.

  - Institutional Reporting - specifies that an annual institutional report of the performance of the Cooperative Alliance is required. Information to be provided by the report includes enrollment, retention and graduation, financial arrangements, cost and other notable accomplishments and challenges.

- **3.6.5 Procedures** – specifies the process for seeking approval for a CAP.

- **3.6.6 Reporting –** the policy stipulates that the State Regents' staff will provide periodic summary reports to the State Regents concerning the status of Cooperative Alliances and Cooperative Alliance Programs.

It is recommended that the State Regents approve the revised policy.

Attachment

3.6   COOPERATIVE ~~AGREEMENTS~~ <ins>ALLIANCES</ins> BETWEEN HIGHER EDUCATION INSTITUTIONS AND ~~CAREER~~ TECHNOLOGY CENTERS

3.6.1   Purpose
The purpose of Cooperative ~~agreements~~ Alliances is to expand student access to Oklahoma's educational opportunities with resource-sharing partnerships between institutions of the State System and ~~the state's~~ <ins>CareerTech</ins> technology centers for the benefit of Oklahoma citizens, business, industry, and students. ~~Cooperative agreements should also strengthen the education and training programs that lead to employment in occupational and technical fields.~~ <ins>Cooperative Alliances are student-centered partnerships organized to encourage and facilitate progress toward college graduation and designed to ensure that students obtain the technical and academic skills that will allow them to succeed in today's dynamic knowledge-based, technology-driven global economy.</ins>

Cooperative Alliances are formed with Oklahoma public colleges or universities that offer the Associate in Applied Science (AAS) as Cooperative Agreement Programs (CAP) with an Oklahoma public technology center. Students enrolled in CAPs are treated as members of the higher education community. These students benefit from college support services including academic advising and counseling, convenient admission and enrollment processes, financial aid, career advisement and job placement assistance.

3.6.2   Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Associate in Applied Science (AAS) degree" is typically a credential requiring two years of full-time equivalent college work (at least 60 credit hours) that emphasizes a technical or occupational specialty and is designed to lead the student directly to employment. Unlike the Associate in Arts (AA) or Associate in Science (AS) degrees, the AAS is not designed to transfer all courses to a Bachelor of Arts (BA) or Bachelor of Science (BS); however, the courses may transfer to a technical baccalaureate degree program.

"Cooperative Agreement Program (CAP)" is a formal, ~~State Regents' approved agreement between a state higher education institution and a state technology center to offer courses leading to an associate in applied science degree. Associate in applied science degree programs may or may not apply to a baccalaureate degree. College credit is awarded only by the higher education institution.~~ academic program offered by institutions in the Oklahoma State System for Higher Education that includes approved courses taught by a CareerTech technology center and leads to an Associate in Applied Science (AAS) degree or a college-level certificate in a technical or occupational field.

"Cooperative Alliance" is an agreement between one or more institutions in the Oklahoma State System for Higher Education and one technology center as a joint vision of a collaborative partnership designed to benefit students and enhance the technical workforce in that part of Oklahoma. A Cooperative Alliance is voluntary and agreed upon by all partners and their governing boards. The State Regents for Higher Education and the State Board of Career and Technology Education review and approve the agreement for each Cooperative Alliance. The approved Cooperative Alliance agreement remains in force until the governing boards of the Cooperative Alliance partners dissolve the agreement.

"Institution" refers to any college or university of the Oklahoma State System of Higher Education listed in the State Regents' *Governance* policy (1.7) and that offers AAS degrees.

"Partners" are institutions and technology centers that enter into a Cooperative Alliance agreement. The agreement delineates the roles of each partner in providing the academic program and support services to the students enrolled in CAPs.

"Technology center" refers to a center established by criteria and procedures for the establishment prescribed for governance of technology center school districts by the State Board of Career and Technology Education as provided by Section 9B, Article X, Oklahoma Constitution, and such districts so established shall be operated in accordance with rules of the State Board of Career and Technology Education, except as otherwise provided in this title.

3.6.3   Principles ~~and~~ Goals

~~Cooperative agreements when fully implemented will:~~

~~A.~~   ~~Adhere to academic educational standards and policies as specified by the State Regents and the State Department of Career and Technology Education.~~

~~B.~~   ~~Articulate to students the roles and responsibilities of each partnering institution by clearly informing students of which institution delivers courses and that academic credit is awarded only by the college or university.~~

~~C.~~   ~~Facilitate articulation with an uninterrupted sequence of learning experiences for high school students progressing from secondary to postsecondary learning.~~

~~D.~~   ~~Provide students who are enrolled in a technology center program the opportunity to continue their educational careers in higher education.~~

~~E.~~   ~~Insure the efficient use of scarce public resources and expand access to educational services. These agreements are particularly useful when two types of institutions having two different functions and equipment can serve the same students without unnecessary resource duplication.~~

The driving principle of the Cooperative Alliance is to build a student-centered, rather than institution-centered approach to the use of CAPs. The four goals of the Cooperative Alliance are:

A.   To enroll more high school students in college;

B.   To encourage more adults to continue their education or begin college;

C.   To expand access to postsecondary (college and career/technical) education; and

D.   To efficiently use federal, state and local resources.

The mission of the Cooperative Alliance is to offer AAS degrees and college-level certificates that benefit students, employers, and the public. By fulfilling the mission, the Cooperative Alliance significantly impacts the economy and quality of life in the areas served by the partners.

3.6.4 Requirements ~~for Course Credit~~ of a Cooperative Alliance Agreement

A.   ~~High school students attending a state technology center and enrolled in courses offered through a cooperative agreement with adult students may earn college credit in only those courses that were previously approved as part of the cooperative agreement under conditions listed below. Students must:~~

1.   ~~Sign a Declaration of Intent while enrolled at a participating technology center indicating that the student plans to attend the participating higher education institution. The technology center and the higher education institution will each maintain students' declaration documents.~~

2. ~~Complete the same projects and examinations as their adult counterparts who are participating in the cooperative agreement program.~~

3. ~~Achieve a minimum grade average of "B" in all course work.~~

4. ~~Graduate from high school and be admitted to the participating State System institution. Credit earned through cooperative agreement examination/assessment will be posted on the official college transcript as a grade of "S" or "P" after successful completion of 12 or more resident semester hours at the participating institution.~~

5. ~~Have a maximum of two years after high school graduation to apply for the cooperative agreement credit.~~

6. ~~High school students taking non-technical courses including general education courses must meet the admission standards as described in the State Regents' *Institutional Admission and Retention Policy.*~~

A. Conceptual basis

1. The Cooperative Alliance is student-centered, focusing on an integrated learning experience for each student which has as its goal the completion of the AAS degree or college-level certificate program.

2. The Cooperative Alliance offers AAS degrees and college-level certificate programs that focus on technical knowledge and skills in addition to general academic knowledge and skills that are useful in the workplace and for a higher quality of life and lifelong learning.

3. A higher education institution partner will maintain an official college transcript for each student who enrolls in an approved course taught at the technology center and who chooses to take the course for college credit as part of a CAP.

4. All higher education partners and technology centers will participate in a statewide transfer equivalency matrix of technical courses maintained by State Regents for all approved courses in CAPs.

5. The Cooperative Alliance will focus on student success, including the completion of the AAS degree or college-level certificate program.

6. Each student at the technology center admitted to a higher education institution is a member of the collegiate community and receives services including academic advising, admission and enrollment, financial aid, career advisement, and job placement assistance. The provision of these services will be coordinated among partners in the Cooperative Alliance to insure consistency and to minimize duplication.

7. The Cooperative Alliance provides for student assessment consistent with State Regents' *Assessment* policy (3.20) and accreditation standards.

8. The Cooperative Alliance provides for tracking of students in a seamless manner from first-time enrollment through graduation and initial employment, or transfer within the Oklahoma State System for Higher Education.

B. ~~Adult students are 18 years or older and their high school class has graduated. Those attending a state technology center and enrolled in courses offered through a cooperative agreement may earn college credit under the following conditions.~~

   1. ~~Simultaneously enroll in technology center courses and participating college courses.~~

   2. ~~Automatically receive college credit upon successful completion of technology center courses that are approved for college credit in the cooperative agreement.~~

B. Scope

   1. The Cooperative Alliance agreement supersedes all CAPs approved under the previous State Regents' *Guidelines for Approval of Cooperative Agreements between Technology Centers and Colleges (3.6)*. All prior approved CAP's will be grandfathered under this agreement.

   2. Through the Cooperative Alliance, the higher education institutions will offer AAS degrees and college-level certificate programs in disciplines in cooperation with technology centers where effectiveness and efficiency can be enhanced and where a student-centered, competency-based approach can be maintained.

   3. Consistent with the State Regents' *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy, CAPs offered at technology centers are meeting the educational needs of the community.

   4. With the approval of the Cooperative Alliance partners, CAPs may be added to the agreement. If the partners cannot agree, the Chancellor for State System and the State Director for CareerTech will arbitrate.

   5. The Cooperative Alliance partners will jointly plan and implement appropriate faculty and staff development activities to benefit the CAPs.

   6. The Cooperative Alliance partners will jointly plan and implement a sharing of physical and human resources to support the Alliance, its programs, and related activities.

C. Curriculum

   1. The Cooperative Alliance partners will offer high quality, AAS degree and college-level certificate programs as CAPs, conferred by a higher education institution, that comply with applicable policies of the State Regents, CareerTech, and the local governing boards and that meet the certification and training standards of business and industry.

   2. All CAPs in place when the Cooperative Alliance agreement is approved are included and will be listed.

   3. All continuing and future CAPs included in the Cooperative Alliance shall be subject to the State Regents' *Academic Program Approval* and *Academic Program Review* policies. The Criteria for Evaluation (3.4.6) include centrality to the mission, curriculum, academic standards, faculty, support resources,

demand for the program, and complement to existing programs, unnecessary duplication, cost, and review.

4. An advisory committee composed of faculty, staff, employers, and practitioners assists in developing curriculum content, in keeping the curriculum current, and in maintaining contact with the occupational community.

D. Quality Assurance

1. Faculty
   a. All technology center faculty teaching CAP courses must adhere to established higher education institutional adjunct faculty qualifications appropriate to faculty teaching in occupational and technical fields. Credentials must be a degree at the level at which the faculty member is teaching, e.g., at the Certificate level, the faculty must have a certificate in that field; at the Associate Degree level, the faculty must have an Associate Degree. The appropriate academic dean reviews all faculty credentials, and recommends all faculty for approval. Once approved, technology center faculty in approved CAPs becomes listed as adjunct instructors for the higher education institution.

   b. Any exception to the foregoing must be approved by the appropriate designee for Academic Affairs at the higher education institution.

   c. An annual faculty assessment, including student evaluation of instruction, will be conducted in accordance with established guidelines and procedures of the higher education institution.

   d. All adjunct faculty must meet established institutional college adjunct faculty minimum employment standards associated with the academic program/division under which the CAP courses will be offered. Faculty credentials must meet these standards and be approved for adjunct status prior to approval of courses for college credit in the CAP.

2. Program Quality

   a. Assessment criteria are reviewed and approved by the higher education institution faculty on a course-by-course basis when the curriculum is approved. Assessments are reviewed annually.

   b. An industry recognized certification relevant to the focus of the overall program content can be used as an additional assessment for the student and program relating to quality and rigor.

   c. A specific full-time or dean-designated faculty liaison with at least a minimal level of content expertise provides annual review and alignment of courses offered for credit in the CAP. Faculty liaisons are members of the program advisory committee.

   d. All CAPs will be included in the annual institutional program assessment activities.

   e. To maintain quality of courses, the higher education institution will

designate an appropriate individual to work as liaison between the technology centers and the higher education institution. The liaison will have a presence at the technology centers, will attend advisory committee meetings, counsel students, work with adjunct faculty, and keep the lines of communication open.

    f.   When the higher education institution does not employ full-time faculty in an Associate in Applied Science degree which is not taught at the institution, but is active at the technology center, the institution will thoroughly assess the need for it to offer such a program, especially if the program is available at another state system institution. If determined to better meet the needs of the institution's service area if offered through the institution, the institution will designate a full-time faculty member with a minimal level of content expertise to oversee the program. If no internal faculty expertise is available, the institution will engage the expertise of faculty at a higher education institution that employs full-time faculty with expertise in the content area to ensure program quality and the designated faculty liaison as referenced in 3.6.4.D.2.c, will oversee the program, utilizing the outside expertise on a regular basis.

    g.   The higher education institution may look to established national accreditations and course specific certifications standards for quality control. For example, programs accredited by CAAHP, FAA or computer industry certifications through CompTIA, Microsoft, ORACLE and CISCO, provide guidelines and competencies to ensure quality content.

3.   Advisory Committees

    a.   Advisory committees will be representative of industry appropriate to the program, and ensure relevant curricula for job readiness.

    b.   Full-time institutional faculty will serve on advisory committees, in addition to the technology center faculty.

    c.   Recommendations for additions, changes, and/or deletions to credit offerings for CAPs which are only offered at the technology center will be based upon recommendations from the advisory committee, faculty liaisons, and accreditation or certification changes. These recommendations are reviewed and approved by the higher education institution's internal curriculum review process and then provided to the OSRHE for final approval.

4.   Continuous Improvement

    a.   Each Cooperative Alliance program will be reviewed in accordance with the higher education institution's annual internal assessment program.

    b.   The results of the annual internal assessment will be used to ensure the continuous improvement of program/course content.

E.   Criteria for admissions

1. College admission requirements approved by the State Regents (see State Regents' *Institutional Admission and Retention* policy) and Academic Procedures Handbook) for admission to the higher education institutions are listed in the institution's catalog and shall apply to recent high school graduates and adults.

2. High school juniors and seniors are admissible as concurrent students to an Oklahoma State System of Higher Education college or university that offers AAS degrees and college-level certificate programs and enroll in only technical courses at the technology center as approved by the State Regents.

3. High school students also must provide a letter of support from the high school counselor and written permission from a parent or legal guardian.

4. High school students concurrently enrolled in college courses, including all courses in the CAP, may continue concurrent enrollment in subsequent semesters if they earn a college cumulative GPA of 2.0 or above on a 4.0 scale (see State Regents' *Institutional Admission and Retention* policy).

F.   Student Support Services

1. The higher education institutions and technology centers will provide integrated and comprehensive academic advising and support services to students enrolled as part of the Cooperative Alliance to insure effectiveness without duplication or redundancy of effort.

2. Counselors and faculty at the higher education institution and the technology center may use the ACT PLAN score and ACT PLAN sub-scores (and other available test scores, such as the ACT, SAT, TABE, ACT Compass, Accuplacer), the student's previous academic record, recommendations from high school administrators/counselors/teachers, high school Plan of Study, and personal knowledge of the student to advise the student.

3. High school students must be advised of the State Regents' *Institutional Admission and Retention* policy (3.10.6.I.1) regarding the workload requirement of enrolling in a total number of credit hours combining college courses, including all courses in the CAP, and high school courses.

G.   Financial

1. The primary cost of instruction for technical courses in the CAPs taught at the technology center by the center's faculty will be borne by the technology center. The primary cost of instruction for courses offered by the higher education institution in the CAPs, taught at the technology center or the institution by the institution's faculty, shall be borne by the higher education institution.

2. Cost to Students

   a.   High school students, who are admitted to a higher education institution and enrolled in an approved CAP technical or occupational course offered at the technology center, shall not pay college tuition. However, there may be college fees charged that are applicable to all students.

> b.   Adult students, who are admitted to a higher education institution and enrolled in an approved CAP technical or occupational course offered at the technology center, shall pay to the technology center only the program tuition established by the center. Adult students shall not pay college tuition. However, there may be college fees charged that are applicable to all students.
>
> c.   College courses, such as general education, may be offered at the technology center by a higher education institution. The direct costs of instruction for these courses are borne by the higher education institution and the enrolled student will be charged the applicable college tuition and fees, payable to the institution.

H.   Marketing and Outreach

    1.   The marketing goals of the Cooperative Alliance are to create an awareness and to promote the advantages to potential students and to the community, including high school teachers, faculty, staff, administrators, governmental agencies, and employers.

    2.   All publications and advertisements will identify which higher education institution is awarding the credit. Additionally, all publications and advertisements must adhere to the consumer protection requirements listed in the State Regents' *Institutional Accreditation* policy (3.1.7) that prohibit higher education institutions or technology centers from making misleading, deceptive, and/or inaccurate statements in brochures, Web sites, catalogs, and/or other publications. Failure to comply with this requirement may result in the nullification of the Cooperative Alliance and all CAPs under that Cooperative Alliance.

I.   Institutional Reporting

An annual summary report on the performance of the Cooperative Alliance during the previous fiscal year is required, including information on enrollment, retention and graduation, assessment reports, financial arrangements, marketing endeavors, cost, and other notable accomplishments and challenges. This report shall be jointly prepared and submitted to the respective local governing boards.

3.6.5 Procedures

~~A public institution seeking approval for a cooperative agreement with a technology center shall initially have its governing board approve the cooperative agreement proposal prior to the institutional president formally submitting the proposal to the Chancellor for State Regents' consideration. After acknowledging receipt of the proposal, State Regents' staff will review and evaluate the cooperative agreement. Staff will submit the agreement proposal to the State Regents with a recommendation. The institution's president will be informed of the recommendation prior to its formal submission.~~

An Oklahoma State System institution seeking approval for a CAP with a technology center upon approval by the governing board shall have the president submit the CAP to the Chancellor for State Regents' consideration. The president will be informed of the recommendation prior to its formal submission.

The cooperative agreement proposal shall contain the following information:

A.   Names of the participating technology center and the participating higher education institution.

B.   Name of degree program toward which credit will be awarded.

C.   Titles of modules, courses, or programs for which approval is sought.

D.   Amount of academic credit to be awarded in each module, course, or program of instruction and the equivalent college course or courses.

E.   Academic credentials of faculty responsible for classroom and laboratory experiences.

F.   Clock hours of classroom and laboratory instruction for each credit-hour to be awarded.

G.   Financial arrangements between the college and technology center.

H.   Student tuition and other charges.

I.   Description of classroom and laboratory facilities to be utilized.

J.   Arrangements for assessment of student outcomes in each module, course, and program.

K.   Description of how student performance records will be maintained and how academic credit will be placed on the college transcript.

L.   Colleges shall include the criteria and procedures for an annual evaluation of courses or laboratory experiences offered at a technology center to insure credit is at the collegiate level.

3.6.6 Reporting

The State Regents' staff will provide periodic reports to the State Regents summarizing the status of Cooperative programs carried out by colleges in collaboration with technology centers Alliances and CAPs. Such reports shall contain information about the number and kinds of programs, the participating colleges and schools, the number of individuals enrolled, the student credit hours granted, degrees conferred, how academic rigor is achieved, faculty qualifications, employment information, and how institutions publicize the program effectiveness and efficiency of the Cooperative Alliances individually and as a model for offering academic programs. Reporting to the institutions and technology centers will be conducted during regularly scheduled workshops.

3.6.7 Publications

All publications and advertisements regardless of medium will note which college is awarding the credit. Additionally, all publications and advertisements must adhere to the consumer protection requirements listed in the State Regents' *Institutional Accreditation*

Policy that prohibit institutions (higher education or technology centers) from making misleading, deceptive, and/or inaccurate statements in brochures, Web sites, catalogs, and/or other publications. Failure to comply with this requirement may result in the nullification of the cooperative agreement.

3.6.8 Workshops and Standing Committee

In collaboration with the State Director of Career and Technology Education, the Chancellor shall develop workshops to improve policy implementation, enhance cooperation, inspire innovation, and encourage the use of technology. The workshops shall have systemwide representation of technology centers and higher education institutions to facilitate communication of current policy and additional needs. In addition, a standing committee of the Council on Instruction for cooperative agreement policy will be established.

AGENDA ITEM #10-b:

> **Policy.**

SUBJECT: The approval of policy changes regarding Oklahoma State University and University of Oklahoma medical school admission.

RECOMMENDATION:

> **It is recommended that proposed changes to 3.25 Professional Programs policy section 3.26.3 Admission Standards for the Oklahoma State University (OSU) College of Osteopathic Medicine and the University of Oklahoma (OU) College of Medicine be approved, as described below.**

BACKGROUND:

Since 1981, the State Regents have set policy for admissions, academic and program standards, and functions for the University of Oklahoma College of Medicine (OUCOM) and OSU College of Osteopathic Medicine (OSUCOM). Both institutions have submitted separate requests for changes that impact State Regents' policy. The requests were submitted by the presidents of OSU and OU in August 2007 and August 2008, respectively. The OSU A&M and OU Board of Regents approved the requests July 27, 2007 and March 27, 2008, respectively. Action on the OSU request was delayed due to clinical site and funding issues. OSU submitted an updated proposal October 3, 2008. Supplemental information was requested from each institution regarding needs and impact, clinical site capacity, funding needs, non-resident admission and accreditation. The two requests are distinct and are summarized below.

POLICY ISSUES:

The proposed changes are reflected on the attached policy excerpt - 3.25 *Professional Programs*. The current number of incoming student admissions to the OSUCOM is 88 and OUCOM is 165.   In 1989, the State Regents approved a 15 percent or 20 students (whichever is larger) limit on the qualitative and quantitative standards for admission of out-of-state applicants to ensure Oklahoma citizens are given to priority and to address the need for cultural diversity.

ANALYSIS:

Physician manpower needs are cited by both institutions as the impetus for the requested changes. National task force groups predict a physician shortage between 80,000 and 200,000 by the year 2015. The American Medical Association of Medical Colleges (AAMC) recommends that enrollment in United States medical schools be increased by 30 percent above the 2002 level over the next decade to address physician shortages. Primary care, especially in rural areas, is one the greatest areas of need.

Oklahoma data from AAMC's *2007 State Physician Workforce Data Book* is provided below:

♦   Oklahoma ranks 50th among all states in the number of physicians per 100,000 population.

- Oklahoma ranks 46th among all states in the total number of active physicians (includes medical doctors - MD and doctors of osteopath - DO).
- Oklahoma ranks 43rd among all the states in total number of active primary care physicians (MD and DO) per 100,000 population.
- Oklahoma ranks 17th among all the states in the percent of its active physicians who are age 60 or older.
- The average number of active physicians per 100,000 population is 249.7. In Oklahoma, there are 191.9 physicians per 100,000.

In addition to physician manpower issues, Oklahoma is often rated in the bottom five states in most measures of population health. Additional information about the OSUCOM and OUCOM requests is provided below.

OSU College of Osteopathic Medicine

Incoming student increase. OSU requests an increase of 27 incoming students be admitted to the OSUCOM from 88 (approved in April 1982) to a class size of 115. A sufficient pool of qualified applicants was placed on a wait list for 2008-2009; 29 were in-state and 1 was out-of-state. Therefore, OSU is not requesting a change in the nonresident allowance.

OSU's Center for Health Sciences initiated a task force in 2006 to determine the feasibility of increasing incoming enrollment by 30 percent while maintaining the same level of quality. The task force included faculty members, department chairpersons, and the director of fiscal affairs. The task force identified 115 as the maximum acceptable class size. Concerns noted were the need for additional and/or renovated space and the need for additional faculty and support staff which are addressed in the fiscal impact report. Additional considerations related to increasing the number of incoming students to the College of Osteopathic Medicine are addressed below. The requested increase in the number of incoming students is supported by the Oklahoma Osteopathic Association.

Clinical site capacity. Clinical rotations for third and fourth year students will not be significantly impacted by the proposed increase. There is capacity for both required and elective rotation options with the OSU Medical Center and Saint Francis Health System (scheduled for July 1, 2009) that includes multiple facilities, extensive and highly qualified medical staff and over 1,300 acute care beds. Postdoctoral training programs and attendant student rotations are included in a recently signed agreement.

Funding. The sources of funding for the class size increase are varied. However, the primary source of funding is a request for state appropriations. An estimated one-time funding request of $828,000 and a base funding increase in the amount of $3,081,113 is needed to fund the proposal. One-time funds would be used for laboratory facilities, classroom and laboratory renovations. The base funding increase would add faculty, staff, and library resources (less tuition collected) to accommodate the additional students. Appropriation shortfalls would be addressed by increasing the student burden through tuition and fees.

Accreditation. A full accreditation survey of the college by the Commission on College Accreditation of the American Osteopathic Medicine (COCA/AOA) was conducted in the Spring. The exit conference with the COCA/AOA team was positive and continuing approval is anticipated in November 2008.

The proposed increase in class-size was submitted to the COCA/AOA as a substantive change and was tentatively approved pending approval by the State Regents. Once approved, OSUCOM will be required

to prepare a progress report on the increase in class size annually on finances, faculty, and facilities available to accommodate additional students.

OU College of Medicine

The University of Oklahoma requests an increase in the number of incoming out-of-state medical students admitted to the College of Medicine. Specifically, the request is to change the incoming alternative admissions cap of 15 percent to 25 percent of out-of-state admissions (25 percent of 165 is 41 or whichever is greater).

The OU College of Medicine plans to organize its medical program in Tulsa to focus on community outreach in underserved areas to improve the health status of Oklahoma communities and vulnerable populations in rural and urban areas. The new School of Community Medicine (SCM) will provide a special educational track to focus on public health, preventive medicine and community health through new innovative initiatives, funded by the Kaiser Family Foundation in Tulsa. Students who elect to take their third and fourth year in Tulsa will be involved in the SCM. OUCOM will continue to offer residency training in emergency medicine, family medicine, internal medicine, obstetrics and gynecology, pediatrics, psychiatry and surgery. Over time it may expand its scope of residency training as the need arises.

Nonresident student increase. Currently, the College of Medicine admits 165 new students per year. The current limit is 15 percent of incoming students, or 20 students. Increasing the limit to 25 percent would allow up to 41 non-resident students. OU officials report that the College of Medicine has not reached the current 15 percent non-resident students (only 10 percent of the current first year class is composed of non-residents). OU noted that this was due primarily to the marked difference between resident and non-resident tuition and fees (approximately $22,000 versus $44,000 respectively).

Impact on Oklahoma applicants. In Fall 2008, the OUCOM had 1,480 applicants. Over 300 were interviewed, the majority of whom were Oklahoma residents. Each year, the College of Medicine Admissions Board fills the class to the allowable limit (within the accreditation standards) with qualified students. Additional students who meet the minimum qualifications and do not achieve admission due to the class size limit are placed on a "wait list" (divided into resident and non-resident applicants). In Fall 2008, 72 qualified in-state applicants and 16 out-of-state applicants were placed on the wait list. This year, 10 percent of the first year class is composed of non-residents. Part of the rationale of the request is to increase the pool of qualified applicants should the overall OUCOM class size be increased at a future date.

OU indicates the request to increase the non-resident alternative admission percentage is not intended to admit non-resident applicants over resident applicants. The purpose is to ensure a sufficient pool of well-qualified applicants and increase diversity within the class. At times, the number of qualified Oklahoma resident applicants is marginal, while there is a large pool of qualified non-resident applicants. OU officials indicate there is a correlation between where students attend medical school or do their residency and where they practice medicine (often within a 200 mile radius).

Clinical site capacity. OU indicates that clinical sites are sufficient for the request to increase the number of nonresidents admitted to the OUCOM (i.e., the current request does not increase the number of incoming students admitted).

Funding. Based on supplemental information, George Kaiser Foundation funds are dedicated to faculty chairs, facility improvements and scholarships. The proposal does not contain a request for a state appropriation increase related to the number of nonresident student increase.

Nonresident fee waivers. OU requested clarification regarding the ability to waive out-of-state tuition for OUCOM students. Fiscal policy allows institutions to waive nonresident tuition without separate action by the State Regents.

Accreditation. An issue for the Liaison Committee on Medical Education (LCME) is the total number of students admitted each year and whether the educational resources (faculty, facilities, clinical training sites and overall financing of the school) are sufficient to support the proposed enrollment. LCME has already indicated that it will pay particular attention to the plans for increasing significantly the number of students at the Tulsa campus in its next accreditation site visit if the number of total students increase.

Approval of the proposed policy revisions is recommended.

Attachment

Oklahoma State Regents for Higher Education
Summary of Medical School Requests, November 2008

Oklahoma State University College of Osteopathic Medicine – OSUCOM
Class Size Increase

University of Oklahoma College of Medicine – OUCOM
Increase in Non-Resident Alternative Admission Percentage

OSU-COM	
Current Class Size	88
Proposed Class Size	115 (+27)
Current Wait List	In-state = 29 Out-of-state = 1
Non-resident	No change requested to current 15% or 20 (whichever is greater)
Fiscal Impact	Increase requires $989,000 base adjustment in year 1 to a total of $3.08 million after 4 yrs. Additional one-time $828,000 for lab, classroom, and library renovations.
Key Question	Willingness to support new state appropriations to cover costs associated with increasing each incoming cohort from 88 to 115.

OU-COM	
Current Class Size	165
Proposed Class Size	165
Current Wait List	In-state = 72 Out-of-state = 16
Non-resident	Change non-resident cap from 15% (max. of 25) to 25% (max. of 41)
Fiscal Impact	Current proposal to leave class size at 165 requires no new state appropriations. The Kaiser gift provides quality improvements through funding faculty chairs, facilities improvements, scholarship, etc. but does not cover expenses associated with increasing the class size. No proposal involving future expansion has been forwarded to OSRHE.
Key Question	Willingness to increase the mix of non-resident students to provide a stronger pool of applicants to fulfill community medicine mission. Has the potential to involve a reduction of Oklahoma residents in each cohort.

Excerpt from:
Professional Programs

3.25.1   Purpose

This policy includes specific program requirements for admission, curriculum, retention, graduation, and other standards of those programs which require State Regents' oversight.

Definitions

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"Cumulative Grade Point Average (GPA)" is the average of a student's earned grades calculated by point values assigned to letter grades that includes grades for all attempted regularly-graded course work, including activity courses and forgiven course work. This GPA may be used for financial aid or eligibility purposes, admission to graduate or professional programs, or to determine eligibility for graduation honors.

"Retention/Graduation Grade Point Average (GPA)" is the average of a student's earned grades calculated by point values assigned to letter grades that is used to determine a student's eligibility to remain enrolled or graduate from an institution. Activity courses and forgiven course work are not calculated in the retention/graduation GPA. (See the State Regents' *Grading Policy*.) This GPA may be used for financial aid or eligibility purposes, admission to graduate or professional programs, or to determine eligibility for graduation honors.

3.26.3   Admission Standards for the Oklahoma State University (OSU) College of Osteopathic Medicine and the University of Oklahoma (OU) College of Medicine

The two public colleges of medicine within the state may admit students if they meet the specified Medical College Admission Test (MCAT) score and college GPA requirements or if they are admitted under the alternative admissions by the College of Medicine, using standards defined by the college.

In addition to meeting these quantitative standards, the student must also be judged to be qualified for entry through the qualitative institutional interview process. Oklahoma students who have met both the qualitative and quantitative standards must be given priority over out-of-state applicants and, in addition, admission through the alternative admission category must give high priority to Oklahoma citizens and to addressing the need for cultural diversity within the student body. Within the total class enrollment limits set by the State Regents (OU – 165 and OSU – 115), the colleges of medicine may admit ~~up to 15 percent or 20 out-of-state students per year (whichever is larger)~~ incoming out-of-state students per year as indicated below:

OU – 25 percent or 41 total incoming students, whichever is greater

OSU – 15 percent or 20 total incoming students, whichever is greater

When the MCAT system of scoring changes, the State Regents will specify the appropriate new MCAT score based on the same percentile ranking for the new scoring system as the percentile ranking of the scores specified above represent under the current

scoring system. The State Regents *Academic Affairs Procedures Handbook* lists the current admission criteria and is available upon request.

OU and OSU Colleges of Medicine Admission Standards: Approved June 26, 1989. Revised August 16, 1994. OU College of Medicine: Approved May 27, 1981. Revised September 8, 1995. OSU College of Osteopathic Medicine: Approved April 22, 1981. Revised April 11, 1997. OU School of Dentistry: Approved January 19, 1971. OU School of Dentistry Functions: Approved January 19, 1971. OU Doctor of Pharmacy: Approved May 5, 1990, revised December 9, 1994. NSU College of Optometry Admission Standards: Approved July 23, 1980. NSU College of Optometry: Approved July 29, 1981. OSU College of Veterinary Medicine: Revised fall 1971; June 20, 1975; February 8, 1995; April 3, 1998; April 1, 2004. OU College of Law Functions: Approved May 1, 1970. Revised October 28, 1974. OU College of Law Admission Standards: Revised February 12, 1965; January 24, 1972; June 27, 1997. Nurse Education Programs: Approved December 15, 1970. Health Education with External Clinical Component: Approved April 28, 1980. Business Programs: Approved May 26, 2000. OU and OSU Admission of non-resident students December, 2008.

AGENDA ITEM #10-c:

> **Policy.**

SUBJECT: Consideration of policy changes regarding Oklahoma State University Center for Veterinary Sciences.

RECOMMENDATION:

> **It is recommended that an exception be approved for the Oklahoma State University College of Veterinary Medicine with a report on the exception due July 1, 2013, as described below.**

BACKGROUND:

Since 1971, the State Regents have set policy for the function, admissions, academic and program standards, setting a cap on the number of enrollments, and limiting the number of nonresident students for the Oklahoma State University College of Veterinary Medicine (OSU-CVM). The current cap on incoming students is 80; 25 percent may be nonresident students.

OSU-CVM requests approval to develop a 2+2 articulation program agreement with the University of Arizona. The proposal would allow enrollment of 40 Arizona transfer students in the third and fourth years. Currently, there are approximately 56 resident students and 24 nonresident students enrolled on the OSU-CVM. The OSU-A&M Board of Regents approved the request at the September 12 meeting.

POLICY ISSUES:

In 2006, separate institutional policies and professional programs were consolidated into 3.26 *Professional Programs*. The exception to policy (section 3.26.9.B.6) would allow OSU-CVM to partner with the University of Arizona and establish a 2+2 program. Specifically, OSU's request is to allow 40 Arizona students (third- and fourth-year only) to transfer to OSU-CVM. Admission standards will not change. A joint University of Arizona and OSU-CVM committee would evaluate applications for transfer. A report on the exception would be due in the State Regents' office July 1, 2013. The report would need to include enrollment, tuition generated and its application to the program, graduation rates, where students are practicing and an analysis of the overall effectiveness of the policy exception.

ANALYSIS:

OSU notes that there is a need for increase numbers of veterinary graduates from multiple studies noting an acute shortage in several areas including public practice, rural practice, and academia. Increasing the number of OSU-CVM graduates from 75-80 to approximately 120 per year through the partnership would help address the need. There is a predicted shortage of 15,000 in the next 5-10 years if current graduation numbers do not increase.

There are 28 veterinary schools in the United States operating at enrollment capacity. The University of Arizona does not have a baccalaureate-level degree to accommodate students in the 2+2, but plans to

establish a Veterinary of Medicine Education (VMEd) degree. Once established, participants will be required to complete coursework equivalent to the prerequisites required by OSU-CVM, plus complete the two years of clinical training required by OSU-CVM. Graduates of the VMEd degree would be eligible to apply for transfer to the OSU-CVM for the final two years of clinical training.

The 40 third and fourth year Arizona transfer students would be charged nonresident tuition, which would generate an estimated $2.5 million. Revenue from the additional students would fund faculty, administration and updating facilities. There is no indication in the proposal that new state funds are needed to implement this joint program.

It is recommended that the exception to 3.26 *Professional Programs* as described above be approved, with a report due July 1, 2013.

AGENDA ITEM #11-a:

> **Grants.**

SUBJECT: Funding Recommendations for the FY 2009 No Child Left Behind Grant Awards.

RECOMMENDATION:

> **It is recommended that the State Regents approve funding for the No Child Left Behind sub-grants in the amount of $839,935, as described below.**

BACKGROUND:

The No Child Left Behind Act (NCLB) reauthorized the Elementary and Secondary Education Act of 1965 (ESEA). Under *Title II, Part A* of NCLB, funds for *Highly Qualified Teachers and Improving Teacher Quality Grants* are distributed each year by the United States Department of Education to the States using a formula-based system. A portion of Oklahoma's funding has been awarded to the Oklahoma State Regents for Higher Education for competitive sub-grants to eligible partnerships that provide professional development to teachers in core subjects. Eligible partnerships comprise, at a minimum: 1) an institution of higher education and the division that prepares teachers and principals, 2) a school of arts and sciences and 3) a high-need school district.

POLICY ISSUES:

Oklahoma's higher education state-grant program will meet NCLB's priorities by increasing teacher content knowledge and the use of student achievement data to effectively modify curriculum, instruction and assessment. Research demonstrates that the most important element of student achievement is high-quality teaching. Improving teaching in core academic subjects will enhance student preparation for college and support initiatives to increase the number of college graduates in Oklahoma to above the national average.

There are two award categories are proposed: Award A and Award B. Grants under Award A would fund "summer academies" for teachers and similar professional development opportunities that improve teacher core content knowledge and use of student achievement data. Award B would establish Professional Development Centers for Teaching Quality that partners multiple higher-education institutions with K-12 school districts.

ANALYSIS:
Five (5) proposals were submitted for Award A, and seven (7) proposals were submitted for Award B. The proposals were evaluated and ranked by a selection committee for purpose of determining funding. The attached table lists the individual recommended award amounts by project. Total recommended funding for the NCLB Program is $839,935.

Attachment

NO CHILD LEFT BEHIND (NCLB), TITLE II, PART A
2009 GRANTS

Type	No	Institution	Project Title	Director(s)	Expected Number of Teacher Participants	2008 Recommended Funding
Award A	1	Oklahoma Christian University	The Oklahoma Algebra Highway: A Curricular Roadmap to Success	Dr. Jennifer Bryan	28	$75,133
	2	Oklahoma Panhandle State University	MATH-ESE 4 ALL: Promoting Equity and Excellence in Mathematics	Dr. Wayne Stewart	25	$85,600
	3	Oklahoma State University	Oklahoma – Reading Integration in Mathematics and Science	Dr. Julie Thomas	28	$84,592
	4	University of Oklahoma	Every Student Reads II: Oklahoma Teachers Implementing Research-Based Reading Comprehension and Vocabulary Instruction	Dr. Priscilla Griffith, Dr. Jiening Ruan, Dr. Kathy Latrobe	29	$85,475
Award B	1	Northeastern State University, Connors State College, The Oklahoma Institute for Learning Styles	PT²: Pulling Together to Enhance Teacher Performance and Student Achievement	Dr. Kay Grant	40	$168,579
	2	Southwestern Oklahoma State University, Northeastern Oklahoma A&M College, Carl Albert State College	KESAM SP: K-8 Scholars Appreciating Mathematics, Statewide Partnerships. Hands-On Brains-On Journey of Excellence	Dr. John Woods	96	$171,200
	3	The University of Tulsa, Tulsa Community College	Green Country Professional Education Center	Dr. Robert Howard	66	$169,356
TOTALS					**312**	**$839,935**

AGENDA ITEM #11-b:

> **Grants.**

SUBJECT: Approval of 2009 Summer Academy Grants.

RECOMMENDATION:

> **It is recommended that the State Regents approve the 2009 Summer Academy proposals recommended for funding, as described below.**

BACKGROUND:

Six hundred thousand dollars ($600,000) was allocated to fund 2009 Summer Academies in the areas of science, mathematics and multidisciplinary studies. Since 1990, Oklahoma institutions of higher education have been awarded Summer Academy grants designed to reach students who will be entering the eighth through twelfth grades with emphasis on the introduction of students to hands-on mathematics, science and multidisciplinary topics, as well as demonstration of academic links with Oklahoma business and industry. All accredited Oklahoma higher education institutions are eligible to submit proposals.

POLICY ISSUES:

The State Regents' Summer Academies provide stimulating learning opportunities to heighten students' interest and confidence in science, mathematics and multidisciplinary studies to further develop and promote their career and educational aspirations.

ANALYSIS:

Since 1990, the State Regents' Summer Academy program has included in-depth learning experiences through one-, two-, three- and even four-week Academies. Due to a severe cut in grant funding, Academies were limited to one-week for Summers 2004, 2005 and 2006. That limitation was relaxed to two weeks for Summer 2007 and will remain at two weeks until funding for the Summer Academy program moves closer to the pre-2004 levels, as shown below.

Year	Number of Academies and Campuses	Number of participants	Total Grant Awards	Funds Allocated
1990	19 Academies at 14 Campuses	536	$1,330,808	$1,500,000
1991	23 Academies at 19 Campuses	679	$1,603,337	$1,500,000
1992	31 Academies at 20 Campuses	732	$1,694,646	$1,500,000
1993	35 Academies at 19 Campuses	1,078	$1,868,537	$1,500,000
1994	32 Academies at 19 Campuses	896	$1,381,424	$1,252,500
1995	30 Academies at 21 Campuses	977	$1,297,207	*
1996	31 Academies at 21 Campuses	*	$1,200,177	$1,250,000
1997	28 Academies at 19 Campuses	*	$1,180,754	$1,250,000
1998	33 Academies at 21 Campuses	1,098	$1,429,086	$1,500,000
1999	35 Academies at 21 Campuses	881	$1,477,233	$1,500,000

Year	Number of Academies and Campuses	Number of participants	Total Grant Awards	Funds Allocated
2000	32 Academies at 19 Campuses	949	$1,433,806	$1,400,000
2001	34 Academies at 21 Campuses	981	$1,535,708	$1,500,000
2002	39 Academies at 24 Campuses	1,172	$1,364,491	$1,400,000
2003	43 Academies at 25 Campuses	1,212	$1,319,817	$1,311,000
2004	20 Academies at 15 Campuses	728	$ 388,500	$ 300,000
2005	30 Academies at 19 Campuses	1,013	$ 580,389	$ 300,000
2006	18 Academies at 13 Campuses	625	$ 322,840	$ 300,000
2007	31 Academies at 22 Campuses	993	$ 733,712	$ 600,000
2008	22 Academies at 17 Campuses	647	$ 542,097	$ 600,000
2009	22 Academies at 17 Campuses	Projected 750	$ 542,284	$ 600,000

* no data available

The Summer Academy grant program runs on a three-year rotating basis; grants are given for three years. Funding for successive years is contingent upon continued funding of the Summer Academy program and on program efficacy as demonstrated through internal and external evaluation of the programs. Because of funding issues in the past, a competition was not held in 2006 so no grants expired this year. A grant competition was not held this year, as no additional grant funds were allocated for FY 2009. Continued level funding provided funds for second and third years of current grants.

Total funding recommended is $542,284 (second-year academies - $161,984 and third-year academies for continued funding - $380,300). These twenty-two Academies have the capacity for serving less than 800 students. Six years ago, the State Regents provided Summer Academy experiences for over 1,200 students.

Outcomes
Our Summer Academy directors often report past Summer Academy participants who have completed their college degree in a science, technology, engineering or mathematics (STEM) field and the student or parents attribute the interest spark to a State Regents' Summer Academy. A special anecdote from one of this year's academies involves a student identified by the mother as mildly autistic. His autism usually manifests itself with him withdrawing from the group and working alone.

> However, he came to an academy where everyone was interested in the same things (robots, science, fire, etc.) and got totally involved with various other members on the projects we had. He participated in most activities enthusiastically and asked questions. When we had our awards dinner for the parents and "campers" he was hanging out with a group! That group even included some that, at school, might have been considered "jocks." His mother commented something like "it's a miracle; I never thought I would see this day!"

A second anecdote involves students new to the laboratory experience, becoming acquainted with the protocol, essentially learning a new language as they test water samples collected in the field. The rising eighth and ninth graders are frustrated for the first two days:

> But along about Wednesday, one can see lights going on as the participants begin to put things together. This year I was doing an "evening reflections" time with the students on Wednesday night. I asked them, "How are you different from who you were when you arrived Sunday night?" One young lady in the circle behind me said, "I am now a scientist!"

The following student comments from this year's written evaluations were shared by the Academy directors:

- It was a fun experience and it made me reconsider my career path.

66

- I see myself going into a career in engineering and hopefully getting degrees in Mechanical Engineering and either Engineering Physics or Engineering Design from OSU's main campus.

- Well I want to tell you that I am on board for the engineering train. When I first got to camp I thought I did not belong. As camp went on I realized that I do belong here, with the other very intelligent students who are here.

- This robotic camp was well worth my time and the money spent on it. It taught me many things and showed me how broad the field of engineering goes. I would enjoy being able to return to this camp and learn more. I have always wanted to be an engineer and this camp made me feel even surer it is what I want to be.

- I learned about the fundamental principles of engineering, and I learned how carelessness when designing can lead to deaths and disasters. From these few things, I hold engineering to be one of the serious possibilities for my future career.

- My favorite trip had to be the Wichita Wildlife Refuge. You see I want to be a park ranger so I loved talking to the people who work there.

- I hope to come back next year for I am getting really interested in Biology and Chemistry.

Attachment

2009 Summer Academy Grants

	Institution	Project Title	Student Slots	2009 Recommended Funding
1	Cameron University	Science Detectives	40	$24,000
2	Connors State College	Ecological Investigations and Wilderness Adventure	120	$65,250
3	East Central University	Secret Messages, The Lottery, Game Shows, and Other Mathematical Pursuits	20	$12,000
4	Langston University	An Intensive Summer Academy in Mathematics and Science For Grades 10-12	36	$43,200
5	Northeastern State University – Broken Arrow	Quest for the Treasure Chest: GPS-Style	25	$13,125
6	Northern Oklahoma College	CSI: Northern	20	$9,000
7	Oklahoma Christian University	Opportunity Bytes	20	$10,475
8	Oklahoma Panhandle State University	Computer Graphics: A First Look at Careers and Skills for Getting into the Game Industry	18	$10,800
9	Oklahoma State University	Fired-up about Research Science and Engineering	20	$12,000
10	Oklahoma State University	Exploring Quantitative Analysis: A Basic Introduction	30	$36,000
11	Oklahoma State University-Oklahoma City Campus	Remote Controlled Basics of Technology and Science (RC BOTS)	20	$21,000
12	Seminole State College	Peek Into Engineering (PIE)	20	$26,400
13	Southwestern Oklahoma State University	Southwestern Science and Mathematics Academy (SMASH)	32	$38,400
14	Southwestern Oklahoma State University	Oklahoma Giants-Exploring the Science, Technology, Engineering and Mathematics of Wind and Oil Energy in Oklahoma	54	$32,400
15	University of Central Oklahoma	Forensic Science Summer Academy	30	$15,750
16	University of Tulsa	Summer Electrical Engineering Academy	20	$10,500
Total Third Year Summer Academies			525	$380,300

	Institution	Project Title	Student Slots	2009 Recommended Funding
1	Oklahoma State University-Okmulgee	Emerging and Converging Technologies	54	$32,400
2	Oklahoma State University (OSU)	OSU High School Aerospace Academy	30	$36,000
3	Redlands Community College	Exploring Natural Resources	48	$28,800
4	University of Central Oklahoma	Engineering Physics Explorations	30	$15,750
5	University of Tulsa	Technology Education and Collaborative (TEC): Summer TEC	50	$34,634
6	Western Oklahoma State College	Plant Biology and Genomics	24	$14,400
Total Second Year Summer Academies			236	$161,984
Grand Total 2009 Summer Academies			761	$542,284

AGENDA ITEM #12:

Oklahoma's Promise.

SUBJECT: Oklahoma's Promise Program Update and 2007-08 Year-End Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

Oklahoma's Promise was created in 1992. Students must enroll in the program in the 8th, 9th or 10th grade. The program requires students to complete a 17-unit core curriculum, achieve at least a 2.5 GPA in the core and a 2.5 GPA overall, attend school regularly and refrain from drug abuse or delinquent acts. Students completing the requirements qualify for an award equal to public college tuition.

As originally created in 1992, participation was limited to students from families with an income of $24,000 or less. In 1999, the family income limit was increased to $32,000; it was further increased to $50,000 in 2000.

The Oklahoma Legislature approved significant changes to the program in SB 820 of the 2007 legislative session. The changes included: (1) a dedicated funding source for the program; (2) a new second family income limit requirement applied when the student begins college; (3) new unique minimum college GPA requirements; (4) a new college conduct standard; (5) new requirements based on students' immigration status; and (6) homeschool student eligibility. Legislation in 2008 delayed implementation of the second income requirement and the college GPA requirement until 2010-11.

POLICY ISSUES:

Oklahoma's Promise plays an important role in the State Regents' goal to increase the number of college graduates in Oklahoma. The program is designed as an incentive to encourage more students to aspire for college, prepare themselves for academic success in college and to provide them with financial assistance for college expenses.

ANALYSIS:

Recent Legislative Developments
The 2008 Oklahoma Legislature approved the following changes to the program:

- Delaying implementation of a new second income limit requirement from 2009-10 to 2010-11.

  Based on SB 1038, Oklahoma's Promise college students receiving the scholarship for the first time in 2010-11 (primarily high school graduates of 2010 and thereafter) will be subject to a second family income limit requirement. Previously, the new limit was scheduled to go into effect for 2009 graduates. Students will not receive the award if their parents' income exceeds $100,000 at the time

the student goes to college (if the student is independent, the student's income may not exceed $100,000). To enroll in the program in the 8th, 9th or 10th grade, a student's family income still must be under $50,000 at the time of application.

The one-year delay in the new second income limit requirement reduces the number of students who will be subject to the new limit but who had already enrolled in the program before the new limit was legislated.   The delay reduces the number of students in this circumstance from about 18,000 (9,000 in the 2009 graduating class, 6,000 in the 2010 graduating class and 3,000 in the 2011 graduating class) to 9,000 (6,000 in the 2010 graduating class and 3,000 in the 2011 graduating class).

- Modifying and delaying implementation of a new statutory college GPA requirement.

  SB 1038 also delayed implementation of a new college GPA requirement from 2009-10 to 2010-11. The bill also changed the GPA requirement slightly to a minimum cumulative college GPA of 2.0 for courses taken through the sophomore year and a minimum 2.5 GPA for courses taken during the junior year and thereafter.

- Exempting students in the military from the requirement that they begin college within three years of graduating from high school.

  Prior to this amendment in SB 1038, all students were required to start college within three years of high school graduation to receive the Oklahoma's Promise benefit. The statute did not allow any exceptions. For some students joining the military immediately after high school graduation, the normal enlistment requirement of four years of active duty could possibly prevent them from receiving their Oklahoma's Promise benefit. The statutory amendment now provides an exception for students serving in the military.

- Modifying income eligibility requirements for certain adopted students.

  HB 2446 provides expanded income criteria for students adopted while in the custody of the Department of Human Services, a licensed private nonprofit child-placing agency, or federally recognized Indian tribe. First, these students will not be subject to an income limit at the time they apply for participation in the program in the 8th, 9th or 10th grade. Second, if and when the second income limit becomes effective, these students would be subject to higher income limits than other participants. Students adopted between birth and the age of twelve years would be subject to a $150,000 second income limit. Those adopted between the ages of thirteen and seventeen would be subject to a $200,000 second income limit.

- SB 1038 also created a Task Force on Oklahoma's Promise to review the program's income requirements and college scholarship-retention requirements. One of the purposes of the delays in implementing the new second income limit and college GPA requirements was to provide time for the Task Force to examine these issues and make recommendations to the 2009 Legislature.

Impact of Media Campaign in May-June 2008

For approximately 7 weeks in May and June, a significant media campaign was conducted to promote enrollment in Oklahoma's Promise leading up to the program's June 30 application deadline. The following table shows the increases in activity generated by the campaign compared to the same 7-week period in 2007.

	2007	2008	# Increase	% Increase
Total phone calls for 7 weeks	2,550	4,052	1,502	59%
Total calls on final day (June 30)	171	324	153	89%
Total online applications for 7 weeks	1,049	2,560	1,511	144%
Total online applications on final day (June 30)	101	360	259	256%
E-mails received	424	937	513	121%

Increase in Applications

The total number of applications received has continued to increase with each graduating class. However the number of "incomplete" applications that require further follow-up has also increased. The table below shows a "snapshot" of this issue as of 10/3/08.

HS Graduating Class	2008	2009	2010
Total applications submitted	10,392	11,062	12,507
# Increase in applications		670	1,445
% Increase in applications		6%	13%
Less incomplete applications	-555	-1,389*	-3,044*
Officially enrolled as of 10/3/08	**9,837**	**9,673***	**9,463***
% incomplete applications	5%	13%	24%

*   Students in the 2009 and 2010 graduating classes with incomplete applications have until the time they graduate high school to complete their application.

Enrollment:

The current official enrollment for the 10th grade class of 2007-08 (graduating class of 2010) as of 11/5/08 is 9,532, which reflects a slight decrease from the class of 2009. However, this number is expected to increase by several hundred as incomplete applications submitted by the June 30 deadline are subsequently completed by applicants. The 9,500 enrollees equate to about 21% of the approximately 45,000 total high school sophomore students statewide in 2007-08.

As long as the family income limit for program applicants remains at $50,000, the potential pool of eligible students is expected to continue to decrease each year. For example, United States census data indicates that in 2000, when the $50,000 income limit first became effective, approximately 61% of Oklahoma families had income under $50,000. By 2007, that percentage had dropped to 48%.

Oklahoma's Promise

OKPromise High School Enrollment
(By Graduation Year)

10th Grade*

1442	2418	5882	7187	7753	8181	9528	9846	9679	10,000
2001	2002	2003	2004	2005	2006	2007	2008	2009	2010

$24,000 $32,000 $50,000
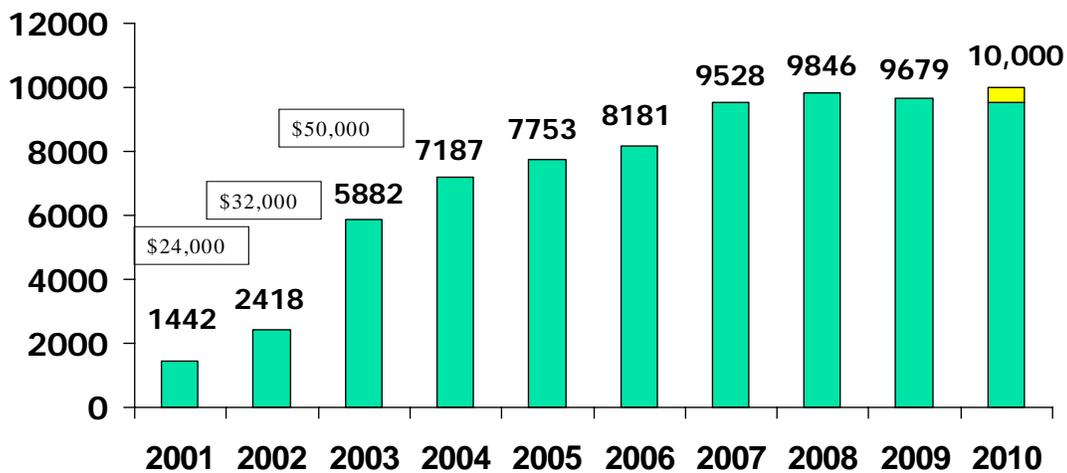
As of 11-5-08

☐ Actual ☐ Projected

Note: Students in the 2009 and 2010 graduating classes with incomplete applications have until the time they graduate high school to complete their application.

74

Number of High School "Completers":
The number of students qualifying for the scholarship grew from 6,311 in the 2007 graduating class to 6,520 in the 2008 class, an increase of 209 or 3.3%.

High School Students Completing OKPromise Requirements
(by Grad Year)
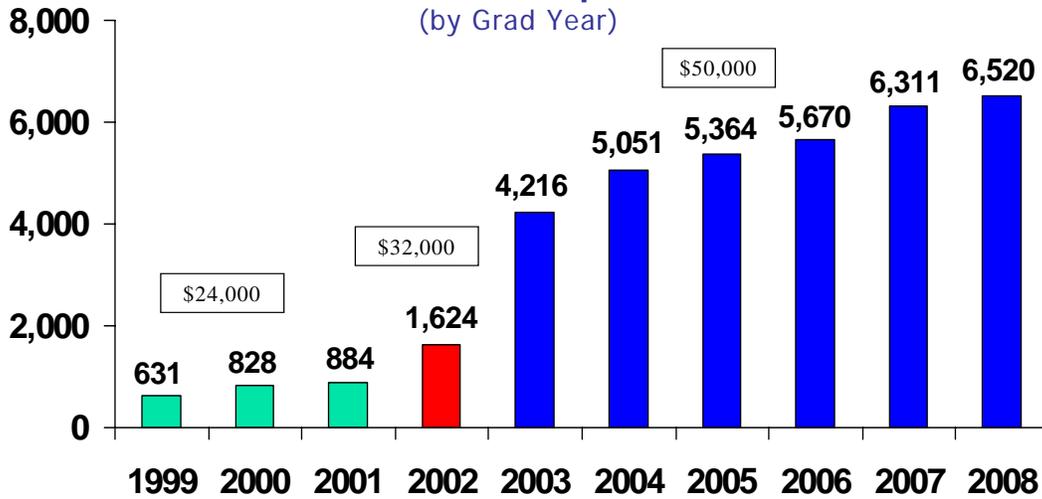
As of 11-5-08

Oklahoma's Promise Requirement Completion Rates:
After trending down the past several years, the rate at which Oklahoma's Promise students completed the program's high school requirements in 2008 stabilized at 66.2%, the same completion rate as the slightly smaller 2007 class.

Oklahoma's Promise

High School Requirement Completion Rates
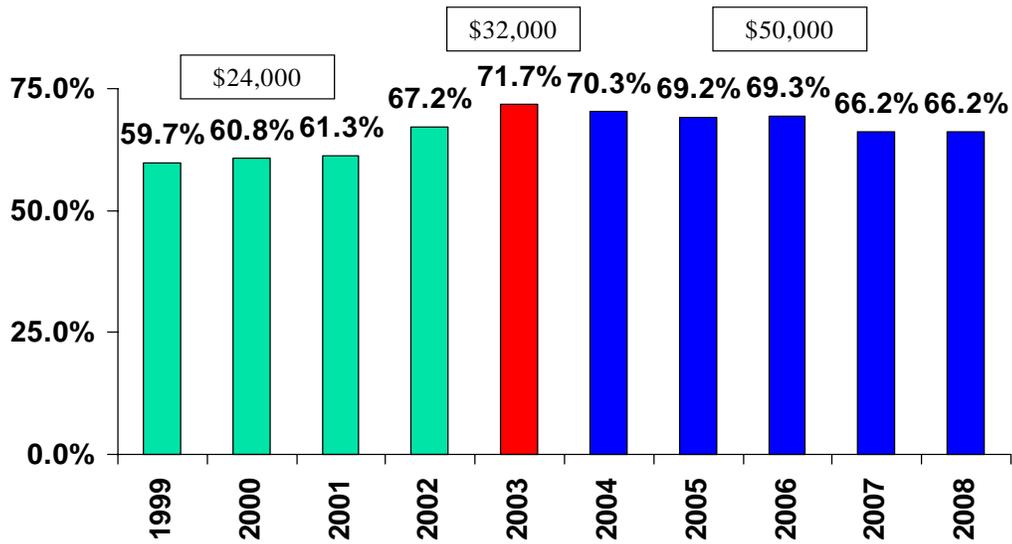
Projected College Enrollments:
The number of college students projected to receive the award will continue to increase in the next few years, but the rate of increase will be lower that the past several years.

Oklahoma's Promise

Award Recipient Projections
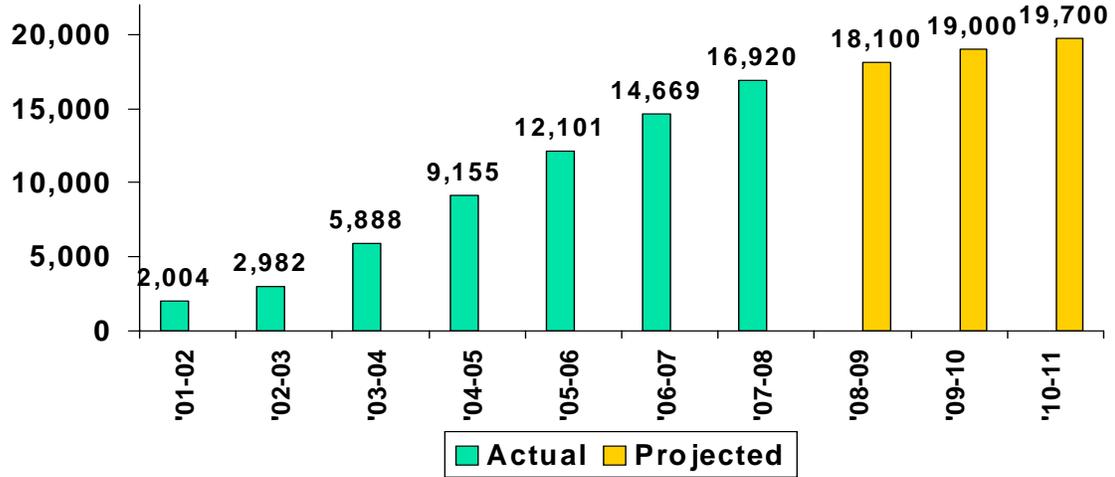
Assumes 1% annual increases in OK Promise high school enrollment; assumes 66% completion rate of high school requirements for scholarship eligibility.

Oklahoma's Promise Cost Projections:

For FY 2010, the State Regents have approved a funding estimate of $54 million for the program. Three variables have the most impact on the future costs of Oklahoma's Promise scholarships:

- The rate of annual increase in high school enrollment in Oklahoma's Promise;
- The rate at which Oklahoma's Promise high school students successfully complete the program requirements to become eligible for the scholarship; and
- The rate of annual tuition increases.

The following chart shows cost projections based on the following assumptions:

- 1% annual increase in high school enrollment in Oklahoma's Promise;
- 66% success rate of high school students completing the program requirements; and
- Annual tuition increases at two different levels— 5% and 10%.

Oklahoma's Promise   **11/5/2008**

Cost Projections
(In $ millions, by fiscal year, varying tuition rates)

	Actual/Current	10%	5%
FY'03	$4.6		
FY'04	$10.4		
FY'05	$17.8		
FY'06	$25.9		
FY'07	$33.8		
FY'08	$43.0		
FY'09	$50.4		
FY'10		$58.0	$55.4
FY'11		$66.1	$60.2
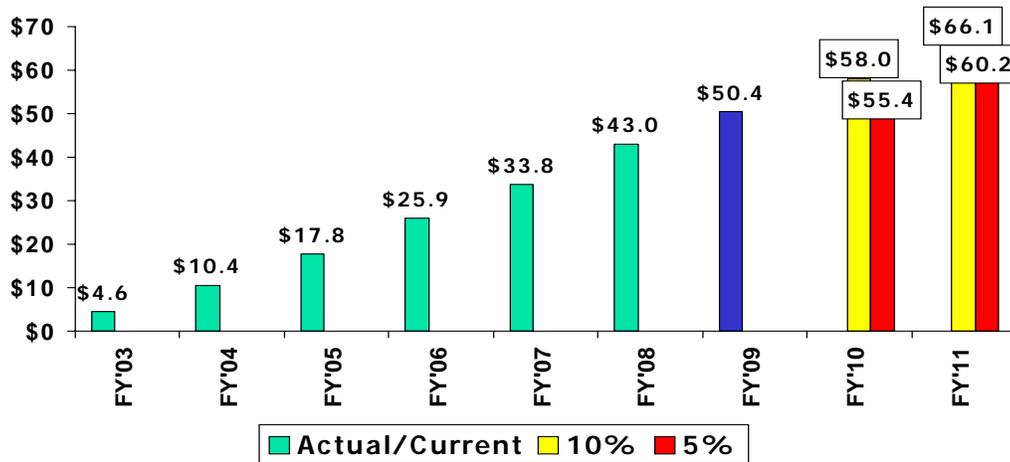
Assumes 1% annual increase in high school OK Promise enrollment; 66% requirement completion rate.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #13:

> **Tuition.**

SUBJECT: FY09 Tuition Impact Analysis Report.

> **This item is for informational purposes only.**

BACKGROUND:

Oklahoma Statutes (Title 70, O. S. 2005 Supp., Section 3218.2) recognizes the authority of the State Regents to prescribe and coordinate student fees and tuition at institutions in The State System and requires the annual reporting of tuition and fees approved for the current academic year to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education chairs of both houses of the Oklahoma Legislature prior to January 1 each year.

POLICY ISSUES:

This report is consistent with the State Regents' policy.

ANALYSIS:

The *FY09 Tuition Impact Analysis Report* documents institutions' considerations in setting tuition and fees. Included in their consideration is the impact on students' ability to pay, the impact on enrollment, the availability of financial aid, the implementation of cost-effective measures, and institutions' communication with students. Additional information documents the portion of costs students pay, State Regents' initiatives, and the national perspective. Attachments are included documenting public hearings, peer limits, and detailed listings of the tuition and fee rates. Following are observations from the report:

- All tuition and mandatory fees are within the legislatively prescribed limits.

- The average increase system wide for a full-time student is $302, or approximately $34 each month for the academic year.

- The state system has seen no significant impact in enrollment patterns due to tuition and fee increases.

- Financial aid is readily available and institutions are committed to assisting students discover all sources of available financial aid so that no student eligible for admission will be denied access because of an increase in the cost of attendance.

- Institutions continuously monitor administrative and programmatic costs in order to maximize their operational budgets and are implementing energy conservation programs to reduce utility costs and the impact on the environment and increase sustainability.

- Institutions presented information to students in a variety of ways and on a continuing basis. Students overall were supportive of reasonable increases for the purposes of improved and/or expanded student services, uncompromised quality of instruction, and recruitment and retention of quality faculty and staff.

- The average national published rate for FY09 tuition and mandatory fees is $6,585 for undergraduate students attending a four-year institution and $2,402 for those attending a two-year institution. Oklahoma's rates are $4,514 and $2,622 respectively.

- The investment in higher education has a significant return on investment for the individual and society as a whole, including higher lifetime earnings, increased level of civic participation, and in increase in contributions to tax revenues, among other things.

It is recommended that the State Regents approve the *FY09 Tuition Impact Analysis Report*.

AGENDA ITEM #14:

> **Economic Development Grant.**

SUBJECT: Approval of allocation of grant funds.

RECOMMENDATION:

> **It is recommended that the State Regents approve a one-time grant in the amount of $155,000 to Northeastern State University for the Center for Rural Development**

BACKGROUND:

At the meeting of June 26, 2008, the State Regents allocated $442,050 for grants and activities to include economic development, research and quality initiatives. The decision regarding funding for the Center was deferred pending the collection of information on the Center's performance. The pertinent information has been collected and distributed. This grant was funded in each of the fiscal years 2005, 2006, and 2007. This action represents the fourth fiscal year that this grant has been funded.

POLICY ISSUES:

The recommendation is consistent with Regents' policy and actions.

ANALYSIS:

This grant is to fund the continuation of operational support of the Center for Rural Development. The 2003 Legislature transferred base support funding for the Center from the Department of Commerce to Higher Education. Created in the 2001 Legislature in House Bill No. 1503, the Center's mission is "to improve the effectiveness of citizens, enterprises, and communities in rural Oklahoma to better meet the quality of life challenges

The Center was established to focus resources and activities towards assisting communities, counties, tribes, and other entities in fostering rural development. Among its other duties, the Center was charged with technology transfer, implementation of a rural research agenda and workforce development.

The Center has become very active in assisting county and community economic development by providing data and information that can be used in attracting businesses to Oklahoma. Typically, the Center creates tailored information packages that local business people use in recruitment of new businesses. The packages created contain local demographic information, workforce data, education facility data, location of trade zones, traffic patterns, site locations, etc that is useful in convincing businesses to locate in Oklahoma. The Center works with the State on these efforts as well.

Recently, the Center has been involved in helping Shawnee and Miami officials in attracting a national retail clothing chain to their communities. The Center has also been working with Denney's restaurants and Piggly Wiggly grocery stores in locating sites for expansion in Oklahoma. The Center has recently completed a presentation for use by Vian economic development officials to show businesses the strategic

advantages of their location and the possibilities of becoming a major retail center in their area. Other communities that have called upon the Center recently include:

Bartlesville	Bristow	Oolagah
Enid	Sapulpa	Vinita
Tishomingo	Stilwell	Claremore
Lawton	Sallisaw	Tahlequah
Oklahoma City	Altus	Tulsa

Funding is recommended as a one-time allocation for this grant in the amount of $155,000.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #15:

> **Purchases.**

SUBJECT: Approval of FY-2009 Purchases in excess of $100,000.

RECOMMENDATION:

> **It is recommended that the State Regents approve FY-2009 purchases for amounts that are in excess of $100,000.00 that need to be effective prior to February 12, 2009.**

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of $100,000.00.

ANALYSIS:

The item below exceeds $100,000.00 and requires State Regents' approval prior to issuing a purchase order.

Purchases Over $100,000.

Haworth in the amount of $102,582.94 for a reconfiguration project at OGSLP. This is to reorganize departments/divisions and create space for OGSLP AWG staff move to Colcord from RPIII.

AGENDA ITEM #16:

Audit.

SUBJECT: FY 2008 Annual Audit Reports.

RECOMMENDATION:

It is recommended that the State Regents accept the FY 2008 Audit Reports.

ANALYSIS:

The State Regents' independent auditor, Cole & Reed, PC, has completed the annual audit of operations and programs for the year ending June 30, 2008. The following reports are included with this item:

- Independent Auditor's Report on Financial Statements for the State Regents Operations including Compliance Reports required under OMB Circular A-133 and a Schedule of Findings and Questioned Costs, if any.

- Independent Auditor's Report on Financial Statements for the Oklahoma Guaranteed Student Loan Program.

The Independent Auditor's Report on Financial Statements for the State Regents Operations consolidates all operations for which the State Regents have responsibility. Operations fall into two categories: (1) Core administrative operations involve those activities directly related to carrying out the State Regents' constitutional responsibilities, and (2) Special Programs involve several programs assigned to the State Regents including the Oklahoma Guaranteed Student Loan Program (OGSLP), the Oklahoma Tuition Aid Grant Program, and ONENET. A separate Independent Auditor's Report on Financial Statements for the Oklahoma Guaranteed Student Loan Program has been prepared to meet OGSLP reporting requirements and other needs.

The Compliance Reports required by the Federal Office of Management and Budget under OMB Circular A-133 relate only to programs funded by the federal government. These reports focus on internal control and compliance with the requirements of laws, regulations, grants, and contracts applicable to the federal programs. There were no findings or questioned costs.

Professional standards also require the auditors to communicate certain matters concerning the financial reporting process. To facilitate this communication the auditors have also prepared a letter providing this information.

It is recommended that the State Regents accept the FY 2008 Audit Reports.

AGENDA ITEM #17-a:

Contract.

SUBJECT: Selection of an Independent Investment Consulting Firm

RECOMMENDATION:

> **It is recommended that the State Regents approve Hammond Associates Institutional Fund Consultants, Inc. to serve as the Investment Consultant for a term beginning January 1, 2009, through December 31, 2009, with an option to renew on an annual basis for a period of up to four years.**

BACKGROUND:

The State Regents as fiduciary are charged with the investment of funds for the endowed chairs, professorships and lectureships at Oklahoma public colleges and universities. Additionally, the Regents serve as fiduciary for the investment funds of the Academic Scholars Trust Fund, and the Retirement & Reserve Funds. Collectively these investments represent approximately $385 million in market value.

A formal request for proposal (RFP) process was used to solicit proposals with an award for either investment consulting services or single-fund investment management services to be made to the firm considered to be a qualified vendor whose proposal is determined to be in the best interest of the State Regents. The RFP invited proposals by either 1) consulting services for conducting full investment consulting services to include advice on asset allocation policy, recommendations on fund managers and performance analysis and reporting or 2) single fund managers responsible for portfolio investing and management within their own funds.

RECOMMENDATION:

Eight investment firms submitted proposals that were reviewed and evaluated on criteria as outlined in the request for proposals by investment consulting services. Three firms submitted proposals that were reviewed and evaluated on criteria as outlined in the request for proposals by single-fund investment managers.

Based on information provided in the proposals and based upon the review of proposals, the State Regents' Investment Committee Chairman recommends that Hammond Associates be awarded a contract for consulting services, pending final negotiations.

AGENDA ITEM #17-b:

Contract.

SUBJECT: Approval to Purchase Services to Develop a Financial Aid Database.

RECOMMENDATION:

It is recommended that the State Regents approve the purchase of services to develop a financial aid database for a maximum of $175,000.

BACKGROUND:

In the report, "Analysis of Financial Aid and Scholarship Programs" by Noel-Levitz (January 20, 2005), a recommendation was made to develop a database containing more financial aid information than currently exits in the State Regents' Unitized Data System (UDS). The goal is to require all Oklahoma institutions, whose students are eligible to receive state-funded assistance, to submit unit (by student) level data to the State Regents for all Oklahoma resident students enrolled at their institution. Such reporting would include student academics, demographics, full financial aid award information, income level, financial need, and expected family contribution. Data will be collected as needed from the 31 Oklahoma public higher education institutions and related entities with development to include an option to add other Oklahoma institutions.

From these data, the State Regents could determine allocation levels for the OTAG awards and perform research on the usage, interaction, and effectiveness of state programs. Institutional administrators could benefit from this process by having a database appropriate for conducting research on the impact of aid on student enrollment behavior at their institution. At the State Regents' discretion, the database also could enable the institutions to compare their statistics and practices with others in their tier.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which requires State Regents' approval of purchases in excess of $100,000.

ANALYSIS:

Based on review of responses to an RFP to purchase services to develop a financial aid database, a vendor will be selected to begin work in December 2008 and continue through September 2009. A maximum expenditure of $175,000 will be funded by the Oklahoma Guaranteed Student Loan Program (OGSLP) in FY2009 and FY2010.

AGENDA ITEM #17-c:

        Contract.

SUBJECT: GEAR UP. Approval of renewal of contract for services relating to the college access information component of Phase II of the GEAR UP grant.

RECOMMENDATION:

> **It is recommended that the State Regents approve the renewal of a one-year contract with Third Degree Advertising in an amount not to exceed $473,503.34 for Year 4 of the college access information component of Phase II of the GEAR UP grant.**

BACKGROUND:

In 1999 Oklahoma was a recipient in the inaugural round of Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grants provided by the U.S. Department of Education to address the needs of low-income students to attend and succeed in college. Then Governor Frank Keating designated the Oklahoma State Regents as the state education agency responsible for creating a statewide plan for early college readiness. Recognized nationally for innovation in academic intervention, the five-year project was extended for an additional year in 2004 and an additional $4.4 million.

In 2005 the Oklahoma State Regents were awarded a consecutive six-year grant (2005-2011). The new grant designated as Oklahoma GEAR UP Phase II is projected to receive $20.6 million over the life of the grant to address the factors that place Oklahoma students at risk for educational failure, including generational poverty, gaps in knowledge about the college experience, and weak academic preparation.

The project design for Oklahoma's Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) includes a statewide college access information component designed to help increase the high school- to college-going rate of students currently in grades five through 12. The primary target audiences of the GEAR UP college access information effort are Oklahoma 5th – 12th grade students and their parents; Oklahoma educators of 5th – 12th grade students; first-generation (to attend college) students; and minority and low-income students. Secondary target audiences of the GEAR UP public engagement effort are extended family members of 5th – 12th grade students; adults with influence in 5th – 12th grade students' lives (tribal, community and faith-based leaders, coaches, youth organization leaders, mentors, tutors, etc.)

The specific objectives of the campaign are to:
- Increase students' educational aspirations
- Increase parents' expectations of their child's educational attainment
- Inform target audiences about academic preparation required for college
- Correct misperceptions about the cost of attending an Oklahoma state college or university
- Inform target audiences about state and federal financial aid opportunities
- Foster and improve parental involvement in preparing their children for college
- Help teachers and counselors academically prepare their students for college
- Inform teachers and counselors of the many resources available to help prepare students for college.

On Jan. 12, 2006, the State Regents approved a one-year contract with Third Degree Advertising for the initial implementation of the college access information component of Phase II of the GEAR UP grant. The terms of the contract included five one-year renewal options.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 1 of Phase II utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The commercial seven-week network television campaign resulted in:
- 1,344 television spots aired statewide (200-225 spots/weekly).
- 88.3 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 5.6 times.
- Oklahomans were exposed to the message 9,134,307 times.
- 953 bonus (no charge) spots ran during March and April. The spots are valued at $110,013. The value added contributed an additional 48 percent to the schedule.

The seven-week cable television campaign resulted in:
- 2,721 commercials aired (453 spots/weekly).
- 73.6 percent of cable households in the state of Oklahoma were reached.
- 448,973 subscriber households were reached.

The seven-week radio campaign resulted in:
- 6,238 total paid commercials aired.
- 83.8 percent of target audience was reached by the schedule in metropolitan areas.
- An average of 70.2 percent of listeners were reached in non-metro counties.
- The message was heard an average of 11 times.
- Oklahomans were exposed to the message 11,538,781 times.
- 6,238 bonus (no charge) spots ran during March and April. The spots are valued at $98,250.

The outdoor campaign resulted in:
- 114 billboards were posted in 62 cities statewide. The billboards were located in strategic high traffic areas and/or around schools.
- 80 percent of the target audience viewed the boards during March through May.
- Target audience viewed the boards an average of 8.5 times.
- The GEAR UP outdoor campaign received 100 percent of their paid media dollars in bonus posting time.

On Feb. 8, 2007, the State Regents approved a one-year contract with Third Degree Advertising for Year 2 implementation of the college access information component of Phase II of the GEAR UP grant.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 2 of Phase II utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The media buy featured the newly created GEAR UP TV commercials (four in English and one in Spanish); radio ads (five in English and one in Spanish); and billboard art (five in English and two in Spanish). The commercial eight-week network television campaign resulted in:
- television spots aired statewide (120-125 spots/week).
- 93 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 6.5 times.
- Oklahomans were exposed to the message 21,711,995 times (gross impressions).
- Cost per thousand impressions is $5.30.

- Oklahoma television stations aired 726 bonus spots for Oklahoma State Regents during March through July. The estimated value of the bonus spots is $84,942.

The eight-week cable television campaign resulted in:
- 5,032 commercials aired (629 spots/week).
- The schedule reached 87 percent of cable households in the state of Oklahoma.
- 649,070 cable subscriber households were reached.

The seven-week radio campaign resulted in:
- 2,656 total paid commercials aired.
- 70.6 percent of the teen target audience was reached by the schedule in the metropolitan areas an average of 16 times
- Oklahoma teens in metropolitan areas were exposed to the message 2,715,343 times (gross impressions)
- 44.8 percent of the P25-54 target audience was reached by the schedule in the metropolitan areas an average of 12.3 times.
- Oklahomans aged 25-54 in metropolitan areas were exposed to the message 4,931,383 times (gross impressions)
- Total target audience gross impressions were 7,646,726
- 2,656 bonus (no charge) spots aired March through July. The spots are valued at $97,576.

The outdoor campaign resulted in:
- 108 billboards were posted in 57 cities statewide. The billboards were located in strategic high traffic areas and/or around schools.
- This outdoor schedule represented approximately 720 gross rating points per market.
- 76.8 percent of the target audience was exposed to the billboard message during the schedule which ran March through May.
- The target audience viewed the boards an average of 8.2 times.
- Based on previous year's average, we can estimate that the boards stayed up an average of 30 days past the 30 day paid showing.
- Based on an average of 30 additional posting days, this is an added value of $49,450.
- The GEAR UP outdoor campaign received 100 percent of their paid media dollars in bonus posting time.

On Nov. 29, 2007, the State Regents approved a one-year contract renewal with Third Degree Advertising for Year 3 implementation of the college access information component of Phase II of the GEAR UP grant for an amount not to exceed $467,503.25.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 3 of Phase II utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The commercial eight-week network television campaign resulted in:
- 1,003 television spots aired statewide (140 spots/week).
- 96.7 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 8.9 times.
- Oklahomans were exposed to the message 30,803,772 times (gross impressions).
- Cost per thousand impressions is $3.97.
- Oklahoma television stations aired 691 bonus spots for Oklahoma State Regents during February through April. The estimated value of the bonus spots is $86,375.

The eight-week cable television campaign resulted in:

- 8,801 commercials aired (1,100 spots/week).
- The schedule reached 88.3 percent of cable households in the state of Oklahoma.
- 658,769 cable subscriber households were reached.

The eight-week radio campaign resulted in:
- 2,804 total paid commercials aired.
- 68.7 percent of the teen target audience was reached by the schedule in the metropolitan areas an average of 15.3 times.
- Oklahoma teens in metropolitan areas were exposed to the message 2,526,668 times (gross impressions).
- 46.9 percent of the P25-54 target audience was reached by the schedule in the metropolitan areas an average of 14.7 times.
- Oklahomans aged 25-54 in metropolitan areas were exposed to the message 6,169,867 times (gross impressions).
- Total target audience gross impressions were 8,696,535.
- 2,632 bonus (no charge) spots aired February through April. The spots are valued at $92,304.

The outdoor campaign resulted in:
- 83.5 percent of the target audience was exposed to the billboard message during the schedule which ran February through April.
- The target audience viewed the boards an average of 8.5 times.
- On average, each board stayed up an additional 1.8 months with override.
- Based on an average of 55 additional posting days, this is an added value of $95,702.
- The GEAR UP outdoor campaign received over 100 percent of their paid media dollars in bonus posting time.

On May, 23, 2008, the State Regents approved an increase in the amount of $50,000 to the current one-year renewal with Third Degree Advertising for Year 3 of the college access information component of Phase II of the GEAR UP grant. The increase allowed a paid media schedule to be purchased that augmented and reinforced the "preparing for college message" during the time when students and parents were finalizing enrollment and making choices for the upcoming school year. The $50,000 increased the Year 3 contract from $467,503.25 to $517,503.25.

POLICY ISSUES:
The renewal of this contract for services with Third Degree Advertising for Year 4 implementation of the statewide college access information component of the Phase II GEAR UP grant is consistent with the project design and management plan presented in the Phase II GEAR UP grant application (April 2005). The renewal of this contract is consistent with the State Regents Purchasing Policy.

ANALYSIS:
Based on the successful services provided by Third Degree Advertising for Years 1, 2 and 3 implementation of the GEAR UP college access information component, it is recommended that the State Regents approve the renewal of a one-year contract with Third Degree Advertising in an amount not to exceed $473,503.34 for Year 4 implementation of the college access information component of the Phase II GEAR UP grant.

AGENDA ITEM #18:

> **Revenue Bond.**

SUBJECT: Review of Statement of Essential Facts.

RECOMMENDATION:

> **It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statements of Essential Facts for the University of Oklahoma, Series 2009A an amount not to exceed $57,200,000 and Series 2009B (taxable) an amount not to exceed $8,700,000, is substantially accurate.**

BACKGROUND:

For revenue bonds issued pursuant to Title 70, Oklahoma Statutes, Section 4001 through 4014, a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers. Section 4014 of this statute requires that the State Regents examine the Statement of Essential Facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma.

POLICY ISSUES: None

ANALYSIS:

The proceeds received from the sale of the Series 2009A bonds will be used (a) to construct, renovate, remodel, expand, furnish and equip University student housing, instruction, utility, infrastructure, and multi-cultural facilities on the Norman Campus, (b) to reimburse the University for improvements recently made and anticipated to be funded through this series of bonds, (c) to pay a portion of the interest on the Series 2009A Bonds during the period when the projects financed with the proceeds of the Series 2009A Bonds are under construction, and (d) to pay the costs of issuance.

The proceeds received from the sale of the Series 2009B bonds will be used (a) to construct, renovate, remodel, expand and equip utility and infrastructure projects on the Norman campus or to reimburse the University for improvements recently made and anticipated to be funded from proceeds of this bond issue, (b) to pay a portion of the interest on the Series 2009B Bonds during the period when the projects financed with the proceeds are under construction, and (c) pay the costs of issuance of the Series 2009B Bonds.

The bonds to be issued as fully registered bonds will be payable on January 1 each of the years 2009 through 2039 with interest payments commencing on July 1, 2009, and semiannually each year thereafter. The bonds are special obligations of the Board of Regents of the University of Oklahoma. These bonds are being issued on parity with the following general obligation bond issuances: 2006A, 2007A, 2007B, 2007C and 2007D.

The University has pledged, as security for the bonds the General Revenues consisting of the following revenues sources including per credit hour Academic Facilities and Life Safety Fee revenue, utility system revenues, energy efficiency savings and revenue from the College of Continuing Education. No reserve requirement will be established with respect to these series of bonds. The pledged revenues as anticipated by the University's Board will provide sufficient revenue to pay principal of and interest on the Bonds.

The Statement of Essential Facts as reflected in the Preliminary Official Statement for the multiple facilities projects has been reviewed and found to be substantially accurate. Projected revenue, as described in the Statement, will assure that revenues will be adequate to cover debt service requirements. The University of Oklahoma maintains compliance with their Board of Regents' "Debt Policy," and will support the bonds by an achievable financial plan that will include servicing the debt, meeting new or increased operating costs, and maintaining an acceptable debt service coverage ratio.

A copy of the Preliminary Official Statement is available for review.

A listing of the proposed projects is included as follows:

(1.) Series 2009A Bond Projects:

Steam and Chilled Water Plant (Utility System)	$20,000,000
Student Housing Residence Hall	7,400,000
Gould Hall	6,500,000
Cate Center IV Renovation/Conversion	5,000,000
Data Center	4,000,000
Collings Hall (College of Education)	3,000,000
Modifications to Commons Center	2,400,000
Aquatics Facility Parking	1,100,000
Sooner Hotel Renovation	3,850,000
Research Campus Infrastructure	1,361,000
Cross Center Renovation	500,000

(2.) Series 2009B Bond Projects:

Grounds Development	$ 2,000,000
Utility System	6,350,000

Meeting of the
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AGENDA ITEM #19:

> **Commendations.**

SUBJECT: Staff Recognitions.

RECOMMENDATION:

> **It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

State Regents' staff received the following state and national recognitions:

- The Oklahoma GEAR UP College Access Information team was awarded a Bronze Medallion in Postcards at the 2008 National Council for Marketing and Public Relations District IV Conference. The conference was on October 20-22. The College Access Information team includes **Donna Spain-Bryant, Lekita Diamond-Gaynor, Amy Bruce** and **Kristi Allison**.

- **Tony Hutchison**, Associate Vice Chancellor for Strategic Planning and Analysis, was recently named as a Distinguished Alumni of El Reno High School. Tony graduated in 1977 from EHS.

- **Chancellor Glen D. Johnson.** In October, the Chancellor spoke to the EPSCoR Committee; addressed the Woodward Chamber of Commerce and toured the NWOSU Woodward Campus; spoke at the Oklahoma Quality Beef Summit held at the Robert Kerr Food and Agriculture Production Center at Oklahoma State University; spoke at Oklahoma City Community College's Dedication of the Health Professions Center; was keynote speaker at EPSCoR conference, "Who Wants to Be an Entrepreneur"; attended and spoke at Oklahoma Panhandle State University's dedication of the Science and Agriculture building; spoke at the Midwest City Rotary meeting; served as a panelist at the 2008 Oklahoma Economic Development and Workforce Development Summit; spoke to the Cooperative Alliance Workshop; was the keynote speaker at the Oklahoma Political Science Association Annual Conference; spoke at the Oklahoma Research Day conference held at Northeastern State University - Broken Arrow; spoke about the State Regents' legislative agenda with legislators and community leaders at Southwestern Oklahoma State University and Cameron University; spoke at the Oklahoma Women in Higher Education Annual Conference.

- **LaTreece Langston**, Policy and Compliance Specialist, participated as a panelist at the Student Veterans' Statewide Conference, hosted by the Oklahoma State Regents for Higher Education on October 8, 2008.

- **Dr. Kermit R. McMurry,** Vice Chancellor for Student Services, served as the keynote speaker for the Phi Theta Kappa International Honor Society induction ceremony at Redlands Community College on November 13, 2008.

- **Sheilynda Stewart,** was admitted as a doctoral candidate for successfully completing her written and oral general exams in the Adult and Higher Education doctoral program at the University of Oklahoma.

- **Laura Weiss**, Policy Specialist, was a co-presenter at the 2008 NCHELP Fall Training Conference November 2, 2008 for a session titled "Introduction to FFELP."

AGENDA ITEM #20:

Executive Session.

Not Available Electronically.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #21-a (1):

> **Programs.**

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

> **It is recommended that the State Regents approve modifications to existing
> programs, as described below.**

BACKGROUND:

> Oklahoma State University (OSU)
>   3 degree program option additions
> 1 degree program option name change
> 1 degree program option deletion
> 1 degree program course requirement change
> 1 degree program requirement change
>
> Northwestern Oklahoma State University (NWOSU)
> 1 degree program course requirement change
>
> Southeastern Oklahoma State University (SEOSU)
> 3 degree program course requirement changes
> 3 degree program option deletions
> 1 degree program option name change
>
> Eastern Oklahoma State College (EOSC)
> 1 degree program option addition
>
> Oklahoma State University Institute of Technology, Okmulgee (OSUIT)
> 1 degree program option addition
>
> Reach Higher Institutions (CU, ECU, LU, NSU, NWOSU, RSU, SWOSU, UCO)
> 1 degree program requirement change

POLICY ISSUES:

These actions are consistent with the State Regents' *Academic Program Approval* policy.

ANALYSIS:

OSU-Bachelor of Science in Entomology (088)
Degree program option addition and course requirement change:
- Add option "Bioforensics, preveterinary and premedical sciences."

- Add course MICR 4133 to related elective courses.
- Proposed option addition will prepare students pursuing careers in medical, veterinary or forensic fields.
- Total number of credit hours will not change.
- One new course will be added.
- No new funds are required.

OSU-Bachelor of Science in Plant and Soil Sciences (014)
   Degree program option name change:
- Change option name "Soil and Water Management" to "Soil and Water Resources."
- Proposed change will correct an institutional error from Fall 2007.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

OSU-Master of Science in Design, Housing and Merchandising (051)
   Degree program option additions, option deletion and program requirement change:
- Add option "Apparel Design and Production."
- Add option "Interior Design."
- Delete option "Environmental Design."
- Require a baccalaureate degree in interior design, architecture, or landscape architecture and submission of a portfolio for graduate faculty review.
- Proposed changes reflect compliance with legislation regarding licensure of Interior Designers.
- Proposed changes reflect new admission standards for interior design students.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

NWOSU-Bachelor of Science in E-Commerce (063)
Degree program course requirement changes:
- Delete CMSC 3003, ECOM 3343 and ECOM 3203 from core requirements.
- Add ECOM 2903 and ECOM 4343 to core requirements
- Proposed changes provide students with more application experience and more options for elective course selection.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

SEOSU-Bachelor of Arts in Communication (049)
   Degree program option deletion, option name change and course requirement change:
- Delete option "Rhetoric."
- Change option name from "Interpersonal/Organizational Communication" to "Organizational and Strategic Communication"
- Proposed changes reflect the reorganization of the options.
- Total number of credit hours will not change.
- One new course will be added.
- No new funds are required.

SEOSU-Master of Technology (076)
   Degree program option deletion:
- Delete option "Safety Management."

- Delete courses SFTY 5113, SFTY 5970 SFTY 5983 from the degree requirements.
- Proposed changes reflect the institutional restructuring of the program.
- Total number of credit hours will not change.
- Three courses will be deleted.
- No new funds are required.

SEOSU-Master of Education in Secondary Education (074)
     Degree program option deletion:
- Delete option "Mathematics."
- Proposed option deletion is requested due to option being replaced by new program.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

SEOSU-Bachelor of Science in Biotechnology (104)
     Degree program requirement change:
- Restructure Chemistry requirements to require five semester hours of CHEM electives from the following 3 options: a) CHEM 3153 Organic Chemistry II and CHEM 3162 Organic Chemistry II Laboratory, or b) CHEM 3525 Instrumental Analysis, or c) a total of 5 elective credit from a combination of 4000-level CHEM elective courses, such as CHEM 4970 (Special Topics) and CHEM 4193 Metabolism. At least 2 of the 5 credits must emphasize laboratory techniques, instrumentation or computer technology.
- Proposed changes are in response to recommendations from an external program review and will better meet students' needs.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

EOSC-Associate in Science in Life Science (005)
     Degree program option addition:
- Add option "Environmental Science."
- Proposed option addition will allow emphasis area in environmental science/biology.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

OSUIT-OKM-Associate in Applied Science in Engineering Technologies (080)
Degree program option addition:
- Add option "Civil Engineering/Surveying Technology."
- Proposed option addition reflects response to specific industry request.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

Reach Higher Institutions (CU, ECU, LU, NSU, NWOSU, RSU, SWOSU, UCO) -
Bachelor of Science in Organizational Leadership (775)
     Degree program requirement change:
- Remove admission stipulation that a student cannot have been enrolled as a full-time student for the past year (i.e. remove the following line from the admission requirements: "Have not been enrolled full time for at least one year").
- Proposed change will remove artificial barrier for adult students (the target population).

- Proposed change is confirmation that the program is targeting adult students and the admission restriction is a barrier to adult students who are working on courses to become admissible to the Reach Higher program.
- Proposed change will strengthen the program.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

AGENDA ITEM #21-a (2):

> **Programs.**

SUBJECT: Ratification of approved institutional requests to suspend degree programs.

RECOMMENDATION:

> **It is recommended that the State Regents ratify the approved institutional request to suspend existing academic programs, as described below.**

BACKGROUND:

University of Oklahoma Health Sciences Center (OUHSC) requests authorization to suspend the Master of Science in Geriatrics/Gerontology (081). Tulsa Community College (TCC) requests authorization to suspend the Associate of Applied Science in Clinical Laboratory Technology (249).

POLICY ISSUES:

Suspending programs is consistent with State Regents' *Academic Program Review* policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

ANALYSIS:

OUHSC requests suspension of the Master of Science in Geriatric/Gerontology (081). OUHSC reports that the demand for the program was not as strong as anticipated. Suspension of the program will allow faculty and administration additional time to assess the demand needed for a Master of Science program. OUHSC plans to reactivate or delete the program by October 2009.

TCC requests suspension of the Associate of Applied Science in Clinical Laboratory Technology (249) until August 2011. TCC requests to cease enrollment for new majors while working with its Alliance Partner, Tulsa Technology Center (TTC) to articulate changes in coursework between TCC and TTC.

Authorization was granted by the Chancellor for the above requests. State Regents' ratification is requested.

AGENDA ITEM #21-b:

Post Audit.

SUBJECT: Approval of institutional requests for final approval of existing programs.

RECOMMENDATION:

It is recommended that the State Regents approve institutional requests for final approval of existing degree programs, as described below.

BACKGROUND:

The State Regents approve new programs provisionally with institutionally established and State Regents' approved criteria to be met prior to final approval. Examples of final program approval criteria include: minimum number of enrollments, graduates, and/or full-time equivalent enrollments (FTE's), accreditation from a regional or national accrediting agency, post-graduation employment rates, specific academic achievement profiles, and/or minimum ranking or pass rates on standardized tests or licensure examinations.

A summary of the recommendations is provided below. The accompanying table outlines the criteria, productivity and recommendation for each degree program.

POLICY ISSUES:

These actions are consistent with the State Regents' *Academic Program Approval* policy.

ANALYSIS:

As noted above, the following recommendations are included in the table (Attachment A), that lists the degree program, date of approval, criteria established by the institution and approved by the State Regents, productivity level, status of other criteria and recommendation for the program.

Recommendation: Final Approval

University of Oklahoma (OU)
- Master of Science (MS) in Natural Gas Engineering and Management (344)

This program has exceeded the productivity criterion for enrollment (achieved 14 enrolled of the 10 required) and was one graduate short of the productivity criterion for graduates (4 enrolled of the 5 required). OU has documented a strong program with 14 students enrolled for Fall 2008 and is on track for continued success. OU has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended.

OU

• Bachelor of Arts (BA) in Human Relations (350)

This program has exceeded the productivity criterion for both enrollment (achieved 192 enrolled of the 50 required) and graduates (achieved 48 graduates of the 20 required). Final approval is recommended.

Oklahoma University Health Sciences Center (OUHSC)

• Professional Master of Science in Nursing in Clinical Nurse Leader (085)

This program has exceeded the productivity criterion for both enrollment (achieved 17 enrolled of the 10 required) and graduates (achieved 8 graduates of the 5 required). OUHSC has documented a strong program, with evidence of exceptional academic accomplishments by both students and faculty. Final approval is recommended.

Oklahoma State University (OSU)

• Bachelor of Science (BS) in Liberal Studies (442)

This program has exceeded the productivity criteria for both enrollment (achieved 38 of the 14 required) and graduates (achieved 10 of the 9 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OSU

• Bachelor of Arts in Liberal Studies (443)

This program has exceeded the productivity criteria for both enrollment (achieved 57 of the 14 required) and graduates (achieved 12 of the 9 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OSU

• Master of Arts (MA) in Theatre (432)

This program was short one enrollment for the productivity criteria for enrollment (achieved 7 of the 8 required) and met the productivity criterion for graduates (achieved 4 of the 4 required). OSU reports a large turnover of the faculty and staff in the department which has had an effect on enrollment. The department has recently spent time on new recruiting methods and is investigating new funding avenues. OSU is confident the enrollment will increase with new administration and other measures in place. OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Oklahoma State University – Oklahoma City (OSU – OKC)

• Associate in Applied Science (AAS) in Echocardiography Technology (097)

This program has exceeded the productivity criteria for both enrollment (achieved 52 of the 15 required) and graduates (achieved 11 of the 6 required). OSU-OKC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

OSU –OKC

• Associate in Applied Science in Radiologic Technology (099)

This program has exceeded the productivity criteria for both enrollment (achieved 127 of the 20 required) and graduates (achieved 16 of the 5 required). OSU-OKC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Oklahoma State University Institute of Technology – Okmulgee (OSUIT – OKM)

• Bachelor of Technology in Information Assurance and Forensics (094)

This program has exceeded the productivity criteria for both enrollment (achieved 112 of the 45 required) and graduates (achieved 37 of the 7 required). OSUIT-OKM has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Oklahoma State University Institute of Technology – Okmulgee (OSUIT – OKM)
- Bachelor of Technology in Instrument Engineering Technology (095)

This program was short four enrollments to meet the productivity criterion for enrollment (achieved 48 of the 52 required) and exceeded the productivity criterion for graduates (achieved 16 of the 7 required). OSUIT-OKM cites the departure of a key administrator and unexpected challenges to recruiting, including student's ability to pay and high fuel prices, as detrimental to the program enrollment. OSUIT-OKM has shown strong enrollment for several semesters. They have demonstrated a strong program and are meeting area needs. Final approval is recommended.

Oklahoma State University – Center for Health Sciences (OSU – CHS)
- Master of Science in Biomedical Sciences (005)

This program has exceeded the productivity criteria for enrollment (achieved 13 of the 6 required) and met the productivity criterion for graduates (achieved 3 of the 3 required). OSU-CHS has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Cameron University (CU)
- Bachelor of Science in Computer Information System (411)

This program has exceeded the productivity criteria for both enrollment (achieved 85 of the 40 required) and graduates (achieved 23 of the 20 required). CU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Langston University (LU)
- Doctor of Physical Therapy (058)

This program has exceeded the productivity criterion for enrollment (achieved 14 of the 9 required) and was one short of meeting productivity criterion for graduates (achieved 7 of the 8 required). LU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

LU
- Associate in Science (AS) in Child Development (064)

This program has exceeded the productivity criterion for enrollment (achieved 105 of the 25 required) and fell one short of meeting productivity criterion for graduates (achieved 4 of the 5 required). LU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Northeastern State University (NSU)
- Master of Science in Health and Kinesiology (142)

This program has exceeded the productivity criterion for both enrollment (achieved 31 enrolled of the 15 required) and graduates (achieved 13 of the 8 required). NSU has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended.

NSU
- Bachelor of Business Administration (BBA) in Entrepreneurship (136)

This program has exceeded the productivity criterion for enrollment (achieved 28 enrolled of the 20 required) and met the productivity criterion for graduates (achieved 11 graduates of the 10 required). NSU has documented a strong program and is meeting area needs. Final approval is recommended.

NSU
- Master of Education in Mathematics Education (138)

This program exceeded the productivity criterion for enrollment (achieved 18 of the 15 required) but fell one short of meeting the productivity criterion for graduates (achieved 4 of the 5 required). NSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

Rogers State University (RSU)
- Bachelor of Science in Business Administration (113)

This program has exceeded the productivity criterion for both enrollment (achieved 488 enrolled of the 50 required) and graduates (achieved 51 of the 20 required). RSU has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended.

Northern Oklahoma College (NOC)
- Associate in Applied Science in Radiography (079)

This program has exceeded the productivity criterion for both enrollment (achieved 62 enrolled of the 18 required) and graduates (achieved 15 of the 5 required). NOC has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended.

NOC
- Associate in Applied Science in Surgical Technology (080)

This program has exceeded the productivity criterion for both enrollment (achieved 25 enrolled of the 18 required) and graduates (achieved 7 of the 5 required). NOC has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended.

Oklahoma City Community College (OCCC)
- Associate in Arts (AA) in Film and Video Production (144)

This program exceeded the productivity criterion for enrollment (achieved 71 of the 25 required) but did not meet the productivity criterion for graduates (achieved 7 of the 12 required). The program has met Oklahoma State Regents for Higher Education (OSRHE) policy productivity minimums for graduates (5 required). OCCC reports that the program is unique as the only "production-oriented" film and video program in the state of Oklahoma. OCCC anticipates growth in the number of graduates. OCCC has demonstrated demand for the program and is meeting area needs. Final approval is recommended.

OCCC
- Certificate in Biotechnology Research Assistant (119)

This program exceeded the productivity criterion for enrollment (achieved 26 of the 15 required) but fell three short of the productivity criterion for graduates (achieved 2 of the 5 required). OCCC reports that this program is very unique and is only awarded to students who come to the campus with an earned baccalaureate degree. Since the program's inception, a total of 46 students have graduated with either this Certificate or an AAS degree. Additionally, OCCC reports that 25 students have obtained biotechnician employment in the Oklahoma City area, after completing the program. OCCC has demonstrated student demand for the program and is meeting area needs. Final approval is recommended.

Rose State College (RSC)
- Associate of Applied Science in Technical Supervision and Management (119)

This program exceeded the productivity criterion for both enrollment (achieved 144 enrolled of the 20 required) and graduates (achieved 7 graduates of the 4 required). RSC has demonstrated strong demand for the program and the program is meeting area needs. Final approval is recommended.

Tulsa Community College (TCC)
- **Associate in Applied Science in Technology (247)**

This program exceeded the productivity criterion for enrollment (achieved 20 of the 18 required) and fell two short of meeting productivity criterion for graduates (achieved 6 of the 8 required). TCC has formed an advisory committee, with several companies and organizations participating, in order to better market and grow the program. TCC has demonstrated strong demand for the program and the program is meeting area needs. Final approval is recommended.

Recommendation: Review Schedule Extension

OU
- Master of Science in Bioengineering (353)

This program did not meet the productivity criterion for enrollment (achieved 7 enrolled of the 10 required) and did not meet the productivity criterion for graduates (achieved 4 graduates of the 5 required). The department is implementing a plan to increase enrollments and number of degrees conferred. OU has requested a change in the productivity criteria to better reflect the demand for students and be consistent with OSRHE policy minimum requirements. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following:

Stipulations:
- ✓ Majors enrolled: 6 in Fall 2009; and
- ✓ Graduates: 3 in 2009-2010.

OU
- Doctor of Philosophy (Ph.D.) in Geophysics (356)

This program did not meet the productivity criterion for enrollment (achieved 3 enrolled of the 6 required) and did not meet the productivity criterion for graduates (achieved 2 graduates of the 3 required. The faculty members in the program are implementing changes in the program to improve the graduation rate. OU has requested a change in the productivity criteria to better reflect the demand for students and remain consistent with OSRHE policy minimums. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 5 in Fall 2009; and
- ✓ Graduates: 2 in 2009-2010.

OU
- Doctor of Philosophy in Bioengineering (354)

This program met the productivity criterion for enrollment (achieved 20 enrolled of the 13 required) but did not meet the productivity criterion for graduates (achieved 2 graduates of the 5 required). The faculty members in the program are implementing changes in the program to improve the graduation rate. OU has requested a change in the productivity criteria to better reflect the demand for students and the graduation rate, while retaining OSRHE policy minimum standards. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2013 dependent upon meeting the following:

Stipulations:

- ✓ Majors enrolled: 13 in Fall 2012; and
- ✓ Graduates: 3 in 2012-2013.

OU
- Master of Arts in Applied Linguistic Anthropology (360)

This program did not meet the productivity criterion for enrollment (achieved 4 enrolled of the 10 required) but met the productivity criterion for graduates (achieved 5 graduates of the 5 required). OU has demonstrated strong enrollment in the program. They are requesting a change in the productivity criteria to better reflect the demand for students and the graduation rate, while retaining Oklahoma State Regents for Higher Education (OSRHE) minimum policy standards. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2012 dependent upon meeting the following:

Stipulations:

- ✓ Majors enrolled: 6 in Fall 2011; and
- ✓ Graduates: 3 in 2011-2012.

OSU
- Bachelor of Fine Arts in Theatre (439)

This program has exceeded the productivity criterion for enrollment (achieved 17 enrolled of the 15 required) but did not meet productivity criterion for graduates (achieved 7 of the 10 required). OSU has documented a strong program with graduates working professionally in the field of theatre. With the recently hired new Department Head, successful graduates and the newly earned reputation in the theatre genre, OSU is confident that graduates will increase. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 15 in Fall 2009; and
- ✓ Graduates: 10 in 2009-2010.

OSU
- Certificate in Environmental Studies (455)

This program did not meet the productivity criterion for enrollment (achieved 0 enrolled of the 13 required) and did not meet the productivity criterion for graduates (achieved 0 graduates of the 5 required). OSU reports that a new recruiting and retention process is in place and they are anticipating a growth in enrollment and graduates. OSU is confident productivity criterion will be met. OSU has demonstrated demand for the program and is meeting area needs. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 13 in Fall 2009; and
- ✓ Graduates: 5 in 2009-2010.

OSU-CHS
- Master of Forensic Science Administration in Forensic Science Administration (003)

This program met the productivity criterion for enrollment (achieved 12 enrolled of the 12 required) but did not meet the productivity criterion for graduates (achieved 1 graduate of the 3 required). OSU reports that they have recently been accredited by the American Academy of Forensic Sciences, which has only accredited eight programs nationwide. Furthermore, OSU is the only accredited program of this kind, in the western United States. OSU expects the program to be enhanced by the accreditation. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 12 in Fall 2009; and
- ✓ Graduates: 3 in 2009-2010.

CU
- Associate in Applied Science in Early Childhood Education and Care (500)

This program exceeded the productivity criterion for enrollment (achieved 41 enrolled of the 20 required) but did not meet the productivity criterion for graduates (achieved 1 graduate of the 6 required). The program has had two extensions. The program has made changes to increase the number of graduates, including the addition of a fully articulated Early Childhood baccalaureate program. Based on the expected graduate, current enrollment and expected continued demand for the program, a final extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2009 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 20 in Fall 2008; and
- ✓ Graduates: 5 in 2008-2009.

CU
- Bachelor of Science in Engineering Design Technology (412)

This program did not meet the productivity criterion for enrollment (achieved 38 enrolled of the 40 required) and did not meet the productivity criterion for graduates (achieved 5 graduates of the 8 required). CU reports they have hired a new Dean with extensive experience in technology disciplines to improve recruitment and retention. Based on the expected graduate, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 40 in Fall 2009; and
- ✓ Graduates: 8 in 2009-2010.

CU
- Bachelor of Science in Electronic Engineering Technology (413)

This program did not meet the productivity criterion for enrollment (achieved 29 enrolled of the 40 required) and did not meet the productivity criterion for graduates (achieved 7 graduates of the 8 required). CU reports they have hired a new Dean with extensive experience in technology disciplines to improve recruitment and retention. Based on the expected graduate, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 40 in Fall 2009; and

✓   Graduates: 8 in 2009-2010.

CU
- Master of Science in Education in Educational Leadership (670)

This program did not meet the productivity criterion for enrollment (achieved 32 enrolled of the 45 required) and did not meet the productivity criterion for graduates (achieved 13 graduates of the 24 required). CU has demonstrated strong enrollment in the program. They are requesting a change in the productivity criteria to better reflect the demand for students and the graduation rate, while remaining consistent with OSRHE policy minimums. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
    ✓   Majors enrolled: 20 in Fall 2009; and
    ✓   Graduates: 10 in 2009-2010.

LU
- Associate in Science in Computer and Information Sciences (060)

This program exceeded the productivity criterion for enrollment (achieved 59 of the 25 required) but did not meet the productivity criterion for graduates (achieved 2 of the 6 required). This program was granted an extension in 2005. LU reports changes in the curriculum which will provide the needed tutorials for students and should produce more graduates. Based on the expected graduates, current enrollment and expected continued demand for the program, a final extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
    ✓   Majors enrolled: 25 in Fall 2009; and
    ✓   Graduates: 6 in 2009-2010.

LU
- Associate in Science in Criminal Justice (065)

This program exceeded the productivity criterion for enrollment (achieved 62 of the 25 required) but did not meet the productivity criterion for graduates (achieved 2 of the 5 required). LU reports that the curriculum is being revised and updated to ensure current trends and best practices, which should produce more graduates. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
    ✓   Majors enrolled: 25 in Fall 2009; and
    ✓   Graduates: 5 in 2009-2010.

LU
- Master of Entrepreneurial Studies in Entrepreneurship (066)

This program exceeded the productivity criterion for enrollment (achieved 9 of the 6 required) but did not meet the productivity criterion for graduates (achieved 0 of the 3 required). LU reports that there are currently 25 students enrolled and 9 students are scheduled to graduate in 2009. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 6 in Fall 2009; and
- ✓ Graduates: 3 in 2009-2010.

Northwestern Oklahoma State University (NWOSU)
- Bachelor of Applied Arts and Sciences in Technical Management (064)

This program did not meet the productivity criterion for enrollment (achieved 6 enrolled of the 17 required) and did not meet the productivity criterion for graduates (achieved 2 graduates of the 6 required). NWOSU reports that more collaboration and interaction has taken place between NWOSU and Northern Oklahoma College (NOC) and the technology centers in northwest Oklahoma. With the new emphasis on cooperative agreements through NOC, NWOSU views this opportunity to see increased enrollment and graduates in the program. They are requesting a change in the productivity criteria to better reflect the demand for students and the graduation rate, remaining consistent with OSRHE policy minimums. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 13 in Fall 2009; and
- ✓ Graduates: 5 in 2009-2010.

Southeastern Oklahoma State University
- Bachelor of Arts in Spanish (106)

This program did not meet the productivity criterion for enrollment (achieved 8 enrolled of the 15 required) and did not meet the productivity criterion for graduates (achieved 0 graduates of the 13 required). SEOSU has indicated a new partnership with the Instituto Universitario de Santiago in Saltillo, Mexico which will enhance the degree program. SEOSU also plans to expand web based Spanish courses. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following:

Stipulations:
- ✓ Majors enrolled: 15 in Fall 2009; and
- ✓ Graduates: 13 in 2009-2010.

Southwestern Oklahoma State University
- Master of Science in School Psychology (148)

This program met the productivity criterion for enrollment (achieved 17 enrolled of the 15 required) but did meet the productivity criterion for graduates (achieved 9 graduates of the 12 required). SWOSU has partnered with UCO and are in the final stages of securing an agreement that would allow students to obtain the Master if Science in School Psychology at SWOSU, then transition to UCO in order to meet the Oklahoma State Department of Education's certification requirement. This agreement will provide opportunities for more students to enroll and complete the Master of Science in School Psychology at SWOSU. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2009 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 15 in Fall 2008; and
- ✓ Graduates: 12 in 2008-2009.

University of Central Oklahoma (UCO)
- Bachelor of Applied Technology in Technology Application Studies (188)

This program did not meet the productivity criterion for enrollment (achieved 10 of the 35 required) and did not meet the productivity criterion for graduates (achieved 0 of the 8 required). UCO reports that this program has been part of a department that merged with another department, as part of internal restructuring. This has impacted both enrollment and graduates. UCO is seeking a different department to house the program. UCO is requesting a change in the productivity criteria to better reflect the demand for students and the graduation rate request, while retaining OSRHE policy minimums. Based on the expected graduates, current enrollment and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 15 in Fall 2009; and
- ✓ Graduates: 5 in 2009-2010.

Carl Albert State College (CASC)
- Certificate in Office Science (062)

This program did not meet the productivity criterion for enrollment (achieved 5 of the 10 required) and did not meet the productivity criterion for graduates (achieved 3 of the 8 required). CASC reports that, although the number of majors and graduates are inadequate, CASC works with the Department of Human Services to provide an education to certain welfare recipients to provide them with skills for employment through this particular program. CASC expects the program to grow. An extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 10 in Fall 2009; and
- ✓ Graduates: 8 in 2009-2010

NOC
- Associate in Applied Science in Industrial Technology (082)

This program did not meet either productivity criterion for enrollment (achieved 14 of the 18 required) or graduates (achieved 2 of the 5 required). This program was granted an extension in 2005. NOC reports that area career technology centers are partnering with them for this particular program and thus should provide the students and graduates to meet productivity criterion. A final extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 18 in Fall 2009; and
- ✓ Graduates: 5 in 2009-2010.

Redlands Community College (RCC)
- Associate in Science in Athletic/Personal Trainer (082)

This program did not meet either productivity criterion for enrollment (achieved 24 of the 25 required) or graduates (achieved 1 of the 5 required). This program was granted an extension in 2005. RCC reports that enrollments have increased and building repairs to the fitness center have been completed, which should result in more enrollments and graduates. A final extension of the review schedule is recommended, with continuation beyond Fall 2011 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 25 in Fall 2010; and
- ✓ Graduates: 5 in 2010-2011.

RSC
- Associate of Applied Science in Environmental Science (118)

This program did not meet the productivity criterion for enrollment (achieved 7 enrolled of the 30 required) and did not meet the productivity criterion for graduates (achieved 0 graduates of the 8 required). This program was granted an extension in 2005. RSC reports that they are currently in a contract with Tinker Air Force Base for this program, but the full time faculty member who will teach in the program is presently in Iraq. Upon the faculty member's return, RSC expects to fully market and utilize the program. A final extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 30 in Fall 2009; and
- ✓ Graduates: 8 in 2009-2010.

TCC
- Associate in Science in Health and Human Performance (256)

This program met productivity criterion for enrollment (achieved 65 enrolled of the 30 required) but did not meet productivity criterion for graduates (achieved 3 graduates of the 8 required). TCC reports that the program has been revised to allow for more students to take the appropriate coursework for transfer to a university. TCC requests time to implement the changes. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 30 in Fall 2009; and
- ✓ Graduates: 8 in 2009-2010.

TCC
- Associate in Applied Science in Stage Production Technology (238)

This program did not meet productivity criteria for enrollment (achieved 8 enrolled of the 20 required) nor graduates (achieved 0 graduates of the 6 required). This program was granted an extension in 2004. TCC reports that the program is growing and has expanded opportunities as the City of Tulsa expands theatrical venues. TCC reports strong enrollments for Fall 2008. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:
- ✓ Majors enrolled: 20 in Fall 2009; and
- ✓ Graduates: 6 in 2009-2010.

TCC
- Certificate in Stage Production Technology (239)

This program did not meet productivity criteria for enrollment (achieved 5 enrolled of the 8 required) nor graduates (achieved 0 graduates of the 3 required). This program was granted an extension in 2004. TCC reports that the program is growing and has expanded opportunities as the City of Tulsa expands theatrical venues. TCC reports strong enrollments for Fall 2008. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 8 in Fall 2009; and
- ✓ Graduates: 3 in 2009-2010.

TCC

- Associate in Applied Science in Graphics and Imaging Technology (240)

This program met the productivity criterion for enrollment (achieved 38 enrolled of the 20 required), but did not meet the criterion for graduates (achieved 1 graduate of the 6 required). This program was granted an extension in 2004. TCC reports that the program is under a cooperative agreement and will be more aggressively marketed to technology center students. TCC would like to study the demand for the program over the next academic year. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 20 in Fall 2009; and
- ✓ Graduates: 6 in 2009-2010.

Attachment

ATTACHMENT A

Productivity Criteria

Program Name	Date Approved	Graduates		Headcount Enrollment				
		Criteria	Achieved	Criteria	Achieved	Last Review	Next Review	
OU-MS in Natural Gas Engineering and Management (344)	May 21, 2001	5 2007-08	4	10 F2007	14	2008	2013	Final Approval
OU-BA in Human Relations (350)	May 30, 2003	20 2007-08	48	50 F2007	192	2008	2013	Final Approval
OU-MS in Bioengineering (353)	June 30, 2003	5 2007-08	4	10 F2007	7	2008	2010	Review Schedule Extension
OU-Ph.D.in Geophysics (356)	June 30, 2004	3 2007-08	2	6 F2007	3	2008	2010	Review Schedule Extension
OU-Ph.D. in Bioengineering (354)	June 30, 2003	5 2007-08	2	13 F2007	20	2008	2013	Review Schedule Extension
OU-MA in Applied Linguistic Anthropology (360)	April 27, 2006	5 2007-08	5	10 F2007	4	2008	2012	Review Schedule Extension
OUHSC- Professional Master of Science in Clinical Nurse Leader (085)	April 3, 2003	5 2007-08	8	10 F2007	17	2008	2013	Final Approval
OSU-BS in Liberal Studies (442)	October 30, 2003	9 2007-08	10	14 F2007	38	2008	2013	Final Approval

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OSU-BA in Liberal Studies (443)	October 30, 2003	9 2007-08	12	14 F2007	57	2008	2013	Final Approval
OSU-MA in Theatre (432)	June 29, 2001	4 2007-08	4	8 F2007	7	2008	2013	Final Approval
OSU- Bachelor of Fine Arts in Theatre (439)	April 3, 2002	10 2007-08	7	15 F2007	17	2008	2010	Review Schedule Extension
OSU-Certificate in Environmental Studies (455)	February 10, 2005	5 2007-08	0	13 F2007	0	2008	2010	Review Schedule Extension
OSU-OKC- AAS in Echocardiography Technology (097)	May 27, 2005	6 2007-08	11	15 F2007	52	2008	2013	Final Approval
OSU-OKC-AAS in Radiologic Technology (099)	September 15, 2005	5 2007-08	16	20 F2007	127	2008	2013	Final Approval
OSUIT-OKM- Bachelor of Technology in Information Assurance and Forensics (094)	February 13, 2004	7 2007-08	37	45 F2007	112	2008	2013	Final Approval
OSUIT-OKM- Bachelor of Technology in Instrument Engineering Technology (095)	February 13, 2004	7 2007-08	16	52 F2007	48	2008	2013	Final Approval

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OSU-CHS- MS in Biomedical Sciences (005)	June 29, 2001	3 2007-08	3	6 F2007	13	2008	2013	Final Approval
OSU-CHS– Master of Forensic Science Administration in Forensic Science Administration (003)	June 30, 2000	3 2007-08	1	12 F2007	12	2008	2010	Review Schedule Extension
CU-BS in Computer Information System (411)	May 27, 2005	20 2007-08	23	40 F2007	85	2008	2013	Final Approval
CU-AAS in Early Childhood Education and Care (500)	October 3, 2000	6 2007-08	1	20 F2007	41	2008	2009	Final Review Schedule Extension
CU-BS in Engineering Design Technology (412)	May 27, 2005	8 2007-08	5	40 F2007	38	2008	2010	Review Schedule Extension
CU-BS in Electronic Engineering Technology (413)	May 27, 2005	8 2007-08	7	40 F2007	29	2008	2010	Review Schedule Extension
CU-MS in Education in Educational Leadership (670)	April 1, 2004	24 2007-08	13	45 F2007	32	2008	2010	Review Schedule Extension
LU-Doctor of Physical Therapy (058)	June 29, 2001	8 2007-08	7	9 F2007	14	2008	2013	Final Approval
LU-AS in Child Development (064)	October 28, 2004	5 2007-08	4	25 F2007	105	2008	2013	Final Approval

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
LU-AS in Computer and Information Sciences (060)	June 29, 2001	6 2007-08	2	25 F2007	59	2008	2010	Final Review Schedule Extension
LU-AS in Criminal Justice (065)	October 28, 2004	5 2007-08	2	25 F2007	62	2008	2010	Review Schedule Extension
LU-Master of Entrepreneurial Studies in Entrepreneurship (066)	December 9, 2004	3 2007-8	0	6 F2007	9	2008	2010	Review Schedule Extension
NSU –MS in Health and Kinesiology (142)	June 30, 2005	8 2007-08	13	15 F2007	31	2008	2013	Final Approval
NSU-BBA in Entrepreneurship (136)	June 20, 2003	10 2007-08	11	20 F2007	28	2008	2013	Final Approval
NSU –Master of Education in Mathematics Education(138)	Feb 13, 2004	5 2007-08	4	15 F2007	18	2008	2013	Final Approval
NWOSU-Bachelor of Applied Arts and Sciences in Technical Management (064)	May 30, 2003	6 2007-08	2	17 F2007	6	2008	2010	Review Schedule Extension
RSU-BS in Business Administration (113)	November 1, 2002	20 2007-08	51	50 F2007	488	2008	2013	Final Approval
SEOSU –BA in Spanish (106)	February 13, 2004	13 2007-08	0	15 F2007	8	2008	2010	Review Schedule Extension

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
SWOSU-MS in School Psychology (148)	March 31, 2005	12 2007-08	9	15 F2007	17	2008	2009	Review Schedule Extension
UCO-Bachelor of Applied Technology in Technology Application Studies (188)	February 13, 2004	8 2007-08	0	35 F2007	10	2008	2010	Review Schedule Extension
CASC Certificate in Office Science (062)	September 14, 2006	8 2007-08	3	10 F2007	5	2008	2010	Review Schedule Extension
NOC- AAS in Radiography (079)	December 1, 2000	5 2007-08	15	18 F2007	62	2008	2013	Final Approval
NOC-AAS in Surgical Technology (080)	December 1, 2000	5 2007-08	7	18 F2007	25	2008	2013	Final Approval
NOC- AAS in Industrial Technology (082)	May 25, 2001	5 2007-08	2	18 F2007	14	2008	2010	Final Review Schedule Extension
OCCC-AA in Film and Video Production (144)	June 29, 2001	12 2007-08	7	25 F2007	71	2008	2013	Final Approval
OCCC-Certificate in Biotechnology Research Assistant (119)	August 28, 1998	5 2007-08	2	15 F2007	26	2008	2013	Final Approval
RCC-AS in Athletic/Personal Trainer (082)	June 30, 2003	5 2007-08	1	25 F2007	24	2008	2011	Final Review Schedule Extension
RSC-AAS in Technical Supervision and Management (119)	March 30, 2001	4 2007-08	7	20 F2007	144	2008	2013	Final Approval

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
RSC-AAS in Environmental Science (118)	June 30, 2000	8 2007-08	0	30 F2007	7	2008	2010	Final Review Schedule Extension
TCC-AAS in Technology (247)	July 1, 2002	8 2007-08	6	18 F2007	20	2008	2013	Final Approval
TCC-AS in Health and Human Performance (256)	April 1, 2004	8 2007-08	3	30 F2007	65	2008	2010	Review Schedule Extension
TCC-AAS in Stage Production Technology (238)	May 26, 2000	6 2007-08	0	20 F2007	8	2008	2010	Review Schedule Extension
TCC-Certificate in Stage Production Technology (239)	May 26, 2000	3 2007-08	0	8 F2007	5	2008	2010	Review Schedule Extension
TCC-AAS Graphics and Imaging Technology (240)	May 26, 2000	6 2007-08	1	20 F2007	38	2008	2010	Review Schedule Extension

AGENDA ITEM #21-c:

Degree Program Inventory Reconciliation.

SUBJECT: Approval of institutional request for degree program inventory reconciliation.

RECOMMENDATION:

It is recommended that the State Regents approve requests for degree program inventory reconciliations for Southwestern Oklahoma State University, as described below.

BACKGROUND:

Southwestern Oklahoma State University (SWOSU) requests a name change and degree designation change for the Master of Science in Community Counseling (079) to reconcile institutional practice with the official degree program inventory.

POLICY ISSUES:

These actions are consistent with the State Regents' *Academic Program Approval* policy.

ANALYSIS:

SWOSU requests a name change and degree designation change from the Master of Science in Community Counseling (079) to the Master of Education in School Counseling. In the February 7, 2008 Program Modification agenda item requesting a program name change and degree designation change, the program changes were requested in error. The correct title requested by SWOSU is Master of Education in School Counseling (079). This reconciliation request will correct this error.

AGENDA ITEM #21-d:

Academic Scholars Program.

SUBJECT: Institutional Nominees for 2009-2010.

RECOMMENDATION:

It is recommended that the State Regents approve the authorized number of Institutional Nominees for each institution for 2009-10

BACKGROUND:

The 1999 Legislature created a new avenue by which students can qualify for Academic Scholars Program (ASP) awards— Institutional Nominees. The statutes authorize the State Regents to establish criteria for student eligibility as an Institutional Nominee.

Each year since 1999 the State Regents have authorized the number of freshmen Institutional Nominee "slots" for each state system institution.

POLICY ISSUES:

The statutes and policy authorizing the Academic Scholars Program state the objectives of the program to:
  (1)   Retain top-ranked students from Oklahoma in Oklahoma colleges and enable these institutions to compete aggressively for top Oklahoma scholars;
  (2)   Attract high caliber out-of-state students to attend Oklahoma colleges and universities; and
  (3)   Enhance the academic quality in Oklahoma colleges and universities.

The Institutional Nominee category allows all State System institutions to participate in the program while maintaining high academic standards for eligible scholarship recipients. The award levels for Institutional Nominees are $2,800 at the research institutions, $2,000 at the Regional Universities, and $1,800 at the community colleges. Institutional Nominees are not authorized for private/independent colleges and universities in Oklahoma. Following are the current minimum qualifying criteria for Institutional Nominees.

Tier	ACT or SAT Equivalent	GPA and Class Rank
Comprehensive	32 or SAT Equivalent	GPA 3.9 and Top 2% or rank first or second in their graduating class
Regional Universities	30 or SAT Equivalent	GPA 3.8 and Top 4% or rank first or second in their graduating class
Two-Year Colleges	29 or SAT Equivalent	GPA 3.7 and Top 5% or rank first or second in their graduating class

ANALYSIS:

The attached allocation of 255 freshmen Institutional Nominees for 2009-10 is unchanged from the 2008-09 allocation.   By institutional tier, the allocation is distributed as follows:

Tier	Total IN Slots	% of Total
Comprehensive Universities	160	63%
Regional Universities*	47*	18%
Two-Year Colleges	<u>48</u>	<u>19%</u>
	255	100%

*Each regional university is also authorized up to 15 slots for a scholarship of comparable value under the separate Regional University Baccalaureate Scholarship (RUBS) program. The RUBS scholarship requires a minimum 30 ACT; as a consequence most regional universities do not fill all 15 available slots.

The following table shows expenditures for the program in recent years and the continued depletion of the program's trust fund. For FY 2010, the State Regents appropriation request to the Oklahoma Legislature includes an increase of $400,000 for the Academic Scholars Program, which is roughly equivalent to the current annual operating deficit of the program.

Academic Scholars Trust Fund History and Projections

Fiscal Year	Trust Fund Expenditures	State Appropriations	Annual Funding Deficit	Trust Fund Balance[1]
FY 02 actual[2]	9,184,770[2]	7,104,500	(2,080,270)	9,360,087
FY 03 actual[3]	9,649,667[3]	7,504,500	(2,145,167)	7,958,318
FY 04 actual	10,240,649	7,104,500	(3,136,149)	5,301,325
FY 05 actual	9,458,314	7,204,500	(2,253,814)	3,376,679
FY 06 actual	9,613,731	7,204,500	(2,409,231)	1,954,764
FY 07 actual	9,021,637	8,614,000	(407,637)	1,895,981
FY 08 actual	9,249,679	8,604,500	(645,179)	1,647,597
FY 09 projected	9,200,000	8,604,500	(595,500)	1,252,097

[1]Trust fund balances also assume annual earnings of 5% on amount available for investment.

[2]Actual figures shown for FY 02; costs shown include $8,664,770 for scholarships plus $520,000 for lawsuit expenses.

[3]Actual figures are shown for FY 03; the costs shown include $9,570,498 for scholarship costs plus $79,169 for lawsuit expenses.

Proposed Allocation of Institutional Nominees

	2008-09	2009-10 Proposed	Change
University of Oklahoma	80	80	0
Oklahoma State University	80	80	0
Oklahoma State University - Oklahoma City	3	3	0
Oklahoma State University Institute of Technology, Okmulgee	3	3	0
University of Central Oklahoma	5	5	0
East Central University	5	5	0
Northeastern State University	5	5	0
Northwestern Oklahoma State University	5	5	0
Southeastern Oklahoma State University	5	5	0
Southwestern Oklahoma State University	5	5	0
Cameron University	5	5	0
Langston University	3	3	0
Rogers State University	3	3	0
Oklahoma Panhandle State University	3	3	0
University of Science and Arts of Oklahoma	3	3	0
Carl Albert State College	3	3	0
Connors State College	3	3	0
Eastern Oklahoma State College	3	3	0
Murray State College	3	3	0
Northeastern Oklahoma A&M College	3	3	0
Northern Oklahoma College	3	3	0
Oklahoma City Community College	5	5	0
Redlands Community College	3	3	0
Rose State College	5	5	0
Seminole State College	3	3	0
Tulsa Community College	5	5	0
Western Oklahoma State College	3	3	0
GRAND TOTAL	**255**	**255**	**0**

AGENDA ITEM #21-e:

       Capital.

SUBJECT: Ratification of Capital Allotments for FY2009.

RECOMMENDATION:

       It is recommended that the State Regents ratify the capital allotments made during the period of October 2, 2008, through November 12, 2008.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period October 2, 2008, through November 12, 2008, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is $1,722,947. This total is represented by $710,066 in Section 13/New College allotments and $1,012,881 in State Fund allotments.

			ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS				
			(For the Period of October 2, 2008 through November 12, 2008)				
			Section 13, New College, and State Funding Sources				
Institution	Resolution No.	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution
East Central University	4864	295-State	Campus Telephone System	10/21/2008		$500,000	
			Total		$0	$500,000	$500,000
Southwestern OK State University	Not Required	600-Section 13	Chemistry, Pharmacy, Physics Roof Project	10/16/2008	$179,000		
	Not Required	600-Section 13	Fine Arts Roof Project	10/16/2008	$106,000		
	Not Required	600-Section 13	Fine Arts Audio System	10/16/2008	$125,000		
	4862	295-State	Music Office Renovations	10/16/2008		$50,000	
			Total		$410,000	$50,000	$460,000
OK Panhandle State University	Not Required	600-Section 13	Vehicles	11/4/2008	$21,000		
	Not Required	600-Section 13	Facilities Renovation-Debt Service	10/30/2008	$40,000		
	Not Required	600-Section 13	Debt Service Steamline Replacement	10/30/2008	$130,000		
	Not Required	600-Section 13	Chiller Master Lease Debt Service	10/30/2008	$50,000		
	Not Required	650-New College	Instructional Materials & Equipment	10/30/2008	$59,066		
			Total		$300,066		$300,066
Carl Albert State College	4865	295-State	Educational Equipment	10/30/2008		$13,051	
	4865	295-State	Thompson Fitness Center	10/30/2008		$2,620	
	4865	295-State	Roof Repair	10/30/2008		$100,000	
	4865	295-State	Non-Structural Improvements	10/30/2008		$115,192	
	4865	295-State	Structural Improvements	10/30/2008		$51,647	
	4865	295-State	Motor Pool	10/30/2008		$228	
			Total		$0	$282,738	$282,738
Oklahoma City Community College	4866	295-State	Classroom & Support Services Remodel/Addition	11/10/2008		$2,642	
			Total		$0	$2,642	$2,642
Northeastern Oklahoma A&M College	4863	295-State	Institutional Equipment 09	11/10/2008		$95,000	
	4863	295-State	Master Lease Debt Service 2008A	10/6/2008		$82,501	
			Total		$0	$177,501	$177,501
			System Totals		$710,066	$1,012,881	$1,722,947

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #21-f (1):

Agency Operations.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts in excess of $25,000 but not in excess of $100,000 between September 27, 2008 and November 7, 2008.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of $25,000 and requires State Regents' approval of purchases in excess of $100,000.

ANALYSIS:

For the time period between September 27, 2008 and November 7, 2008, there were eight (8) purchases in excess of $25,000 but not in excess of $100,000.

Purchases Between $25,000.00 and $99,999.99.

One (1) of the eight (8) items relate to CORE. A requisition has been issued to True Digital Security in the amount of $30,000.00 for a critical asset inventory and business impact analysis on the agency's IT infrastructure.

Seven (7) of the eight (8) items relate to OneNet. Requisitions have been issued to: 1) National Lambda Rail in the amount of $70,000.00 to upgrade from 1000 MbE service to 1500 MbE service, 2) Cogent Communications in the amount of $63,000.00 for a 10 Gig E connection to Cogent to provide additional bandwidth for OneNet customers to access the Internet, 3) Chickasaw Telecom in the amount of $48,220.70 to connect Northern Oklahoma College to OSU Stillwater, 4) Qwest in the amount of $43,878.00 to replace spare equipment placed in service to bring up alternate GE circuits on Level 3 (IXC) fibers, 5) Qwest in the amount of $53,100.00 for spare equipment to support critical network equipment at hub sites, 6) National Lambda Rail in the amount of $26,042.00 for 10 gigabit service from Tulsa to Kansas City, 7) Dell Marketing in the amount of $76,500.00 for expansion of APC rack cooling system in the Data Center at RPIII.

AGENDA ITEM #21-f (2):

Agency Operations.

Not Available Electronically.

Not Available Electronically.

AGENDA ITEM #21-f (3):

Agency Operations.

Not Available Electronically.

AGENDA ITEM #21-f (4):

Agency Operations.

Not Available Electronically.

AGENDA ITEM #21-f (5):

Agency Operations.

Not Available Electronically.

AGENDA ITEM #21-g (1):

> **Non-Academic Degrees.**

SUBJECT: The University of Oklahoma.

RECOMMENDATION:

> **It is recommended that the State Regents approve the University of Oklahoma's request to award Honorary Degrees to five individuals at their 2009 Commencement.**

STAFF ANALYSIS:

A request has been made from the University of Oklahoma to award five honorary degrees during the 2009 spring commencement. This request modifies the request made by the University of Oklahoma in September 2008. The request is consistent with State Regents' policy which requires:

- conferral of honorary degrees only at the highest level for which an institution is authorized to award earned degrees

- conferral of honorary degrees that are distinguishable from earned degrees

- conferral of honorary degrees not to exceed the number specified in the policy

- conferral of honorary degrees upon individuals who are not faculty, administrators, or other officials associated with the institution as specified in the policy.

- conferral of honorary degrees upon individuals who have made outstanding contributions to society through intellectual, artistic, scientific, or professional accomplishments

The University of Oklahoma request meets requirements of the State Regents' policy. The proposed diplomas for the honorary degrees are attached for State Regents' approval.

Not Available Electronically.

Not Available Electronically.

Not Available Electronically.

Not Available Electronically.

Not Available Electronically.

AGENDA ITEM #21-g (2):

Non-Academic Degrees.

Not Available Electronically.

Not Available Electronically.

Not Available Electronically.

Not Available Electronically.

AGENDA ITEM #21-g (3):

Non-Academic Degrees.

Not Available Electronically.

Not Available Electronically.

AGENDA ITEM #21-g (4):

Non-Academic Degrees.

Not Available Electronically.

Not Available Electronically.

AGENDA ITEM #21-h:

Regents' Officers.

Not Available Electronically.

AGENDA ITEM #22-a:

> **Reports.**

SUBJECT: Current Status Report on Program Requests.

RECOMMENDATION:

> **This item is for information only.**

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2008 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists pending requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

ANALYSIS:

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Reduction Table

Letters of Intent notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in **Table 1** are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Rogers State University, Oklahoma State University – Oklahoma City, Oklahoma State University, Oklahoma State University Institute of Technology – Okmulgee, Northeastern State University, Cameron University, Langston University, Rose State College, Eastern Oklahoma State College, and University of Central Oklahoma.

Table 2 lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents' meeting date (i.e., Status: October 23, 2008). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents' meeting.

Table 3 provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

Tables 4 and **5** are requested and approved degree program deletions from institutions for the academic year.

Tables 6 and **7** are requested and approved degree program name changes from institutions for the academic year.

Table 8 provides a listing of submitted and approved cooperative agreements for the academic year.

Tables 9 and **10** provide a summary of suspended and reinstated programs for the academic year.

Table 11 provides requested inventory reconciliations from institutions for the academic year.

Table 12 provides a long-term summary of degree program deletions and additions by institutions over the past 17 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.

CURRENT DEGREE PROGRAM INVENTORY
December 4, 2008
(Table reflects actions taken at the October 23, 2008 State Regents' meeting)

Institution	Number of Programs	Associate in Arts and Associate in Science	Associate in Applied Science	Baccalaureate	Master's	Doctoral	First Professional	Total	Certificates
OU	245	0	0	107	80	53	0	241	5
OUHSC	64	0	0	8	26	16	9	59	5
OU-LAW	1	0	0	0	0	0	1	1	0
OSU	217	0	0	88	69	46	0	203	14
OSUTB-OKC	46	7	32	1	0	0	0	40	6
OSUTB-OKM	24	2	19	3	0	0	0	24	0
OSU Vet Med	1	0	0	0	0	0	1	1	0
OSU-CHS	6	0	0	0	3	1	1	5	1
ECU	44	0	0	35	9	0	0	44	0
NSU	85	0	0	56	21	0	1	78	7
NWOSU	44	0	0	38	5	0	0	43	1
RSU	29	12	3	14	0	0	0	29	0
SEOSU	52	0	0	42	10	0	0	52	0
SWOSU	65	4	5	42	13	0	1	65	0
UCO	93	0	0	63	29	0	0	92	1
CU	60	2	9	41	7	0	0	59	1
LU	40	7	0	28	4	0	1	40	0
OPSU	32	4	2	26	0	0	0	32	0
USAO	24	0	0	24	0	0	0	24	0
CASC	38	24	9	0	0	0	0	33	5
CSC	25	17	5	0	0	0	0	22	3
EOSC	33	20	10	0	0	0	0	30	3
MSC	29	17	10	0	0	0	0	27	2
NEOAMC	46	20	8	0	0	0	0	28	18
NOC	38	21	17	0	0	0	0	38	0
OCCC	71	22	26	0	0	0	0	48	23
RCC	31	15	9	0	0	0	0	24	7
RSC	54	25	20	0	0	0	0	45	9
SSC	24	18	4	0	0	0	0	22	2
TCC	112	25	45	0	0	0	0	70	42
WOSC	13	2	10	0	0	0	0	12	1
System Total	**1,686**	**264**	**243**	**613**	**276**	**116**	**15**	**1,531**	**156**

1. Letters of Intent		
Institution	**Degree Program**	**Date Rec'd**
TCC	Certificate in Health Care Interpreting	10/25/2007 (renewed)
TCC	Associate in Applied Science in Mortuary Science	11/13/2006 (renewed November 6, 2007)
TCC	Certificate in Mortuary Science	November 13, 2006 (renewed November 6, 2007)
TCC	Associate in Applied Science in Paramedic Technology	November 13, 2006 (renewed November 6, 2007)
OCCC	Certificate of Automotive Technology	December 14, 2006
TCC	Certificate in Durable Medical Equipment Services	February 12, 2007
RSU	Bachelor of Science in Human Ecology	April 6, 2007
OCCC	Associate in Applied Science in E-Commerce	8/16/2007 (renewed)
OCCC	Certificate in E-Commerce	August 16, 2007 (renewed)
OCCC	Associate in Science in Bioinformatics	August 16, 2007 (renewed)
OCCC	Associate in Applied Science in Aerospace Services	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Powerplant	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Airframe	August 16, 2007 (renewed)
OCCC	Certificate in International Business	August 16, 2007
OCCC	Certificate in Microcomputer Support Technology	August 16, 2007 (renewed)
OCCC	Certificate in Bioinformatics	August 16, 2007 (renewed)
TCC	Associate in Applied Science in Polysomnography	August 30, 2007 (renewed)
TCC	Associate in Applied Science in Sound Recording	November 6, 2007
TCC	Certificate in Sound Recording	November 6, 2007
TCC	Associate in Applied Science in Culinary Arts	October 15, 2007
TCC	Certificate in Culinary Arts	October 15, 2007
OCCC	Associate of Applied Arts in Petroleum Engineering Technology	November 29, 2007
OCCC	Certificate of Mastery in Petroleum Engineering Technology	November 29, 2007
CU	Master of Science in Organizational Leadership	December 18, 2007
OSU (Tulsa)	Bachelor of Science in Business Administration in Accounting (444)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Psychology (176)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Physical Education (239)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Secondary Education (182)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Geology (111)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Biological Sciences (030)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Mathematics (141)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Physics (161)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Chemistry (044)	January 30, 2008
OSU (Tulsa)	Bachelor of Science in Civil Engineering (047)	January 30, 2008

OSU (Tulsa)	Bachelor of Science in Construction Management Technology (076)	January 30, 2008
OSU-OKC	Associate in Applied Science in Biomedical Technology	February 22, 2008
TCC	Associate in Applied Science in Air Traffic Control	May 7, 2008
LU	Masters of Education in Educational Leadership	June 6, 2008
UCO	Certificate in Music Academy	June 16, 2008
OSU	Graduate Certificate in Gender and Women's Studies	June 23, 2008
TCC	Associate in Science in Entrepreneurship	July 10, 2008
TCC	Associate in Applied Science in Entrepreneurship	July 10, 2008
TCC	Certificate in Science in Entrepreneurship	July 10, 2008
OCCC	Associate in Arts in Leisure Services Management	July 18, 2008
OCCC	Associate of Applied Science in Diesel Technology	July 18, 2008
OCCC	Certificate in Diesel Technician	July 18, 2008
OCCC	Certificate in Airframe and Power plant Technician	July 18, 2008
OCCC	Certificate in Orthotics	August 1, 2008
OCCC	Certificate in Prosthetics	August 1, 2008
OCCC	Certificate in Computer Animation	September 2, 2008
OSUIT-OKM	Bachelor of Technology in Manufacturing Engineering Technology	September 15, 2008
NSU	Bachelor of Arts in Cherokee Studies	September 15, 2008
CU	Associate in Applied Science in Medical Laboratory Technology	September 18, 2008
OCCC	Certificate in Clinical Research Coordinator Program	September 18, 2008
OCCC	Associate in Applied Science in Clinical Research Coordinator Program	September 18, 2008
RSC	Certificate in Correctional Employee Trainee	September 24, 2008
EOSC	Associate in Applied Science in Medical Laboratory Technology	September 29, 2008
UCO	Associate in Applied Science in Contemporary Music	October 15, 2008
OCCC	Associate in Applied Science in Petroleum Engineering Technology	October 24, 2008
OCCC	Certificate in Petroleum Engineering Technology	October 24, 2008
TCC	Associate of Applied Science, Medical Assistant	October 24, 2008
NSU	Bachelor of Science in Clinical Laboratory Science	October 29, 2008

2. Degree Program Requests Under Review			
Date of Receipt to present			
Institution	**Degree Program**	**Date Received**	**Status**
OSU-OKC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Metro Technology Centers	May 6, 2005	under review
LU	Doctor of Philosophy in Rehabilitation Counselors Education	April 14, 2006	under review
NSU	Master of Social Work in Social Work	May 2, 2006	under review
RCC	Associate in Applied Science in Homeland Security and Emergency Preparedness	June 1, 2007	under review
OSU	Master of Science in Aerospace Administration and Operations	September 12, 2007	under review
OSU	Graduate Certificate in Aerospace Security	September 12, 2007	under review
OSU (Tulsa)	Bachelor of Science in Hotel and Restaurant Administration (130)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Arts in English (085)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Science in Business Administration in Economics (445)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Arts in History (120)	April 22, 2008	under review
OSU (Tulsa)	Bachelor of Science in Sociology (184)	April 22, 2008	under review
RSU	Bachelor of Arts in Public Administration	May 22, 2008	December 4, 2008
SWOSU	Associate in Science in Tribal Management (Sayre campus)	May 14, 2008	December 4, 2008
SWOSU	Associate in Science in Wildland Firefighting (Sayre campus)	May 14, 2008	under review
SWOSU	Bachelor of Science in Wildland Fire Management	May 14, 2008	under review
TCC	Associate in Applied Science in Air Traffic Control	October 9, 2008	December 4, 2008
OSU-OKC	Associate in Applied Science in Electrical Power Technology	September 18, 2008	December 4, 2008
OSU-OKC	Associate in Applied Science in Restaurant Management (includes a cooperative agreement)	October 13, 2008	December 4, 2008

3. Approved Degree Program Requests			
July 1, 2008 to present			
Institution	**Degree Program**	**Date Received**	**Date Approved**
NWOSU	Bachelor of Science in Agricultural Education	December 12, 2007	September 11, 2008
OU	Graduate Certificate in Administrative Leadership	May 21, 2008	September 11, 2008
EOSC	Associate in Applied Science in Ammunition Management and Safety	April 17, 2008	September 11, 2008
OUHSC	Doctor of Rehabilitation Science	January 15, 2008	October 23, 2008
TCC	Associate in Science in Environmental Science and Natural Resources	May 14, 2008	October 23, 2008
TCC	Certificate in Electronics, Alternative Energy	May 14, 2008	October 23, 2008
TCC	Certificate in Geographic Information Systems	May 14, 2008	October 23, 2008
TCC	Associate in Science, Nutrition (OSU Transfer Agreement)	May 30, 2008	October 23, 2008
OU	Bachelor of Arts in Geographic Information Science	May 21, 2008	October 23, 2008
OU	Bachelor of Science in Geographic Information Science	May 21, 2008	October 23, 2008
TCC	Certificate in Human Services Direct Support Professional	May 29, 2008	October 23, 2008
TCC	Associate in Applied Science in Process Technology	February 22, 2008	October 23, 2008
TCC	Certificate in Process Technology	February 22, 2008	October 23, 2008
SEOSU	Masters of Education in Mathematics Specialist	June 11, 2008	October 23, 2008
OCCC	Certificate in Geographic Information Systems	June 26, 2008	October 23, 2008
OCCC	Certificate in Game Design	June 30, 2008	October 23, 2008
OUHSC	Master of Science in Clinical and Translational Science	July 25, 2008	October 23, 2008
OU	Bachelor of Arts in Judaic Studies	August 1, 2008	October 23, 2008
OSU-OKC	Associate in Applied Science in Wind Turbine Technology	September 18, 2008	October 23, 2008
OSU-OKC	Certificate in Wind Turbine Technology	September 18, 2008	October 23, 2008

4. Requested Degree Program Deletions			
July 1, 2008 to present			
Institution	Degree Program	Date Received	Status
CASC	Associate in Arts in Speech and Theatre (035)	February 15, 2005	under review
CASC	Associate in Arts in Music (026)	February 15, 2005	under review
CASC	Associate in Arts in Art (002)	February 15, 2005	under review
OCCC	Associate of Arts in International Studies (136)	September 2, 2008	December 4, 2008
OCCC	Certificate in International Studies (137)	September 2, 2008	December 4, 2008
OCCC	Associate in Applied Science in Bioinformatics (145)	September 2, 2008	December 4, 2008

5. Approved Degree Program Deletions			
July 1, 2008 to present			
Institution	Degree Program	Date Received	Date Approved
OPSU	Bachelor of Science in Medical Technology (016)	July 8, 2008	September 11, 2008
NWOSU	Bachelor of Science in Physics (029)	August 6, 2008	September 11, 2008

6. Requested Degree Program Name Changes				
July 1, 2008 to present				
Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Status

7. Approved Degree Program Name Changes				
July 1, 2008 to present				
Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Date Approved
NEOAMC	Associate in Arts in Forestry and Wildlife (023)	Associate in Arts in Natural Resource Ecology and Management	July 29, 2008	September 11, 2008
NEOAMC	Associate in Applied Science in Ranch Management (042)	Associate in Applied Science in Equine and Ranch Management	July 29, 2008	September 11, 2008

Institution	Area Career Technology Center	Degree Program (program code)	Date Received	Date Approved	Date Ratified
		8. Completed Cooperative Agreements July 1, 2008 to present			
OSU-OKC	Metro Technology Center	Associate in Applied Science in Culinary Arts (new)	May 6, 2005		under review
TCC	Tulsa Technology Center	Associate in Applied Science in Technology (247)	2005		under review
NOC	Autry Technology Center	Associate in Applied Science in Engineering Technology-(070)	February 22, 2008	July 14, 2008	September 11, 2008
NOC	Pioneer Technology Center	Associate in Applied Science in Engineering Technology-(070)	February 22, 2008	July 14, 2008	September 11, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Construction Technology (011)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Engineering Technologies (080)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Information Technologies (012)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Green Country Technology Center	Associate in Applied Technology in Information Systems Technology (039)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Mid-Del Technology Center	Associate in Applied Technology in Automotive Collision Repair Technology (003)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Mid-Del Technology Center	Associate in Applied Technology in Automotive Service Technology (004)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Mid-Del Technology Center	Associate in Applied Technology in Construction Technology (011)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Construction Technology (011)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Automotive Collision Repair Technology (003)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Automotive Service Technology (004)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Diesel and Heavy Equipment Technology (018)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Culinary Arts (046)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Information Technologies (012)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Graphic Design Technology (014)	September 19, 2008	October 10, 2008	October 23, 2008
OSUIT-OKM	Western Technology Center	Associate in Applied Technology in Multimedia Graphics Technology (034)	September 19, 2008	October 10, 2008	October 23, 2008
OSU-OKC	Metro Technology Center	Associate in Applied Science in Restaurant Management (new program)	October 13, 2008	NA (See New Program Request December 4, 2008)	NA (see New Program Request December 4, 2008)

9. Suspended Programs				
July 1, 2008 to present				
Institution	Degree Program (program code)	Date Suspended	Date Suspension Ratified	Date by which program must be reinstated or deleted
OSU	Certificate in Leadership (454)	August 23, 2008	October 23, 2008	May 1, 2011
OSU	Certificate in Gerontology (261)	August 23, 2008	October 23, 2008	August 1, 2010
OUHSC	Master of Science in Geriatrics/Gerontology (081)	October 15, 2008	December 4, 2008	October 15, 2009
TCC	Associate of Applied Science in Clinical Laboratory Technology (249)	November 13, 2008	December 4, 2008	August 1, 2011

10. Reinstated Programs				
July 1, 2008 to present				
Date Rec'd	Institution	Degree Program (program code)	Original Suspension Date	Date Reinstatement Ratified

*No requests approved prior to September 11, 2008 State Regents' actions.

	11. Requested Inventory Reconciliations July 1, 2008 to present		
Institution	**Degree Program (program code)**	**Date Received**	**Status**
ECU	Bachelor of Science in Special Education (044) name changed to Bachelor of Science in Special Education for Exceptional Children.	May 29, 2008	October 23, 2008
ECU	Bachelor of Science in Early Childhood (054) name changed to Bachelor of Science in Early Childhood Education.	May 29, 2008	October 23, 2008
CSC	Associate in Applied Science in Business Administration (005) option name changed from "Business and Industry" to "Business Administration" and add the "NSU 2+2" option.	September 8, 2008	October 23, 2008
CSC	Associate in Applied Science in Physical Science (042) deletion of "Physics" and "Pre-Engineering" options.	September 8, 2008	October 23, 2008
CSC	Associate in Applied Science in Applied Technology (085) deletion of "Construction Management," "Transportation Management," and "Manufacturing Management" options.	September 8, 2008	October 23, 2008
OCCC	Associate in Applied Science in Computer Science (052) addition of "Computer Programming" option.	September 8, 2008	October 23, 2008
RCC	Associate in Applied Science in Pre-Professional Science (028) addition of "Allied Health" and "Mathematics" options.	May 29, 2008	October 23, 2008
RCC	Associate in Science in Pre-Agriculture (027) addition of "Agricultural Economics," "General Agriculture," "Agronomy," "Horticulture," "Animal Science," "Equine Science," and "Farm & Ranch Management" options.	May 29, 2008	October 23, 2008
RSC	Associate in Science in Chemistry (037) deletion of "Chemistry" and "Engineering" options.	May 15, 2008	October 23, 2008
RSC	Associate in Science in Physics (123) addition of "Physics" option.	May 15, 2008	October 23, 2008
RSC	Associate in Applied Science in Applied Technology (114) addition of "Drafting" option.	May 15, 2008	October 23, 2008
RSC	Associate in Arts in Political Science (050) change "Political Science" option name to "General" as the option name.	May 15, 2008	October 23, 2008
TCC	Associate in Science in Science Related Concentration (014) addition of "Horticulture" option.	May 22, 2008	October 23, 2008
TCC	Associate in Science in Human Services (228) change "Individual, Family, and Community Services" option name to "Child & Family Services."	May 22, 2008	October 23, 2008
CU	Bachelor of Science in Medical Technology (570) was incorrectly listed as "Bachelor of Science in Medical Terminology" in CU's program requirement change request from the September 11, 2008 Program Modification item.	September 26, 2008	October 23, 2008
SWOSU	Master of Science in Community Counseling (079) name change was requested in error by institution in February 2008. This request will change the program name back to Master of Education in School Counseling (079).	October 24, 2008	December 4, 2008

<table>
<tr><td colspan="6" align="center">**12. Net Reduction Table**
1991-92 through December 4, 2008</td></tr>
<tr><td></td><td align="center">**1991**</td><td colspan="4" align="center">**Current**</td></tr>
<tr><td rowspan="2">**Institution**</td><td align="center">Academic Year 1991-92</td><td colspan="4" align="center">Current as of October 23, 2008</td></tr>
<tr><td align="center">No. of Programs</td><td align="center">Number of Programs</td><td align="center">Number Deleted</td><td align="center">Number Added</td><td align="center">Net Reduction</td></tr>
<tr><td>**OU**</td><td>278</td><td>245</td><td>74</td><td>41</td><td>33</td></tr>
<tr><td>**OUHSC**</td><td>62</td><td>64</td><td>16</td><td>18</td><td>-2</td></tr>
<tr><td>**OU-LAW**</td><td>1</td><td>1</td><td>0</td><td>0</td><td>0</td></tr>
<tr><td>**OSU**</td><td>230</td><td>217</td><td>71</td><td>58</td><td>13</td></tr>
<tr><td>**OSU-OKC**</td><td>50</td><td>46</td><td>43</td><td>39</td><td>4</td></tr>
<tr><td>**OSUTB-OKM**</td><td>47</td><td>24</td><td>39</td><td>16</td><td>23</td></tr>
<tr><td>**OSU-Vet Med**</td><td>1</td><td>1</td><td>0</td><td>0</td><td>0</td></tr>
<tr><td>**OSU-CHS**</td><td>1</td><td>6</td><td>0</td><td>5</td><td>-5</td></tr>
<tr><td>**ECU**</td><td>43</td><td>44</td><td>5</td><td>6</td><td>-1</td></tr>
<tr><td>**NSU**</td><td>97</td><td>85</td><td>34</td><td>22</td><td>12</td></tr>
<tr><td>**NWOSU**</td><td>56</td><td>44</td><td>17</td><td>5</td><td>12</td></tr>
<tr><td>**RSU**</td><td>78</td><td>29</td><td>76</td><td>27</td><td>49</td></tr>
<tr><td>**SEOSU**</td><td>61</td><td>52</td><td>27</td><td>18</td><td>9</td></tr>
<tr><td>**SWOSU**</td><td>94</td><td>65</td><td>52</td><td>23</td><td>29</td></tr>
<tr><td>**UCO**</td><td>135</td><td>93</td><td>54</td><td>12</td><td>42</td></tr>
<tr><td>**CU**</td><td>36</td><td>60</td><td>3</td><td>27</td><td>-24</td></tr>
<tr><td>**LU**</td><td>41</td><td>40</td><td>14</td><td>13</td><td>1</td></tr>
<tr><td>**OPSU**</td><td>42</td><td>32</td><td>20</td><td>10</td><td>10</td></tr>
<tr><td>**USAO**</td><td>34</td><td>24</td><td>11</td><td>1</td><td>10</td></tr>
<tr><td>**CASC**</td><td>37</td><td>38</td><td>13</td><td>14</td><td>-1</td></tr>
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<tr><td>**OCCC**</td><td>68</td><td>71</td><td>41</td><td>44</td><td>-3</td></tr>
<tr><td>**RCC**</td><td>62</td><td>31</td><td>44</td><td>13</td><td>31</td></tr>
<tr><td>**RSC**</td><td>82</td><td>54</td><td>51</td><td>23</td><td>28</td></tr>
<tr><td>**SSC**</td><td>31</td><td>24</td><td>12</td><td>5</td><td>7</td></tr>
<tr><td>**TCC**</td><td>107</td><td>112</td><td>66</td><td>71</td><td>-5</td></tr>
<tr><td>**WOSC**</td><td>50</td><td>13</td><td>43</td><td>6</td><td>37</td></tr>
<tr><td>**System Total**</td><td>**2,114**</td><td>**1,686**</td><td>**996**</td><td>**567**</td><td>**428**</td></tr>
</table>

AGENDA ITEM #22-b (1):

Reports.

SUBJECT: Academic Policy Exceptions Quarterly Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

At the May 1994 meeting, the Oklahoma State Regents for Higher Education delegated authority to the Chancellor to approve minor exceptions and clarifications to State Regents' policy that will not result in a broad scale circumvention of policy. All exceptions are requested by the President and supported by extenuating circumstances and are to be reported to the State Regents on a quarterly basis. This is the 42nd report of exceptions to academic policy granted by the Chancellor.

POLICY ISSUES:

Nine exceptions to State Regents' academic policies were granted by the Chancellor since the last report on September 11, 2008.

ANALYSIS:

Oklahoma State University (OSU)

August 22, 2008
An exception to the State Regents' *Undergraduate Degree Requirements* policy, which states a baccalaureate degree, must include completion of a basic general education core of a minimum of 40 semester credit hours which shall include 6 credit hours of United States History and Government, was granted to an OSU student who earned 60 hours. This exception was based on an enrollment advising error.

October 1, 2008
An exception to the State Regents' *Residence Status of Enrolled Student* policy which states that an individual is not deemed to have acquired status as a resident of Oklahoma until he or she has been in the state for at least a year primarily as a permanent resident and not merely as a student was granted to an OSU student. This exception was based on the unique circumstances surrounding the student's situation which qualified him to receive in-state tuition for the previous two years.

Cameron University (CU)

October 30, 2008
An exception to the State Regents' *Institutional Admission and Retention* policy which states concurrently admitted high school students will not be allowed to enroll in any remedial/developmental courses offered

by colleges and universities designed to remove high school curricular or basic academic skills deficiencies was granted to a high school senior that is concurrently enrolled at CU. This exception is due to a computer programming error that permitted a concurrently enrolled high school senior to enroll in a remedial math class.

Oklahoma Panhandle State University (OPSU)

October 30, 2008
An exception to the State Regents' *Undergraduate Degree Requirements* policy which states a baccalaureate degree must include completion of a basic general education core of a minimum of 40 semester credit hours which shall include 6 credit hours of English Composition. This exception is based on an enrollment advisement error.

Southeastern Oklahoma State University (SEOSU)

September 15, 2008
An exception to the State Regents' *Institutional Admission and Retention* policy which states that a student who is academically suspended twice from the same institution may not return to the suspending school until the student has demonstrated the ability to succeed academically by raising his or her GPA to the retention standards by attending another institution, was granted to a SEOSU student. This exception is based on the documentation provided by SEOSU explaining the student's background.

Connors State College (CSC)

August 15, 2008
An exception to the State Regents' *Institutional Admission and Retention* policy which states that a student who is academically suspended twice from the same institution may not return to the suspending school until the student has demonstrated the ability to succeed academically by raising his or her GPA to the retention standards by attending another institution, was granted to a CSC student. This exception is based on the documentation provided by CSC explaining the student's background and a recommendation of readmission by a CSC Appeals Committee.

October 9, 2008
An exception to the State Regents' *Institutional Admission and Retention* policy which states that a student who is academically suspended twice from the same institution may not return to the suspending school until the student has demonstrated the ability to succeed academically by raising his or her GPA to the retention standards by attending another institution, was granted to a CSC student. This exception is based on the documentation provided by CSC explaining the student's background and a recommendation of readmission by a CSC Appeals Committee.

October 30, 2008
An exception to the State Regents' *Institutional Admission and Retention* policy which states that a student who is academically suspended twice from the same institution may not return to the suspending school until the student has demonstrated the ability to succeed academically by raising his or her GPA to the retention standards by attending another institution, was granted to a CSC student. This exception is based on the documentation provided by CSC explaining the student's background and a recommendation of readmission by a CSC Appeals Committee.

Oklahoma City Community College (OCCC)

September 4, 2008

An exception to the State Regents' *Institutional Admission and Retention* policy, which states that high school concurrent enrollment courses be taught by regular faculty whose primary employment is as a faculty member at the institution delivering the course, was granted to OCCC for instructors who have met the qualifications of a regular, full-time faculty member as approved by the department chair and dean of the college offering the course.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #22-b (2):

Reports.

SUBJECT: Academic Scholars Program 2007-08 Year End Report

RECOMMENDATION:

This item is for information only.

BACKGROUND:

In 2007-08, the State Regents allocated $8,600,000 from appropriations made by the 2007 Oklahoma Legislature for the Academic Scholars Program (ASP).   Funding is also available from the Academic Scholars Trust Fund. The program provides participants funding to use for tuition, fees, room and board and required textbooks or materials for up to four (4) years of undergraduate and graduate study, at accredited institutions of higher education in Oklahoma. The annual award amounts for all automatic qualifiers and 2000-2002 institutional nominees in the 2007-08 academic year were $5,500 for students attending a comprehensive university, $4,000 for students attending a regional university and $3,500 for students attending a two-year college. The annual award amounts for institutional nominees admitted into the program as of Fall 2003 were $2,800 for students attending a comprehensive university, $2,000 for students attending a regional university and $1,800 for students attending a two-year college.

To automatically qualify for the Academic Scholars Program, Oklahoma residents and nonresidents must have received the designation of National Merit Scholar, National Merit Finalist, or Presidential Scholar. Oklahoma residents may also qualify automatically by achieving a score in the top one-half percentile on the ACT or SAT. Additionally, each public institution is authorized to award a certain number of freshmen scholarships to Institutional Nominees.

POLICY ISSUES:

This item also fulfills a statutory requirement to report the number of Academic Scholars Program participants that remain in Oklahoma within five years of leaving the program.

ANALYSIS:

Following are some highlights from the report:

♦ In Fall 2007, 267 freshmen National Merit Scholars received awards through the program and attended Oklahoma universities. This is an increase of 46 from Fall 2006 and compares to only 45 freshman National Merit Scholars that attended Oklahoma institutions in Fall 1987 before the program was implemented.

♦ In Fall 2007, 2,110 students at Oklahoma public and private colleges and universities were enrolled in the Academic Scholars Program, an increase of 11 from Fall 2006. The 2007 freshman class totaled 628 students—396 "automatic qualifiers" and 232 Institutional Nominees. This is an increase of 57 or 9.1% from the Fall 2006 freshman class.

- Since the start of the program in 1991, an average of 17% of program participants lose the scholarship after one year in the program. The rate for the most current year was 13%. On average, about 72% of participants retain the scholarship through their fourth year of eligibility; the most current class was 75%.

- For the 1,558 participants entering into the program between 2000-2002, 77% (1,206) received at least a baccalaureate degree from an Oklahoma institution.

- About 69% of all the program's graduates remain in Oklahoma one year after graduation. This compares to about 82% of all Oklahoma bachelor degree recipients based on the latest statewide data. The retention rate for Oklahoma residents in the program (74%) is significantly higher than for nonresidents (57%). After five years, about 32% of the Academic Scholar graduates are still in Oklahoma, compared to 61% of all bachelor degree recipients.

- About 84% of the program participants attend three universities—University of Oklahoma (49%), Oklahoma State University (22%) and the University of Tulsa (13%). The remaining participants attend public regional universities (8%), public two-year colleges (4%) and other private universities (4%). The three largest participating institutions also account for almost 91% of the total program expenditures.

- Few participants qualified for other Oklahoma financial aid programs. In 2007-08, about 4% received an award from the Oklahoma Tuition Aid Grant (OTAG) program; and less than 10% were eligible for Oklahoma's Promise. Roughly 30% of participants reported parental income on the 2007-08 FAFSA; and of those participants, 73% reported a family income of $50,000 or higher.

- Participation rates for Black and Hispanic students remain minimal over the past five years; the percent of Black students participating in the program for 2007-08 was 0.9% and 1.4% for Hispanic students.

The following table shows the recent history of the program's funding and expenditures. Based on current trends, the program's trust fund will be depleted in about 3 years. For FY2010, the State Regents' appropriation request to the Oklahoma Legislature includes an increase of $400,000 for the Academic Scholars Program, which is roughly equivalent to the current annual operating deficit of the program.

Academic Scholars Trust Fund History

Fiscal Year	Trust Fund Expenditures	State Appropriations	Annual Funding Deficit	Trust Fund Balance[1]
FY 02 actual[2]	$9,184,770[2]	$7,104,500	$ (2,080,270)	$9,360,087
FY 03 actual[3]	$9,649,667[3]	$7,504,500	$ (2,145,167)	$7,958,318
FY 04 actual	$10,240,649	$7,104,500	$ (3,136,149)	$5,301,325
FY 05 actual	$9,458,314	$7,204,500	$ (2,253,814)	$3,376,679
FY 06 actual	$9,613,731	$7,204,500	$ (2,409,231)	$1,954,764
FY 07 actual	$9,021,637	$8,614,000	$ (407,637)	$1,895,981
FY 08 actual	$9,249,679	$8,604,500	$ (645,179)	$1,647,597
FY 09 projection	$9,200,000	$8,604,500	$ (595,500)	$1,252,097

[1]Trust fund balances also assume annual earnings of 5% on amount available for investment.
[2]For FY 02, costs shown include $8,664,770 for scholarships plus $520,000 for lawsuit expenses.
[3]For FY 03, the costs shown include $9,570,498 for scholarship costs plus $79,169 for lawsuit expenses.

AGENDA ITEM #22-b (3):

> **Reports.**

SUBJECT: Oklahoma Tuition Aid Grant Program (OTAG) 2007-08 End of Year Report.

RECOMMENDATION:

> **This item is for information only.**

BACKGROUND:

The 1971 Oklahoma Legislature enacted the Oklahoma Higher Education Tuition Aid Act authorizing the establishment of a need-based state tuition aid grant program. The Federal Congress amended the Higher Education Act of 1965 to provide incentive grants to states to assist them in providing grants to students. The federal Leveraging Educational Assistance Partnership (LEAP) and Special Leveraging Educational Assistance Partnership (SLEAP) programs provide supplemental matching funds when the state's allocation is sufficient to meet minimum "maintenance of effort" requirements. Grants of up to $1,000 per academic year for attendance at public institutions and $1,300 per year at private non-profit institutions are awarded. The maximum award for students attending public institutions has been $1,000 since 1982.

POLICY ISSUES:

This report reflects end-of-year data for awards provided to eligible students consistent with State Regents' policy.

ANALYSIS:

The 2007-08 end of year report reflects information regarding the disbursement of OTAG awards to 25,604 individual students totaling $19,753,576.
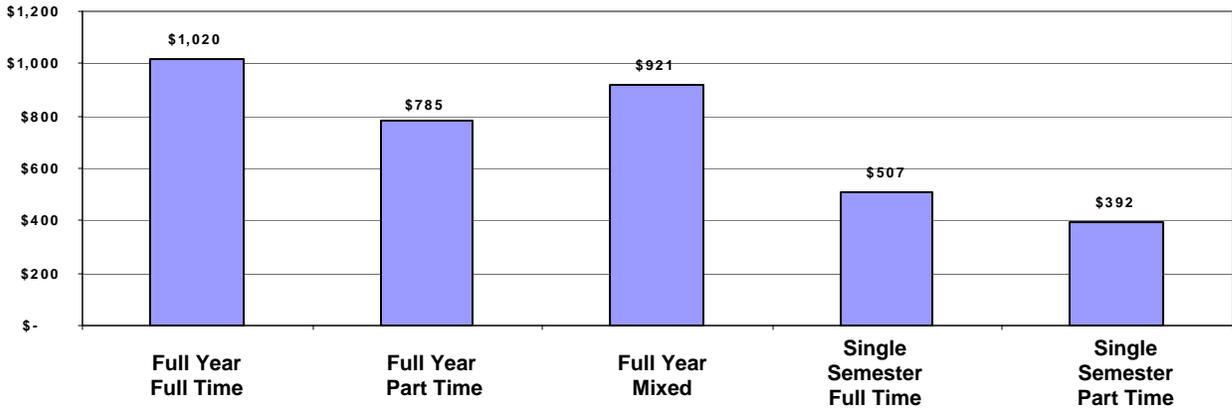
Funds expended for the 2007-08 Oklahoma Tuition Aid Grant Program came from the following sources:

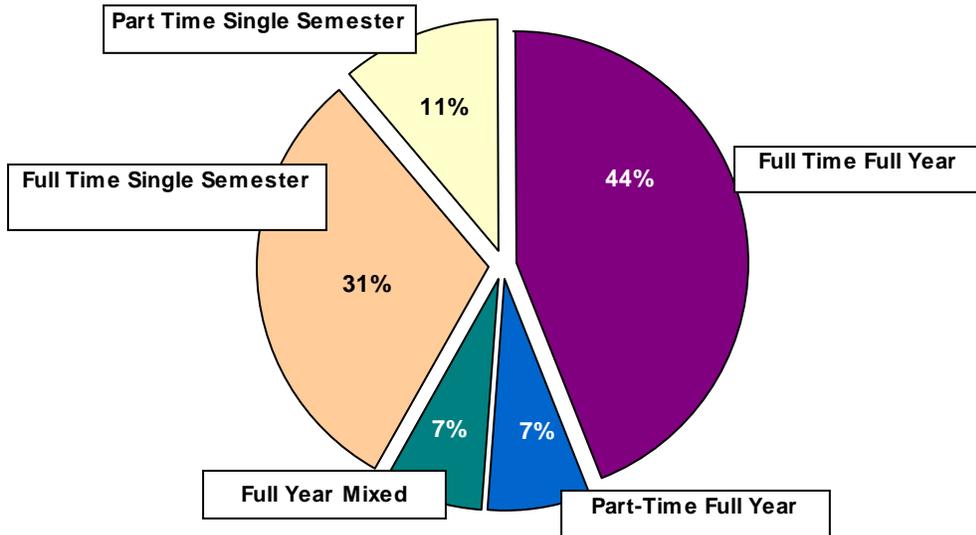|	
$18,877,993	State Appropriated Funds
404,847	Federal LEAP Funds
470,736	Federal SLEAP Funds
$19,753,576	**Total**

Following are a few highlights for the 2007-08 report year:

- State appropriations for OTAG in 2007-08 were $18,927,327 million, and were sufficient to provide matching funds for receipt of federal funds from both the LEAP and the SLEAP programs.

- The average award by type of enrollment status is reflected below.

Average OTAG Awards by Enrollment Status

$1,200				
$1,000	$1,020		$921	
$800		$785		
$600				$507
$400				$392
$200				
$-	Full Year Full Time	Full Year Part Time	Full Year Mixed	Single Semester Full Time / Single Semester Part Time

Enrollment Status Distribution of OTAG Awardees 2007-2008

Part Time Single Semester — 11%

Full Time Single Semester — 31%

Full Year Mixed — 7%

Part-Time Full Year — 7%

Full Time Full Year — 44%

- Distribution of funds by type of institution:

Public Institutions	86.7%
Private Institutions	8.6%
Career-Technology Centers	4.7%

176

OTAG Dollars by Type of Institution

$1,705,835

$931,733

- Public Higher Ed
- Private Non-Profit
- Public Career Technology Centers

$17,115,968

OTAG Dollars by Tier

$931,773

$1,705,83

$3,649,500

$6,050,074

- Public Research
- Public Regional
- Public Community
- Private Non-Profit
- Public Career Technology

$7,416,394
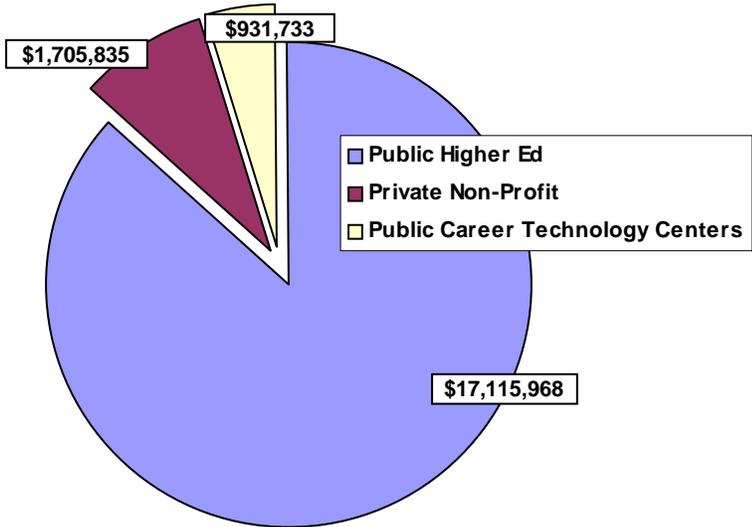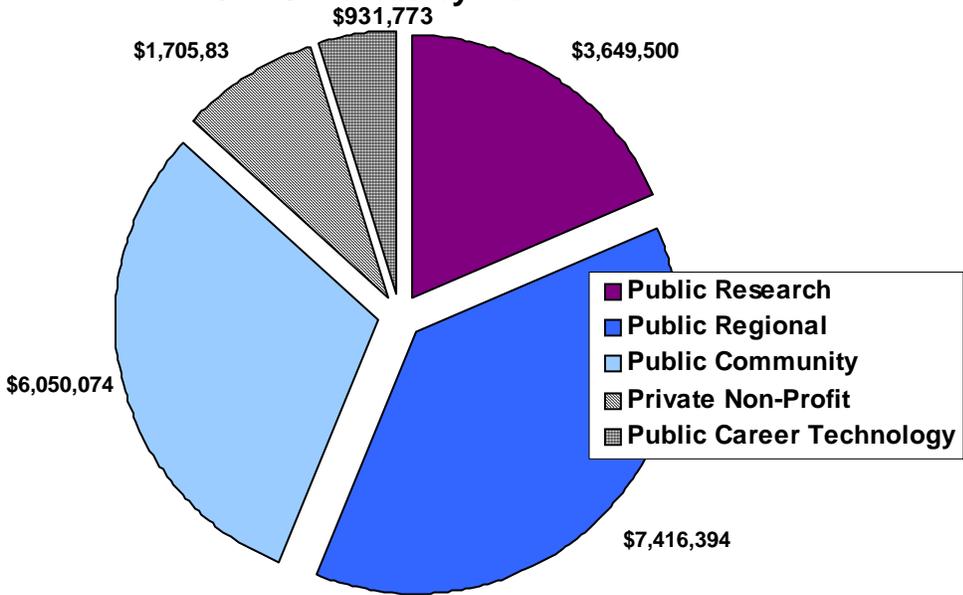
The *average* family income of OTAG recipients was:

|	
Independent Students (generally students 24 or older)	$15,256
Dependent Students (under Age 24)	$23,459
All Students	$18,425

Median Income of 2007- 08 OTAG Recipients
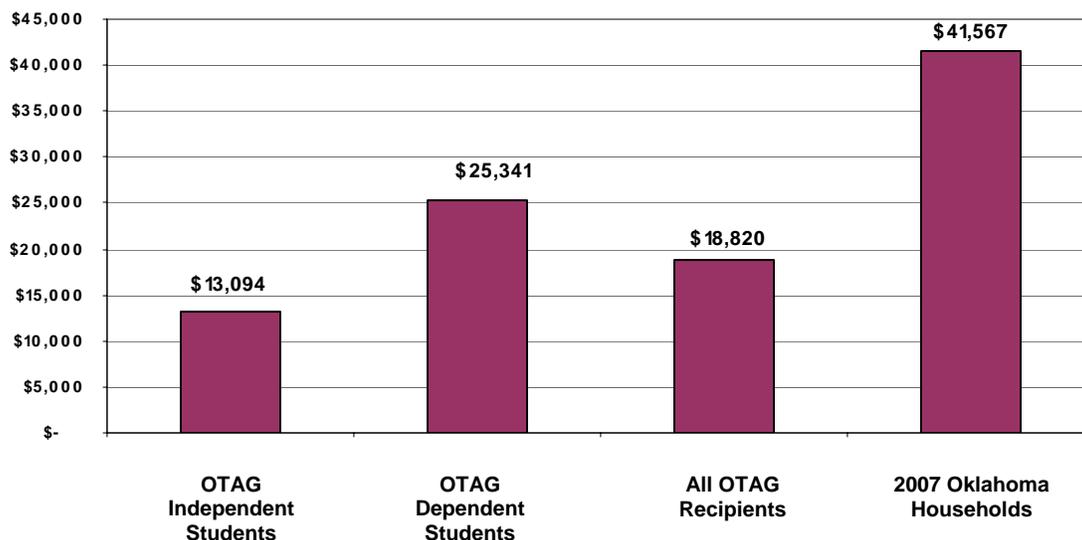
Data for Oklahoma Households from the United States Census Bureau, 2007 American Community Survey, available at www.okcommerce.gov

- The distribution of awards to adult students (generally age 24 or over) and students under the age of 24 was almost 50/50.

Distribution of OTAG Awards
Adult Students vs. Traditional Students
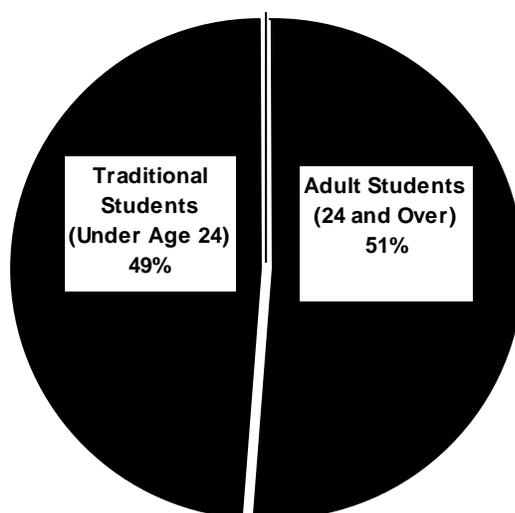
- Approximately 67% of the award recipients were lower classmen, and approximately 33% were upper classmen.
- Female students received 68% of the awards funded and male students received 32%.

- The distribution of awards by race was:

Distribution of OTAG Awards by Race

Native American
16.2%

Hispanic
4.1%

Black
15.9%

Asian
2.6%

Unknown
0.6%

White
60.6%
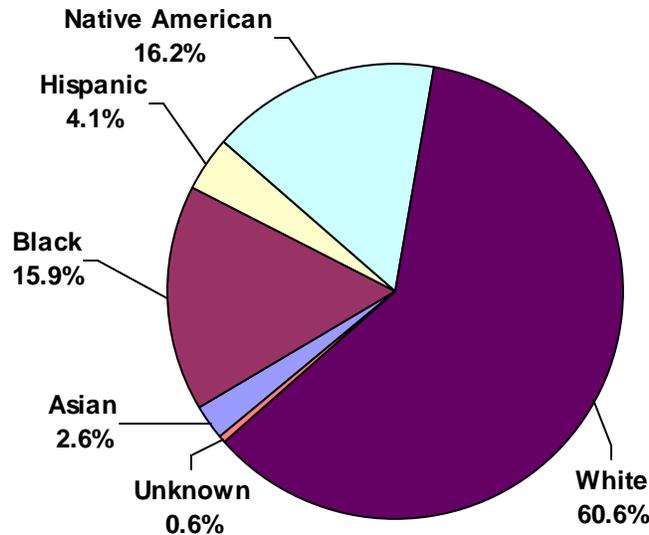
- 2007-08 was the fourth year in which OTAG funds were awarded to undocumented students in accordance with SB 596 enacted by the 2003 Oklahoma Legislature. To qualify students must (1) have lived with a parent or guardian in Oklahoma at least two years prior to graduation from an Oklahoma high school or receipt of a GED certificate and (2) must be in the process of legalizing their immigration status or agree to file their application to legalize their immigration status at the earliest opportunity they are eligible. An additional $56,364 in state funds was disbursed to 70 undocumented students attending 15 institutions. This compares with $56,129 disbursed to 72 undocumented students attending 14 institutions in 2006-07. The enactment of HB 1804 brought stricter eligibility requirements for undocumented students, and the volume of applicants and awards has declined considerably in 2008-09. In the Fall 2008 semester only 26 undocumented students submitted applications, and 10 have been awarded.

Oklahoma State Regents for Higher Education
Oklahoma Tuition Aid Grant Program
Two-Year Comparison of Awards
2006-2007 and 2007-2008
End of Year

Institution	2006-2007 End of Year # of Awards	2006-2007 End of Year $ Disbursed	2007-2008 End of Year # of Awards	2007-2008 End of Year $ Disbursed
Research Universities				
Oklahoma State University	2,365	$ 1,889,000	2,437	$ 1,983,500
University of Oklahoma	2,062	$ 1,686,500	1,903	$ 1,558,500
University of Oklahoma Health Sciences Center	140	$ 109,500	123	$ 107,500
Total Research Universities	**4,567**	**$ 3,685,000**	**4,463**	**$ 3,649,500**
Regional Universities				
Cameron University	807	$ 647,336	881	$ 696,500
East Central University	989	$ 782,837	984	$ 768,116
Langston University	695	$ 593,500	749	$ 616,000
Northeastern State University	2,091	$ 1,663,965	2,001	$ 1,628,812
Northwestern Oklahoma State University	280	$ 215,250	254	$ 189,779
Oklahoma Panhandle State University	120	$ 90,993	83	$ 66,676
Rogers State University	808	$ 604,526	815	$ 620,500
Southeastern Oklahoma State University	654	$ 511,892	615	$ 488,000
Southwestern Oklahoma State University	835	$ 652,577	757	$ 596,873
University of Central Oklahoma	2,019	$ 1,573,479	1,985	$ 1,556,000
University of Science and Arts of Oklahoma	265	$ 210,172	237	$ 189,138
Total Regional Universities	**9,563**	**$ 7,546,527**	**9,361**	**$ 7,416,394**
Community Colleges				
Carl Albert State College	702	$ 501,820	633	$ 455,615
Connors State College	452	$ 308,278	412	$ 286,398
Eastern Oklahoma State College	384	$ 277,351	407	$ 299,386
Murray State College	617	$ 416,542	641	$ 429,001
Northeastern Oklahoma A&M College	366	$ 261,518	364	$ 256,317
Northern Oklahoma College	819	$ 540,419	767	$ 514,246
Oklahoma City Community College	1,062	$ 660,001	1,147	$ 710,252
Oklahoma State University, Oklahoma City	892	$ 542,000	773	$ 499,586
OSU Institute of Technology, Okmulgee	444	$ 334,999	432	$ 342,500
Redlands Community College	251	$ 170,054	197	$ 133,603
Rose State College	1,143	$ 668,624	904	$ 569,732
Seminole State College	447	$ 305,468	398	$ 287,313
Tulsa Community College	1,518	$ 963,046	1,755	$ 1,111,320
Western Oklahoma State College	243	$ 154,988	227	$ 154,805
Total Community Colleges	**9,340**	**$ 6,105,108**	**9,057**	**$ 6,050,074**

	2006-2007 End of Year # of Awards	2006-2007 End of Year # of Awards	2007-2008 End of Year # of Awards	2007-2008 End of Year $ Awarded
Independent Institutions				
Bacone College	244	$ 251,212	256	$ 262,904
Family of Faith College	3	$ 3,250	3	$ 3,250
Hillsdale Freewill Baptist College	32	$ 32,500	35	$ 34,450
Mid-America Christian University	107	$ 101,400	141	$ 137,150
Oklahoma Baptist University	137	$ 143,650	152	$ 161,850
Oklahoma Christian University	105	$ 108,550	130	$ 128,700
Oklahoma City University	138	$ 165,750	175	$ 194,350
Oklahoma Wesleyan University	101	$ 102,050	113	$ 115,700
Oral Roberts University	84	$ 87,750	113	$ 117,000
St. Gregory's University	130	$ 135,850	111	$ 126,100
Southern Nazarene University	159	$ 148,200	177	$ 171,600
Southwestern Christian University	59	$ 61,750	64	$ 63,700
The University of Tulsa	191	$ 221,137	176	$ 189,081
Total Independent Institutions	**1,490**	**$ 1,563,049**	**1,646**	**$ 1,705,835**
Career Technology Centers				
Autry Technology Center	26	$ 14,868	38	$ 18,408
Caddo Kiowa Technology Center	100	$ 72,181	41	$ 28,972
Canadian Valley Technology Center	47	$ 33,210	60	$ 38,622
Central Oklahoma Technology Center	40	$ 28,822	31	$ 17,974
Chisholm Trail Technology Center	15	$ 10,240	8	$ 6,000
Eastern Oklahoma County Technology Center	16	$ 8,252	10	$ 5,109
Francis Tuttle Technology Center	95	$ 56,133	132	$ 79,782
Gordon Cooper Technology Center	76	$ 39,292	84	$ 46,956
Great Plains Technology Center	62	$ 39,606	48	$ 31,980
High Plains Technology Center	24	$ 11,316	23	$ 9,840
Indian Capital Technology Center	140	$ 75,441	140	$ 71,907
Kiamichi Technology Center	213	$ 142,434	225	$ 144,156
Meridian Technology Center	43	$ 30,580	50	$ 33,036
Metro Technology Center	100	$ 68,512	125	$ 84,524
Mid-America Technology Center	15	$ 8,840	19	$ 10,020
Mid-Del Technology Center	2	$ 1,000	4	$ 3,500
Moore Norman Technology Center	70	$ 36,169	60	$ 35,704
Northeast Technology Center	78	$ 22,200	66	$ 17,700
Northwest Technology Center	17	$ 9,348	16	$ 10,551
Pioneer Technology Center	12	$ 6,560	15	$ 6,590
Pontotoc Technology Center	46	$ 32,396	52	$ 37,888
Red River Technology Center	20	$ 5,488	13	$ 2,744
Southern Oklahoma Technology Center	35	$ 22,023	43	$ 23,643
Southwest Technology Center	10	$ 6,500	11	$ 6,500
Tri-County Technology Center	51	$ 31,475	33	$ 19,360
Tulsa Technology Center	111	$ 76,000	84	$ 62,332
Wes Watkins Technology Center	64	$ 52,405	78	$ 60,845
Western Oklahoma Technology Center	30	$ 18,630	29	$ 17,130
Total Career Technology Centers	**1,558**	**$ 959,921**	**1,538**	**$ 931,773**

| Grand Total of All Institutions | 26,518 | $ 19,859,605 | 26,065 | $ 19,753,576 |

Notes for Two-Year Comparison of OTAG Awards:

Totals Include Duplicate Head Count In Instances Where A Student Transferred Mid-Year.

Unduplicated Headcount for 2006-07 was 26,064.

Unduplicated Headcount for 2007-08 was 25,604.

In 2006-07 the Fall awarding cutoff was FAFSA receipt dates through 4-25-06. The Spring cutoff was 7-15-06.

In 2007-08 the Fall awarding cutoff was FAFSA receipt dates through 4-30-07 and 1500 EFC; Spring cutoffs are 7-15-07 receipt and 1700 EFC.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #22-b (4):

Reports.

SUBJECT: Oklahoma Tuition Equalization Grant Program 2007-08 End of Year Report.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

In 2003, the Oklahoma Legislature enacted the Oklahoma Tuition Equalization Grant (OTEG) Act to provide grants to Oklahoma residents attending not-for-profit, independent institutions in Oklahoma that are accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. Recipients must have family incomes of less than $50,000. Grants of $2,000 per academic year ($1,000 per semester) can be awarded to students for up to five consecutive years of full-time undergraduate study. Funding was provided for the program to award students beginning in 2004-05.

POLICY ISSUES:

This report reflects 2007-08 end-of-year data for awards provided to eligible students consistent with State Regents' policy.

ANALYSIS:

The 2007-08 end-of-year report reflects information regarding the allocation of OTEG funds to institutions and the disbursement of funds to students. The amount allocated to each institution was comparable to the institution's percentage of the total eligible and enrolled students reported by all eligible institutions in the 2006-07 award year. A total of $3,828,000 was allocated to the institutions, and $3,222,000 was disbursed to 1,861 eligible students. A summary of the distribution of funds and awards at each institution is attached.

Following is a summary of the disposition of 2007-08 OTEG funds:

Total Funds Available for Awards	$3,828,751
Funds Allocated to Institutions	$3,828,000
Funds Expended by Institutions	-$3,222,000
Unexpended funds	$606,751

The $606,751 in unexpended funds was carried forward for awards in the 2008-09 award year.

Highlights for the 2007-08 report year include:

- In accordance with OTEG statutes, awards were limited to students who were first-time freshmen in the 2003-04, 2004-05, 2005-06, 2006-07, or 2007-08 academic years. Senate Bill 1038 of the 2008 Oklahoma legislative session amended the statutory requirement that limited awards to first-time freshmen. Beginning in 2008-09, this amendment will provide eligibility for adult students returning to college who were previously excluded from OTEG eligibility.

- The *average* family income of OTEG recipients was:

Independent Students (generally students 24 or older)	$15,692
Dependent Students (under age 24)	$27,652
All Students	$24,181

- This chart shows the *median* family income of OTEG recipients in 2007-08. Independent students are generally adults aged 24 and over; dependent students are generally under age 24.

### Median Incomes of 2007-2008 OTEG Recipients
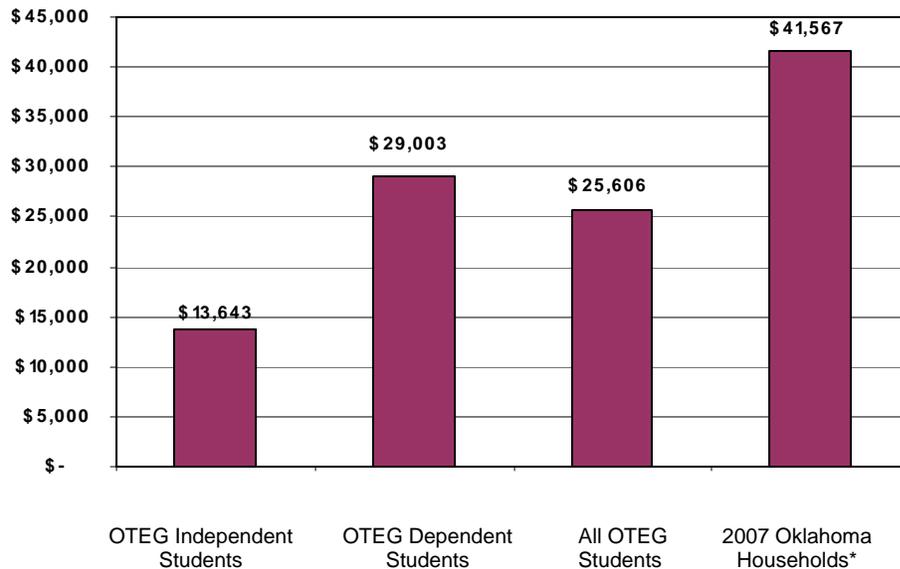
*Data for Oklahoma Households from U.S. Census Bureau, 2007 American Community Survey, available at www.okcommerce.gov

- Institutions were directed to award their allocation of OTEG funds to qualified students who had the highest unmet financial need in meeting their cost of attendance after all other financial aid resources were considered. The average unmet financial need of recipients in 2007-08 was:

 | | |
  |---|---|
  | Independent Students (generally students 24 or older) | $12,614 |
  | Dependent Students (generally under age 24) | $13,446 |
  | All Students | $13,205 |

- Adult students (generally age 24 or over) received 29% of awards; traditional students (generally under the age of 24) received 71%. This compares with 22% of awards to adult students and 78% to traditional students in 2006-07.

Distribution of Adult Students vs. Traditional Students
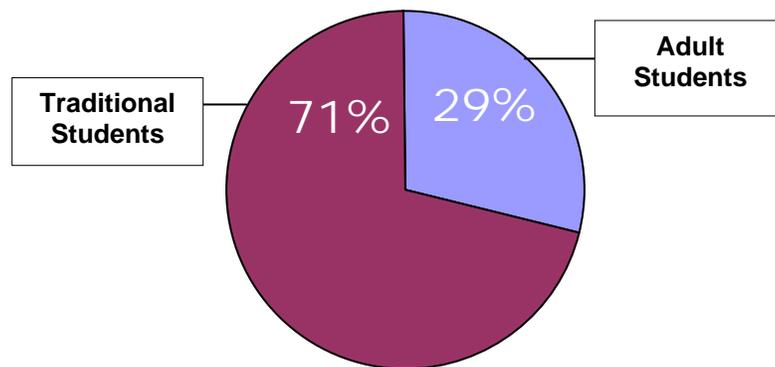
- Approximately 51% of the award recipients were lower classmen, and approximately 49% were upper classmen.

- Female students received 55% of the awards funded, and male students received 45%.

- The distribution of awards by race was:

Distributions of OTEG Awards by Race

Unknown 0.3%
Asian 2.7%
Black 15.7%
Hispanic 5.4%
Native American 14.7%
White 61.2%
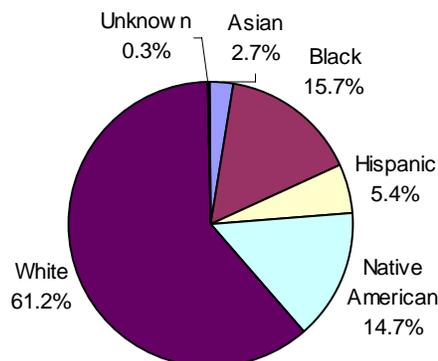
Oklahoma Tuition Equalization Grant Program
2007-2008 End of Year Report

Institution	Initial Allocation to Institutions	Reallocated Funds	Total Funds Disbursed	Number of Recipients	Unused Funds
Bacone College	$562,000	$0	$476,000	307	$86,000
Mid America Christian University	$158,000	$0	$147,000	85	$11,000
Oklahoma Baptist University	$488,000	$0	$432,000	241	$56,000
Oklahoma Christian University	$272,000	$0	$251,000	144	$21,000
Oklahoma City University	$350,000	$0	$350,000	188	$0
Oklahoma Wesleyan University	$ 76,000	$5,000	$ 81,000	50	-$5,000
Oral Roberts University	$262,000	$0	$262,000	157	$0
St. Gregory's University	$326,000	$0	$217,000	120	$109,000
Southern Nazarene University	$354,000	$0	$318,000	177	$36,000
Southwestern Christian University	$136,000	$0	$124,000	71	$12,000
The University of Tulsa	$ 844,000	$0	$564,000	321	$280,000
Funds Not Allocated					$751
Totals	**$3,828,000**	**$5,000**	**$3,222,000**	**1,861**	**$606,751**

Notes:

For 2007-08, the State Regents allocated $3,828,751 to the OTEG program. A total of $3,828,000 was allocated to institutions for awards to students. In Spring 2008 eight institutions reported insufficient eligible students to award all of their allocated funds. One institution, Oklahoma Wesleyan University, reported five additional eligible but unfunded students, and was reallocated $5,000 for the additional awards. A total of $606,751 remained unexpended and was carried forward for 2008-09 OTEG awards.

AGENDA ITEM #22-b (5):

> **Reports.**

SUBJECT: State Regents' Policy Reporting Requirements Survey.

RECOMMENDATION:

> **This item is for information only.**

BACKGROUND:

As a measure of accountability for both the State System institutions and the State Regents, most State Regents' policies require data collection and reporting. Among these policies are the following:

- Academic Forgiveness Provisions (3.12.6)
- Special Admission (3.10.6)
- Retention Standards (3.10.8)
- International Student Admission and Admission of Non-native Speakers of English (3.10.5)
- Student Demonstration of Competencies (3.21.4)

Since the data requested are not available through other sources such as the Unitized Data System (UDS), one survey was designed to minimize reporting demands on institutions for these five policies. This is the tenth year of data collection.

POLICY ISSUES:

Academic Forgiveness Provisions
A student may request an academic reprieve or academic renewal from public State System institutions consistent with State Regents' policy. The explanation of grades section of the transcript will note the courses and semester(s) reprieved or renewed. Institutions granting academic reprieves or renewals must submit an annual report to the State Regents.

Special Admission
Students who wish to enroll in courses without intending to pursue a degree may be permitted to enroll in up to nine credit hours without submitting academic credentials or meeting the academic curricular or performance requirements of the institution of desired entry. The president or his/her designee may allow non-degree-seeking students to exceed this initial nine credit-hour limit on an individual student basis. Such exceptions may be made only for non-degree-seeking students who meet the retention standards and must be appropriately documented and reported to the State Regents annually.

Retention Standards
Institutions have the discretion to establish an academic suspension appeals procedure. Such procedures should allow appropriate discretion in deserving cases and require that the suspended student document any extraordinary personal circumstances that contributed to his/her academic

deficiencies. Suspended students can only be readmitted once. Such students are readmitted on probationary status and must maintain a 2.0 GPA average each semester attempted while on probation or raise their retention GPA to the designated level. Students suspended a second time from the same institution cannot return to the suspending school until they have demonstrated the ability to succeed academically by raising their GPA to the retention standards at another institution.

International Student Admission and Admission of Non-native Speakers of English (ESL)
ESL students seeking enrollment at a State System college or university must present evidence of proficiency in the English language prior to admission, either as first-time students to the system or by transfer from another non-system college or university. Exceptions may be made if the applicant demonstrates proficiency in English prior to admission. Such exceptions must be documented and reported.

Student Demonstration of Competencies
The State Regents' policy requires students to successfully remediate basic skills course requirements within the first 24 hours attempted or have all subsequent enrollments restricted to deficiency removal courses until the deficiencies are removed. The president or his/her designee may allow a deserving student who failed to remediate a basic skills deficiency in a single subject to continue to enroll in collegiate level courses in addition to remedial course work beyond the 24 hour limit providing the student has demonstrated success in collegiate courses to date. Such exceptions must be appropriately documented.

ANALYSIS:

A comprehensive survey was conducted to gather data regarding exceptions to the above mentioned policies. Results were tabulated and are reported by institutional tier (research, regional, and community college). Information was gathered for the academic year from all State System institutions.
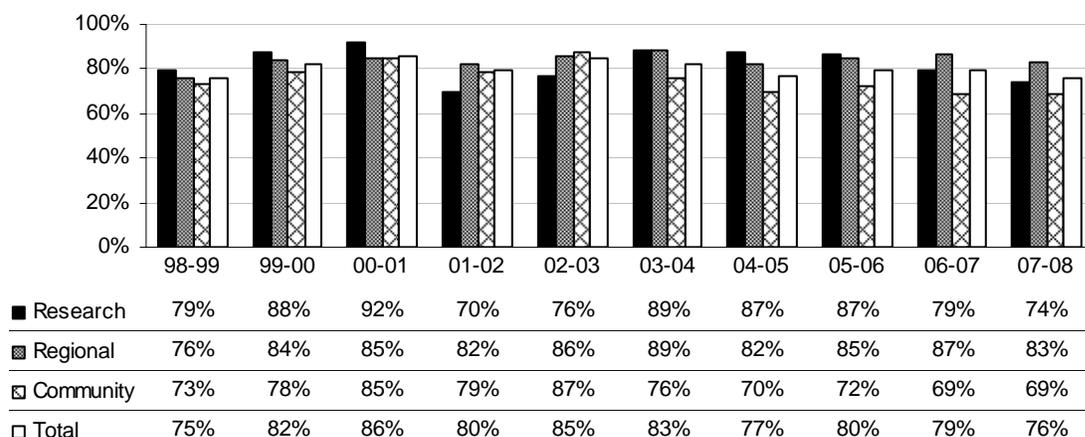
Academic Forgiveness Provisions
Circumstances may justify students being able to recover from academic problems in ways which do not forever jeopardize their academic standing. The policy recognizes, "*…there may be extraordinary situations in which a student has done poorly in an entire enrollment due to extenuating circumstances, which, in the judgment of the appropriate institutional officials, warrant excluding those grades in calculating the student's retention and graduation GPAs...*" Students must meet specified criteria to be considered for an academic reprieve. Specifically, to request an academic reprieve, three years must have elapsed between the time the grades being requested reprieved were earned and the reprieve request. Prior to the request, the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in a minimum of 12 hours of course work excluding activity or performance courses.

A new provision, adopted in December 2003, allows a student who has had academic trouble in the past and who has been out of higher education for a number of years to recover without penalty and have a fresh start. Under academic renewal, which is optional for all State System institutions, course work taken prior to a date specified by the institution is not counted in the student's graduation/retention GPA. An institution's academic renewal policy must follow these guidelines: 1) At least five years must have elapsed between the last semester being renewed and the renewal request, 2) Prior to requesting academic renewal, the student must have earned a GPA of 2.0 or higher with no grade lower than a "C" in all regularly graded course work (a minimum of 12 hours) excluding activity or performance courses, 3) The request must be for all courses completed before the date specified in the request for renewal, 4) The student must petition for consideration of academic renewal according to institutional policy and 5) All courses remain on the student's transcript, but are not calculated in the student's retention/graduation GPA. Neither the content nor credit hours of renewed course work may be used to fulfill any degree or graduation requirements.

The student may not receive more than one academic reprieve or renewal during his/her academic career.

Approval Rate of Academic Reprieves Granted by Tier
1998-99 to 2007-08

	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08
■ Research	79%	88%	92%	70%	76%	89%	87%	87%	79%	74%
▨ Regional	76%	84%	85%	82%	86%	89%	82%	85%	87%	83%
⊠ Community	73%	78%	85%	79%	87%	76%	70%	72%	69%	69%
□ Total	75%	82%	86%	80%	85%	83%	77%	80%	79%	76%

Number of Grade Reprieves by Tier
1998-99 to 2007-08

	98-99		99-00		00-01		01-02		02-03		03-04		04-05		05-06		06-07		07-08	
	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant	Req.	Grant
Research	48	38	58	51	38	35	50	35	68	52	44	39	55	48	53	46	48	38	65	48
Regional	240	182	229	192	195	166	264	217	242	207	166	147	211	174	257	219	267	232	224	186
Community	132	97	166	130	111	94	149	117	175	153	191	145	233	163	234	169	191	132	200	137
Total	420	317	453	373	344	295	463	369	485	412	401	331	499	385	544	434	506	402	489	371

Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.

- The number of requests for academic reprieves systemwide averaged 460 per year for the past nine years. In 2007-08, there were 489 requests.
- Sixty percent of all requests for academic reprieves were for one semester rather than two.
- In 2007-08, the greatest numbers of requests (46 percent) were at the regional universities; 41 percent at the community colleges; 13 percent were at the research universities.
- Systemwide in 2007-08, 76 percent of reprieve requests were granted. From 1998-99 to 2007-08 reprieve requests granted averaged 80 percent.
- Community colleges granted the lowest percentage of academic reprieves in 2007-08, 69 percent, which did not change from 2006-07. Regional universities granted 83 percent of requested reprieves in 2007-08, down from 87 percent in 2006-07. Research universities granted 74 percent of requested reprieves in 2007-08, down from 79 percent in 2006-07.

Number of Academic Renewals
Requested and Granted
2007-08

|	03-04		04-05		05-06		06-07		07-08	
	Requested	Granted	Requested	Granted	Requested	Granted	Requested	Granted	Requested	Granted
Research	0	0	1	1	3	3	1	1	0	0
Regional	0	0	5	5	5	4	6	5	11	9
Community	6	4	2	1	17	11	34	19	19	10
Total	6	4	8	7	25	18	41	25	30	19

- Thirty renewals were requested in 2007-08 with 19 granted.

The high percentage of granted reprieves appears appropriate. Students requesting reprieves must meet specific State Regents' academic requirements. Thus, it is expected that a high percentage of requested reprieves would be granted. Academic renewals have been in place since December 2003.

Special Admission
This policy provision allows institutional flexibility to meet individual student goals for specific personal enrichment or job related courses with appropriate academic control.

Comparison of Non-Degree Seeking Students
Enrolled in More than Nine Credits by Tier
1998-99 to 2007-08
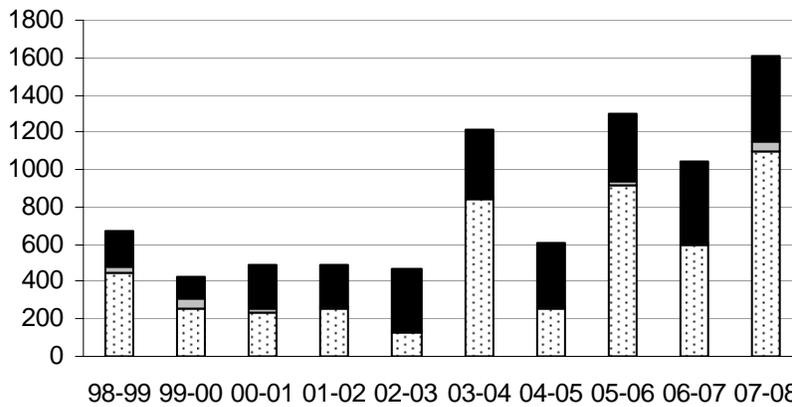
	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08
■ Research	182	123	240	228	330	352	334	357	432	462
▢ Regional	33	44	26	10	12	13	10	23	20	43
▢ Community	451	260	229	251	129	844	260	918	592	1102

Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.
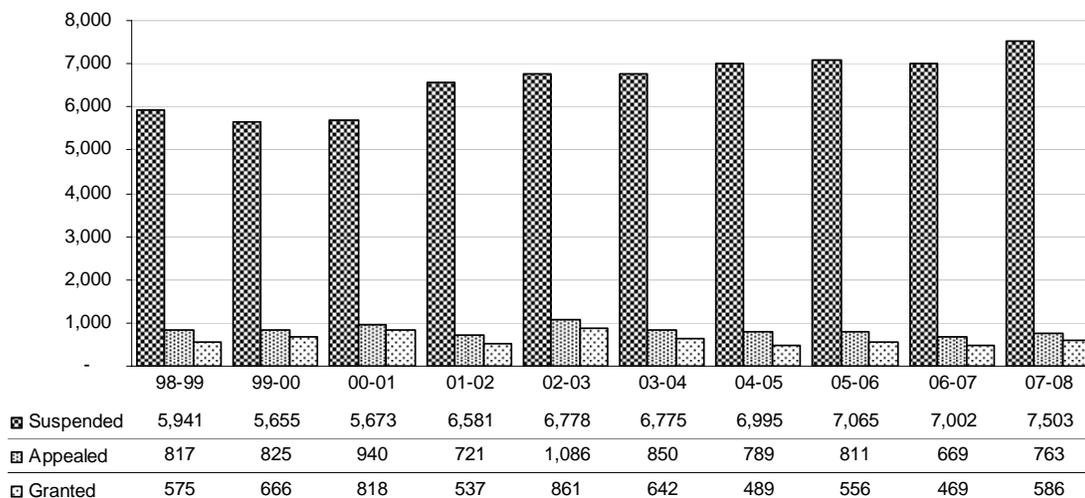
- In 2007-08, 16 institutions reported a total of 1,607 students enrolled as non-degree seeking students with more than nine credits, up from 1,044 students in 2006-07. Community colleges reported 69 percent of the exceptions; research universities, 29 percent; and regional universities, 3 percent.
- Since 1998-99, the number of non-degree seeking students enrolled in more than nine hours has averaged 830. The number enrolled at research universities averaged 304. At the regional universities the number averaged 23 and at the community colleges, 503.
- Explanations for exceptions included courses for personal enrichment, courses for specific certifications and continuing education courses. Exchange students and those seeking degrees at other institutions were also granted exceptions.

Retention Standards
Institutions have the discretion to establish an academic suspension appeals procedure. By State Regents' policy, suspended students requesting appeals must document extraordinary personal circumstances that contributed to his/her academic deficiencies. Such events must be highly unusual and appeal decisions

should be made only following the thoughtful deliberation of an appropriate committee that may include faculty, students, and administrators.

Total Suspensions
1998-99 to 2007-08

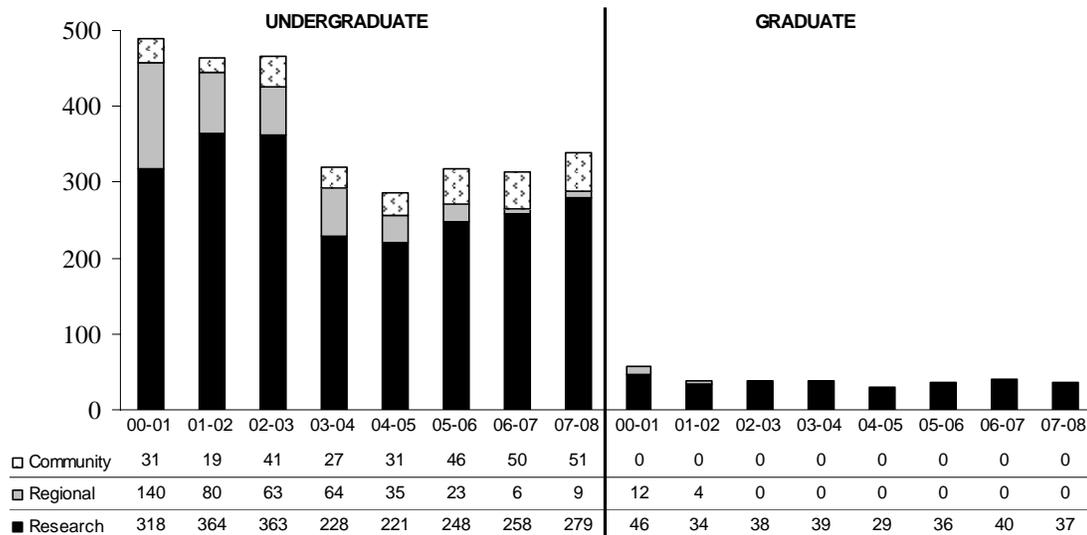|	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08
⊠ Suspended	5,941	5,655	5,673	6,581	6,778	6,775	6,995	7,065	7,002	7,503
⊞ Appealed	817	825	940	721	1,086	850	789	811	669	763
☐ Granted	575	666	818	537	861	642	489	556	469	586

- From 2006-07 to 2007-08, the number of suspensions appealed increased 14 percent from 669 to 763. The number of suspensions increased 7 percent, from 7,002 to 7,503. The number of appeals granted increased 25 percent from 469 to 586.
- Over the past nine years the percentage of suspensions appealed ranged between 10 percent in 2007-08 to 17 percent in 2000-01.
- Generally, the highest appeals percentages were found at the regional tier (17 percent in 2007-08). In 2007-08, the research universities reported an appeal rate of 7 percent, and the community colleges reported a rate of 6 percent.
- Over the past nine years granted appeals systemwide have averaged 75 percent. In 2007-08, 77 percent of appeals were granted.
- Community colleges granted the highest percentage of appeals at 84 percent in 2007-08, up from 74 percent in 2006-07; regional universities granted 78 percent of appeals in 2007-08, up from 72 percent in 2006-07; and research universities granted 32 percent in 2007-08, down from 47 percent in 2006-07.

As previously noted, students must document extraordinary circumstances that lead to suspension. Thus, a high percentage of granted appeals is appropriate to give a second-chance opportunity for deserving students documenting circumstances beyond their control which contributed to or caused academic difficulties.

International Student Admission and Admission of Non-native Speakers of English
The majority of exceptions to the minimum Test of English as a Foreign Language (TOEFL) score admission requirement were granted for ESL students who were military personnel or dependents, had alternative testing or examination or were participating in exchange programs with foreign institutions which certified the students' proficiency.

Number of ESL Exceptions by Tier
1998-99 through 2007-08

	UNDERGRADUATE								GRADUATE							
	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08
□ Community	31	19	41	27	31	46	50	51	0	0	0	0	0	0	0	0
▨ Regional	140	80	63	64	35	23	6	9	12	4	0	0	0	0	0	0
■ Research	318	364	363	228	221	248	258	279	46	34	38	39	29	36	40	37

Note: Rogers State University is included in regional university totals beginning in 2000-01. Prior to that year RSU data are included in the community college totals.

- The number of undergraduate ESL exceptions increased systemwide from 314 in 2006-07 to 339 in 2007-08. From 2006-07 to 2007-08, research universities reported an increase of 8 percent (258 to 279), regional universities increased 50 percent (6 to 9) and community colleges increased 2 percent (50 to 51).
- Graduate exceptions at research universities decreased by 8 percent, from 40 in 2006-07 to 37 in 2007-08. Regional universities reported no graduate exceptions for 2007-08.
- The majority of undergraduate and graduate ESL exceptions were granted at the research universities during the last seven years. Research institutions granted between 65 and 82 percent of the undergraduate exceptions and granted between 79 and 100 percent of graduate exceptions in each of the past six years.
- In 2007-08, the research universities, four regional universities and four community colleges granted undergraduate exceptions.

Among the reasons cited for granting ESL exceptions were graduation from English-speaking high schools, active military duty, satisfactory COMPASS scores and previous successful work at other colleges or universities.

Student Demonstration of Competencies
Generally, students were given exceptions if they were making satisfactory progress toward removing deficiencies, were a transfer student or were given a second-chance opportunity.

Remediation and Removal of High School Curricular Deficiencies –
Exceptions from Credit Hour Limit
1998-99 to 2007-08

	98-99	99-00	00-01	01-02	02-03	03-04	04-05	05-06	06-07	07-08
Research	540	548	66	62	32	16	19	10	9	6
Regional	454	469	512	495	454	366	476	470	505	424
Community	525	1,058	815	1,472	1,534	1,066	1,092	758	704	689
Total	1,519	2,075	1,393	2,029	2,020	1,448	1,587	1,238	1,218	1,119

- From 1998-99 to 2007-08, the number of exceptions has averaged 1,565. In 2007-08, the number of exceptions was 1,119.
- At the research universities, the number of exceptions granted has decreased since 1999-00, from a high of 548 to 6 in 2007-08.
- The number of time limit exceptions granted at regional universities decreased from 454 in 1998-99 to 424 in 2007-08.
- The number of exceptions granted at community colleges has been variable over the last six years, but decreased from a high of 1,534 in 2002-03 to 689 in 2007-08.
- In 2007-08, the research universities, nine regional universities and six community colleges reported exceptions.
- From 1998-99 to 2007-08, the number of students granted exceptions averaged 463 at the regional universities, 131 at the research universities and 971 at the community colleges.

Among the reasons given for exceptions were: satisfactory progress in other college level work, transferred with deficiencies, advisor or clerical errors, multiple remediation needs, multiple failed attempts at remediation, schedule conflicts, exchange agreements, having only a History deficiency, and enrollment in Associate of Applied Science programs.

AGENDA ITEM #22-b (6):

Reports.

SUBJECT: FY2005, FY2006, and FY2007 Income and Expenditure Reports

This item is for informational purposes only.

BACKGROUND:

Historically, Oklahoma institutions report annually all gross income and expenditure activity for their operations. Analysis of the data provide useful information for college administrators, governing boards, the State Regents, the Governor, and the Legislature for both immediate and long-range planning.

POLICY ISSUES:

These reports are consistent with the State Regents' policy.

ANALYSIS:

The Income and Expenditure Reports detail institutions' total income and expenditures for Educational and General Part I and Part II budgets for the twenty-five colleges and universities, as well as for the ten constituent agencies within The State System. The reports include details about institutions' general budgets, sponsored programs, student aid, auxiliary enterprises, hospitals and clinics, and agency special accounts. The following charts summarize data from the reports.

FY2005						
	Income			Expenditures		
Source	Colleges & Universities	Constituent Agencies	Total	Colleges & Universities	Constituent Agencies	Total
Total E&G I	$1,115,412,225	$309,314,040	$1,424,726,265	$1,095,105,751	$295,334,883	$1,390,440,634
Sponsored Progra	$220,702,813	$155,420,303	$376,123,116	$220,435,149	$155,420,303	$375,855,452
Student Aid	$184,959,513	$9,893,804	$194,853,317	$186,931,192	$9,855,206	$196,786,398
Auxiliary Enterprise	$385,174,718	$41,699,455	$426,874,173	$342,468,819	$33,583,268	$376,052,087
Hospitals & Clinics	$0	$261,548,838	$261,548,838	$0	$213,515,026	$213,515,026
Agency Special	$1,489,468	$27,219,285	$28,708,753	$851,552	$19,669,778	$20,521,330
Total E&G II	$792,326,512	$495,781,685	$1,288,108,197	$750,686,712	$432,043,581	$1,182,730,293
Total State System	$1,907,738,737	$805,095,725	$2,712,834,462	$1,845,792,463	$727,378,464	$2,573,170,927

(FY2005, FY2006, FY2007 Income and Expenditure Reports Continued)

FY2006						
	Income			*Expenditures*		
Source	**Colleges & Universities**	**Constituent Agencies**	**Total**	**Colleges & Universities**	**Constituent Agencies**	**Total**
Total E&G I	$1,207,459,830	$344,654,841	$1,552,114,671	$1,200,913,140	$326,613,711	$1,527,526,851
Sponsored Progra	$239,110,256	$159,133,916	$398,244,172	$239,255,034	$159,129,648	$398,384,682
Student Aid	$200,821,316	$8,555,818	$209,377,134	$201,329,727	$9,019,306	$210,349,033
Auxiliary Enterprise	$396,275,980	$67,644,933	$463,920,913	$347,591,102	$57,029,618	$404,620,720
Hospitals and Clin	$0	$257,540,401	$257,540,401	$0	$252,261,464	$252,261,464
Agency Special	$1,333,895	$25,802,088	$27,135,983	$1,029,572	$23,501,238	$24,530,810
Total E&G II	$837,541,447	$518,677,156	$1,356,218,603	$789,205,435	$500,941,274	$1,290,146,709
Total State System	$2,045,001,277	$863,331,997	$2,908,333,274	$1,990,118,575	$827,554,985	$2,817,673,560

FY2007						
	Income			*Expenditures*		
Source	**Colleges & Universities**	**Constituent Agencies**	**Total**	**Colleges & Universities**	**Constituent Agencies**	**Total**
Total E&G I	$1,306,393,326	$381,300,703	$1,687,694,029	$1,295,968,949	$374,813,130	$1,670,782,079
Sponsored Progra	$255,838,877	$161,279,366	$417,118,243	$254,250,803	$161,279,366	$415,530,169
Student Aid	$197,581,475	$10,426,929	$208,008,404	$196,904,912	$9,947,827	$206,852,739
Auxiliary Enterprise	$429,011,906	$43,159,630	$472,171,536	$378,214,644	$39,621,438	$417,836,082
Hospitals and Clin	$0	$335,533,750	$335,533,750	$0	$309,985,409	$309,985,409
Agency Special	$4,826,743	$27,584,903	$32,411,646	$295,860	$22,167,103	$22,462,963
Total E&G II	$887,259,001	$577,984,578	$1,465,243,579	$829,666,219	$543,001,143	$1,372,667,362
Total State System	$2,193,652,327	$959,285,281	$3,152,937,608	$2,125,635,168	$917,814,273	$3,043,449,441

It is recommended that the State Regents approve the FY2005, FY2006, and FY2007 Income and Expenditure Reports.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
December 4, 2008

AGENDA ITEM #22-b (7):

> **Reports.**

SUBJECT: Oklahoma High School Indicators Project. Reports required by 1989 legislation relating to (1) high school to college-going rate by high school site, (2) performance of college freshmen by high school site, and (3) ACT performance by high school site.

RECOMMENDATION:

> **It is recommended that the State Regents accept the report of the High School Indicators Project.**

BACKGROUND:

In Senate Bill No. 183 from the 1989 legislative session, Section 13 set up a program designed to evaluate the performance of individual schools and school districts in the state of Oklahoma. This program not only required multiple types of evaluation by the State Department of Education, but also required that the individual schools and districts be notified of these evaluations, and that the general public also be advised as to the "effectiveness" of individual schools or districts.

POLICY ISSUES:

These reports are consistent with States Regents' policy.

ANALYSIS:

In response to the directive of SB 183, the State Regents will be providing four reports; (1) High School to College-Going Rates for Oklahoma High School Graduates to Oklahoma Colleges; (2) Headcount, Semester Hours, and GPA Report; (3) Mean ACT Scores by Oklahoma High School Site; and (4) Remediation Rates for Oklahoma High School Graduates in Oklahoma Public Higher Education (beginning in 1995). One of the four reports (Mean ACT Scores by Oklahoma High School Site) are contained within this agenda.

Mean ACT Scores by Oklahoma High School Site

The mean ACT scores report lists the computed mean subject and composite scores for the 2008 Oklahoma high school graduates taking the ACT and the number of high school graduates taking the exam by county, district, and high school site.

In compliance with Senate Bill No. 183, the State Regents will transmit these reports to the Office of Accountability upon approval.

Supplement

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Fifteenth Meeting

October 23, 2008

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Fifteenth Meeting
October 23, 2008

CONTENTS

Minutes of the Seven Hundred Fifteenth Meeting
of the
Oklahoma State Regents for Higher Education
October 23, 2008

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE**

    AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT. The Oklahoma State

    Regents for Higher Education held their regular meeting at 9 a.m. on Thursday, October 23, 2008,

    in the State Regents' offices in Oklahoma City, Oklahoma. Notice of the meeting had been filed

    with the Secretary of State on October 30, 2007. A copy of the agenda for the meeting had been

    posted in accordance with the Open Meeting Act.

2. **CALL TO ORDER.** Regent White called the meeting to order and presided. Present for the

    meeting were State Regents Bill Burgess, Ron White, Stuart Price, Jody Parker, Julie Carson, Ike

    Glass, Jimmy Harrel, Cheryl Hunter, and John Massey.

3. **MINUTES OF THE PREVIOUS MEETING.** Regent Massey made a motion, seconded by

    Regent Parker, to approve the minutes of the State Regents' Committee-of-the-Whole on

    September 10, 2008, and the State Regents' regular meeting on September 11, 2008. Voting for

    the motion were Regents White, Price, Parker, Carson, Glass, Harrel, Hunter, Massey, and

    Burgess. Voting against the motion were none.

4. **REPORT OF THE CHAIRMAN.** Chairman White thanked Regents for their participating in

    the reception honoring Regents Bill Burgess and Carl Renfro for their induction into the

    Oklahoma Hall of Fame.

5. **REPORT OF THE CHANCELLOR.** Chancellor Johnson noted the State Regents' Fall Retreat,

    which was held the day before at the Quail Creek Golf and Country Club in Oklahoma City,

    Oklahoma. Chancellor Johnson invited Regents to attend the State Regents' staff annual picnic on

    October 31st at 11:30 a.m. Chancellor Johnson announced that he and State Regents' staff would

begin their second annual legislative tour series in November, which bring area legislators, business and community leaders, and higher education leaders together to discuss the State Regents' legislative message. He encouraged Regents to attend those events most convenient to their location.

6. **COMMENTS FROM THE PRESIDENT.** Chairman White welcomed President Larry Rice, Rogers State University. President Rice thanked Regents for the opportunity to speak. He noted the increase in enrollment seen at his campuses and discussed renovations and other improvements being made to the RSU campus in Pryor, Oklahoma. President Rice provided detail on new community outreach programs and the interest in reviving the university's rich military history. He invited Regents to attend the university's centennial dedication on December 4, 2008.

7. **NEW PROGRAMS.** Regent Hunter made a motion, seconded by Regent Burgess, to approve the following new programs:

    a) The University of Oklahoma requested to offer the Bachelor of Arts in Geographic Information Science, the Bachelor of Science in Geographic Information Science, and the Bachelor of Arts in Judaic Studies. Dr. Houston Davis indicated that the geographic information science program was receiving external support from Chesapeake and that the Judaic science program would be unique in Oklahoma. He also stated that the difference between degrees was realized through the general education courses and that the option on the degree earned would allow students to choose from a variety of career paths.

    b) The University of Oklahoma Health Sciences Center requested to offer the Doctor of Science in Rehabilitation Science and the Master of Science in Clinical and Translational Science. Langston University – Tulsa offers a similar degree through their Doctor of Physical Therapy program; however, as the requested program will serve the Oklahoma City area, no protest was received from Langston University.

c)   Oklahoma State University – Oklahoma City requested to offer the Associate in Applied Science in Wind Turbine Technology and the Certificate in Wind Turbine Technology. OSU-OKC has been working closely with OG&E to develop this program. There are currently no existing wind turbine technology programs offered in Oklahoma.

d)   Southeastern Oklahoma State University requested to offer the Master of Education in Mathematics Specialist. Similar programs are offered across the state; however, this program is intended to serve the local population. No protest was received from any other Oklahoma institution.

e)   Oklahoma City Community College requested to offer the Certificate in Geographic Information Systems and the Certificate in Game Design. Students completing these programs will be eligible for entry-level positions in their respective industries. The programs also compliment baccalaureate programs offered throughout the state.

f)   Tulsa Community College requested to offer the Associate in Science in Nutritional Sciences, the Associate in Applied Science in Process Technology, Certificate in Process Technology, Certificate in Human Services – Direct Support Professional, Certificate in Geographic Information Systems, Certificate in Electronics – Alternative Energy, and the Associate in Science in Environmental Science and Natural Resources. No protests were received from any other Oklahoma institution.

Regent White asked about institutional collaboration in the development of the Geographic Information Systems (GIS) programs. Dr. Davis indicated that the State Regents may be able to encourage collaboration of GIS departments through the course equivalency matrix project. Regent Hunter commended Dr. Davis and the State Regents' staff for their recent revisions to the new program submission process. Voting for the motion were Regents Price, Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess, and White. Voting against the motion were none.

8.   **POLICY.** Chairman White stated that the following items were for posting and did not require State Regents action. Additionally, item 8-e was withdrawn from consideration.

a) Posting of the proposed permanent rule revisions for the Student Advisory Board and the process for the adoption of permanent rule revisions.

b) Posting of the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program and the process for the adoption of permanent rule revisions.

c) Posting of proposed permanent rule amendments for the Oklahoma's Promise program and the process for the adoption of permanent rule revisions.

d) Posting of proposed permanent rule amendments for the Oklahoma Tuition Equalization Grant and the process for the adoption of permanent rule revisions.

e) Posting of policy changes regarding Oklahoma State University and the University of Oklahoma medical school admission.

f) Posting of policy changes regarding a repeal of the APA rules for Oklahoma Money Matters AmeriCorps Education Award Program.

9. **E&G BUDGET NEEDS FOR FY2010.** Chairman White stated that this item was not ready for Regents' action.

10. **ITEM DELETED.**

11. **MASTER LEASE PURCHASE PROGRAM.**

a) Regent Massey made a motion, seconded by Regent Hunter, to approve the 2008 Real Property Master Lease Series and authorize submission to the Council of Bond Oversight. The projects from Oklahoma State University total approximately $15.2 million. Voting for the motion were Regents Parker, Carson, Glass, Hunter, Massey, White, and Price. Voting against the motion were none.

b) Regent Massey made a motion, seconded by Regent Hunter, to approve the 2008B Master Lease Series and authorize submission to the Council of Bond Oversight. The projects from the University of Oklahoma, Oklahoma State University, and Quartz Mountain Arts & Conference Center total approximately $7.4 million. Voting for the

motion were Regents Carson, Glass, Hunter, Massey, White, Price, and Parker. Voting against the motion were none.

12. **POLICY.** Regent Massey made a motion, seconded by Regent Parker, to approve changes to the Tuition and Fee Policy that incorporate recent clarifications made by HB 3397 of the 2008 legislative session to the guaranteed tuition rate program. Voting for the motion were Regents Glass, Hunter, Massey, White, Price, Parker, and Carson. Voting against the motion were none. The revised policy is shown as "Attachment A".

13. **ECONOMIC IMPACT REPORT.** Chancellor Johnson presented the highlights of the economic impact report. He noted that for every state appropriated dollar spent on higher education in Oklahoma, an additional $5.15 is returned to the Oklahoma economy. He also noted that higher education's capital and construction spending are expected to add 23,750 jobs to the Oklahoma economy and that Oklahoma's system of higher education will produce over $3.2 billion in growth in the state's gross domestic product in 2008. Regent Hunter made a motion, seconded by Regent Price, to accept the Economic Impact of Higher Education System on the State of Oklahoma study conducted by Regional Economic Models, Inc. (REMI) and provide funding in the amount of $40,250 for the remaining one-half of the total award amount. Voting for the motion were Regents Hunter, Massey, White, Price, Parker, Carson, and Glass. Voting against the motion were none. A copy of the full report is on file at the State Regents' offices.

14. **EPSCOR.** Dr. Frank Waxman informed Regents that Oklahoma has been awarded a five-year Research Infrastructure Improvement (RII) award by the National Science Foundation (NSF) EPSCoR. The new award focuses on biofuels, particularly the exploration of methods to increase production of biofuels from non-food products such as swithcgrass and to develop new methods for efficient conversion of biomass to biofuels. Regent Glass made a motion, seconded by Regent Price, to approve the agreement with Oklahoma State University to serve as the fiscal agent for matching funds for the NSF EPSCoR RII award and allocate $1.1 million for this program for

FY2009. Voting for the motion were Regents Massey, White, Price, Parker, Carson, Glass, and Hunter. Voting against the motion were none.

15.   **LEGISLATIVE AGENDA.** Chairman White stated that because the legislative agenda depends greatly on the budget needs of the system, that this item was not ready for State Regents' action.

16.   **OKLAHOMA'S PROMISE.** Regent Massey made a motion, seconded by Regent Hunter, to approve the funding estimate of $54 million for the Oklahoma's Promise scholarship program for fiscal year 2010. Voting for the motion were Regents White, Price, Parker, Carson, Glass, Hunter, and Massey. Voting against the motion were none.

17.   **COMMENDATIONS.** Regent Massey made a motion, seconded by Regent Hunter, to recognize State Regents' staff for service and recognitions on state and national projects. Voting for the motion were Regents Price, Parker, Carson, Glass, Hunter, Massey, and White. Voting against the motion were none.

18.   **EXECUTIVE SESSION.** Bob Anthony, General Counsel for the Oklahoma State Regents for Higher Education, stated that there was not a need to go into executive session.

19.   **PERSONNEL.** Chairman White stated that State Regents' action was not required for any personnel items at this time.

20.   **STATE REGENTS' MEETINGS.** Regent Massey made a motion, seconded by Regent Parker, to approve the following 2009 State Regents' meeting dates and authorize filing with the Secretary of State in accordance with the Open Meeting Act:

Thursday, February 12, 2009	9 a.m.	Oklahoma City, Oklahoma
Thursday, April 2, 2009	9 a.m.	Oklahoma City, Oklahoma
Friday, May 29, 2009	1 p.m.	Oklahoma City, Oklahoma
Thursday, June 25, 2009	9 a.m.	Oklahoma City, Oklahoma
Thursday, September 3, 2009	9 a.m.	Oklahoma City, Oklahoma
Thursday, October 22, 2009	9 a.m.	Oklahoma City, Oklahoma
Thursday, December 3, 2009	9 a.m.	Oklahoma City, Oklahoma

Voting for the motion were Regents Parker, Carson, Glass, Hunter, Massey, White, and Price. Voting against the motion were none.

21. **CONSENT DOCKET.** Regent Parker made a motion, seconded by Regent Price, to approve the following consent docket items:

a) Programs

    i. Approval of institutional requests for program modifications.

    ii. Approval of institutional requests for program suspensions.

b) Ratification of a request from Oklahoma State University Institute of Technology – Okmulgee to authorize a cooperative agreement with Green Country Technology Center, Mid-Del Technology Center, and Western Technology Center.

c) Ratification of institutional request to create an academic department.

d) Approval of request from Langston University to offer a new degree option via electronic media.

e) Approval of requests for inventory reconciliations for East Central University, Connors State College, Oklahoma City Community College, Redlands Community College, Rose State College, Tulsa Community College, and Cameron University.

f) Allocation of funding for scholarships awarded by the Governor's Advisory Committee on Employment of People with Disabilities.

g) Ratification of capital allotments.

h) Ratification of grant to University of Oklahoma in support of the Tomas Rivera Educational Empowerment (TREE) Conference.

i) Agency Operations.

    i. Ratification of purchases in excess of $25,000.

    ii. Ratification of FY09 agreement with the State Board of Career and Technology Education.

j)   Ratification of credit offerings at the 2008 Regents Education Program Annual Conference.

Voting for the motion were Regents Carson, Glass, Hunter, Massey, White, Price, and Parker. Voting against the motion were none.

22.   **REPORTS.** Regent Massey made a motion, seconded by Regent Hunter, to approve the following reports:

a)   Programs. Status report on program requests.

b)   Annual Reports.

     i.   2008 Annual Report.

    ii.   Preliminary Enrollment Report.

c)   Publications. Preparing for College Mass Mailing.

Voting for the motion were Regents Glass, Hunter, Massey, White, Price, Parker, and Carson. Voting against the motion were none.

23.   **REPORT OF THE COMMITTEES.**

a)   Academic Affairs and Social Justice and Student Services Committees. Regent Carson stated that the committee's items had been acted on.

b)   Budget and Audit Committee. Regent Massey reported that all of the committee's items had been handled during the meeting.

c)   Strategic Planning and Personnel Committee. Regent Burgess reported that all of the committee's items had been acted on.

d)   Technology Committee. Regent Glass stated that the State Regents' staff provided an operations update, a report on Pricing/Cost allocation study, and a National Lambda Rail update.

e)   Investment Committee. Regent Parker stated that the committee received a review of our investment portfolio from Hammond Associates and discussed the RFP.

24.   **NEW BUSINESS.** No new business was brought before the Regents.

25. **ANNOUNCEMENT OF NEXT REGULAR MEETING.** Chairman White announced that the next regular meeting of the State Regents would be held at 9 a.m. on Thursday, December 4, 2008, at the State Regents' offices in Oklahoma City, Oklahoma.

26. **ADJOURNMENT.** With no additional items to discuss, the meeting was adjourned.

ATTEST:

_____   _____
Ron White, Chairman   Joseph L. Parker, Jr., Secretary

TUITION AND FEES POLICY

4.18   STUDENT TUITION AND FEES

   4.18.1   Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

   A.   Article XIII-A of the Constitution of the State of Oklahoma provides for the establishment of The Oklahoma State System of Higher Education (herein after referred to as The State System) and for the Oklahoma State Regents for Higher Education (herein after referred to as the State Regents) as a "coordinating board of control" for all institutions in The State System. Among those specific powers enumerated in the Constitution which are vested in the State Regents is the power to recommend to the Legislature proposed fees for all institutions in The State System within limits prescribed by the Legislature.

   B.   Title 70, O. S. 2005 Supp., § 3218.2, further recognizes the authority of the State Regents to prescribe and coordinate student fees and tuition at institutions in The State System. By January 1 of each year, the State Regents shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of action taken in regard to and the schedule of tuition and fees approved for the current academic year. The annual report shall include data on the impact of any tuition and fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

   C.   Title 70, O. S. 2005 Supp., § 3218.8, authorizes the State Regents to establish nonguaranteed undergraduate resident and nonresident tuition and mandatory fees and guaranteed undergraduate resident tuition and mandatory fees, which students shall pay as a condition of enrollment, except as otherwise provided by law. At the research universities the combined average of the resident tuition and mandatory fees established for any school year for the nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident tuition and mandatory fees at state-supported institutions of higher education that are members of the Big Twelve Conference. The combined average of undergraduate nonresident tuition and mandatory fees established for any school year for either the guaranteed or nonguaranteed rate, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at the state-supported institutions of higher education that are members of the Big Twelve Conference. At the regional universities and community colleges, the combined average of the resident undergraduate tuition and mandatory fees established for any school year for the nonguaranteed rate, as determined by the State Regents, shall remain less than the combined average of the resident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma. The combined average of the nonresident undergraduate tuition and mandatory fees, as determined by the State Regents, shall remain less than one hundred and five (105) percent of the combined average of the nonresident undergraduate tuition and mandatory fees at like-type state-supported institutions of higher education in states determined by the State Regents that include, but are not limited to, those adjacent to Oklahoma. In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality learning opportunities, giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate

a reasonable effort to effect a proportionate increase in the availability of need-based student financial aid which shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid and tuition waivers, and private donations. In addition, when determining the guaranteed tuition rates, the Regents shall consider the anticipated revenue needs during the four-year period of the guarantee.

D.   Title 70 O. S. 2007, Supp., §3218.8D authorizes institutions within The State System of Higher Education to offer to resident students enrolling for the first time as a full-time undergraduate a tuition rate that will be guaranteed for a period of not less than four (4) consecutive academic years at the comprehensive and regional institutions, or the normal time-to-completion period of the program as determined by the institution if greater than four (4) years. Students shall have the option to participate or not participate in the guaranteed tuition rate program and shall indicate their election at the time of enrollment. Prior to their enrollment, each institution shall provide students with the annual tuition rate charged and the percentage increase for the previous four (4) academic years and the annual tuition and percentage increase that the nonguaranteed tuition rate would have to increase to equal or exceed the guaranteed tuition rate for the succeeding four (4) academic years. The guaranteed rate of undergraduate resident tuition charged to the student shall not exceed the amount charged at the time of first enrollment, nor shall it exceed one hundred and fifteen percent (115%) of the nonguaranteed tuition rate charged students at the same institution.

E.   Title 70, O. S. 2005 Supp., § 3218.9, authorizes the State Regents to establish resident and nonresident tuition and mandatory fees for graduate and professional courses and programs which shall remain less than the combined average of tuition and mandatory fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents. Professional courses and programs include, but are not limited to, law, medicine, veterinary medicine, optometry, pharmacy, and dentistry.

F.   Title 70, O. S. 2005 Supp., § 3218.10, authorizes governing boards of institutions within The State System to establish academic services fees at their respective institutions, with the approval of the State Regents, which may be required in addition to resident and nonresident tuition and mandatory fees. Such fees shall not exceed the actual costs of the academic services provided by the institution and may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials. It is the intent of the Legislature that the State Regents maintain information on established mandatory fees authorized in Title 70, O. S. 2005 Supp., § 3218.8 and 3218.9 and on the academic services fees authorized in this section. The information shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.

G.   Title 70, O. S. 2005 Supp., § 3218.12, authorizes the State Regents to contract for, charge, collect, receive, and use any and all fees, tuition, charges, grants, and allowances available through the United States Veterans Administration, or any other federal agency for the education and training of veterans, establish a system of student tuition and fee waiver scholarships for use at each institution of The State System, establish an educational assistance program utilizing state institutional matching funds when federal student loan programs require it, and establish a program for payment of tuition and fees by consumer credit card.

H.   Title 70, O. S. 2005 Supp., § 3218.14, authorizes the State Regents to review and consider requests submitted by institutions, constituent agencies, and/or their governing boards for tuition and fees, within the limits established by law, to be charged as a condition of enrollment at each institution or constituent agency. If appropriate, the State Regents may approve the recommendations.

I.   Title 70, O. S. 2005 Supp., § 3218.15, requires the State Regents to maintain for public inspection all reports submitted by institutions to the United States Department of Education regarding tuition and fees of institutions that receive federal funds. In addition, this section requires each institution in The State System that receives federal funds to submit the Integrated Postsecondary Education Data System Report annually to the Department of Education reflecting the average annual tuition and fees charged to its students.

J.   Title 70, O. S. § 4004(a)(6) (2001), authorizes the State Regents to set fees for use of buildings and facilities financed by institutional governing boards through revenue bonds, within limits established by law, on behalf of any higher education institution in The State System. The fees will be used for the repayment of principal and interest toward the retirement of the revenue bonds as authorized by appropriate provisions in the resolution(s) authorizing the bonds.

4.18.2 Definitions

A.   The following words or terms, when used in this subchapter, shall have the following meaning, unless the concept clearly indicates otherwise.

     1.   Fees. Those fees assessed students in addition to resident and nonresident tuition as a condition of enrollment.

          a.   Academic Services Fees. Fees assessed certain students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are assessed students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual costs of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.

          b.   Contract Credit Course Fee. A separate special fee, up to full cost, assessed for delivery of credit courses and programs with business, industry, and governmental entities.

          c.   Mandatory Fees. Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected.

     2.   Tuition. Payment required of an individual for enrollment to receive instruction at an institution of The State System. Tuition is payment in addition to fees that may be required, as defined above in Section A.

          a.   Nonresident Tuition. Payment required of an individual who is neither a resident of the state of Oklahoma nor qualified for resident tuition under the provisions of Title.70, O.S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Nonresident tuition is payment in addition to fees as defined above in Section A.

          b.   Resident Tuition. Payment required of an individual who is either a resident of the state of Oklahoma or qualified for resident tuition

under the provisions of Title 70, O. S. 2005 Supp., § 3242, for enrollment to receive instruction at an institution of The State System. Resident tuition is payment in addition to fees as defined above in Section A. The definition of a resident student can be found in State Regents' Policy on Academic Affairs.

4.18.3 Approval of Tuition and Fees

A. The State Regents will annually, at a minimum, monitor and publish limits on tuition and mandatory fees at peer institutions. The information, published in a timely fashion, will show the level of tuition and mandatory fees at each institution in Oklahoma and the maximum possible increase for the next academic year.

B. Institutions will submit requests for authorization to change tuition and fees to the State Regents. Requests for changes in tuition and fees require institutional governing board approval and will normally be considered by the State Regents one time each year. Requests for a change in academic services fees must be received in the State Regents' office by February 1 preceding the beginning of the fiscal year, July 1, in which the change is to be effective. Each institutional request for tuition and mandatory fees should be accompanied by documentation on the following items:
   1. communication of tuition and fee requests to student government organizations, other student groups, and students at large
   2. efforts to increase need-based financial aid proportionately to tuition
   3. statement of the expected effect of tuition and fee increases on enrollment
   4. dedication to cost-effectiveness in operations

C. Tuition and mandatory fees for students enrolled in courses and programs at the Ardmore Higher Education Program in Ardmore shall be less than the average tuition and mandatory fees at peer institutions for the regional universities, as determined by the State Regents. Tuition and mandatory fees shall be approved by the State Regents with the advice of the participant institutions and the board of trustees of the higher education program. The State Regents shall determine the proportionate distribution of revenue from the tuition and mandatory fees between the participant institutions or other institutions offering courses and the higher education program. Participant institutions and the trustees of the higher education program may request academic services fees to be charged to students enrolled at the higher education program.

D. The State Regents will assist in preparation and dissemination of guidelines for students and student groups to inform themselves about the process and issues and to provide input both at the campus level and to the State Regents.

E. The State Regents will hold a public hearing on proposed changes in tuition and fees at least twenty (20) days prior to the effective date of the increase.

F. The State Regents will give public notice of any increase in tuition and fees at least thirty (30) days prior to the effective date of the increase.

G. By January 1 of each year, the State Regents will submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature of the actions taken in regard to and the schedule of tuition and fees approved for the current academic year for The State System, with due regard for the provisions of 70 O. S. § 3218.14 (2001). The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.

4.18.4 General Policies

A. Assessment and Waiver of Tuition and Fees. Resident and nonresident tuition and fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.

B. Publication of Fee Schedule. Each institution shall publish a schedule annually of all tuition and fees charged.

C. Contract Credit Course Fee. A special Contract Credit Course Fee is established in 70 O. S. § 3219.3 (2001). This section authorizes the State Regents to establish special fees for delivery of courses and programs to governmental entities, including, but not limited to, the military, profit and nonprofit associations, corporations, and other private entities in an amount sufficient to cover the cost of delivery of such courses and programs. This fee allows universities and colleges to negotiate a separate special fee, up to full cost, for delivery of credit courses with business, industry, and governmental entities. If the institution negotiates a special fee, the assessment and collection of additional fees from students (resident or nonresident tuition, mandatory fees, and academic services fees) shall be waived. This policy provision authorizes any institution to assess charges up to the cost of delivery of the course.

    1. Contract Fees for Nonresident Students at the Oklahoma State University College of Veterinary Medicine. The following will guide Oklahoma State University in negotiating contracts with state governments for the support of nonresident students at the OSU College of Veterinary Medicine.

        a. Nonresident students admitted to the College of Veterinary Medicine will be those whose state of residence contracts with Oklahoma State University for payment of a nonresident charge based on the actual direct cost of instruction for the year period to the beginning of the contract period divided by the number of Oklahoma residents enrolled full-time in the college. This is the contract fee for nonresident students.

        b. Although contract students are exempt from the nonresident enrollment restrictions, the total number of contract students cannot exceed the amount that would cause the College of Veterinary Medicine to increase its indirect, non-instructional fixed costs. (See State Regents' Criteria and Standards for Admission of First-Year-Entering Students and Transfer Students to reference the twenty percent (20%) limit on nonresident student enrollment.)

        c. The contract fee for nonresident students will be re-negotiated in contracts with other states biennially, based on the College budget of the previous year.

        d. Nonresident students enrolled in the College whose state of residence does not sign a new contract will be permitted to complete the DVM degree program at a charge equal to the contract fee paid by states having contracts in effect, plus the regular enrollment fee.

D. Disposition of Revenue Received from Tuition and Fees

    1. Tuition and Academic Services Fees. Revenue derived from resident and nonresident tuition and academic services fees shall be deposited to the institution's Fund 290 revolving fund or may be deposited to the institution's Fund 295 or clearing account and then transferred to the institution's Fund 290 revolving fund.

    2. Mandatory Fees. Revenue derived from mandatory fees shall be deposited to the institution's Fund 290 revolving fund or the Agency Special Account (Fund 700) revolving fund, as appropriate, or may be deposited to the institution's Fund 295 or clearing account and then transferred to the institution's Agency Special Account (Fund 700) revolving fund.

    3. Expenditure of Student Fee Revenue. Institutions that charge students special fees for library materials and services, classroom and laboratory materials, or technology must ensure that the revenues are spent for the approved purpose of the fee. Likewise, to the extent possible, traditional

E&G support for the above and similar purposes should not be diminished as a result of student fee revenue.

E. Assessing Tuition and Mandatory Fees. Resident and nonresident tuition and mandatory fee charges at institutions in The State System shall be based upon the academic level of the course, with the exception of certain professional programs. Institutions shall assess resident and nonresident tuition and mandatory fee charges based upon those course numbers appearing in the official catalog or bulletin. The following definitions and procedures shall be used to determine the level of tuition and mandatory fee charges.

1. Undergraduate. Courses numbered in the "1000 and 2000" (lower division) and "3000 and 4000" (upper division) series shall be classified as undergraduate courses for determining resident and nonresident tuition and mandatory fees charges. In addition, those developmental courses at the "less than 1000" level that normally do not carry collegiate credit shall be classified as undergraduate courses for resident and nonresident tuition and mandatory fees purposes.

2. Graduate. Courses offered by research and regional universities designated at the "5000" level and above shall be classified as graduate courses for resident and nonresident tuition and mandatory fees purposes.

F. Collection of Tuition and Fees. Tuition and fees are due prior to the first day of class. Each institution shall establish and publish a deadline when tuition and fees are payable, after which payment may be subject to a late charge. Late payment will require payment in full as well as be subject to late payment charges in an amount determined and published by the institution.

G. Refunds of Tuition and Fees. The refund policy for tuition and fees collected from students at institutions shall be as follows

1. Withdrawals and Changes of Enrollment. Changes in schedules and complete withdrawals from the institution during the defined add/drop period will result in full charges for courses added and full credit for courses dropped. No refunds will be made after the add/drop period for that session.

2. Return of Title IV Funds for Students Who Cease Attendance. Title 20 U. S. C. § 1091(b), as amended by Section 485 of the Higher Education Amendments of 1998, Public Law 105-244, enacted October 7, 1998, requires that, if a recipient of Title IV grant or loan funds withdraws from an institution after beginning attendance, the amount of Title IV HEA program assistance earned by the student must be determined. If the amount of assistance disbursed to the student is greater than the amount the student earned, unearned funds must be returned. If the amount of assistance disbursed to the student is less than the amount the student earned, the student is eligible to receive a late disbursement in the amount of the earned aid that the student had not received. Each institution shall develop and publish policies and procedures that are in compliance with the above referenced law. Reference: [Federal Register: November 1, 1999 (Vol. 64, Number 210)] and 34 CFR, Parts 668, 682, and 685.

3. Tuition and Fees Applicable Only for Current Semester. Tuition and fees are applicable only for the current semester. If a student withdraws and is entitled to a refund, the amount of the refund cannot be carried forward as a credit to a subsequent session.

4. Refunds for Classes Offered on a Non-Standard Schedule. Institutions may refund tuition and fees paid by a student who must withdraw from a course offered on a schedule that differs from the standard 16-week term or 15-week trimester. Each institution may develop refund procedures for courses offered on a non-standard schedule.

H. Refund of Tuition and Fees for Students with Hardship Circumstances. Institutions may refund tuition and fees paid by a student who must withdraw from the institution

due to hardship or extraordinary circumstances. Each institution may develop institutional policy to address the definition of hardship or extraordinary circumstances and refund procedures.

I. Refund of Tuition and Fees for Students Called to Active Military Service. If a student is called to active military service during a term in which the student has not completed an amount of work sufficient to receive a grade, the institution may refund the tuition and fees paid by the student for the current term or the institution may waive the amount of tuition and fees paid from the amount owed for tuition and fees for a future term following the student's tour of duty.

J. Tuition and Fees Relating to Course Audits. Students permitted to audit courses shall pay the same resident and nonresident tuition, mandatory fees, and academic services fees as required of students who enroll for credit.

K. Guaranteed Tuition Rate Program Relating to Withdrawal, Transfers, Change of Major, Full-Time Enrollment, Bachelor's Degree with Graduate Level Course Requirements, Oklahoma's Promise, and Tuition Waivers.

　　1. Withdrawal. If a student who has elected to participate in the guaranteed tuition rate program is a member of the United States Armed Forces, including the Army and Air National Guard, the Army, Navy, Air Force, Marine Corps, and Coast Guard Reserves, or any component of the Armed Forces, and when ordered by the proper authority to active or inactive duty or service is required to withdraw from an institution for military or other national defense emergencies, the amount of resident tuition the student is required to pay upon reentering the institution shall not exceed the amount the student was charged at the time of withdrawal.

　　2. Transfers. If a student who has elected to participate in the guaranteed tuition rate program transfers to another institution or transfers from a constituent agency of an institution to another constituent agency or the institution after initial enrollment, the student shall be charged the amount of resident tuition charged to other students enrolling for the first time at that institution or constituent agency.

　　3. Change of Major. If a student who has elected to participate in the guaranteed tuition rate program changes majors or transfers to another campus of the same institution after initial enrollment, the tuition charged to the student shall equal the amount the student would have been charged had the student been admitted to the changed major or enrolled at the new campus when the student first enrolled, unless the student transfers from a constituent agency of an institution to another constituent agency of the institution.

　　4. Full-Time Enrollment. A student who elects to participate in the guaranteed tuition rate program shall maintain full-time enrollment during the fall and spring semesters of the guaranteed four-year period. Full-time enrollment for each institution shall be determined by the number of credit hours as defined by the State Regents for Higher Education.

　　5. Bachelor's Degree with Graduate Level Course Requirements. At the time of first enrollment, institutions must notify undergraduate students who elect to participate in the guaranteed tuition rate program and also select a major which is longer than the usual four year program and requires graduate level courses that the guaranteed tuition rate will be charged for the undergraduate courses and the graduate tuition rate will be charged for the graduate level courses.

　　6. Oklahoma's Promise. First-time-entering students who are eligible to receive Oklahoma's Promise awards may elect to participate in the guaranteed tuition rate program. Their award will continue to be based on the actual tuition charges.

> 7. Tuition Waivers. First-time-entering students who are eligible to receive a tuition waiver (see Section 4.18.5 below) will not have the option of choosing the guaranteed tuition rate. All tuition waivers will be based on nonguaranteed tuition rates.

4.18.5 Waiver of Tuition

A. Resident Tuition Waiver Scholarships. Pursuant to Title 70, O. S. 2005 Supp., § 3218.12, authorizing the State Regents to establish a system of student scholarships, the following policy of resident tuition waiver scholarships is hereby authorized for each institution in The State System. Except as provided below, it is the intent of this policy to provide assistance to Oklahoma students with demonstrated financial needs and to promote excellence of scholarship throughout all of the academic and professional fields of study. It is further intended that this program provide equitably for all students at all academic levels from the freshman year through the graduate student. Also, insofar as is practicable, awards should be distributed so as to be supportive of the state's needs and demands for trained manpower in the various career and occupational areas. Finally, assistance under this program should be utilized to promote equity of treatment for those students in fields without access to funds from other student assistance programs.

1. Elements to be considered by institutions in the awarding of scholarships are financial need, scholastic aptitude and achievement, academic discipline or field of study, student activity participation, cultural diversity, and academic level. These elements shall be specifically incorporated into institutional procedures as follows:

a. At least fifty (50) percent of all scholarships awarded shall be on the basis of financial need of students. The criteria for determining financial need shall be determined by the institution.

b. Awards shall be apportioned in such a manner as to provide equity for students by academic discipline or field of study consistent with the state's educated workforce priorities and taking into consideration other kinds of funds available for the support of students in particular programs.

c. Awards shall be apportioned at each institution generally in accordance with the distribution of student enrollment among the various academic levels (undergraduate or graduate division) and by student classification (freshman, sophomore, junior, senior, master, or doctoral classification).

d. Scholarships shall be available to students regardless of the number of credit hours in which they are enrolled, as well as to high school students who are concurrently enrolled. Tuition waiver scholarships may also be awarded to students enrolled in on-line courses and other special students.

e. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.

2. Each institution is authorized to award scholarships to residents of the state of Oklahoma from the Educational and General Budget – Part I in the form of resident tuition waivers, the total amount of which shall not exceed three and five-tenths (3.5) percent of the total E&G Budget – Part I for the current year. Nothing in this policy shall disqualify a student from receiving a tuition waiver scholarship on the basis of immigration status if the student qualifies for resident tuition under the provisions of Title 70, O. S. 2005 Supp., § 3242.

a. Reduced Tuition Benefit for Eligible Employees. Eligible employees at constituent institutions in The State System may enroll in courses at the institution where employed and be charged tuition at the rate of one-half the amount regularly charged to students.

The term "benefit for eligible employees" means full-time and permanent employees of the institution who are eligible under the institution's benefit eligibility criteria. It should be assumed that an employee's enrollment in a course of study is for the benefit of both the employee and the institution. Procedures including appropriate limitation as to the number of credit hours in a given term for which the benefit will apply shall be determined by the institution. Upon the institution's determination that the employee's enrollment in a course of study is primarily for the benefit of the institution, the institution may waive or reimburse the employee for the remaining one-half of the tuition that was charged to the employee.

3. The following waivers, as noted below, shall not be included as tuition waiver scholarships awarded under the three and five-tenths (3.5) percent of the E&G Budget – Part I limitation above.

    a. Auditing of Classes by Senior Citizens. State System institutions are hereby authorized to waive the tuition and fees for auditing of classes for residents of the state of Oklahoma who are sixty-five (65) years of age or older. Such students may be admitted without charge to classes on a space available basis.

    b. Waiver of Tuition for Prisoners of War, Persons Missing in Action, and Their Dependents. Title 70 O. S. § 2281 (2001), provides that any former prisoner of war or person missing in action and their dependents may, if otherwise qualified, enroll and pursue study at any state-supported institution of higher education or state-supported technical institute without payment of resident tuition. The following points of policy and procedure will serve as guidance for institutions in the administration of this law.

        i. A "prisoner of war" or a "person missing in action" means any person who was a resident of the state of Oklahoma at the time he or she entered service of the United States Armed Forces or whose official residence is within the state of Oklahoma and who, while in the United States Armed Forces, has been declared to be a prisoner of war or a person missing in action as established by the Secretary of Defense.

        ii. A "dependent" means any child whose parent served as a prisoner of war or was declared by the United States Armed Forces to be a person missing in action. A dependent child ceases to be eligible for benefits when he/she turns twenty-four (24) years old.

        iii. Dependents of prisoners of war, persons missing in action, or persons reclassified as killed in action are not eligible for this benefit if federal funds are provided to pay their tuition.

        iv. Under this policy, the benefits to which an eligible person is entitled includes tuition waivers for five (5) years or the completion of the bachelor's degree, whichever occurs first.

    c. Waiver for Dependents of Peace Officers and Fire Fighters. Within The State System, no resident or nonresident tuition shall be charged to the dependents of Oklahoma peace officers or fire fighters who have given their lives in the line of duty. Institutions shall grant tuition waivers to eligible persons upon presentation of evidence that the deceased person was a duly appointed peace officer or fire fighter as defined in Title 70, O. S. 2005 Supp., §

3218.7. Such waivers shall be limited to a period of five (5) years from the date of the first waiver. A "dependent" means any child of an Oklahoma peace officer or fire fighter who has given their life in the line of duty. A dependent ceases to be eligible for benefits when he/she turns twenty-four (24) years old. Such waiver of resident or nonresident tuition shall also apply to the children of members of the Oklahoma Law Enforcement Retirement System who have given their lives in the line of duty or whose disability is by means of personal and traumatic injury of a catastrophic nature and occurred in the line of duty, as defined by Title 47, O. S. 2005 Supp., § 2-300. Such waiver shall be a service benefit of each Oklahoma peace officer and firefighter. For the purpose of this section, "firefighter" means a volunteer firefighter or a permanent, salaried, professional member of any fire department within the state of Oklahoma. Pursuant to Title 70, O.S. 2007 Supp., §3218.7-1 room and board charges shall be waived for children of commissioned law enforcement officers who have given their lives in the line of duty. The room and board waiver is limited to a period of five years from first enrollment.

d. Waiver for Graduate Assistants. Graduate students with at least a one-quarter time graduate assistantship are eligible for these scholarships irrespective of Oklahoma residency status. Graduate assistants involved in teaching must be proficient in both oral and written English. The ability to communicate course material effectively in understandable English is required of all graduate teaching assistants awarded these waivers as defined in 70 O. S. § 3224 (2001).

e. Waiver for Exchange Students on a Reciprocal Basis. Institutions are hereby authorized to grant waiver of resident tuition for students from institutions outside the continental limits of the United States that have entered into an exchange agreement with a State System institution to provide reciprocal waivers for students from the Oklahoma institution. The number of credit hours of nonresident students received by the Oklahoma institution is expected to equal the number of credit hours sent by the Oklahoma institution to the exchange institution. Such authorization will be effective for as long as a contract exists with the reciprocal institution.

f. Waiver for Oklahoma State Regents' Academic Scholars Program. Institutions shall waive resident tuition for Oklahoma residents and may elect to waive tuition for nonresident students who are recipients of the Oklahoma State Regents' Academic Scholars Program scholarship in an amount that, when added to the State Regents' cash award and any other state or federal financial aid for which the student qualifies, is sufficient to comply with the provisions of Title 70, O. S. 2005 Supp., § 2403 (C) and (E). Eligible recipients may be granted waivers of tuition for up to five (5) years of undergraduate and/or graduate study.

g. Waiver for Regional University Baccalaureate Scholarships. The regional universities shall waive resident tuition for recipients of a Regional University Baccalaureate Scholarship in an amount that, when added to the State Regents' cash award and any other state or federal financial aid for which the student qualifies, shall comprise a scholarship sufficient to cover the cost of tuition, fees, room, board, books, and supplies required for courses.

h.   Waiver for Students in Custody of the Department of Human Services (Independent Living Act). As established in 70 O. S. § 3230 (2001), State System institutions are authorized to waive the resident tuition for any eligible Oklahoma resident who, within the past three (3) years, has been in the custody of the Department of Human Services for any nine (9) of the twenty-four (24) months after the individual's sixteenth (16) birthday and before the individual's eighteenth (18) birthday. To be eligible, the resident must have graduated within the previous three (3) years from a high school accredited by the State Board of Education, the Oklahoma School of Science and Mathematics, or, upon approval of the State Regents, a public high school in a state bordering Oklahoma in which the student enrolled with approval of the State Board of Education as provided in Title 70, O. S. 2005 Supp., § 8-103, or has completed General Educational Development (GED) requirements. The eligible student must be pursuing studies in this state leading to an associate or baccalaureate degree or studies in a postsecondary Career Tech program or course offered pursuant to a duly approved cooperative agreement between an area Career Tech school and an institution which is a member of The State System. To retain eligibility, the student shall maintain good academic standing and satisfactory academic progress and comply with the standards related to maintenance of eligibility as promulgated by the State Regents. The student shall be eligible for such waivers up to the age of twenty-six (26) years or upon completion of the requirements for a baccalaureate degree, whichever comes first.

i.   Waiver for Active Duty Military Personnel and Their Dependents. State System institutions shall waive the nonresident tuition of active-duty military personnel stationed in Oklahoma, of their spouses, and of their dependent children so long as the military personnel are stationed in the state in full-time military service and under military orders. Dependents of military personnel who have not established residency according to the provisions in State Regents' policy statement on Residence Status of Enrolled Students in the Oklahoma State System of Higher Education may continue their eligibility for the waiver if the military personnel are subsequently stationed out-of-state.

j.   Waiver for Oklahoma National Guard Students.

    i.   Goals of the Program. The Oklahoma National Guard Tuition Waiver is established as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state.

    ii.   Requirements for Program Eligibility. A student who is a member of the Oklahoma National Guard shall be eligible for a full resident tuition waiver, provided the student:

        • is a bona fide member of the Oklahoma National Guard at the beginning of the semester for which he/she is applying for a waiver or by the waiver application deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department;

        • has been certified as a member in good standing by the Adjutant General;

- is an Oklahoma resident; Nonresident students who are actively participating members of the Oklahoma National Guard may be eligible for a waiver of the nonresident portion of tuition or will be charged the resident tuition rate only, dependent upon the tuition rate structure approved for the institution they are attending;
- does not currently hold a baccalaureate or graduate degree;
- meets all admission and retention requirements of the institution; and
- maintains a cumulative grade point average (GPA) of a minimum of 2.00.

iii. Certification of Eligibility. The student is required to coordinate each semester for which he/she is applying for the waiver with his/her Unit Administrator for application under the OKARNG Regulation 621-202 or the OKAGN Regulation 621-202 requirements. These regulations outline the application process used to certify that the student is in good standing with the National Guard and that the National Guard member agrees to abide by all program rules and procedures. The student should contact their Unit Administrator/Commander for participation in the program each semester by the following dates preceding the term in which the student is enrolling:
- Summer Semester – June 15th;
- Spring Semester – January 31st;
- Fall Semester – August 31st.

The official certification listing will be provided to the institutions by the Education Service Officer of the Oklahoma Military Department within two weeks of the published filing dates for each semester as defined above. Students whose names do not appear on the official certification listing will not be eligible for a waiver for that semester.

iv. Enrollment Requirements. A student meeting all of the program eligibility requirements will be awarded a full resident tuition waiver, provided the student:
- is enrolled in a program of study in an Oklahoma State System college or university leading to an associate degree or a baccalaureate degree;
- is enrolled in a minimum of three (3) semester credit hours. The student may meet enrollment requirements either at a single institution or more than one institution in the Oklahoma State System of Higher Education; and,
- has submitted a plan for the completion of his/her degree with the Oklahoma National Guard.

v. Fiscal Aspects of the Program.
- The waiver will be awarded to students in programs leading to a baccalaureate or associate degree. Waivers will not be awarded for programs leading to a certificate, continuing education courses, or vo-tech courses which are not counted towards a degree program at another institution.

- The waiver will cover resident tuition for all courses for which resident tuition is charged. The student is responsible for all other fees: mandatory fees, special course fees, student activity and facility fees, assessment fees, and others.
- Concurrently enrolled high school students are not eligible for this tuition waiver.
- The tuition waiver is not applicable to professional programs which do not require an earned degree.
- A student may receive a waiver for a maximum of eighteen (18) semester credit hours each semester, until the student has met the requirements for a bachelor's degree.
- A student may not receive a waiver for courses completed in a prior semester; that is, a student must apply for the waiver during the semester in which he or she is enrolled by the deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department. If a student fails to maintain a minimum GPA of 2.00 during a semester, he/she will be ineligible for a waiver in subsequent semesters until the student's cumulative GPA returns to a minimum of 2.00. Once the student's GPA has returned to 2.00 or higher, the student may apply for a waiver in the next semester.
- The State Regents have approved a policy exception for the National Guard Tuition Waiver regarding provisions on financial need, on distribution of awards across fields of study and levels of students and on the budgetary limitation.

vi. Institution Responsibilities.
- The Education Service Officer of the Oklahoma Military Department shall establish a deadline each semester for turning in the Certification of Eligibility as application for the waiver.
- The institution will report all hours and dollars waived at the end of each academic year. All hours from which the student withdraws subsequent to the add/drop period may be billed to the student and be ineligible for a waiver.
- The Ardmore Higher Education Center will be responsible for reporting the number of credit hours waived for each National Guard member to each institution that provides courses at the center. The center's report to the State Regents' office should reflect only that portion of hours and dollars waived for which the center is responsible.

vii. National Guard Responsibilities.
- The National Guard will monitor student progress in the completion of the degree.
- The National Guard shall make available information materials including the application deadline and Statement of Understanding and

Certificate of Basic Eligibility to National Guard members.

- The National Guard shall coordinate the circulation of the official certification listing of eligible students with State System institutions and determine the appropriate filing deadlines for the student in submitting his or her approved application prior to or early in each semester.

viii. Allocation of Funds. For reimbursement purposes, each institution is responsible for waiving tuition for a minimum number of credit hours each academic year, based on total undergraduate enrollment as shown below:

Undergraduate FTE	Minimum Hours Required for Reimbursement Eligibility
10,000 or greater	750
5,000 to 9,999	450
4,999 or less	300

Funds will be distributed to the institutions with the allocation of state appropriations for the next fiscal year on a prorated basis according to the number of credit hours waived in excess of the minimum commitment in the previous academic year.

(Approved June 28, 1995. Revised April 11, 1997; June 30, 2005; and June 29, 2006.)

k. Waiver for Concurrently Enrolled High School Seniors. State System institutions shall waive up to six (6) credit hours of resident tuition per semester or summer term for all eligible high school seniors concurrently enrolled. Students will be responsible for any applicable fees as well as the cost of books and supplies. State Regents will reimburse institutions for the resident tuition portion of these scholarships, subject to availability of state appropriations. Student eligibility will be governed by State Regents' admissions policy; provided, "high school senior" means a student who has completed the junior year but who has not yet graduated from high school.

4. Scholarships so granted shall be gratuities and the student shall not be required to perform services in return for the award.

5. Institutions shall report to the State Regents on an annual basis the number of students and the amount of tuition waivers granted.

B. Nonresident Tuition Waiver Scholarships
1. Any institution in The State System may award a scholarship that includes a waiver of a portion of the nonresident tuition as provided in 70 O. S. § 3226 (2001), which amount shall not exceed the difference between nonresident tuition and the amount paid by resident students.
2. Institutions shall report to the State Regents on an annual basis the number of students and the amount of nonresident tuition waivers granted.

4.18.6 Waiver of Fees
A. Institutions may establish procedures for waiving of fees for students who are enrolled in courses offered on a non-standard schedule.

B.   Institutions shall waive fees for courses offered under a contract with business, industry, military, and governmental entities pursuant to the State Regents' Policy on Contract Credit Course Fees as outlined above.

C.   Institutions in The State System are authorized to establish policies that waive mandatory fees for students enrolled in off-campus, electronic media, and correspondence courses. Generally, fees for campus services and activities not available to students due to time and distance may be waived if the institution determines the waiver is in the best interests of the student and the institution.

D.   Fees may be neither assessed nor waived unless authorized by general policy or by specific authorization of the State Regents.

Approved by the State Regents for Higher Education on January 30, 1961. Revised on June 17, 1966; April 29, 1968; September 17, 1973; September 22, 1975; July 26, 1976; March 27, 1978; May 21, 1982; September 28, 1983; March 26, 1985; September 18, 1989; December 17, 1990; March 12, 1992; June 28, 1995; May 31, 1996; June 29, 2001; May 30, 2003; May 28, 2004; June 30, 2004; June 30, 2005; March 23, 2006; June 29, 2006; April 17, 2008; June 26, 2008; October 23, 2008.

Minutes of the
Committee-of-the-Whole
Wednesday, October 22, 2008

1. **CALL TO ORDER.** The Committee-of-the-Whole met at 10 a.m. Wednesday, October 22, 2008, at Quail Creek Golf and Country Club in Oklahoma City, Oklahoma. Participating in the meeting were Regents Bill Burgess, Ron White, Stuart Price, Jody Parker, Julie Carson, Ike Glass, Jimmy Harrel, Cheryl Hunter, and John Massey. Chairman White called the meeting to order and presided.

2. **ANNOUNCEMENT OF FILING AND POSTING OF MEETING.** Notice of the meeting was filed with the Secretary of State on October 17, 2008. A copy of the agenda had been posted as required by the Open Meeting Act.

3. **E&G BUDGET NEEDS FOR FY 2010.** Amanda Paliotta, Vice Chancellor for Budget and Finance, presented a draft of the FY2010 budget needs. She indicated that most institutional and program requests were the same as the FY2009 request. The concurrent enrollment program request is higher than the FY09 request due to an increase in enrollment in the program and the increases in tuition for the current academic year. Additionally there is a request of $400,000 for the academic scholars program, as carryover funds used for previous years' awards are being depleted.

   Bryce Fair, Associate Vice Chancellor for Scholarships and Grants, noted that the Oklahoma's Promise program would not be asking for an increase in appropriations from FY09 and explained that increases in enrollment in the program were beginning to lessen. Regents asked about the Oklahoma Tuition Aid Grant (OTAG) program and Mr. Fair answered that approximately 57 percent of eligible OTAG students receive funding. OTAG students may attend a public or private institution.

   Vice Chancellor Paliotta discussed base adjustments for those schools whose per-student funding has fallen below one standard deviation of the average. For FY2010, nine schools will be eligible for base adjustments.

   Regents reviewed institutional budget needs priorities. Regent Hunter asked about the disparity between the University of Oklahoma and Oklahoma State University mandatory costs. Regents requested mandatory costs for institutions by FTE and by classroom/building area, in order to compare possible costs such as utilities and health insurance. Regents also reviewed the requests for salary increases and requests for the addition of new faculty positions.

   Regents asked about the guaranteed tuition program and Vice Chancellor Paliotta explained that the participation in the program varied widely between institutions. Regents also asked about the cost of tuition waivers. Vice Chancellor Paliotta explained that institutions may only award 3.5% of their allocation as resident tuition waivers and noted that there was currently no limit on non-resident tuition waivers. Chancellor Johnsons indicated that institutions near the state's borders use non-resident tuition waivers as a means of recruitment.

4. **LEGISLATIVE AGENDA.** Chancellor Johnson presented a draft of the 2009 Legislative Agenda, which included the FY2010 appropriations request, an update on the Oklahoma's

Promise Task Force, a request for debt payment on the endowed chairs bond from 2008, funding for Campus Life and Safety and Security (CLASS) initiatives, and an additional deposit to the EDGE Endowment fund.

5. **ANNUAL REPORT.** Chancellor Johnson presented a draft of the 2008 Annual Report "Degrees of Progress". Regents agreed that the new design of the report made the information more consumer friendly. Regent White asked about the distribution of the report and suggested that businesses might be willing to display copies, in order to increase public awareness of the publication.

6. **EXECUTIVE SESSION.** Regent Parker made a motion, seconded by Regent Massey, to go into executive session for confidential communications with the State Regents' General Counsel and to discuss confidential personnel issues.

7. **INVESTMENT UPDATE.** Vice Chancellor Paliotta and Regent Parker provided an update on state system investments. Vice Chancellor Paliotta indicated that the Regents' portfolio had fared better than other state institutions due to the performance of their hedge funds. Regents discussed recently recommended investment proposals, which included additional investments in real estate and private equity.

   Regent Parker provided Regents with an update on the RFP process. Regents expressed concerns about changing investment consultants during the current market instability. Vice Chancellor Paliotta explained that the contract with Hammond Associates had been terminated and that the RFP process must be completed in order to enter into a new contract with that firm. Regent Price stated that the requested increase in fees from Hammond Associates was still a concern and indicated that new negotiations might be made with them for a better pricing structure under the RFP.

8. **INSTITUTIONAL COMPARISIONS.** Vice Chancellor Paliotta stated that the University of Central Oklahoma and the University of Science and Arts of Oklahoma had requested to be removed from their current peer groups because of their unique institutional missions. Following that request the Chancellor and State Regents' staff held a meeting with Presidents Roger Webb, John Feaver, Janet Cunningham, and Larry Devane to discuss the effect that the changing of peer groups would have on those institutions and the system as a whole. Vice Chancellor Paliotta stated that since that time both requests have been withdrawn.

9. **POLICY CHANGES.** Dr. Houston Davis, Vice Chancellor for Academic Affairs, presented proposed policy changes to the medical school admissions policy for Oklahoma State University and the University of Oklahoma. Oklahoma State University has requested to grow their class size from the current 88 students to 115. The projected cost for this growth is $300,000 in start-up funds and then an annualized cost of $3 million after three years. The University of Oklahoma is not requesting an increase to its class size, which is currently 165 students per class; however, they have requested to raise the non-resident student cap from 15 percent or 20 actual students to 25 percent or 41 actual students. OU has indicated informally that a request to increase total class size may be made in the future if appropriations become available to support the growth.

   Regents discussed the impact of the OU request on Oklahoma students. Currently 72 Oklahoma students are on the waitlist for admission while only 16 non-resident students are on the waitlist. Regents Burgess and Price agreed that the intent of the policy change is to create more doctors in Oklahoma. After discussion, Regents agreed to withdraw the posting of these policy changes until each institution could address the requests and their impact on both schools.

10.   **ECONOMIC IMPACT REPORT.** Dr. Jeff Hale, Associate Vice Chancellor for Administration, presented the report on the Economic Impact of the Higher Education System on the State of Oklahoma. This report was conducted at the request of the Council of Presidents by the Regional Economic Impact Model, Inc. (REMI). The report shows that for every state appropriated dollar spent on higher education in Oklahoma, an additional $5.15 is returned to the Oklahoma economy and that higher education's capital and construction spending are expected to add 23,750 jobs to the Oklahoma economy and that Oklahoma's system of higher education will produce over $3.2 billion in growth in the state's gross domestic product in 2008.

11.   **PRELIMINARY ENROLLMENT REPORT.** Dr. Hale and Tony Hutchison, Associate Vice Chancellor for Strategic Planning and Analysis, presented the 2008-09 preliminary enrollment report. The report highlights the increase in enrollment and credits earned through the concurrent enrollment program and the growth in enrollment experienced at the community college level.

12.   **INSTITUTIONAL MARKETING OF "UNAPPROVED" PROGRAMS.** Regents discussed the recent marketing of several unapproved academic programs. Regents agreed that marketing programs prior to the completion of the program approval process can be misleading to students who do not understand the nature of the program's unapproved status. Regents agreed that follow-up discussions were needed with institutions to ensure that premature marketing of programs is avoided in the future.

13.   Discussion of possible meeting date change. Chancellor Johnson informed Regents that the University Center at Ponca City will be holding a celebration for its tenth anniversary in late January. Regents have been invited to hold their regular meeting in Ponca City prior to the event. Regents agreed that attendance at the celebration event should be encouraged even if the regular meeting could not be changed.

14.   **OPEN SESSION.** Chairman White asked if there were any other items for discussion. Chancellor Johnson presented a tuition freeze initiative for addition to the legislative agenda. He explained that as a part of the higher education budget request, State Regents would agree to freeze tuition at its current level if the legislature fully funds the operations request in an unencumbered manner. The operations request is the minimum amount needed to cover institutional mandatory operational costs such as utilities and employee health insurance. The freeze would apply to resident tuition and mandatory fees for the 2009-10 academic year. Regents agreed that the tuition freeze initiative would not only be appreciated by students, but that it is a responsible request during uncertain financial times. Regents asked State Regents' staff to finalize the amount needed for mandatory costs and suggested that a special meeting be held in the next several weeks to act on and announce the initiative.

15.   **ADJOURNMENT.** With no other items to discuss, the meeting was adjourned.

ATTEST:

_____   _____
Ron White, Chairman   Joseph L. Parker, Jr., Secretary