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OKLAHOMA STATE REGENTS  
FOR HIGHER EDUCATION

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*Improving our future by degrees*

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# Agenda

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*November 29, 2007*

#### NOTE

This document contains recommendations and reports to the State Regents regarding items on the November 29, 2007 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to [www.okhighered.org](http://www.okhighered.org) State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on November 29, 2007.

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
Research Park, Oklahoma City

**A G E N D A**

Thursday, November 29, 2007 – 9:00 a.m.  
State Regents' Conference Room  
655 Research Parkway, Suite 200, Oklahoma City  
Chairman Bill W. Burgess, Jr., Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of the Chancellor.** (No Action, No Discussion).
6. **Introduction of New President.** Introduction of President Steve Smith, Eastern Oklahoma State College.
7. **Faculty Advisory Council.** Presentation of Faculty Advisory Council Annual Report. Page 1.

**ACADEMIC**

8. **New Programs.**
  - a. University of Oklahoma. Approval of request to offer the Bachelor of Science in Criminal Justice. Page 5.
  - b. Carl Albert State College. Approval of request to offer the Associate in Applied Science in Culinary Arts, including a cooperative agreement with Kiamichi Technology Center. Page 11.
  - c. Murray State College. Approval of request to offer the Associate in Applied Science in Occupational Therapy Assistant. Page 15.
9. **Program Deletions.** Approval of institutional requests for program deletions. Page 19.
10. **Summer Academies.** Approval of 2008 Summer Academy grants. Page 21.

11. **Policy.**
  - a. Posting of the *Academic Program Approval* policy. Page 27.
  - b. Posting of administrative rules revisions for Oklahoma Tuition Aid Grant. Page 31.
  - c. Posting of administrative rules revisions for Oklahoma's Promise. Page 37.
  - d. Posting of administrative rules revision for State Regents' purchasing policy. Page 49.
  - e. Approval of *Institutional Admission and Retention* policy and Undergraduate *Transfer and Articulation* policy. Page 55.
  - f. Approval of the proposed Teacher Shortage Employment Incentive Program TSEIP permanent rule amendments of APA. Page 61.
12. **No Child Left Behind.** Awarding of the 2008 grant funds from the U.S. Department of Education. Page 67.
13. **Oklahoma's Promise.** Program Update and 2006-07 Year-End Report. Page 71.

## FISCAL

14. **EPSCoR.**
  - a. Ratification of payment of EPSCoR Coalition FY08 Membership Dues. Page 79.
  - b. Appointment of members to the Oklahoma EPSCoR Advisory Committee. Page 81.
  - c. Approval of EPSCoR grant allocation. Page 83.
  - d. Approval of matching funds for NASA. Page 85.
15. **Contracts.** Approval of renewal of contract for services relating to the college access information component of Phase II of the GEAR UP grant. Page 87.
16. **Grants.** Approval of Southwest Oklahoma Impact Coalition (SOIC) matching funds for Oklahoma Department of Commerce grant. Page 91.

## EXECUTIVE

17. **Commendations.** Recognition of State Regents' staff for service and recognitions on state and national projects. Page 93.
18. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring,

appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (see Attachment A), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions. Page 95.

Vote to return to open session.

19. **Personnel.** Discussion and possible action regarding staff (see Attachment A). Page 97.

### CONSENT DOCKET

20. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.

- a. Programs.
  - (1) Program Modifications. Approval of institutional requests. Page 99.
  - (2) Program Suspensions. Approval of institutional requests. Page 103.
- b. Cooperative Agreements. Ratification of approved institutional requests. Page 105.
- c. Post Audit. Approval of institutional requests for final approval of, and review of schedule extensions for, existing programs. Page 107.
- d. Capital. Ratification of capital allotments. Page 123.
- e. Purchases. Ratification of purchases exceeding \$25,000. Page 125.
- f. Academic Scholars Program. Approval of allocation of institutional nominees. Page 127.
- g. Contracts.
  - (1) Approval of plan and trust documents for retirement plan. Page 131.
  - (2) Approval of method of payment of contributions to retirement plan. Page 132.1
- h. Nonacademic Degrees. Ratification of requests to award nonacademic degrees. Page 133.
- i. Resolution. Approval of resolution honoring General Bill Bowden. Page 135.

21. **Reports.** Acceptance of reports.

- a. Status report on program requests. Page 137.
- b. Annual Student Assessment Report. Page 147. (Supplement.)

- c. Academic Scholars Program, Year End Report for 2006-07. Page 151.
  - d. Oklahoma Tuition Aid Grant, Year End Report for 2006-07. Page 153.
  - e. Oklahoma Tuition Equalization Grant, Year End Report for 2006-07. Page 163.
  - f. Tuition Analysis Annual Report. Page 167. (Supplement.)
22. **Report of the Committees.** (No Action, No Discussion).
- a. Academic Affairs and Social Justice and Student Services Committees.
  - b. Budget and Audit Committee.
  - c. Strategic Planning and Personnel Committee.
  - d. Technology Committee.
  - e. Investment Committee.
23. **New Business.** Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
24. **Announcement of Next Regular Meeting—9:00 a.m., Thursday, February 7, 2008.**
25. **Adjournment.**

## ATTACHMENT A

Chancellor  
General Counsel  
Vice Chancellor for Academic Affairs  
Vice Chancellor for Budget and Finance  
Vice Chancellor for Legislative Relations, Communications and Research & Development  
Vice Chancellor for Information Technology & Telecommunications  
Vice Chancellor for Educational Partnerships  
Vice Chancellor for Student Affairs  
Associate Vice Chancellor for Academic Affairs  
Associate Vice Chancellor for Administration  
Associate Vice Chancellor for Budget and Finance  
Associate Vice Chancellor for Strategic Planning and Analysis  
Associate Vice Chancellor for State Grants  
Associate Vice Chancellor & Comptroller  
Assistant General Counsel  
Assistant Vice Chancellor for Budget and Finance  
Assistant Vice Chancellor for Academic Affairs  
Assistant Vice Chancellor for Board Relations  
Assistant Vice Chancellor for Economic Development  
Assistant Vice Chancellor for GEAR UP  
Executive Director of Oklahoma Guaranteed Student Loan Program  
System Auditor  
Director of Administration and Planning  
Director of Business Services  
Director of Communications  
Director of Human Resources  
Director of Information Technology and Data Warehousing  
Director of LAN Operations  
Director of Network Operations  
Director of Oklahoma Money Matters  
Director of Oklahoma Tuition Aid Grants  
Director of Software Development  
Director of Special Programs  
Director of Student & Community Outreach Activities  
Director of Student Preparation  
Director of Technical – Occupational Activity  
Director of Technology & Chief Technology Officer  
Director of Operations & Client Services  
Director of Research & Analysis & State IPEDS Coordinator  
Director of Teacher Education & MTRC  
Chief Information Security and Compliance Officer





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #7:**

**Faculty Advisory Council.**

**SUBJECT:** 2007 Annual Report.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

On June 26, 1990, the Chancellor nominated seven representatives from a statewide assembly of faculty. Bylaws for the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council (FAC). FAC members serve two-year terms, with two members representing the research tier (one from the University of Oklahoma and one from Oklahoma State University), two representing the regional tier, two representing the community colleges and one representing the independent institutions.

**POLICY ISSUES:**

This report details annual activities of the FAC for 2006-2007 as required by the State Regents' *Faculty Advisory Council* policy.

**ANALYSIS:**

In 2007, the FAC workplan included the following issues: (1) health insurance, (2) salaries, (3) textbook costs, (4) adjunct faculty, (5) transfer GPA, (6) Oklahoma Teachers' Retirement System (OTRS) and (7) student preparation for college. Additional information about each of these issues is provided in the attached annual report.

**2007 Annual Report  
of the  
Faculty Advisory Council  
to the  
Oklahoma State Regents for Higher Education**

**Purpose.** The purpose of the Faculty Advisory Council is to communicate to the Chancellor and the State Regents the views and interests of all Oklahoma college and university faculty on those issues that relate to the constitutional and statutory responsibilities of the State Regents. In representing faculty, the Faculty Advisory Council shall attempt to accurately represent the positions of faculty and develop the best proposals and recommendations to the State Regents.

**Creation.** Seven representatives were nominated on June 26, 1990, by a statewide assembly of faculty convened by the Chancellor. The group held its first meeting on October 6, 1990, and bylaws drafted by the first Faculty Advisory Committee were approved by the State Regents on December 17, 1990. In June of 2002, the State Regents approved the Faculty Advisory Committee's name change to the Faculty Advisory Council. FAC members serve two-year terms. Two members represent the research tier (one from OU and one from OSU); two represent the regional tier; two represent the community colleges; and one represents the independent institutions.

**2007 MEMBERS**

**Research Universities**

Roy Knapp, University of Oklahoma  
Jean Van Delinder, Oklahoma State University

**Regional Universities**

Yvonne Montgomery, Langston University  
Jim Lambert, Cameron University

**Community Colleges**

Russ Calhoun, Oklahoma State University – Oklahoma City  
Tracy Jacomo—Seminole State College

**Independent Colleges**

Steve Betts, Southern Nazarene University

**CHAIRMEN**

January - March 2007	Roy Knapp
April - June 2007	Yvonne Montgomery
July - September 2007	Tracy Jacomo
October - December 2007	Jim Lambert

During the 2007 year, Chancellor Glen D. Johnson worked in partnership with the FAC to serve the interests of higher education faculty and institutions of Oklahoma. Dr. Debra L. Stuart, Vice Chancellor for Educational Partnerships, served as advisor and liaison.

## 2007 WORKPLAN

In October 2006, the annual statewide survey of higher education faculty leaders was administered. Results were compiled and discussed during the Faculty Assembly held November 4, 2006. The 2007 FAC members used this information to design a workplan that focused on issues of most concern to higher education faculty in Oklahoma.

In 2007, the following issues were in the FAC workplan:

1. **Health insurance:** Review health insurance issues and share information about institutional plans.
2. **Salaries:** Review issues related to salary such as impact on recruitment and retention of faculty.
3. **Textbook costs:** Study issues related to cost of textbooks.
4. **Adjunct faculty:** Study issues related to the hiring, retention and responsibilities of part-time faculty.
5. **Transfer GPA:** Study calculation of GPA using transferred courses.
6. **Oklahoma Teachers' Retirement System (OTRS):** Review the status of OTRS.
7. **Student preparation for college:** Study issues related to the preparation of high school and transfer students.

## 2007 ACTIVITIES

The FAC holds monthly meetings to discuss the workplan items and matters affecting all higher education institutions in Oklahoma. Copies of the minutes are on the FAC web site at <http://www.okhighered.org/fac>.

### Health insurance

- Met with representatives of the Oklahoma State and Education Employees Group Insurance Board (OSEEGIB) administrator to discuss questions of concern to faculty:
  - Setting rates
  - Containing costs
  - Pharmacy reimbursements
  - New claims processor

### Salaries

- Reviewed report on 2006-2007 Faculty and administrative salaries
- Found faculty salaries for all ranks at the public institutions is 81.85% of the national salaries
- Testified at the Tuition Hearing for the need to retain faculty

**Textbook costs**

- Participated in State Regents' Symposium on Textbook Policies
- Reviewed literature
- Conducted survey
- Discussed with Student Advisory Board

**Adjunct faculty**

- Reviewed literature
- Surveyed public institutions on handbooks and responsibilities
- Discussed with Student Advisory Board

**Transfer GPA**

- Studied results of 2005 survey regarding use of various GPA calculations

**Oklahoma Teachers' Retirement System**

- Met with Tommy Beavers, Executive Secretary of OTRS
- Discussed Education Employees Service Incentive Plan (EESIP)
- Reviewed funding situation

**Student preparation for college**

- Reviewed remediation studies
- Consider ways to assess rigor of courses in course equivalency matrix
- Discussed with Student Advisory Board
- Discussed Governor's Achieving Classroom Excellence (ACE) initiative

**ADDITIONAL 2007 ACTIVITIES****Campus security**

- Represented faculty at meeting with US Attorney General and Lt. Governor
- Participated in Governor's Campus Life and Safety and Security (CLASS) Task Force

**FAC policy revisions**

- Explored possible revision to expand membership and allow designees

**Participated in Higher Education Day at the State Capitol****Delivered annual report and introduced incoming and outgoing member in December 2006****FACULTY ASSEMBLY**

- Conducted Faculty Opinion Survey of faculty leaders at all Oklahoma public and independent colleges and universities.
- Hosted annual Faculty Assembly on October 27, 2007 for discussion with faculty leaders at all Oklahoma public and independent colleges and universities. Dr. Houston Davis, Vice Chancellor for Academic Affairs, presented legislative and academic issues.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #8-a:**

**New Programs.**

**SUBJECT:** University of Oklahoma. Approval of request to offer the Bachelor of Science in Criminal Justice.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the University of Oklahoma's (OU) request to offer the Bachelor of Science in Criminal Justice, including electronic delivery, with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Bachelor of Criminal Justice.** Continuation beyond Fall 2012 will depend upon:  
Majors enrolled: a minimum of 25 students in Fall 2011; and  
Graduates: a minimum of 12 students in 2011-12.

**BACKGROUND:**

**Academic Plan**

OU's Academic Plan lists the following institutional priorities:

The University of Oklahoma seeks to become a leading public research university recognized for the quality of bachelor's degree recipients and ability to enhance the public good through economic development of research and by providing through faculty and alumni, an impact on public policy within strategic areas of research excellence. With the strong economic climate within the country and within the state, OU can move forward aggressively on all components of its strategic plan during the coming year.

OU's six-year graduation rate is 56.2 percent based on the entering cohort of Fall 1999 freshmen and it is estimated that 60 percent will be reached within the next five years based on the academic preparedness of subsequent freshman cohorts and their first and second year retention rates. Six-year graduation rates of students, the quality of students' writing (as assessed by general education assessment), and satisfaction with academic majors as assessed in capstone courses will be measured by general student satisfaction assessment and by assessment of the academic majors. The number of graduating students who have had internationally oriented courses, direct experience with international students at OU and study abroad experiences will be assessed.

OU seeks to continue and stabilize capabilities to provide training regionally and nationally, and alternative avenues for nontraditional students to obtain college degrees through the College of Continuing Education (CCE). OU would like to maintain the level of research expenditures being generated through CCE.

As the competition to provide educational opportunities to nontraditional student increases and to obtain contracts to provide training to public and private agencies gets even stiffer, OU seeks to maintain and grow this service to the state, region and country which will also generate revenues that support the entire Norman Campus.

OU seeks to streamline centralized services through updated technology and to continue embedding the best practices of technology within curriculum across all academic disciplines.

The Office of Informational Technology continues to increase wireless access to the internet throughout campus and new buildings on campus will capitalize wireless access where appropriate. The Office of Information Technology works to ensure a very robust, redundant system of high band width internet access for the growing research campus.

Finally, all colleges are working with their instructional faculty to embed best practices technology into their curriculum.

### **APRA Implementation**

Since 1991-92, OU has deleted 72 degree and/or certificate programs while adding 36 degree and/or certificate programs.

### **Program Review**

OU offers 241 degree programs (104 baccalaureate, 80 masters, 53 doctorates, and 4 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with OU's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### **Program Development Process**

OU faculty developed the proposal, which was reviewed and approved by institutional officials and OU's governing board.

### **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy and the *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy.

### **ANALYSIS:**

#### ***Bachelor of Science in Criminal Justice***

**Program purpose.** The purpose of the proposed degree program is to prepare students who are preparing for a career in criminal justice. The goal of the program is to enhance the knowledge, professionalism and effectiveness of law enforcement personnel.

**Program rationale and background.** The proposed degree program is designed as an interdisciplinary online degree completion program for non-traditional students. The program structure allows for the maximum amount of transfer and extracurricular learning credits. Students will be

allowed to specialize in selected areas such as policing, corrections, judicial processes or administrative leadership. By providing an opportunity for these professionals to pursue higher levels of learning, through online learning, the proposed new program will increase the security and safety of our state and nation.

**Employment opportunities.** OU indicates a growing demand both statewide and nationally for law enforcement officers. OU demonstrated employer demand by seeking the advice and support of several law enforcement agencies within the state, including the Oklahoma Department of Criminal Justice, Norman Police Department, Oklahoma State Bureau of Investigation, Oklahoma Highway Patrol, Oklahoma Bureau of Narcotics and Dangerous Drugs, Oklahoma Regional Community Policing Institute, Oklahoma Association of Chiefs of Police and the Tulsa Police Department. The proposed program will appeal to currently employed law enforcement and correctional officers who wish to attain a higher level of education for the opportunity of promotion and pay raise. The proposed program will also appeal to currently active military personnel seeking to finish a degree prior to separation from service. Additionally, it will be attractive to graduates of two-year Criminal Justice programs. OU is confident students will have ample employment opportunities.

**Student demand.** The new program is expected to enroll a minimum of 25 majors in Fall 2011 and graduate a minimum of 12 students in 2011-12.

**Duplication and impact on existing programs.** East Central University, the University of Central Oklahoma, Southeastern Oklahoma State University and Southwestern Oklahoma State University offer a Bachelor of Arts in Criminal Justice. Northeastern State University and Cameron University offer a Bachelor of Science in Criminal Justice. The University of Central Oklahoma and Southeastern Oklahoma State University offer this degree online. Due to the format offered and distance between institutions, approval will not constitute unnecessary duplication. A Letter of Intent was sent to the college and university presidents on July 12, 2007. No protest letters have been received.

**Curriculum.** The proposed program will consist of 120 total credit hours, with courses from the following areas: Attachment A: general education courses (40-50 credit hours), major courses (30 credit hours), major elective courses (9 credit hours), and electives (31 credit hours). Thirteen new courses will be added to the proposed program and are asterisked.

**Electronic Delivery.** OU will utilize the Desire2Learn (D2L) Course Management System. D2L Learning Environment is a complete web-based suite of easy-to-use teaching and learning tools for course development, delivery and management.

**Faculty and staff.** The degree program faculty will be drawn from on-campus faculty and staff who have already been approved as College of Liberal Studies faculty or other appointed faculty as available. Faculty interaction is available in both real-time and asynchronous mode by set online office hours and class interactions. Faculty normally set specific office hours noting when they will be available online, as well as when they will be grading assignments and returning assignments to students.

**Support services.** Facilities, library resources and equipment are adequate. Advising, Financial Aid and Veterans services are available via email, telephone and in-person meetings during normal office hours. The College of Liberal Studies Information Technology (IT) staff will be available for assistance to students at all times via telephone or email. The University Library is available online continuously or onsite according to normal library hours. The College of Liberal Studies contracted with library staff in 2005 to develop a series of tutorials to help distance students use the library.

**Financing.** The degree program will be offered on a self-supporting basis requiring no funding from existing University resources. OU indicates the proposed degree program will be funded through internal funds and tuition generated. No funding is requested from the State Regents.

Attachment



**UNIVERSITY OF OKLAHOMA  
BACHELOR OF SCIENCE IN CRIMINAL JUSTICE**

<b>Degree Requirements</b>	<b>Credit Hours</b>
<i>General Education :</i>	<b>40-50</b>
<i>Liberal Studies Major Courses:</i>	<b>30</b>
LSTD 3253 Foundations of Ethics in Liberal Studies	3
LSTD 3503 Interdisciplinary Inquiry	3
*LSTD 3733 Comparative Justice Systems	3
*LSTD 3763 Deviance and Social Control	3
*LSTD 3773 Theories of Criminal Behavior	3
LSTD 3953 Study in Depth Prospectus	3
*LSTD 3963 Statistics in Criminal Justice	3
*LSTD 4743 Introduction to Forensic Science and Criminalistics	3
*LSTD 4753 Drugs and Society	3
LSTD 4953 Study in Depth (Capstone)	3
<i>Major Electives (Choose from the following)</i>	<b>9</b>
LSTD 3613 Leadership in Organizations	3
LSTD 3623 Conflict Resolution	3
LSTD 3663 Ethics in Leadership	3
*LSTD 3713 American Judicial Processes	3
*LSTD 3733 Comparative Justice Systems	3
*LSTD 3743 Criminal Justice Administration	3
LSTD 4313 Homeland and Global Security and Justice	3
LSTD 4613 Goal Setting and Attainment	3
LSTD 4633 Cultural Diversity in the World	3
LSTD 4643 Quality Initiatives in Organizations	3
*LSTD 4723 The American Correctional System	3
*LSTD 4733 Police and Policing	3
*LSTD 4763 Criminal Investigation	3
*LSTD 4773 Cyberspace Security	3
*LSTD 4783 Juvenile Delinquency	3
<i>Electives: To bring total applicable hours to 120 including upper division hours</i>	<b>31</b>
<b>Total Hours:</b>	<b>120</b>

\*Asterisks denote new courses.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #8-b:**

**New Programs.**

**SUBJECT:** Carl Albert State College. Approval of request to offer the Associate in Applied Science in Culinary Arts, including a cooperative agreement with Kiamichi Technology Center.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Carl Albert State College's (CASC) request to offer the Associate in Applied Science (AAS) in Culinary Arts including a cooperative agreement with Kiamichi Technology Center (KTC), with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Associate in Applied Science in Culinary Arts.** Continuation beyond Fall 2011 will depend upon:
  - Majors enrolled: a minimum of 18 students in Fall 2010; and
  - Graduates: a minimum of 5 students in 2010-11.

**BACKGROUND:**

**Academic Plan**

1. Academic Assessment

- a) Identify essential elements of an effective academic assessment plan.
- b) Identify those factors and conditions at CASC that may be needed or may affect the essentials of the academic assessment plan.
- c) Complete a basic design for an improved academic assessment plan that includes web classes and program outcomes for all academic programs.
- d) Ensure academic assessment plan provides methods for analysis of results.
- e) Implement a new assessment plan format.

2. Online Programs

- a) Identify those additional courses or programs suitable for alternate delivery methods or alternative scheduling formats.
- b) Survey the faculty for participants in the development of course materials.
- c) Make faculty assignments for course development.
- d) Offer course through designated format (e.g. web-based, ITV, student/faculty exchange with sister institutions, etc.).

### 3. Increase AAS Programs

- a) With the help of the division chairs and the directors of the offsite campus, determine the AAS degrees needed.
- b) Seek and receive local and State Regents' approval.
- c) Determine the delivery method(s), hire faculty, and market the program.

### **APRA Implementation**

Since 1991-92, CASC has deleted 13 degree and/or certificate programs while adding 12 degree and/or certificate programs.

### **Program Review**

CASC offers 37 degree programs (24 associates, 8 associate in applied science, and 5 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with CASC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

### **Program Development Process**

CASC faculty developed the proposal, which was reviewed and approved by institutional officials and CASC's governing board. Upon submission, State Regents' staff completed a thorough review and conferred with the institution for clarifications and revisions prior to presentation to the State Regents for consideration.

### **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy and *Cooperative Agreements Between Higher Education Institutions and Career Technology Centers* policy.

### **ANALYSIS:**

#### *Associate in Applied Science in Culinary Arts*

**Program purpose.** The purpose of the proposed degree program is to provide an undergraduate degree for students interested in a degree in culinary arts. The proposed program will expose students to a wide variety of job opportunities available in the field through classroom and lab work, skills practice and on-the-job training. The program will be offered as a cooperative agreement through KTC.

**Program rationale and background.** The AAS in Culinary Arts will combine academic studies with technical training in a high-tech laboratory setting. Students will gain in-depth experience in real situations involving performing and providing evaluations of culinary procedures. They will have the opportunity to train on the latest systems and industry specific equipment. Graduates will be prepared to work in a variety of hospitality and food service settings.

**Employment opportunities.** CASC indicates a growing demand for culinary arts professionals and employment in this area is expected to grow. CASC reports that Oklahoma is seeing increases with the

addition of dining facilities in the growing hospitality businesses. CASC is confident students will have ample employment opportunities.

**Student demand.** The new program is expected to enroll a minimum of 18 majors in Fall 2010 and graduate a minimum of 5 students in 2010-11.

**Duplication and impact on existing programs.** Oklahoma State University Technical Branch-Okmulgee offers an Associate in Applied Science in Food Service Management. Due to distance between institutions and increasing student demand, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 66 total credit hours, with courses from the following areas (Attachment A): general education (19 credit hours) and degree program core (47 credit hours). Eleven new courses will be added to the proposed program to be taught by the technology center and are asterisked.

**Cooperative Agreement.** The proposed program will be offered as a cooperative agreement with KTC. General education will be offered by CASC and up to 47 credit hours in specialized technical courses will be offered by KTC. High school students may be permitted to enroll in accordance with State Regents' policy. An oversight and evaluation committee consisting of CASC officials and KTC staff will meet at least annually to review course content, relevance and instructional methods as these items relate to the established courses and program competencies for the cooperative agreement. In addition, CASC has a faculty member with adequate credentials to supervise the KTC program faculty.

**Faculty and staff.** CASC indicates it has qualified faculty to teach and oversee the proposed degree program and KTC faculty will teach the technical courses of the program.

**Support services.** Facilities, library resources and equipment are adequate.

**Financing.** CASC indicates the proposed degree program will be funded through internal funds. No funding is requested from the State Regents.

Attachment

**ATTACHMENT A**

**CARL ALBERT STATE COLLEGE  
ASSOCIATE IN APPLIED SCIENCE IN CULINARY ARTS**

<b>Degree Requirements</b>		<b>Credit Hours</b>
<b><i>General Education</i></b>		<b><i>19</i></b>
ENGL 1113	English Composition I	3
ENGL 1213	English Composition II	3
HIST 2483	American History 1492 to 1865 OR	3
HIST 2493	American History 1865 to Present	
POLSC 1113	Political Science	3
CS 2223	Microcomputer Applications	3
CS 2223	Desktop Publishing	3
OR 1111	Freshman Orientation	1
<b><i>Degree Program Core</i></b>		<b><i>47</i></b>
HRMT 1102	Introduction to Hotel and Restaurant Management	2
HRMT 1113	Hotel and Restaurant Management	3
HRMT 2333	Food Service and Hotel Purchasing	3
HRMT 2353	Food Costing Principles and Applications	3
HRMT 2123	Meal Management and Preparation	3
*CUL 1103	Culinary Concepts	3
*CUL 1113	Introduction to Catering	3
*CUL 1123	Knife Skills	3
*CUL 1133	Introduction to Baking	3
*CUL 1223	Menu Management	3
*CUL 2103	Dining Room and Guest Service	3
*CUL 2113	Pantry and Garden Manager I	3
*CUL 2223	Restaurant Cooking: Practicum	3
*CUL 2233	Restaurant Cooking: Theory	3
*CUL 2333	Quantity Cooking: Theory	3
*CUL 2013	Culinary Arts Internship	3

***Total Hours:*** ***66***

\*Asterisks denote new courses.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #8-c:**

**New Programs.**

**SUBJECT:** Murray State College. Approval of request to offer the Associate in Applied Science in Occupational Therapy Assistant.

**RECOMMENDATION:**

**It is recommended that the State Regents approve Murray State College's (MSC) request to offer the Associate in Applied Science in Occupational Therapy Assistant, with the stipulation that continuation of the program will depend upon meeting the criteria established by the institution and approved by the State Regents, as described below.**

- **Associate in Applied Science in Occupational Therapy Assistant.** Continuation beyond Fall 2011 will depend upon:  
Majors enrolled: a minimum of 20 students in Fall 2010; and  
Graduates: a minimum of 7 students in 2010-11.

**BACKGROUND:**

**Academic Plan**

MSC's Academic Plan lists the following institutional priorities:

- Focus on expanding courses delivered through distance education and student support services for the delivery of on-line degree programs.
- Develop and implement an Occupational Therapy Assistant program with the assistance of external funding.
- Investigate the need and feasibility of additional health related programs that meet the needs of our service area.
- Moving to the Future: Building Institutional Strengths, Title III Grant. The grant will:
  - Continue a summer academy series that focuses on teaching and learning.
  - Fully implement the new student orientation class that focuses on empowering students and developing mentor-student relationships for success.
- Update and expand multimedia facilities to support programs and services.

**APRA Implementation**

Since 1991-92, MSC has deleted 7 degree and/or certificate programs while adding 9 degree and/or certificate programs.

## **Program Review**

MSC offers 28 degree programs (17 associate, 9 associate in applied science, and 2 certificates), all of which were reviewed in the past five years with the exception of those programs with specialty accreditation. Programs with specialty accreditation are aligned with MSC's program review schedule as appropriate. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

## **Program Development Process**

MSC faculty developed the proposals which was reviewed and approved by institutional officials and MSC's governing board.

## **POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Approval* policy.

## **ANALYSIS:**

### ***Associate in Applied Science in Occupational Therapy Assistant***

**Program purpose.** The proposed degree program is designed to prepare students for a career in occupational therapy assistant. The program will provide students with academically strong and diverse required courses and will serve the needs of southern Oklahoma. It will provide students with experience in health care facilities located in medically underserved and rural areas of the state.

**Program rationale and background.** The proposed degree program will center on enabling people of all ages to regain, develop or master the activities of daily life. The proposed degree program will expand the health care and rehabilitation educational opportunities that are currently offered at MSC, including the physical therapist assistant and the respiratory therapist programs. The degree program outcomes include the ability to think creatively and critically, clarify and uphold the ethics, attitudes and values of the profession, use effective communication skills to ensure quality care and apply occupational therapy interventions based on current occupational therapy principles and best practices. The proposed curriculum will meet accreditation standards set forth by the Accreditation Council for Occupational Therapy Education's requirement to build on "a foundation in the biological, physical, social and behavioral sciences that supports an understanding of occupation across the life span."

**Employment opportunities.** MSC indicates that program graduates will be in high demand. Survey data that included hiring demands from area health providers and clinical education sites was used to determine the need for nursing and allied health providers across southern Oklahoma. A 2005 survey of the 10 county service areas of MSC resulted in 72 percent of respondents listing rehabilitation providers as a need. Occupational therapy assistants were listed as the second highest need in that survey. MSC is confident there will be sufficient employment opportunities for program graduates. In addition, the Governor's Council on Workforce and Economic Development's Health Care Industry Report (2005) indicated a high demand for professionals in occupational therapy across the state.

**Student demand.** The new program is expected to enroll a minimum of 20 majors in Fall 2010 and graduate a minimum of 7 students in 2010-11.

**Duplication and impact on existing programs.** Southwestern Oklahoma State University and Tulsa Community College offer an Associate in Applied Science in Occupational Therapy Assistant. Due to



the distance between locations and the demand documented by MSC, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 69 total credit hours from the following areas (Attachment A): general education courses (20 credit hours), technical specialty courses (35 credit hours), and technical support courses (14 credit hours). Thirteen new courses will be added with the proposed program and are asterisked.

**Faculty and staff.** Existing faculty will teach the general education portion of the proposed degree program. No additional faculty resources are requested.

**Support services.** The library, facilities and equipment are adequate.

**Financing.** Support for the development of the degree program will be funded by a grant awarded by the Southern Oklahoma Memorial Foundation in the amount of \$447,358. No additional funding is required for this program.

Attachment

ATTACHMENT A

MURRAY STATE COLLEGE  
ASSOCIATE IN APPLIED SCIENCE IN OCCUPATIONAL THERAPY ASSISTANT

Degree Requirements		Credit Hours
<b>General Education:</b>		<b>20</b>
ORI 1011	New Student Orientation	1
ENGL 1113	English Composition I	3
ENG 1213	English Composition II OR	3
SPC 1113	Fundamentals of Speech OR	
ENG 2113	Technical Report Writing	
HST 1483	U.S. History to 1865 OR	3
HST 1493	U.S. History since 1865	
GVT 1113	American Federal Government	3
HUM 1111	Humanities Elective	1
SOC 1113	Introduction to Sociology	3
PSY 1113	Introduction to Psychology	3
<b>Technical Support:</b>		<b>14</b>
AP 2124	Human Anatomy and Physiology I	4
PSY 2563	Developmental Psychology	3
AP 2134	Human Anatomy and Physiology II	4
MTH 1413	Survey of Math OR	3
MTH 1123	Technical Math OR	
MTH 1513	College Algebra	
<b>Technical Specialty</b>		<b>35</b>
*OTA 2112	Introduction to Occupational Therapy	2
*OTA 2124	Therapeutic Techniques (Media, Methods, and Modalities)	4
*OTA 2113	Occupational Therapy Process I	3
*OTA 2133	Clinical Conditions	3
*OTA 2143	Human Movement and Kinesiology	3
*OTA 2101	Field Work I-A	1
*OTA 2121	Field Work I-B	1
*OTA 2203	Therapeutic Interventions	3
*OTA 2223	Occupational Therapy Process II	3
*OTA 2233	Professional Management	3
*OTA 2243	Occupational Therapy Practice and Adaptations	3
*OTA 2253	Clinical Fieldwork II-A	3
*OTA 2263	Clinical Fieldwork II-B	3

**Total Credit Hours:**

**69**

\* Asterisks denote new courses.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #9:**

**Program Deletions.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve requests by Southeastern Oklahoma State University and Eastern Oklahoma State College for program deletions, as described below.**

**BACKGROUND:**

Southeastern Oklahoma State University (SEOSU) requests authorization to delete the Bachelor of Science in Environmental Science (100).

Eastern Oklahoma State College (EOSC) requests authorization to delete the Associate in Applied Science in Accounting Assistant (068).

**POLICY ISSUES:**

This action is consistent with the State Regents' *Academic Program Review* policy.

**ANALYSIS:**

SEOSU requests deletion of the Bachelor of Science in Environmental Science (100). There are nine students remaining in the program. Their anticipated date of graduation is Spring 2008. No courses will be deleted and there are no funds available for reallocation.

EOSC requests deletion of the Associate in Applied Science in Accounting Assistant (068). There are no students remaining in the program. Accounting Assistant is now an option in the Associate in Applied Science in Business Services (074) degree program. No courses will be deleted and there are no funds available for reallocation.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
 November 29, 2007

**AGENDA ITEM #10:**

**Summer Academies.**

**SUBJECT:** Approval of 2008 Summer Academy Grants.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the 2008 Summer Academy proposals recommended for funding, as described below.**

**BACKGROUND:**

Approximately \$542,000 has been allocated to fund 2008 Summer Academies in the areas of science, mathematics and multidisciplinary studies. Since 1990, Oklahoma institutions of higher education have been awarded Summer Academy grants designed to reach students who will be entering the eighth through twelfth grades with emphasis on the introduction of students to hands-on mathematics, science, and multidisciplinary topics, as well as demonstration of academic links with Oklahoma business and industry. All accredited Oklahoma higher education institutions are eligible to submit proposals.

**POLICY ISSUES:**

The State Regents' Summer Academies provide stimulating learning opportunities to heighten students' interest and confidence in science, mathematics and multidisciplinary studies to further develop and promote their career and educational aspirations.

**ANALYSIS:**

Since 1990, the State Regents' Summer Academy program has included in-depth learning experiences through one-, two-, three- and even four-week Academies. Due to a severe cut in grant funding, Academies were limited to one-week for Summers 2004, 2005 and 2006. That limitation was relaxed to two weeks for Summer 2007 and will remain at two weeks until funding for the Summer Academy program moves closer to the pre-2004 levels, as shown below.

Year	Number of Academies and Campuses	Number of participants	Total Grant Awards	Funds Allocated
1990	19 Academies at 14 Campuses	536	\$1,330,808	\$1,500,000
1991	23 Academies at 19 Campuses	679	\$1,603,337	\$1,500,000
1992	31 Academies at 20 Campuses	732	1,694,646\$	\$1,500,000
1993	35 Academies at 19 Campuses	1,078	\$1,868,537	\$1,500,000
1994	32 Academies at 19 Campuses	896	\$1,381,424	\$1,252,500
1995	30 Academies at 21 Campuses	977	\$1,297,207	*
1996	31 Academies at 21 Campuses	*	\$1,200,177	\$1,250,000
1997	28 Academies at 19 Campuses	*	\$1,180,754	\$1,250,000

Year	Number of Academies and Campuses	Number of participants	Total Grant Awards	Funds Allocated
1998	33 Academies at 21 Campuses	1,098	\$1,429,086	\$1,500,000
1999	35 Academies at 21 Campuses	881	\$1,477,233	\$1,500,000
2000	32 Academies at 19 Campuses	949	\$1,433,806	\$1,400,000
2001	34 Academies at 21 Campuses	981	\$1,535,708	\$1,500,000
2002	39 Academies at 24 Campuses	1,172	\$1,364,491	\$1,400,000
2003	43 Academies at 25 Campuses	1,212	\$1,319,817	\$1,311,000
2004	20 Academies at 15 Campuses	728	\$ 388,500	\$ 300,000
2005	30 Academies at 19 Campuses	1,013	\$ 580,389	\$ 300,000
2006	18 Academies at 13 Campuses	625	\$ 322,840	\$ 300,000
2007	31 Academies at 22 Campuses	993	\$ 733,712	\$ 600,000
2008	22 Academies at 17 Campuses	Projected 799	\$ 542,097	\$ 600,000

\* no data available

The Summer Academy grant program runs on a three-year rotating basis; grants are given for three years with some grants expiring each year. Funding for successive years is contingent upon continued funding of the Summer Academy program and on program efficacy as demonstrated through internal and external evaluation of the programs. Unless additional grant funds are allocated for FY 2009, there will not be funds for a grant competition next year. Continued level funding will provide just enough to cover the second and third years of grants being awarded this year. This will be only the second time in Summer Academy history that a grant competition has not been held, the first time was FY 2004 when most state programs suffered severe cuts.

Twenty-eight proposals were received from sixteen campuses in response to the request for proposals (RFP). A review committee of educators was contracted to review and evaluate the proposals. Six new Summer Academy proposals and sixteen previously approved second year Summer Academies are recommended for funding. Total funding recommended is \$542,097 (new academies - \$161,984 and second-year academies for continued funding - \$380,113). These twenty-two Academies have the capacity for serving less than 800 students. Five years ago, the State Regents provided Summer Academy experiences for over 1,200 students.

### Outcomes

Comparing Summer Academy participants to the total Oklahoma student pool focuses attention on several interesting findings:

- Summer Academy participants are almost twice as likely to declare a science, engineering or mathematics major than all Oklahoma college students.
- Summer Academy students are better prepared when they arrive at college as evidenced by a remediation rate about one third that of the state average.
- More than 40 percent of the Summer Academy participants from 2000 through 2005 were enrolled in Oklahoma's Promise. Those students had a 27.7 percent higher rate of completion of the requirements for Oklahoma's Promise than the total of all students enrolled in Oklahoma's Promise during that period.
- More than 80 percent of Summer Academy participants attend an Oklahoma college or university immediately after high school graduation compared to 58 percent of the total high school graduates.
- More than 80 percent of Summer Academy participants earn at least a bachelor's degree at an Oklahoma college or university compared with about 50 percent of the total.

Individual campuses have reported remarkable qualitative results to evaluation surveys of their participants:

- To a question relating to how attending the Summer Math Academy changed his plans for attending college, one participant wrote, “It doesn’t seem as unimaginable as before. I will definitely be going to college.”
- Another student responded that the most interesting thing he learned was “Meeting new people.” On its face, this is not surprising but the follow-up question: “This was true because \_\_\_”; the student wrote, “Heard so much about other races, but it wasn’t true.”
- Another student wrote, “The thing I liked about the academy is that it woke me up to what I’m about to take during college because you are not always going to like it, but you have to keep at it and pay attention!”
- At the end of the first day of one academy, some interesting comments:
  - “I really didn’t know what biotech was before, and now I really do like it, and I think I would like to explore it more.”
  - “So much in one day ... I thought we would be a bit less busy.”
  - “The speaker was very informative – extremely! I really am considering an occupation in this field.”
  - “I loved the hands on experience; it wasn’t anything like science class in school.”
- One Academy reported several interesting findings:
  - An overwhelming number of respondents (69%) said that their participation in the Academy increased the likelihood they would enter one of the science, technology, engineering or medical (STEM) career fields. An additional 7% said they were already planning to enter one of the STEM fields.
  - When asked if the Academy led them to take more challenging courses in school, a majority (57%) said it did. Twenty eight percent (28%) said it did not and 12% said they were already planning to take challenging courses.
- Demonstrating perfect alignment with the Purposes and Goals of the grant RFP, one university reported: “Our highest compliment came when a student’s parents told us at the end [of the Academy] that they did not know what we did, but their daughter called them up and said she needed to take a lot harder classes if she was going to get into college.”
- After the very first year of one Academy, the director wrote: “One of the participants has enrolled in a concurrent enrollment math course for this Fall as a high school senior, another participant has decided to come to this school because of the Academy experience, and a third has asked me to be her advisor next Fall and wants to be in my SURE-STEP program. She is very anxious to come to [this school] and start her studies in biology or medicine.”
- A community college reported that since the beginning of their Academy in 2003, about 7 to 10 of the participants from their five-county service area have attended or concurrently enrolled in their institution and compared to Fall 2002, enrollment in pre-engineering classes such as introduction to engineering, calculus and physics has tripled as of Fall 2007.

An Oklahoma science teacher who has taught at several schools and encouraged students to participate in Summer Academies relayed the following experience: At one very poor school, students would not apply, and seemed disinterested. It seemed entirely outside of their mindset that they would be accepted to an academy, or furthermore to think about going to college because they had never been around people who went to college. To get students to consider the academies as a possibility, the science teacher gave extra credit for applying to a Summer Academy. Many of the students did apply and were accepted (much to their surprise and excitement) and most of the students who were accepted attended. The teacher helped some of the students arrange transportation to/from the academies, as well as transporting a few students herself. She picked up one student who had all of her belongings in a laundry basket; she did not own a suitcase. Another student's family could not even give her money to call home while she was there.

This science teacher said that for some of these students, the State Regents' Summer Academies changed their lives and gave them a new view of what their futures could include. She called the Academies a "lifesaver" for those students. The students came home from these academies extremely excited, and feeling that perhaps college was an option for them.

Attachment



### 2008 Summer Academy Grants

	Institution	Project Title	Student Slots	2008 Recommended Funding
1	Cameron University	Science Detectives	40	\$24,000
2	Connors State College	Ecological Investigations and Wilderness Adventure	120	\$65,250
3	East Central University	Secret Messages, The Lottery, Game Shows, and Other Mathematical Pursuits	20	\$12,000
4	Langston University	An Intensive Summer Academy in Mathematics and Science For Grades 10-12	36	\$43,200
5	Northeastern State University – Broken Arrow	Quest for the Treasure Chest: GPS-Style	25	\$13,125
6	Northern Oklahoma College	CSI: Northern	20	\$9,000
7	Oklahoma Christian University	Opportunity Bytes	20	\$10,288
8	Oklahoma Panhandle State University	Computer Graphics: A First Look at Careers and Skills for Getting into the Game Industry	18	\$10,800
9	Oklahoma State University	Fired-up about Research Science and Engineering	20	\$12,000
10	Oklahoma State University	Exploring Quantitative Analysis: A Basic Introduction	30	\$36,000
11	Oklahoma State University- Oklahoma City Campus	Remote Controlled Basics of Technology and Science – RC BOTS	20	\$21,000
12	Seminole State College	Peek Into Engineering (PIE)	20	\$26,400
13	Southwestern Oklahoma State University	Southwestern Science and Mathematics Academy (SMASH)	32	\$38,400
14	Southwestern Oklahoma State University	Oklahoma Giants-Exploring the Science, Technology, Engineering, and Mathematics of Wind and Oil Energy in Oklahoma	54	\$32,400
15	University of Central Oklahoma	Forensic Science Summer Academy	30	\$15,750
16	University of Tulsa	Summer Electrical Engineering Academy	20	\$10,500
Total Second Year Summer Academies			563	\$380,113

	Institution	Project Title	Student Slots	2008 Recommended Funding
1	Oklahoma State University-Okmulgee	Emerging and Converging Technologies	54	\$32,400
2	Oklahoma State University	OSU High School Aerospace Academy	30	\$36,000
3	Redlands Community College	Exploring Natural Resources	48	\$28,800
4	University of Central Oklahoma	Engineering Physics Explorations	30	\$15,750
5	University of Tulsa	Technology Education and Collaborative: Summer TEC	50	\$34,634
6	Western Oklahoma State College	Plant Biology and Genomics	24	\$14,400
Total First Year Summer Academies			236	\$161,984
Grand Total 2008 Summer Academies			799	\$542,097

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #11-a:**

**Policy.**

**SUBJECT:** Posting of revisions to the *Academic Program Approval* policy.

**RECOMMENDATION:**

**It is recommended that the State Regents post revisions to the *Academic Program Approval* policy.**

**BACKGROUND:**

The Council on Instruction's Academic Program Approval committee members noted editorial changes that should be made to the program request procedures, as found in the State Regents' *Academic Program Approval* policy. To better inform State System Institutions and provide consistent practices relative to comments, questions and protests regarding new programs, a sequence of steps have been specified with timelines. These efforts will provide appropriate time and processes for institutions to voice and resolve issues prior to the consideration of a new program by the State Regents.

**POLICY ISSUES:**

In accordance with the State Regents' *Rules of Operations*, all actions relating to changes in the State System Policy Manual must be approved by the State Regents.

**ANALYSIS:**

Changes to the policies include the following:

- Language was added under 3.4.7 subsection B allowing for questions, protests and request for copies of the proposals as well as adding a specific amount of time for when a letter of intent must be received prior to the new program request.
- Created a new 3.4.7 subsection C titled *Submission of a New Program Request*. The former subsection C is now subsection D and all subsequent subsection lettering has changed to match the new sequencing.
- The new 3.4.7 subsection C language outlines the amount of time an institution has to provide comment, questions or protest the proposed program.
- Editorial language change to 3.4.7 subsection F. Language references that the process for review is outlined in the Academic Affairs Procedures Manual.

The language additions' provide clarity and do not change the intent of the policy. These changes were approved by the COI in September 2007 and by the Presidents' Council in October 2007. It is recommended that these changes be accepted for posting and considered for approval in February 2008.

Attachment

*Excerpt from*  
**3.4 Academic Program Approval**

**3.4.7 Program Request Procedures**

The following procedures will be followed by the submitting institution and the State Regents for the consideration of a new academic program:

A. Academic Plan

Demonstrate consistency with institution's academic plan.

B. Letter of Intent

Institutional president must submit a "letter of intent" to initiate a new program to the Chancellor. The Chancellor will then inform the other institutional presidents of this request and provide the opportunity for comment, questions and protests, as well as requests for copies of the proposals when received. The "letter of intent" does not entail a commitment on the part of an institution to establish the program or on the part of the State Regents to approve the program. The "letter of intent" will be active for a period of one year and must be received by the Chancellor at least 30 days prior to the new program request. The institution's program request must be received during the one-year time period following the receipt of the intent letter, or a new "letter of intent" must be initiated.

C. Submission of a New Program Request

Upon the Chancellor's receipt of the New Program Request from an institution, copies of the New Program Request will be provided to institutions that have asked for a copy. Institutions will have 30 days from the date the copy is sent to provide comment, submit questions, or protest the proposed program.

D. Content of the New Program Request Submission

The submission will include a description of the Institution's Program Development Process, and will individually address each of the nine criteria for evaluation detailed the Criteria for Evaluation of this policy with supporting data provided as appropriate.

E. Governing Board Approval

The institutional governing board must approve the program request prior to the institutional president formally submitting the request to the Chancellor for the State Regents' consideration.

F. State System Staff Review of the Program Request

The process for State System staff review is outlined in the Academic Affairs Procedures Handbook.

Following, the Chancellor will submit a recommendation to the State Regents. The State Regents may take one of four actions:

1. disapprove the program with a written explanation to the institution of the reasons for this action;
2. defer the program request until the institution meets specified criteria or provides additional information;
3. provisionally approve the program which will include a specified period of time for the program's operation with certain criteria developed in cooperation with the institution to be met if the program is to continue beyond the specified date; or
4. approve the program without qualification.

Should an institution's request for a program be provisionally approved by the State Regents for a specified time period, there will be a window of one year to initiate the program without the year counting toward the provisional time period.

Should the State Regents defer or disapprove the program, the institution will have the opportunity to appeal directly to the State Regents.

Detailed procedures for program requests and reviews are in the State Regents' Academic Affairs Procedures Handbook and are available upon request.

Approved May 31, 1995. Revised September 5, 1997; January 29, 1999; revised XX

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #11-b:**

**Policy.**

**SUBJECT:** Oklahoma Tuition Aid Grant Permanent Rule Amendment.

**RECOMMENDATION:**

**It is recommended that the State Regents post the proposed permanent rule amendments for the Oklahoma Tuition Aid Grant Program and initiate the process for adoption of permanent rule revisions.**

**BACKGROUND:**

The Oklahoma Tuition Aid Grant (OTAG) program was created in 1971. OTAG provides grant assistance to resident students with the greatest financial need. In recent years funding for the OTAG program has accommodated awards for approximately fifty percent of eligible applications received. The statute specifies that: 1) the amount of the tuition aid grant must represent a percentage not greater than 75 percent of the previous year's tuition and enrollment fees normally charged to in-state residents by the institution and 2) the percentage of aid shall be based on a need analysis system that is consistent with federal student financial aid regulations.

**POLICY ISSUES:**

Current policy states:

- The percentage of aid awarded shall be based on the applicant's Expected Family Contribution (EFC) as calculated for federal financial aid eligibility.
- The maximum eligible EFC will be based on a calculation using annual data published by the U.S. Department of Housing and Urban Development (HUD) on the Oklahoma low median family income and median household size.

**ANALYSIS:**

The proposed rule amendment deletes the language identifying the maximum EFC eligibility limit for OTAG awards as calculated using (HUD) data. The amendment does not change how the program currently operates. The deletion of this language allows the State Regents to use simpler, more understandable criteria for establishing the potential pool of eligible OTAG applicants. For example, using federal Pell Grant eligibility to define potential OTAG recipients is more understandable to students, parents, legislators and the general public.

Congress sets the maximum federal Pell grant award size, which determines the maximum eligible EFC for Pell Grant eligibility. The maximum EFC for Pell Grant eligibility in 2007-2008 is \$4,110. This compares with a maximum EFC for OTAG eligibility of \$6,100 when based on the current

calculation using HUD median family income data. To be more consistent with federal financial aid eligibility, it is recommended that the OTAG maximum eligible EFC be the same as the maximum eligible EFC for the federal Pell Grant.

The proposed policy amendment will not affect the students currently being served by the OTAG program, since funding for the program accommodates awards only for those students with the lowest EFCs (1500 or lower in Fall 2007).



**TITLE 610. STATE REGENTS FOR HIGHER EDUCATION  
CHAPTER 25. STUDENT FINANCIAL AID AND SCHOLARSHIPS  
SUBCHAPTER 7. OKLAHOMA TUITION AID GRANT PROGRAM**

**610:25-7-1. Program purpose** [no changes]

**610:25-7-2. Legislative authority** [no changes]

**610:25-7-3. Administration of grants and payments** [no changes]

**610:25-7-4. Maximum limitations** [no changes]

**610:25-7-5. Non-discrimination provision** [no changes]

**610:25-7-6. Eligibility; amount of grant; application procedures and deadlines; disbursement of funds**

(a) *A college tuition aid grant shall be awarded annually to each eligible, qualified full-time or part-time undergraduate or graduate student enrolled in a curriculum leading to a degree or certificate in an institution of collegiate grade or postsecondary institution providing a program of training to prepare students for employment in a recognized occupation in Oklahoma approved or accredited by the Oklahoma State Regents for Higher Education or appropriate postsecondary agency in accordance with the following [70 O.S., § 626.7]:*

(1) **Eligibility.**

(A) Each full-time or part-time resident student's financial eligibility will be based on their Expected Family Contribution (EFC) calculated for federal Title IV student financial aid eligibility. A resident student is one who meets the current Policy on Residence Status of Enrolled Students in the Oklahoma State System of Higher Education. Full-time and part-time status will be defined in accordance with the current definition for full-time or half-time enrollment status for federal Title IV student financial aid eligibility.

(B) *The Oklahoma State Regents for Higher Education shall determine by rules and regulations the maximum number of semesters a student may be eligible for grants.* [70 O.S., § 626.7] An otherwise eligible undergraduate student can continue to receive awards as long as they are eligible for funding from the federal Pell grant program. Graduate students can receive a maximum of eight full-time disbursements.

(C) *No student shall be eligible for grants unless he maintains such minimum standards of academic performance as are required by the institution in which the student is enrolled.* [70 O.S., § 626.7] The minimum standards of academic performance shall be those required by the institution for federal Title IV financial aid recipients.

(D) Students who are incarcerated are not eligible to receive tuition aid grants. Incarceration will be defined in accordance with the current definition for federal Pell grant eligibility.

(E) Students must be enrolled in a postsecondary institution eligible to participate in the federal Title IV student financial aid programs.

(F) Students must meet all general eligibility requirements for recipients of federal Title IV student financial aid. The school of attendance will report each student's completed application status through a reporting system provided by the Oklahoma State Regents for Higher Education.

(G) *In the event a student for any reason ceases to continue to be enrolled during the course of an academic year, the student shall cease to be eligible for tuition aid.* [70 O.S., § 626.7]

(2) **Amount of grant.**

(A) *The amount of tuition aid grant to any student under this act [70 O.S., § 626.1 et seq.] for any semester shall represent a percentage not greater than seventy-five percent (75%) of the previous year's tuition and enrollment fees normally charged to residents of the State of Oklahoma by the institution of attendance.* [70 O.S., § 626.7] The tuition and enrollment fees used in calculating the award will be based on standards as follows: full-time undergraduate - 30 credit hours per academic year; part-time undergraduate and graduate - 12 credit hours per academic year; full-time graduate - 18 credit hours per academic year; full-time career technology - at least 900 clock hours; and part-time career technology - at least 450 clock hours. If the Oklahoma State Regents for Higher Education determine that funds are available to offer awards for summer enrollments, institutions will be notified. At the time of the notification, summer award amounts will be announced.

(B) *The percentage of aid awarded shall be based on a need analysis system that is consistent with federal student financial aid regulations.* [70 O.S., § 626.7] The percentage of aid awarded shall be based on the student's Expected Family Contribution (EFC) calculated for federal Title IV student financial aid eligibility. The Oklahoma State Regents for Higher Education will issue an annual award payment schedule identifying the maximum eligible EFC and identifying the percentage of aid to be awarded according to EFC ranges. ~~The maximum EFC will be based on a calculation using the Oklahoma low median family income and median household size published annually by the U. S. Department of Housing and Urban Development.~~

(C) *The Oklahoma State Regents for Higher Education shall determine by rules the annual maximum award based on an annual assessment of funds availability. The State Regents shall not increase the annual maximum award amount unless funding is sufficient to serve at least the same number of students as the previous academic year.* [70 O.S., § 626.7]

(D) The minimum amount of grant to be awarded is \$200 per academic year or \$100 per semester.

(E) The award must be included in the student's financial aid package managed by the institution. If the inclusion of the tuition aid grant award results in the student receiving more financial assistance than is needed to meet their cost of education as determined by the institution, the institution will resolve the overaward in accordance with federal Title IV student financial aid regulations. The institution may reduce or revoke the award if necessary to resolve the overaward.

(3) **Application procedures and deadlines.** *The Oklahoma State Regents for Higher Education may adopt rules and regulations, prescribe and provide appropriate forms for application and employ such persons, contract for such services and make such additional expenditures as may be necessary or appropriate for effectuating the provisions of this act.* [70 O.S., § 626.7]

(A) Students will apply for tuition aid grant award consideration by completing the federal student financial aid application. A separate application may be provided for

students eligible for state financial aid under 70 O.S., § 3242. The Oklahoma State Regents for Higher Education will receive application data from the federal Title IV student financial aid application system for those students who indicate their legal state of residence is Oklahoma. Applications with at least one eligible Oklahoma institution selected by the student will be processed for tuition aid grant award consideration.

(B) The application receipt deadline will be reflected in the application document provided annually by the federal Title IV student financial aid application system.

(4) **Disbursement of funds.**

(A) Funds will be disbursed to students after the institution confirms enrollment status and eligibility in each the fall and spring semesters. One half of the award will be disbursed in the fall semester, and one half of the award will be disbursed in the spring semester.

(B) Funds for eligible students will be delivered to the institution for disbursement to students in accordance with the institution's student financial aid disbursement policies.

(b) The Oklahoma State Regents for Higher Education are hereby authorized to determine priorities for participation in this tuition aid program by full-time, part-time, undergraduate and graduate students based on available state funding. [70 O.S., § 626.8]

[Source: Amended at 17 Ok Reg 3060, eff 7-13-00; Amended at 20 Ok Reg 2676, eff 7-25-03; Amended at 23 Ok Reg 1969, eff 6-11-06; Amended at 24 Ok Reg 2717, eff 7-26-07]



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #11-c:**

**Policy.**

**SUBJECT:** Oklahoma's Promise – Oklahoma Higher Learning Access Program Permanent Rule Amendments.

**RECOMMENDATION:**

**It is recommended that the State Regents post the proposed permanent rule amendments for the Oklahoma's Promise – Oklahoma Higher Learning Access Program and initiate the process for the adoption of permanent rule revisions.**

**BACKGROUND:**

Oklahoma's Promise was created in 1992. Students must enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade. The program requires students to complete a 17-unit core curriculum, achieve at least a 2.5 GPA in the core and a 2.5 GPA overall, attend school regularly and refrain from drug abuse or delinquent acts. Students completing the requirements qualify for a scholarship equal to public college tuition. Participation is limited to students from families with an income of \$50,000 or less at the time of application to the program.

**POLICY ISSUES:**

Oklahoma's Promise plays an important role in the State Regents' goal to increase the number of college graduates in Oklahoma. The program is designed as an incentive to encourage more students to aspire for college, prepare themselves for academic success in college and to provide them with financial assistance for college expenses.

**ANALYSIS:**

The proposed rule amendments address the following issues:

- Changes required by SB 820 of the 2007 legislative session are incorporated into the rules. These statutory changes include:
  - Second Income Limit Requirement: Beginning with Oklahoma's Promise college students receiving the scholarship for the first time in 2009-10 (primarily high school graduates of 2009 and thereafter), students will be subject to a second family income limit requirement. Students will not receive the scholarship if their parents' income exceeds \$100,000 at the time the student goes to college (if the student is independent, the student's income may not exceed \$100,000). To enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade, a student's family income still must be under \$50,000 at the time of application.

The new second income limit requirement will apply to about 18,000 students of the 2009, 2010 and 2011 classes who had already enrolled in the program before the new requirement was legislated.

A review of the family income data for 2006-07 Oklahoma's Promise scholarship recipients showed the following:

- About 84% of recipients reported family income by applying for federal financial aid.
- Of the students with reported family incomes, about 2% showed incomes exceeding \$100,000.
- No income data was available for the remaining 16% of recipients.

As one possible method to implement this new requirement, the proposed rules would require all Oklahoma's Promise college students to complete a federal financial aid application. The current process for verifying the family income at the time 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>-grade students initially apply for the program is a paper-intensive and time-consuming process. Using the federal financial aid application at the time the student enters college could be a more efficient process.

- Minimum College GPA Requirement: Also effective for students receiving the award for the first time in 2009-10, a unique minimum college GPA of 2.0 will be required for courses taken *during* the sophomore year and a minimum 2.5 GPA for courses taken *during* the junior year and thereafter. This new GPA requirement does not utilize cumulative GPA calculations as customary at most colleges and universities.
  - College Conduct Requirement: Effective January 1, 2008, an Oklahoma's Promise college student that is suspended for more than one semester for conduct reasons will lose the scholarship permanently.
  - Immigration Status: Beginning with students initially applying for the program in 2007-08, the student must be a U.S. citizen or lawfully present in the U.S. to receive the award in college. Undocumented immigrant students can still enroll in the program in the 8th, 9th, or 10th grade, but must attain lawful status before they can actually receive the award in college. Undocumented students already enrolled in the program by the end of 2006-07 are "grandfathered" into the program and not subject to this requirement.
  - Homeschool Student Eligibility: Homeschool students are now eligible to participate in Oklahoma's Promise and receive the scholarship. Homeschool students must apply between the ages of 13 – 15. Like students attending non-accredited schools, homeschool students must also achieve at least a 22 ACT composite score on a test given on a national test date ("residual" ACT scores do not qualify).
- The proposed rule changes also incorporate the provisions of HB 1762 of the 2007 legislative session. The bill provides eligibility to students that reside in a state adjacent to Oklahoma who are enrolled in an Oklahoma school district pursuant to a contractual agreement authorized by Oklahoma law. This provision applies to the Texhoma school district in the Oklahoma panhandle. The town of Texhoma is literally divided by the state border. The

Texhoma, Oklahoma school district has a contractual arrangement with the adjacent school district in Texas. All elementary students from both districts attend school in the Texas district and all junior high and high school students attend school in the Oklahoma district.

- In addition, there are other changes unrelated to the legislative modifications. These include:
  - Allowing students whose legal custody is currently subject of an active legal proceeding to submit an application without parental or guardian information.
  - Beginning in 2010-11, all students receiving the Oklahoma’s Promise scholarship would be required to meet the federal “satisfactory academic progress” (SAP) standards that are required to remain eligible for federal financial aid. SAP standards require students to complete at least two-thirds of the courses they attempt and also require students to achieve at least a 2.0 GPA or its equivalent by the end of their sophomore year in college. While the exact requirements can vary somewhat at each institution, this change would apply another level of accountability for Oklahoma’s Promise students through a policy that is common for all students receiving federal financial aid.
  - Adding language recognizing the use of the name “Oklahoma’s Promise” as authorized by SB 1493 of the 2006 legislative session.
  - Deleting uses of the acronym “OHLAP”.

Attachment

## SUBCHAPTER 23. OKLAHOMA HIGHER LEARNING ACCESS PROGRAM (~~OHLAP~~)

### 610:25-23-1. Purpose

The Oklahoma Higher Learning Access Program (~~OHLAP~~), created by the Oklahoma Higher Learning Access Act passed in 1992 (70 O.S. § 2601 et seq.), is designed to help provide access to postsecondary education opportunities for students with financial need who have demonstrated a commitment to academic success in high school. The program shall also be known as “Oklahoma’s Promise.” The Act identifies two primary purposes:

- (1) The first is to ensure that students who satisfy the requirements of the program, and who pursue an associate or baccalaureate degree in Oklahoma at an accredited public or private institution, or pursue studies in a postsecondary program or course offered through a cooperative agreement between a public technology center and an institution of The Oklahoma State System for Higher Education, are relieved of the burden of paying:
  - (A) undergraduate resident tuition at institutions of The Oklahoma State System for Higher Education;
  - (B) tuition for enrollment in postsecondary programs or courses of a public technology center, not to exceed the amount the student would have received for comparable enrollment at a two-year institution within The Oklahoma State System of Higher Education; or
  - (C) some portion of fees or tuition at a private institution of higher education in Oklahoma accredited pursuant to 70 O.S. § 4103.
- (2) The further purpose of the ~~OHLAP~~ program is to establish and maintain a variety of support services whereby a broader range of the general student population of this state will be prepared for success in postsecondary endeavors. [70 O.S. § 2602]

### 610:25-23-2. Eligibility of participants

Eligibility to participate in the program must be established by both the student and his/her parent(s), custodial parent(s), or guardian(s). Students enrolled in the eighth, ninth or tenth grade at a public or private school and whose parents' income meets the financial need criteria are eligible to apply to become ~~an OHLAP~~ a program participant. Students educated by other means who are between the ages of thirteen (13) and fifteen (15) are eligible to apply to become a program participant. Eligibility requirements to participate in the program include the following:

- (1) The student must be a resident of the state of Oklahoma or be enrolled in a school district located in this state that serves students who reside in both this state and an adjacent state pursuant to a contract as authorized in Section 5-117.1 of Title 70 of the Oklahoma Statutes; and
- (2) The student's parent(s), custodial parent(s), or guardian(s) must establish financial need.
  - (A) To meet the ~~OHLAP~~ program's financial need criteria, the income of the student's parent(s) from taxable and nontaxable sources shall not exceed \$50,000 per year at the time the student applies for participation in the program. [70 O.S. § 2603]
  - (B) Parents of students making application to the ~~OHLAP~~ program must use their most recent calendar (tax) year income to establish financial need eligibility. Parents of tenth-grade applicants may use the calendar (tax) year income that coincides with the spring semester of the tenth-grade if the parents' income is expected to be significantly less than the previous year.
  - (C) The OSRHE shall use guidelines consistent with regulations for federal Title IV student financial aid programs to determine a student's custodial parent(s).
  - ~~(D) A student who satisfies the financial need criteria during the eighth, ninth or tenth grade when he or she begins participating in the Oklahoma Higher Learning Access Program shall not later be denied participation in the Oklahoma Higher Learning Access Program on grounds that the student does not meet the financial need criteria. [70 O.S. § 2603]~~



**610:25-23-3. Applications**

- (a) Students and their parent(s), custodial parent(s), or guardian(s) must complete fully an application form provided by the Oklahoma State Regents for Higher Education (OSRHE). If a student's legal custody is the subject of an active legal proceeding, the student may submit an application without the information of their parent(s), custodial parent(s), or guardian(s). The application will be treated as an incomplete application per section (h) below until the student's legal custody is determined.
- (b) The application shall include either:
  - (1) an agreement form upon which the school site contact person (see rule 610:25-23-8 for policies related to the contact person) shall certify that the student meets the financial need criteria and which verifies that the student and his/her parent(s), custodial parent(s), or guardian(s) agree to the program's requirements. The agreement form shall be retained in the student's permanent record and a copy forwarded to the OSRHE. A copy of the agreement form must be received by the OSRHE for the student to be considered enrolled in the program; or
  - (2) an agreement form submitted directly to the OSRHE which shall be processed and verified by the OSRHE.
- (c) Students participating in the Oklahoma Higher Learning Access Program shall provide their social security number, or their student identification number used by their local school, to the OSRHE. The OSRHE shall keep the numbers confidential and use them only for administrative purposes.
- (d) Any falsified or incomplete information on the application forms may result in the student's disqualification from the program.
- (e) Applications will be accepted throughout the school year.
- (f) Contact persons should forward copies of agreement forms to the OSRHE monthly, but not later than June 30 of each school year.
- (g) Persons applying directly to the OSRHE must submit agreement forms to the OSRHE no later than June 30. If June 30 is not a business day, agreement forms shall be submitted no later than the first business day thereafter. Applications mailed to the OSRHE must be postmarked by June 30, or the next business day if applicable, to be considered timely submitted to the OSRHE.
- (h) Applicants submitting incomplete applications shall be provided an opportunity to provide the required documentation to complete their application. Applications that remain incomplete by the time the student graduates high school will not be accepted.

**610:25-23-4. Program requirements**

- (a) Students shall agree to abide by the following provisions:
  - (1) Attend school regularly and to do homework regularly;
  - (2) Refrain from substance abuse;
  - (3) Refrain from commission of crimes or delinquent acts;
  - (4) Have school work and school records reviewed by mentors designated pursuant to the program;
  - (5) Provide information requested by the Oklahoma State Regents for Higher Education [OSRHE] or the State Board of Education; and
  - (6) Participate in program activities. [70 O.S. § 2605]
- (b) The student's parent(s), custodial parent(s), or guardian(s) shall witness the student's agreement and further agree to:
  - (1) Assist the student in achieving compliance with the agreements;

- (2) Confer, when requested to do so, with the school contact person, other school personnel, and program mentors;
  - (3) Provide information requested by the Oklahoma State Regents for Higher Education or the State Board of Education; and
  - (4) Assist the student in completing forms and reports required for program participation, making application to institutions and schools of higher learning, and filing applications for student grants and scholarships. [70 O.S. § 2605]
- (c) Students in the program graduating high school prior to 2010 must complete the following 17-unit core curriculum with a minimum 2.5 grade-point-average (GPA) on a 4.0 grading scale, by the time they graduate from high school. For the purpose of calculating the required core curriculum GPA, core courses in English, lab science, mathematics, history and citizenship skills, foreign or non-English language, computer technology, or "additional" subject areas must be transcribed with a letter grade that has a corresponding numerical value. If the school district assigns a course a grade of "pass" without a numerical value, the OSRHE will assign a letter grade of "D" or the lowest passing grade that the high school assigns to courses. If the required one unit, year, or set of competencies in fine arts (music, art, or drama) or speech is fulfilled on a pass/fail or competency basis, the course(s) will be accepted and excluded from the required core curriculum GPA calculation.
- (1) Four units, or years, of English (grammar, composition, literature; should include an integrated writing component);
  - (2) Two units, or years, of lab science (biology, chemistry, physics, or any lab science certified by the school district; general science with or without a lab may not be used to meet this requirement);
  - (3) Three units, or years, of mathematics (Algebra I, Algebra II, geometry, trigonometry, math analysis, calculus, Advanced Placement Statistics);
  - (4) Three units, or years of history and citizenship skills (1 unit of American history and 2 units from the subjects of history, economics, geography, government and/or non-Western culture);
  - (5) Two units, or years, of a foreign or non-English language (both units, or years, of the same language), or Two units, or years, of computer technology (courses in programming, hardware, and business computer applications such as word processing, databases, spreadsheets and graphics will qualify; keyboarding and typing classes do not qualify);
  - (6) Two additional units, or years, of subjects listed above, or any Advanced Placement (AP) course(s) except AP courses in applied fine arts (art history and music theory will count; studio art courses will not count);
  - (7) One unit, year, or set of competencies of fine arts (music, art, or drama) or speech.
- (d) Students in the program graduating high school in 2010 and thereafter must complete the following 17-unit core curriculum with a minimum 2.5 grade-point-average (GPA) on a 4.0 grading scale, by the time they graduate from high school. For the purpose of calculating the required core curriculum GPA, core courses in English, lab science, mathematics, history and citizenship skills, foreign or non-English language, computer technology, or "additional" subject areas must be transcribed with a letter grade that has a corresponding numerical value. If the school district assigns a course a grade of "pass" without a numerical value, the OSRHE will assign a letter grade of "D" or the lowest passing grade that the high school assigns to courses. If the required one unit, year, or set of competencies in fine arts (music, art, or drama) or speech is fulfilled on a pass/fail or competency basis, the course(s) will be accepted and excluded from the required core curriculum GPA calculation.
- (1) Four units, or years, of English (grammar, composition, literature; should include an integrated writing component);
  - (2) Three units, or years, of lab science (biology, chemistry, physics, or any lab science certified by the school district; general science with or without a lab may not be used to meet this requirement);
  - (3) Three units, or years, of mathematics (Algebra I, Algebra II, geometry, trigonometry, math analysis, calculus, Advanced Placement Statistics);

- (4) Three units, or years of history and citizenship skills (1 unit of American history and 2 units from the subjects of history, economics, geography, government and/or non-Western culture):
- (5) Two units, or years, of a foreign or non-English language (both units, or years, of the same language), or Two units, or years, of computer technology (courses in programming, hardware, and business computer applications such as word processing, databases, spreadsheets and graphics will qualify; keyboarding and typing classes do not qualify);
- (6) One additional unit, or year, of subjects listed above, or any Advanced Placement course except AP courses in applied fine arts (art history and music theory will count; studio art courses will not count);
- (7) One unit, year, or set of competencies of fine arts (music, art, or drama) or speech.
- (e) The program curricular requirements for English, science, mathematics, history and citizenship skills are identical with the curricular requirements for college admission set by the OSRHE. Any change by the OSRHE to the curricular requirements for college admission shall also apply to the program curricular requirements.
- (f) Advanced students who complete core courses in earlier grades will not be required to take additional courses for purposes of the requirements of this program.
- (g) Strict parameters regulate the substitution of applied courses (OSRHE Policy Statement on Admission to, Retention in and Transfer Among Colleges and Universities of the State System).
- (h) Exceptions to the required core curriculum will be considered according to the following:
  - (1) Students attending schools, or homeschool students participating in other educational programs, which do not offer all the core curriculum courses will be allowed to satisfy the requirements subject to the following provisions:
    - (A) Core curriculum requirements which are also required for regular college admission (OSRHE Policy Statement on Admission to, Retention in and Transfer Among Colleges and Universities of the State System) will be subject to the OSRHE Policy on Remediation and Removal of High School Curricular Deficiencies.
    - (B) Any other core curriculum requirements must be satisfied during the first twenty-four (24) hours of college coursework. Any exceptions to the twenty-four (24) hour limitation must be requested in writing and shall be subject to approval by the Chancellor.
  - (2) Students who have documented proficiency in a non-English language equivalent to at least two (2) units of high school study may be exempted from the requirement of two (2) units of a foreign or non-English language.
  - (3) Any other requests for exceptions to the core curriculum requirement must be submitted in writing to the Chancellor. Upon approval of the exception, the student may be eligible for program benefits; provided, such approval may require the satisfaction of any core curriculum requirements omitted in high school or other educational program.
- (i) Students must attain a minimum 2.5 cumulative GPA on a 4.0 grading scale for all work attempted in grades nine through twelve.
- (j) Homeschool students and students ~~Students~~ graduating from a high school not accredited by the State Board of Education must achieve a composite score of 22 or higher on the ACT test or the equivalent SAT test score. Only ACT and SAT test scores from tests administered on national test dates prior to the student's high school graduation will be considered.

**610:25-23-5. Securing Program benefits**

- (a) To qualify for the program benefits for the first semester or other academic unit of postsecondary enrollment, the participant must:
  - (1) Be a resident of this state both at the time of application to the program and at the time the student graduates from high school, or have been enrolled in a school district located in this state that serves students who reside in both this state and an adjacent state pursuant to a contract as authorized in Section 5-117.1 of Title 70 of the Oklahoma Statutes.

- (2) ~~Have graduated within the previous three years from a high school or other educational program if homeschooled the Oklahoma School of Science and Mathematics. For the purposes of qualifying for program benefits, home-educated students shall not be considered to have graduated from a high school. Students graduating from a secondary program accredited by the North Central Association Commission on Accreditation and School Improvement shall be considered to have graduated from a high school for the purposes of qualifying for program benefits.~~
- (3) Have a record of satisfactory compliance with the agreements and program requirements described in 610:25-23-4. Students failing to comply with the agreement and program requirements shall not be eligible for awards. Compliance shall be verified by the local contact person upon a form provided by the OSRHE. Final verification of compliance shall be determined by the OSRHE. A copy of the student's final high school transcript shall be submitted by the local contact person with the student's verification form.
- (4) Have satisfied admission standards as established by the Oklahoma State Regents for Higher Education for first-time-entering students for the appropriate type of institution (OSRHE Policy Statement on Admission to, Retention in and Transfer Among Colleges and Universities of the State System) or, if attending a private institution, satisfy the admission standards determined by the private institution; provided, that no student participating in the program shall be admitted into an institution of higher education by special admission standards.
- (5) Have secured admission to, and enrolled in, an institution which is a member of The Oklahoma State System of Higher Education, a postsecondary program offered pursuant to a duly approved cooperative agreement between a public technology center and an institution of The Oklahoma State System of Higher Education, or a private institution of higher learning located within this state and accredited pursuant to Section 4103 of Title 70 of the Oklahoma Statutes.
- (6) Be a United States citizen or lawfully present in the United States. This provision shall not apply to any student that was enrolled in the program prior to the end of 2006-07 school year.
- (b) For students receiving the program benefit award for the first time in 2009-10 and thereafter, at the time the student begins postsecondary education and prior to receiving any program benefit award, the income from taxable and nontaxable sources of the student's parent(s) shall not exceed \$100,000 per year. The determination of financial qualification as set forth in this paragraph shall be based on income of the student, not the income of the parent(s), if the student:
- (1) is determined to be independent of the student's parents for federal financial aid purposes,
  - (2) was in the permanent custody of the Department of Human Services at the time the student enrolled in the program, or
  - (3) was in the court-ordered custody of a federally-recognized Indian tribe, as defined by the federal Indian Child Welfare Act, at the time the student enrolled in the program.
- (c) Award recipients shall apply for financial aid at the institution in which they enroll.
- (d) All students eligible to receive the program benefit award for the first time in 2009-10 and thereafter must complete an application for federal financial aid (Free Application for Federal Student Aid or FAFSA) or its equivalent. Students not eligible to complete the FAFSA will be provided an alternate method by the OSRHE.
- (e) Any person incarcerated in a state, federal, or private correctional facility shall not be eligible to receive program benefits.

**610:25-23-6. Retaining eligibility in postsecondary education**

- (a) To retain eligibility for ~~OHLAP~~ program benefits while pursuing a program of higher learning in an institution of The Oklahoma State System of Higher Education, the student shall maintain good academic standing and satisfactory academic progress according to standards of the Oklahoma State Regents for Higher Education. Students attending an eligible private institution shall maintain good

academic standing and satisfactory academic progress according to the standards of the institution in which they are enrolled. [70 O.S. § 2603; OSRHE Policy II-2-46.3]

(b) Effective January 1, 2008, any student receiving the program benefit award that is expelled or suspended for more than one semester from an institution of higher education for conduct reasons shall permanently lose eligibility for program benefits.

(c) For students receiving the program benefit award for the first time in 2009-10 and thereafter, the student must achieve a minimum grade point average of 2.5 on a 4.0 scale or its equivalent for courses taken during the student's sophomore year and achieve a minimum grade point average of 2.5 on a 4.0 scale or its equivalent for courses taken during the student's junior year and thereafter.

(d) For all students receiving the program benefit award in 2010-11 and thereafter, the student must meet the satisfactory academic progress requirement for federal financial aid eligibility as established by the institution in which the student is enrolled.

#### **610:25-23-7. Payment of awards; policies and limitations**

(a) Eligible students enrolled at an institution in The Oklahoma State System of Higher Education shall have an award equivalent to their undergraduate resident tuition paid to the institution on the student's behalf by an allocation from the Oklahoma Higher Learning Trust Fund [70 O.S. § 3953.1];

(b) Eligible students enrolled in a duly accredited private Oklahoma institution of higher education [70 O.S. § 4103] shall have awards paid to the institution on the student's behalf by an allocation from the Oklahoma Higher Learning Access Trust Fund in an amount equivalent to the average undergraduate resident tuition if the student were enrolled in a comparable institution of The Oklahoma State System of Higher Education. Comparability of institutions shall be determined by the OSRHE;

(c) Eligible students enrolled in a postsecondary program offered through a cooperative agreement between a public technology center and an institution of The Oklahoma State System of Higher Education shall have an award equivalent to tuition paid, not exceeding the average amount the student would have received for comparable enrollment at a two-year institution within The Oklahoma State System of Higher Education, to the school or institution on the student's behalf by an allocation from the Oklahoma Higher Learning Access Trust Fund;

(d) Funds shall be transferred by the OSRHE from the Oklahoma Higher Learning Access Trust Fund to the institution in which the student is enrolled. No funds shall be paid directly to the student;

(e) Payment will not be allowed for courses taken in excess of those required for a baccalaureate degree;

(f) Students will be eligible for the benefits outlined in this policy for five (5) years from the first date of postsecondary enrollment. The Oklahoma State Regents for Higher Education may award the Oklahoma Higher Learning Access Program benefits for courses of postsecondary units taken more than five (5) years after the student's first semester of postsecondary enrollment only in hardship circumstances; provided, however, no Oklahoma Higher Learning Access Program participant may receive benefits beyond a cumulative time period of five (5) years [70 O.S. § 2604]. Hardship circumstances may include, but are not limited to, sickness, injury, required military service, or service required by the student's religious or cultural traditions;

(g) There will be no limit to the number of awards other than the amount of funds available or the number of eligible students. If sufficient funds are not available to provide awards for all eligible applicants, the OSRHE shall make awards on the basis of need;

(h) Students who have previously received awards shall have priority over students applying for initial awards;

(i) ~~Award recipients shall apply for financial aid at the institution in which they enroll;~~

(j) The Oklahoma State Regents for Higher Education shall take into consideration other grants and scholarships received by an eligible applicant when making awards [70 O.S. § 2604]. Award recipients may not receive financial aid in excess of his/her cost of attendance as determined by the institution in which the student is enrolled. The cost of attendance determined by the institution shall

be consistent with regulations for federal Title IV student financial aid programs. If necessary, an award shall be reduced by an amount which makes the student's total financial aid equivalent to the student's identified cost of attendance.

#### **610:25-23-8. Administrative responsibilities**

The Oklahoma Higher Learning Access Act established administrative roles and responsibilities for the Oklahoma State Regents for Higher Education and the State Board of Education.

(1) On a form provided by the Oklahoma State Regents for Higher Education, every public school district shall designate at least one ~~OHLAP~~ contact person, who shall be a counselor or teacher, at each Oklahoma public school site in which eighth, ninth- or tenth-grade classes are taught. When requested by the State Regents, the State Board of Education shall assist the State Regents to ensure the designation of contact persons. Private schools shall also designate at least one school official as a contact person. For students who are educated by other means, a parent or guardian or other person approved by the State Regents shall be designated as the contact person. [70 O.S. § 2605]

(A) The contact person ~~at the local school district~~ shall be responsible for processing student applications for the ~~OHLAP~~ program according to the rules and regulations established by the OSRHE.

(B) The contact person shall maintain the agreements, which shall be executed on forms provided by the OSRHE.

(C) The local contact person shall:

- (i) monitor the student's compliance with the terms of the agreement;
- (ii) document transfer out of state, death, and other conditions; and
- (iii) report on circumstances of noncompliance to the OSRHE.

(D) Compliance with the program requirements for attending school regularly, refraining from substance abuse, and refraining from criminal or delinquent acts shall be determined according to the local school district's policy.

(E) The local district contact person shall report ~~OHLAP~~ program participants who transfer into or out of the district to the OSRHE and identify the local education agency (LEA) and site from which or to which the student transferred.

(F) Beginning in April of the student's year of graduation, the local contact person shall gather from the ~~OHLAP~~ program participants and his/her records, information which substantiates that the program requirements have been met and the higher education institution in which the student has enrolled or plans to enroll.

(G) The agreement certification form should be completed, signed, dated, and forwarded to the OSRHE as soon after the student's graduation as possible.

(2) The local school district where an Oklahoma Higher Learning Access Program student is attending when the student begins participation in the program and any subsequent school district where the student attends shall forward information regarding the student's participation in the program to a school to which the student transfers upon the school's request for the student's records. [70 O.S. § 2605]

(3) The Oklahoma State Regents for Higher Education shall:

(A) designate personnel to coordinate tracking of program records for the years when students participating in the program are still in the public schools, provide staff development for contact persons in the public schools, and provide liaison with the State Board of Education and local organizations and individuals participating in the program [70 O.S. § 2605];

(B) coordinate and develop policies and procedures to implement the Oklahoma Higher Learning Access Act;

(C) coordinate the publication and distribution of ~~OHLAP~~ program awareness information and materials;

- (i) Each school year, every fifth- through ninth-grade student in the public and private schools of Oklahoma and students educated by other means who are in the equivalent of the fifth through ninth grade shall be apprised, together with his/her parents, custodial parent, or guardian, of the student's opportunity for access to higher learning under the Oklahoma Higher Learning Access Program [70 O.S. § 2605];
- (ii) The Oklahoma State Regents for Higher Education and the State Board of Education shall develop, promote, and coordinate a public awareness program to be utilized in making students and parents aware of the OHLAP program [70 O.S. § 2605];
- (D) coordinate the provision of technical assistance to local school districts and individual participants;
- (E) administer the Oklahoma Higher Learning Access Trust Fund;
- (F) process applications submitted directly to the OSRHE;
- (G) determine final eligibility for the OHLAP program award.





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #11-d:**

**Policy.**

**SUBJECT:** Posting of Permanent Rule Amendments.

**RECOMMENDATION:**

**It is recommended that the State Regents post proposed permanent rule amendments to the administrative rules governing the agency's Purchasing Division and initiate the process for the adoption of permanent rule revisions.**

**BACKGROUND:**

At the beginning of each fiscal year, State Regents staff provide a comprehensive list of all anticipated and/or budgeted purchases and contracts that exceed \$100,000 per the agency's administrative rules. From time to time, unforeseen needs arise throughout the fiscal year that require prior approval before contracts or purchase orders can be executed. Under the current APA rules, if an emergency acquisition exceeding \$100,000 is necessary, the State Regents must provide prior approval to the purchase.

There exists a likelihood that an emergency will arise which will need immediate attention. In an effort to address this concern over the summer months when the State Regents do not meet, temporary authority was given to the Chancellor during the timeframe of June through September of 2007. This recommended APA rule amendment will provide emergency purchasing authority to the Chancellor on a permanent basis.

**POLICY ISSUES:**

Rules governing the Purchasing Division must be adopted pursuant to the Oklahoma Administrative Procedures Act (APA). APA amendments outlined in this agenda item are necessary to provide the Chancellor purchasing authority for emergency acquisitions that exceed \$100,000. Additionally, amendments to OAC 610:1-11-3 and OAC 610:1-11-14 are necessary to correct the definition of an *emergency acquisition* and to clarify the Regents' procedure concerning purchases between \$25,000.00 and \$100,000.00.

**ANALYSIS:**

Though all anticipated contracts and purchases in excess of \$100,000 are taken to the State Regents for prior approval, there is a concern that an emergency may arise which would need to be ameliorated immediately. In order to address an emergency which requires a purchase in excess of \$100,000, it is recommended the State Regents provide the Chancellor with the authority to declare an acquisition an *emergency acquisition* as defined by the administrative rules. The Chancellor's declaration of an *emergency acquisition* would allow for purchases exceeding \$100,000 when the agency is faced with

*an unforeseen condition believed to endanger human life or safety or pose imminent danger to significant property.* (OAC 610:1-11-3). All emergency acquisitions shall be reported to the State Regents immediately and shall also be reported to the State Regents for ratification at their first board meeting subsequent to the purchase.

Currently, OAC 610:1-11-14 provides that purchases between \$25,000 and \$100,000 must be reported to the Budget & Audit Committee, and the Committee can choose to forward them to the full board for approval. The existing rule, as written, is not consistent with current purchasing processes. The full board previously has delegated authority to the Chancellor to approve purchases under \$100,000. Once approved by the Chancellor, purchases under \$100,000 are executed and reported to the Budget & Audit Committee. It would be futile to seek full board approval of purchases under \$100,000 as such purchases would have already been executed under the Chancellor's authority.

## TITLE 610. STATE REGENTS FOR HIGHER EDUCATION

### CHAPTER 1. ADMINISTRATIVE OPERATIONS

#### SUBCHAPTER 11. PURCHASING

##### **610:1-11-1. Purpose [no change]**

##### **610:1-11-2. Purchasing authority for OneNet statewide contracts [no change]**

##### **610:1-11-3. Definitions**

The following words and terms, when used in the Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

**"Acquisition"** means all type of purchases and rental necessary to perform the duties assigned to the Oklahoma State Regents for Higher Education, whether bought or leased by contract or otherwise, and includes every means by which the Oklahoma State Regents for Higher Education obtains any materials, supplies, service or equipment.

**"Award"** means when the Authority, Chief Executive Officer, department, Purchasing Director, or other person authorized to make the acquisition, agree on a suitable vendor for a competitive bid and the Purchasing Director, or designee, notifies the successful vendor.

**"Bidders list"** means a list of individuals or business entities that desire notification of solicitations for specified commodity codes.

**"Chancellor"** means the Chief Executive Officer at the Oklahoma State Regents for Higher Education.

**"Commodity Code"** means a group of like products or services.

**"Competitive Bidding"** means a process of acquisition wherein bidders submit bids to the Purchasing Director pursuant to terms, conditions and other requirements of a solicitation.

**"Days"** means calendar days unless otherwise specified.

**"Department"** means a department within the Oklahoma State Regents for Higher Education

**"EEOC"** means Equal Employment Opportunity Commission.

**"Equipment"** means all personal property acquired for the Oklahoma State Regents for Higher Education's use which is in the nature of a tool, device, or machine and shall be deemed to include all personal property used or consumed by The Oklahoma State Regents for Higher Education and is not included within the category of materials and supplies.

**"Emergency acquisition"** means an acquisition made by the Purchasing Director without seeking competitive bids to relieve an unforeseen condition believed to endanger human life or safety or pose imminent danger to significant property, ~~or a condition certified by the as a serious environmental situation.~~

**"Fiscal Year"** means the period of time from July 1 of a calendar year through June 30 of the succeeding calendar year.

**"Goods"** means products, material, supplies and includes all property except real property acquired by the Oklahoma State Regents for Higher Education for its use or consumption, except equipment.

**"Invitation to Bid"** or **"ITB"** means a document issued which describes the goods or services for which offers are being solicited.

**"Professional Services"** means services which are predominantly advisory or intellectual in character, or involve support rather than supplying equipment, supplies or other merchandise. Professional services include those services requiring special, usually advanced education or skill.

**"Purchasing"** means the Purchasing Department of the Oklahoma State Regents for Higher Education.

**"Purchasing Director"** means the Purchasing Director of the Oklahoma State Regents for Higher Education.

**"Request for proposal"** means a type of solicitation the Purchasing Director sends to suppliers requesting submission of proposal for acquisitions.

**"Request for quotation"** means a simplified written or oral solicitation the Purchasing Director sends to suppliers requesting submission of a quote.

**"Services"** means labor rendered by a person to another as distinguished from providing tangible goods. It shall include any type of personal or professional service, employment or undertaking except the employment of regular officers and employees by a state agency or such extra seasonal help as is authorized by law and is regularly use.

**"Solicitation"** means a request or invitation by the Purchasing Director for a supplier to submit a priced offer to sell acquisitions to the state. A solicitation may be an invitation to bid, request for proposal or request for quotation.

**"State Regents"** means the Oklahoma State Regents for Higher Education.

**"Vendor registration"** means a process a supplier uses to register with the Purchasing Division to receive solicitations for specified commodities for a specified period of time.

**610:1-11-4. General contracting and purchasing provisions [no change]**

**610:1-11-5. Vendor registration [no change]**

**610:1-11-6. Vendor retention and removal from bidder list [no change]**

**610:1-11-7. Competitive bidding [no change]**

**610:1-11-8. Request for Proposals process [no change]**

**610:1-11-9. Group purchasing acquisitions; Alternatives to the formal bid process [no change]**

**610:1-11-10. Sole source contracts [no change]**

**610:1-11-11. Emergency acquisition process [no change]**

**610:1-11-12. Purchases \$2,500 or less [no change]**

**610:1-11-13. Purchases between \$2,501 and \$25,000 [no change]**

**610:1-11-14. Purchases in excess of \$25,000**

Purchases in excess of \$25,000 must be reported to the Budget & Audit Committee, ~~which may choose to forward them to the full board for approval.~~ These purchases shall be made on the basis of one of the following processes:

- (1) Formal Solicitation process.
- (2) Alternatives to the formal bid process. Purchases may be made from purchase orders or purchase contracts or at a price equivalent to purchase order or purchase contracts that have been awarded to a vendor(s) on the basis of competitive bids by any of the following entities:
  - (A) Oklahoma Department of Central Services;
  - (B) Colleges, universities, and other entities within the state system;
  - (C) General Services Administration; and

(D) Educational purchasing consortia.

**610:1-11-15. Purchases in excess of \$100,000**

Purchases in excess of \$100,000 require prior approval of the State Regents unless an emergency acquisition is deemed necessary. In such event, the Chancellor shall have authority to execute emergency acquisitions that exceed \$100,000. All emergency acquisitions shall be reported to the State Regents immediately, and shall also be reported to the State Regents for ratification at their first board meeting subsequent to the purchase. Documentation that is reasonable and sufficient under the circumstances substantiating the basis for the emergency should be maintained.

**610:1-11-16. Professional and Personal services contract [no change]**

**610:1-11-17. Training [no change]**

**610:1-11-18. Membership and Subscriptions [no change]**

**610:1-11-19. Utilities [no change]**

**610:1-11-20. Purchasing Authority for OneNet Statewide contracts [no change]**

**610:1-11-21. Contract Renewals [no change]**

**610:1-11-22. Negotiation Authority [no change]**



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #11-e:**

**Policy.**

**SUBJECT:** Approval of revisions to two policies – *Institutional Admission and Retention* policy and the *Undergraduate Transfer and Articulation* policy.

**RECOMMENDATION:**

**It is recommended that the State Regents approve revisions to the *Institutional Admission and Retention* policy and the *Undergraduate Transfer and Articulation* policy.**

**BACKGROUND:**

In working with the State Regents' *Institutional Admission and Retention* policy and *Undergraduate Transfer and Articulation* policy, staff noted editorial changes that should be made to bring the policy up-to-date and provide consistency throughout the document.

**POLICY ISSUES:**

During a review of the Academic Procedures Manual, the Council on Instruction (COI) recommended moving all language related to transfer to the new *Institutional Admission and Retention* policy and the *Undergraduate Transfer and Articulation* policy. In accordance with the State Regents' *Rules of Operations*, all actions relating to changes in the State System Policy Manual must be approved by the State Regents.

**ANALYSIS:**

Changes to the policies include the following:

- Strike all language under 3.10.5 subsection B of the *Institutional Admission and Retention* policy.
- Added notation to 3.10.5 subsection B directing reader to 3.11.3 subsection C of the *Undergraduate Transfer and Articulation* policy.
- Strike all language under 3.10.7 of the *Institutional Admission and Retention* policy.
- Added notation to 3.10.7 directing reader to 3.11.3 subsections A and B of the *Undergraduate Transfer and Articulation* policy.
- Added language to 3.11.3 subsection C of the *Undergraduate Transfer and Articulation* policy creating consistency.

These changes are editorial in nature and do not change the intent of the policy. It is recommended that the State Regents approve the proposed revisions to the *Institutional Admission and Retention* policy and *Undergraduate Transfer and Articulation* policies.

These changes were approved by the COI in June 2007 and the Presidents Council in September 2007 and were posted for comment at the State Regents' October 25, 2007 meeting. No comments were received. It is recommended that these changes be approved.

Attachment



*Excerpt from:*

### **3.10 INSTITUTIONAL ADMISSION AND RETENTION**

#### **3.10.5 International Student Admission and Admission of Non-native Speakers of English**

##### **B. Undergraduate Transfer Students**

\* See 3.11.3 subsection C for details concerning Non-native speakers of English student transfer procedures

~~Transfer students who are non native speakers of English must meet the same standards as new students as described in this section or have attended a college or university where English is the primary teaching language in a country where English is a primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education for a minimum of 24 semester credit hours with passing grades and also meet other transfer requirements.~~

~~Students with less than 24 hours from a college or university where English is the primary teaching language in a country where English is the primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education must meet the language requirements for first time undergraduate students.~~

##### **3.10.7 Admission by Transfer**

\* See 3.11.3 subsection A for Admission by Transfer within the State System requirements and subsection B for Admission by Transfer from Non-State System Institution requirements.

~~Undergraduate students entering by transfer from other institutions must meet the minimum admission standards of the receiving institution. Detailed standards for admission by transfer from State System institutions and from out of state institutions can be found in the State Regents' *Undergraduate Transfer and Articulation policy*.~~

*Excerpt from:*

**3.11 UNDERGRADUATE TRANSFER AND ARTICULATION**

3.11.3 Admission of Transfer Students

A. Admission by Transfer within the System

Undergraduate students entering a State System institution by transfer from another State System institution must meet one of the following:

1. Students originally meeting both the high school curricular requirements and academic performance standards of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet the institution's retention standards as defined in the State Regents' *Institutional Admission and Retention* policy.
2. Students originally meeting the high school curricular requirements but not the academic performance standards of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet the institution's retention standards based on at least 24 attempted semester credit hours of regularly graded (A, B, C, D, F) college work.
3. Students originally meeting the performance but not the curricular requirements of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet that institution's retention standards as defined in the State Regents' *Institutional Admission and Retention* policy and must also complete the curricular requirements before transferring.
4. A student originally meeting neither the curricular nor the performance requirements of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet the institution's retention standards based on at least 24 attempted semester credit hours of regularly-graded (A, B, C, D, F) college work and must also complete the curricular requirements of the institution to which the student wishes to transfer before transferring.

B. Admission by Transfer from Non-State System Institutions Undergraduate students wishing to transfer from non-State System institutions to an institution in the State System may do so by meeting the entrance requirements of the receiving institution as outlined in the State Regents' *Institutional Admission and Retention Policy*; and also meet the following:

1. Transcripts of record from colleges and universities accredited by the HLC or other regional associations will be given full value.
  - a. Each nonresident applicant must be in good standing in the institution from which the applicant plans to transfer.
  - b. Each nonresident applicant must have made satisfactory progress (an average grade of "C" or better or meet this policy's current retention standards, whichever is higher) in the institution from which the applicant plans to transfer.

2. Transcripts of record from institutions not accredited by a regional association may be accepted in transfer when appropriate to the student's degree program and when the receiving institution has had an opportunity to validate the courses or programs.
  - a. Each nonresident undergraduate applicant must meet the conditions of 1.a and 1.b above.
  - b. Each nonresident undergraduate applicant who meets 1.a and 1.b above will also be required to validate the transferred credit by making satisfactory progress (an average of "C" or better) for at least one semester.

~~C. Students for Whom English is a Second Language~~

C. Non-native Speakers of English

~~Transfer students for whom English is a second language who are non-native speakers of English must meet the same transfer admission standards as outlined in 3.11.3 subsection A or B, dependent upon their educational background new students as described in section 3.10.5 or have attended a college or university where English is the primary teaching language in a country where English is a primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education for a minimum of 24 semester credit hours with passing grades and also meet other transfer requirements.~~

Students with less than 24 hours from a college or university where English is the primary teaching language in a country where English is a primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education must meet the language requirements for first-time undergraduate students.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #11-f:**

**Policy.**

**SUBJECT:** Teacher Shortage Employment Incentive Program (TSEIP) Permanent Rule Amendment.

**RECOMMENDATION:**

**It is recommended that the State Regents adopt the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program (TSEIP) and continue the process for the adoption of permanent rule revisions.**

**BACKGROUND:**

During the 2000 legislative session, Senate Bill 1393 expressed intent that the State Regents implement a program to reimburse student loan expenses for science and mathematics students who teach these subjects in Oklahoma's public schools for at least five (5) years. The 2001 legislature amended HB 1499 to ensure that all who meet the provisions of TSEIP are eligible to receive an incentive payment based on a formula.

Section 610:25-27-3, under *The Application Procedure*, requires that the deadline for application to the program is while a student is enrolled in a mathematics or science education major at the undergraduate or graduate level. It is possible that a student might graduate in one of these majors without completing an application. Sub-paragraph (g) of this section allows for the option of a one year waiver for students who meet all of the requirements of TSEIP but fail to enroll because of extenuating circumstances.

In section 610:25-27-5, under *Educational loan obligations for participant(s) with outstanding student loan debt*, sub-paragraph (2) deletes the timeline for notifying the Oklahoma State Regents for Higher Education (OSRHE) as it too narrowly limits the participant. In sub-paragraph (3), the wording change allows for more flexibility in considering the merits of each case.

In section 610:25-27-6, under *Participant eligibility for benefits of the TSEIP*, the deletion in sub-paragraph (2) removes directions that are irrelevant and correctly identifies the source of the rule. In sub-paragraph (4) and (4.B) clarifying language is added. Sub-paragraph (5) allows for the possibility of unexpected and unavoidable actions of the school district.

In section 610:25-27-7, under *Benefits to be disbursed under the program*, the deletion in sub-paragraph (c) and the addition of the word *Participant* and *participants* is consistent with other sections of the rules. The deletion of the words *lenders/services of* reflects the necessity of allowing the participant to make the loan payments as many have already completely paid the loans and are allowed to keep the TSEIP payment. The addition of *by the Participant* in sub-paragraph (e) clarifies whose responsibility it is to repay the loans.

In section 610:25-27-9, under *Verification and notification requirements*, in sub-paragraph (a.1,2) the deadline for submitting forms has been removed. Depending on a Spring or Fall semester graduation, Participants are eligible for the incentive payment at different times of the year. In sub-paragraph (c), deleting the deadline allows Participants to make changes to their name and address information at the same time as submitting the Employment Compliance Form.

**POLICY ISSUES:**

Rules governing the TSEIP program must be adopted pursuant to Administrative Procedures Act (APA) rules. APA changes outlined in this agenda item are necessary to be consistent in the administration of the program.

**ANALYSIS:**

Undergraduates who uphold the requirements of the TSEIP are eligible for the incentive payment. Adopting the APA rule amendments is recommended.

**TITLE 610. STATE REGENTS FOR HIGHER EDUCATION**  
**CHAPTER 25. STUDENT FINANCIAL AID AND SCHOLARSHIPS**  
**SUBCHAPTER 27. TEACHER SHORTAGE EMPLOYMENT INCENTIVE PROGRAM**

**610:25-27-1. Purpose**

- (a) The Teacher Shortage Employment Incentive Program (TSEIP) was created by Senate Bill 1393 during the 2000 legislative session.
- (b) The bill, as amended by Section 5, Chapter 201, O.S.L. 2001, expressed the legislative intent that beginning with the 2001-2002 school year, the Oklahoma State Regents for Higher Education (OSRHE) establish a teacher shortage employment incentive program providing *for students enrolled in a major course of study in mathematics or science at the undergraduate level or graduate level who declare an intention to serve and who subsequently serve this state by teaching in a secondary level public school of this state for a minimum of five (5) years in the subject areas of mathematics or science.* [70 O.S. §§698.3(A)].
- (c) The implied purpose of this legislation is to provide an incentive for students who major in mathematics or science to serve as teachers of mathematics and science in Oklahoma public secondary schools for at least five (5) years.

**610:25-27-2. Eligible student loans**

- (a) Eligible student loans under the TSEIP are those educational loans that were obtained by the participant to defray the cost of obtaining a baccalaureate degree or graduate degree in a science or mathematics teacher education program. The specific loans include:
  - (1) Stafford Student Loans/Guaranteed Student Loans
  - (2) Perkins/National Direct Student Loans
  - (3) Loans made to students made pursuant to the federal Supplemental Loans for Students program including CLAS
  - (4) Consolidation Loan Program loans
  - (5) Privately funded educational loans issued to students through institutions of higher education
  - (6) Graduate PLUS Loan
- (b) Ineligible student loans include Parent loans for students (PLUS).

**610:25-27-3. Application procedure**

- (a) OSRHE is authorized to distribute TSEIP Participation Agreement forms to post-secondary institutions in the State System of Higher Education that are eligible to participate in state and federal financial aid programs and have an approved program of professional teacher preparation.
- (b) TSEIP Participation Agreement forms may be obtained from TSEIP coordinator in each post-secondary institution or from the OSRHE. The student is responsible for the completeness of the application.
- (c) A Participation Agreement must be signed by a student while enrolled in a mathematics or science major course of study at the undergraduate or graduate level.
- (d) The completed Participation Agreement must be submitted to the TSEIP coordinator no later than the date of their graduation.
- (e) Post-secondary institutions TSEIP coordinators will submit copies of the TSEIP Participation Agreements to the State Regents' office within 10 days of their submission.
- (f) The State Regents will notify each applicant of the receipt of his/her application in the program, the educational loan obligation, and the disbursement benefits under the TSEIP.

(g) If an eligible student failed to enroll in TSEIP before graduation, he/she can file for late enrollment into the program within one year from date of graduation. The late enrollment process is as follows:

- (1) A candidate must obtain a TSEIP Participation Late Agreement Form from the College of Education (COE) which recommended licensure in undergraduate or graduate education degree in secondary mathematics or science. The participant must provide explanation for the late enrollment.
- (2) The form must be signed by the TSEIP coordinator of the respective College of Education.
- (3) All documents must be submitted to the OSRHE for consideration as soon as the candidate learns about TSEIP but no later than **one year** from his/her graduation date.
- (4) Additional documentation may be requested by the OSRHE before determining the eligibility of the late enrollees.

**610:25-27-4. Coursework requirements for participant eligibility**

In order to satisfy the coursework requirements of the program, the participant must:

- (1) Declare an intention to teach in Oklahoma and graduate from an Oklahoma teacher education program.
- (2) Maintain satisfactory progress in an academic program leading to an undergraduate or graduate degree with a major in a mathematics or science teacher education.
- (3) Complete coursework and training necessary to obtain a teaching certificate, which requires a baccalaureate degree or graduate degree and completion of an approved program of professional teacher preparation. The teacher preparation program shall include a student teaching requirement and authorize service for the secondary level.
- (4) Participant must not have been certified to teach mathematics or science prior to signing the Participation Agreement.

**610:25-27-5. Educational loan obligations for participant(s) with outstanding student loan debt**

In order to satisfy the educational loan obligation of the program, the Participant with outstanding student loan debt must:

- (1) Not rely on any TSEIP benefit disbursement to replace any scheduled student loan payment that is due and owing to any student loan holder.
- (2) Provide written notification to OSRHE ~~within 10 days of any written notification~~ of change of status on student loans, including notice of delinquency/default and the sale, transfer or consolidation of student loans to another lender or servicer.
- (3) Be free of any obligation to repay any state or federal educational grant and not be delinquent or in default on any state or federally insured educational loan. If, at any time, it is determined that a participant owes a grant refund or is in default on a loan, and has not made satisfactory payment arrangements, Participant ~~will~~may be withdrawn from the TSEIP.

**610:25-27-6. Participant eligibility for benefits of the TSEIP**

In order to qualify to receive disbursement benefits under the TSEIP, the Participant must have:

- (1) Obtained an initial teaching license and then a certificate and provided eligible full-time teaching service under a regular teaching contract at an Oklahoma public school:
  - (A) at the secondary level,
  - (B) for five (5) consecutive school years,
  - (C) in the mathematics or science subject areas.



- (2) Completed the five years of teaching, as required, with not less than seventy-five percent (75%) of the teaching assignment meeting the criteria, ~~as described in (A) of this subparagraph~~ set forth in paragraph (1) herein.
- (3) Completed the first full year of eligible full-time teaching service, as described above, within twenty-five (25) months from the date of graduation from a four-year institution in Oklahoma.
- (4) Notwithstanding the provisions of this subparagraph, Participants may apply to the employing school for a leave of absence when a serious illness, pregnancy or other natural cause prevents the Participant from continuing the coursework requirements or from providing consecutive full-time teaching service.
  - (A) Leaves of absence may not exceed more than one academic year and will not be included for the purpose of calculating the consecutive five (5) years of teaching service.
  - (B) Participants must present official school documentation to the OSRHE that a leave of absence ~~has been~~ was granted which meets the provisions of these rules. Official notification must be given within one year that the teacher has resumed the teaching duties or participant ~~will~~ may be withdrawn from the program.
- (5) A Reduction in Force will not eliminate a Participant from fulfilling the consecutive five-year obligation if the following provisions are met:
  - (A) Participant must provide to the OSRHE official documentation of the Reduction in Force.
  - (B) Participant must resume teaching mathematics or science at the secondary level at an Oklahoma public school within eighteen (18) months after the Reduction in Force.

**610:25-27-7. Benefits to be disbursed under the program**

- (a) Under the provisions of the TSEIP, the OSRHE, *are authorized to make the employment incentive payments to persons who actually render a minimum of five (5) years of service as teachers in the public schools of this state if not less than seventy-five percent (75%) of the teaching assignment meets the criteria* [70 O.S. §698.3(B)], specified above.
- (b) An Employment Compliance Form must be submitted to OSRHE upon completion of the 5<sup>th</sup> year of eligible teaching service. An authorized school official must complete the form.
- (c) Depending on the June 30 student loan balance of any qualifying ~~student participant~~, as of the year that all program requirements are satisfied, and contingent upon the availability of funds, OSRHE will issue disbursements of program benefits directly to the ~~lenders/services of~~ qualifying students participants for the repayment of eligible student loans.
- (d) *The total amount of employment incentive payments for any qualified person shall not exceed an amount equal to three times the average annual cost of undergraduate resident tuition and fees for full-time enrollment at institutions which offer teacher education programs within The Oklahoma State System of Higher Education, as defined by the State Regents.* [70 O.S. § 698.3(B)]
- (e) Eligible loans will be repaid by the Participant in the following priority:
  - (1) First, all loans guaranteed by OSRHE, ranked first by rate of interest (highest to lowest) and secondly, by loan disbursement date (oldest to newest).
  - (2) Second, all other eligible loans ranked first by rate of interest (highest to lowest) and secondly, by loan disbursement date (oldest to newest).
- (f) Any amount of excess of the Participant's outstanding student loan balance, or the entire benefit amount for the participants with no outstanding student loan balance, shall be paid directly to any person otherwise eligible for employment incentive payments pursuant to this section.

- (g) If OSRHE determines that any TSEIP disbursement was authorized based on misleading or incorrect information, the Participant must reimburse such payment to OSRHE.

**610:25-27-8. Fiscal limitations of the program**

- (a) *If insufficient funds are available for employment incentive payments to qualified persons during any fiscal year; the Chancellor may make reductions in the payments made to those qualifying. [70 O.S. §698.3(d)].*
- (b) Each year the benefit to all eligible teachers will be determined on, or as of June 30, for the group of teachers that achieved eligibility for TSEIP benefits (having satisfied all program requirements) by the end of that school year. If, in any given year, funds are not available for employment incentive payments at the maximum amount, due to a reduction in employment incentive payments as determined by the Chancellor, the amount to be disbursed to all eligible participants will be reduced uniformly. Upon distribution of that amount, the obligation of the program to those eligible teachers shall be satisfied. The foregoing is true even if no funds are available for disbursement.

**610:25-27-9. Verification and notification requirements**

- (a) Verification requirements which must be satisfied prior to disbursement of program benefits include:
  - (1) An Employment Compliance Form submitted to OSRHE ~~by June 30<sup>th</sup>~~ after the fifth year of eligible teaching service. An authorized school official must complete the form.
  - (2) The Loan Balance Verification Form must be submitted to OSRHE ~~by June 30~~ of in the fifth year. The lender(s) must certify that the loans are in good standing and provide a June 30 balance.
- (b) Until all mutual obligations of the Participation Agreement are satisfied, Participant must respond to all communications and requests from OSRHE within the time indicated.
- (c) Until all mutual obligations of the Participation Agreement are satisfied, Participant must provide written notification to OSRHE ~~within 10 days~~ of any change in legal name or address of any change in status, which affects TSEIP eligibility.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #12:**

**No Child Left Behind.**

**SUBJECT:** Funding Recommendations for the FY 2008 No Child Left Behind Grant Awards.

**RECOMMENDATION:**

**It is recommended that the State Regents approve funding for the No Child Left Behind sub-grants in the amount of \$854,441 as listed in this item's attachment.**

**BACKGROUND**

The No Child Left Behind Act (NCLB) reauthorized the Elementary and Secondary Education Act of 1965 (ESEA). Under *Title II, Part A* of NCLB, funds for *Highly Qualified Teachers and Improving Teacher Quality Grants* are distributed each year by the U.S. Department of Education to the States using a formula-based system. A portion of Oklahoma's funding has been awarded to the Oklahoma State Regents for Higher Education for competitive sub-grants to eligible partnerships that provide professional development to teachers in core subjects. Eligible partnerships comprise, at a minimum: 1) an institution of higher education and the division that prepares teachers and principals, 2) a school of arts and sciences and 3) a high-need school district.

**POLICY ISSUES**

Oklahoma's higher education state-grant program will meet NCLB's priorities by increasing teacher content knowledge and the use of student achievement data to effectively modify curriculum, instruction, and assessment. Research demonstrates that the most important element of student achievement is high-quality teaching. Improving teaching in core academic subjects will enhance student preparation for college and support initiatives to increase the number of college graduates in Oklahoma to above the national average.

This year two award categories are proposed: Award A and Award B. Sub-grants under Award A would fund *summer academies* for teachers and similar professional development opportunities that improve teacher core content knowledge and use of student achievement data. Award B would establish Professional Development Centers for Teaching Quality that partners multiple higher-education institutions with K-12 school districts.

**ANALYSIS**

Ten (10) proposals were submitted for Award A and four (4) proposals were submitted for Award B. The proposals were evaluated and ranked by a selection committee for the purpose of determining funding. The attached table lists the individual recommended award amounts by project. Total recommended funding for the NCLB Program is \$854,441.

**NO CHILD LEFT BEHIND (NCLB), TITLE II, PART A  
2008 GRANTS**

		<b>Institution</b>	<b>Project Title</b>	<b>Director(s)</b>	<b>Expected Number of Teacher Participants</b>	<b>2008 Recommended Funding</b>
<b>Award A</b>	1	Southwestern Oklahoma State University	KESAM 2008: K-8 Scholars Appreciating Mathematics. A Hands on, Brains on Journey of Excellence	Dr. John Woods	80	\$138,880
	2	University of Oklahoma	Improving Mathematics Pedagogy and Content Knowledge for Teachers in Oklahoma II (IMPACKT in OK II)	Dr. Stacy Reeder Dr. Sacra Nicholas	35	\$64,205
	3	University of Tulsa	Sense-Sational Science	Dr. Robert Howard Dr. Bryan Tapp Dr. David Brown	30	\$89,602
	4	University of Central Oklahoma	Developing Algebraic Thinking	Dr. Darlinda Cassel Dr. Carol Lucas	30	\$85,193
	5	Oklahoma Panhandle State University	MATH-ESE 3D Improving Student Comprehension Of Mathematics Through Real-World Connections And Communications	Dr. Wayne Stewart	25	\$80,213
	6	Northeastern State University	NSU Reading, Mathematics, and Science Professional Development Academy	Dr. April Adams Dr. Deborah Landry Dr. Steven Wilkinson Mr. Lance Crawley	37	\$78,727
	7	University of Oklahoma	Every Student Reads: Oklahoma Teachers Implementing Research-Based Reading Comprehension and Vocabulary Instruction	Dr. Priscilla Griffith Dr. Jiening Ruan Dr. Kathy Latrobe	45	\$86,763

<b>Award B</b>	1	OU-Center for Effective Schools OU-College of Arts and Sciences Rogers State University College of Liberal Arts Cameron University College of Education	CLASP: Classroom Literacy Across the Science Program	Dr. Susan Kidd	50	\$116,590
	2	Oklahoma State University Langston University University of Oklahoma (OK Technical Assistance Center with the K20)	Improving Teacher Quality: Sustainability Engineering through Math, Science, Literacy, Technology and Problem-Based Learning	Dr. Susan Stansberry Dr. Karen High Dr. Gayla Hudson	65	\$114,248
	<b>TOTALS</b>					<b>397</b>



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #13:**

**Oklahoma's Promise.**

**SUBJECT:** Program Update and 2006-07 Year-End Report.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

Oklahoma's Promise was created in 1992. Students must enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade. The program requires students to complete a 17-unit core curriculum, achieve at least a 2.5 GPA in the core and a 2.5 GPA overall, attend school regularly and refrain from drug abuse or delinquent acts. Students completing the requirements qualify for a scholarship equal to public college tuition.

As originally created in 1992, participation was limited to students from families with an income of \$24,000 or less. In 1999, the family income limit was increased to \$32,000. In 2000, it was further increased to \$50,000.

The Oklahoma Legislature approved significant changes to the program in SB 820 of the 2007 legislative session. The changes include: 1) a dedicated funding source for the program, 2) a new second family income limit requirement applied when the student begins college, 3) new unique minimum college GPA requirements, 4) a new college conduct standard, 5) new requirements related to students' immigration status and 6) homeschool student eligibility.

**POLICY ISSUES:**

Oklahoma's Promise plays an important role in the State Regents' goal to increase the number of college graduates in Oklahoma. The program is designed as an incentive to encourage more students to aspire for college, prepare themselves for academic success in college and to provide them with financial assistance for college expenses.

**ANALYSIS:**

*New Legislative Changes*

**SB 820 of the 2007 legislative session made several significant changes in the Oklahoma's Promise program. The changes include:**

- **Second Income Limit Requirement:** Beginning with Oklahoma's Promise college students receiving the scholarship for the first time in 2009-10 (primarily high school

graduates of 2009 and thereafter), students will be subject to a second family income limit requirement. Students will not receive the scholarship if their parents' income exceeds \$100,000 at the time the student goes to college (if the student is independent, the student's income may not exceed \$100,000). To enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup> grade, a student's family income still must be under \$50,000 at the time of application.

The new second income limit requirement will apply to about 18,000 students of the 2009, 2010 and 2011 classes that had already enrolled in the program before the new requirement was legislated.

A review of the family income data for 2006-07 Oklahoma's Promise scholarship recipients showed the following:

- About 84% of recipients reported family income by applying for federal financial aid.
- Of the students with reported family incomes, about 2% showed incomes exceeding \$100,000.
- No income data was available for the remaining 16% of recipients.

To implement this new requirement may require all Oklahoma's Promise college students to complete a federal financial aid application. The current process for verifying the family income at the time 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup>-grade students initially apply for the program is a paper-intensive and time-consuming process. Using the federal financial aid application at the time the student enters college could be a more efficient process.

- **Minimum College GPA Requirement:** Also effective for students receiving the award for the first time in 2009-10, a unique minimum college GPA of 2.0 will be required for courses taken *during* the sophomore year and a minimum 2.5 GPA for courses taken *during* the junior year and thereafter. This new GPA requirement does not utilize cumulative GPA calculations as customary at most colleges and universities.
- **College Conduct Requirement:** Effective January 1, 2008, an Oklahoma's Promise college student that is suspended for more than one semester for conduct reasons will lose the scholarship permanently.
- **Immigration Status:** Beginning with students initially applying for the program in 2007-08, the student must be a U.S. citizen or lawfully present in the U.S. to receive the award in college. Undocumented immigrant students can still enroll in the program in the 8<sup>th</sup>, 9<sup>th</sup>, or 10<sup>th</sup> grade, but must attain lawful status before they can actually receive the award in college. Undocumented students already enrolled in the program by the end of 2006-07 are "grandfathered" into the program and not subject to this requirement.
- **Homeschool Student Eligibility:** Homeschool students are now eligible to participate in Oklahoma's Promise and receive the scholarship. Homeschool students must apply between the ages of 13 – 15. Like students attending non-accredited schools, homeschool students must also achieve at least a 22 ACT composite score on a test given on a national test date ("residual" ACT scores do not qualify).

HB 1762 of the 2007 legislative session provides eligibility to students that reside in a state adjacent to Oklahoma who are enrolled in an Oklahoma school district pursuant to a contractual agreement authorized by Oklahoma law. This provision applies to the Texhoma school district in the Oklahoma panhandle. The town of Texhoma is literally divided by the state border. The



Texhoma, Oklahoma school district has a contractual arrangement with the adjacent school district in Texas. All elementary students from both districts attend school in the Texas district and all junior high and high school students attend school in the Oklahoma district.

**Enrollment:**

The current official enrollment for the 10<sup>th</sup>-grade class of 2006-07 (graduating class of 2009) is nearly 9,500, which reflects a slight decrease from the class of 2008. However, this number is expected to increase by a few hundred as incomplete applications submitted by the June 30 deadline are subsequently completed by applicants. The 9,500 enrollees equate to about 21% of the approximately 45,000 total high school sophomore students statewide in 2006-07.

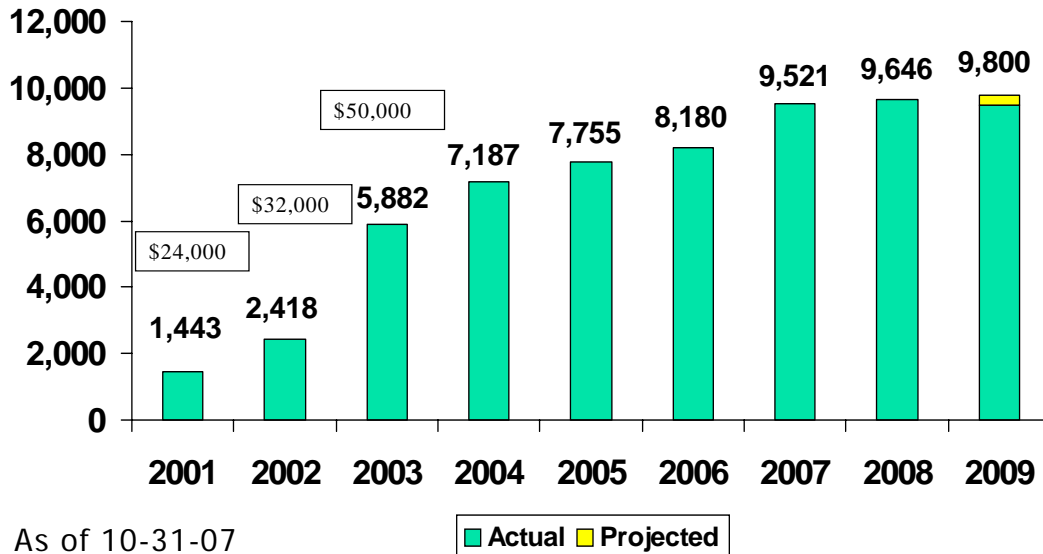
As long as the family income limit for program applicants remains at \$50,000, the potential pool of eligible students is expected shrink slightly each year. For example, U.S. census data indicates that in 2000, when the \$50,000 income limit first became effective, approximately 61% of Oklahoma families had income under \$50,000. By 2006, that percentage had dropped to 52%.



## OKPromise High School Enrollment

(By Graduation Year)

10<sup>th</sup> Grade\*

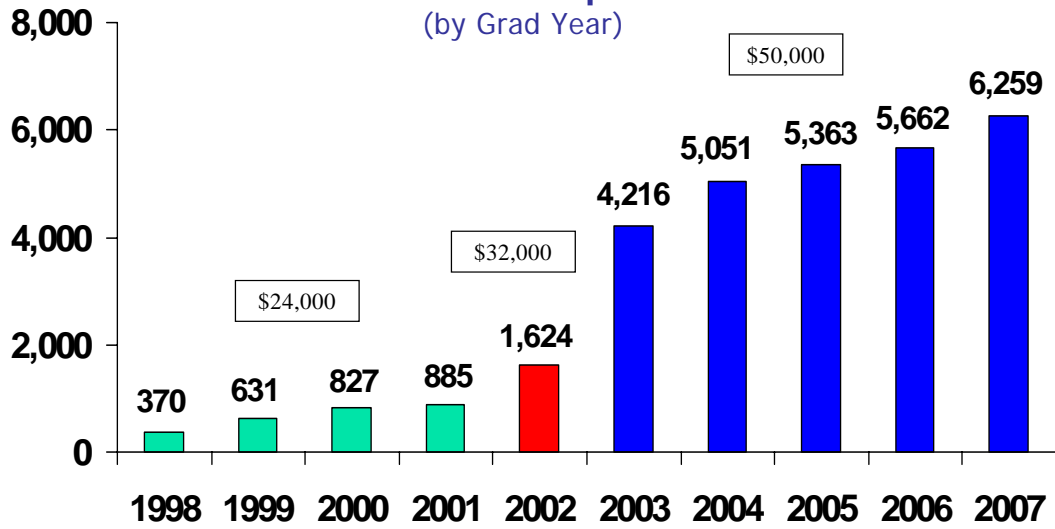


Number of High School “Completers”:

The number of students qualifying for the scholarship from the 2007 graduating class increased by nearly 600 or 10.5% compared to the 2006 class. While this increase was substantial, it was less than the 16% increase in initial enrollments when comparing the 2007 and 2006 classes. The difference was that the 2007 students had a lower rate of completing the program requirements to qualify for the scholarship. This issue is discussed further in the next section.



## High School Students Completing OKPromise Requirements



As of 10-31-07

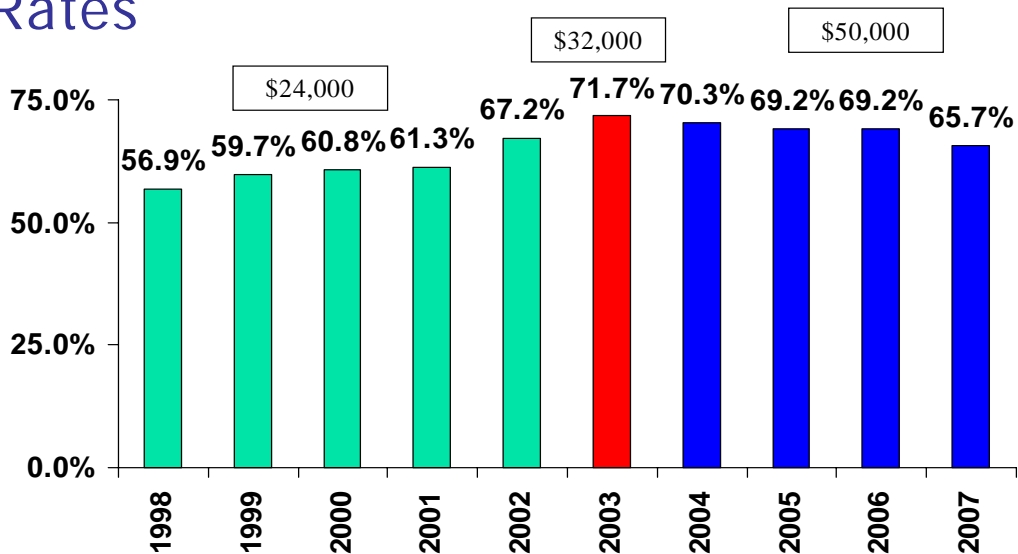
Oklahoma's Promise Requirement Completion Rates:

The rate at which Oklahoma's Promise students completed the program's high school requirements in 2007 dropped significantly compared to 2006. The completion rate for 2007 seniors was 65.7%, down 3.5% from 69.2% for the 2006 seniors.

Anecdotal evidence suggests that a significant portion of the increased enrollment in the 2007 class came from students that historically may not have attended college and thus had lower requirement-completion rates. For example, a total of 1,341 more students initially enrolled in the 2007 class compared to the 2006 class. However, this additional enrollment produced only 597 more scholarship qualifiers, a success rate of 45% and well below the overall 65.7% requirement-completion rate.



## High School Requirement Completion Rates



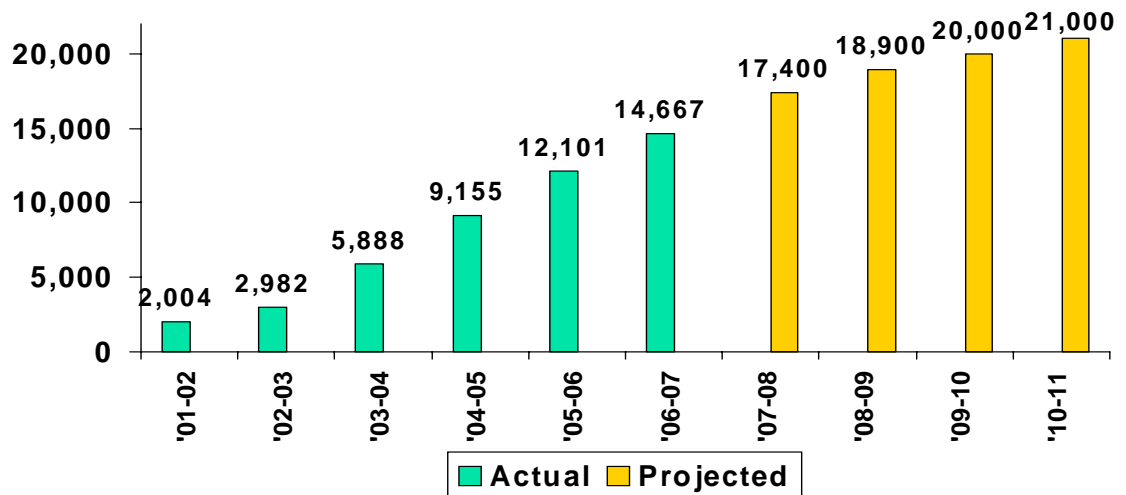
Projected College Enrollments:

Despite the flattening of high school enrollment in Oklahoma's Promise, the number of college students receiving the scholarship will continue to grow over the next few years since the incoming freshmen classes continue to be larger than the exiting classes.

If high school enrollments in the program continue to stay flat in the next few years, the number of scholarship recipients in college will also begin flattening by 2012-13.



## Scholarship Recipient Projections



Assumes 3% annual increases in OK Promise high school enrollment through 2010 class and 2% thereafter; assumes 67% completion rate of high school requirements for scholarship eligibility. 100

### Oklahoma's Promise Cost Projections:

Three variables have the most impact on the future costs of Oklahoma's Promise scholarships:

- The rate of annual increase in high school enrollment in Oklahoma's Promise.
- The rate at which Oklahoma's Promise high school students successfully complete the program requirements to become eligible for the scholarship.
- The rate of annual tuition increases.

The following chart shows cost projections based on the following assumptions:

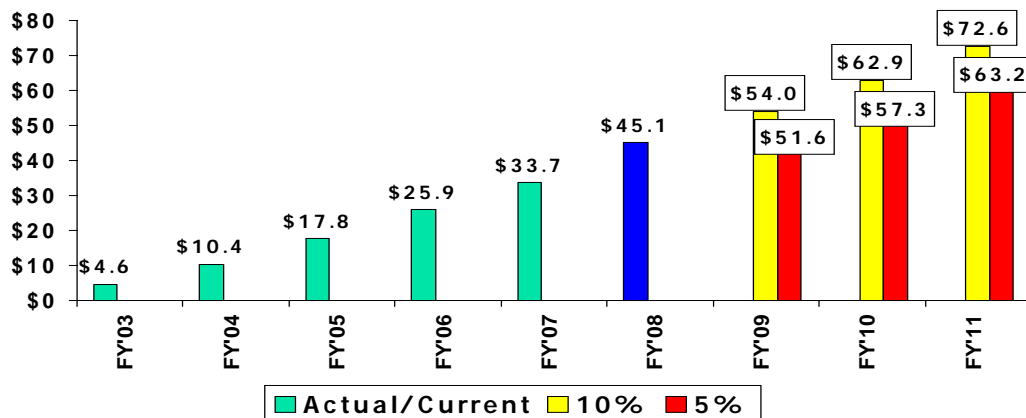
- 3% annual increase in high school enrollment in Oklahoma's Promise through 2010 and 2% annual increase thereafter.
- 67% success rate of high school students completing the program requirements.
- Annual tuition increases at two levels— 5% and 10%.



11/1/2007

## Cost Projections

(In \$ millions, by fiscal year, varying tuition rates)



Assumes 3% annual increase in high school OK Promise enrollment; 67% requirement completion rate.  
96

The Oklahoma's Promise Year-End Report for 2006-07 shows that students in the program continue to be successful academically:

- Above-average high school GPA's
- Above-average ACT scores
- Above-average college-going rates
- Lower-than-average remediation rates
- Above-average full-time college enrollment
- Above-average college persistence rates
- Above-average college degree-completion rates

The report also identifies which individual high schools have been the most successful at enrolling and graduating Oklahoma's Promise students. Additional information on the performance of Oklahoma's Promise students and on outcomes of the program will be presented at the November 29 meeting.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #14-a:**

**EPSCoR.**

**SUBJECT:** Ratification of Payment for EPSCoR Coalition Dues.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the payment of annual EPSCoR Coalition dues in the amount of \$30,000 for the calendar year 2008.**

**BACKGROUND:**

The Oklahoma EPSCoR program helps build the research competitiveness of Oklahoma's universities through strategic support of research instruments and facilities, research collaborations, integrated education and research programs and high-performance computer networks. Seven federal agencies participate in EPSCoR Programs: the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration and the United States Department of Agriculture. The Coalition of EPSCoR states include Alabama, Alaska, Arkansas, Delaware, Hawaii, Idaho, Kansas, Kentucky, Louisiana, Maine, Mississippi, Montana, Nebraska, Nevada, North Dakota, Oklahoma, Puerto Rico, Rhode Island, South Carolina, South Dakota, Vermont, West Virginia, Wyoming and the US Virgin Islands.

**POLICY ISSUES:**

The recommendation is consistent with State Regents' policy.

**ANALYSIS:**

The EPSCoR Coalition serves as an advocate to Congress on behalf of the EPSCoR states to secure federal funding. Coalition activities include congressional and public outreach on the need for broadly based research support. The work of the coalition is evident in the growth of federal funding awarded to the participant states.





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #14-b:**

**EPSCoR.**

**SUBJECT:** Appointment of members to the Oklahoma EPSCoR Advisory Committee.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the appointment of individuals to the EPSCoR Advisory Committee.**

**BACKGROUND:**

The State Regents currently have eight standing advisory committees to the Chancellor, of which two are created by statute and the others established by State Regents' action. 70 O.S. 2001, §3230.1 et seq. establishes the EPSCoR Committee as an advisory committee to the State Regents. The Student Advisory Board is the other statutory committee.

The purpose of the EPSCoR committee is to promote cooperative research efforts among public and private universities in Oklahoma; promote private sector involvement in university research and encourage technology transfer; promote human resource development in science and engineering within the Oklahoma State System of Higher Education; recommend research projects when only a limited number may be submitted by the State of Oklahoma and appoint the EPSCoR director.

The statutes provide that the Regents shall appoint members of the EPSCoR Advisory Committee to include: 1) representatives of the state's universities and colleges; 2) representatives of private research entities located in Oklahoma; 3) representatives of private businesses; 4) residents of Oklahoma whose contribution will enhance the goals of the Committee and 5) a representative of the Oklahoma Center for the Advancement of Science and Technology. Additional committee members are to be appointed by the Governor, the President Pro Tempore of the Senate and the Speaker of the House of Representatives. The Committee is chaired by the Chancellor.

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that historically have had limited federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration and the United States Department of Agriculture. Oklahoma is one of 27 states that participate in a program at one or more federal agencies.

**POLICY ISSUES:**

None.

**ANALYSIS:**

Committee membership includes the Vice Presidents for Research of the University of Oklahoma Norman, Oklahoma State University and the University of Oklahoma Health Sciences Center, two members of the private sector, the Director of Legal Affairs of the Noble Foundation, the President of the Oklahoma Medical Research Foundation, the President of Cameron University, the President of Comanche College, the Executive Director of OCAST, the Associate Dean of Engineering and Natural Sciences from the University of Tulsa and the CEO and President of Innovation to Enterprise (i2E).

The Governor has appointed Lisa Tipping Davis, General Counsel for the Governor, to the Committee. The Senate President Pro Tempore and the Co-President Pro Tempore have appointed Senator Mike Johnson to the Committee. The Speaker of the House of Representatives has appointed Representative Mike Jackson to the Committee.

Chancellor Johnson recommends that the following members be approved for appointment to the EPSCoR Advisory Committee for the term indicated below:

<u>Name</u>	<u>Affiliation</u>	<u>Term Expiration</u>
William Beard	The Beard Company	December 09
Michael Carolina	OCAST	December 09
David Hinkle	Economic Development Officer of Choctaw County	December 09
Greg Main	i2E	December 09
John McArthur	Cameron University	December 09
Alan Tree	Oklahoma State University	December 09
Kim Winkelman	Comanche Nation College	December 09

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #14-c:**

**EPSCoR.**

**SUBJECT:** Approval of EPSCoR Grant Allocation.

**RECOMMENDATION:**

**It is recommended that the State Regents approve an allocation of \$500,000 in matching funds for the National Institutes of Health grant, *Oklahoma IDeA Network of Biomedical Research Excellence*, to participating universities.**

**BACKGROUND:**

The Institutional Development Award (IDeA) is the designation for the National Institutes of Health's EPSCoR Program. Twenty three states, including Oklahoma, participate in the IDeA Program. In 2004, the University of Oklahoma Health Sciences Center was awarded a grant for \$17.95 million to establish the *Oklahoma IDeA Network of Biomedical Research Excellence* (INBRE). The primary goal of INBRE is to establish a biomedical research network between selected primarily undergraduate and research-intensive institutions. INBRE funds research programs for faculty and students at six undergraduate campuses in Oklahoma: Northeastern State University, Southeastern Oklahoma State University, Langston University, the University of Central Oklahoma, Cameron University and Southwestern Oklahoma State University. INBRE also funds interdisciplinary science curriculum development to modernize and upgrade the educational opportunities for students at these campuses, following a blueprint developed by the National Academy of Sciences ("Bio2010").

**POLICY ISSUES:**

This section is consistent with State Regents' policy and actions.

**ANALYSIS:**

The INBRE Program has stimulated intense faculty and student interest on the participating campuses to the point that demand for initiatives such as research grants has greatly exceeded the funds available through the NIH grant. State Regents' funds are requested to support INBRE initiatives including support of one-year research grant applications, ranging from \$20,000 to \$50,000, submitted by faculty at the universities that currently participate in the INBRE. These applications are subjected to rigorous peer-review by a panel of biomedical research experts and only those judged to be highly meritorious are eligible for funding. These funds will extend State Regents' support for INBRE activities for the 2007-2008 academic year.

State Regents' funding is also requested to expand the INBRE network. While the six primarily undergraduate campuses cited above are included in INBRE, five others have not participated. These include East Central University, Northwestern Oklahoma State University, Rogers State University, Oklahoma Panhandle State University and the University of Science and Arts of Oklahoma. The

requested funding will permit inclusion of these five universities in INBRE activities, including competitive research grants, summer undergraduate student research, assistance in recruiting new science and math faculty with active research programs and release time for Bio2010 curriculum development. State Regents' funding will further enhance the research and scholarly endeavors at all of Oklahoma's primarily undergraduate universities, improve the science curriculum offered to undergraduate students and thereby encourage students to consider scientific careers.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #14-d:**

**EPSCoR.**

**SUBJECT:** Approval of Matching Funds for NASA.

**RECOMMENDATION:**

**It is recommended that the State Regents approve EPSCoR matching funds in the amount of \$308,000 to the University of Oklahoma for the first year of three NASA EPSCoR projects.**

**BACKGROUND:**

Seven federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had limited federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration and the United States Department of Agriculture. Oklahoma is one of 27 states that participate in a program at one or more federal agencies.

**POLICY ISSUES:**

This recommendation is consistent with State Regents' policy and actions.

**ANALYSIS:**

In February and July 2007, the Chancellor, in his role of Chairman of the EPSCoR Advisory Committee, endorsed three proposals submitted to the NASA EPSCoR program by the University of Oklahoma. All three proposals received approval. It is recommended that the State Regents approve the commitment of \$308,000 in matching funds for the first year of the three NASA awards to the University of Oklahoma. Universities participating in the awards will contribute \$335,240 in the first year with NASA providing \$615,000. The projects are:

“Research Infrastructure Development”  
July 1, 2007 – June 30, 2010 - \$63,000

“Tissue Equivalent Detectors for Space Crew Dosimetry and Characterization of the Space Radiation Environment”  
September 15, 2007 – September 14, 2010 - \$125,000

“Center for Lightning Advanced Studies and Safety (CLASS)”  
September 18, 2007 – September 17, 2010 - \$120,000



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #15:**

**Contracts.**

**SUBJECT:** GEAR UP. Approval of renewal of contract for services relating to the college access information component of Phase II of the GEAR UP grant.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the renewal of a one-year contract with Third Degree Advertising in an amount not to exceed \$467,503.25 for Year 3 of the college access information component of Phase II of the GEAR UP grant.**

**BACKGROUND:**

In 1999 Oklahoma was a recipient in the inaugural round of Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grants provided by the U.S. Department of Education to address the needs of low-income students to attend and succeed in college. Then Governor Frank Keating designated the Oklahoma State Regents as the state education agency responsible for creating a statewide plan for early college readiness. Recognized nationally for innovation in academic intervention, the five-year project was extended for an additional year in 2004 and an additional \$4.4 million.

In 2005, the Oklahoma State Regents were awarded a consecutive six-year grant (2005-2011). The new grant designated as Oklahoma GEAR UP Phase II is projected to receive \$20.6 million over the life of the grant to address the factors that place Oklahoma students at risk for educational failure, including generational poverty, gaps in knowledge about the college experience and weak academic preparation.

The project design for Oklahoma's Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) includes a statewide college access information component designed to help increase the high school-to-college-going rate of students currently in grades five through 12. The primary target audiences of the GEAR UP college access information effort are Oklahoma 5<sup>th</sup> – 12<sup>th</sup> grade students and their parents; Oklahoma educators of 5<sup>th</sup> – 12<sup>th</sup> grade students; first-generation (to attend college) students and minority and low-income students. Secondary target audiences of the GEAR UP public engagement effort are extended family members of 5<sup>th</sup> – 12<sup>th</sup> grade students and adults with influence in 5<sup>th</sup> – 12<sup>th</sup> grade students' lives (tribal, community and faith-based leaders, coaches, youth organization leaders, mentors, tutors, etc.)

The specific objectives of the campaign are to:

- Increase students' educational aspirations
- Increase parents' expectations of their child's educational attainment
- Inform target audiences about academic preparation required for college
- Correct misperceptions about the cost of attending an Oklahoma state college or university

- Inform target audiences about state and federal financial aid opportunities
- Foster and improve parental involvement in preparing their children for college
- Help teachers and counselors academically prepare their students for college
- Inform teachers and counselors of the many resources available to help prepare students for college.

On January 12, 2006, the State Regents approved a one-year contract with Third Degree Advertising for the initial implementation of the college access information component of Phase II of the GEAR UP grant. The terms of the contract included five one-year renewal options.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 1 of Phase II utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis on low-income, minority and first-generation households. The commercial seven-week network television campaign resulted in:

- 1,344 television spots aired statewide (200-225 spots/weekly).
- 88.3 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 5.6 times.
- Oklahomans were exposed to the message 9,134,307 times.
- 953 bonus (no charge) spots ran during March and April. The spots are valued at \$110,013. The value added contributed an additional 48 percent to the schedule.

The seven-week cable television campaign resulted in:

- 2,721 commercials aired (453 spots/weekly).
- 73.6 percent of cable households in the state of Oklahoma were reached.
- 448,973 subscriber households were reached.

The seven-week radio campaign resulted in:

- 6,238 total paid commercials aired.
- 83.8 percent of target audience was reached by the schedule in metropolitan areas.
- An average of 70.2 percent of listeners were reached in non-metro counties.
- The message was heard an average of 11 times.
- Oklahomans were exposed to the message 11,538,781 times.
- 6,238 bonus (no charge) spots ran during March and April. The spots are valued at \$98,250.

The outdoor campaign resulted in:

- 114 billboards were posted in 62 cities statewide. The billboards were located in strategic high traffic areas and/or around schools.
- 80 percent of the target audience viewed the boards during March through May.
- Target audience viewed the boards an average of 8.5 times.
- The GEAR UP outdoor campaign received 100 percent of their paid media dollars in bonus posting time.

On February 8, 2007, the State Regents approved a one-year contract with Third Degree Advertising for Year 2 implementation of the college access information component of Phase II of the GEAR UP grant.

Third Degree Advertising was able to purchase a very aggressive and successful paid media schedule for Year 2 of Phase II utilizing TV, outdoor, radio and print to reach all Oklahomans with an emphasis



on low-income, minority and first-generation households. The media buy featured the newly created GEAR UP TV commercials (four in English and one in Spanish); radio ads (five in English and one in Spanish); and billboard art (five in English and two in Spanish). The commercial eight-week network television campaign resulted in:

- television spots aired statewide (120-125 spots/week).
- 93 percent of Oklahomans were reached with this message.
- Each person viewed the message an average of 6.5 times.
- Oklahomans were exposed to the message 21,711,995 times (gross impressions).
- Cost per thousand impressions is \$5.30.
- Oklahoma television stations aired 726 bonus spots for Oklahoma State Regents during March through July. The estimated value of the bonus spots is \$84,942.

The eight-week cable television campaign resulted in:

- 5,032 commercials aired (629 spots/week).
- The schedule reached 87 percent of cable households in the state of Oklahoma.
- 649,070 cable subscriber households were reached.

The seven-week radio campaign resulted in:

- 2,656 total paid commercials aired.
- 70.6 percent of the teen target audience was reached by the schedule in the metropolitan areas an average of 16 times
- Oklahoma teens in metropolitan areas were exposed to the message 2,715,343 times (gross impressions)
- 44.8 percent of the P25-54 target audience was reached by the schedule in the metropolitan areas an average of 12.3 times.
- Oklahomans aged 25-54 in metropolitan areas were exposed to the message 4,931,383 times (gross impressions)
- Total target audience gross impressions were 7,646,726
- 2,656 bonus (no charge) spots aired March through July. The spots are valued at \$97,576.

The outdoor campaign resulted in:

- 108 billboards were posted in 57 cities statewide. The billboards were located in strategic high traffic areas and/or around schools.
- This outdoor schedule represented approximately 720 gross rating points per market.
- 76.8 percent of the target audience was exposed to the billboard message during the schedule which ran March through May.
- The target audience viewed the boards an average of 8.2 times.
- Based on previous year's average, we can estimate that the boards stayed up an average of 30 days past the 30 day paid showing.
- Based on an average of 30 additional posting days, this is an added value of \$49,450.
- The GEAR UP outdoor campaign received 100 percent of their paid media dollars in bonus posting time.

#### **POLICY ISSUES:**

The renewal of this contract for services with Third Degree Advertising for Year 3 implementation of the statewide college access information component of the Phase II GEAR UP grant is consistent with the project design and management plan presented in the Phase II GEAR UP grant application (April 2005). The renewal of this contract is consistent with the State Regents Purchasing Policy.

**ANALYSIS:**

Based on the successful services provided by Third Degree Advertising for Years 1 and 2 implementation of the GEAR UP college access information component, it is recommended that the State Regents approve the renewal of a one-year contract with Third Degree Advertising in an amount not to exceed \$467,503.25 for Year 3 implementation of the college access information component of the Phase II GEAR UP grant.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #16:**

**Grants.**

**SUBJECT:** Approval of allocation of FY08 grant funds.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the grant in the amount of \$15,000 to the consortium of institutions, Cameron University, Southwestern Oklahoma State University, Western Oklahoma State College, Redlands Community College, and University of Science and Arts of Oklahoma, known as the Southwest Oklahoma Impact Coalition (SOIC), as listed below.**

**BACKGROUND:**

At the meeting of June 28, 2007, the State Regents allocated \$518,050 for grants and activities to include economic development, research and quality initiatives. A portion of the funding for this line item is recommended for allocation to this consortium of institutions. The remaining funds will be recommended for allocation later in FY08.

**POLICY ISSUES:**

The recommendation is consistent with Regents' policy and actions.

**ANALYSIS:**

On October 15, 2007, SOIC was successful in receiving one of three \$100,000 grant awards from the Oklahoma Department of Commerce (ODOC) to create an Advanced Manufacturing Center in southwestern Oklahoma. The ODOC request for proposal required a 100 percent match of cash or in-kind non-federal funding in support of the project. Therefore, the Chancellor provided a letter of commitment to the project in the amount of \$15,000 from the Oklahoma State Regents for Higher Education.

The ODOC request for proposal required four major elements in the winning proposals for the development of the Advanced Manufacturing Center:

- Establishment of summer internships for high school students in advanced manufacturing facilities.
- Placement of middle and high school faculty in summer academies in the advanced manufacturing facilities for the purpose of gaining experiences to be incorporated into classroom learning activities.
- Provision of field trips for middle and high school students in advanced manufacturing facilities.

- Development of a marketing plan directed at parents and students identifying the career opportunities, diversity and economic impact of the advanced manufacturing sector on the state of Oklahoma.

The funds from OSRHE will support a portion of the faculty professional development summer academies allowing 37 faculty members to participate. An expected total of 111 faculty members will participate in the academies over the project period of three years.

Additionally, three of the five college partners of SOIC, Cameron University, Redlands Community College and Western Oklahoma State College, currently offer an Associate of Applied Science Applied Technology program. Eventually, the addition of an Advanced Manufacturing option under those Applied Technology programs, will allow students to complete an associate degree through the cooperative alliance with Caddo-Kiowa Technology Center. This in turn will establish a career lattice opportunity for students to complete their associate degree and allow them the ability to transfer into one of the bachelor programs for technology in one of the regional institutions.

Funding is recommended as a one-time allocation for this grant in the amount of \$15,000.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #17:**

**Commendations.**

**SUBJECT:** Staff Recognitions.

**RECOMMENDATION:**

**It is recommended that the State Regents accept this report and commend staff for state and national recognitions.**

State Regents' staff received the following state and national recognitions:

- **Kyle Dahlem**, Director of Teacher Education and the Minority Teacher Recruitment Center, made a presentation on teacher recruitment and retention to the House Education Committee interim study on Merit Pay; headed a panel discussion on preparing teachers for the 21st Century at the Governor's International Education Conference at Rose State College and the Oklahoma Association of Colleges of Teacher Education Conference in Stillwater. Working with Lt. Governor Askins and Secretary of State Savage, she helped to coordinate the ten day visit of Kyoto college students and sponsor. Created by Lt. Gov. George Nigh over 20 years ago, this exchange allows college students from both states to delve into issues of government and education.
- **Dr. Houston Davis**, Vice Chancellor for Academic Affairs, made a presentation entitled *Developing a context for state-level policy and action* as part of a panel session on developmental education and college readiness at the Double the Numbers Conference in Washington, DC, which was organized by Boston-based Jobs for the Future. Dr. Davis also presented a scholarly paper entitled *The changing landscape of human capital* at the Association for the Study of Higher Education (ASHE) Annual Meeting in Louisville, KY. This paper was co-written with Dr. Brian Noland of the West Virginia Higher Education Policy Commission and Mr. Patrick Kelly of the National Center for Higher Education Managements Systems.
- **Dr. Kermit R. McMurry**, Vice Chancellor for Student Services, was appointed to the board of directors for the American Heart Association. The Heart Association is America's largest voluntary organization fighting heart disease and stroke.
- **Dr. Debra Stuart**, Vice Chancellor for Educational Partnerships, presented the American Association of State Colleges and Universities (AASCU) Making Place Matter project on regional stewardship at the Regional Universities of Oklahoma (RUSO) retreat. She was a member of a panel entitled *Spellings and the Future - What Might it Mean for Higher Education* at the National Consortium for Continuous Improvement in Higher Education Southwest Regional Conference. In addition, Dr. Stuart presented *National Voluntary System of Accountability: Impacting the Way Institutions Conduct Assessment and Report Learning*

*Outcomes* at the Oklahoma Association for Institutional Research and Planning (OKAIRP) Fall 2007 Conference.

- The Oklahoma **GEAR UP** College Access Information staff brought home the following awards from the District IV National Council for Marketing and Public Relations Medallion Awards:
  - Gold - TV Commercial Series - My Plan
  - Gold - Radio Commercial Single - My Plan - Tinasha
  - Gold - Postcards - 06 - 07 Counselor Postcard Series
  - Bronze - 06 - 07 GEAR UP Student Activity Booklet
  
- **Angela Caddell**, Director of Oklahoma Money Matters, has been appointed by Superintendent Sandy Garrett to serve on the Passport to Financial Literacy Advisory Committee (PFLAC). The PFLAC will develop curricular standards, district implementation guidelines, and instructional resources for the Passport to Financial Literacy Act, which requires satisfactory completion of 14 areas of personal finance instruction for high school graduation beginning with students entering 7th grade in 2008-09.
  
- **Kim Elston**, OGSLP Senior Regulatory Compliance Specialist, is serving a one year term as Co-chair of the Common Manual Policy Committee. The Common Manual is a cooperative effort of all of the nation's guarantors that participate in the Federal Family Education Loan Program (FFELP).
  
- **Andrea Stone**, OGSLP Training Coordinator, will begin serving a 1 year term in January 2008 as V.P. of Special Projects for the Central Oklahoma Chapter of the American Society for Training & Development.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #18:**

**Executive Session.**

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (see Attachment A), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #19:**

**Personnel.**

*(Not available electronically)*



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-a (1):**

**Programs.**

**SUBJECT:** Approval of institutional requests.

**RECOMMENDATION:**

**It is recommended that the State Regents approve modifications to existing programs, as described below.**

**BACKGROUND:**

University of Oklahoma Health Sciences Center (OUHSC)  
1 degree program name change

Oklahoma State University (OSU)  
1 option deletion

Cameron University (CU)  
2 degree program course requirement changes  
1 option deletion  
1 option addition

Southwestern Oklahoma State University (SWOSU)  
3 degree program course requirement changes

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

**OUHSC – Bachelor of Science in Radiologic Technology (154)**

Degree program name change:

- Change program name to Bachelor of Science in Medical Imaging and Radiation Sciences
- Proposed name change will better reflect accurate description of the educational and clinical progressiveness of the program.
- Proposed name change will better reflect the American Society of Radiologic Technologies' terminology.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

### **OSU – Master of Science in Natural and Applied Sciences (155)**

Option deletion:

- Delete option “Aviation and Space.”
- Proposed deletion will update curriculum to meet Oklahoma aerospace industry needs.
- Proposed deletion is recommended by the Aviation Education Advisory Council.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

### **CU –Bachelor of Science in Early Childhood Education (673)**

Degree program course requirement change:

- Replace ECE 3003 with EDUC 3023.
- Proposed change will better reflect curriculum for program.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

### **CU –Bachelor of Science in Biology (310)**

Option deletion, option addition, and degree program course requirement changes:

- Delete options “Biology,” “Zoology,” “Botany,” “Cell/Molecular,” and “Professional.”
- Add options “Organismal Biology” and “Cellular and Molecular Biology.”
- Require BIOL 2124 as part of major requirements.
- Require students to complete a minimum of 16 credit hours of core courses before beginning upper level biology electives.
- Require students to take eight credit hours of courses more specific for the discipline, within their concentration.
- Require students to take 12 credit hours of electives within their concentration.
- Require students within the molecular biology option to complete CHEM 4403 and CHEM 4413.
- Require students to complete a general education elective in computer science and an additional elective in either math or statistics.
- Proposed changes will better prepare students for careers, graduate programs, and professional programs in fields related to biology.
- Proposed changes will better align curriculum with recommendations made in the report “BIO 2010: Transforming Undergraduate Education for Future Research Biologist, from the National Academies Press, 2003.
- Proposed changes will enable students to demonstrate knowledge in cellular/molecular, organismal, and ecological/evolutionary biology.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

**SWOSU –Bachelor of Science in Nursing (087)**

Degree program course requirement changes:

- Replace requirement “ALHLT 4093” with “ALHLT 2443.”
- Proposed change will better prepare students for the rigors of nursing school and enhance communication skills with healthcare personnel in the clinical setting.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

**SWOSU – Associate in Applied Science in Medical Laboratory Technician (123)**

Degree program course requirement changes:

- Delete BIOL 2104 and BIOL 2304 from major requirements.
- Add BIOL 2205 to major requirements.
- Divide ALHLT 2442 into two, one hour courses, “ALHLT 2441” and “ALHLT 2541.”
- Proposed changes will lessen the testing burden on students in their final semester.
- Proposed changes will better reflect curriculum at other state institutions.
- Total credit hours will change from 79 to 76.
- No courses will be added or deleted.
- No new funds required.

**SWOSU – Master of Education in Education (064)**

Degree program course requirement changes:

- Delete EDPSY 5703, EDPSY 5743, and EDUC 5950 from program requirements.
- Add RDNG 5463 and EDUC 5953 to Reading Specialization Core.
- Proposed changes will strengthen the program to meet the International Reading Association standards.
- Total credit hours will not change.
- No courses will be added or deleted.
- No new funds required.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-a (2):**

**Programs.**

**SUBJECT:** Ratification of approved institutional requests to suspend degree programs.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the approved institutional requests to suspend existing academic programs, as described below.**

**BACKGROUND:**

Oklahoma State University (OSU) requests authorization to suspend the Master of Science in Control Systems Engineering (413).

**POLICY ISSUES:**

Suspending programs is consistent with State Regents' *Academic Program Review* policy. Institutions have three years to reinstate or delete suspended programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs.

**ANALYSIS:**

OSU requests suspension of the Master in Science in Control Systems Engineering (413). OSU reports that faculty and staff members are working toward a recommendation for a revision to the current curriculum. Additionally, funding and internal revenue structures will be reevaluated with the objective of providing a method of monetary support to a faculty director and enable further promotion of the program. Twenty-three students remain in the program and their expected date of completion is May 2012. OSU plans to reactivate or delete the program by October 12, 2010.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-b:**

**Cooperative Agreements.**

**SUBJECT:** Ratification of approved institutional requests regarding cooperative agreements.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify requests by Northeastern Oklahoma A&M College and Northern Oklahoma College for Cooperative Agreements, as described below.**

**BACKGROUND:**

In 1988, the State Regents approved the *Guidelines for Approval of Cooperative Agreements Between Technology Centers and Colleges*. The policy was designed to expand Oklahomans' educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma's colleges and technology centers. Currently, 365 cooperative agreements (involving 125 associate in applied science programs) are offered through 18 colleges and 29 career technology centers (CTCs) within Oklahoma and two out-of-state CTCs.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

Northeastern Oklahoma A&M College (NEOAMC) requests authorization for a cooperative agreement with Northeast Technology Center (NTC) to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Marketing and Management (032) and an addendum to the existing cooperative agreement between NEOAMC and NTC to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Administrative Office Support (043).

Northern Oklahoma College (NOC) requests authorization for a cooperative agreement with Autry Technology Center (ATC) to allow students to receive college credit for coursework completed at the technology center toward the Associate in Applied Science in Respiratory Care (073).

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Cooperative Agreements Between Institutions and Career Technology Centers*.

**ANALYSIS:****NEOAMC**

NEOAMC requests authorization for a cooperative agreement with NTC to allow students to receive up to 12 hours of college credit for courses completed at NTC toward the Associate in Applied Science in Marketing and Management (032) and revise an existing cooperative agreement for up to 26 hours of college credit for courses completed at NTC toward the Associate in Applied Science in Administrative Office Support (043).

**NOC**

NOC requests authorization for a cooperative agreement with ATC to allow students to receive up to 54 hours of college credit for courses completed at ATC toward the Associate in Applied Science in Respiratory Care (073). This cooperative agreement will replace the agreement NOC had with Pioneer Technology Center (PTC) for this program, at PTC's request.

It is understood that general education courses required for these degree programs will not be offered at the technology centers as part of these agreements and high school students will be permitted to enroll in accordance with State Regents' policy.

Institutional, NTC and ATC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance and instructional methods as related to the established course and program competencies.

Approval was granted by the Chancellor. State Regents' ratification is requested.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-c:**

**Post Audit.**

**SUBJECT:** Approval of institutional requests for final approval of, and review schedule extensions for, existing programs.

**RECOMMENDATION:**

**It is recommended that the State Regents approve institutional requests for final approval of existing degree programs, as described below.**

**BACKGROUND:**

The State Regents approve new programs provisionally with institutionally established and State Regents' approved criteria to be met prior to final approval. Examples of final program approval criteria include: minimum number of enrollments, graduates, and/or full-time equivalent enrollments (FTEs), accreditation from a regional or national accrediting agency, post-graduation employment rates, specific academic achievement profiles and/or minimum ranking or pass rates on standardized tests or licensure examinations.

A summary of the recommendations is provided below. The accompanying table outlines the criteria, productivity and recommendation for each degree program.

**POLICY ISSUES:**

These actions are consistent with the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

As noted above, the following recommendations are included in the table (Attachment A), that lists the degree program, date of approval, criteria established by the institution and approved by the State Regents, productivity level, status of other criteria and recommendations for the program.

***Recommendation: Final Approval***

**University of Oklahoma (OU)**

- Master of Professional Writing (352)

This program has exceeded the productivity criterion for enrollment (achieved 20 enrolled of the 18 required) and exceeded the productivity criterion for graduates (achieved 8 graduates of the 4 required). OU has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended.

## **OU**

- Master of Science in Knowledge Management (347)

This program has met the productivity criterion for enrollment (achieved 10 enrolled of the 10 required) and was two graduates short of the productivity criterion for graduates (achieved three graduates of the five required). OU has documented a strong program with 16 students enrolled for Fall, 2007, and is on track for continued success. Final approval is recommended.

## **Oklahoma State University (OSU)**

- Doctor of Philosophy in Geography (438)

This program has exceeded the productivity criterion for enrollment (achieved 19 enrolled of the 15 required) and met the productivity criterion for graduates (achieved 5 graduates of the 5 required). OSU has documented a strong program, with evidence of exceptional academic accomplishments by both students and faculty. Final approval is recommended.

## **OSU**

- Master of Science in Human Environmental Sciences (427)

This program has exceeded the productivity criteria for both enrollment (achieved 13 of the 8 required) and graduates (achieved 6 of the 5 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

## **OSU**

- Master of Science in Leisure Studies (436)

This program has exceeded the productivity criteria for both enrollment (achieved 18 of the 10 required) and graduates (achieved 8 of the 6 required). OSU has demonstrated a strong program and is meeting area needs. Final approval is recommended.

## **Oklahoma State University – Oklahoma City (OSU – OKC)**

- Associate in Applied Science in Power Transmission and Distribution (091)

This program has exceeded the productivity criteria for enrollment (achieved 52 of the 18 required) and was one graduate short (achieved 5 of the 6 required). OSU-OKC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

## **OSU –OKC**

- Associate in Applied Science in Information Technology (094)

This program has exceeded the productivity criteria for both enrollment (achieved 77 of the 48 required) and graduates (achieved 8 of the 6 required). OSU-OKC has demonstrated a strong program and is meeting area needs. Final approval is recommended.

## **Oklahoma State University Technical Branch – Okmulgee (OSUTB – OKM)**

- Associate in Applied Science in Nursing (093)

This program has exceeded the productivity criteria for both enrollment (achieved 48 of the 40 required) and graduates (achieved 27 of the 20 required). OSUTB-OKM has demonstrated a strong program and is meeting area needs. Final approval is recommended.

## **Oklahoma State University – Center for Health Sciences (OSU – CHS)**

- Master of Science in Forensic Science (004)

This program has exceeded the productivity criteria for both enrollment (achieved 17 of the 6 required) and graduates (achieved 6 of the 3 required). OSUTB-CHS has demonstrated a strong program and is meeting area needs. Final approval is recommended.

### **Northeastern State University (NSU)**

- Master of Education in Science Education (139)

This program has exceeded the productivity criterion for enrollment (achieved 21 enrolled of the 14 required) and was one graduate short of the productivity for graduates (achieved 3 graduates of the 4 required). NSU has documented a strong program, with evidence of exceptional academic accomplishments by students in the program. Although NSU was one graduate short of expectations, enrollment is strong and the program is on track for continued success. Final approval is recommended.

### **NSU**

- Certificate in School Library Media Specialist (140)

This program has exceeded the productivity criterion for enrollment and graduates (achieved 8 enrolled of the 6 required and achieved 6 graduates of the 3 required). NSU has demonstrated student demand for the program and is meeting the area needs. Final approval is recommended

### **Southeastern Oklahoma State University (SEOSU)**

- Bachelor of Business Administration in General Business (105)

This program exceeded the productivity criterion for enrollment (achieved 134 enrolled of the 40 required) and met the criterion for productivity criterion for graduates (achieved 10 graduates of the 10 required). SEOSU has demonstrated strong demand for the program and is meeting area needs. Final approval is recommended.

### **Southwestern Oklahoma State University (SWOSU)**

- Bachelor of Arts in Interdisciplinary Studies (145)

This program has exceeded the productivity criterion for enrollment (achieved 26 enrolled of the 20 required) and exceeded the productivity criterion for graduates (achieved 9 graduates of the 8 required). SWOSU has demonstrated strong demand for the program and is meeting area needs. Final approval is recommended.

### **Eastern Oklahoma State College**

- Associate in Arts in Child Development (073)

This program exceeded the productivity criterion for enrollment (achieved 43 enrolled of the 30 required) and only fell short by one graduate (achieved 11 graduates of the 12 required). EOSC has demonstrated strong student demand for the program and the program is meeting Head Start educational requirements and area needs. Final approval is recommended.

### **Oklahoma City Community College (OCCC)**

- Associate in Applied Science in Network Technology (143)

This program exceeded the productivity criterion for enrollment (achieved 64 enrolled of the 18 required) and met the productivity criterion for graduates (achieved 8 of the 8 required). OCCC has demonstrated strong student demand for the program and is meeting area needs. Final approval is recommended.

### **OCCC**

- Associate in Applied Science in Film and Video Production (129)

This program exceeded the productivity criterion for enrollment (achieved 38 enrolled of the 18 required) and exceeded the productivity criterion for graduates (achieved 8 of the 6 required). OCCC has demonstrated strong student demand for the program and is meeting area needs. Final approval is recommended.

## **OCCC**

- Certificate in Film and Video Production Technician (130)

This program fell short by only one for the enrollment productivity criterion (achieved 7 enrolled of the 8 required) and graduates (achieved 1 of the 2 required). OCCC has demonstrated strong student demand for the program and is meeting area needs. Final approval is recommended.

## **Rose State College**

- Associate in Applied Science in Multimedia Communications (113)

This program exceeded the productivity criterion for enrollment (achieved 38 enrolled of the 20 required) and graduates (achieved 9 graduates of the 8 required). RSC has demonstrated strong demand for the program and the program is meeting area needs. Final approval is recommended.

### ***Recommendation: Review Schedule Extension***

## **OU**

- Master of Science in Professional Meteorology in Professional Meteorology (333)

This program did not meet the productivity criterion for enrollment (achieved 5 enrolled of the 8 required) and did not meet the productivity criterion for graduates (achieved 2 graduates of the 4 required). The School of Meteorology is implementing a plan to increase enrollments and number of degrees conferred. OU has requested a change in the productivity criteria to better reflect the demand for students. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2011 dependent upon meeting the following:

#### Stipulations:

- ✓ Majors enrolled: 6 in Fall 2010; and
- ✓ Graduates: 3 in 2010-2011.

## **OU**

- Master of Arts in Native American Studies (351)

This program met the productivity criterion for enrollment (achieved 9 enrolled of the 9 required) but did not meet the productivity criterion for graduates (achieved 1 graduate of the 4 required). The faculty members in the program are implementing changes in the program to improve the graduation rate. OU has requested a change in the productivity criteria to better reflect the demand for students. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

#### Stipulations:

- ✓ Majors enrolled: 9 in Fall 2009; and
- ✓ Graduates: 3 in 2009-2010.

## **OU**

- Doctor of Philosophy in Environmental Engineering (349)

This program did not meet the productivity criterion for enrollment (achieved 5 enrolled of the 7 required) and did not meet the productivity criterion for graduates (achieved 1 graduates of the 2 required). The faculty members in the program are implementing changes in the program to improve the graduation rate. OU has requested a change in the productivity criteria to better reflect the demand

for students and the graduation rate. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following:

Stipulations:

- ✓ Majors enrolled: 5 in Fall 2009; and
- ✓ Graduates: 2 in 2009-2010.

## **OU**

- Doctor of Philosophy in Health and Exercise Science (345)

This program met the productivity criterion for enrollment (achieved 13 enrolled of the 10 required) but did not meet the productivity criterion for graduates (achieved 2 graduates of the 6 required). OU has demonstrated strong enrollment in the program. They are requesting a change in the productivity criteria to better reflect the demand for students and the graduation rate. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following:

Stipulations:

- ✓ Majors enrolled: 10 in Fall 2009; and
- ✓ Graduates: 2 in 2009-2010.

## **OU**

- Master of Science in Environmental Engineering (348)

This program did not meet the productivity criterion for enrollment (achieved 5 enrolled of the 10 required) and did not meet the productivity criterion for graduates (achieved 0 graduates of the 5 required). OU has begun a new recruiting campaign and implemented research initiatives in the program. They are requesting a change in the productivity criteria to better reflect the demand for students and the graduation rate. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2010 dependent upon meeting the following:

Stipulations:

- ✓ Majors enrolled: 6 in Fall 2009; and
- ✓ Graduates: 3 in 2009-2010.

## **OSU-OKC**

- Associate in Applied Science in Public Safety (095)

This program did not meet the productivity criterion for enrollment (achieved 13 enrolled of the 21 required) and did not meet the productivity criterion for graduates (achieved 2 graduates of the 6 required). The program was renamed as the Associate in Applied Science in Emergency Management in 2006. Curricular changes have been made to ensure a more focused and appropriate program. OSU-OKC has demonstrated demand for the program and is meeting area needs. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 21 in Fall 2009; and
- ✓ Graduates: 6 in 2009-2010.

## **NSU**

- Master of Education in Mathematics Education (138)

This program did not meet the productivity criterion for enrollment (achieved 8 enrolled of the 15 required) and did not meet the productivity criterion for graduates (achieved 4 graduates of the 5 required). NSU increased admission requirements to ensure adequate preparation of students and opportunities for success in the program as well as the classroom, therefore anticipated productivity was less than expected. NSU is confident these quality measures will not hamper future success of the program, but will facilitate growth and meet local needs. NSU has demonstrated demand for the program and is meeting area needs. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2008 dependent upon meeting the following criteria:

### Stipulations:

- ✓ Majors enrolled: 15 in Fall 2007; and
- ✓ Graduates: 5 in 2007-2008.

## **SEOSU**

- Bachelor of Science in Biotechnology (104)

This program did not meet the productivity criterion for enrollment (achieved 22 enrolled of the 30 required) and did not meet the productivity criterion for graduates (achieved 1 graduates of the 10 required). SEOSU has indicated that, although it has taken awhile, the program is growing. Two professors are attracting new students to the program and have received hundreds of thousands of external research grant dollars, which directly benefits the program. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule with revised criteria is recommended, with continuation beyond Fall 2009 dependent upon meeting the following:

### Stipulations:

- ✓ Majors enrolled: 25 in Fall 2008; and
- ✓ Graduates: 5 in 2008-2009.

## **SWOSU**

- Associate in Science in Criminal Justice (138)

This program did not meet the productivity criterion for enrollment (achieved 12 enrolled of the 25 required) but did meet the productivity criterion for graduates (achieved 6 graduates of the 5 required). SWOSU has demonstrated demand in the Sayre area for this program with the reopening of the North Fork Correctional Facility, which will need to employ additional corrections officers. Also the Human Resources Director has indicated that an Associate in Applied Science in Criminal Justice degree will allow employees more opportunity for promotion to a senior officer or case manager. Based on the expected graduates, current enrollment, and expected continued demand for the program, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

### Stipulations:

- ✓ Majors enrolled: 25 in Fall 2009; and
- ✓ Graduates: 5 in 2009-2010.



### **Carl Albert State College (CASC)**

- Associate in Applied Science in Hotel, Restaurant and Tourism Management (059)

This program did not meet the productivity criterion for enrollment (achieved 1 of the 20 required) and did not meet the productivity criterion for graduates (achieved 0 of the 10 required). CASC reports that, although the number of majors and graduates are inadequate, changes are being implemented which will facilitate the expansion of the program. With changes in faculty and recruitment efforts in place, CASC expects the program to grow. An extension of the review schedule is recommended, with continuation beyond Fall 2011 dependent upon meeting the following criteria:

#### Stipulations:

- ✓ Majors enrolled: 20 in Fall 2010; and
- ✓ Graduates: 10 in 2010-2011.

### **OCCC**

- Certificate in Cyber/Information Security (139)

This program met the productivity criterion for enrollment (achieved 12 enrolled of the 10 required) but did not meet the productivity criterion for graduates (achieved 2 graduates of the 10 required). OCCC has demonstrated strong enrollment in the program. With the training of professors and integrating courses, OCCC is confident that the graduation criterion will be met in future years. An extension of the review schedule is recommended, with continuation beyond Fall 2011 dependent upon meeting the following criteria:

#### Stipulations:

- ✓ Majors enrolled: 10 in Fall 2010; and
- ✓ Graduates: 10 in 2010-2011.

### **OCCC**

- Associate in Applied Science in Database Management (142)

This program did not meet the productivity criterion for enrollment (achieved 10 of the 18 required) and did not meet the productivity criterion for graduates (achieved 0 of the 8 required). OCCC reports that the program remains a high demand program, but course offerings and content are not sufficient. With input from the program advisory committee, steps to modify the program course content are currently in place. OCCC is confident that productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

#### Stipulations:

- ✓ Majors enrolled: 18 in Fall 2009; and
- ✓ Graduates: 8 in 2009-2010.

### **OCCC**

- Associate in Science in Technology (124)

This program did not meet the productivity criterion for enrollment (achieved 7 of the 26 required) and did not meet the productivity criterion for graduates (achieved 3 of the 6 required). OCCC reports that the program was designed to articulate with four year degree programs at several state institutions. With marketing campaigns and additional business partners, OCCC is confident the productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 26 in Fall 2009; and
- ✓ Graduates: 6 in 2009-2010.

**OCCC**

- Certificate in Technology (125)

This program did not meet the productivity criterion for enrollment (achieved 0 of the 10 required) and did not meet the productivity criterion for graduates (achieved 0 of the 4 required). OCCC reports that the program was designed as an umbrella program to provide an academic avenue to work with employees of a specific business partner. OCCC plans to include the program in future marketing campaigns with business and industry. OCCC is confident the productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 10 in Fall 2009; and
- ✓ Graduates: 4 in 2009-2010.

**OCCC**

- Associate in Applied Science in Orthotics and Prosthetics Technician (123)

This program met the productivity criterion for enrollment (achieved 19 of the 18 required) but did not meet the productivity criterion for graduates (achieved 3 of the 10 required). OCCC reports that the program provides vitally skilled employees for the community at large, as well as the mid and southwest United States' geographical region. OCCC is confident the productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 18 in Fall 2010; and
- ✓ Graduates: 5 in 2010-2011.

**OCCC**

- Certificate in Spanish (138)

This program did not meet the productivity criterion for enrollment (achieved 5 of the 8 required) and did not meet the productivity criterion for graduates (achieved 0 of the 5 required). OCCC reports that the program was designed to serve the community by offering opportunities for advancement in Spanish speaking skills. OCCC has recently hired a new professor of Modern Languages and is currently creating a World Languages and Culture Center. OCCC is confident these two additions will strengthen the Spanish program and productivity criterion will be met. An extension of the review schedule is recommended, with continuation beyond 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 8 in Fall 2010; and
- ✓ Graduates: 5 in 2010-2011.

**Rose State College (RSC)**

- Associate of Applied Science in Applied Technology (114)

This program met the productivity criterion for enrollment (achieved 22 enrolled of the 20 required) but did not meet the productivity criterion for graduates (achieved 1 graduate of the 8 required). RSC reports that this program is part of a cooperative alliance with technology centers. RSC has indicated strong demand and strong enrollments. With the addition of concurrently enrolled high

school/technology center students, the program continues to grow and should provide a reliable enrollment source, as well as graduates. An extension of the review schedule is recommended, with continuation beyond Fall 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 20 in Fall 2010; and
- ✓ Graduates: 8 in 2010-2011.

### **RSC**

- Associate of Applied Science in Emergency Medical Technician/Paramedic (115)

This program did not meet the productivity criterion for enrollment (achieved 9 enrolled of the 20 required and did not meet the productivity criterion for graduates (achieved 1 graduate of the 8 required). RSC reports that the program was designed for students to transfer from the Eastern Oklahoma County Technology Center, as a Cooperative Agreement. RSC indicates that it will take three to five years to build enrollment and realize graduates. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 20 in Fall 2010; and
- ✓ Graduates: 8 in 2010-2011.

### **RSC**

- Associate in Science in Geosciences (126)

This program did not meet the productivity criterion for enrollment (achieved 7 enrolled of the 25 required) and did not meet the productivity criterion for graduates (achieved 0 graduates of the 5 required). RSC reports that the program was recently revised to incorporate Meteorology and Geosciences options to make courses more accessible and relevant to students. Since the revisions were approved beginning with the Fall 2006 semester, sufficient time is needed to build the enrollment and graduate numbers. Faculty are developing articulation agreements with baccalaureate degree granting institutions. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2011 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 25 in Fall 2010; and
- ✓ Graduates: 5 in 2010-2011.

### **RSC**

- Certificate in CyberSecurity (128)

This program did not meet productivity criterion for enrollment or graduates (achieved 0 enrolled of the 15 required and achieved 0 graduates of the 8 required). RSC reports that the program has been revised so that students are eligible to sit for industry-specific certifications. RSC believes that students will be attracted toward the program as the industry-specific certifications are the credential in demand for the business and industry community. Time is necessary to allow students to matriculate through the coursework. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2009 dependent upon meeting the following criteria:

Stipulations:

- ✓ Majors enrolled: 15 in Fall 2008; and
- ✓ Graduates: 8 in 2009-2010.

## **RSC**

- Certificate in Broadcast Communications (127)

This program did not meet productivity criterion for enrollment or graduates (achieved 0 enrolled of the 15 required and achieved 0 graduates of the 8 required) RSC requests time to allow students to matriculate through the coursework. Therefore, an extension of the review schedule is recommended, with continuation beyond Fall 2010 dependent upon meeting the following criteria:

### Stipulations:

- ✓ Majors enrolled: 15 in Fall 2009; and
- ✓ Graduates: 8 in 2009-2010.

Attachment

**ATTACHMENT A**  
**Productivity Criteria**

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OU-Master of Professional Writing (352)	June 30, 2003	4 2006-07	8	18 F2006	20	2007	2012	Final Approval
OU-Master of Science in Knowledge Management (347)	Feb 21, 2003	5 2006-07	3	10 F2006	10	2007	2012	Final Approval
OU-Master of Science in Professional Meteorology in Professional Meteorology (333)	Sept 5, 1997	4 2006-07	2	8 F2006	5	2007	2011	Review Schedule Extension
OU-Master of Arts in Native American Studies (351)	May 30, 2003	4 2006-07	1	9 F2006	9	2007	2010	Review Schedule Extension
OU-Ph.D. in Environmental Engineering (349)	April 3, 2003	2 2006-07	1	7 F2006	5	2007	2010	Review Schedule Extension
OU-Ph.D. in Health and Exercise Science (345)	June 29, 2001	6 2006-07	2	10 F2006	13	2007	2010	Review Schedule Extension
OU-MS in Environmental Engineering (348)	April 3, 2003	5 2006-07	0	10 F2006	5	2007	2010	Review Schedule Extension
OSU- Ph.D. in Geography (438)	June 27, 2002	5 2006-07	5	15 F2006	19	2007	2012	Final Approval

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OSU-MS in Human Environmental Sciences (427)	Dec 1, 2000	5 2006-07	6	8 F2006	13	2007	2012	Final Approval
OSU-MS in Leisure Studies (436)	Feb 7, 2002	6 2006-07	8	10 F2006	18	2007	2012	Final Approval
OSU-OKC-AAS in Power Transmission & Distribution Technology (091)	June 30, 2003	6 2006-07	5	18 F2006	52	2007	2012	Final Approval
OSU-OKC- AAS in Information Technology (094)	Dec 9, 2004	6 2006-07	8	48 F2006	77	2007	2012	Final Approval
OSUTB-OKM-AAS in Nursing (093)	Dec 4, 2003	20 2006-07	27	40 F2006	48	2007	2012	Final Approval
OSU-CHS MS in Forensic Science (004)	June 3, 2000	3 2006-07	6	6 F2006	17	2007	2012	Final Approval
OSU-OKC – AAS in Public Safety (095)	Dec 9, 2004	6 2006-07	2	21 F2006	13	2007	2010	Review Schedule Extension
NSU – MED in Science Education (139)	Feb 13, 2004	4 2006-07	3	14 F2006	21	2007	2012	Final Approval
NSU – MED in Mathematics Education(138)	Feb 13, 2004	5 2006-07	4	15 F2006	8	2007	2008	Review Schedule Extension

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
NSU- CERT in School Library Media Specialist (140)	Feb 13, 2004	3 2006-07	6	6 F2006	8	2007	2012	Final Approval
SEOSU – BS in Biotechnology (104)	May 24, 2002	10 2006-07	1	30 F2006	22	2007	2009	Review Schedule Extension
SEOSU-BA in General Business (105)	June 27, 2002	10 2006-07	10	40 F2006	134	2007	2012	Final Approval
SWOSU-BA in Interdisciplinary Studies (145)	April 4, 2002	8 2006-07	9	20 F2006	26	2007	2012	Final Approval
SWOSU- AS in Criminal Justice (138)	April 4, 2002	5 2006-07	6	25 F2006	12	2007	2010	Review Schedule Extension
CASC AAS in Hotel, Restaurant, & Tourism Management (059)	Oct 28, 2004	10 2006-07	0	20 F2006	1	2007	2010	Review Schedule Extension
EOSC-AA in Child Development (073)	June 30, 2004	12 2006-07	11	30 F2006	43	2007	2012	Final Approval
OCCC-AAS in Network Technology (143)	June 30, 2004	8 2006-07	8	18 F2006	64	2007	2012	Final Approval
OCCC-AAS in Film and Video Production (129)	June 30, 2000	6 2006-07	8	18 F2006	38	2007	2012	Final Approval

Program Name	Date Approved	Graduates		Headcount Enrollment		Last Review	Next Review	
		Criteria	Achieved	Criteria	Achieved			
OCCC-CERT in Cyber/Information Security (139)	Sept 12, 2003	10 2006-07	2	10 F2006	12	2007	2011	Review Schedule Extension
OCCC-AAS in Database Management (142)	June 30, 2004	8 2006-07	0	18 F2006	10	2007	2011	Review Schedule Extension
OCCC-AS in Technology (124)	Feb 18, 2000	6 2006-07	3	26 F2006	7	2007	2011	Review Schedule Extension
OCCC-CERT in Technology (125)	Feb 18, 2000	4 2006-07	0	10 F2006	0	2007	2011	Review Schedule Extension
OCCC-AAS in Orthotics and Prosthetics Tech (123)	Aug 27, 1999	10 2006-07	3	18 F2006	19	2007	2011	Review Schedule Extension
OCCC-Cert in Spanish (138)	June 27, 2002	5 2006-07	0	8 F2006	5	2007	2011	Review Schedule Extension
OCCC-Cert in Film & Video Production Technician (130)	June 30, 2000	2 2006-07	1	8 F2006	7	2007	2012	Final Approval
RSC-AAS in Multimedia Communications (113)	June 30, 1999	8 2006-07	9	20 F2006	38	2007	2012	Final Approval
RSC-AAS in Applied Technology (114)	June 30, 1999	8 2006-07	1	20 F2006	22	2007	2011	Review Schedule Extension
RSC- AAS in Emergency Medical Technician/Paramedic (115)	June 30, 1999	8 2006-07	1	20 F2006	9	2007	2011	Review Schedule Extension



		Graduates		Headcount Enrollment				
Program Name	Date Approved	Criteria	Achieved	Criteria	Achieved	Last Review	Next Review	
RSC-AS in Geosciences (126)	Feb 13, 2004	5 2006-07	0	25 F2006	7	2007	2011	Review Schedule Extension
RSC-CERT in Broadcast Communications (127)	June 30, 2004	8 2006-07	0	15 F2006	0	2007	2010	Review Schedule Extension
RSC-CERT in CyberSecurity (128)	June 30, 2004	8 2006-07	0	15 F2006	0	2007	2010	Review Schedule Extension



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-d:**

**Capital.**

**SUBJECT:** Ratification of Capital Allotments for FY2008.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify the capital allotments made during the period of October 4, 2007 through November 12, 2007.**

**BACKGROUND:**

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period October 4, 2007 through November 12, 2007 is attached. This listing is provided to the Regents for ratification.

**POLICY ISSUES:**

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

**ANALYSIS:**

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is \$621,929. This total is represented by \$315,500 in Section 13/New College allotments and \$306,429 in State Fund allotments.

ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS									
(For the Period of October 4, 2007 through November 12, 2007)									
Section 13, New College, and State Funding Sources									
Institution	Resolution No.	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution		
Oklahoma State University	Not Required	600-Section 13	General University Building Maintenance and Rep	10/24/2007	\$75,000				
	Not Required	600-Section 13	Instructional Equipment	10/24/2007	\$52,500				
			Total		\$127,500				\$127,500
OSU Center of Health Sciences	Not Required	600-Section 13	Comparative Research Labs	10/24/2007	\$15,000				
			Total		\$15,000				\$15,000
OSU Okmulgee	Not Required	600-Section 13	General Campus Maintenance	10/24/2007	\$23,000				
			Total		\$23,000				\$23,000
East Central University	Not Required	650-New College	General Campus Repairs, Renovation, ADA Com	10/31/2007	\$150,000				
			Total		\$150,000				\$150,000
Rogers State University	4790	State-295	Equestrian Center Equipment	10/24/2007		\$100,000			
			Total		\$0	\$100,000			\$100,000
Northeastern Oklahoma A&M College	4791	State-295	Institutional Equipment	11/08/2007		\$10,000			
			Total		\$0	\$10,000			\$10,000
Western Oklahoma State College	4789	State-295	Master Lease Debt Retirement	10/11/2007		\$25,000			
	4789	State-295	Cooperative Higher Education Center	10/11/2007		\$171,429			
			Total		\$0	\$196,429			\$196,429
			System Totals		\$315,500	\$306,429			\$621,929

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-e:**

**Purchases.**

**SUBJECT:** Ratification of Purchases.

**RECOMMENDATION:**

**It is recommended that the State Regents ratify purchases in amounts between \$25,000 and \$100,000 between October 5, 2007 and November 8, 2007.**

**BACKGROUND:**

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

**POLICY ISSUES:**

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000 and requires State Regents' approval of purchases in excess of \$100,000.

**ANALYSIS:**

For the time period between October 5, 2007 and November 8, 2007, there was one (1) purchase between \$25,000 and \$99,999.99.

Purchase Between \$25,000 and \$99,999.99.

The one (1) item relates to OneNet. Requisition has been issued to Industrial Battery of Oklahoma for \$35,218 for replacement of battery systems at end of life at the Oklahoma City and Tulsa hub site.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-f:**

**Academic Scholars Program.**

**SUBJECT:** Institutional Nominees for 2008-09.

**RECOMMENDATION:**

**It is recommended that the State Regents approve the authorized number of Institutional Nominees for each institution for 2008-09.**

**BACKGROUND:**

The 1999 Legislature created a new avenue by which students can qualify for Academic Scholars Program (ASP) awards— Institutional Nominees. The statutes authorize the State Regents to establish criteria for student eligibility as an Institutional Nominee.

Each year since 1999 the State Regents have authorized the number of freshmen Institutional Nominee “slots” for each state system institution.

**POLICY ISSUES:**

The statutes and policy authorizing the Academic Scholars Program state the objectives of the program as:

- (1) Retain top-ranked students from Oklahoma in Oklahoma colleges and enable these institutions to compete aggressively for top Oklahoma scholars.
- (2) Attract high caliber out-of-state students to attend Oklahoma colleges and universities.
- (3) Enhance the academic quality in Oklahoma colleges and universities.

The Institutional Nominee category allows all State System institutions to participate in the program while maintaining high academic standards for eligible scholarship recipients. Institutional Nominees are not authorized for private/independent colleges and universities in Oklahoma. The current minimum qualifying criteria for Institutional Nominees are shown below:.

Tier	ACT or SAT Equivalent	GPA and Class Rank
Comprehensive	32 or SAT Equivalent	GPA 3.9 and Top 2% or rank first or second in their graduating class
Regional Universities	30 or SAT Equivalent	GPA 3.8 and Top 4% or rank first or second in their graduating class
Two-Year Colleges	29 or SAT Equivalent	GPA 3.7 and Top 5% or rank first or second in their graduating class

**ANALYSIS:**

The attached allocation of 255 freshmen Institutional Nominees for 2008-09 is unchanged from the 2007-08 allocation. By institutional tier, the allocation is distributed as follows:

Tier	Total IN Slots	% of Total
Comprehensive Universities	160	63%
Regional Universities*	47*	18%
Two-Year Colleges	<u>48</u>	<u>19%</u>
	255	100%

\*Each regional university is also authorized up to 15 slots for a scholarship of comparable value under the separate Regional University Baccalaureate Scholarship (RUBS) program. The RUBS scholarship requires a minimum 30 ACT; as a consequence most regional universities do not fill all 15 available slots.

The following table shows the recent history of the program’s funding and expenditures. Based on current trends, the program’s trust fund will be depleted in about 3 years. For FY2009, the State Regents’ appropriation request to the Oklahoma Legislature includes an increase of \$400,000 for the Academic Scholars Program, which is roughly equivalent to the current annual operating deficit of the program.

Academic Scholars Trust Fund History

Fiscal Year	Trust Fund Expenditures	State Appropriations	Annual Funding Deficit	Trust Fund Balance <sup>1</sup>
FY02 actual <sup>2</sup>	9,184,770 <sup>2</sup>	7,104,500	(2,080,270)	9,360,087
FY03 actual <sup>3</sup>	9,649,667 <sup>3</sup>	7,504,500	(2,145,167)	7,958,318
FY04 actual	10,240,649	7,104,500	(3,136,149)	5,301,325
FY05 actual	9,458,314	7,204,500	(2,253,814)	3,376,679
FY06 actual	9,613,731	7,204,500	(2,409,231)	1,954,764
FY07 actual	9,021,637	8,614,000	(407,637)	1,895,981
FY08 projected	9,100,000	8,604,500	(417,317)	1,447,881

<sup>1</sup>Trust fund balances also assume annual earnings of 5% on amount available for investment.

<sup>2</sup>Actual figures shown for FY02; costs shown include \$8,664,770 for scholarships plus \$520,000 for lawsuit expenses.

<sup>3</sup>Actual figures are shown for FY03; the costs shown include \$9,570,498 for scholarship costs plus \$79,169 for lawsuit expenses.

Attachment



### Proposed Allocation of Institutional Nominees

	<u>2007-08</u>	<u>2008-09</u> <u>Proposed</u>	<u>Change</u>
University of Oklahoma	80	80	0
Oklahoma State University	80	80	0
Oklahoma State University - Oklahoma City	3	3	0
Oklahoma State University - Okmulgee	3	3	0
University of Central Oklahoma	5	5	0
East Central University	5	5	0
Northeastern State University	5	5	0
Northwestern Oklahoma State University	5	5	0
Southeastern Oklahoma State University	5	5	0
Southwestern Oklahoma State University	5	5	0
Cameron University	5	5	0
Langston University	3	3	0
Rogers State University	3	3	0
Oklahoma Panhandle State University	3	3	0
University of Science and Arts of Oklahoma	3	3	0
Carl Albert State College	3	3	0
Connors State College	3	3	0
Eastern Oklahoma State College	3	3	0
Murray State College	3	3	0
Northeastern Oklahoma A&M College	3	3	0
Northern Oklahoma College	3	3	0
Oklahoma City Community College	5	5	0
Redlands Community College	3	3	0
Rose State College	5	5	0
Seminole State College	3	3	0
Tulsa Community College	5	5	0
Western Oklahoma State College	3	3	0
<b>GRAND TOTAL</b>	<b>255</b>	<b>255</b>	<b>0</b>



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-g (1):**

**Contracts.**

**SUBJECT:** Approval of plan and trust documents for retirement plan.

*(Not available electronically)*



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-g (2):**

**Contracts.**

**SUBJECT:** Approval of method of payment of contributions to retirement plan.

*(Not available electronically)*



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #20-h:**

**Non-Academic Degrees.**

*(Not available electronically)*

*(Not available electronically)*





**WHEREAS**, General William P. Bowden, in 1991 was named to a nine member team of internationally recognized experts in the aviation/aerospace industry by the State Regents and asked to conduct a system-wide review of aviation/aerospace education programs in the state system; and,

**WHEREAS**, In January 1994, General William P. Bowden's report proposed the need for a comprehensive state-wide aviation/aerospace education program planning process designed to improve the course articulation process, and refine aviation/aerospace program offerings to meet industry demands for high quality graduates now and in the future; and,

**WHEREAS**, General William P. Bowden was asked, by Chancellor Hans Brisch to assist Regents staff with the implementation of the recommendations contained in the aviation/aerospace team's report; and,

**WHEREAS**, General William P. Bowden answered the call for action and generously donated his time and expertise – at no cost to the Oklahoma State Regents for Higher Education - to achieve the goals set out for the aviation industry; and,

**WHEREAS**, General William P. Bowden was instrumental in the creation of the Oklahoma City Aviation/Aerospace Education Alliance. The Alliance's mission is to improve course articulation, overall program quality, program effectiveness and efficiency in the delivery of aviation/aerospace education among all aviation/aerospace education providers in the Oklahoma City metro area; and,

**WHEREAS**, General P. Bowden successfully negotiated on the behalf of the Oklahoma City Aviation /Aerospace Alliance, a Memorandum of Understanding between Tinker Airforce Base and the Oklahoma City Alliance that allowed Alliance institutions to offer courses and programs on the base to Tinker employees; and,

**WHEREAS**, General William P. Bowden led the merger of the Oklahoma City Aviation/Aerospace Alliance with the Tulsa Aviation Education Alliance to form the Aviation Education Alliance of Oklahoma; and,

**WHEREAS**, General William P. Bowden led a team of academic counselors and aviation/aerospace faculty to create, *The Counselor's Guide to Aviation/Aerospace Education Programs in Oklahoma*. The Guide serves as a model to assist prospective students who are interested in aviation/aerospace careers; and,

**WHEREAS**, General William P. Bowden was appointed in 1995 by Governor David Walters to serve as a member of the Governor's Task Force on Aviation and was elected by the panel to serve as chair; and,

**WHEREAS**, General William P. Bowden will retire effective November 5, 2007. The State Regents express appreciation to General William P. Bowden for his 16 years of service to the State Regents and to the State of Oklahoma;

**BE IT FURTHER RESOLVED** that best wishes and with sincere appreciation to General William P. Bowden for his dedication and his commitment to serve on behalf of the State Regents and the State System of Higher Education as he enters retirement.

---

William Stuart Price, Secretary

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Bill W. Burgess, Jr., Chairman

I hereby certify that the above is a true and correct statement of action taken by the Oklahoma State Regents for Higher Education on November 29, 2007.

---

Glen D. Johnson, Chancellor



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #21-a:**

**Reports.**

**SUBJECT:** Status Report on Program Requests.

**RECOMMENDATION:**

**This is item is for information only.**

**BACKGROUND:**

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2007 as well as requests pending from the previous year.

**POLICY ISSUES:**

This report lists pending requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

**ANALYSIS:**

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Deletion Table

Letters of Intent are to notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in **Table 1** are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Murray State College, Eastern Oklahoma State College, Oklahoma State University Technical Branch – Okmulgee, Rogers State University, Oklahoma State University – Oklahoma City, Oklahoma State University and Northwestern Oklahoma State University.

**Table 2** lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents' meeting date (i.e. Status: November 29, 2007). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents' meeting.

**Table 3** provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

**Tables 4** and **5** are requested and approved degree program deletions from institutions for the academic year.

**Tables 6** and **7** are requested and approved degree program name changes from institutions for the academic year.

**Table 8** provides a listing of submitted and approved cooperative agreements for the academic year.

**Tables 9** and **10** provide a summary of suspended and reinstated programs for the academic year.

**Table 11** provides requested inventory reconciliations from institutions for the academic year.

**Table 12** provides a long-term summary of degree program deletions and additions by institutions over the past 16 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.

## CURRENT DEGREE PROGRAM INVENTORY

November 29, 2007

(Table reflects actions taken at the October 25, 2007 State Regents' meeting)

Institution	Number of Programs	Associate in Arts and Associate in Science	Associate in Applied Science	Baccalaureate	Master's	Doctoral	First Professional	Total	Certificates
<b>OU</b>	241	0	0	104	80	53	0	237	4
<b>OUHSC</b>	62	0	0	8	25	16	9	58	4
<b>OU-LAW</b>	1	0	0	0	0	0	1	1	0
<b>OSU</b>	220	0	0	87	69	44	0	200	20
<b>OSUTB-OKC</b>	44	7	31	1	0	0	0	39	5
<b>OSUTB-OKM</b>	23	2	18	3	0	0	0	23	0
<b>OSU Vet Med</b>	1	0	0	0	0	0	1	1	0
<b>OSU-CHS</b>	6	0	0	0	3	1	1	5	1
<b>ECU</b>	43	0	0	35	8	0	0	43	0
<b>NSU</b>	86	0	0	57	21	0	1	79	7
<b>NWOSU</b>	44	0	0	38	5	0	0	43	1
<b>RSU</b>	29	12	3	14	0	0	0	29	0
<b>SEOSU</b>	53	0	0	44	9	0	0	53	0
<b>SWOSU</b>	65	4	5	42	13	0	1	65	0
<b>UCO</b>	92	0	0	62	29	0	0	91	1
<b>CU</b>	58	2	8	40	7	0	0	57	1
<b>LU</b>	41	8	0	28	4	0	1	41	0
<b>OPSU</b>	33	4	2	27	0	0	0	33	0
<b>USAO</b>	24	0	0	24	0	0	0	24	0
<b>CASC</b>	37	24	8	0	0	0	0	32	5
<b>CSC</b>	25	17	5	0	0	0	0	22	3
<b>EOSC</b>	33	20	10	0	0	0	0	30	3
<b>MSC</b>	28	17	9	0	0	0	0	26	2
<b>NEOAMC</b>	46	20	8	0	0	0	0	28	18
<b>NOC</b>	39	21	18	0	0	0	0	39	0
<b>OCCC</b>	69	22	26	0	0	0	0	48	21
<b>RCC</b>	32	16	9	0	0	0	0	25	7
<b>RSC</b>	57	25	21	0	0	0	0	46	11
<b>SSC</b>	24	18	4	0	0	0	0	22	2
<b>TCC</b>	105	25	42	0	0	0	0	67	38
<b>WOSC</b>	12	2	9	0	0	0	0	11	1
<b>System Total</b>	<b>1,673</b>	<b>266</b>	<b>236</b>	<b>614</b>	<b>273</b>	<b>114</b>	<b>15</b>	<b>1,518</b>	<b>155</b>

<b>1. Letters of Intent</b>		
<b>Institution</b>	<b>Degree Program</b>	<b>Date Rec'd</b>
TCC	Associate in Applied Science in Paramedic Technology	November 13, 2006
TCC	Certificate in Health Care Interpreting	October 25, 2007 (renewed)
TCC	Associate in Applied Science in Mortuary Science	November 13, 2006
TCC	Certificate in Mortuary Science	November 13, 2006
OCCC	Certificate of Automotive Technology	December 14, 2006
TCC	Certificate in Durable Medical Equipment Services	February 12, 2007
MSC	Associate in Applied Science in Occupational Therapy Assistant	February 21, 2007
OSUTB-OKM	Associate in Applied Science in Power Plant Technology	March 22, 2007
RSU	Bachelor of Science in Human Ecology	April 6, 2007
OSU-OKC	Associate in Applied Science in Dietetic Technician	April 30, 2007
OSU-OKC	Certificate in Pharmacy Technician	April 30, 2007
OSU	Master of Science in Aerospace Administration and Operations	July 12, 2007
OSU	Graduate Certificate in Aerospace Security	July 12, 2007
OCCC	Associate in Applied Science in E-Commerce	August 16, 2007 (renewed)
OCCC	Certificate in E-Commerce	August 16, 2007 (renewed)
OCCC	Associate in Science in Bioinformatics	August 16, 2007 (renewed)
OCCC	Associate in Applied Science in Aerospace Services	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Powerplant	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Airframe	August 16, 2007 (renewed)
OCCC	Certificate in International Business	August 16, 2007
OCCC	Associate in Applied Science in Computer-Aided Technology: Geographic Information Systems Emphasis	August 16, 2007
OCCC	Associate in Art in Leisure Management Program	August 16, 2007
OCCC	Certificate in Microcomputer Support Technology	August 16, 2007 (renewed)
OCCC	Certificate in Bioinformatics	August 16, 2007 (renewed)
EOSC	Associate in Applied Science in Nursing (033) to be offered at Southeastern Oklahoma State University's branch campus in Idabel, Oklahoma	August 22, 2007
OSU	Bachelor of Science in Aerospace Administration and Operations (247) with Aerospace Logistics Option to be offered at Rose State College	August 22, 2007
TCC	Associate in Applied Science in Polysomnography	August 30, 2007 (renewed)
OSU	Graduate Certificate in Preparation for College Teaching	September 12, 2007
NWOSU	Bachelor of Science in Agricultural Education	October 12, 2007

## 2. Degree Program Requests Under Review

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Status</b>
OSU-OKC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Metro Technology Centers	May 6, 2005	undergoing review
CASC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Kiamichi Technology Center	April 10, 2006	November 29, 2007
LU	Doctor of Philosophy in Rehabilitation Counselors Education	April 14, 2006	undergoing review
NSU	Master of Social Work in Social Work	May 2, 2006	undergoing review
CU	Bachelor of Science in Information Technology	April 5, 2007	undergoing review
CU	Associate in Applied Science in Information Technology	April 5, 2007	undergoing review
RCC	Associate in Applied Science in Homeland Security and Emergency Preparedness	June 1, 2007	undergoing review
OSU	Doctor of Philosophy in Fire and Emergency Management Administration	June 30, 2007	undergoing review
OSU	Doctor of Philosophy in Geology	June 30, 2007	undergoing review
OU	Bachelor of Science in Criminal Justice	September 14, 2007	November 29, 2007
MSC	Associate in Applied Science in Occupational Therapy Assistant	September 25, 2007	November 29, 2007
OSU	Master of Science in Aerospace Administration and Operations	September 12, 2007	undergoing review
OSU	Graduate Certificate in Aerospace Security	September 12, 2007	undergoing review

## 3. Approved Degree Program Requests

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Date Approved</b>
OUHSC	Doctor of Philosophy in Nursing	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Design	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Development	November 13, 2006	September 13, 2007
OSU	Graduate Certificate in Teaching English to Speakers of Other Languages	December 20, 2006	September 13, 2007
OCCC	Associate in Applied Science in Diagnostic Medical Sonography as a Cooperative Agreement with Moore Norman Technology Center	March 29, 2007	September 13, 2007
TCC	Associate in Science in Health Sciences-Pre-Nursing	May 17, 2007	September 13, 2007
TCC	Certificate in Business Health Care	May 17, 2007	September 13, 2007
TCC	Certificate in Electronics - NanoTechnology	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Management Leadership	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence CISCO Routing BASICS	May 17, 2007	September 13, 2007
SWOSU	Master of Science in Management	May 22, 2007	September 13, 2007
SWOSU	Associate in Applied Science in Criminal Justice	May 22, 2007	September 13, 2007

## 4. Requested Degree Program Deletions

July 1, 2007 to present

<b>Institution</b>	<b>Degree Program</b>	<b>Date Received</b>	<b>Status</b>
CASC	Associate in Arts in Speech and Theatre (035)	February 15, 2005	undergoing review
CASC	Associate in Arts in Music (026)	February 15, 2005	undergoing review
CASC	Associate in Arts in Art (002)	February 15, 2005	undergoing review
SEOSU	Bachelor of Science in Environmental Science	Sept 12, 2007	undergoing review
EOCSC	Associate in Applied Science in Accounting Assistant	Sept 14, 2007	undergoing review

### 5. Approved Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Date Approved
WOSC	Associate in Applied Science in Medical Laboratory Technician (046)	June 14, 2007	September 13, 2007
RSC	Associate in Science in Health, Physical Education and Recreation (036)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Music (032)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Theatre (013)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Art (004)	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in Broadcast Communication (070)	June 6, 2007	September 13, 2007
EOSC	Associate in Science in Pre-Med and Medical Technology (038)	July 10, 2007	September 13, 2007
EOSC	Associate in Science in Pre-Nursing (039)	July 10, 2007	September 13, 2007
CASC	Associate in Arts in Accounting (001)	August 2, 2007	September 13, 2007
EOSC	Certificate in Surgical Technology (072)	August 9, 2007	September 13, 2007
NEOAMC	Certificate in Banking (070)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Early Child Education (071)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Early Child Education (010)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Integrated Technology (119)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (076)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (094)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (075)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (093)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in General Technology (078)	August 6, 2007	October 25, 2007

### 6. Requested Degree Program Name Changes

July 1, 2007 to present

Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Status
OU	Bachelor of Science in Radiologic Technology (054)	Bachelor of Science in Medical Imagery and Radiation Science	9/21/07	November 29, 2007

### 7. Approved Degree Program Name Changes

July 1, 2007 to present

Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Date Approved
TCC	Certificate in Telecommunications (232)	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Telecommunications Information Security Essentials (259)	Certificate in Information Technologies Convergence, Information Security Essentials	May 17, 2007	September 13, 2007
SSC	Associate in Applied Science in Business and Information Systems (114)	Associate in Applied Science in Business	May 30, 2007	September 13, 2007
RSC	Associate in Arts in Journalism (026)	Associate in Arts in Mass Communication	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in E-Commerce and Webmaster (121)	Associate in Applied Science in Web Development Technology	June 6, 2007	September 13, 2007
RSC	Associate in Science in Wellness (107)	Associate in Science in Health and Sports Sciences	June 6, 2007	September 13, 2007
RSU	Associate in Arts in Early Childhood/Elementary Education (011)	Associate in Arts in Elementary Education (011)	8/21/2007	October 25, 2007



### 8. Completed Cooperative Agreements

July 1, 2007 to present

<b>Institution</b>	<b>Area Career Technology Center</b>	<b>Degree Program (program code)</b>	<b>Date Received</b>	<b>Date Approved</b>	<b>Date Ratified</b>
OSU-OKC	Metro Technology Center	Associate in Applied Science in Culinary Arts (new)	May 6, 2005		undergoing review
RCC	Central Technology Center	Associate in Applied Science in Sustainable Agriculture, Viticulture, and Enology (027), Technology option	September 21, 2005		undergoing review
CASC	Kiamichi Technology Center	Associate in Applied Science in Culinary Arts (new)	April 8, 2006	November 29, 2007	N/A
OSUTB-OKM	Southwest Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Automotive Service Technology (004)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Construction Technology (011)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Engineering Technologies (080)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Office Information Systems Technology (039)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Graphic Design Technology (014)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Multi-Media Graph Technology (034)	July 6, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Management (053)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science In Information Technology (094)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Technical Communications (064)	April 27, 2007	July 24, 2007	September 13, 2007
TCC	Tulsa Technology Center	Associate in Applied Science in Technology (247)	2005		undergoing review
NEOAMC	Northeast Technology Center	Associate in Applied Science in Administrative Office Support (043)	Sept 4, 2007		November 29, 2007
NEOAMC	Northeast Technology Center	Associate in Applied Science in Marketing and Management (032)	April 30, 2007	November 1, 2007	November 29, 2007
OSUTB-OKM	Great Plains Technology Center	Associate in Applied Science in Information Technologies (012)	October 3, 2007	October 19, 2007	October 25, 2007
OSUTB-OKM	Francis Tuttle Technology Center	Associate in Applied Science in Construction Technologies (011)	October 3, 2007	October 19, 2007	October 25, 2007

### 9. Suspended Programs

July 1, 2007 to present

Institution	Degree Program (program code)	Date Suspended	Date Suspension Ratified	Date by which program must be reinstated or deleted
LU	Bachelor of Arts in Art History (020)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Translator (108)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Voicewriting (129)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Associate in Applied Science in Court Reporting (009)	August 17, 2007	September 13, 2007	August 17, 2010
RCC	Associate in Applied Science in Emergency Medical Technology (076)	August 17, 2007	September 13, 2007	August 17, 2010
OSU	Master of Science in Control Systems Engineering (413)	October 19, 2007	November 29, 2007	October 12, 2010

### 10. Reinstated Programs

July 1, 2007 to present

Date Rec'd	Institution	Degree Program (program code)	Original Suspension Date	Date Reinstatement Ratified
August 14, 2007	WOSC	Associate in Applied Science in Aviation (003)	May 21, 2007	September 13, 2007
August 14, 2007	WOSC	Associate in Science in University Studies (030)	May 21, 2007	September 13, 2007

### 11. Requested Inventory Reconciliations

July 1, 2007 to present

Institution	Degree Program (program code)	Date Received	Status
OU	Master of Arts in Journalism (138), program name change to reconcile institutional practice with the official degree program inventory.	July 19, 2007	September 13, 2007
OCCC	Associate in Science in Pre-Child Development (089), degree name and degree designation change to reconcile institutional practice with the official degree program inventory.	July 25, 2007	September 13, 2007

**12. Net Reduction Table**  
1991-92 through November 29, 2007

<b>Institution</b>	<b>1991</b>	<b>Current</b>			
	Academic Year 1991-92 No. of Programs	Number of Programs	Number Deleted	Number Added	Net Reduction
<b>OU</b>	278	241	72	36	36
<b>OUHSC</b>	62	62	15	16	-1
<b>OU- LAW</b>	1	1	0	0	0
<b>OSU</b>	230	220	60	53	7
<b>OSU- OKC</b>	50	44	42	37	5
<b>OSUTB- OKM</b>	47	23	39	15	24
<b>OSU- Vet Med</b>	1	1	0	0	0
<b>OSU- CHS</b>	1	6	0	5	-5
<b>ECU</b>	43	43	5	5	0
<b>NSU</b>	97	86	20	22	-2
<b>NWOSU</b>	56	44	16	4	12
<b>RSU</b>	78	29	69	27	42
<b>SEOSU</b>	61	53	25	16	9
<b>SWOSU</b>	94	65	52	22	30
<b>UCO</b>	135	92	54	11	43
<b>CU</b>	36	58	3	25	-22
<b>LU</b>	41	41	11	13	-2
<b>OPSU</b>	42	33	19	10	9
<b>USAO</b>	34	24	10	1	9
<b>CASC</b>	37	37	13	12	1
<b>CSC</b>	61	25	42	7	35
<b>EOSC</b>	56	33	30	7	23
<b>MSC</b>	32	28	7	9	-2
<b>NEOAMC</b>	87	55	46	14	41
<b>NOC</b>	54	39	33	18	15
<b>OCCC</b>	68	69	41	42	-1
<b>RCC</b>	62	32	42	13	29
<b>RSC</b>	82	57	48	23	25
<b>SSC</b>	31	24	12	5	7
<b>TCC</b>	107	105	60	62	-2
<b>WOSC</b>	50	12	41	5	36
<b>System Total</b>	<b>2,114</b>	<b>1,673</b>	<b>936</b>	<b>535</b>	<b>401</b>



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #21-b:**

**Reports.**

**SUBJECT:** Annual Student Assessment Report.

**RECOMMENDATION:**

**This is an information item only.**

**BACKGROUND:**

Oklahoma legislation paved the way for development of a statewide assessment plan in 1991 by allowing institutions to charge students up to one dollar per credit hour to support the student assessment effort. The State Regents' Assessment Policy was adopted in October 1991.

The purpose of assessment is to maximize student success. The assessment plan requires the systematic collection, interpretation and use of information about student learning and achievement to improve instruction. The policy also addresses the need to demonstrate public accountability by providing evidence of institutional effectiveness.

Each institution must evaluate students at four levels (graduate student assessment is optional):

- **Entry-Level Assessment and Course Placement:** To determine academic preparation and course placement.
- **General Education (Mid-Level) Assessment:** To determine general education competencies in reading, writing, mathematics, and critical thinking.
- **Program Outcomes (Exit-Level) Assessment:** To evaluate outcomes in the student's major.
- **Assessment of Student Satisfaction:** To ascertain students' perceptions of their educational experiences including support services, academic curriculum, faculty, etc.
- **Graduate Student Assessment:** To assess student learning beyond standard admission and graduation requirements and to evaluate student satisfaction.

Institutions submit an annual assessment report to the State Regents, which describes assessment efforts at each of these levels. Information on number of students assessed, results of the assessment and detailed plans for any institutional and instructional changes due to assessment results are to be provided in the report.

**Entry-Level Assessment and Placement**

The purpose of entry-level assessment is to assist institutional faculty and advisors in making course placement decisions that will give students the best possible chance of academic success. Beginning in Fall 1994, institutions were required to use a score of 19 on the ACT in the subject areas of English, mathematics, science, and reading as the "first-cut" for entry-level assessment. Students may also demonstrate curricular proficiency by means of an approved secondary assessment process.

Students unable to demonstrate proficiency in one or more of the subject areas are enrolled in remedial courses. These courses are below college-level and do not count toward degree requirements. A supplementary per credit hour fee is assessed the student for these courses.

As required by policy, institutional assessment programs not only assess the basic skills of incoming students and enroll them in appropriate courses, but also track students to measure the rates at which they succeed. In addition to measuring basic skill competencies, institutions are collecting data on student attitudes and perceptions of college life. Colleges are offering orientation courses, computer-assisted instruction, tutoring and learning centers, all of which are intended to make initial college experiences both positive and successful.

### **General Education (Mid-Level) Assessment**

Mid-level assessment is designed to assess the basic competencies gained by students in the college general education program. Institutions are required to assess students in the areas of reading, writing, mathematics, and critical thinking. Mid-level assessment normally occurs after completion of 45 semester hours and prior to completion of 70 semester hours. For associate degree programs, mid-level assessment may occur halfway through the program or at the end of the program. More typically, this assessment occurs at the end of the program, after students have had sufficient time to develop basic skills.

Assessments at mid-level and in the major academic program provide important information to institutions about the degree to which their programs facilitate student achievement of desired knowledge and competencies. Results of this process have led some institutions to redesign general education programs. Both the types of courses and the way in which courses are delivered have been examined closely.

### **Program Outcomes (Exit-Level) Assessment**

Program outcomes assessment, or major field of study assessment, is designed to measure how well students are meeting institutionally stated program goals and objectives. As with other levels of assessment, selection of assessment instruments and other parameters (such as target groups, when assessment occurs, etc.) is the responsibility of the institution. Institutions are encouraged to give preference to nationally standardized instruments that supply normative data. The instrument selected should measure skills and abilities specific to the program and to higher level thinking skills. Results are used to revise curricula.

### **Assessment of Student Satisfaction**

Student and alumni perceptions are important in the evaluation and enhancement of academic and campus programs and services because they provide an indication of the students' subjective view of events and services, which collectively constitute their undergraduate experiences. Student satisfaction evaluation can be accomplished in several ways, including surveys, interviews, and focus groups. The resulting data are used to provide feedback to improve programs and services. On many campuses, students expressed satisfaction with the availability and interest of faculty and staff, academic preparation for future occupations, classroom facilities, campus buildings and grounds, class size, libraries, cost and other services. Common areas of dissatisfaction were food services, course availability, veteran's services, availability of student housing, job placement assistance, financial aid services, student activity fee uses and parking.

Changes have been instituted as a result of student feedback. Common changes include technology additions and upgrades to improve academic and administrative services, student access to computers and the Internet, expanded orientation programs, enhanced tutoring services, student activities, food

services, and career counseling and placement. New facilities have been constructed and older facilities have been remodeled to meet students' needs.

### **Graduate Student Assessment**

Beginning Fall 1996, higher education institutions that charge graduate students the student assessment fee must perform assessment beyond the standard requirements for admission to and graduation from a graduate program. Eight of the ten universities offering graduate programs (OSU, UCO, ECU, NSU, NWOSU, SEOSU, SWOSU, CU and LU) reported graduate student assessment activities that include licensure, certification, and comprehensive exams, portfolios, capstone courses, practica, theses, interviews and surveys.

### **Licensure and Certification Assessment**

An important measure of both student achievement and program effectiveness and appropriateness is the professional exam for licensure or certification. This is the first year institutions were asked to provide the number of students taking such exams and the number of them passing.

### **Assessment Budgets**

This is the first year that assessment budgets figures were requested. In compliance with State Regents' policy regarding the use of fees, it is important to monitor how assessment fees are being allocated for the support of assessment activities. An analysis of assessment budgets are planned for future reports.

**POLICY ISSUES:** None.

### **ANALYSIS:**

As evidenced by the institutional reports, Oklahoma's colleges and universities are achieving the two major objectives of student assessment: to improve programs and to provide public accountability. As institutional implementation of student assessment has evolved, continued enhancements and improvements have been documented.

Institutions have also improved the process of gathering and using assessment information. Assessment days or class times are designated to encourage more students to seriously participate in mid-level and program outcomes testing. Strategies for increasing the response rates to surveys are evaluated. Assessment information has been integrated into other institutional review processes, and results are shared widely with faculty and students.

Areas of concern include the wide variance in secondary test cut-scores for a given instrument. Also, secondary testing for science is not practiced at all institutions. While some use a combination of reading and math scores and others use science tests, many institutions do not test.

Administration of general education assessment varies in methodology among the state's higher education institutions with several using locally developed tests. Using national exams could provide more consistency and comparison to national benchmarks.

Persistence and graduation rates depend on the ability of a student to succeed not only in higher level courses but in the wider world of business and industry. Implementation of state-wide assessments in writing and mathematics prior to being allowed to take course beyond 30 hours would assure that students would have the requisite skills to be successful in college and in the work place. Pass rates of these assessments could be included in the annual student assessment report as a means of monitoring progress and increasing public transparency and accountability. Such assessments could assist in regional and departmental accreditation.





Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #21-c:**

**Reports.**

**SUBJECT:** Academic Scholars Program 2006-07 Year End Report.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

In 2006-07, the State Regents allocated \$8,600,000 from appropriations made by the 2006 Oklahoma Legislature for the Academic Scholars Program (ASP). Funding is also available from the Academic Scholars Trust Fund. The program provides participants funding to use for tuition, fees, room and board, and required textbooks or materials for up to four (4) years of undergraduate and graduate study, at accredited institutions of higher education in Oklahoma. The annual award amounts for all automatic qualifiers and 2000-2002 institutional nominees in the 2006-07 academic year were \$5,500 for students attending a comprehensive university, \$4,000 for students attending a regional university and \$3,500 for students attending a two-year college. The annual award amounts for institutional nominees admitted into the program as of Fall 2003 were \$2,800 for students attending a comprehensive university, \$2,000 for students attending a regional university and \$1,800 for students attending a two-year college.

To automatically qualify for the Academic Scholars Program, Oklahoma residents and nonresidents must have received the designation of National Merit Scholar, National Merit Finalist, or Presidential Scholar. Oklahoma residents may also qualify automatically by achieving a score in the top one-half percentile on the ACT or SAT. In addition, each public institution is authorized to award a certain number of freshmen scholarships to Institutional Nominees.

**POLICY ISSUES:**

This item also fulfills a statutory requirement to report the number of Academic Scholars Program participants that remain in Oklahoma within five years of leaving the program.

**ANALYSIS:**

Following are some highlights from the report:

- ◆ In Fall 2006, 221 freshmen National Merit Scholars received awards through the program and attended Oklahoma universities. This is a decrease of 29 from Fall 2005 and compares to only 45 freshman National Merit Scholars that attended Oklahoma institutions in Fall 1987 before the program was implemented.
- ◆ In Fall 2006, 2,099 students at Oklahoma public and private colleges and universities were enrolled in the Academic Scholars Program, a decrease of 33 from Fall 2005. The 2006 freshman class totaled 571 students—330 “automatic qualifiers” and 241 Institutional Nominees. This is a decrease of 49 or 7.9% from the Fall 2005 freshman class.

- ◆ Since the start of the program in 1991, an average of 17% of program participants lose the scholarship after one year in the program. The rate for the most current year was 16%. On average, about 72% of participants retain the scholarship through their fourth year of eligibility; the most current class was 77%.
- ◆ For the 1,392 participants entering into the program between 1999-2001, 75% (1041) received at least a baccalaureate degree from an Oklahoma institution.
- ◆ About 73% of all the program's graduates remain in Oklahoma one year after graduation. This compares to about 85% of all Oklahoma bachelor degree recipients based on the latest statewide data. The retention rate for Oklahoma residents in the program (79%) is significantly higher than for nonresidents (55%). After five years, about 43% of the Academic Scholar graduates are still in Oklahoma, compared to 66% of all bachelor degree recipients.
- ◆ About 85% of the program participants attend three universities—University of Oklahoma (50%), Oklahoma State University (22%) and the University of Tulsa (13%). The remaining participants attend public regional universities (8%), public two-year colleges (3%) and other private universities (3%). The three largest participating institutions also account for almost 91% of the total program expenditures.
- ◆ Few participants qualified for other Oklahoma financial aid programs. In 2006-07, about 4% received an award from the Oklahoma Tuition Aid Grant program and less than 10% were eligible for Oklahoma's Promise. Less than 30% of participants reported parental income on the 2006-07 FAFSA and of those participants, 69% reported a family income of \$50,000 or higher.
- ◆ Participation rates for Black and Hispanic students have declined over the past five years. As a percentage of all participants, Black students dropped from 2.3% to 0.9% while Hispanic students decreased from 4.7% to 1.5%.

The following table shows the recent history of the program's funding and expenditures. Based on current trends, the program's trust fund will be depleted in about 3 years. For FY2009, the State Regents' appropriation request to the Oklahoma Legislature includes an increase of \$400,000 for the Academic Scholars Program, which is roughly equivalent to the current annual operating deficit of the program.

#### Academic Scholars Trust Fund History

<u>Fiscal Year</u>	<u>Trust Fund Expenditures</u>	<u>State Appropriations</u>	<u>Annual Funding Deficit</u>	<u>Trust Fund Balance<sup>1</sup></u>
FY 02 actual <sup>2</sup>	9,184,770 <sup>2</sup>	7,104,500	(2,080,270)	9,360,087
FY 03 actual <sup>3</sup>	9,649,667 <sup>3</sup>	7,504,500	(2,145,167)	7,958,318
FY 04 actual	10,240,649	7,104,500	(3,136,149)	5,301,325
FY 05 actual	9,458,314	7,204,500	(2,253,814)	3,376,679
FY 06 actual	9,613,731	7,204,500	(2,409,231)	1,954,764
FY 07 actual	9,021,637	8,614,000	(407,637)	1,895,981
FY 08 projected	9,100,000	8,604,500	(417,317)	1,447,881

<sup>1</sup>Trust fund balances also assume annual earnings of 5% on amount available for investment.

<sup>2</sup>For FY02, costs shown include \$8,664,770 for scholarships plus \$520,000 for lawsuit expenses.

<sup>3</sup>For FY03, the costs shown include \$9,570,498 for scholarship costs plus \$79,169 for lawsuit expenses.

Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #21-d:**

**Reports.**

**SUBJECT:** Oklahoma Tuition Aid Grant, 2006-07 End of Year Report.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

The 1971 Oklahoma Legislature enacted the Oklahoma Higher Education Tuition Aid Act authorizing the establishment of a need-based state tuition aid grant program. The Federal Congress amended the Higher Education Act of 1965 to provide incentive grants to states to assist them in providing grants to students. The federal Leveraging Educational Assistance Partnership (LEAP) and Special Leveraging Educational Assistance Partnership (SLEAP) programs provide supplemental matching funds when the state's allocation is sufficient to meet minimum "maintenance of effort" requirements. Grants up to \$1,000 per academic year for attendance at public institutions and \$1,300 per year at private non-profit institutions are awarded. The maximum award for students attending public institutions has been \$1,000 since 1982.

**POLICY ISSUES:**

This report reflects end-of-year data for awards provided to eligible students consistent with State Regents' policy.

**ANALYSIS:**

The 2006-07 end of year report reflects information regarding the disbursement of OTAG awards to 26,075 individual students totaling \$19,867,111. Included is a summary of the distribution of awards by type of institution and a two-year comparison of awards disbursed at each participating institution.

Funds expended for the 2006-07 Oklahoma Tuition Aid Grant Program came from the following sources:

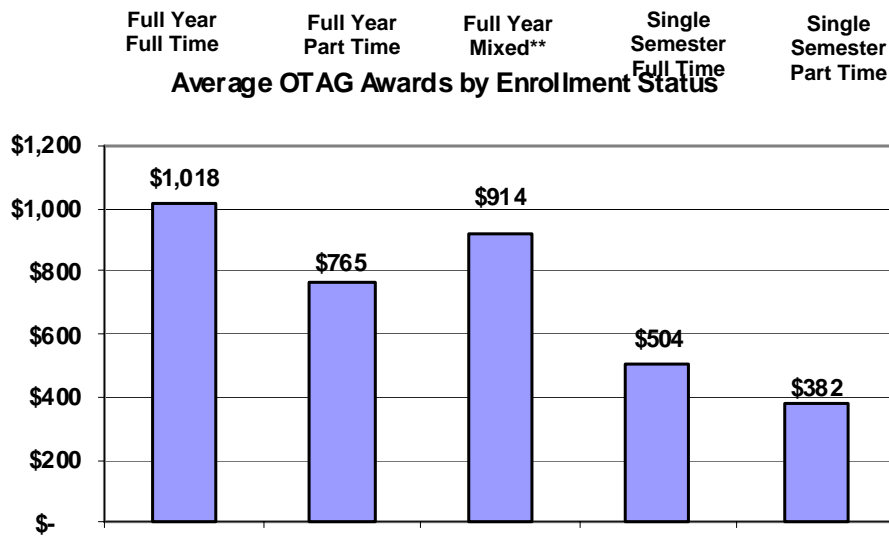
\$18,992,594	State Appropriated Funds
403,725	Federal LEAP Funds
<u>470,792</u>	Federal SLEAP Funds
<b>\$19,867,111</b>	<b>Total</b>

2006-07 was the third year in which OTAG funds were awarded to undocumented students in accordance with SB 596 enacted by the 2003 Oklahoma Legislature. To qualify students must (1)

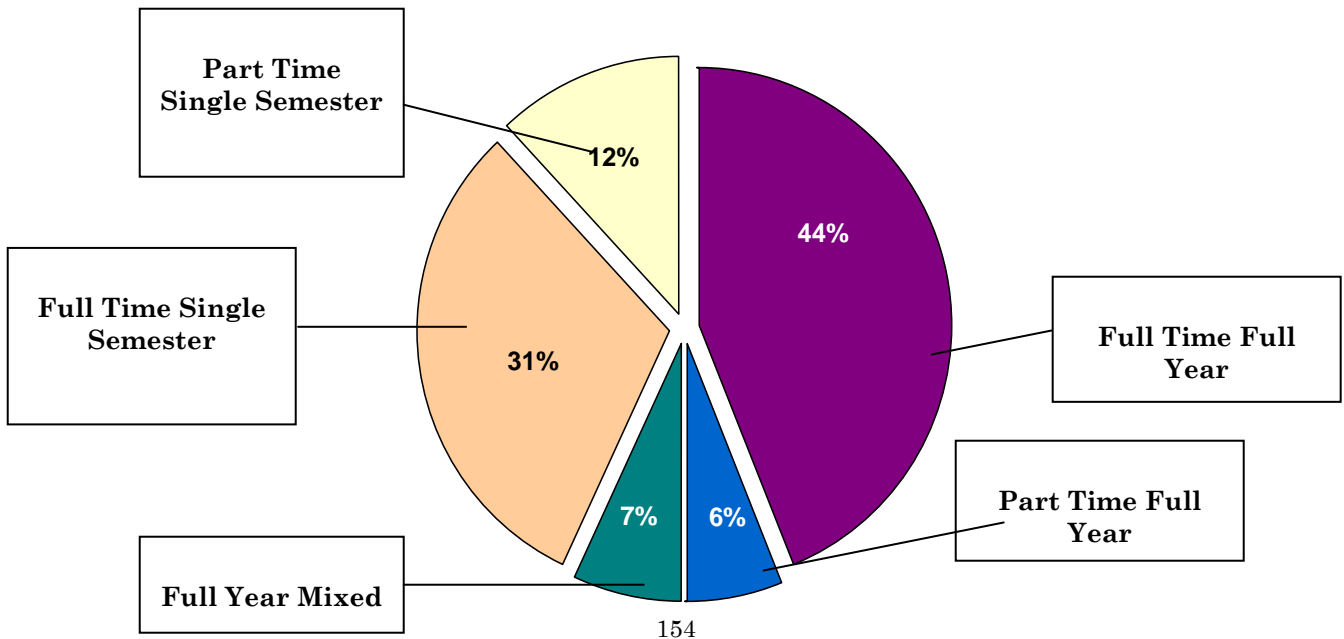
have lived with a parent or guardian in Oklahoma at least two years prior to graduation from an Oklahoma high school or receipt of a GED certificate and (2) must be in the process of legalizing their immigration status or agree to file their application to legalize their immigration status at the earliest opportunity they are eligible. An additional \$56,129 in state funds was disbursed to 69 undocumented students attending 14 institutions. This compares with \$32,184 disbursed to 37 undocumented students attending 12 institutions in 2005-06.

Following are a few highlights for the 2006-07 report year:

- State appropriations for OTAG in 2006-07 were \$19,077,327 million, and were sufficient to provide matching funds for receipt of federal funds from both the Leveraging Educational Assistance Partnership (LEAP) and the Special Leveraging Educational Assistance Partnership (SLEAP) programs.
- The average award by type of enrollment status is reflected below.



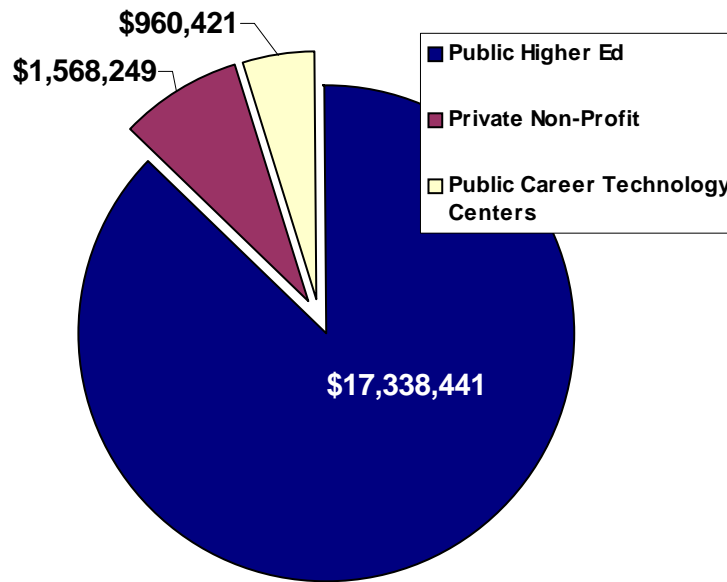
**Enrollment Status Distribution of OTAG Awardees 2006-2007**



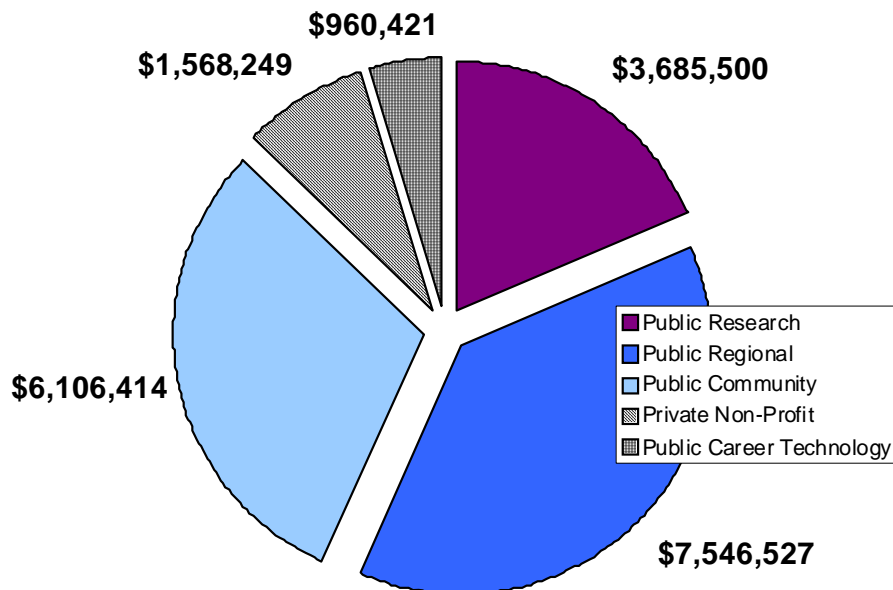
- Distribution of funds by type of institution:

Public Institutions	87.3%
Private Institutions	7.9%
Career-Technology Centers	4.8%

### OTAG Dollars by Type of Institution



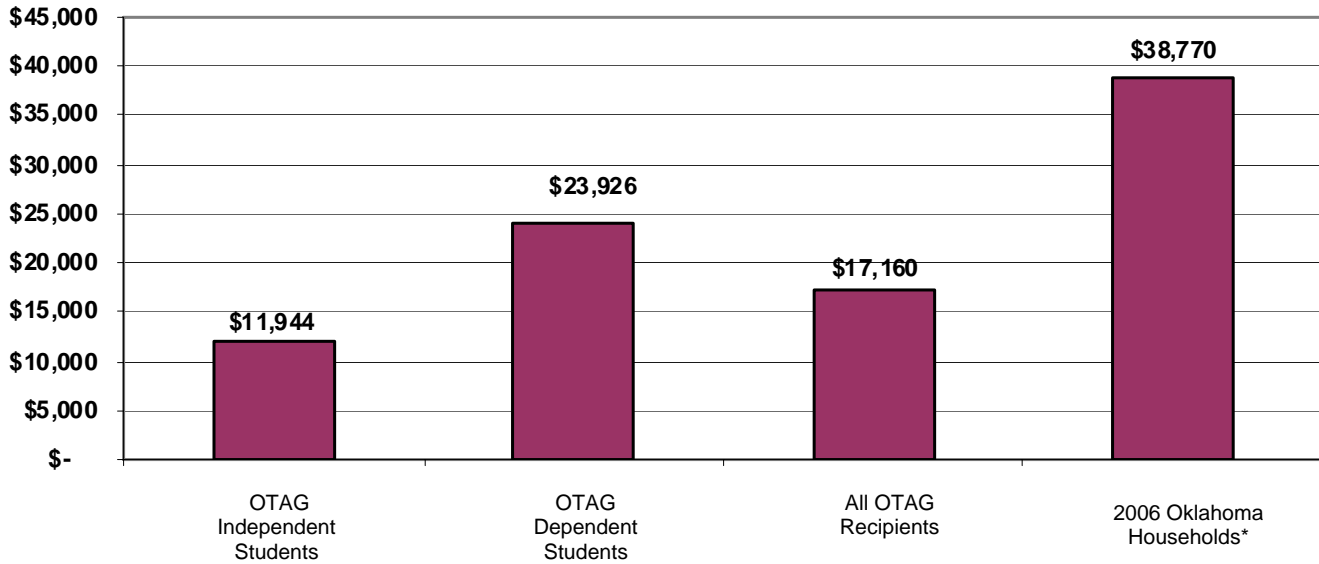
### OTAG Dollars by Tier



- The *average* family income of OTAG recipients was:

Independent Students (generally students 24 or older)	\$14,308
Dependent Students (under age 24)	\$22,265
All Students	\$17,124

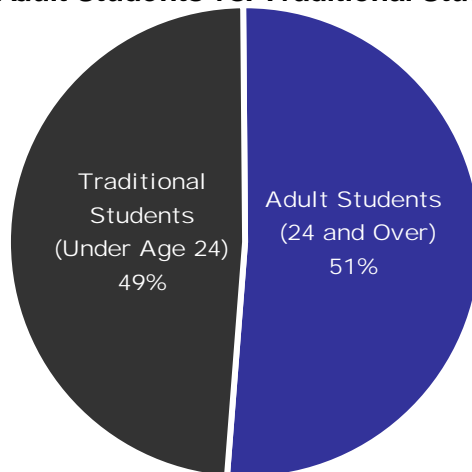
### Median Income of 2006-07 OTAG Recipients



- The distribution of awards to adult students (generally age 24 or over) and students under the age of 24 was almost 50/50.

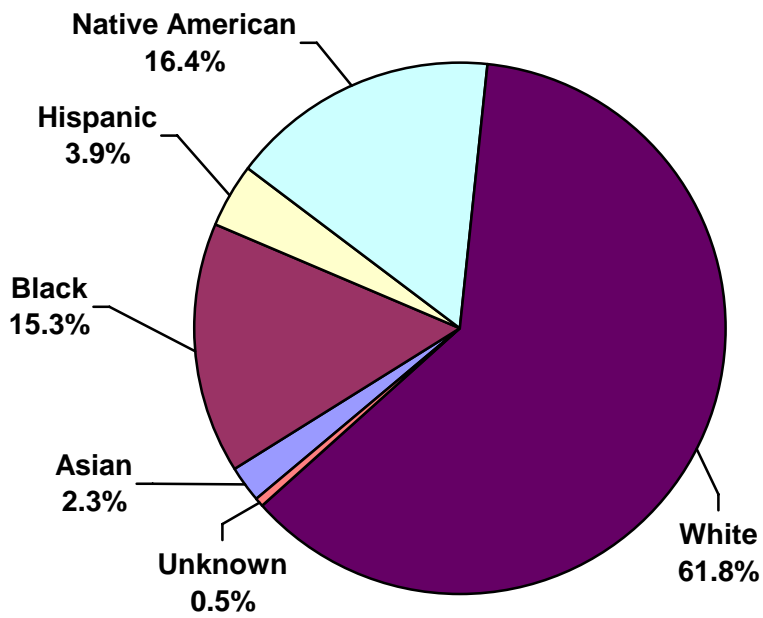
Data for Oklahoma Households from U.S. Census Bureau, 2006 American Community Survey, available at [www.okcommerce.gov](http://www.okcommerce.gov)

### Distribution of OTAG Awards Adult Students vs. Traditional Students



- Approximately 68% of the award recipients were lower classmen and approximately 32% were upper classmen.
- Female students received 68% of the awards funded and male students received 32%.
- The distribution of awards by race was:

## Distribution of OTAG Awards by Race



Attachment

**Oklahoma State Regents for Higher Education  
Oklahoma Tuition Aid Grant Program  
Two-Year Comparison of Awards  
2005-2006 and 2006-2007  
End of  
Year**

Institution	2005-2006 End of Year # of Awards	2005-2006 End of Year \$ Disbursed	2006-2007 End of Year # of Awards	2006-2007 End of Year \$ Disbursed
<b><u>Research Universities</u></b>				
Oklahoma State University	2,229	\$ 1,795,000	2,365	\$ 1,889,000
University of Oklahoma	2,158	\$ 1,720,500	2,063	\$ 1,687,000
University of Oklahoma Health Sciences Center	129	\$ 108,500	140	\$ 109,500
	-	-	-	-
<b>Total Research Universities</b>	<b>4,516</b>	<b>\$ 3,624,000</b>	<b>4,568</b>	<b>\$ 3,685,500</b>
<b><u>Regional Universities</u></b>				
Cameron University	882	\$ 660,500	807	\$ 647,336
East Central University	1,038	\$ 794,604	989	\$ 782,837
Langston University	704	\$ 569,000	695	\$ 593,500
Northeastern State University	2,213	\$ 1,690,932	2,091	\$ 1,663,965
Northwestern Oklahoma State University	275	\$ 204,830	280	\$ 215,250
Oklahoma Panhandle State University	117	\$ 85,600	120	\$ 90,993
Rogers State University	764	\$ 558,826	808	\$ 604,526
Southeastern Oklahoma State University	707	\$ 533,898	654	\$ 511,892
Southwestern Oklahoma State University	912	\$ 697,468	835	\$ 652,577
University of Central Oklahoma	2,035	\$ 1,537,049	2,019	\$ 1,573,479
University of Science and Arts of Oklahoma	273	\$ 207,774	265	\$ 210,172
	-	-	-	-
<b>Total Regional Universities</b>	<b>9,920</b>	<b>\$ 7,540,481</b>	<b>9,563</b>	<b>\$ 7,546,527</b>



	2005-2006	2005-2006	2006-2007	2006-2007
	End of Year	End of Year	End of Year	End of Year
	# of Awards	\$ Disbursed	# of Awards	\$ Disbursed
<b>Community Colleges</b>				
Carl Albert State College	738	\$ 523,960	702	\$ 502,126
Connors State College	508	\$ 347,761	452	\$ 308,278
Eastern Oklahoma State College	381	\$ 276,662	384	\$ 277,351
Murray State College	548	\$ 352,882	617	\$ 416,542
Northeastern Oklahoma A&M College	319	\$ 239,838	366	\$ 261,518
Northern Oklahoma College	812	\$ 516,056	819	\$ 540,419
Oklahoma City Community College	1307	\$ 754,942	1,062	\$ 660,001
Oklahoma State University, Oklahoma City	657	\$ 411,769	892	\$ 542,000
OSU Technical Branch, Okmulgee	480	\$ 356,985	444	\$ 334,999
Redlands Community College	332	\$ 206,480	251	\$ 170,054
Rose State College	981	\$ 586,589	1,143	\$ 668,624
Seminole State College	515	\$ 349,024	449	\$ 306,468
Tulsa Community College	1,982	\$ 1,184,053	1,518	\$ 963,046
Western Oklahoma State College	267	\$ 169,532	243	\$ 154,988
<b>Total Community Colleges</b>	<b>9,827</b>	<b>\$ 6,276,533</b>	<b>9,342</b>	<b>\$ 6,106,414</b>

	2005-2006	2005-2006	2006-2007	2006-2007
	End of Year	End of Year	End of Year	End of Year
	# of Awards	\$ Disbursed	# of Awards	\$ Disbursed
<b>Independent Institutions</b>				
Bacone College	241	\$ 221,650	244	\$ 251,212
Family of Faith College	5	\$ 5,850	3	\$ 3,250
Hillsdale Freewill Baptist College	31	\$ 29,250	32	\$ 32,500
Mid-America Christian University	100	\$ 100,100	107	\$ 101,400
Oklahoma Baptist University	128	\$ 135,850	137	\$ 143,650
Oklahoma Christian University	107	\$ 102,700	105	\$ 108,550
Oklahoma City University	154	\$ 181,350	138	\$ 165,750
Oklahoma Wesleyan University	69	\$ 68,250	108	\$ 107,250

	2005-2006	2005-2006	2006-2007	2006-2007
	End of Year	End of Year	End of Year	End of Year
	# of Awards	\$ Disbursed	# of Awards	\$ Disbursed
Oral Roberts University	86	\$ 90,350	84	\$ 87,750
St. Gregory's University	105	\$ 103,350	130	\$ 135,850
Southern Nazarene University	132	\$ 125,450	159	\$ 148,200
Southwestern Christian University	43	\$ 43,550	59	\$ 61,750
The University of Tulsa	195	\$ 208,567	191	\$ 221,137
	-	-	-	-
<b>Total Independent Institutions</b>	<b>1,396</b>	<b>\$ 1,416,267</b>	<b>1,497</b>	<b>\$ 1,568,249</b>

	2005-2006	2005-2006	2006-2007	2006-2007
	End of Year	End of Year	End of Year	End of Year
	# of Awards	\$ Disbursed	# of Awards	\$ Disbursed
<b>Career Technology Centers</b>				
Autry Technology Center	36	\$ 16,777	26	\$ 14,868
Caddo Kiowa Technology Center	68	\$ 50,251	100	\$ 72,181
Canadian Valley Technology Center	40	\$ 10,192	47	\$ 33,210
Central Oklahoma Technology Center	74	\$ 43,068	40	\$ 28,822
Chisholm Trail Technology Center	5	\$ 2,500	15	\$ 10,240
Eastern Oklahoma County Technology Center	4	\$ 1,770	16	\$ 8,252
Francis Tuttle Technology Center	126	\$ 74,200	95	\$ 56,133
Gordon Cooper Technology Center	92	\$ 46,556	76	\$ 39,292
Great Plains Technology Center	73	\$ 46,986	62	\$ 39,606
High Plains Technology Center	16	\$ 8,856	24	\$ 11,316
Indian Capital Technology Center	131	\$ 66,993	140	\$ 75,441
Kiamichi Technology Center	214	\$ 143,664	213	\$ 142,434
Meridian Technology Center	63	\$ 36,974	43	\$ 30,580
Metro Technology Center	104	\$ 67,783	100	\$ 68,512
Mid-America Technology Center	7	\$ 3,339	15	\$ 8,840
Mid-Del Technology Center	2	\$ 392	2	\$ 1,000
Moore Norman Technology Center	84	\$ 55,728	70	\$ 36,169
Northeast Technology Center	62	\$ 21,000	78	\$ 22,200

	2005-2006	2005-2006	2006-2007	2006-2007
	End of Year	End of Year	End of Year	End of Year
	# of Awards	\$ Disbursed	# of Awards	\$ Disbursed
Northwest Technology Center	11	\$ 7,034	17	\$ 9,348
Pioneer Technology Center	13	\$ 10,755	12	\$ 6,560
Pontotoc Technology Center	46	\$ 30,795	47	\$ 32,896
Red River Technology Center	16	\$ 4,312	20	\$ 5,488
Southern Oklahoma Technology Center	48	\$ 29,465	35	\$ 22,023
Southwest Technology Center	16	\$ 9,000	10	\$ 6,500
Tri-County Technology Center	38	\$ 23,385	51	\$ 31,475
Tulsa Technology Center	67	\$ 8,241	111	\$ 76,000
Wes Watkins Technology Center	56	\$ 42,775	64	\$ 52,405
Western Oklahoma Technology Center	<u>45</u>	\$ 23,650	<u>30</u>	\$ 18,630
<b>Total Career Technology Centers</b>	<b>1,557</b>	<b>\$ 886,441</b>	<b>1,559</b>	<b>\$ 960,421</b>
<b>Grand Total of All Institutions</b>	<b>27,216</b>	<b>\$ 19,743,722</b>	<b>26,529</b>	<b>\$ 19,867,111</b>

Notes: Totals Include Duplicate Head Count In Instances Where A Student Transferred Mid-Year.

Unduplicated Headcount for 2005-2006 is 26,724.

Unduplicated Headcount for 2006-2007 is 26,075.

In 2005-2006 the fall awarding cutoff was FAFSA receipt dates through 4-15-05. The spring cutoff was 6-30-05.

In 2006-2007 the fall awarding cutoff was FAFSA receipt dates through 4-25-06. The 2006-2007 spring cutoff was initially 6-7-06 and was later extended to 7/15/06.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #21-e:**

**Reports.**

**SUBJECT:** Oklahoma Tuition Equalization Grant, Year End Report for 2006-07.

**RECOMMENDATION:**

**This item is for information only.**

**BACKGROUND:**

In 2003, the Oklahoma Legislature enacted the Oklahoma Tuition Equalization Grant (OTEG) Act to provide grants to Oklahoma residents attending not-for-profit, independent institutions in Oklahoma that are accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. Recipients must have family incomes of less than \$50,000. Grants of \$2,000 per academic year (\$1,000 per semester) can be awarded to students for up to five consecutive years of full-time undergraduate study. Funding was provided for the program to award students beginning in 2004-05.

**POLICY ISSUES:**

This report reflects end-of-year data for awards provided to eligible students consistent with State Regents' policy.

**ANALYSIS:**

The 2006-07 end of year report reflects information regarding the allocation of OTEG funds to institutions and the disbursement of funds to students. The amount allocated to each institution was comparable to the institution's percentage of the total eligible and enrolled students reported by all eligible institutions for the Fall 2005 semester. A total of \$2,424,000 was allocated to the institutions. Institutions disbursed \$2,411,000 to 1,462 eligible students. Included is a summary of the distribution of funds and awards at each institution.

Following is a summary of the disposition of 2006-07 OTEG funds:

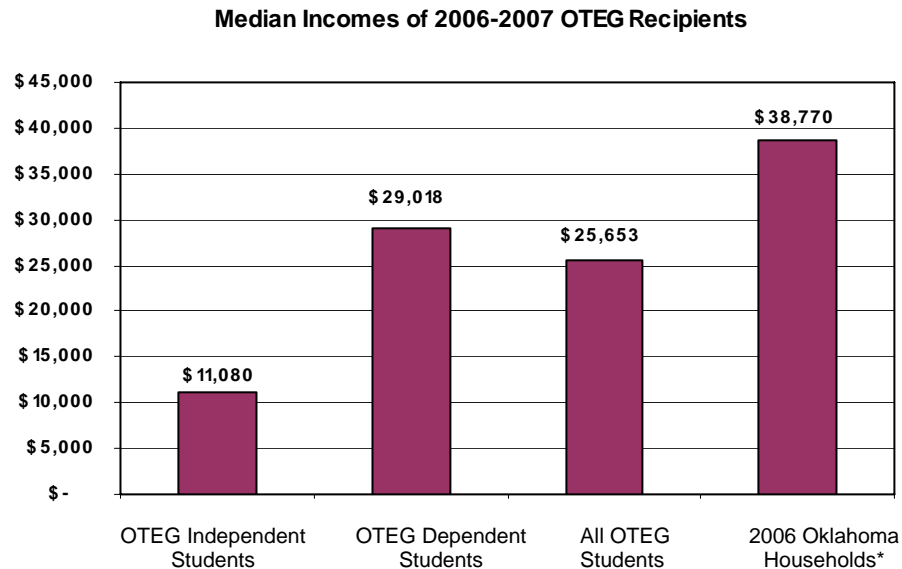
Regents Allocation	\$2,225,894
Carryover Funds from FY2006	<u>198,894</u>
Total Funds Available for Awards	\$2,424,788
Allocated to Institutions	\$2,424,000
Funds Expended by Institutions	<u>-\$2,411,000</u>
<b>Unexpended funds</b>	<b>\$13,788</b>

Highlights for the 2006-07 report year include:

- In accordance with OTEG statutes, awards were limited to students who were first-time freshmen in the 2003-04, 2004-05, 2005-06, or 2006-07 academic years.
- The *average* family income of OTEG recipients was:

Independent Students (generally students 24 or older)	\$13,655
Dependent Students (under age 24)	\$28,853
All Students	\$25,454

- This chart shows the *median* family income of OTEG recipients in 2006-07. Independent students are generally adults aged 24 and over; dependent students are generally under age 24.



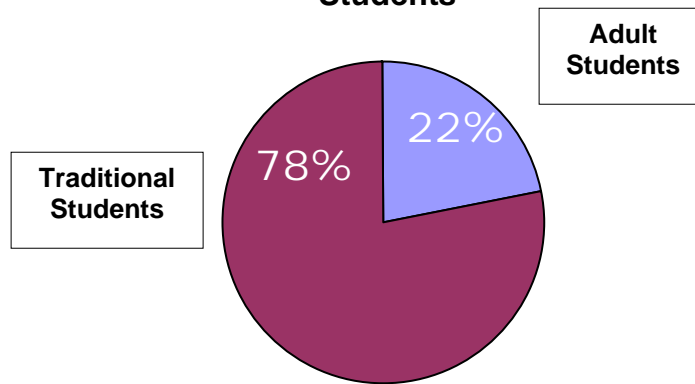
\*Data for Oklahoma Households from U.S. Census Bureau, 2006 American Community Survey, available at [www.okcommerce.gov](http://www.okcommerce.gov)

- Institutions were directed to award their allocation of OTEG funds to qualified students who had the highest unmet financial need in meeting their cost of attendance after all other financial aid resources were considered. The average unmet financial need of recipients in 2006-07 was:

Independent Students (generally students 24 or older)	\$10,957
Dependent Students (generally under age 24)	\$12,363
All Students	\$12,048

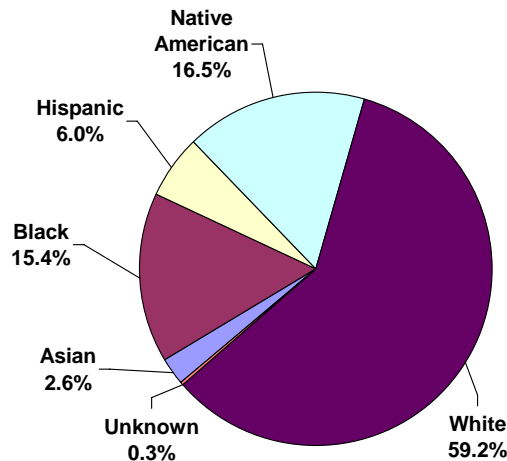
- Adult students (generally age 24 or over) received 22% of awards; traditional students (generally under the age of 24) received 78%.

**Distribution of Adult Students vs. Traditional Students**



- Approximately 68% of the award recipients were lower classmen, and approximately 32% were upper classmen.
- Female students received 53% of the awards funded, and male students received 47%.
- The distribution of awards by race:

**Distribution of OTEG Awards by Race**



**Oklahoma Tuition Equalization Grant Program  
2006-2007 End of Year Report**

<b>Institution</b>	<b>Initial Allocation to Institutions</b>	<b>Unused Funds</b>	<b>Reallocated Funds</b>	<b>Cancellations From Reallocated Funds</b>	<b>Total Funds Disbursed</b>	<b>Number of Recipients</b>
Bacone College	\$260,000	-	\$24,000	-	\$284,000	194
Mid America Christian University	\$150,000	\$31,000	-	-	\$119,000	69
Oklahoma Baptist University	\$288,000	-	\$48,000	\$4,000	\$332,000	213
Oklahoma Christian University	\$186,000	-	\$2,000	-	\$188,000	114
Oklahoma City University	\$244,000	-	\$8,000	-	\$252,000	140
Oklahoma Wesleyan University	\$ 60,000	-	-	-	\$60,000	33
Oral Roberts University	\$288,000	\$114,000	-	-	\$174,000	94
St. Gregory's University	\$184,000	-	\$22,000	\$2,000	\$204,000	123
Southern Nazarene University	\$216,000	-	\$12,000	\$3,000	\$225,000	137
Southwestern Christian University	\$ 88,000	-	\$5,000	-	\$93,000	59
The University of Tulsa	<u>\$ 436,000</u>	-	<u>\$48,000</u>	<u>\$4,000</u>	<u>\$480,000</u>	<u>286</u>
<i>Transfer Reserve</i>		<u>\$24,788</u>				
<b>Totals</b>	<b>\$2,400,000</b>	<b>\$169,788</b>	<b>\$169,000</b>	<b>\$13,000</b>	<b>\$2,411,000</b>	<b>1,462</b>

**Notes:**

\$2,225,894 in new appropriations was provided for the OTEG program in 2006-07. An additional \$198,894 was carried over from 2005-06. \$2,400,000 was initially allocated to institutions for awards to students. \$24,788 was retained by OSRHE to accommodate awarded students who transferred to other eligible institutions. No requests for transfer funds were received.

In Spring 2007, two institutions reported that they could not award all of their allocated funds to eligible students. Eight institutions reported they could award additional students. Using funds initially allocated to the institutions that were unable to award all of their funds and \$24,000 from the transfer reserve, a total of \$169,000 was reallocated to institutions that submitted additional award claims for the spring semester. Of the \$169,000 reallocated, \$13,000 was later returned to OSRHE from cancelled awards. This \$13,000 plus the \$788 remaining in the transfer reserve were carried forward for use in the 2007-08 award year.



Meeting of the  
**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
November 29, 2007

**AGENDA ITEM #21-f:**

**Reports.**

*(Not available electronically)*

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**  
655 Research Parkway, Oklahoma City

**MINUTES**

**Seven Hundred Eighth Meeting**



October 25, 2007



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Eighth Meeting  
October 25, 2007

CONTENTS

	Page
Announcement of filing of meeting and posting of the agenda .....	18747
Call to order .....	18747
Minutes of the previous meeting .....	18747
Report of the Chairman .....	18747
Report of the Chancellor.....	18747
Introduction of New President.....	18747
Program Deletions .....	18748
Policy .....	18748
Oklahoma Tuition Aid Grant.....	18748
E&G Budget .....	18748
Audit .....	18749
Master Lease Program .....	18749
Revenue Bond .....	18749
Investments .....	18749
Oklahoma's Promise.....	18749
State Regents Public Agenda.....	18750
Legislative Agenda.....	18750
Executive Session .....	18750
Personnel .....	18750
State Regents' Meetings .....	18751
Consent Docket .....	18751
Reports.....	18752
Report of the Committees .....	18752
New Business .....	18752
Announcement of Next Regular Meeting.....	18753
Adjournment.....	18753

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
Research Park, Oklahoma City

**Minutes of the Seven Hundred Eighth Meeting  
of the  
Oklahoma State Regents for Higher Education  
October 25, 2007**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9:00 a.m. on Thursday, October 25, 2007, at the State Regents' offices in Oklahoma City. Notice of the meeting had been filed with the Secretary of State on November 27, 2006. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Burgess called the meeting to order and presided. Present for the meeting were State Regents Bill W. Burgess, Jr., Ronald White, Stuart Price, Joseph L. Parker, Jr., Julie Carson, Marlin "Ike" Glass, James "Jimmy" Harrel, Cheryl Hunter and John Massey.
3. **MINUTES OF THE PREVIOUS MEETING.** Regent Massey made a motion, seconded by Regent Hunter, to approve the minutes of the September State Regents' meetings. Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Glass, Harrel, Hunter and Massey. Voting against the motion were none.
4. **REPORT OF THE CHAIRMAN.** Chairman Burgess announced that Higher Ed Day had been scheduled for February 2, 2008. He also noted that the Regents would be adopting a resolution honoring the service of President Bill Pennington who recently passed away.
5. **REPORT OF THE CHANCELLOR.** Chancellor Johnson reported that the first regional legislative meeting would be held on October 31, 2007, on the campus of Cameron University.
6. **INTRODUCTION OF NEW PRESIDENT.** Chairman Burgess welcomed President Brandon Webb from Carl Albert State College. President Webb provided biographical information as well as his vision for the future of the college and steps the institution would be taking in order to overcome barriers to college enrollment.

7. **PROGRAM DELETIONS.** Regent Parker made a motion, seconded by Regent Hunter, to approve the institutional requests for program deletions. Voting for the motion were Regents White, Price, Parker, Carson Glass, Harrel, Hunter, Massey and Burgess. Voting against the motion were none.
8. **POLICY.** Regent Burgess noted that item 8a was the posting of changes to two academic policies. Houston Davis outlined the proposed changes to the policies.  
  
Chairman Burgess introduced Representative Shane Jett, the chairman of the Advancement of Hispanic Students in Higher Education Task Force. Representative Jett reviewed the findings of the taskforce and urged the Regents to implement a policy. Representative Jett noted that the tuition of only 244 total students would be affected, a very small percentage of total students. Bob Anthony then reviewed the proposed changes to the undocumented students policy. Regent Massey made a motion, seconded by Regent Harrel, to amend the policy as noted. Chairman Burgess asked for a roll-call vote. Votes were cast as follows: Regent Burgess – yes; Regent White – yes; Regent Price – no; Regent Parker – abstain; Regent Carson – abstain; Regent Glass – abstain; Regent Harrel – yes; Regent Hunter – yes; Regent Massey – yes.
9. **OKLAHOMA TUITION AID GRANT.** Regent Parker reviewed the proposed revisions to the 2007-2008 award schedule for OTAG. Houston Davis added that the revisions would expand the scope of the awards. Regent Massey made a motion, seconded by Regent Price, to approve the revised award schedule. Voting for the motion were Regents Glass, Harrel, Hunter, Massey, Burgess, White, Price and Parker. Voting against the motion were none.
10. **E & G BUDGET.** Amanda Paliotta reviewed the FY09 system-wide budget needs noting that the approval of the budget needs would be made pursuant to further review. Regent White made a motion, seconded by Regent Hunter, to approve the FY09 budget needs as presented. Voting for the motion were Regents Harrel, Hunter, Massey, Burgess, White, Price, Parker, Carson and Glass. Voting against the motion were none.

Regent White reviewed the allocation of state appropriations to Northeastern Oklahoma A&M College for one-time extraordinary capital funds for expenses related to the July 2007 flood. Regent White made a motion, seconded by Regent Harrel, to approve the allocation to NEOA&M. Voting for the motion were Regents Hunter, Massey, Burgess, White, Price, Parker, Carson, Glass and Harrel. Voting against the motion were none.

11. **AUDIT.** Regent White made a motion, seconded by Regent Parker, to approve acceptance of the audit report from Cole and Reed. Voting for the motion were Regents Massey, Burgess, White, Price, Parker, Carson, Glass, Harrel and Hunter. Voting against the motion were none.
12. **MASTER LEASE PROGRAM.** Regent White made a motion, seconded by Regent Harrel, to authorize the Series 2007-B-Real Property for submission to the Council of Bond Oversight. Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Glass, Harrel, Hunter and Massey. Voting against the motion were none.
13. **REVENUE BOND.** Amanda Paliotta reviewed the statement of essential facts for the University of Oklahoma revenue bonds for various campus facilities. Regent Massey made a motion, seconded by Regent Price to approve the statement of essential facts. Voting for the motion were Regents White, Price, Parker, Carson, Glass, Harrel, Hunter, Massey and Burgess. Voting against the motion were none.
14. **INVESTMENTS.** Regent Parker made a motion, seconded by Regent Harrel, to approve two new investment managers for the endowment trust fund: Jensen Investment Management, Inc. and Natural Gas Partners IX. Voting for the motion were Regents Price, Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess and White. Voting against the motion were none.
15. **OKLAHOMA'S PROMISE.** Bryce Fair provided an overview of the funding estimate to be provided to the State Board of Equalization for the Oklahoma's Promise program. Mr. Fair noted that historic milestones had been reached when the program was given a dedicated funding source. Regent Massey thanked the legislature – especially Senator Mike Morgan - for passing the bill providing the dedicated funding source and Regent Price recognized Regent Massey and

others that worked with the program for many years. Regent Massey made a motion, seconded by Regent Hunter, to approve the funding estimate. Voting for the motion were Regents Parker, Carson, Glass, Harrel, Hunter, Massey, Burgess, White and Price. Voting against the motion were none.

16. **STATE REGENTS PUBLIC AGENDA.** Chancellor Glen Johnson reviewed the State Regents Public Agenda which focuses on three primary goals: increase access and improve the quality of public higher education for all Oklahomans; increase the number of college graduates and better prepare students to meet the challenge of a global economy. Regent Hunter made a motion, seconded by Regent Glass, to approve the public agenda. Voting for the motion were Regents Carson, Glass, Harrel, Hunter, Burgess, White, Price and Parker. Voting against the motion were none.

17. **LEGISLATIVE AGENDA.** Chancellor Glen Johnson reviewed the legislative agenda and the FY09 appropriation request. The 2008 legislative agenda has five goals: maximize state appropriations to Oklahoma's campuses; reduce financial barriers for student access; honor the endowed chair match; enhance economic development and boost the EDGE trust fund. Regent Hunter made a motion, seconded by Regent Glass, to approve the 2008 legislative agenda. Voting for the motion were Regents Glass, Harrel, Hunter, Burgess, White, Price, Parker and Carson. Voting against the motion were none.

18. **EXECUTIVE SESSION.** No discussion.

19. **PERSONNEL.** Chancellor Glen D. Johnson reviewed the request for the Campus Compact AmeriCorp\*VISTA Coordinator position which would expand Regents' personnel. OSRHE would receive \$827,000 in federal funds for the project and would be responsible for the benefits for a three-year period. Regent Parker made a motion, seconded by Regent Price, to expand Regents' personnel. Voting for the motion were Regents Harrel, Hunter, Burgess, White, Price, Parker, Carson and Glass. Voting against the motion were none.



20. **STATE REGENTS' MEETINGS.** Chairman Burgess reviewed the proposed dates for the 2008 State Regents' meetings. Regent Harrel made a motion, seconded by Regent White, to approve the meeting dates and to authorize the filing with the Secretary of State. Voting for the motion were Regents Hunter, Burgess, White, Price, Parker, Carson, Glass and Harrel. Voting against the motion were none.
21. **CONSENT DOCKET.** Regent Burgess noted that Item 21-d(2) would be removed from the Consent Docket. Regent Glass made a motion, seconded by Regent White, to approve the following consent docket items:
- a. Approval of institutional requests for program modifications.
  - b. Ratification of approved degree requests regarding cooperative agreements.
  - c. Ratification of the approval for East Central University to offer a law enforcement course out-of-state.
  - d. Ratification of FY08 agreement with the State Board of Career and Technology Education.
  - e. Acceptance of grant funds from the Corporation for National and Community Service for an AmeriCorps\* VISTA program; allocation of grant funds to Oklahoma State University for an enrollment management meeting; and ratification of *Raising College Aspirations* grants to Community and Faith-Based Organizations and to the University of Oklahoma in support of the Tomas Rivera Educational Employment conference.
  - f. Ratification of capital allotments.
  - g. Ratification of purchases exceeding \$25,000.
  - h. Allocation of funding for scholarships for the Governor's Advisory Committee on the Employment of People with Disabilities.
  - i. Ratification of requests to award nonacademic degrees.
  - j. Approval of credit offerings for the Regents Education Program.
  - k. Approval of resolution honoring the life of President Bill Pennington.

Voting for the motion were Regents Burgess, White, Price, Parker, Carson, Glass, Harrel and Hunter. Voting against the motion were none.

22. **REPORTS.** Regent Hunter made a motion, seconded by Regent Parker, to accept the following reports:

- a. Status Report on Program Requests.
- b. Preliminary Enrollment Report.
- c. Preparing for College Mass Mailing Report.

Voting for the motion were Regents White, Price, Parker, Carson, Glass, Harrel and Hunter.

Voting against the motion were none.

23. **REPORT OF THE COMMITTEES.**

- a. Academic Affairs and Social Justice and Student Services Committees. Regent Parker stated that the Committee met on October 22, 2007, and all of the Committee's items had been acted on. In addition, the Committee discussed the accreditation report and the Achieving the Dream initiative.
- b. Budget and Audit Committee. Regent White reported that the Committee met on October 23, 2007, and all of the Committee's items had been acted on.
- c. Strategic Planning and Personnel Committee. Regent Price reported that the Committee met on October 23, 2007, and all of the Committee's items had been acted on.
- d. Technology Committee. Regent Carson reported that the Committee met on October 22, 2007 and received an update on the NLR/Internet 2 merger and discussed institutional collaboration projects.
- e. Investment Committee. Regent Parker announced that the Committee met on October 22, 2007 and all of the Committee's items had been acted on. In addition, the Committee received a market update from Hammond Associates.

24. **NEW BUSINESS.** No new business was brought before the Regents.

25. **ANNOUNCEMENT OF NEXT REGULAR MEETING.** Regent Burgess announced that the next regular meeting of the State Regents would be on Thursday, November 29, 2007, at the State Regents' offices in Oklahoma City.
26. **ADJOURNMENT.** With no additional items to discuss, the meeting was adjourned.

ATTEST:

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Bill W. Burgess, Jr., Chairman