



OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees

Agenda

October 25, 2007

NOTE

This document contains recommendations and reports to the State Regents regarding items on the October 25, 2007 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents' approval or acceptance on October 25, 2007.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

A G E N D A

Thursday, October 25, 2007 – 9:00 a.m.
State Regents' Conference Room
655 Research Parkway, Suite 200, Oklahoma City
Chairman Bill W. Burgess, Jr., Presiding

1. **Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.**
2. **Call to Order.** Roll call and announcement of quorum.
3. **Minutes of Previous Meetings.** Approval of minutes.
4. **Report of the Chairman.** (No Action, No Discussion).
5. **Report of the Chancellor.** (No Action, No Discussion).
6. **Introduction of New Presidents.** Introduction of President Brandon Webb, Carl Albert State College.

ACADEMIC

7. **Program Deletions.** Approval of institutional requests for program deletions. Page 1.
8. **Policy.**
 - a. Posting of two policies, *Institutional Admission and Retention* and *Undergraduate Transfer and Articulation*. Page 3.
 - b. Amendment of OSRHE policy regarding undocumented students. Page 9.
9. **Oklahoma Tuition Aid Grant.** Approval of award schedule for Spring 2008 awards. Page 11.

FISCAL

10. **E&G Budget.**
 - a. Approval of FY2009 System-wide Budget Needs. Page 15.
 - b. E&G Allocation. Approval of allocation of state appropriations to Northeastern Oklahoma A&M College for one-time extraordinary capital funds for expenditures related to the July, 2007 Flood. Page 16.1.

11. **Audit.** Acceptance of the Audit Report for the fiscal year ending June 30, 2007. Page 17.
12. **Master Lease Program.** Approval of Series 2007B-Real Property for submission to Bond Oversight Committee. Page 19.
13. **Revenue Bond.** Approval of the statement of essential facts for the University of Oklahoma's 2007C and 2007D Revenue Bonds for various campus facilities. Page 23.
14. **Investments.** Approval of new investment manager. Page 25.

EXECUTIVE

15. **Oklahoma's Promise.** Approval of FY 2008-09 official funding estimate to be provided to the State Board of Equalization by November 1, 2007. Page 27.
16. **State Regents Public Agenda.** Approval of 2007-2008 State Regents' public agenda. Page 29.
17. **Legislative Agenda.** Approval of State Regents' legislative agenda. Page 33.
18. **Executive Session.** Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (see Attachment A), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions. Page 35.

Vote to return to open session.

19. **Personnel.** Discussion and possible action regarding staff (see Attachment A). Page 37.
20. **State Regents' Meetings.** Approval of 2008 State Regents' meeting dates and authorization to file with the Secretary of State in accordance with the Open Meeting Act. Page 39.

CONSENT DOCKET

21. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.
 - a. Programs. Program Modifications. Approval of institutional requests. Page 41.
 - b. Cooperative Agreements. Ratification of approved institutional requests. Page 47.
 - c. Electronic Media and Off-Campus Offerings. Ratification of the approval for East Central University to offer a law enforcement course out-of-state. Page 49.
 - d. Contracts.

- (1) Ratification of FY08 agreement with the State Board of Career and Technology Education. Page 51.
- (2) Adjustment in method of payment of contributions to retirement plan. Page 56.1.
- e. Grants.
 - (3) Acceptance of grant funds from the Corporation for National and Community Service for an AmeriCorps*VISTA program. Page 57.
 - (4) Allocation of grant funds to Oklahoma State University for Enrollment Management meeting. Page 61.
 - (5) GEAR UP.
 - i. Ratification of “Raising College Aspirations” grants to Community and Faith-Based Organizations. Page 63.
 - ii. Ratification of grant to the University of Oklahoma in support of the Tomas Rivera Educational Empowerment (TREE) Conference. Page 65.
- f. Capital. Ratification of capital allotments. Page 67.
- g. Purchases. Ratification of purchases exceeding \$25,000. Page 71.
- h. Governor’s Advisory Committee on the Employment of People with Disabilities. Allocation of funding for scholarships. Page 73.
- i. Nonacademic Degrees. Ratification of requests to award nonacademic degrees. Page 75.
- j. Regents Education Program. Approval of credit offerings. Page 79.
- k. Resolution. Approval of resolution honoring the life of President Bill Pennington. Page 80.1
- 22. **Reports.** Acceptance of reports.
 - a. Programs. Status report on program requests. Page 81.
 - b. Preliminary Enrollment Report. Acceptance of report. Page 89.
 - c. Publications. Preparing for College Mass Mailing. Page 91.
- 23. **Report of the Committees.** (No Action, No Discussion).
 - a. Academic Affairs and Social Justice and Student Services Committees.
 - b. Budget and Audit Committee.
 - c. Strategic Planning and Personnel Committee.

- d. Technology Committee.
 - e. Investment Committee.
24. **New Business.** Consideration of any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
 25. **Announcement of Next Regular Meeting—9:00 a.m., Thursday, November 29, 2007.**
 26. **Adjournment.**

ATTACHMENT A

Chancellor
General Counsel
Vice Chancellor for Academic Affairs
Vice Chancellor for Budget and Finance
Vice Chancellor for Legislative Relations, Communications and Research & Development
Vice Chancellor for Information Technology & Telecommunications
Vice Chancellor for Educational Partnerships
Vice Chancellor for Student Affairs
Associate Vice Chancellor for Academic Affairs
Associate Vice Chancellor for Administration
Associate Vice Chancellor for Budget and Finance
Associate Vice Chancellor for Strategic Planning and Analysis
Associate Vice Chancellor for State Grants
Associate Vice Chancellor & Comptroller
Assistant General Counsel
Assistant Vice Chancellor for Budget and Finance
Assistant Vice Chancellor for Academic Affairs
Assistant Vice Chancellor for Board Relations
Assistant Vice Chancellor for Economic Development
Assistant Vice Chancellor for GEAR UP
Executive Director of Oklahoma Guaranteed Student Loan Program
System Auditor
Director of Administration and Planning
Director of Business Services
Director of Communications
Director of Human Resources
Director of Information Technology and Data Warehousing
Director of LAN Operations
Director of Network Operations
Director of Oklahoma Money Matters
Director of Oklahoma Tuition Aid Grants
Director of Software Development
Director of Special Programs
Director of Student & Community Outreach Activities
Director of Student Preparation
Director of Technical – Occupational Activity
Director of Technology & Chief Technology Officer
Director of Operations & Client Services
Director of Research & Analysis & State IPEDS Coordinator
Director of Teacher Education & MTRC
Chief Information Security and Compliance Officer

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #7:

Program Deletions.

SUBJECT: Approval of institutional request.

RECOMMENDATION:

It is recommended that the State Regents approve Northeastern Oklahoma A&M College's (NEOAMC) requests for program deletions, as described below.

BACKGROUND:

Northeastern Oklahoma A&M College requests authorization to delete the Certificate in Banking (070), the Certificate in Early Child Education (071), the Associate in Applied Science (AAS) in Early Child Education (010), the AAS in Integrated Technology (119), the Certificate in Electronics Engineering (076), the Certificate in Electronics Engineering (094), the Certificate in Electromechanic (075), the Certificate in Electromechanical (093) and the Certificate in General Technology (078).

POLICY ISSUES:

This action is consistent with the State Regents' *Academic Program Review* policy.

ANALYSIS:

NEOAMC requests deletion of the Certificate in Banking (070). The certificate has not been awarded in recent years and there are no students enrolled in the program. Fourteen courses will be deleted and there are no funds available for reallocation.

NEOAMC requests deletion of the Certificate in Early Child Education (071). Only a few certificates have been awarded in recent years and there are no students enrolled in program. No courses will be deleted and there are no funds available for reallocation.

NEOAMC requests deletion of the AAS in Early Child Education (010). NEOAMC reports that faculty members do not anticipate future growth in the program. The four remaining students are expected to graduate in May 2008. No courses will be deleted and there are no funds available for reallocation.

NEOAMC requests deletion of the AAS in Integrated Technology (119). NEOAMC reports that the program has had low enrollment and the administration does not expect the enrollment in the program to increase. The four remaining students are expected to graduate in May, 2009. No courses will be deleted and there are no funds available for reallocation.

NEOAMC requests deletion of the Certificate in Electronics Engineering (076), Certificate in Electronics Engineering (094), the Certificate in Electromechanic (075) and the Certificate in Electromechanical (093). There has been no enrollment in these programs for the past three years. No courses will be deleted and there are no funds available for reallocation.

NEOAMC requests deletion of the Certificate in General Technology (078). NEOAMC reports that the certificate has not been awarded for over ten years and there are no students enrolled. No courses will be deleted and there are no funds available for reallocation.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #8-a:

Policy.

SUBJECT: Revisions to two policies – *Institutional Admission and Retention* policy and the *Undergraduate Transfer and Articulation* policy.

RECOMMENDATION:

It is recommended that the State Regents post revisions to the *Institutional Admission and Retention* policy and the *Undergraduate Transfer and Articulation* policy.

BACKGROUND:

In working with the State Regents' *Institutional Admission and Retention* policy and *Undergraduate Transfer and Articulation* policy, staff noted editorial changes that should be made to bring the policy up-to-date and provide consistency throughout the document.

POLICY ISSUES:

During a review of the Academic Procedures Manual, the Council on Instruction (COI) recommended moving all language related to transfer to the new *Institutional Admission and Retention* policy and the *Undergraduate Transfer and Articulation* policy. In accordance with the State Regents' *Rules of Operations*, all actions relating to changes in the State System Policy Manual must be approved by the State Regents.

ANALYSIS:

A summary of the changes in the policies include the following:

- Strike all language under 3.10.5 subsection B of the *Institutional Admission and Retention* policy.
- Added notation to 3.10.5 subsection B directing reader to 3.11.3 subsection C of the *Undergraduate Transfer and Articulation* policy.
- Strike all language under 3.10.7 of the *Institutional Admission and Retention* policy.
- Added notation to 3.10.7 directing reader to 3.11.3 subsections A and B of the *Undergraduate Transfer and Articulation* policy.
- Added language to 3.11.3 subsection C of the *Undergraduate Transfer and Articulation* policy creating consistency.

These changes are editorial in nature and do not change the intent of the policy. It is recommended that the State Regents post the proposed revisions to the *Institutional Admission and Retention* policy and *Undergraduate Transfer and Articulation*.

These changes were approved by the COI in June 2007 and the Presidents Council in September 2007. It is recommended that these changes be accepted for posting and consideration for approval in November.

Attachment

Excerpt from:

3.10 INSTITUTIONAL ADMISSION AND RETENTION

3.10.5 International Student Admission and Admission of Non-native Speakers of English

B. Undergraduate Transfer Students

- f. See 3.11.3 subsection C for details concerning Non-native speakers of English student transfer procedures

~~Transfer students who are non native speakers of English must meet the same standards as new students as described in this section or have attended a college or university where English is the primary teaching language in a country where English is a primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education for a minimum of 24 semester credit hours with passing grades and also meet other transfer requirements.~~

~~Students with less than 24 hours from a college or university where English is the primary teaching language in a country where English is the primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education must meet the language requirements for first time undergraduate students.~~

3.10.7 Admission by Transfer

- g. See 3.11.3 subsection A for Admission by Transfer within the State System requirements and subsection B for Admission by Transfer from Non-State System Institution requirements.

~~Undergraduate students entering by transfer from other institutions must meet the minimum admission standards of the receiving institution. Detailed standards for admission by transfer from State System institutions and from out of state institutions can be found in the State Regents' *Undergraduate Transfer and Articulation policy*.~~

Excerpt from:

3.11 UNDERGRADUATE TRANSFER AND ARTICULATION

3.11.3 Admission of Transfer Students

h. Admission by Transfer within the System

Undergraduate students entering a State System institution by transfer from another State System institution must meet one of the following:

1. Students originally meeting both the high school curricular requirements and academic performance standards of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet the institution's retention standards as defined in the State Regents' *Institutional Admission and Retention* policy.
 2. Students originally meeting the high school curricular requirements but not the academic performance standards of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet the institution's retention standards based on at least 24 attempted semester credit hours of regularly graded (A, B, C, D, F) college work.
 3. Students originally meeting the performance but not the curricular requirements of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet that institution's retention standards as defined in the State Regents' *Institutional Admission and Retention* policy and must also complete the curricular requirements before transferring.
 4. A student originally meeting neither the curricular nor the performance requirements of the institution to which the student wishes to transfer must have a retention/graduation GPA high enough to meet the institution's retention standards based on at least 24 attempted semester credit hours of regularly-graded (A, B, C, D, F) college work and must also complete the curricular requirements of the institution to which the student wishes to transfer before transferring.
- i. Admission by Transfer from Non-State System Institutions Undergraduate students wishing to transfer from non-State System institutions to an institution in the State System may do so by meeting the entrance requirements of the receiving institution as outlined in the State Regents' *Institutional Admission and Retention Policy*; and also meet the following:
1. Transcripts of record from colleges and universities accredited by the HLC or other regional associations will be given full value.
 - a. Each nonresident applicant must be in good standing in the institution from which the applicant plans to transfer.

- b. Each nonresident applicant must have made satisfactory progress (an average grade of “C” or better or meet this policy’s current retention standards, whichever is higher) in the institution from which the applicant plans to transfer.
2. Transcripts of record from institutions not accredited by a regional association may be accepted in transfer when appropriate to the student’s degree program and when the receiving institution has had an opportunity to validate the courses or programs.
- a. Each nonresident undergraduate applicant must meet the conditions of 1.a and 1.b above.
 - b. Each nonresident undergraduate applicant who meets 1.a and 1.b above will also be required to validate the transferred credit by making satisfactory progress (an average of “C” or better) for at least one semester.

~~C. Students for Whom English is a Second Language~~

C. Non-native Speakers of English-

~~Transfer students for whom English is a second language who are non-native speakers of English~~ must meet the same transfer admission standards as outlined in 3.11.3 subsection A or B, dependent upon their educational background ~~new students as described in section 3.10.5~~ or have attended a college or university where English is the primary teaching language in a country where English is a primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education for a minimum of 24 semester credit hours with passing grades and also meet other transfer requirements.

Students with less than 24 hours from a college or university where English is the primary teaching language in a country where English is a primary language and that is recognized by professional organizations in the U.S. involved in admissions and international education must meet the language requirements for first-time undergraduate students.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #8-b:

Policy.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #9:

Oklahoma Tuition Aid Grant.

SUBJECT: Approval of Revised Award Schedule for 2007-08.

RECOMMENDATION:

It is recommended that the State Regents approve the proposed revision to the 2007-08 award schedule for the Oklahoma Tuition Aid Grant (OTAG) program.

BACKGROUND:

In 1971, the Oklahoma Legislature created the Oklahoma Tuition Aid Grant (OTAG) program. OTAG is a need-based grant program that currently provides awards for both full-time and part-time undergraduate students. The maximum award is \$1,000 at public institutions and \$1,300 at private institutions. The maximum award for students attending public institutions has remained \$1,000 since 1982 and the maximum award for students attending private institutions was increased to \$1,300 in 2002. The program currently serves about 26,000 students with a total budget of \$19.9 million. The award is available to students attending state system institutions, non-profit accredited private institutions and public career technology centers.

The federal Leveraging Educational Assistance Partnership (LEAP) and Special Leveraging Educational Assistance Partnership (SLEAP) programs provide supplemental matching funds when the state's allocation is sufficient to meet minimum "maintenance of effort" requirements. For 2007-08 the state was awarded \$403,733 in LEAP funding and \$470,841 in SLEAP funding. State funds provided in the amount of \$19,077,327 meet the matching requirements for the LEAP and SLEAP awards.

POLICY ISSUES:

OTAG continues to play an important role in providing college aid to Oklahoma students with the least financial resources, including a significant number of adult students. In 2006-07 the average income of all recipients was \$17,124. Approximately one-half of eligible applicants are served with the level of funding currently provided for the program.

ANALYSIS:

The proposed revision to the attached 2007-08 award schedule would provide greater flexibility if funds remain for distribution during the Spring 2008 semester.

Initially for 2007-08, awards were limited to students with an Expected Family Contribution (EFC) of \$1,500 or less. The EFC is the amount that the student and their family are expected to

pay out-of-pocket toward the student's college costs. EFC is determined by a need analysis formula utilized for the federal student financial aid programs.

In the event funds remain available following the initial awarding process in the fall, the current award schedule provides for extension of the application receipt date cutoff (beyond April 30, 2007) but does not allow a change in the \$1,500 EFC cutoff. The revised schedule would also allow a moderate increase in the income eligibility criteria by extending the EFC cutoff up to a maximum of \$2,500.

**OKLAHOMA TUITION AID GRANT PROGRAM
2007-08 AWARD PAYMENT SCHEDULE
EFC-DRIVEN NEED ANALYSIS FORMULA**

Expected Family Contribution (EFC) as calculated for federal student financial aid programs is the basis for determining OTAG award eligibility. The Oklahoma State Regents for Higher Education set an annual award payment schedule.

The applicant's EFC is incorporated into the payment schedule to determine the percentage of enrollment costs (tuition and mandatory fees charged to all students) the applicant is eligible to receive. The percentage is then applied to the appropriate standard OTAG enrollment cost for the school. Based on their EFC, an applicant is eligible for up to 75% of their enrollment costs. This percentage is applied to the school cost amount for the student's enrollment status (full-time or part-time) to determine the maximum OTAG award amount.

Maximum Award Amount is 75% of Enrollment Costs, not to Exceed \$1,000 For Students Attending Public Colleges, Universities, and Career Technology Centers or \$1,300 for Students Attending Non-Profit Private Colleges and Universities

<u>EFC RANGE</u>	<u>% OF ENROLLMENT COSTS</u>
0 – 1500	75%
1501 – 2000	70 75%
2001 – 2500	65 75%
2501 – 3000	60 70%
3001 – 3500	55 65%
3501 – 4000	50 60%
4001 – 4110	45 55%

1. Shaded area represents initial 2007-08 funding cutoff for non-renewal applicants. The EFC cutoff may be extended if funds remain available.
2. EFCs greater than 4110 are ineligible in 2007-08.
3. In setting the annual schedule, an EFC cap (highest EFC an applicant can have and be eligible for OTAG) is based on the highest EFC a student can have and be eligible to receive federal Pell Grant funding.

Revised 2007-08 Awarding Priorities:

Only undergraduates will be considered for awards in 2007-08.

1. 1999-2000 renewal undergraduate applicants who are statutorily “grandfathered” in with EFCs at any level up to the maximum of 4110, or if they do not qualify under the EFC formula but do qualify at any level under the alternate EFI formula, will be awarded first. In 2007-2008 only four renewal applicants have applied.
2. After undergraduate applications meeting the criteria in 1 above have been awarded, undergraduate applications with receipt dates of April 30 or earlier and EFCs from 0 through 1500 will be awarded. If funds are not available to award all eligible undergraduate applications with EFCs from 0 through 1500 received through April 30, those with the earliest application receipt dates will receive priority consideration.
3. If funds remain available after awarding eligible undergraduate applications meeting 1 and 2 above, eligible undergraduate applications received after the application receipt date cutoff may be extended beyond April 30 and/or the EFC cutoff may be extended beyond 1500. ~~will be considered on a daily basis. Example: Applications received on May 1 with priority given to 1999-2000 renewal applications with any level of EFC up to the maximum of 4110 or any eligible level under the alternate EFI formula, followed by applications with 0 through 1500 EFC. If funds remain available, May 2 applications will be considered in the same priority order followed by May 3 applications, and so on.~~
4. If after all fall and spring disbursements have been paid funds remain available, the State Regents may authorize the payment of awards for summer enrollments. If the State Regents determine that funds are available to offer summer awards, institutions will be notified. At the time of notification, summer award amounts will be announced.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #10a:

E&G Budget.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #10b:

E&G Budget.

SUBJECT: Approval of allocation of state appropriations to Northeastern Oklahoma A&M College for one-time extraordinary capital funds for expenditures related to the 2007 Flood.

RECOMMENDATION:

It is recommended that the State Regents approve an allocation of \$4,000,000 to Northeastern Oklahoma A&M College for one-time catastrophic capital expenditures.

BACKGROUND:

On July 5, 2007, a catastrophic storm flooded the campus of Northeastern Oklahoma A&M College in Miami, OK. The campus sustained flood damage in 19 buildings on campus with estimated losses of approximately \$12 million. The institution has insurance coverage of approximately \$5,000,000 through the State Risk Management Program and will receive some reimbursements through FEMA, as the storm was declared a federal disaster area. The institution will use unencumbered reserve funds to meet deductibles and other available bond funds, however, the institution will still have unfunded cost estimates of approximately \$5,000,000. The institution has requested that the state emergency fund be used to help meet these extraordinary expenses.

POLICY ISSUES:

The recommendation is consistent with Regents' policy and actions.

ANALYSIS:

The Governor of the State of Oklahoma has provided state emergency funds for allocation to NEOAM to provide cash flow for the costs related to the repair and rebuild of the Miami campus. These funds will be held by the State Regents and disbursed to NEOAM upon receipt of invoices

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #11:

Audit.

SUBJECT: Acceptance of FY2007 Annual Audit Reports.

RECOMMENDATION:

It is recommended that the State Regents accept the FY 2007 Audit Reports.

ANALYSIS:

The State Regents' independent auditor, Cole & Reed, PC, has completed the annual audit of operations and programs for the year ending June 30, 2007. The following reports are included with this item:

- Independent Auditor's Report on Financial Statements for the State Regents Operations including Compliance Reports required under OMB Circular A-133 and a Schedule of Findings and Questioned Costs, if any.
- Independent Auditor's Report on Financial Statements for the Oklahoma Guaranteed Student Loan Program.

The Independent Auditor's Report on Financial Statements for the State Regents Operations consolidates all operations for which the State Regents have responsibility. Operations fall into two categories: (1) Core administrative operations involve those activities directly related to carrying out the State Regents' constitutional responsibilities, and (2) Special Programs involve several programs assigned to the State Regents including the Oklahoma Guaranteed Student Loan Program (OGSLP), the Oklahoma Tuition Aid Grant Program, and ONENET. A separate Independent Auditor's Report on Financial Statements for the Oklahoma Guaranteed Student Loan Program has been prepared to meet OGSLP reporting requirements and other needs.

The Compliance Reports required by the Federal Office of Management and Budget under OMB Circular A-133 relate only to programs funded by the federal government. These reports focus on internal control and compliance with the requirements of laws, regulations, grants, and contracts applicable to the federal programs. There were no findings or questioned costs.

Professional standards also require the auditors to communicate certain matters concerning the financial reporting process. To facilitate this communication the auditors have also prepared a letter providing this information.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #12:

Master Lease Program.

SUBJECT: Master Lease Purchase Real Property Program.

RECOMMENDATION:

It is recommended that the State Regents authorize for submission to the Council of Bond Oversight the 2007B Real Property Master Lease Series. The total projects from four entities amount to approximately \$30.6 million.

BACKGROUND:

The Oklahoma State Legislature approved in May 1999, Senate Bill 151, which authorized the State Regents to establish a master lease program. State System entities may enter into lease agreements for projects having a project value of \$50,000 up to a maximum of \$10 million. The terms of the lease agreements will vary by the useful life of the equipment purchases. In May 2005, the legislature expanded the authorization to include financing of the acquisition of or improvements to real property. This is the first group of projects to be submitted to the State Regents for consideration under the expanded program.

The State Regents' office works in conjunction with the Oklahoma Development Finance Authority (ODFA) to administer this program with each institutional lease purchase agreement submitted to the Council of Bond Oversight for approval. The institutional governing boards have given prior approval of all projects submitted under this program.

POLICY ISSUES:

The recommendation is consistent State Regents' policy.

ANALYSIS:

The Master Lease Purchase Program provides the State System entities a method of financing major personal and real property acquisitions at significant efficiencies from both financing aspects and administration. This program is designed to provide flexibility in acquiring equipment and new or renovated construction projects by allowing lease purchase payments or debt service payments to be made on a monthly basis from current capital and operating funds. Individual sub-lease agreements will be entered into with each participating institution and the State Regents under the terms of the Master Lease Purchase Agreement. The institution's fee structure shall be based on the individualized purchase package and interest rates available on the day of bond pricing.

The second 2007 series for real property includes four system institutions with an estimated total of approximately \$30.6 million in projects. The following table summarizes this series of project totals by institution with project descriptions provide by each institution following.

Institution	Total Amount to be Financed in December Issue
Cameron University	7,000,000
Southeastern Oklahoma State University	2,500,000
OU Health Sciences Center	6,024,872
Oklahoma State University	22,619,272
Total for December Issue	\$30,644,144

Cameron University	\$7,000,000
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The project is to construct a new student activity building of approximately 40,775 square feet. The complex will include a food court, coffee bar, bookstore, student recreation and lounge areas, student activity and government association offices, 400-seat conference center and student and executive meeting rooms.

Southeastern Oklahoma State University – General Classroom Parking and Offices	\$1,600,000
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This project is a wing of the General Classroom facility funded through the OCIA Bond issue to house faculty offices, conference rooms and a reception area. This phase will add an additional 6,500 square feet to the classroom building and the development of the parking lot. The cost estimate includes site preparation including demolition of an existing building and relocation of utilities.

Southeastern Oklahoma State University – Parking lots	\$900,000
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This project includes the completion of four parking lots on campus providing approximately 300 parking spaces. The cost estimates include the required curbs, drainage systems, ADA compliance and sidewalks.

OU Health Sciences Center – Medical Student Educational Facilities	\$6,024,872
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This project involves the renovation of approximately 54,000 square feet in the Basic Sciences Education Building. Renovation will include upgrades to the medical student modules, classrooms, laboratories, seminar rooms, removal of asbestos and the installation of a fire sprinkler system. The project also includes the purchase of academic equipment, furnishings, servers and wireless networking infrastructure.

Oklahoma State University – Classroom North	\$10,000,000
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This project is the construction of a portion of the classroom building funded through the OCIA Bond issue by both Northern Oklahoma College and OSU. The building will be owned and occupied by both institutions for classroom instruction. The facility will house teaching space, labs and lounge areas with food services available. This funding will complete two of the five floors in the building and be owned and paid by OSU.

Oklahoma State University – Hester Parking Lots	\$619,272
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This project is the construction of approximately 353 new asphalt parking spaces including ADA spaces on property owned by the University. The lot will have interior security lighting, tree planting, sidewalks and site water detention consistent with the City of Stillwater’s ADA and drainage standards.

Oklahoma State University –Forensic Science Laboratory	\$12,000,000
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This project is the construction of a Forensic Science building to include both laboratory and classroom space. The accreditation of the program is dependent upon the addition of these facilities and the City of Tulsa will be contributing \$16,000,000 toward the construction of the building and will own and occupy a portion of the building.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #13:

Revenue Bond.

SUBJECT: Review of Statement of Essential Facts.

RECOMMENDATION:

It is recommended that the State Regents certify to the Attorney General of Oklahoma that the Statements of Essential Facts for the University of Oklahoma, Series 2007C an amount not to exceed \$35,000,000 and Series 2007D (taxable) an amount not to exceed \$19,300,000, is substantially accurate.

BACKGROUND:

For revenue bonds issued pursuant to Title 70, Oklahoma Statutes, Section 4001 through 4014, a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers. Section 4014 of this statute requires that the State Regents examine the Statement of Essential Facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma.

POLICY ISSUES: None.

ANALYSIS:

The proceeds received from the sale of the Series 2007C bonds will be used (a) to construct, renovate, remodel, expand, furnish and equip the University student housing facilities, classrooms, library and multi-cultural facilities on the Norman Campus, (b) to pay a portion of the interest on the Series 2007C Bonds during the period when the projects financed with the proceeds of the Series 2007C Bonds are under construction and (c) to pay the costs of issuance.

The proceeds received from the sale of the Series 2007D bonds will be used (a) to construct, renovate, remodel, expand and equip research facilities projects on the Norman campus or to reimburse the University for improvements recently made and anticipated to be funded from proceeds of this bond issue, (b) to pay a portion of the interest on the Series 2007D Bonds during the period when the projects financed with the proceeds are under construction and (c) pay the costs of issuance of the Series 2007D Bonds.

The bonds to be issued as fully registered bonds will be payable on January 1 of each of the years 2008 through 2037 with interest payments commencing on July 1, 2008, and semiannually each year thereafter. The bonds are special obligations of the Board of Regents of the University of Oklahoma. These bonds are being issued on parity with the following issuances: 2006A, 2007A, and 2007B.

The University has pledged, as security for the bonds the General Revenues consisting of the following net revenues from the approved per credit hour Academic Facility Fee and the revenue from the Real Estate System. No reserve requirement will be established with respect to these series of bonds. The pledged revenues as anticipated by the University's Board will provide sufficient revenue to pay principal of and interest on the Bonds.

The Statement of Essential Facts as reflected in the Preliminary Official Statement for the multiple facilities projects has been reviewed and found to be substantially accurate. Projected revenue, as described in the Statement, will assure that revenues will be adequate to cover debt service requirements.

A concurrent resolution authorizing issuance of the bonds has been approved by the legislature. A copy of the Preliminary Official Statement is available for review.

A listing of the proposed projects is included as follows:

(1.) Series 2007C Bond Projects:

Gaylord Journalism Hall, Phase II	\$10,000,000
Bizzell Memorial Library Fire Protection	1,500,000
Cross Center Renovation	3,250,000
Student Housing Residence Hall Improvements	18,000,000
Modifications to the Commons	500,000

(2.) Series 2007D Bond Project

Multi-Tenant Office Facility #3	\$18,000,000
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Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #14:

Investments.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #15:

Oklahoma's Promise.

SUBJECT: Fiscal Year 2009 Official Funding Estimate for the Oklahoma's Promise Scholarship Program.

RECOMMENDATION:

It is recommended that the State Regents provide to the State Board of Equalization a funding estimate of \$54 million for the Oklahoma's Promise scholarship program for Fiscal Year 2009.

BACKGROUND:

During the 2007 session, the Oklahoma Legislature passed SB 820 making several changes to the Oklahoma's Promise scholarship program. One of the fundamental changes in the bill provides a dedicated funding source to ensure full and stable financial support for the program in future years. For several years, the State Regents identified the dedicated funding source as a priority legislative goal.

According to the new law, the State Regents must provide a funding estimate to the State Board of Equalization no later than November 1 of each year. This funding estimate is for the fiscal year that begins the following July 1.

The seven-member State Board of Equalization is comprised of the Governor, Lieutenant Governor, State Auditor & Inspector, State Treasurer, Attorney General, Superintendent of Public Instruction and the President of the Board of Agriculture. The Board is responsible for certifying the total amount of funds that the Legislature can appropriate from the state's General Revenue Fund. Under the new law, the Board has the responsibility to determine the amount of revenue necessary to fund the Oklahoma's Promise scholarships and subtract that amount from the total moneys available for appropriation from the General Revenue Fund.

POLICY ISSUES:

The implementation of a dedicated funding source for the Oklahoma's Promise program satisfies a long-standing legislative goal of the State Regents. This change will help ensure that the promise of the scholarship to students participating in the program will always be fulfilled. It also recognizes that the financial obligation of the Oklahoma's Promise program is an obligation of the state as a whole, not just the state's higher education system.

ANALYSIS:

Based on current data and projections, it is estimated that in 2008-09 some 18,900 students will receive an Oklahoma’s Promise scholarship averaging about \$2,850 each at a total cost of \$54 million. The current funding level for the program in 2007-08 is \$48.1 million; the most recent projection for actual expenditures in 2007-08 is \$45.1 million.

The formula used to calculate the 2008-09 funding estimate takes into consideration a number of factors including: (1) the rate at which Oklahoma’s Promise high school students qualify for the scholarship, 2) their high school-to-college going rates, 3) the attendance patterns of Oklahoma’s Promise students at colleges in Oklahoma, 4) the tuition rates at each institution and projected tuition increases, 5) the persistence rates of Oklahoma’s Promise college students and 6) the average number of semester credit hours in which each student enrolls.

The cost projection incorporates the following specific assumptions:

- o 67% of Oklahoma’s Promise students in the high school graduating class of 2008 will qualify for the scholarship.
- o 82.5% of those 2008 high school graduates qualifying for the scholarship will actually enroll in an Oklahoma college and receive the scholarship in 2008-09.
- o Students receiving the scholarship in college will enroll in an average of 28 semester credit hours for the academic year.
- o Tuition increases for Fall 2008 will not exceed 10%.

Expenditure History: The following table shows the program’s history of expenditures since scholarships were first paid in 1996-97.

<u>Academic Year</u>	<u>Scholarship Recipients</u>	<u>Scholarship Expenditures</u>
1996-97	470	\$537,318
1997-98	619	\$758,685
1998-99	850	\$1,077,588
1999-00	1,245	\$1,699,893
2000-01	1,717	\$2,311,004
2001-02	2,004	\$2,913,845
2002-03	2,982	\$4,589,334
2003-04	5,888	\$10,433,160
2004-05	9,155	\$17,755,053
2005-06	12,101	\$25,859,585
2006-07	14,667	\$33,714,738
2007-08 current estimate	17,300	\$45,100,000
2008-09 estimated	18,900	\$54,000,000

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #16:

State Regents Public Agenda.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #17:

Legislative Agenda.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #18:

Executive Session.

Possible vote to go into executive session pursuant to Title 25, Oklahoma Statutes, Section 307(B)(1), for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (see Attachment A), and pursuant to Title 25, Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #19:

Personnel.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #20:

State Regents' Meetings.

RECOMMENDATIONS:

It is recommended that the State Regents approve the 2008 schedule of regular meetings for filing with the Office of Secretary of State according to law.

STAFF ANALYSIS:

The following times and dates for State Regents' regular meetings in 2008 are proposed.

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
Thursday, February 7, 2008	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, March 13, 2008	9 a.m.	Lawton, Oklahoma
Thursday, April 10, 2008	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Friday, May 30, 2008	1 p.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, June 26, 2008	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, September 11, 2008	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, October 23, 2008	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma
Thursday, December 4, 2008	9 a.m.	655 Research Parkway, Suite 200 Oklahoma City, Oklahoma

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-a:

Programs.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

East Central University (ECU)
4 degree program course requirement changes

Rogers State University (RSU)
1 option deletion
1 degree program name change

Northeastern Oklahoma A&M College (NEOAMC)
2 option additions
5 degree program course requirement changes

POLICY ISSUES:

These actions are consistent with the State Regents' *Academic Program Approval* policy.

ANALYSIS:

ECU – Master of Education in Library Media (090)

Degree program course requirement changes:

- Delete EDUC 5403, EDUC 5433, and LIBS 5963 from “Specialization” coursework.
- Add EDUC 5363 and LIBSC 5353 to “Specialization” coursework.
- Add EDUC 5603 to Electives.
- Proposed changes will meet requirements in the Literacy area of the American Library Association standards required by National Council for Accreditation of Teacher Education (NCATE).
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

ECU – Master of Education in Graduate Secondary (083)

Degree program course requirement changes:

- Delete EDUC 5342, EDUC 5681, and EDUC 5691 from program core requirements in Sports Administration option.
- Add KIN 5111 and KIN 5132 to program core requirements in Sports Administration option.
- Delete EDUC 5173, EDUC 5513, and EDUC 5583 from School Organization requirements in Sports Administration option.
- Change all course prefixes “HPER” to “KIN” in Sports Administration option.
- Add KIN 5353 to Specialization requirements in Sports Administration option.
- Proposed changes will refocus the program toward students with a primary interest in Kinesiology Sports Administration.
- Proposed changes will add needed practicum component to program.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

ECU – Bachelor of Science in Family and Consumer Sciences (024)

Degree program course requirement changes:

- Change “3 hours (FCS 1513) counted in the Major” to “6 hours (FCS 1513 and ECON 2003) counted in the Major” in the Retail Merchandising concentration.
- Add ECON 2003 to General Education requirements in Retail Merchandising concentration.
- Proposed changes will better reflect program requirements to students.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

ECU – Bachelor of Arts in English (014)

Degree program course requirement changes:

- Delete ENG 2213, ENG 2223, ENG 2233 from Required English Electives.
- Add ENG 3323 and ENG 3333 to Required English Electives.
- Change course numbers ENG 3413 to ENG 2423, ENG 3423 to ENG 2433, ENG 3533 to ENG 4523, ENG 3643 to ENG 2643, ENG 3653 to ENG 2653, ENG 3543 to ENG 4543.
- Change “Six hours from the following (language theory)” to “Three hours from the following (language).”
- Delete ENG 3343 from required electives.
- Change ENG 4153 to ENG 3123.
- Change “Six hours from the following (writing)” to “Nine hours from the following (writing).”
- Add ENG 3343 to writing electives.
- Delete ENG 2713 from writing electives.
- Change ENG 3553 to ENG 4553.
- Add ENG 2713, ENG 3733, and ENG 4743 to Required Electives.
- Change hours required in English Teacher Certification from 33 to 27.
- Delete all courses in “Required in the English-Teacher Certification Major.”
- Add ENG 3123, ENG 3353, and ENG 4943 to “Language” section of English Teacher Certification major.
- Add ENG 3193 and ENG 3343 to “Writing” section of English Teacher Certification major.

- Add ENG 3143 and ENG 4553 to “Literature” section of English Teacher Certification major.
- Add ENG 4733 and ENG 4743 to “Methods” section of English Teacher Certification major.
- Change “Required English Teacher Certification Electives” from 12 to 18.
- Delete all courses in “Required English Teacher Certification Electives.”
- Add “Writing” section to “Required English Teacher Certification Electives.”
- Add ENG 2243, ENG 3113 and ENG 3373 to “Writing” section of “Required English Teacher Certification Electives.”
- Add “Literature” section to “Required English Teacher Certification Electives.”
- Add ENG 2423, ENG 2433, ENG 2643, ENG 2653, ENG 3323, ENG 3333, ENG 4523 and ENG 4543 to “Literature” section of Required English Teacher Certification Electives.
- Proposed changes will aid in advising, retention, and recruitment.
- Proposed changes will provide more equitable distribution of course content in preparation for post-graduate work and preparation for certification tests, as well as anticipated NCATE recommendations.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds required.

RSU – Bachelor of Science in Justice Administration (115)

Option deletion:

- Delete option “Law Enforcement.”
- Option is no longer needed with restructuring of degree.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

RSU – Associate in Arts in Early Childhood/Elementary Education (011)

Degree program name change:

- Change program name to “Elementary Education.”
- Proposed name change will more accurately describe the program curriculum and better meet needs of students.
- Total number of credit hours will not change.
- No courses will be added or deleted.
- No new funds are required.

NEOAMC – Associate in Applied Science in Marketing and Management (032)

Option addition, degree program course requirement changes:

- Add option “Entrepreneurship.”
- Add BADM 2102 and BADM 2103 to Technical/Occupational Specialty courses in Accounting option.
- Delete “4 hours of lab science” from General Education requirements.
- Add PSYC 1113 and/or PSYC 2753 to General Education requirements.
- Proposed option addition will allow students to combine technical skills with business and management courses.
- Increase number of credit hours in Technical/Occupational Specialty to 27.
- Reduce number of credit hours in Technical/Occupational Support to 15.

- Proposed changes will provide consistency with requirements for the Associate of Applied Science (AAS) degree.
- Total credit hours for degree will not change.
- No courses will be added or deleted.
- No new funds required.

NEOAMC – Associate in Science in Natural Science (034)

Option addition:

- Add option “Pre-Allied Health.”
- Proposed option addition will provide a more seamless transfer to a baccalaureate degree.
- Total credit hours for degree will not change.
- No courses will be added or deleted.
- No new funds required.

NEOAMC – Associate in Applied Science in Physical Therapist Assistant (107)

Degree program course requirement changes:

- Change course PHTA 2332 to PHTA 2333.
- Change course PHTA 2433 to PHTA 2434.
- Delete PHTA 1231 and ALTH 1011 from required courses.
- Add ENGL 2333 to required courses.
- Add CHEM 1314 to Technical/Occupational Support courses.
- Proposed changes will provide more flexibility in the support and general education courses.
- Proposed changes will provide more hands-on experience for students.
- Total credit hours for degree will not change.
- No courses will be added or deleted.
- No new funds required.

NEOAMC – Associate in Applied Science in Administrative Office Support (043)

Degree program course requirement changes:

- Increase number of credit hours in Technical/Occupational Specialty to 28.
- Reduce number of credit hours in Technical/Occupational Support to 14.
- Move OIS 1213, OIS 1103, OIS 1183, OIS 1133, BADM 2223, OIS 2113, and OIS 2033 from Technical/Occupational Support to Technical/Occupational Specialty.
- Move OIS 1203 from Technical/Occupational Specialty to Technical/Occupational Support.
- Proposed changes will provide consistency with the requirements for the AAS degree.
- Total credit hours for degree will not change.
- No courses will be added or deleted.
- No new funds required.

NEOAMC – Associate in Applied Science in Ranch Management (042)

Degree program course requirement changes:

- Delete FRMT 2111 and FRMT 2112 from selected program requirements.
- Add FRMT 2123 and FRMT 2221 to selected program requirements.
- Proposed changes are a result of curriculum review by faculty and advisory council.
- Total number of credit hours will change from 63 to 60.

- No courses will be added or deleted.
- No new funds required.

NEOAMC – Associate in Arts in Native American Studies (108)

Degree program course requirement changes:

- Delete POLS 1023, POLS 1053, FL 1012, FL 1033, FL 1043, FL 1053, FL 1063, FL 1073, FL 1083, FL 1093, MUSC 1212, TH 1012 and TH 1022 from program requirements.
- Add SOSC 1212, CRJU 1113, POLS 1012, POLS 1053, SOCI 1113, and SOSC 1000 to program requirements.
- Proposed changes reflect redesign of program curriculum.
- Proposed changes will provide students an opportunity to take social sciences in other fields, while taking Native American studies courses.
- Proposed changes will better prepare students for transfer into various other programs.
- Total credit hours for degree will not change.
- No courses will be added or deleted.
- No new funds required.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-b:

Cooperative Agreements.

SUBJECT: Ratification of approved institutional requests regarding cooperative agreements.

RECOMMENDATION:

It is recommended that the State Regents ratify Oklahoma State University Technical Branch – Okmulgee’s requests for Cooperative Agreements, as described below.

BACKGROUND:

In 1988, the State Regents approved the *Guidelines for Approval of Cooperative Agreements Between Technology Centers and Colleges*. This policy was designed to expand Oklahomans’ educational opportunities and to encourage colleges and technology centers to develop resource-sharing partnerships. The policy guides the creation of cooperative agreements between Oklahoma’s colleges and technology centers. Currently, 363 cooperative agreements (involving 125 associate in applied science programs) are offered through 18 colleges and 29 career technology centers (CTCs) within Oklahoma and two out-of-state CTCs.

At the January 24, 1997 meeting, the State Regents approved revisions to the Cooperative Agreement policy that allows high school students meeting specified requirements to enroll in cooperative agreements.

Oklahoma State University Technical Branch – Okmulgee (OSUTB – OKM) requests authorization for cooperative agreements with Great Plains Technology Center (GPTC) and Francis Tuttle Technology Center (FTTC) to allow students to receive college credit for coursework completed at the technology centers toward the Associate in Applied Science in Information Technologies (012) and the Associate in Applied Science in Construction Technologies (011).

POLICY ISSUES:

These actions are consistent with the State Regents’ *Cooperative Agreements Between Institutions and Career Technology Centers*.

ANALYSIS:

OSUTB - OKM

OSUTB – OKM requests authorization for a cooperative agreement with GPTC to allow students to receive up to 30 hours of college credit for courses completed at GPTC toward the Associate in Applied Science in Information Technologies (012).

OSUTB-OKM requests authorization for a cooperative agreement with FTTC to allow students to receive up to 32 hours of college credit for courses completed at FTTC toward the Associate in Applied Science in Construction Technologies (011).

It is understood that general education courses required for these degree programs will not be offered at the technology centers as part of these agreements, and high school students will be permitted to enroll in accordance with State Regents' policy.

Institutional, FTTC, and GPTC faculty and staff will serve on oversight and evaluation committees for the cooperative agreements. The committees will meet at least annually to review course content, relevance, and instructional methods as related to the established course and program competencies.

Approval was granted by the Chancellor. State Regents' ratification is requested.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-c:

Electronic Media and Off-Campus Offerings.

SUBJECT: Ratification of the approval for East Central University for out-of-state offering.

RECOMMENDATION:

It is recommended that the State Regents ratify the approval of East Central University's (ECU) request to offer a course at an out-of-state location.

BACKGROUND:

The course was offered as professional development for law enforcement officers through partnerships with the National Native American Law Enforcement Association (NNALEA), ECU, the Bureau of Indian Affairs and the United States Department of Justice Community Relations. The course (offered at various levels to meet the various levels of student preparation) was offered at the October 2-4, 2007 conference in Memphis, Tennessee.

POLICY ISSUES:

This action is an exception to State Regents' *Electronically Delivered and Traditional Off-Campus Courses and Programs* policy. While regional universities are not functioned to offer off-campus courses out-of-state, State Regents' policy allows for exceptions with appropriate documentation. ECU's letter provided sufficient documentation that all applicable State Regents' policies were followed including educational standards and fiscal provisions. State Regents' approval is required if ECU wants to offer another course out-of-state.

ANALYSIS:

The course number and title is CRJS 2882/4982/5982 *Terrorism and Crime in Indian Country*. Dr. Steve Turner, Vice President of Administration and Finance, formerly Chair of the Department of Human Resources and Thomas Endowed Chair, developed the educational tracks which were taught by instructors who qualified for provisional graduate faculty adjunct appointments at ECU.

Authorization was granted by the Chancellor for the above request. State Regents' ratification is requested.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-d(1):

Contracts.

SUBJECT: FY2008 agreement with the Oklahoma Board of Career and Technology Education.

RECOMMENDATION:

It is recommended that the State Regents approve the agreement with the Oklahoma Board of Career and Technology Education for FY2008.

BACKGROUND:

For the past several years, the State Regents have entered into an annual agreement with the State Board of Career and Technology Education whereby certain State System institutions carry out programs and services of a technical education nature utilizing funds provided by the Department of Career and Technology Education.

POLICY ISSUES:

State law (70 O.S. 1991, Section 2264) provides for the State Board of Career and Technology Education (formerly Oklahoma Board of Vocational and Technical Education) to contract with the State Regents for the administration of the amount of funds set aside for supplementing the funding of postsecondary programs. The State Regents assume responsibility for allocation of the funds.

ANALYSIS:

The attached contract provides for the transfer of approximately \$2 million in state and federal funding from the Oklahoma State Board of Career and Technology Education to the Oklahoma State Regents for Higher Education in exchange for services. The services provided by Oklahoma colleges and universities relate to the operation of Tech Prep programs, Carl D. Perkins programs and teacher in-service/professional development for CareerTech teachers. Programs coordinated by the State Regents include data/information sharing and fee waivers for high school students participating in Cooperative Alliances.

Attachment

**Agreement Between
The Oklahoma Department of Career and Technology Education
and
The Oklahoma State Regents for Higher Education**

2007-2008 PROGRAMS AND SERVICES

This Agreement is entered into by and between the State Board of Career and Technology Education, herein referred to as "State Board," and the Oklahoma State Regents for Higher Education, herein referred to as "State Regents," in accordance with a Memorandum of Understanding pursuant to Senate Joint Resolution No. 35 of the Second Session of the Thirty-Fourth Oklahoma Legislature.

WITNESSETH:

WHEREAS, the State Board and the State Regents previously subscribed to a Memorandum of Understanding and Agreement regarding the necessity of cooperation of the two boards and their administrative offices as regards to their common responsibilities in the further development of career and technology education in Oklahoma; and

WHEREAS, this Memorandum of Understanding and Agreement was validated by the First Session of the Thirty-Fourth Oklahoma Legislature in its enactment of Senate Joint Resolution No. 35; and

WHEREAS, this Memorandum and Legislative Resolution provided that the State Board will annually enter into an Agreement with the State Regents for supplemental funding of programs operated at institutions under the jurisdiction of the State Regents and will provide certain funding; and

WHEREAS, the State Board and the State Regents agree that the performance of this Agreement shall begin on the 1st day of July 2007, and will terminate no later than the 30th day of June 2008.

IT IS HEREBY STIPULATED AND AGREED by and between the State Board and the State Regents as follows:

- *1. Funds in the amount of \$115,000 will be provided by the State Board for the operation of Tech Prep programs (CFDA #84.243), which will strengthen the relationship between comprehensive high schools, area technology centers, and a higher education institution offering associate degree programs. Funds are to be allocated as follows:
 - a. Oklahoma City Community College 60,000
 - b. Redlands Community College 55,000
- 1.1 Funds in the amount of \$30,000 for Tech Prep dual credit (CFDA #84.243) will be provided by the State Board for the purpose of academic service fee waivers for qualifying disadvantaged high school students enrolled in career and technology education courses in a technology center and receiving college credit through an approved cooperative alliance partnership.

- *2. Funds in the amount of \$1,768,887 will be provided by the State Board for the purpose of postsecondary career-technical programs pursuant to the regulations of the Carl D. Perkins Vocational and Applied Technology Act of 1998 (CFDA #84.048). Allocation of funds to be as follows:

a.	Cameron University	\$53,079
b.	Carl Albert State College	91,147
c.	Connors State College	124,171
d.	Murray State College	116,845
e.	Northern Oklahoma College	76,135
f.	Oklahoma City Community College	252,065
g.	Oklahoma State University, Okmulgee Technical Branch	171,726
h.	Oklahoma State University-Oklahoma City	276,075
i.	Redlands Community College	77,577
j.	Rogers State University	102,074
k.	Rose State College	161,518
l.	Tulsa Community College	266,475

- *3. The Oklahoma Department of Career and Technology Education will contract with the University of Central Oklahoma and Oklahoma State University to provide new teacher inservice/professional development/mentoring/supervision for new Career Tech teachers. This training and supervision will be provided in the field and on their respective campuses. The University of Central Oklahoma and Oklahoma State University will be paid at the rate of \$25,000 each. The money will be used to help hire additional personnel (one at each university) to work with CareerTech teachers.

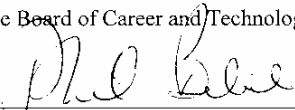
- *4. The Oklahoma Department of Career and Technology Education will contract with the University of Central Oklahoma and Oklahoma State University to provide inservice/professional development activities for new CareerTech teachers. This training will be provided in the field and on their respective campuses. The University of Central Oklahoma and Oklahoma State University will be paid, per approved teacher, at the rate of \$2,500 for one teacher, \$2,200 for the second teacher, \$2,000 for the third teacher, \$1,800 for the fourth teacher, \$1,600 for the fifth teacher and \$1,400 for each additional teacher after the fifth teacher. College credit will be available for the teachers attending the inservice if the teacher opts to pay for the credit hours.

5. The Oklahoma Department of Career and Technology Education will pay the State Regents \$50,000 to furnish information services pursuant to the regulations of the Carl D. Perkins Vocational and Applied Technology Act of 1998 (CFDA #84.048), and to provide information needed to further develop career and technical education. The Oklahoma Department of Career and Technology Education will provide a schedule of reports and data requests with respective due dates to the State Regents. The Oklahoma Department of Career and Technology Education will provide the State Regents staff with as much advance notice as possible for any additional information requests.
6. The Oklahoma Department of Career and Technology Education will provide funding in the amount of \$5,000 to the University of Central Oklahoma for the Educators' Leadership Academy to be used for training future leaders in the career and technology field. The professional development provided will enable the participants to gain valuable knowledge about administrative, motivational, and leadership skills for the future of the Career Tech System.
7. The State Board's contribution is based upon contingencies that federal and state funding will be available for the support of programs at a level not less than the past fiscal year. In the event state and/or federal funding is decreased, the total amount will be revised proportionately.
8. The State Board shall make payment under this Agreement upon presentation of an expenditure report on a quarterly basis by the Higher Education institutions identified in this Agreement.
9. The institutions party to this Agreement will make reports to the State Board as necessary and appropriate.
10. Any additional services that the State Board wishes to have provided by the State Regents during Fiscal Year 2008 will be negotiated by the staff of the Oklahoma Department of Career and Technology Education working with each appropriate institution or agency of the State System to provide the needed services. Each such agreement for provision of services shall be separately negotiated and added as an amendment to this Agreement. Under the terms of this Agreement, amendments will be provided to the Oklahoma State Regents for Higher Education by the Oklahoma Department of Career and Technology Education.

*It is understood that in cases where the State Board, through its Director and staff, makes arrangements for certain line-item projects to be funded, the State Regents will not be able to assume the responsibility for fully accounting for the expenditure of the funds since the monies do not perfunctorily pass through the State Regents by virtue of this Agreement.

IN WITNESS WHEREOF, the State Board and the State Regents have executed this Agreement and have caused the signatures of the authorized representative to be affixed hereto.

State Board of Career and Technology Education



Phil Berkenbile, State Director *Approved as to form: CBT*

Date 8/15/07

Oklahoma State Regents For Higher Education

Glen Johnson, Chancellor

Date _____

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-d (2):

Contracts.

SUBJECT: Adjustment in method of payment of contributions to retirement plan.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-e (1):

Grants.

SUBJECT: Acceptance of grant award from the Corporation for National and Community Service.

RECOMMENDATION:

It is recommended that that State Regents accept the grant award from the Corporation for National and Community Service for AmeriCorps* Volunteers in Service to America.

BACKGROUND:

Oklahoma Campus Compact (OkCC) was created in October 2000 by the Oklahoma State Regents for Higher Education and State System presidents in October 2000. It is affiliated with a national office in Providence, Rhode Island and there are 32 state offices across the country with over 1,200 member institutions. OkCC has 33 campus members that pay annual dues including all State System institutions and six private/independent institutions. OkCC's mission is to support the civic purpose of higher education that includes developing students as citizens. OkCC assists member institutions in their efforts to develop citizenship skills by promoting and advancing methodologies including service-learning (SL), volunteerism, community service and political engagement. OkCC is unique in that it is one of two state offices located in the coordinating board's office. OkCC's location at the coordinating board allows convenient access to State System institution leaders and opportunities to partner with member institutions and provide services to achieve goals. Other state Campus Compact offices are located on college campuses.

Since 2000, OkCC has provided service to its members in the form of workshops, on-site technical training and assistance, sub grants, learning resources, faculty development initiatives and student-led activities. Institutional coordinators assigned by institutional presidents to work with OkCC have indicated consistently the need for additional personnel to help with their community outreach services. It is recognized that funding for personnel to build a centralized infrastructure to support this work is a challenge.

Therefore, OkCC applied for a three-year grant (to be renewed each year) from the Corporation for National and Community Service (CNCS) AmeriCorps*Volunteers in Service to America (VISTA). The application requested a full-time coordinator position (to be covered in a separate agenda item) and 15 "slots" or VISTA volunteers to deploy to OkCC member institutions to develop programs and services to meet OkCC's objectives focused on alleviating poverty through education and community development. Salaries and benefits will be paid by the CNCS. The program was created in the 1970s to serve as a stateside Peace Corps. AmeriCorps offices are located in each state to administer and support state programs. The central function of the

AmeriCorps*VISTA program is to alleviate poverty through grants that provide a certain number of VISTA positions that can be allotted through an application process.

On September 21, 2007, OkCC was notified that its application was approved. There is in-kind matching by institutions and OkCC and a limited amount of travel funds will be provided from the OkCC budget. Additionally, staff time of the Assistant Vice Chancellor for Academic Affairs and Assistant Director of Oklahoma Campus Compact and Student Liaison is included. This grant will provide the necessary assistance to build a sustainable infrastructure for OkCC members that choose to participate in the VISTA program.

POLICY ISSUES:

No specific policies are involved with this grant. However, the grant has been reviewed and coordinated with agency business office and the Memorandum of Agreement approved by the General Counsel's office.

ANALYSIS:

To summarize, VISTA positions will help institutions develop sustainable programs that will enhance their community connections and alleviate poverty through methodologies identified in Oklahoma Campus Compact's mission. Each partner (CNCS, OkCC, and Host Institution) has responsibilities to participate and host a VISTA member. The specific goals for the project are to enlist VISTA members to begin mapping community needs and establish relationships with community partners and to develop a sustainable service-learning infrastructure for the institution. Site applications have been distributed to institutions and six institutions have applied for the 15 slots. More are expected.

The responsibilities for each participant are listed below:

CNCS Obligation:

1. Member base salary of \$833/month (poverty rate for the Oklahoma region), insurance benefits, and leave benefits.
2. Payroll services.
3. Provide an Education Award for each VISTA of \$4,725 upon completion of a year of service, or cash award of \$1,200.
4. Pay site supervisor training travel (out-of-state).
5. Pre-service training travel (out-of-state).
6. Liability coverage for all members.
7. Child care for income-eligible members.
8. Assistance with recruiting VISTA members.
9. Pay eligible moving expenses.

OkCC State (Sponsor) Obligation:

1. Initial orientation and on-going training, with travel reimbursement for the VISTA member.
2. Host and train state coordinator, provide oversight, and technical support.
3. Compliance with all CNCS reporting requirements.
4. Assist with recruiting VISTA members.

Host Institution Obligation:

1. Site Supervision for the VISTA member.

2. Office or work station, equipment and services that include computer, email access, phone with voice mail, supplies, parking.
3. Local mileage and per diem as necessary for the VISTA member activities (estimated \$350 per year).
4. Campus and community orientation.
5. Assist with recruiting VISTA members.
6. Quarterly reports on VISTA member activities.

It is anticipated that this grant will help institutions connect with their community and build the necessary infrastructure necessary to build strong, responsible citizens.

It is recommended that the State Regents accept this grant award.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-e (2):

Grants.

SUBJECT: Approval of allocation of Brain Gain funds to Oklahoma State University for a State System Enrollment Management meeting.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of \$1,929.13 to Oklahoma State University for a State System Enrollment Management meeting.

BACKGROUND:

In January 2005, the State Regents facilitated a system-wide assessment of the state-based financial aid and scholarship programs conducted by Noel-Levitz, a national consulting firm, to analyze the effectiveness of the state's programs in increasing the number of college graduates produced in the State. This assessment culminated in a workshop for institutional personnel to provide information on best practices in the fields of enrollment management and financial aid.

In both February 2006 and February 2007, a Higher Education Conference on Enrollment Management was sponsored with Brain Gain funding. All institutions sent teams of staff and faculty to hear national experts and share best practices.

POLICY ISSUES:

The recommendation is consistent with State Regent's policy and approved budget principles.

ANALYSIS:

As a follow-up activity to the annual conferences, institutional staff requested another meeting at which to share information and ideas. Oklahoma State University hosted a meeting attended by 115 participants on September 17, 2007. This allocation is to fund expenses associated with that meeting.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-e (3-i):

Grants.

SUBJECT: Ratification of GEAR UP “Raising College Aspirations” Grants to Community and Faith-Based Organizations.

RECOMMENDATION:

It is recommended that the State Regents ratify incentive grants to support community and faith-based organizations that promote the *Oklahoma’s Promise* scholarship program and provide college aspiration activities for students and families.

BACKGROUND:

Since early in 2005, the State Regents has provided grants to community and faith-based organizations (CBO’s) to promote the *Oklahoma’s Promise* scholarship program and provide college aspiration activities for students and families. The grants are funded through the State Regents’ Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Federal project.

The GEAR UP “Raising College Aspirations” grant project is in its third year. The target schools/*Oklahoma’s Promise* enrollment results from community-based organizations that participated in the grant projects last year (2006-2007) are encouraging, especially when comparing student enrollment data from grade to grade in project high schools and non-project schools. In Oklahoma City Public Schools, for example the average numerical increase in enrollment from 9th to 10th grade is 57.3 in project schools compared to an average increase of only 13.7 in non-project schools; In Tulsa Public Schools the average numerical increase in enrollment from 9th to 10th grade is 34.3 in project schools compared to an average increase of only 11.3 in non-project schools. In order to expand the grant project and continue outreach strategies for middle and high school students from low-income communities, new grants are offered to additional sites in communities in Oklahoma where currently there is low *Oklahoma’s Promise* program enrollment.

POLICY ISSUES:

The provision of scholarships is a required component of the U.S. Department of Education’s Gaining Early Awareness and Readiness for Undergraduate Program. In its 2005 proposal *Oklahoma’s Promise* was designated as Oklahoma GEAR UP’s scholarship component, providing priority students in selected Oklahoma schools with the required financial assistance. The federal GEAR UP program also endorses the involvement of community-based organizations as partners to ensure local sustainability of early intervention strategies for college readiness.

ANALYSIS:

In response to a GEAR UP request for proposal, four community and faith-based organizations submitted proposals to participate in the “Raising College Aspirations” grants project. The proposals were evaluated and scored by GEAR UP staff and three proposals were selected for funding. As in previous years, the projects will be evaluated at the end of the school year on the basis of enrollment of eligible students in the *Oklahoma’s Promise* program at each school site and on other evaluation criteria linked to measurable outcomes identified in each of the project proposals.

The following table lists the three community-based organizations that are receiving project funding, the amount of grant funding, their higher education partners and school site partners.

“Raising College Aspirations” Community and Faith-Based Organization (CBO) Grants

	Community and Faith-Based Organization	School District/School Site	Higher Education Partner	Grant Amount
1	Coweta Public Schools Foundation	Coweta Public Schools Coweta, OK	Tulsa Community College	\$10,000
2	Fellowship of Women in Christ	Ada Junior High School Ada, OK	East Central University	\$10,000
3	St John Christian Care Center	Douglass High School, Oklahoma City	University of Central Oklahoma	\$9,996

The timeline for the projects is from the present until June 30, 2008 which is also the deadline for enrollment of eligible high school sophomores in *Oklahoma’s Promise* in the coming school year. Total funding for the new grants is \$29,996 federal dollars – all derived from the State Regents’ current GEAR UP grant award. No state funding is involved.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-e (3-ii):

Grants.

SUBJECT: Ratification of Grant to University of Oklahoma in Support of Tomás Rivera Educational Empowerment (TREE) Conference.

RECOMMENDATION:

It is recommended that the State Regents ratify a one-time grant to the University of Oklahoma to support the institution's annual conference created to promote higher education among minority high school students from the Oklahoma City area.

BACKGROUND:

In October 2006 the University of Oklahoma's office of Latino Student Services hosted its first annual Tomás Rivera Educational Empowerment (TREE) Conference. The special conference was created to promote higher education among minority high school students and inform the students about the many resources available to help them get to college. More than 350 high school students, teachers and school administrators attended. The 2007 TREE Conference will be conducted on the campus of the University of Oklahoma on November 9, 2007. The conference is unique in that it is completely student-organized. The students, mostly from the Omega Delta Phi student organization, have requested funds to pay for buses to transport the conferences' student participants from their local high school to the campus.

POLICY ISSUES:

The U.S. Department of Education's Gaining Early Awareness and Readiness for Undergraduate Program (GEAR UP) endorses partnerships with higher education institutions and community organizations that create activities for early student intervention and facilitates college readiness. Included in these activities are visits to two-year and four-year high education institutions and the dissemination of information that will help aspiring students to see a pathway to college.

ANALYSIS:

More than 500 conference participants are expected to participate in the 2007 TREE conference. They are from central Oklahoma high schools including Oklahoma City, Norman and Moore public schools. These fifteen school sites have a high minority student population including many Hispanic students. Conference participants are selected by their sponsoring high school.

The TREE Conference is named in honor of Dr. Tomás Rivera, a graduate of the University of Oklahoma who grew up working alongside his family as a migrant worker. Overcoming significant barriers, he became an author, poet and educator. In 1979 Rivera was named Chancellor of the University of California, Riverside, a post that he held until 1984; however,

Rivera is best remembered for his 1971 novella *Y no se lo tragó la tierra*, translated into English as *...and the earth did not swallow him*. In the spirit for Dr. Rivera's example, students at the conference will be able to participate in the following seminars:

- College Admissions and Financial Aid Workshop – students will learn how to best represent themselves when filing financial aid/admission and scholarship applications. They will also learn the importance of community service and leadership when filling out application forms.
- Student Panel – students will be given the opportunity to ask college students about college life and to alleviate fears they may have about pursuing a higher education.
- Campus Involvement – students will learn the importance of campus involvement and how such involvement helps students succeed in college.
- Latino Issues – students will learn the importance of higher education in social issues such as immigration and how they can become a positive force in their community.
- Admission and Scholarship Essay Writing Seminar – students will be given information on how to improve their writing skills and how to prepare a good essay for college admission/scholarship applications.
- Dress for Success – students will learn the importance of dressing appropriately for various important occasions such as scholarship banquets, job and intern interviews.

In conjunction with the conference seminars, the TREE conference will also host a University of Oklahoma College Fair. The College Fair will give students an opportunity to visit with representatives from academic colleges at the University – the College of Engineering, College of Business, College of Education - as well as various student organizations.

Finally, the TREE conference will conclude with a scholarship awards banquet. The banquet will provide an opportunity for a keynote speaker and the presentation of four scholarships to outstanding high school seniors. The scholarships are provided by the University of Oklahoma. Total funding for the grant is \$5,960 federal dollars - all derived from the State Regents' current GEAR UP grant award. No state grant dollars are involved.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-f:

Capital.

RECOMMENDATION:

It is recommended that the State Regents ratify the capital allotments made during the period of August 22, 2007, through October 4, 2007.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period August 22, 2007, through October 4, 2007, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents' Delegation of Authority Policy (2.8) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is \$14,704,372. This total is represented by \$464,045 in Section 13/New College allotments and \$14,240,327 in State Fund allotments.

ALLOTMENT OF FUNDS FOR CAPITAL PROJECTS
(For the Period of August 22, 2007, through October 4, 2007)
Section 13, New College, and State Funding Sources

Institution	Resolution No.	Source of Funds	Project Name	Date Allotted	Section 13/New College Amounts	State Fund	Totals by Institution	
Oklahoma State University	Not Required	600-Section 13	Academic Building Roof Repair/Replacement	9/12/2007	\$102,000			
	Not Required	600-Section 13	General Campus Maintenance	9/12/2007	\$98,000			
	Not Required	600-Section 13	Campus Streets - Maintenance and Repairs	9/12/2007	\$125,000			
	4785	295-State	Research & Teaching Lab Renovation	9/12/2007		\$440,000		
	4785	295-State	General University Building Maintenance & Repair	9/12/2007		\$90,000		
	Total					\$325,000	\$530,000	\$855,000
East Central University	Not Required	650-New College	Purchase Instructional Equipment	8/30/2007	\$50,000			
			Total					\$50,000
Northeastern State University	Not Required	600-Section 13	Parking & Street Development	9/25/2007	\$89,045			
			4786	295-State	Hazardous Material Removal	9/25/2007		\$49,789
			4786	295-State	Property Purchase	9/25/2007		\$500,000
			4786	295-State	Science Building Renovation	9/25/2007		\$230,050
			4786	295-State	Roof Replacement & Repairs	9/25/2007		\$262,917
			4786	295-State	Renovation and Repair of Classrooms & Offices	9/25/2007		\$500,505
			4786	295-State	Broken Arrow - Phase I	9/25/2007		\$595,293
			4786	295-State	Shawnee Street Complex	9/25/2007		\$250,000
			4786	295-State	University Signage	9/25/2007		\$100,000
			4786	295-State	Enrollment Management Center	9/25/2007		\$250,000
			4786	295-State	Repairs & Renovations to Campus Buildings	9/25/2007		\$59,559
			Total					\$89,045
Connors State College	4782	295-State	Energy Performance Contract	8/24/2007		\$1,000,000		
			One Stop Enrollment Center	8/24/2007		\$3,000,000		
			Fine Arts	8/24/2007		\$640,000		
			Classrooms & Lab	8/24/2007		\$1,800,000		
			Water Plant Project	8/24/2007		\$2,800,000		
			General Maintenance Section 13 Offset	8/24/2007		\$1,000,000		
			Total					\$0

Northeastern Oklahoma A&M College	4784	295-State	Institutional Equipment	9/12/2007		\$80,000		
			Total		\$0	\$80,000	\$80,000	
Oklahoma City Community College	4783	295-State	Irrigation/Landscape Improvements	9/4/2007		\$84,448		
			Total		\$0	\$84,448	\$84,448	
Western Oklahoma State College	4787	295-State	Infrastructure Improvements	10/3/2007		\$130,000		
			Information Technology Equipment	10/3/2007		\$175,000		
			Vehicles	10/3/2007		\$162,266		
			Total		\$0	\$467,266	\$467,266	
Quartz Mountain Conference Center	4788	295-State	Main Entry Sign	10/3/2007		\$16,500		
			Physical Plant Equipment	10/3/2007		\$16,500		
			Infrastructure Improvements	10/3/2007		\$7,500		
			Total		\$0	\$40,500	\$40,500	
SYSTEM TOTALS						\$464,045	\$14,240,327	\$14,704,372

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-g:

Purchases.

SUBJECT: Ratification of Purchases.

RECOMMENDATION:

It is recommended that the State Regents ratify purchases in amounts between \$25,000 and \$100,000 between August 22, 2007 and October 4, 2007.

BACKGROUND:

Agency purchases are presented for State Regents' action. They relate to previous board action and the approved agency budgets.

POLICY ISSUES:

The recommended action is consistent with the State Regents' purchasing policy which provides for the Budget Committee's review of purchases in excess of \$25,000 and requires State Regents' approval of purchases in excess of \$100,000.

ANALYSIS:

For the time period between August 22, 2007 and October 4, 2007, there were seven (7) purchases between \$25,000 and \$99,999.99.

Purchases Between \$25,000 and \$99,999.99.

Three (3) of the seven (7) items relate to OneNet. Requisitions have been issued to: 1) National Lambda Rail (NLR) for \$50,000 for telecommunications peering service, 2) RPCI, Inc. for \$80,316 for replacement of failing DC rectifier equipment that the manufacturer no longer supports, 3) Versatile Systems for \$89,735.30 for Sun Equipment to support the higher education Desire 2 Learn Project consortium.

Two (2) of the seven (7) items relate to OGSLP. Requisitions have been issue to: 1) Dell Computer for \$27,682.50 for replacement PC's, 2) Cox Media for \$34,875 for cable air time to run approximately 250 of the "Cash for College Back to School" spots.

One (1) of the seven (7) items relate to CORE. A requisition was issued to Sir Ken Robinson for \$50,000 for consulting services with respect to the Oklahoma Creativity Project.

One (1) of the seven (7) items relate to GEAR UP. A requisition was issued to Work Activity Center (State Use Vendor) for \$31,124.40 for mailing of approximately 84,120 GEAR UP parent

guides. Services included purchasing of mailing list, application of sealing tab, application of shipping label, sort for USPS mail entry, delivery to post office and postage.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-h:

Governor's Advisory Committee.

SUBJECT: Approval of allocation of funds for scholarships.

RECOMMENDATION:

It is recommended that the State Regents approve an allocation of \$3,000 for scholarships awarded by the Governor's Advisory Committee on Employment of People with Disabilities.

BACKGROUND:

The Governor's Advisory Committee on Employment of People with Disabilities, through their liaison in the Office of Disability Concerns has requested that the State Regents sponsor three \$1,000 scholarships to be awarded to outstanding high school seniors with disabilities. The scholarship recipients would be selected by the Committee and honored at an award ceremony in Spring 2008. The Committee has made similar requests for the past four years, which the Regents have approved.

POLICY ISSUES:

This action is consistent with the State Regents' policy in rewarding outstanding student achievement and to provide access to higher education for a diverse population of students. The students awarded the scholarship must meet college admission requirements.

ANALYSIS:

The scholarships are a one-time award and are nonrenewable. The scholarships may only be used at a higher education institution in Oklahoma. The \$3,000 would be allocated from the Scholarship Reserve Fund (606/710-26120), which consists of residual private donations for scholarship programs that have now expired. As of July 1, 2007, the fund had an available balance of \$14,112.

The Committee reports that the State Regents' commitment of three scholarships in the past four years led to an equal commitment from the State Department of Career Technology as well as three additional scholarships funded from private sources. The Committee also reports that the visibility of the scholarships has helped raise the expectations of students with disabilities and has encouraged the U.S. Department of Labor to continue funding for the high school program in which these students participate.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-i:

Nonacademic Degrees.

(Not available electronically)

*The Oklahoma State Regents for Higher Education
acting through*

The University of Oklahoma
make known that
Rachel René Richardson

*having completed the requirements for the posthumous award of
the degree of*

Bachelor of Arts

*has accordingly been admitted posthumously to that degree
and all the honors, privileges and obligations belonging thereto,
and in witness thereof have authorized the issuance of*

this Diploma duly signed and sealed.

*Issued at the University of Oklahoma at Norman, Oklahoma on the
fourteenth day of December two thousand and seven.*

For the State Regents

John W. Money
Chairman

Ronald H. Whitman
Secretary

Henry J. Gunn
Chancellor

For the University

Tom Clark
Chairman, Board of Regents

David L. Brown
President of the University

Samuel E. Dean
Academic Dean

The Oklahoma State Regents for Higher Education
acting through
Southeastern Oklahoma State University

have admitted

David William D'Alessandro

to the degree of
Bachelor of Arts
Posthumous

and all the privileges and obligations thereunto appertaining and in witness thereof
have authorized the issuance of this diploma duly signed and sealed.

Issued at Southeastern Oklahoma State University at Durant, Oklahoma, this
twenty-seventh day of July, two thousand and seven.



Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-j:

Regents Education Program.

RECOMMENDATION:

It is recommended that the State Regents ratify the education event described below for Regents Education Program credit.

BACKGROUND:

Throughout the year, institutions and other organizations hold seminars, lectures or other events that are beneficial to the state's 128 regents and trustees. The State Regents also hold conferences relating to high priority issues and items on their workplan that are of benefit to the state's regents and trustees. If the events meet the criteria established in the Regents' Education Program, the Chancellor, in accordance with authority delegated to him in the Regents' Rules of Operation, alerts board members that the events qualify toward meeting the 15-hour continuing education credit requirement for new/reappointed board members.

POLICY ISSUES:

One event have qualified for credit under the Regents Education Program guidelines and procedures and need ratification as noted below.

ANALYSIS:

The following offerings have been authorized for Regents Education Program credit. Ratification by the State Regents is requested.

TITLE:	2007 REP Annual Conference 100 Years of Education
HOST:	OSRHE
DATE:	October 10, 2007
LOCATION:	Oklahoma History Center
REP CREDIT:	7 Hours Credit (5 core, 2 ethics)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #21-k:

Resolution.

RECOMMENDATION:

It is recommended that the State Regents approve the resolution honoring the life of President Bill Pennington.

(Not available electronically)

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #22-a:

Reports.

SUBJECT: Status Report on Program Requests.

RECOMMENDATION:

This is item is for information only.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2007 as well as requests pending from the previous year.

POLICY ISSUES:

This report lists pending requests regarding degree programs as required by the State Regents' *Academic Program Approval* policy.

ANALYSIS:

The following pages contain the Current Degree Program Inventory and the following schedules:

1. Letters of Intent
2. Degree Program Requests Under Review
3. Approved New Program Requests
4. Requested Degree Program Deletions
5. Approved Degree Program Deletions
6. Requested Degree Program Name Changes
7. Approved Degree Program Name Changes
8. Completed Cooperative Agreements
9. Suspended Programs
10. Reinstated Programs
11. Requested Inventory Reconciliations
12. Net Deletion Table

Letters of Intent are to notify other institutions of programs under consideration for submission from State System institutions. Letters of Intent, found in **Table 1** are kept on file for one year, after which, institutions may renew the letter of intent or withdraw it. Current Letters of Intent are listed from Tulsa Community College, Oklahoma City Community College, Murray State College, Oklahoma State University Technical Branch – Okmulgee, Rogers State University, Oklahoma State University – Oklahoma City, the University of Oklahoma, Oklahoma State University and Northwestern Oklahoma State University.

Table 2 lists all program proposals received by the State Regents. Those that have gone through a thorough review and are ready for State Regents consideration are listed with the upcoming State Regents’ meeting date (i.e. Status: October 25, 2007). Many program submissions are still undergoing review by staff, and may be presented for consideration at a later State Regents’ meeting.

Table 3 provides an updated listing of all the degree program submissions considered and approved by the State Regents since the beginning of the academic year.

Tables 4 and **5** are requested and approved degree program deletions from institutions for the academic year.

Tables 6 and **7** are requested and approved degree program name changes from institutions for the academic year.

Table 8 provides a listing of submitted and approved cooperative agreements for the academic year.

Tables 9 and **10** provide a summary of suspended and reinstated programs for the academic year.

Table 11 provides requested inventory reconciliations from institutions for the academic year.

Table 12 provides a long-term summary of degree program deletions and additions by institutions over the past 16 years. In 1991, the State Regents implemented the Academic Planning and Resource Allocation initiative. Since that time, Academic Affairs has monitored how many programs institutions have added and deleted, encouraging institutions to reassess offerings to best serve students and demonstrate efficient use of scarce resources.

1. Letters of Intent		
Institution	Degree Program	Date Rec'd
TCC	Associate in Applied Science in Paramedic Technology	November 13, 2006
TCC	Associate in Applied Science in Air Traffic Control Technology	November 13, 2006
TCC	Certificate in Health Care Interpreting	November 13, 2006
TCC	Associate in Applied Science in Mortuary Science	November 13, 2006
TCC	Certificate in Mortuary Science	November 13, 2006
OCCC	Certificate of Automotive Technology	December 14, 2006
TCC	Certificate in Durable Medical Equipment Services	February 12, 2007
MSC	Associate in Applied Science in Occupational Therapy Assistant	February 21, 2007
OSUTB-OKM	Associate in Applied Science in Power Plant Technology	March 22, 2007
RSU	Bachelor of Science in Human Ecology	April 6, 2007
OSU-OKC	Associate in Applied Science in Dietetic Technician	April 30, 2007
OSU-OKC	Certificate in Pharmacy Technician	April 30, 2007
OSU	Master of Science in Aerospace Administration and Operations	July 12, 2007
OSU	Graduate Certificate in Aerospace Security	July 12, 2007
OCCC	Associate in Applied Science in E-Commerce	August 16, 2007 (renewed)
OCCC	Certificate in E-Commerce	August 16, 2007 (renewed)
OCCC	Associate in Science in Bioinformatics	August 16, 2007 (renewed)
OCCC	Associate in Applied Science in Aerospace Services	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Powerplant	August 16, 2007 (renewed)
OCCC	Certificate in Aviation Maintenance-Airframe	August 16, 2007 (renewed)
OCCC	Certificate in International Business	August 16, 2007
OCCC	Associate in Applied Science in Computer-Aided Technology: Geographic Information Systems Emphasis	August 16, 2007
OCCC	Associate in Art in Leisure Management Program	August 16, 2007
OCCC	Certificate in Microcomputer Support Technology	August 16, 2007 (renewed)
OCCC	Certificate in Bioinformatics	August 16, 2007 (renewed)
EOSC	Associate in Applied Science in Nursing (033) to be offered at Southeastern Oklahoma State University's branch campus in Idabel, Oklahoma	August 22, 2007
OSU	Bachelor of Science in Aerospace Administration and Operations (247) with Aerospace Logistics Option to be offered at Rose State College	August 22, 2007
TCC	Associate in Applied Science in Polysomnography	August 30, 2007 (renewed)
OSU	Graduate Certificate in Preparation for College Teaching	September 12, 2007
NWOSU	Bachelor of Science in Agricultural Education	October 12, 2007

2. Degree Program Requests Under Review

July 1, 2007 to present

Institution	Degree Program	Date Received	Status
OSU-OKC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Metro Technology Centers	May 6, 2005	undergoing review
CASC	Associate in Applied Science in Culinary Arts as a cooperative agreement with Kiamichi Technology Center	April 10, 2006	undergoing review
LU	Doctor of Philosophy in Rehabilitation Counselors Education	April 14, 2006	undergoing review
NSU	Master of Social Work in Social Work	May 2, 2006	undergoing review
CU	Bachelor of Science in Information Technology	April 5, 2007	undergoing review
CU	Associate in Applied Science in Information Technology	April 5, 2007	undergoing review
RCC	Associate in Applied Science in Homeland Security and Emergency Preparedness	June 1, 2007	undergoing review
OSU	Doctor of Philosophy in Fire and Emergency Management Administration	June 30, 2007	undergoing review
OSU	Doctor of Philosophy in Geology	June 30, 2007	undergoing review
OU	Bachelor of Science in Criminal Justice	July 12, 2007	undergoing review
MSC	Associate in Applied Science in Occupational Therapy Assistant	September 25, 2007	undergoing review
OSU	Master of Science in Aerospace Administration and Operations	October 2, 2007	undergoing review
OSU	Graduate Certificate in Aerospace Security	October 2, 2007	undergoing review

3. Approved Degree Program Requests

July 1, 2007 to present

Institution	Degree Program	Date Received	Date Approved
OUHSC	Doctor of Philosophy in Nursing	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Design	November 13, 2006	September 13, 2007
OCCC	Certificate in Web Development	November 13, 2006	September 13, 2007
OSU	Graduate Certificate in Teaching English to Speakers of Other Languages	December 20, 2006	September 13, 2007
OCCC	Associate in Applied Science in Diagnostic Medical Sonography as a Cooperative Agreement with Moore Norman Technology Center	March 29, 2007	September 13, 2007
TCC	Associate in Science in Health Sciences-Pre-Nursing	May 17, 2007	September 13, 2007
TCC	Certificate in Business Health Care	May 17, 2007	September 13, 2007
TCC	Certificate in Electronics - NanoTechnology	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Management Leadership	May 17, 2007	September 13, 2007
TCC	Certificate in Information Technologies Convergence CISCO Routing BASICS	May 17, 2007	September 13, 2007
SWOSU	Master of Science in Management	May 22, 2007	September 13, 2007
SWOSU	Associate in Applied Science in Criminal Justice	May 22, 2007	September 13, 2007

4. Requested Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Status
CASC	Associate in Arts in Speech and Theatre (035)	February 15, 2005	undergoing review
CASC	Associate in Arts in Music (026)	February 15, 2005	undergoing review
CASC	Associate in Arts in Art (002)	February 15, 2005	undergoing review
NEOAMC	Certificate in Banking (070)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Early Child Education (071)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Early Child Education (010)	August 6, 2007	October 25, 2007
NEOAMC	Associate in Applied Science in Integrated Technology (119)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (076)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electronics Engineering (094)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (075)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in Electromechanical (093)	August 6, 2007	October 25, 2007
NEOAMC	Certificate in General Technology (078)	August 6, 2007	October 25, 2007

5. Approved Degree Program Deletions

July 1, 2007 to present

Institution	Degree Program	Date Received	Date Approved
WOSC	Associate in Applied Science in Medical Laboratory Technician (046)	June 14, 2007	September 13, 2007
RSC	Associate in Science in Health, Physical Education and Recreation (036)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Music (032)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Theatre (013)	June 6, 2007	September 13, 2007
RSC	Associate in Arts in Art (004)	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in Broadcast Communication (070)	June 6, 2007	September 13, 2007
EOSC	Associate in Science in Pre-Med and Medical Technology (038)	July 10, 2007	September 13, 2007
EOSC	Associate in Science in Pre-Nursing (039)	July 10, 2007	September 13, 2007
CASC	Associate in Arts in Accounting (001)	August 2, 2007	September 13, 2007
EOSC	Certificate in Surgical Technology (072)	August 9, 2007	September 13, 2007

6. Requested Degree Program Name Changes

July 1, 2007 to present

Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Status
RSU	Associate in Arts in Early Childhood/Elementary Education (011)	Associate in Arts in Elementary Education (011)	8/21/2007	October 25, 2007

7. Approved Degree Program Name Changes

July 1, 2007 to present

Institution	Current Program Name (program code)	Proposed Program Name	Date Received	Date Approved
TCC	Certificate in Telecommunications (232)	Certificate in Information Technologies Convergence	May 17, 2007	September 13, 2007
TCC	Certificate in Telecommunications Information Security Essentials (259)	Certificate in Information Technologies Convergence, Information Security Essentials	May 17, 2007	September 13, 2007
SSC	Associate in Applied Science in Business and Information Systems (114)	Associate in Applied Science in Business	May 30, 2007	September 13, 2007
RSC	Associate in Arts in Journalism (026)	Associate in Arts in Mass Communication	June 6, 2007	September 13, 2007
RSC	Associate in Applied Science in E-Commerce and Webmaster (121)	Associate in Applied Science in Web Development Technology	June 6, 2007	September 13, 2007
RSC	Associate in Science in Wellness (107)	Associate in Science in Health and Sports Sciences	June 6, 2007	September 13, 2007

8. Completed Cooperative Agreements
July 1, 2007 to present

Institution	Area Career Technology Center	Degree Program (program code)	Date Received	Date Approved	Date Ratified
OSU-OKC	Metro Technology Center	Associate in Applied Science in Culinary Arts (new)	May 6, 2005		undergoing review
RCC	Central Technology Center	Associate in Applied Science in Sustainable Agriculture, Viticulture, and Enology (027), Technology option	September 21, 2005		undergoing review
OSUTB-OKM	Southwest Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Automotive Service Technology (004)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Construction Technology (011)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Engineering Technologies (080)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Information Technologies (012)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Office Information Systems Technology (039)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Graphic Design Technology (014)	July 6, 2007	July 24, 2007	September 13, 2007
OSUTB-OKM	Eastern Oklahoma County Technology Center	Associate in Applied Science in Multi-Media Graph Technology (034)	July 6, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Management (053)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science In Information Technology (094)	April 27, 2007	July 24, 2007	September 13, 2007
OSU-OKC	Metro Technology Center	Associate in Applied Science in Technical Communications (064)	April 27, 2007	July 24, 2007	September 13, 2007
CASC	Kiamichi Technology Center	Associate in Applied Science in Culinary Arts (new)	April 5, 2006		undergoing review
TCC	Tulsa Technology Center	Associate in Applied Science in Technology (247)	2005		undergoing review
NEOAMC	Northeast Technology Center	Associate in Applied Science in Administrative Office Support (043)	April 30, 2007		undergoing review
NEOAMC	Northeast Technology Center	Associate in Applied Science in Marketing and Management (032)	April 30, 2007		undergoing review
OSUTB-OKM	Great Plains Technology Center	Associate in Applied Science in Information Technologies (012)	October 3, 2007	October 8, 2007	October 25, 2007
OSUTB-OKM	Francis Tuttle Technology Center	Associate in Applied Science in Construction Technologies (011)	October 3, 2007	October 8, 2007	October 25, 2007

9. Suspended Programs

July 1, 2007 to present

Institution	Degree Program (program code)	Date Suspended	Date Suspension Ratified	Date by which program must be reinstated or deleted
LU	Bachelor of Arts in Art History (020)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Translator (108)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Certificate in Realtime Voicewriting (129)	August 17, 2007	September 13, 2007	August 17, 2010
RSC	Associate in Applied Science in Court Reporting (009)	August 17, 2007	September 13, 2007	August 17, 2010
RCC	Associate in Applied Science in Emergency Medical Technology (076)	August 17, 2007	September 13, 2007	August 17, 2010

10. Reinstated Programs

July 1, 2007 to present

Date Rec'd	Institution	Degree Program (program code)	Original Suspension Date	Date Reinstatement Ratified
August 14, 2007	WOSC	Associate in Applied Science in Aviation (003)	May 21, 2007	September 13, 2007
August 14, 2007	WOSC	Associate in Science in University Studies (030)	May 21, 2007	September 13, 2007

11. Requested Inventory Reconciliations

July 1, 2007 to present

Institution	Degree Program (program code)	Date Received	Status
OU	Master of Arts in Journalism (138), program name change to reconcile institutional practice with the official degree program inventory.	July 19, 2007	September 13, 2007
OCCC	Associate in Science in Pre-Child Development (089), degree name and degree designation change to reconcile institutional practice with the official degree program inventory.	July 25, 2007	September 13, 2007

12. Net Reduction Table					
1991-92 through October 25, 2007					
Institution	1991	Current			
	Academic Year 1991- 92 No. of Programs	Number of Programs	Number Deleted	Number Added	Net Reduction
			Current as of September 13, 2007		
OU	278	241	72	36	36
OUHSC	62	62	15	16	-1
OU- LAW	1	1	0	0	0
OSU	230	220	60	53	7
OSU- OKC	50	44	42	37	5
OSUTB- OKM	47	23	39	15	24
OSU- Vet Med	1	1	0	0	0
OSU- CHS	1	6	0	5	-5
ECU	43	43	5	5	0
NSU	97	86	20	22	-2
NWOSU	56	44	16	4	12
RSU	78	29	69	27	42
SEOSU	61	53	25	16	9
SWOSU	94	65	52	22	30
UCO	135	92	54	11	43
CU	36	58	3	25	-22
LU	41	41	11	13	-2
OPSU	42	33	19	10	9
USAO	34	24	10	1	9
CASC	37	37	13	12	1
CSC	61	25	42	7	35
EOSC	56	33	30	7	23
MSC	32	28	7	9	-2
NEOAMC	87	55	46	14	32
NOC	54	39	33	18	15
OCCC	68	69	41	42	-1
RCC	62	32	42	13	29
RSC	82	57	48	23	25
SSC	31	24	12	5	7
TCC	107	105	60	62	-2
WOSC	50	12	41	5	36
System Total	2,114	1,682	927	535	392

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #22-b:

Reports.

SUBJECT: Fall 2007 Preliminary Enrollment Report.

RECOMMENDATION:

It is recommended that the State Regents accept the Fall 2007 Preliminary Enrollment Report.

BACKGROUND:

Since 1941, enrollment data has been collected and reported by the State Regents for Oklahoma higher education institutions. Beginning in 1981, the Unitized Data System (UDS) was used to collect enrollment and other data at the end of each semester and to report unduplicated official enrollments. The original enrollment survey continues to collect preliminary enrollment that can be reported near the beginning of each semester.

POLICY ISSUES:

This activity is consistent with the State Regents' reporting responsibilities.

ANALYSIS:

- The enrollment at Oklahoma public colleges and universities decreased by 0.2 percent from 178,678 in fall 2006 to 178,305 in fall 2007. The research universities decreased 0.1 percent from 54,333 to 54,258. The regional universities decreased 1.2 percent from 56,124 to 55,425. The community colleges increased 0.6 percent from 68,221 to 68,622.
- The semester FTE enrollment at public institutions decreased 1.3 percent from 131,530 in fall 2006 to 129,874 in fall 2007.
- The semester FTE enrollment at private institutions increased 2.0 percent from 19,187 to 19,571.
- The number of first-time freshman increased 0.7 percent from 30,111 in fall 2006 to 30,317 in fall 2007 at Oklahoma public institutions. The research universities increased 7.8 percent from 6,578 to 7,092. The regional universities decreased 0.6 percent from 8,412 to 8,362. The community colleges decreased 1.7 percent from 15,121 to 14,863.
- The number of fist-time freshmen increased 0.1 percent from 3,482 to 3,486 at the private institutions.

The full report is provided as a supplement to the agenda.

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
October 25, 2007

AGENDA ITEM #22-c:

Reports.

SUBJECT: Preparing for College Mass Mailing.

RECOMMENDATION:

This item is for information only.

BACKGROUND:

In January 1999 the Oklahoma State Regents for Higher Education announced an aggressive plan to increase the proportion of Oklahomans holding a bachelor's degree from 20 to 28 percent by 2010 and the proportion of associate degree holders from 5 to 10 percent. Called Brain Gain 2010: Building Oklahoma through Intellectual Power, the plan is designed to move Oklahoma from the bottom to the top one-third of all states for its educational and economic performance. Regents are seeking to add more college degree holders to the state's population by focusing on three areas – increasing the proportion of Oklahomans who earn a college degree, keeping more Oklahoma graduates in the state and attracting college degree holders from outside the state.

Additionally, in 1997 the Citizens' Commission on the Future of Oklahoma Higher Education recommended that the State Regents expand efforts to explain the services Oklahoma higher education offers to Oklahoma and Oklahomans and the benefits the state and its citizens receive from those services.

For the 15th consecutive year, the Oklahoma State Regents for Higher Education, in a joint effort with the Oklahoma Guaranteed Student Loan Program, undertook a mass mailing of publications designed to help 8th-12th grade students better prepare for college. Many of the materials include information that has been specifically requested by 8th-12th grade counselors through annual surveys.

POLICY ISSUES:

This initiative is consistent with the Regents' Brain Gain 2010 initiative and with recommendations made by the Citizens' Commission on the Future of Oklahoma Higher Education in October 1997 to better publicize higher education services and benefits.

ANALYSIS:

In past years, the mass mailing was outsourced to temporary workers or to a mailing service. For the sixth consecutive year, in order to distribute the materials in a timely and cost-effective manner, the mailing was handled in-house by the following staff volunteers:

Bill Atkins	Houston Davis	Liza Hanke	Liz Kiser	Brian Rousey
Sarah Cannon	Lekita Diamond	Matt Higdon	Kermit McMurry	Melissa
Amber Coulter	Katharine Gaddis	Ben Hardcastle	Brenda Otwell	Ryburn
Sandy Cunningham	Amy Goddard	Risa Johnson	Rebecca Richardson	

Several other staff members assisted with other aspects of the mailing, including printing, procurement of supplies, room setup/cleanup and distribution.

Mathew Bellows	Martha Ellington	Glenda McDaniel
James Billings	Jeremy Griffin	Tri Nguyen
Lee Diamond	Margie Humdy	Jeff Teszlewicz

The following publications were distributed to head counselors at Oklahoma junior high and senior high schools in August 2007.

8th-10th Graders...Do you have a plan for college? Oklahoma’s Official Guide to Preparing for College

High School Juniors & Seniors...Do you have a plan for college? Oklahoma’s Official Guide to Preparing for College

More than 228,000 brochures on preparing for college were distributed to head counselors at Oklahoma public and State Department of Education-accredited private schools for distribution to each 8th-12th grade student in their schools. This is the fifth year that separate, grade-specific brochures were produced. Nearly 146,000 brochures focusing on early academic and financial planning for college were distributed to 8th-10th grades, and more than 83,000 brochures focusing on academic requirements and financial aid were sent to 11th-12th grades. The brochures were also sent statewide to home school organizations, libraries, educational organizations such as TRIO, Job Corps locations, and tribal and faith-based organizations. Online versions of both brochures are also available on the State Regents’ Web site. The brochures are designed to inform students of the courses they must take in high school to be admitted to an Oklahoma state college or university. They also detail admission standards, placement score and financial aid information. In addition, they encourage students to call the State Regents’ toll-free Student Information number or visit the www.OKcollegestart.org Web site for additional information. The brochures also feature a map of Oklahoma public colleges and universities with phone numbers and Web site addresses, as well as estimated college costs, hourly wage comparisons for various jobs and tips for choosing the right college. This is the 15th year these brochures have been produced.

The Official Guide to Oklahoma’s Colleges and Universities

Approximately 500 guides were distributed to counselors at public and private high schools. At least one guide was sent to each Oklahoma high school with 12th-grade students. Copies were also sent statewide to home school organizations, libraries, educational organizations such as TRIO, Job Corps locations, and tribal and faith-based organizations. The guides are three-hole punched so that the information can be easily duplicated. Students, counselors, parents and others are also encouraged to access the online version of the guide on the State Regents’ Web site. The guide provides a short profile on each college and university in Oklahoma and includes information on preparing for college, concurrent enrollment, transfer, college costs and financial aid. In addition, it provides a glossary of college-related terms, publicizes the State Regents’ toll-free Student Information number and the www.OKcollegestart.org Web site, and includes a section on helpful Web sites. For the fifth year, a section for international students is included with information on

English language requirements, costs, Oklahoma weather and culture, student populations and more. Also, for the second year, the publication is being provided on CD-ROM. The guide is produced in coordination with the Communicators Council. This is the 12th year the guide has been produced.

Are You Looking for Money?

Approximately 500 copies of the “Are You Looking for Money?” publication were distributed to counselors at public and private high schools. Copies were also sent statewide to home school organizations, libraries, educational organizations such as TRIO, Job Corps locations, and tribal and faith-based organizations. The booklet is designed to be a “one-stop” reference guide of information about student loans and, for the third year, combined three previous brochures – *Money Talk*, *The Guide to Student Loans* and *Are You Looking for Money?* – into one publication. Each Oklahoma high school with 12th-grade students received one copy of the booklet plus a separately designed black and white version for photocopying. The booklet provides information on Federal Stafford and PLUS loans, including the application process, borrowing limits, interest rates, repayment, a glossary and financial aid checklists for juniors and seniors. The booklet is also available online on the State Regents’ Web site.

www.OKcollegestart.org Stickers

More than 152,000 stickers were distributed to counselors at public and private high schools to remind students to start their plans for college at www.OKcollegestart.org. Focus group research conducted at Moore High School indicated that a sticker was preferred by students over other similar items and would be an item least likely to be discarded by students.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City

MINUTES

Seven Hundred Seventh Meeting



September 13, 2007

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
655 Research Parkway, Oklahoma City, Oklahoma

Minutes of the Seven Hundred Seventh Meeting
September 13, 2007

CONTENTS

	Page
Announcement of filing of meeting and posting of the agenda	18737
Call to order	18737
Minutes of the previous meeting	18737
Report of the Chairman	18737
Report of the Chancellor.....	18737
New Programs	18737
Program Deletions	18738
Electronic Delivery of Degree Programs.....	18738
Teacher Shortage Employment Incentive Program (TSEIP).....	18739
ACT and EPAS Update	18739
E&G Budget Allocations	18739
Agency Operations	18740
Master Lease Program	18740
Investments.....	18740
Minority Teacher Recruitment Center	18740
EPSCoR.....	18741
Presentation of Community-Based Organizations promotion Oklahoma's Promise.....	18741
Executive Session	18741
Personnel	18741
Consent Docket	18741
Reports.....	18742
Report of the Committees.....	18742
New Business	18743
Announcement of Next Regular Meeting.....	18743
Adjournment.....	18743

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

**Minutes of the Seven Hundred Seventh Meeting
of the
Oklahoma State Regents for Higher Education
September 13, 2007**

1. **ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT.** The Oklahoma State Regents for Higher Education held their regular meeting at 9:00 a.m. on Thursday, September 13, 2007, at the State Regents' offices in Oklahoma City. Notice of the meeting had been filed with the Secretary of State on November 27, 2006. A copy of the agenda for the meeting had been posted in accordance with the Open Meeting Act.
2. **CALL TO ORDER.** Regent Burgess called the meeting to order and presided. Present for the meeting were State Regents Bill W. Burgess, Jr., Ronald White, Stuart Price, Joseph L. Parker, Jr., Marlin "Ike" Glass, Cheryl Hunter and John Massey.
3. **MINUTES OF THE PREVIOUS MEETING.** Regent Parker made a motion, seconded by Regent Price, to approve the minutes of the previous State Regents' meetings. Voting for the motion were Regents Burgess, White, Price, Parker, Glass, Hunter and Massey. Voting against the motion were none.
4. **REPORT OF THE CHAIRMAN.** Chairman Burgess welcomed Regents to the meeting and commended Chancellor Johnson for his work during the previous eight months.
5. **REPORT OF THE CHANCELLOR.** Chancellor Johnson welcomed several new staff members and reported that he attended the groundbreaking for Rose State College's Health Sciences Center. In addition he was the keynote speaker at several events throughout the state. Chancellor Johnson also provided an update on the CLASS Task Force. Chancellor Johnson then presented Chairman Burgess with the Oklahoma Career and Technology Educator Distinguished Service Award that he accepted on behalf of the State Regents.
6. **NEW PROGRAMS.** Dr. Houston Davis reviewed the following requests for new programs:

- a. University of Oklahoma Health Sciences Center's request to offer the Doctor of Philosophy in Nursing.
- b. Oklahoma State University's request to offer the Certificate in Teaching English to Speakers of Other Languages.
- c. Southwestern Oklahoma State University's request to offer the Associate of Applied Science in Criminal Justice and the Master of Science in Management.
- d. Oklahoma City Community College's request to offer the Certificate in Web Design, the Certificate in Web Development and the Associate of Applied Science in Diagnostic Medical Sonography, including a cooperative agreement with Moore Norman Technology Center.
- e. Tulsa Community College's request to offer the Certificate in Management Leadership, the Certificate in Business Healthcare, the Certificate in Electronics-Nanotechnology, the Certificate in Information Technologies Convergence, the Certificate in Information Technologies Convergence-Cisco Routing Basics and the Associate of Science in Health Sciences-Pre-Nursing.

Regent Hunter made a motion, seconded by Regent Massey, to approve the programs as presented. Voting for the motion were Regents White, Price, Parker, Glass, Hunter, Massey and Burgess. Voting against the motion were none.

7. **PROGRAM DELETIONS.** Regent Parker made a motion, seconded by Regent Hunter, to approve the institutional requests for program deletions. Voting for the motion were Regents Price, Parker, Glass, Hunter, Massey, Burgess and White. Voting against the motion were none.
8. **ELECTRONIC DELIVERY OF DEGREE PROGRAMS.** Dr. Houston Davis reviewed the request by the University of Oklahoma Health Sciences Center to offer the Master of Science in Nursing degree and the Post-Master's Certificate in Nursing via online delivery. Regent Parker made a motion, seconded by Regent Massey, to approve the request. Voting for the motion were Regents Parker, Glass, Hunter, Massey, Burgess, White and Price. Voting against the motion were none.

9. **TEACHER SHORTAGE EMPLOYMENT INCENTIVE PROGRAM (TSEIP).** Regent Parker reviewed the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program and made a motion to approve the initiation of the process for the adoption of the permanent rule amendments. The motion was seconded by Regent Hunter. Voting for the motion were Regents Glass, Hunter, Massey, Burgess, White, Price and Parker. Voting against the motion were none.
10. **ACT AND EPAS UPDATE.** Dr. Kermit McMurry introduced Dr. Cindy Brown who provided an update on the ACT and EPAS annual report. The report included results for both the EXPLORE and PLAN assessments and an overview of the ACT results for the high school graduating class of 2007.
11. **E & G BUDGET ALLOCATIONS.** Amanda Paliotta reviewed the allocation of Resident Teacher Professional Development Funds for FY2008. Regent Price asked if there had been any improvement in the retention rate since the beginning of the program. Kyle Dahlem replied that the retention rate remained approximately the same. Regent Parker asked if the Regents were responsible for measuring the effectiveness of programs. Ms. Dahlem replied that there were no measures in place to do so for this program.
- Ms. Paliotta also reviewed the cash draw schedule submitted by Oklahoma State University for the Agricultural Experiment Station Facility to be located in Ardmore, Oklahoma. Funds are to be distributed upon receipt of invoices. Final completion of the project is estimated to be November 2009. In addition, she reviewed the allocations to the institutions for reimbursement of tuition waivers awarded to senior high school students during the Summer 2007 term which totaled \$214,967.
- Amanda Paliotta summarized one-time allocations to the University of Oklahoma in the amount of \$1,284,234 and to Oklahoma State University in the amount of \$1,339,150 for the reimbursement of revenue shortfall in FY07 for OCIA Debt Service payments and the allocations to the University of Oklahoma Health Sciences Center and the Oklahoma State University Center

for Health Sciences from revenue collected from the taxes placed on the sale of cigarettes and tobacco products. Each institution's allocation totals \$912,310.80.

Regent White made a motion, seconded by Regent Glass, to approve the budget allocations.

Voting for the motion were Regents Hunter, Massey, Burgess, White, Price, Parker and Glass.

Voting against the motion were none.

12. **AGENCY OPERATIONS.** Regent White made a motion, seconded by Regent Parker, to approve the purchases exceeding \$100,000. Voting for the motion were Regents Massey, Burgess, White, Price, Parker, Glass and Hunter. Voting against the motion were none.
13. **MASTER LEASE PROGRAM.** Amanda Paliotta summarized the projects to be submitted to the Council of Bond Oversight for the 2007C Master Lease Series. Seven entities – the University of Oklahoma, the University of Oklahoma Health Sciences Center, Oklahoma State University, the University of Central Oklahoma, Oklahoma City Community College, Seminole State College and Western Oklahoma State College – submitted projects totaling approximately \$16.6 million. Regent Parker made a motion, seconded by Regent Massey, to authorize the submission to the Council of Bond Oversight. Voting for the motion were Regents Burgess, White, Price, Parker, Glass, Hunter and Massey. Voting against the motion were none.
14. **INVESTMENTS.** Regent Parker made a motion, seconded by Regent Massey, to approve the June 30, 2007 market values and distribution schedules from the Endowment Trust Fund and to approve the revised investment policy and new investment managers. Voting for the motion were Regents White, Price, Parker, Glass Hunter, Massey and Burgess. Voting against the motion were none.
15. **MINORITY TEACHER RECRUITMENT CENTER.** Amanda Paliotta reviewed the 2007-2008 grants for the Minority Teacher Recruitment Center pre-collegiate and collegiate program expenditures. Regent White made a motion, seconded by Regent Hunter, to approve the request. Voting for the motion were Regents Price, Parker, Glass, Hunter, Massey, Burgess and White. Voting against the motion were none.

16. **EPSCoR.** Regent White made a motion, seconded by Regent Hunter, to approve the matching funds allocation for the Department of Energy and the grant funds to the University of Central Oklahoma for Research Day. Voting for the motion were Regents Parker, Glass, Hunter, Massey Burgess, White and Price. Voting against the motion were none.
17. **PRESENTATION OF COMMUNITY-BASED ORGANIZATION PROMOTING OKLAHOMA'S PROMISE – COMMUNITY ACTION PROJECT OF TULSA COUNTY (GEAR UP).** Megan Elias and Shannon Wilkerson from the Community Action Project of Tulsa made a presentation concerning the promotion of the OHLAP program in Tulsa County using funds received from GEAR UP. Ms. Elias and Mr. Wilkerson discussed effective means for promoting the program including presenting the information in conjunction with the free tax preparation assistance program. Regents congratulated them for the success of the program and expressed appreciation for their work on behalf of the OHLAP program and the students of Oklahoma.
18. **EXECUTIVE SESSION.** Regent Price made a motion, seconded by Regent Parker, to enter an executive session. Voting for the motion were Regents Glass, Hunter, Massey, Burgess, White, Price and Parker. Voting against the motion were none.
19. **PERSONNEL.** Chancellor Glen D. Johnson recommended the following personnel changes: Dr. Jeff Hale as Associate Vice Chancellor for Administration and Jolynn Horn as Director of Student & Community Outreach Activities for GEAR UP. Regent Hunter made a motion, seconded by Regent Price, to ratify the personnel changes. Voting for the motion were Regents Hunter, Massey, Burgess, White, Price, Parker and Glass. Voting against the motion were none.
20. **CONSENT DOCKET.** Regent Hunter made a motion, seconded by Regent Glass, to approve the following consent docket items:
 - a. Approval of institutional requests for program modifications, suspensions, reinstatements and inventory reconciliations.
 - b. Ratification of approved degree requests regarding cooperative agreements.

- c. GEAR UP ratifications of PLAN4College grants to Community Based Organizations and Raising College Aspiration grants to Community and Faith-based Organizations.
- d. Acceptance of Improving Teacher Quality grant funds from the U.S. Department of Education.
- e. Ratification of capital allotments.
- f. Ratification of purchases of \$25,000 and above.
- g. Ratification of an honorary degree requests by the University of Oklahoma.

Voting for the motion were Regents Massey, Burgess, White, Price, Parker, Glass and Hunter.

Voting against the motion were none.

21. **REPORTS.** Regent Burgess made a motion, seconded by Regent Hunter, to accept the following reports:

- a. Status Report on Program Requests.
- b. Annual Report on Program Requests.
- c. Federal Teacher Education Report Card.
- d. State Regents' Policy Reporting Requirements Survey.
- e. Academic Policy Exceptions Quarterly Report.
- f. ACT and EPAS Data Report.
- g. Financial Operations Report, 2006-2007.
- h. Tuition and Fee Rates, 2007-2008.
- i. Student Cost Survey, 2007-2008.
- j. Cash Reserve Report, 2007-2008.

Voting for the motion were Regents Burgess, White, Price, Parker, Glass, Hunter and Massey.

Voting against the motion were none.

22. **REPORT OF THE COMMITTEES.**

- a. Academic Affairs and Social Justice and Student Services Committees. Regent Parker stated that the Committee met on September 11, 2007, and all of the Committee's items

had been acted on. In addition, the Committee discussed the Achieving the Dream initiative.

- b. Budget and Audit Committee. Regent White reported that the Committee met on September 11, 2007, and all of the Committee's items had been acted on. In addition to agenda items, the Committee also discussed the 2009 budget needs.
 - c. Strategic Planning and Personnel Committee. Regent Price reported that the Committee met on September 11, 2007, and all of the Committee's items had been acted on.
 - d. Technology Committee. Regent Glass reported that the Committee met on September 10, 2007 and received an update on the NLR/Internet 2 merger and discussed a datacenter upgrade and optical expansion.
 - e. Investment Committee. Regent Parker announced that the Committee met on September 11, 2007 and all of the Committee's items had been acted on. In addition, the Committee received a market update from Hammond Associates.
23. **NEW BUSINESS.** No new business was brought before the Regents.
24. **ANNOUNCEMENT OF NEXT REGULAR MEETING.** Regent Burgess announced that the next regular meeting of the State Regents would be on Thursday, October 25, 2007, at the State Regents' offices in Oklahoma City.
25. **ADJOURNMENT.** With no additional items to discuss, the meeting was adjourned.

ATTEST:

Bill W. Burgess, Jr., Chairman