NOTE

This document contains recommendations and reports to the State Regents regarding items on the June 30, 2005 regular meeting agenda. For additional information, please call 405-225-9116 or to get this document electronically go to www.okhighered.org State System.

Materials and recommendations contained in this agenda are tentative and unofficial prior to State Regents’ approval or acceptance on June 30, 2005.
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

A G E N D A

Thursday, June 30, 2005-1 p.m.
Presbyterian Health Foundation Conference Center, 655 Research Parkway, First Floor
Chairman Jimmy Harrel Presiding

1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act.

2. Call to Order. Roll call and announcement of quorum.

3. Minutes of Previous Meetings. Approval of minutes.

3.1 Former State Regent. Approval of resolution commemorating the life and contributions of State Regent Joe F. Gary.

FISCAL

4. Tuition Hearing.
   a. Review proposed changes to academic service fee for University of Oklahoma, Oklahoma Panhandle State University, Eastern Oklahoma State College, and Murray State College. Page 1.
   b. Public comment on academic service fee. Page 3.

5. Tuition.
   a. Approval of FY06 Tuition, Academic Service Fees and Mandatory Fees. Page 5.
   b. Approval of changes to FY06 Academic Service Fees. Page 7.

6. E&G Budget.
   a. Approval of FY06 Educational and General Budgets of institutions, constituent agencies, the higher education center, special programs, and other programs. Page 11.

7. Allocation.


8. **Revenue Bond**: Approval of revenue bonds issued on behalf of Connors State College for Water Treatment Plant. Page 21.


10. **Policy Revision**. Approval of policy amendments to the National Guard Tuition Waiver Program Policy. Page 25.


12. **EPSCoR**.


   b. Approval of FY06 Space Rental Agreement. Page 37.

   c. Approval of the appointment of an individual to the EPSCoR Committee. Page 41.

   d. Approval of Allocation of Matching funds for DEPSCoR Awards. Page 43.

   e. Approval of Allocation of Matching funds for the Department of Energy grant. Page 45.

   f. Approval of Allocation of Matching funds for NASA awards. Page 47.

   **ACADEMIC**

13. **Policy - Institution**.

   a. Approval of request from the University of Oklahoma to increase transfer admission standards for certain programs effective summer 2006. Page 49.

   b. Approval of request from the University of Science and Arts of Oklahoma to increase admission standards incrementally each academic year until 2010-11. Page 53.

14. **New Programs**.

   a. University of Oklahoma. Approval of request to offer the Bachelor of Science in Architectural Engineering. Page 59.

   b. University of Oklahoma Health Sciences Center. Approval of request to offer the Master of Science in Nursing in Clinical Nurse Leader. Page 63.

   c. Oklahoma State University. Approval of request to offer the Certificate in Negotiation and Alternative Dispute Resolution and Certificate in Information Assurance. Page 67.
d. Cameron University. Approval of request to offer the Master of Science in Entrepreneurial Studies and Certificate in Entrepreneurship. Page 73.

e. Northeastern State University. Approval of request to offer the Master of Science in Health and Kinesiology and Certificate in Writing Program Administration. Page 79.

f. University of Central Oklahoma. Approval of request to offer the Master of Science in Athletic Training. Page 85.

g. Oklahoma State University – Oklahoma City. Approval of request to offer the Associate in Applied Science in Vascular Technology. Page 89.

15. **Program Deletions.** Approval of institutional requests for program deletions. Page 93.


17. **Teacher Shortage Employment Incentive Program (TSEIP).** Approval to post the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program (TSEIP) and initiate the process for the adoption of permanent rule revisions. Page 101.

18. **Temporary Assistance to Needy Families (TANF).**
   a. Approval of contract with Department of Human Services for the Temporary Assistance to Needy Families program. Page 105.
   b. Allocation of funds to Oklahoma community colleges participating in TANF programs pursuant to the FY 06 contract modification with the Department of Human Services. Page 111.

19. **Scholars for Excellence in Child Care.**
   a. Approval of contracts with Department of Human Services for the Excellence in Child Care Program. Page 119.
   b. Allocation of funds to Oklahoma community colleges participating in the Scholars for Excellence in Child Care Program pursuant to the FY 06 contract with the Department of Human Services. Page 133.


**EXECUTIVE**

21. **Brain Gain Funding.** Approval of revised policy and allocation of FY06 funds. Page 137.

22. **Legislature/Governor.**
b. Approval of resolution regarding FY 06 state funding for The Oklahoma State System of Higher Education. Page 153.

23. **Commendations.** Recognition of State Regents’ staff for service and recognitions on state and national projects. Page 155.

24. **Personnel.** Discussion and possible action regarding executive level staff. Page 157.

**CONSENT DOCKET**

25. **Consent Docket.** Approval/ratification of the following routine requests which are consistent with State Regents' policies and procedures or previous actions.

   a. Programs
      
      (1) Program Modifications. Approval of institutional requests. Page 159.
      
      (2) Program Modifications. Ratification of approved institutional request. Page 177.
      
   
   
   
   d. Post Audit. Approval of institutional requests for final approval of and review schedule extensions for existing programs. Page 185.
   
   e. Degree Program Inventory Reconciliation. Approval of institutional requests for degree program inventory reconciliation. Page 189.
   
   
   g. Approval of funds for scholarships awarded by the Governor’s Committee on Employment of People with Disabilities. Page 193.
   
   
   
   
26. **Reports.** Acceptance of reports listed on Attachment "A."


   a. Academic Affairs and Social Justice and Student Services Committees
   
   b. Budget and Audit Committee.
   
   c. Strategic Planning and Personnel Committee.
   
   d. Technology Committee.


32. **New Business.** Consideration of "any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda."

33. **Announcement of Next Regular Meeting—9 a.m., Thursday, September 15, 2005.**

34. **Adjournment.**
26. Reports.
   
   
b. Annual Reports.
   
   
   
   (3) Low Productivity report. 223.

****On June 30, 2005 at 3 p.m. there will be a special meeting to recognize GEAR UP Essay Contest winners.
PUBLIC HEARING NOTICE

ACADEMIC SERVICES FEES
Effective Academic Year 2005-2006

The Oklahoma State Regents for Higher Education will conduct a public hearing for the purpose of receiving views and comments on the subject of academic services fees charged students as a condition for enrollment at institutions in The Oklahoma State System of Higher Education. The hearing will be held in the Presbyterian Health Foundation Conference Room on the first floor of 655 Research Parkway, Oklahoma City, Oklahoma on Thursday, June 30, 2005 at 1:00 p.m.

The following will be presented for comment:

➢ Additional academic services fee proposals.

Those desiring to be heard should notify the Chancellor’s Office of the State Regents by 5:00 p.m. on Tuesday, June 28, 2005, at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104, phone (405) 225-9120.

Signed________________________________________ Date_______________

Paul Risser, Chancellor
AGENDA ITEM #4-b:

Public Comment.

*Not Available Electronically.*
AGENDA ITEM #5-a:

Tuition.

*Not Available Electronically.*
AGENDA ITEM #5-b:

Tuition.

SUBJECT: Approval of Institutional Requests for Changes to Academic Services Fees for FY06.

RECOMMENDATION:

It is recommended that the State Regents 1) make an exception to the February 1 deadline for submission of requests for changes to academic services fees, 2) approve the posting of additional requests for FY06, and 3) approve all institutional requests for changes to academic services fees for FY06 as reported on the attached schedule.

BACKGROUND:

Constitutional and Statutory Provisions for the Coordination of Higher Education Tuition and Fees

Article XIII-A of the Constitution of the State of Oklahoma establishes the Oklahoma State Regents for Higher Education as the coordinating board of control for all public institutions in The Oklahoma State System of Higher Education. Among others, specific powers enumerated include the power to prescribe and coordinate student fees and tuition within limits prescribed by the Legislature. The State Regents are authorized to 1) establish resident tuition and mandatory fees at levels less than the average rate charged at public institutions in the Big Twelve Conference for comprehensive universities and less than the average rate charged at peer institutions for regional and two-year institutions, 2) establish academic services fees, not to exceed the cost of the actual services provided, and 3) make a reasonable effort to increase need-based financial aid available to students proportionate to any increase in tuition, as well as annually report on tuition and fees.

Academic services fees are special fees assessed students for instruction and academic services as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. These fees are required for all students receiving certain courses of instruction or academic services as designated by the institution. Institutions have provided justifications for the requested increases in academic services fees, the total revenue to be collected from the fees, and the use of increased revenues.

Institutional requests for changes to academic services fees for FY06 were posted at the State Regents’ meeting held March 31, 2005. Several additional requests for changes were posted at the May 27, 2005 State Regents’ meeting. A public hearing was held on Thursday, June 2, 2005 at the State Regents’ office for the purpose of receiving views and comments on the requested changes to academic services fees and on the statutory limits for resident and nonresident tuition and mandatory fees. Subsequently, several additional requests for changes to academic services fees were received.
and posted to the State Regents’ web site at http://www.okhighered.org. A public hearing is schedule to be held in conjunction with the June 30, 2005 State Regents meeting for the purpose of receiving views and comments on these additional requests. A comprehensive list of all requested changes is attached.

POLICY ISSUES:

This item is consistent with the State Regents’ policy and procedures relating to tuition and student fees. State Regents’ policy lists February 1 of each year as the deadline for submission of requests for changes in academic services fees to be charged the following academic year. An exception to policy was requested for all institutions in order to allow several additional requests following the March 31 State Regents’ meeting. This exception to policy was approved at the State Regents’ meeting held May 27, 2005 and the additional requests were posted for public comment. Another exception to the February 1 deadline is now being requested to allow these additional requests to be considered.

ANALYSIS:

University of Oklahoma, Oklahoma Panhandle State University, Eastern Oklahoma State College, Murray State College, and the Ardmore Higher Education Center each requested additional changes to academic services fees for FY06. These changes have been incorporated into the comprehensive listing of changes for FY06 which is attached.

Of the twenty-five public institutions and two higher education centers in The State System, seventeen requested changes in academic services fees for FY06 and ten had no requests for changes in these fees. Twelve institutions requested 205 changes in Special Instruction Fees, five institutions requested 37 changes in Facility/Equipment Utilization Fees, seven institutions requested 27 changes in Testing and Clinical Services Fees, twelve institutions requested changes in 356 Classroom/Laboratory Supply and Material Fees, and eight institutions requested 38 changes in various Other Special Fees. A total of 663 changes have been requested to academic services fees for FY06, a decrease of 141 requests when compared to FY05 requests. The complete listing of all requests is attached. It is recommended that the State Regents approve these requested changes to academic services fees for FY06.
### Oklahoma Panhandle State University

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<td><strong>Other Special Fees</strong></td>
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### Murray State College

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<td><strong>Other Special Fees</strong></td>
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<td>Graduation Fee</td>
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### University of Oklahoma

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<td><strong>Other Special Fees</strong></td>
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### Eastern Oklahoma State College

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6/24/2005
### Additional Changes to Academic Services Fees for FY06–June 2005

#### Ardmore Higher Education Program

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AGENDA ITEM #6-a:

E&G Budget.

*Not Available Electronically.*
Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 30, 2005

AGENDA ITEM #6-b:

E&G Budget.

Not Available Electronically.
AGENDA ITEM #7-a:

Allocation.

SUBJECT: Approval of allocations to Oklahoma State University and the University of Oklahoma from the Higher Education Facilities Fund.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of $688,550.06 to Oklahoma State University and $688,550.06 to the University of Oklahoma from revenue collected through the Higher Education Facilities Revolving Fund.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2598 in May 2002 designating $38 million from an assessment on motor fuel, diesel fuel and blending materials used or consumed in the state for certain research purposes at OU and OSU. This revenue will be deposited into a new fund called the “Higher Education Facilities Fund.” The bill further states that these funds shall be evenly deposited to an account at the University of Oklahoma for funding construction of the weather center and to an account at Oklahoma State University for purchase of equipment and renovation of facilities for work on the application of advanced sensor technology for the detection of chemical and biological threats to homeland security.

In the October 2003 meeting, the State Regents approved the updated strategic plan for Oklahoma State University and the allocation of the full $19 million designated for their project. Also presented during the October 2003 meeting was a project update on the Weather Center project at the University of Oklahoma.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit $1,377,100.13. This amount is sufficient for a transfer of $688,550.06 to each OSU and OU. With this allocation, each institution has received $16,941,009.45 to date.
Pursuant to the authority granted under the Constitution of Oklahoma by Articles XIII-A adopted March 11, 1941, which vests in the Oklahoma State Regents for Higher Education the allocation of funds appropriated by the Legislature for use in The Oklahoma State System of Higher Education and pursuant to 70 O.S. 1991, Sections 3210, 3903,4401 and 4408 and pursuant to the provisions of House Bill No. 2598, of the Forty-Eighth Oklahoma Legislature,

The Oklahoma State Regents for Higher Education hereby ALLOCATE the sums set out below for the respective special programs of the specified institutions for the fiscal year beginning July 1, 2004, and ending June 30, 2005, said funds to be subsequently allotted for encumbrance and expenditure during said fiscal year, as provided by law.

**Higher Education Facilities Revolving Fund Allocation**

University of Oklahoma – Weather Center
Oklahoma State University – Biosensor Laboratory

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Adopted by the State Regents in the meeting of June 30, 2005.

SEAL:

ATTEST:
Cheryl Hunter, Secretary
James D. “Jimmy” Harrel, Chairman

I, Paul G. Risser, do hereby certify that the above is a correct statement of the action authorized by the Oklahoma State Regents for Higher Education as set forth in the minutes of the regular meeting on June 30, 2005.

Paul G. Risser, Chancellor

Duly subscribed and sworn to before me this 30th day of June 2005.

________________________
Notary Public

My commission expires ________________________________.
AGENDA ITEM #7-b:

Allocation.

SUBJECT: Approval of allocations to Oklahoma State University Center for Health Sciences and the University of Oklahoma Health Sciences Center from the revenue derived from the sale of cigarettes and tobacco products.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of $636,169.03 to Oklahoma State University Center for Health Sciences (OSU CHS) and $636,169.03 to the University of Oklahoma Health Sciences Center (OUHSC) from revenue collected from the taxes placed on the sale of cigarettes and tobacco products.

BACKGROUND:

The Oklahoma Legislature passed House Bill No. 2660 in May 2004, designating a portion of the revenue collected from taxes on the sale of cigarettes and tobacco products to be allocated for specific purposes at OUHSC and OSU CHS. This revenue will be deposited into dedicated funds, the “Comprehensive Cancer Center Debt Service Revolving Fund,” at the Health Sciences Center and the “Oklahoma State University College of Osteopathic Medicine Revolving Fund,” at OSU CHS. The bill states that the revenue collected shall be evenly deposited into accounts designated at these entities, for the purpose of servicing the debt obligations incurred to construct a nationally designated comprehensive cancer center at the OU Health Sciences Center and for the purpose of servicing debt obligations for construction of a building dedicated to telemedicine, for the purchase of telemedicine equipment and to provide uninsured/indigent care in Tulsa County through the OSU College of Osteopathic Medicine. The State Regents approved the first allocation of these funds in the meeting of May 27, 2005.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and approved budget principles.

ANALYSIS:

The fund currently has on deposit $1,272,338.68. This amount is sufficient for a transfer of $636,169.03 each to OSU CHS and OUHSC. The OU Health Sciences Center will hold their funds in an account designated for the construction of a Comprehensive Cancer Center to be expended at a future date. The OSU Center for Health Sciences will expend their funds on the following approved program components: (1) indigent patient clinical care, (2) telemedicine equipment and (3) facility upgrades.
Pursuant to the authority granted under the Constitution of Oklahoma by Articles XIII-A adopted March 11, 1941, which vests in the Oklahoma State Regents for Higher Education the allocation of funds appropriated by the Legislature for use in the Oklahoma State System of Higher Education and pursuant to the provisions of House Bill No. 2660, of the Forty-Eighth Oklahoma Legislature,

The Oklahoma State Regents for Higher Education hereby ALLOCATE the sums set out below for the respective special programs of the specified institutions for the fiscal year beginning July 1, 2004, and ending June 30, 2005, said funds to be subsequently allotted for encumbrance and expenditure during said fiscal year, as provided by law.

University of Oklahoma Health Sciences Center – Cancer Center Debt Service
Oklahoma State University College of Medicine – Telemedicine Program

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Adopted by the State Regents in the meeting of June 30, 2005.

SEAL:

ATTEST:
Cheryl Hunter, Secretary

James D. “Jimmy” Harrel, Chairman

I, Paul G. Risser, do hereby certify that the above is a correct statement of the action authorized by the Oklahoma State Regents for Higher Education as set forth in the minutes of the regular meeting on June 30, 2005.

Paul G. Risser, Chancellor

Duly subscribed and sworn to before me this 30th day of June 2005._______________________________

Notary Public

My commission expires _______________________________.

18
AGENDA ITEM #7-c:

Allocation.

SUBJECT: EPSCoR Matching Grant Program

RECOMMENDATION:

It is recommended that the State Regents approve an allocation in the amount of $30,000 to the University of Central Oklahoma for the annual Regional Universities’ Research Day to be held November 11, 2005.

BACKGROUND:

The University of Central Oklahoma is once again hosting a day-long poster display and symposium for undergraduate students. The State Regents’ support enables students to attend without a cost and for other costs associated with the research event.

POLICY ISSUES:

The recommendation is consistent with State Regents’ policy and actions.

ANALYSIS:

University of Central Oklahoma: “FY06 Regional University Research Day.” ($30,000)

The University of Central Oklahoma requests $30,000 in support for the fifth annual research exposition and symposium. This support is for program expenses for speakers, judges and other costs associated with hosting this annual event. This grant will be funded through the EPSCoR fund.
AGENDA ITEM #8:

Revenue Bond.

SUBJECT: Review of Statement of Essential Facts

RECOMMENDATION:

It is recommended that the State Regents certify to the Attorney General of Oklahoma that the statement of essential facts for Connors State College, Water Treatment Plant, Series 2005, in the amount of $701,100 is substantially accurate.

BACKGROUND:

For revenue bonds issued pursuant to Title 70, Oklahoma Statutes, Section 4001 through 4014, a Statement of Essential Facts shall be prepared by the issuing Board of Regents for the use of and information of prospective bond purchasers. Section 4014 of this statute requires that the State Regents examine the essential facts and, if found to be substantially accurate, certify such to the Attorney General of Oklahoma.

POLICY ISSUES: None

ANALYSIS:

The proceeds received from the sale of the Series 2005 bonds will be used (a.) to construct a portion of the Water Treatment Plant, a floating intake structure and a standpipe and water lines, (b.) to fund the required Reserve Fund and (c.) to pay the cost of issuance.

The total cost on construction for the plant is estimated to be $1,300,000, based on an engineering report performed by Brown Engineering Company of Stillwater. The College has entered into a loan/grant arrangement with the USDA, Rural Utilities Services, formerly known as the Farmers Home Administration. The USDA proposes to furnish a grant to fund $592,900 and issue a loan in the amount of $701,100, secured by the issuance of a revenue bond. Any additional costs shall be the responsibility of Connors State College.

The institution has pledged, as security for the bonds (1.) the gross revenues of the water usage charges billed to the College on an annual basis, (2.) the Section 13 Offset funds (3.) the gross receipts of a $45,000 capital project appropriation from the State Regents for the years 2003-2013. The State Regents approved the capital project funds at their meeting of May 30, 2003, in the amount of $45,000 annually through the fiscal year 2013.

The Statement of Essential Facts as reflected in the documentation provided by the College for the Water Treatment Facility has been reviewed and found to be substantially accurate. Projected
revenue, as described in the documents, will assure that revenues will be adequate to cover debt service requirements at a minimum coverage ratio of 3.67.

A resolution authorizing issuance of the bonds has been approved by the Second Session of the 49th Legislature through Senate Concurrent Resolution No. 71.
AGENDA ITEM #9:

Allocation.

SUBJECT: Approval of allocation of grant funds

RECOMMENDATION:

It is recommended that the State Regents approve seven grants in the amount of $730,150 to five institutions, the Historical Society, and for participation in MERLOT, as listed below.

BACKGROUND:

At the meeting of May 27, 2005, the State Regents allocated $3,181,628 for grants and activities to include economic development, research and quality initiatives. A portion of the funding for this line item is recommended for allocation to institutions and programs. The remaining funds will be recommended for allocation later in FY06.

POLICY ISSUES:

The recommendation is consistent with Regents’ policy and actions.

ANALYSIS:

Continuation Grants. The following list of grants is continuation of funding commitments from previous grant awards made by the State Regents:

**Oklahoma Historical Society:** “The Archives of Oklahoma Higher Education.” ($60,000)

This allocation continues a commitment begun in FY03. Institutions and private donors are also providing funding for the project. The State Regents have funded the Society for three years. Funding is recommended at the original support level of $60,000 for FY06.

**Northern Oklahoma College:** “Institute for Tribal Leadership.” ($33,550)

The project addresses workforce training needs for tribal government employees. There are 39 tribes headquartered in Oklahoma employing over 15,000 people; and almost 4 percent of the tribes have sent employees to the institute. Matching funds in the amount of $46,350 are being provided by Conoco Phillips, Northern Oklahoma College, the Standing Bear Foundation, and University Learning Center. The State Regents have funded the Institute for four years: (FY02: $36,500; FY03: $33,550; FY04: $30,225; FY05: $33,550). Funding is recommended at last year’s funding level of $33,550 for FY06.

**Southeastern Oklahoma State University:** “Aviation Degree.” ($170,000)

This grant provides SOSU and OCCC the opportunity to deliver SOSU’s aviation degree program to OCCC to meet the FAA workforce needs. This is the second of three years of funding for this grant. The State Regents funded the first year at $239,000. The second year funding is recommended at
$170,000 for FY06. The third and final year of funding (FY07) will be at $125,000. The program will then be self-sustaining; no longer requiring grant support.

**Multimedia Educational Resource for Learning and Online Teaching (MERLOT).** ($41,600)

This international consortium promotes shared use of digital learning materials and the effective use of instructional technology. Funds will cover participation fees ($25,000) and the costs for time and travel for Oklahoma faculty who serve on MERLOT Editorial Boards ($32,000). Many faculty across the system are active in the MERLOT community, contributing materials, reviews, and presenting at conferences.

Prior to our initial participation in this effort, the State Regents awarded grants for Oklahoma faculty to develop multimedia resources that could be shared. By participating in the larger consortial effort, Oklahoma faculty benefit by having access to learning materials that have been created and reviewed by faculty from other systems and institutions. Since its inception, Oklahoma has been a founding partner in MERLOT, which now has some 12,000 “learning objects” in its repository, and over 25,000 registered members. Oklahoma faculty have received national recognition for their contributions in developing the materials, tools, and processes that have led to improved and more efficient teaching and learning. MERLOT has been endorsed by the Faculty Advisory Council and is a key component in the OSRHE project on Academic Efficiencies. As a partner, this year the OSRHE will also be receiving funds to promote math and science learning technology at community colleges through a National Science Digital Library Applied Mathematics and Science Education Repository (AMSER) grant awarded to MERLOT.

**New Grants.** The following list of grants and activities are recommended for funding in FY05:

**Tulsa Community College: “Biotechnology Career Pathways for Workers and Entrepreneurs”**($150,000)

The goal of this project is to provide opportunities for learning new skills or enhancing existing skills that will allow dislocated and under-employed workers and those desiring a career change to enhance their job opportunities, increase their wages, and start their own companies. This project complements a recent TCC National Science Foundation proposal to support biotech outreach to middle and high school teachers and students. This project aims to embed biotech lab modules and applications into science instruction and to cultivate an interest in biotech as a potential career for students. Funding is recommended as a one-time allocation for this grant in the amount of $150,000.

**Redlands Community College – “International Grade A Goat Dairy Demonstration Center”**($150,000)

This grant will help fund the International Grade A Goat Dairy Demonstration Center. This center is the result of a newly formed public/private partnership between Redlands Community College and DeLaval, Inc. The parent company of DeLaval, Tetra Pack of Tumba Sweden, is an internationally recognized leader in agriculture research and milk production with offices throughout the world. DeLaval leads the market in goat dairy technology. DeLaval has selected Redlands Community College Darlington Campus as the national demonstration and training site for the newly developed goat milking equipment. The site will provide training, research and educational opportunities to dairy goat producers in Oklahoma and internationally. Funding is recommended as a one-time allocation for this grant in the amount of $150,000.

**One-time Capital Allocation.** The following allocation is recommended for funding in FY06.

**Northwestern Oklahoma State University – Demolition of Oklahoma Hall (not to exceed $125,000).**

President Berens has requested a one-time allocation of up to $125,000 to remove Oklahoma Hall from the Alva campus. Unoccupied since the mid-1980s, the abandoned dormitory is situated in a prominent location on the major east-west artery through town. Regents approved $125,000 for this project at the meeting of May 27, 2005. The estimate for the project is $250,000, although if the actual cost is less than that amount, the allocation will be likewise reduced.
AGENDA ITEM #10:

Policy Revision.

SUBJECT: Approval of policy amendments to the allocation guidelines for the National Guard Tuition Waiver

RECOMMENDATION:

It is recommended that the State Regents approve policy changes and amendments to the allocation guidelines for the National Guard Tuition Waiver.

BACKGROUND:

The State Regents established the Oklahoma National Guard Tuition Waiver as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state. Oklahoma residents who are members of the National Guard are eligible for resident tuition waivers for up to eighteen credit hours per semester. Each participating institution is responsible for waiving a minimum number of credit hours each academic year based on their total undergraduate enrollment. Following the first full year of the program, State Regents’ staff, National Guard officers, and institutional administrators met to evaluate the procedures and allocation guidelines, resulting in the recommended amendments.

POLICY ISSUES:

This recommendation is consistent with State Regents’ policy on the purposes of the fee waiver scholarship program (II-4-46).

ANALYSIS:

The attached policy guidelines have been amended to incorporate both requests from the National Guard regarding administration of the program and routine updates. The amendments contain two substantive changes:

1. The minimum enrollment requirement would be three credit hours rather than six in the fall and spring semester; and
2. The student would be responsible for charges for courses dropped after the add/drop period or for which he or she did not earn a passing grade.
NATIONAL GUARD TUITION WAIVER PROCEDURES AND REIMBURSEMENT ALLOCATION GUIDELINES

I. Goals of the Program

The Oklahoma National Guard Tuition Waiver is established as an incentive for qualified young men and women to join the Oklahoma National Guard and as a means to retain skilled, productive citizens within the state.

II. Requirements for Program Eligibility

A student who is a member of the Oklahoma National Guard shall be eligible for a full resident tuition waiver, provided the student:

1. is a bona fide member of the Oklahoma National Guard at the beginning of the semester for which he/she is applying for a scholarship waiver or by the scholarship waiver application deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department;

2. has been certified as a member in good standing by the Adjutant General;

3. is an Oklahoma resident;

4. does not currently hold a baccalaureate or graduate degree; and

5. meets all admission and retention requirements of the institution.

III. Certification of Eligibility

The student is required to submit a Statement of Understanding and Certificate of Basic Eligibility (OKARNGA Form 60) each semester for which he/she is applying for the waiver. The certification form is to be signed by a commander or representative of the Oklahoma National Guard. This signature certifies that the student is in good standing with the National Guard and that the National Guard member agrees to abide by all program rules and procedures. The form is to be forwarded by the student to the designated National Guard Tuition Waiver coordinator at the institution he/she wishes to attend the Education Services Office of the Oklahoma Military Department for each semester by the following dates preceding the term in which the student is enrolling: **Summer Semester, June 15th**, **Spring Semester, January 31st** and the **Fall Semester: August 31st**. The official certification listing will be provided to the institutions by the Education Service Officer of the Oklahoma Military Department within two weeks of the published filing dates for each semester as defined above, and must be submitted to the institution by the deadline determined by the institution. Students whose names do not appear on the official certification listing will not be eligible for a waiver for that semester.

IV. Enrollment Requirements

A student meeting all of the program eligibility requirements will be awarded a full resident tuition waiver, provided the student:
1. is enrolled in a program of study in an Oklahoma State System college or university leading to an associate degree or a baccalaureate degree;

2. is enrolled in a minimum of six hours in the fall or spring semester or a minimum of three hours in the summer term, three semester credit-hours. The student may meet this minimum enrollment requirements either at a single institution or more than one institution in The Oklahoma State System of Higher Education. It is the student's responsibility to provide both institutions with a copy of the Statement of Understanding and Certificate of Basic Eligibility to insure the waiving of fees at both institutions; and

3. has submitted a plan for the completion of his/her degree with the Oklahoma National Guard.

V. Fiscal Aspects of the Program

1. The waiver will be awarded to students in programs leading to a baccalaureate or associate degree. Waivers will not be awarded for programs leading to a certificate, continuing education courses, or vo-tech courses which are not counted towards a degree program at another institution.

2. The waiver will cover resident tuition for all courses for which resident tuition is charged. The student is responsible for all other fees: mandatory fees, special course fees, student activity and facility fees, assessment fees, and others.

3. Concurrently enrolled high school students are not eligible for this tuition waiver.

4. The tuition waiver is not applicable to professional programs which do not require an earned degree.

5. A student may receive a waiver for a maximum of eighteen (18) semester credit hours each semester, for up to six years from the date of first application. If a student is called to active duty during his or her consecutive six-year award period, additional waiver eligibility may be added to the end of the six-year period to equal the mobilization time plus four months in order to help the student complete the program of study upon returning to the State. The Educational Service Officer will verify active duty status and any additional eligible on an individual student basis.

6. A student may not receive a waiver for courses completed in a prior semester; that is, a student must apply for the waiver during the semester in which he or she is enrolled by the deadline determined by the institution and the Educational Service Office of the Oklahoma Military Department.

7. The State Regents have approved a policy exception for the National Guard Tuition Waiver regarding provisions on financial need, on distribution of awards across fields of study and levels of students and on the budgetary limitation.

VI. Institution Responsibilities

1. The institution shall establish a deadline each semester for turning in the Certification of Eligibility as application for the waiver.
2. The institution will report all hours and dollars waived at the end of each academic year. All hours from which the student withdraws subsequent to the add/drop period or for which the student fails to earn a passing grade (i.e., a “D” or above) will be billed to the student and be ineligible for a waiver. All hours will also be reported as hours waived.

3. The Ardmore Higher Education Centers and Rogers University, Tulsa Campus, will be responsible for reporting the number of credit hours waived for each National member to each institution which contracts with them. The centers' and Rogers' reports to the State Regents' office should reflect only that portion of hours and dollars waived for which the center is responsible.

VII. National Guard Responsibilities

1. The National Guard shall complete a Statement of Understanding and Certificate of Basic Eligibility for each National Guard applicant.

2. The National Guard shall work with the student in preparing a degree plan. The National Guard will monitor student progress in the completion of the degree.

3. The National Guard shall distribute information materials including the application deadline for each institution to National Guard members.

4. The National Guard shall coordinate the circulation of the official certification listing of eligible students with the State System institutions and determine the appropriate filing deadlines for the student in submitting his or her approved Form 60 prior to or early in each semester.

VIII. Allocation of Funds

For reimbursement purposes, each institution is responsible for waiving tuition for a minimum number of credit hours each academic year, based on total undergraduate enrollment as shown below:

<table>
<thead>
<tr>
<th>Undergraduate FTE</th>
<th>Minimum Hours Required For Reimbursement Edibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,000 or greater</td>
<td>750</td>
</tr>
<tr>
<td>5,000 to 9,999</td>
<td>450</td>
</tr>
<tr>
<td>4,999 or less</td>
<td>300</td>
</tr>
</tbody>
</table>

Funds will be distributed to the institutions with the allocation of state appropriations for the next fiscal year on a prorated basis according to the number of credit hours waived in excess of the minimum commitment in the previous academic year.

AGENDA ITEM #11:
Capital.

SUBJECT: Transmittal of Capital Improvement Projects to the State of Oklahoma Long-Range Capital Planning Commission

RECOMMENDATION:

It is recommended that the State Regents authorize the transmittal of institutional capital improvement plans for the five (5) fiscal years 2006-2010 to the State of Oklahoma Long-Range Capital Planning Commission. The institutional capital improvement plans are presented in the supplement to this agenda.

BACKGROUND:
The State of Oklahoma Long-Range Capital Planning Commission was created during the 1992 legislative session (62 O.S. 2001, Section 901). Its purpose was to establish a capital planning process that would result in an annually updated state capital improvement plan addressing all agency and institutional needs covering the next five years. The statute provides that the Oklahoma State Regents for Higher Education shall cooperate with the Commission by collecting from each institution and entity in The Oklahoma State System of Higher Education a detailed list of all capital projects anticipated for the next five years. Institutional listings identify projects that will require funding from state appropriations, as well as projects that will be self-funded by the institution from sources such as Section 13 and New College funds, revenue bond proceeds, auxiliary enterprise revenues and Section 13 Offset.

POLICY ISSUES:
None.

ANALYSIS:

Based on the information submitted by institutions and agencies, the Commission submits, prior to each legislative session, a two-part state capital improvement plan to the Governor and legislative leadership. The first section includes projects identified by institutions and agencies that the Commission recommends for funding from state appropriations. The second section includes all self-funded projects that were identified by institutions and agencies.

The Commission's approach for development of a state capital improvement plan focuses on projects for which state appropriations are required. The Commission's evaluation process has in prior years placed a high priority on projects relating to telecommunications and technology, asset preservation, health and safety, and renovation of facilities. To date the Legislature’s capital funding process has not substantially incorporated the Commission’s recommendations.
A total of 865 capital projects are identified by State System institutions for submission to the Commission. These projects are summarized below by funding source. The report categorizes the institutions’ submitted project needs by the following funding categories: 1.) State Funds; 2.) Section 13 Offset Funds; 3.) General Obligation Bonds; 4.) Federal Funds; 5.) Revolving Funds; 6.) Gifts and Grants; 7.) Revenue Bond Funds; 8) Section 13 Funds, and 9.) Other Funds, including Oil Overcharge Funds and any other funding sources not listed. For this report the projects approved during the last legislative session in House Bill 1191, the Capital Bond Issue bill, are still being classified as state-funded until such time as the bonds are issued.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Total</th>
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<tr>
<td>Section 13 Offset Funds</td>
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<tr>
<td>G.O. Bond Funds</td>
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<tr>
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<td>Revolving Funds</td>
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<td>Gifts and Grant Funds</td>
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<td>Revenue Bond Funds</td>
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<tr>
<td>Section 13 Funds</td>
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<tr>
<td>Other Funds</td>
<td>644,691,113</td>
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<td><strong>Total</strong></td>
<td><strong>$3,808,687,394</strong></td>
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</tbody>
</table>
AGENDA ITEM #12-a:

EPSCoR.

SUBJECT: Service Agreement

RECOMMENDATION:

It is recommended that the State Regents approve the service agreement between the Board of Regents of the University of Oklahoma and the Oklahoma State Regents the Coordinator for Grant Writing and External Funding Technical Assistance, Linda Mason.

BACKGROUND:

Eight federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, the United States Department of Agriculture and the Department of Commerce. Oklahoma is one of 26 states and other entities that participate in a program at one or more federal agencies.

POLICY ISSUES:

This recommendation is in accordance with State Regents’ policy.

ANALYSIS:

During 2003, EPSCoR contracted with the American Association for the Advancement of Science (AAAS) to conduct a study of the undergraduate campuses participating in the Oklahoma Biomedical Research Infrastructure Network (BRIN), an award funded by NIH in 2001. One of the major needs identified in the AAAS report was for a “Research Whip” to facilitate grant-writing activities at the undergraduate campuses. The Research Whip, or the “Coordinator for Grant Writing and External Funding Technical Assistance,” has been hired as an employee of the State Regents for Higher Education with close proximity to the EPSCoR Director. The Research Whip will work under the direct supervision of the Associate Vice Chancellor and Special Assistant to the Chancellor in the Federal Relations division. This person will be supported by EPSCoR and IDeA grants for a total of five years, with the level of support reducing to 20% by year five.

This recommendation initiates a service agreement for the period of July 1, 2005 through June 30, 2006 for services rendered to Oklahoma EPSCoR and the State Regents for Higher Education. Total amount is $46,900.
This Service Agreement is entered into on this 1st day of June 2005 by and between the Board of Regents of the University of Oklahoma on behalf of Frank Waxman, Ph.D. ("University"), and the Oklahoma State Regents for Higher Education ("OSRHE").

Whereas, the University has been awarded Grant No. P20RR016478-05 from the National Center for Research Resources entitled "Oklahoma IDeA Network of Biomedical Research Excellence" for the provisions of certain services, and:

Whereas OSRHE is uniquely situated to assist University in the provision of some of those services, as described below.

Now, therefore, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. OSRHE will provide the following services to the University:

   Linda Mason will serve as the “Coordinator for Grant Writing and External Funding Technical Assistance” to facilitate grant-writing activities at the undergraduate campuses. This position will report directly to the Associate Vice Chancellor and Special Assistant to the Chancellor in the Federal Relations division of OSRHE. Specific duties will include:
   • Performing daily research of relevant federal and private databases for appropriate research and programmatic external funding opportunities for the agency and for State System institutions;
   • Compiling grant opportunities into a weekly funding opportunity update for electronic dissemination;
   • Performing grant writing and grant assistance functions for institutional faculty and/or staff grant writers in State System institutions as assigned;
   • Providing grant writing workshops and/or technical assistance for agency and campus staff as assigned;
   • Providing agency staff with basic data research to support the writing of grant proposals as assigned; and
   • Other external funding related duties as assigned.

   Services will be provided within thirty (30) days of University’s request for them, or as specified in the above description.

2. This Agreement shall be for a total amount of $20,000 for services
provided. OSRHE will invoice University quarterly for one-fourth of the total amount of the agreement, and University will pay OSRHE no later than forty-five (45) days following the receipt of the invoice.

3. The parties agree that each will be responsible for its own negligent and intentional acts and omissions, with the University’s liability governed by the Oklahoma Governmental Tort Claims Act.

4. The term of this agreement shall be from July 01, 2005 to June 30, 2006 unless (a) either party gives the other 30 days written notice of its intent to terminate the agreement, or (b) the award under which the University has agreed to provide these services is terminated, or (c) immediately in the event of material breach of this Agreement by either party.

5. Upon request of University, OSRHE shall permit any representative of the State, University, or other authorized agency with jurisdiction over the University to conduct a site visit and inspect and audit the books and records of OSRHE related to the services, items, or responsibilities provided or to be provided hereunder.

6. As applicable, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The parties represent that all services are provided without discrimination on the basis of race, color, religion, national origin, disability, political beliefs, sex, or veteran’s status; they do not maintain nor provide for their employees any segregated facilities, nor will the parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act and the Vietnam Era Veteran’s Assistance Act of 1974, 38 U.S.C. §4212.

Agreed and Accepted:

OSRHE

Paul G. Risser
Chancellor

Date

Patricia A. Benton, Ph.D.
Executive Director
Office of Research Administration

Date

Board of Regents of the University of Oklahoma

Frank Waxman, Ph.D.

Date
SERVICE AGREEMENT

OUHSC PI: Dr. Frank Waxman
Grant/Contract No.: EPSCoR 2002-12
OUHSC C Account: C1015001
Total Amount: $26,900

This Service Agreement is entered into on this 1\textsuperscript{st} day of June, 2005 by and between the Board of Regents of the University of Oklahoma on behalf of Frank Waxman, Ph.D. (“University”), and the Oklahoma State Regents for Higher Education (“OSRHE”).

Whereas, the University has been awarded Grant/Contract No. EPSCoR 2002-12 under Prime Contract from Oklahoma State University entitled "EPSCoR Research Infrastructure Improvement Plan" for the provisions of certain services, and:

Whereas OSRHE is uniquely situated to assist University in the provision of some of those services, as described below.

Now, therefore, in consideration of the foregoing and the mutual covenants contained herein, the parties agree as follows:

1. OSRHE will provide the following services to the University:

Linda Mason will serve as the “Coordinator for Grant Writing and External Funding Technical Assistance” to facilitate grant-writing activities at the undergraduate campuses. This position will report directly to the Associate Vice Chancellor and Special Assistant to the Chancellor in the Federal Relations division of OSRHE. Specific duties will include:

- Performing daily research of relevant federal and private databases for appropriate research and programmatic external funding opportunities for the agency and for State System institutions;
- Compiling grant opportunities into a weekly funding opportunity update for electronic dissemination;
- Performing grant writing and grant assistance functions for institutional faculty and/or staff grant writers in State System institutions as assigned;
- Providing grant writing workshops and/or technical assistance for agency and campus staff as assigned;
- Providing agency staff with basic data research to support the writing of grant proposals as assigned; and
- Other external funding related duties as assigned.

Services will be provided within thirty (30) days of University’s request for them, or as specified in the above description.
This Agreement shall be for a total amount of $26,900 ($19,900 for personnel and $7,000 for travel). Travel expenses will be pre-approved by University and reimbursed as actual and reasonable expense. OSRHE will invoice University monthly for one-eleventh of the total amount of the agreement and University will pay OSRHE no later than forty-five (45) days following the receipt of the invoice.

2. The parties agree that each will be responsible for its own negligent and intentional acts and omissions, with the University’s liability governed by the Oklahoma Governmental Tort Claims Act.

3. The term of this agreement shall be from June 01, 2005 to May 31, 2005 unless (a) either party gives the other 30 days written notice of its intent to terminate the agreement, or (b) the award under which the University has agreed to provide these services is terminated, or (c) immediately in the event of material breach of this Agreement by either party.

4. Upon request of University, OSRHE shall permit any representative of the State, University, or other authorized agency with jurisdiction over the University to conduct a site visit and inspect and audit the books and records of OSRHE related to the services, items, or responsibilities provided or to be provided hereunder.

5. As applicable, the provisions of Executive Order 11246, as amended by EO 11375 and EO 11141 and as supplemented in Department of Labor regulations (41 CFR Part 60 et. seq.) are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The parties represent that all services are provided without discrimination on the basis of race, color, religion, national origin, disability, political beliefs, sex, or veteran’s status; they do not maintain nor provide for their employees any segregated facilities, nor will the parties permit their employees to perform their services at any location where segregated facilities are maintained. In addition, the parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act and the Vietnam Era Veteran’s Assistance Act of 1974, 38 U.S.C. §4212.

Agreed and Accepted:

OSRHE

________________________________  _________________________________
Paul G. Risser                     Date  Lisa C. Asch, MS, MPH, CRA       Date
Chancellor        Associate Director

Board of Regents of the University of Oklahoma

Acknowledged:

________________________________
Frank Waxman, Ph.D.                     Date
AGENDA ITEM #12-b:

EPSCoR.

SUBJECT: Approval of Contract/Agreement

RECOMMENDATION:

It is recommended that the State Regents ratify the FY 2006 contract between the Board of Regents of the University of Oklahoma and the State Regents for facilities leased effective July 1, 2005 and office reconfiguration.

BACKGROUND:

The EPSCoR Director and staff are housed in the State Regents’ office facilities leased from the Presbyterian Health Foundation. The EPSCoR administration utilizes space designated for four EPSCoR offices. The purpose of this agreement is to expense the cost of the administrative facilities to the federal EPSCoR award for which the University of Oklahoma Health Sciences Center is the principal recipient.

POLICY ISSUES:

The recommendation is consistent with State Regents’ policy.

ANALYSIS:

This request for ratification serves to formalize the attached agreement with the State Regents and the Board of Regents of the University of Oklahoma. The attached agreement outlines the costs that are being charged to the OU Health Sciences Center on a quarterly basis and include square footage, modular furniture units and telecommunication services. Also included are costs shared with the State Regents for a reconfiguration of modular furniture to accommodate staffing changes. The total charged to OUHSC is $20,665.81 for FY06.
MEMORANDUM OF AGREEMENT

Between the Oklahoma State Regents for Higher Education
and the
Board of Regents of the University of Oklahoma

This agreement, effective July 1, 2005, is entered into between the Oklahoma State Regents for Higher Education (OSRHE) and the Board of Regents of the University of Oklahoma (OU) for the use of office space located at 655 Research Parkway, Suite 200, Oklahoma City, Oklahoma, 73104.

WHEREAS, OU and the OSRHE are partners in Oklahoma EPSCoR, an enterprise dedicated to improving federal funding support for Oklahoma institutions of higher education; and

WHEREAS, OU and the OSRHE both desire to provide adequate resources, including mutually convenient office space, to support Oklahoma EPSCoR and its related initiatives; and

WHEREAS, OU and the OSRHE have both committed significant staff resources to Oklahoma EPSCoR; and

WHEREAS, OU wishes to help defray some of the costs incurred in housing EPSCoR in exchange for continued opportunities to utilize space the OSRHE have dedicated to Oklahoma EPSCoR;

IN CONSIDERATION WHEREOF, the OSRHE and OU agree as follows:

1. The OSRHE will dedicate, from space it currently leases from the Presbyterian Health Foundation (PHF), four offices for EPSCoR use.

2. Three persons identified to the OSRHE by OU will have full access to the designated space for the conduct of EPSCoR business.

3. OU will pay to the OSRHE the amount of $1,208.92 per month as per the attached supplement.

4. OU will pay to the OSRHE the amount of $7,000 for office reconfiguration.

5. This Agreement is not intended to be a sub-lease. It is expressly understood and agreed that OU acquires no rights as a tenant under the lease Agreement between OSRHE and the PHF.

6. This Agreement will terminate June 30, 2006, provided that either party may terminate the Agreement upon ninety (90) days written notice to the other.

7. This Agreement is the complete and exclusive statement of the agreements between the parties with respect to the subject matter hereof and supersedes any oral or written communications or representations or agreement relating thereto. No changes, modifications or waivers regarding this Agreement shall be binding unless in writing and signed by the parties thereto. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and all of which shall constitute the same agreement.
<table>
<thead>
<tr>
<th>OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION</th>
<th>BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
<tr>
<td>Printed Name</td>
<td>Printed Name</td>
</tr>
<tr>
<td>Title</td>
<td>Title</td>
</tr>
<tr>
<td>Date</td>
<td>Date</td>
</tr>
</tbody>
</table>
Memorandum of Agreement Supplement  
Between the University of Oklahoma Board of Regents  
and the Oklahoma State Regents for Higher Education  

Space and office equipment will be provided by the Oklahoma State Regents for Higher Education to Oklahoma EPSCoR according to the following schedule for the period of July 1, 2005 to June 30, 2006:

<table>
<thead>
<tr>
<th>Rate</th>
<th>Square Footage</th>
<th>FTE Cost</th>
<th>Deprec.</th>
<th>Term Cost 7/1/05 - 6/31/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>FURNITURE</td>
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<tr>
<td>Frank Waxman</td>
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<td>FURNITURE TOTAL</td>
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<td>SPACE</td>
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<tr>
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<td>Sasha Smith</td>
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<td>16.24 sf</td>
<td>135</td>
<td>2,192.40</td>
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<td></td>
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<td>Shelley Wear</td>
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<td>16.24 sf</td>
<td>135</td>
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<td>10,344.88</td>
</tr>
<tr>
<td>OneNet</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Frank Waxman</td>
<td></td>
<td>15.00/mo.</td>
<td>180.00</td>
<td>180.00</td>
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<tr>
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<td></td>
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<tr>
<td>Dawn Scott</td>
<td></td>
<td>15.00/mo.</td>
<td>180.00</td>
<td>180.00</td>
</tr>
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<tr>
<td>Sasha Smith</td>
<td></td>
<td>15.00/mo.</td>
<td>180.00</td>
<td>180.00</td>
</tr>
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<td></td>
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<tr>
<td>Shelley Wear</td>
<td></td>
<td>15.00/mo.</td>
<td>180.00</td>
<td>180.00</td>
</tr>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>OneNet TOTAL</td>
<td></td>
<td>720.00</td>
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<td>720.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MONTHLY COST</td>
<td></td>
<td></td>
<td></td>
<td>1,208.92</td>
</tr>
<tr>
<td>Office Reconfig</td>
<td></td>
<td></td>
<td></td>
<td>7,000.00</td>
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<tr>
<td>GRAND TOTAL</td>
<td></td>
<td></td>
<td></td>
<td>20,665.81</td>
</tr>
<tr>
<td>ANNUAL COST</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA ITEM #12-c:

EPSCoR.

SUBJECT: Appointment of members to the Oklahoma EPSCoR Advisory Committee

RECOMMENDATION:

It is recommended that the State Regents approve the appointment of an individual to the EPSCoR Committee.

BACKGROUND:

The State Regents have currently eight standing advisory committees to the Chancellor, of which two are created by statute and the others established by State Regents’ action. 70 O.S. 2001, §3230.1 et seq. establishes the EPSCoR Committee as an advisory committee to the State Regents. The Student Advisory Board is the other statutory committee.

The purpose of the EPSCoR committee is to promote cooperative research efforts among public and private universities in Oklahoma; promote private sector involvement in university research and encourage technology transfer; promote human resource development in science and engineering within the Oklahoma State System of Higher Education; recommend research projects when only a limited number may be submitted by the State of Oklahoma; and appoint the EPSCoR director.

The statutes provide that the Regents shall appoint members of the EPSCoR Advisory Committee to include: 1) representatives of the state’s universities and colleges; 2) representatives of private research entities located in Oklahoma; 3) representatives of private businesses; 4) residents of Oklahoma whose contribution will enhance the goals of the Committee; and 5) a representative of the Oklahoma Center for the Advancement of Science and Technology. Additional committee members are to be appointed by the Governor, the President Pro Tempore of the Senate and the Speaker of the House of Representatives.

Eight federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, the United States Department of Agriculture and the Department of Commerce. Oklahoma is one of 26 states that participate in a program at one or more federal agency.

POLICY ISSUES:

None
ANALYSIS:

Chancellor Risser recommends that members be appointed to the EPSCoR Advisory Committee for the terms indicated below. Current membership includes members of the private sector, a member of the House of Representatives, a member of the Governor’s staff, a representative of the Noble Foundation, the Vice Presidents for Research of The University of Oklahoma Norman, Oklahoma State University, the University of Oklahoma Health Sciences Center and the Oklahoma Medical Research Foundation, the President of the University of Oklahoma – Tulsa, the Dean of the College of Agriculture for Oklahoma State University, the President of Cameron University, an Associate Professor from Langston University, scientists from The University of Tulsa, the Director of Legal Affairs at The Nobel Foundation, the Director of Technology Development Programs at the Oklahoma Center for the Advancement of Science and Technology (OCAST), and the CEO and President of Innovation to Enterprise (i2E).

Governor Brad Henry has appointed Lisa Tipping Davis to the Committee. Senator Johnnie Crutchfield is the appointment by the President Pro Tempore of the Senate. Representative Abe Deutschendorf is the appointment by the Speaker of the House of Representatives.

This recommendation adds to membership a representative of Comanche Nation College.

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Term Exp (yr)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kim Winkelman</td>
<td>President, Comanche Nation College</td>
<td>12/1/07</td>
</tr>
</tbody>
</table>
AGENDA ITEM #12-d:

EPSCoR.

SUBJECT:  Approval of Matching Funds for Department of Defense

RECOMMENDATION:

It is recommended that the State Regents ratify the allocation of matching funds to the University of Oklahoma for a total amount of $80,900.

BACKGROUND:

Eight federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, the United States Department of Agriculture and the Department of Commerce. Oklahoma is one of 26 states that participate in a program at one or more federal agencies.

For FY 2005, the State Regents approved an allocation of $2,699,647 million for Oklahoma EPSCoR projects.

POLICY ISSUES:

The recommendation is consistent with State Regents’ policy (II-1-25.2) and actions.

ANALYSIS:

The projects listed below received a letter of endorsement from the Chancellor with a commitment of matching funds upon funding by the federal EPSCoR agency. Historically, it has been the practice that institutions receiving matching funds for EPSCoR programs are funded at the beginning of the grant year. The projects listed were awarded by the Department of Defense DEPSCoR program. The requested allocation is for year one of a three-year project.

DEPSCoR Awarded FY05
James Shaffer (OU) “Three Body Recombination and Photoassociative Ultracold Collisions Studied Using Translational Energy Distributions” (FY05 – FY07)
AGENDA ITEM #12-e:

EPSCoR.

SUBJECT: Approval of Matching Funds for the Department of Energy

RECOMMENDATION:

It is recommended that the State Regents approve EPSCoR matching funds in the amount of $175,000 to Oklahoma State University for the second year of a three-year Department of Energy project.

BACKGROUND:

Eight federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, the United States Department of Agriculture, and the Department of Commerce. Oklahoma is one of 26 states that participate in a program at one or more federal agencies.

For FY 2005, the State Regents approved an allocation of $2,699,647 for Oklahoma EPSCoR projects.

POLICY ISSUES:

This recommendation is consistent with State Regents’ policy and actions.

ANALYSIS:

In July 2003, the Chancellor, in his role of Chairman of the EPSCoR Advisory Committee, endorsed the proposal “Oklahoma Center for High Energy Physics Research” at Oklahoma State University. The proposal was submitted to the U. S. Department of Energy and received approval in April 2004. The U. S. Department of Defense will provide funding from August 2004 to August 2007 in the amount of $1,080,000 and the Regents’ EPSCoR allocation will provide matching funds of $175,000 per year for three years, a total of $575,000. This approval of $175,000 is for year two of the three-year project.

It is recommended that the State Regents approve the commitment of these matching funds for this Department of Energy award to Oklahoma State University.
AGENDA ITEM #12-f:

EPSCoR.

SUBJECT: Approval of Matching Funds for NASA

RECOMMENDATION:

It is recommended that the State Regents approve EPSCoR matching funds in the amount of $283,078 to the University of Oklahoma for the fourth year of a five-year NASA project.

BACKGROUND:

Eight federal agencies have EPSCoR or similar programs to encourage the development of competitive sponsored research in states that have historically had little federally sponsored research. The federal agencies are the National Science Foundation, the National Institutes of Health, the Environmental Protection Agency, the Department of Energy, the Department of Defense, the National Aeronautics and Space Administration, the United States Department of Agriculture, and the Department of Commerce. Oklahoma is one of 26 states that participate in a program at one or more federal agencies.

For FY 2005, the State Regents approved an allocation of $2,699,647 for Oklahoma EPSCoR projects.

POLICY ISSUES:

This recommendation is consistent with State Regents’ policy and actions.

ANALYSIS:

In July 2001, the State Regents endorsed the Oklahoma NASA EPSCoR Space Grant Application. The NASA EPSCoR Program in Oklahoma encompasses researchers from both the comprehensive and regional universities. There are two scientific projects in Oklahoma under the auspices of the grant, one on battery power and one on water storage. Oklahoma received a community continuation beyond the scope of the original three-year grant. The recommended allocation is for year four in the amount of $283,078.
AGENDA ITEM #13-a:

Policy - Institution.

SUBJECT: Increased Transfer Admission Standards: University of Oklahoma (OU).

RECOMMENDATION:

It is recommended that the State Regents approve OU's request to increase transfer admission standards for certain programs effective summer 2006.

BACKGROUND:

In 1988, the State Regents adopted a multi-year phase-in of increased admission standards at the comprehensive and regional universities. First-time entering students are required to score higher on the ACT or earn better grades in high school to enroll at either of these two tiers. These higher standards encourage high school students to take more academic core courses. OU and Oklahoma State University (OSU) have significantly improved student performance rates in these three categories since the higher standards have been in effect.

Current State Regents’ policy on admission by transfer requires that students meet the institution’s retention GPA standard based on at least 24 attempted semester credit hours of regularly graded work. The minimum retention GPA required by policy for students with less than 30 hours is 1.7. For students with more than 30 hours, the minimum retention GPA is 2.0.

Although OU has increased freshman admission standards several times since the original standards were adopted in 1988, transfer admission standards have been increased only once since that time. In 2001, the State Regents approved a request from OU to raise its minimum standard GPA for transfer students. All students transferring to OU with less than 60 credit hours are required to have a GPA of 2.5. Those with 60 hours or more are required to have a GPA of 2.0.

Additionally, the State Regents approved revisions in Oklahoma State University’s (OSU) admission standards in May 2004 that included a three-year plan to allow OSU’s requirements to more closely align with OU’s requirements. Increasing transfer admission standards from the minimum policy requirements to a 2.25 for students with less than 60 credit hours is part of OSU’s approved plan.

To fulfill its mission of providing the best possible educational experience for Oklahoma’s brightest students, OU is working to increase the quality of its educational programs. OU officials are attempting to ensure that admission standards are set to attract those students who are prepared to be successful in a rigorous academic environment, while continuing to serve Oklahoma students.

POLICY ISSUES:

The State Regents’ “Policy Statement on Admission To, Retention In, and Transfer Among Colleges and Universities of the State System” establishes admission requirements and principles for
institutions. The policy encourages institutions to establish higher admission standards: "Institutional and individual programs' admission policies should be considered minimal. Institutions are encouraged to propose more rigorous standards for approval by the State Regents."

With OU and OSU's revisions in 2004, the policy was revised to include the following statement: “The University of Oklahoma was authorized beginning fall 2002 and Oklahoma State University was authorized beginning fall 2005 to assume higher standards (minimum GPA requirements based on number of credit hours earned) for admission by transfer.”

ANALYSIS:

OU requests approval to increase transfer admission standards for certain degree programs on the Norman campus. The changes will affect transfer students with fewer than 60 credit hours seeking admission to the College of Education and College of Journalism and Mass Communication and transfer students with 60 or more credit hours seeking admission to the colleges of Architecture, Business, Continuing Education (aviation majors only), Education, Fine Arts, Geosciences, Journalism and Mass Communication, and University College (pre-health professions majors only). Admission requirements for students seeking admission to programs in the colleges of Arts and Sciences, Engineering, and Liberal Studies will be unchanged. The attached chart shows the requested GPA requirements by college. The standard requirements for each college other than GPA minimums are also highlighted.

These changes are requested by OU in order to bring the minimum transfer GPA required for admission into alignment with the minimum GPA required for graduation and to make the admission standards for transfer students equivalent to the standards currently being applied to OU students for admission into these programs. The attached chart also shows the minimum GPA required for graduation in each college.

Because the policy was revised in 2004 to include the statement that OU and OSU are approved to have higher transfer admission standards, no revisions are needed in policy.

RECOMMENDATION:

This request is consistent with the goals of the State Regents’ Brain Gain 2010 initiative to increase the number of Oklahoma residents earning a college degree by promoting academic success and improving the probability of degree completion.

Each time the State Regents raise the expectations for student performance, students respond. The OU Board of Regents approved the proposed revisions at the January 26, 2005 meeting. It is recommended that the State Regents approve OU’s request to increase transfer admission standards effective summer 2006.

Attachment
College-Specific Standards for Admission of Undergraduates by Transfer to the Norman Campus

Effective date: Summer/Fall 2006

Transfer students seeking admission to an undergraduate degree program in the following colleges must meet the minimum qualifications shown.
(The changes requested are highlighted.)

<table>
<thead>
<tr>
<th>Degree College</th>
<th>Current Transfer GPA</th>
<th>New Transfer GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>&lt;60 Hours</td>
<td>60+ Hours</td>
</tr>
<tr>
<td>College of Architecture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.50)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>College of Arts and Sciences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.00)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>Price College of Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.50)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>CCE (Aviation Majors; Graduation GPA: 2.25)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College of Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.75)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>College of Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(OK Resident; Graduation GPA 2.00)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>College of Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Nonresident; Graduation GPA 2.00)</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>College of Fine Arts</td>
<td></td>
<td></td>
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<tr>
<td>(Graduation GPA: 2.50)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>College of Geosciences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.00)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>College of Journalism and Mass Communication</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.25)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>College of Liberal Studies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Graduation GPA: 2.00)</td>
<td>2.50</td>
<td>2.00</td>
</tr>
<tr>
<td>University College (Health Professions Majors)*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>University College (All Other Students)*</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Students do not graduate with majors from University College.
AGENDA ITEM #13-b:

Policy - Institution.

SUBJECT: Increased Admission Standards: University of Science and Arts of Oklahoma (USAO).

RECOMMENDATION:

It is recommended that the State Regents approve USAO’s request to increase admission standards incrementally each academic year until 2010-11.

BACKGROUND:

USAO has had a liberal arts mission since its founding in 1908. The institution currently mandates a 49-hour interdisciplinary, liberal arts core curriculum unlike any other college or university in Oklahoma. Rather than having students assemble a general education curriculum that includes courses from different departments, USAO requires students to complete a coherent series of academic offerings exposing them to a progression of courses from freshman to senior years. Each is designed to build on previous courses in the sequence, emphasizing the interdisciplinarity and interconnectedness of knowledge.

USAO’s student body has changed markedly over the last decade. As a result of marketing and recruiting policies formulated to serve USAO’s public liberal arts mission, enrollment demographics have shifted significantly in the direction of 18-24 year-old, residential students from across the state. Ten years ago, the average age of full-time degree-seeking students at USAO was 26.2 years. Today, this average has fallen to 22.4. During the same period, the number of residential students has climbed 62 percent. Today, 40 percent of USAO’s full-time students live on campus. While the majority of students come from eight central and southwest urban and rural counties, USAO draws significant enrollment from across Oklahoma and out-of-state. Recruiting and retention continue to be major areas of emphasis and the administration anticipates that enrollments will be up significantly in the coming fall.

Since 2001, U.S. News & World Report has ranked USAO as the number one public, comprehensive baccalaureate college in the western United States. For three of these years it was ranked in the second tier and placed on the U.S. News & World Report’s national list of “Great Deals at Great Schools,” the only Oklahoma school, public or private, to be included.

At the State Regents’ May 27, 2005 meeting, institutional officials from USAO presented a comprehensive Mission Enhancement Plan for USAO. The plan contains three goals designed to assist the institution in more effectively pursuing its liberal arts mission:

- Strengthen its Liberal Arts and Sciences experiences for students.
- Pursue a campaign to enhance services, programs, and offerings to more fully meet its mission.
Measure success towards the plan’s goals and demonstrate its academic quality by reference to established benchmarks and strengthen comprehensive institutional assessment activities essential to continuous quality improvement.

The plan presents a vision of USAO in 2015 as a high-quality peer of public liberal arts colleges across America. It will strive to be an institution with higher admissions standards, a lower student-faculty ratio, more competitive faculty salaries, a model campus environment that provides the proper milieu for the education of exceptional students, and national recognition for an exceptional liberal arts and sciences education at a price the common citizen can bear.

Beginning in the fall term 2006 and culminating in the fall term 2010, USAO’s plans call for a gradual, multi-year increase in admission requirements to a level equal to the highest existing undergraduate standards of any state institution.

POLICY ISSUES:

The State Regents’ “Policy Statement on Admission To, Retention In, and Transfer Among Colleges and Universities of the State System” establishes admission requirements for institutions. The policy encourages institutions to establish higher admission standards: "Institutional and individual programs' admission policies should be considered minimal. Institutions are encouraged to propose more rigorous standards for approval by the State Regents."

Currently, USAO’s admission standards mirror those of regional institutions in the State System.

ANALYSIS:

USAO requests incremental increases in its admission standards beginning with the 2006-07 academic year. The table below describes the annual increases in admission requirements and how the demographics of USAO’s freshman class are expected to evolve with the increase in standards.

<table>
<thead>
<tr>
<th>Admission Standards</th>
<th>Current 2005-06</th>
<th>Year 1 2006-07</th>
<th>Year 2 2007-08</th>
<th>Year 3 2008-09</th>
<th>Year 4 2009-10</th>
<th>Year 5 2010-11</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT 20 or GPA 2.70 and top 50% or Core GPA 2.70</td>
<td>ACT 21 or GPA 2.85 and top 50% or Core GPA 2.85 and ACT 18</td>
<td>ACT 22 or GPA 3.00 and top 50% or Core GPA 3.00 and ACT 19</td>
<td>ACT 23 or 50%GPA 3.00 and top or Core GPA 3.00 and ACT 20</td>
<td>ACT 24 or GPA 3.00 and top 33% or Core GPA 3.00 and ACT 21</td>
<td>ACT 24 or GPA 3.00 and top 25% or Core GPA 3.00 and ACT 22</td>
<td></td>
</tr>
</tbody>
</table>

| Average High School GPA | 3.48 | 3.53 | 3.56 | 3.57 | 3.68 | 3.72 |
| Average ACT | 21.69 | 21.89 | 22.03 | 22.04 | 22.92 | 23.5 |
| Retention Rate | 55.2% | 56.6% | 57.7% | 58.3% | 60.6% | 62.3% |
Minor changes to the State Regents’ “Policy Statement on Admission To, Retention In, and Transfer Among Colleges and Universities of the State System” are needed, and proposed revisions are attached.

RECOMMENDATION:

Increasing admission standards is a critical step for reinforcing and advancing USAO’s distinctive mission as Oklahoma’s public liberal arts college and for successfully achieving the institution’s goals. It is expected that more selective recruiting and better matching of students to USAO’s rigorous liberal arts and sciences curriculum will increase the quality of USAO’s learning environment and promote student success. Oklahoma citizens will enjoy significant educational benefits from a high quality public liberal arts college with enhanced selectivity, making liberal arts and science education accessible and affordable to those students.

It is expected by USAO that by 2010, the institution will see an average freshman ACT of 24 and a freshmen retention rate of 70 percent. Additionally, by 2015 it is expected that USAO’s graduation rate will increase to 50 percent and that enrollment will be the equivalent of 1,500 full-time students.

This request is consistent with the goals of the State Regents’ Brain Gain 2010 initiative to increase the number of Oklahoma residents earning a college degree by promoting academic success and improving the probability of degree completion. Each time the State Regents raise the expectations for student performance, students respond.

The USAO Board of Regents approved the proposed revisions at the May 10, 2005 meeting. It is requested that the increases be approved at this meeting, which will allow USAO to begin enrollment planning for the 2006-07 school year and produce the recruitment materials reflecting the new standards. It is recommended that the State Regents approve USAO’s request to increase admission standards incrementally through the 2010-11 academic year.

Attachment
2. Regional Universities

East Central University
Northeastern State University
Northwestern Oklahoma State University
Southeastern Oklahoma State University
Southwestern Oklahoma State University
University of Central Oklahoma
Cameron University
Langston University
Oklahoma Panhandle State University
University of Science and Arts of Oklahoma
Rogers State University

Any individual who: (a) is a graduate of a high school accredited by the appropriate regional association or by an appropriate accrediting agency of his/her home state or has achieved a high school equivalency certificate based on the General Education Development tests (GED); (b) has met the curricular requirements as set forth in Part I.A of this policy; (c) has participated in the ACT program or a similar acceptable battery of tests; and (d) meets the following criteria is eligible for admission to any of the regional institutions in the State System.

<table>
<thead>
<tr>
<th>Performance-Based Admission Standards: Regional Universities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standardized Tests</td>
</tr>
<tr>
<td>OR</td>
</tr>
<tr>
<td>High School Performance A</td>
</tr>
<tr>
<td>OR</td>
</tr>
<tr>
<td>High School Performance B</td>
</tr>
</tbody>
</table>

*The ACT score is the composite score without the writing component. The SAT score is the combined verbal and math scores.

**The GPA will be defined annually to correspond to the rank in class.

The exact standardized test scores and GPA will vary over time. The ACT score equivalent to these percentages will be determined based on the average of the preceding three years' ACT scores of graduating seniors if available. Oklahoma test data will be used. The concordance table used to set the equivalent SAT score will be updated as necessary.
The four institutions offering Associate in Applied Science degrees, Oklahoma Panhandle State University, Cameron University, Rogers State University, and Southwestern Oklahoma State University (Sayre) will continue offering these degrees with an open admission policy for students within their geographic service area. Students wishing to transfer from Associate in Applied Science to Associate in Science, Associate in Arts or bachelor degree programs must formally apply and meet both the curricular and performance admission standards.

Northeastern State University is authorized to remain at the higher standards set by the State Regents in June 1988. When the standards identified in this policy exceed those previously set, Northeastern will adhere to the higher standards.

USAO is authorized by the State Regents to require higher admission standards.
AGENDA ITEM #14-a:

New Programs.

SUBJECT: University of Oklahoma (OU). Approval of request to offer the Bachelor of Science in Architectural Engineering in Architectural Engineering.

RECOMMENDATION:

It is recommended that the State Regents approve OU’s request to offer the Bachelor of Science in Architectural Engineering in Architectural Engineering with the stipulation that continuation of the program beyond fall 2009 will depend upon meeting the criteria established by the institution and approved by the State Regents. Specifically, the program will enroll a minimum of 35 students in fall 2008 and graduate a minimum of 12 students in 2008-2009.

BACKGROUND:

Academic Plan

OU’s 2004 Academic Plan lists the following institutional priorities:

- Become leading public research university in country; benchmarks:
  - Measures 5 year graduation rates, general education assessment, international experience;
  - Center for student advancement.
- Maintain growth of research expenditures by 10% per year on Norman campus
- Recruit and selectively grow faculty resources
- Continue to expand training for region and nation through continuing education; grow expenditures by 10% per year
- Technology.

APRA Implementation

Since 1991-92, OU has deleted 73 degree and/or certificate programs while adding 30 degree and/or certificate programs.

Program Review

OU offers 235 degree programs (102 baccalaureates, 79 masters, 50 doctorates, and 4 certificates), all of which were reviewed in the past five years with the exception of those programs receiving specialty accreditation. For programs receiving specialty accreditation, OU aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for an accreditation visit. Thus, if a professional program received a ten-year
accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OU faculty developed the proposals, which were reviewed and approved by institutional officials and OU’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

*Bachelor of Science in Architectural Engineering in Architectural Engineering*

**Program purpose.** The proposed program will prepare students to be trained professionals capable of developing and protecting the nation’s infrastructure through roads, bridges, buildings, and other structures.

**Program rationale/background.** The September 11 tragedy increased the demand for engineers trained in structural related fields, such as civil engineering, structural engineering, and architectural engineering with a new focus on battling terrorism through infrastructure protection. In response, OU and the Accreditation Board for Engineering and Technologies (ABET) reviewed its existing program option in pre-architecture under the Bachelor of Science in Engineering in Engineering (065) housed in the College of Engineering. Upon this review, it was determined that this program option, which has existed for over 20 years, should become an independent program under the School of Civil Engineering and Environmental Sciences (CEES) to meet the growing demand for professionals with such expertise. The curriculum was revised using both faculty direction and the co-chair of the CEES Alumni Visiting Council who is a practicing architectural engineer. The revised program will meet the current demand and ABET accrediting standards.

**Employment opportunities.** Graduates will be able to locate professional positions in a variety of governmental and private architectural engineering venues. OU indicates that it has conducted senior exit interviews over the past five years for students completing the existing Pre-Architecture option with all students indicating full employment in the field waiting for them at graduation. OU is confident its students under an independent program will also have no difficulties finding employment.

**Student demand.** The new program is expected to enroll a minimum of 35 majors in fall 2008 and graduate a minimum of 12 students in 2008-09.

**Duplication/Impact on existing programs.** Oklahoma State University offers a similar program, however, considering OU’s anticipated demand for the program by students currently on campus and the distance between institutions, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 127 total credit hours from the following areas (Attachment A): general education courses (40 credit hours), university-wide general education (12 credit hours), major core courses (69 credit hours), and professional electives (3 credit hours). No new courses will be added with the proposed program. OU intends to meet industry standards and seek ABET accreditation for this program.
**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** Facilities, library resources, and equipment are adequate.

**Financing.** OU indicates the courses for the program will come from existing offerings, and have been in existence in content for the past 20 years, so there will be little financial impact. No funding is requested from the State Regents for the proposed program.

Attachment
# Bachelor of Science in Architectural Engineering

## Degree Requirements

<table>
<thead>
<tr>
<th>General Education</th>
<th>40</th>
</tr>
</thead>
<tbody>
<tr>
<td>University-Wide General Education</td>
<td>12</td>
</tr>
</tbody>
</table>

### Major Courses

<table>
<thead>
<tr>
<th>Architecture (29 credit hours from the following)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>ARCH 1153 Studio I</td>
<td></td>
</tr>
<tr>
<td>ARCH 1133 Introduction to Building Technology</td>
<td></td>
</tr>
<tr>
<td>ARCH 1253 Studio II</td>
<td></td>
</tr>
<tr>
<td>ARCH 2354 Studio III</td>
<td></td>
</tr>
<tr>
<td>ARCH 2454 Studio IV</td>
<td></td>
</tr>
<tr>
<td>ARCH 2243 History of the Built Environment I</td>
<td></td>
</tr>
<tr>
<td>ARCH 3433 Environmental Controls I</td>
<td></td>
</tr>
<tr>
<td>ARCH 2343 History of the Built Environment II</td>
<td></td>
</tr>
<tr>
<td>ARCH 4833 Environmental Controls II</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Civil Engineering (37 credit hours from the following)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CE 1111 Introduction to CEES</td>
<td></td>
</tr>
<tr>
<td>CE 1000 CEES Seminar (six semesters)</td>
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</tr>
<tr>
<td>CE 2113 Statics and Dynamics</td>
<td></td>
</tr>
<tr>
<td>CE 3334 Measures in CEES</td>
<td></td>
</tr>
<tr>
<td>CE 3403 Materials</td>
<td></td>
</tr>
<tr>
<td>CE 4803 CE Professional Practice</td>
<td></td>
</tr>
<tr>
<td>CE 4753 Structural Design – Wood</td>
<td></td>
</tr>
<tr>
<td>CE 4903 Civil Engineering Design</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>3</td>
</tr>
<tr>
<td>ENGR 2003 Engineering Practice I</td>
<td></td>
</tr>
</tbody>
</table>

### Professional Elective Courses

| ENGR 2003 Engineering Practice I                   | 6  |

**Total Credit Hours:** 127
AGENDA ITEM #14-b:

New Programs.

SUBJECT: University of Oklahoma Health Sciences Center (OUHSC). Approval of request to offer the Master of Science in Nursing in Clinical Nurse Leader.

RECOMMENDATION:

It is recommended that the State Regents approve OUHSC’s request to offer the Master of Science in Nursing in Clinical Nurse Leader, including electronic delivery, with the stipulation that continuation of the program beyond fall 2006 will depend upon meeting the criteria established by the institution and approved by the State Regents. Specifically, the program will enroll a minimum of 10 students in fall 2005 and graduate a minimum of 5 students in 2005-2006.

BACKGROUND:

Academic Plan

OUHSC’s Academic Plan lists the following institutional priorities:

- advancing research and biotechnology;
- providing educational leadership;
- enhancing clinical excellence;
- consolidating resources to create strong OUHSC research programs;
- expanding and realigning programs to enhance OUHSC research;
- developing operating infrastructure to enhance research and teaching;
- maximizing potential contribution of OUHSC endowed chairs; and
- encouraging research program affiliations to capitalize on specialized expertise or capacity across OUHSC department/colleges.

APRA Implementation

Since 1991-92, OUHSC has added 13 programs and deleted 15 degree programs.

Program Review

OUHSC offers 60 programs (8 baccalaureate, 24 master’s-level, 15 doctoral, 9 first professional, and 4 certificate programs), all of which were reviewed in the past five years with the exception of those programs receiving specialty accreditation. For programs receiving specialty accreditation, OUHSC aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for an accreditation visit. Thus, if a professional program received a ten-year
accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OUHSC faculty developed the proposal, which was reviewed and approved by institutional officials and OUHSC’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval” and the “Policies and Procedures Pertaining to the Delivery of Electronically Delivered and Traditional Off-Campus Courses and Programs.” The Electronic Media Policy requires institutions to complete a “best practices” review for electronically-delivered programs in order to receive final approval. Consistent with revisions approved at the State Regents’ May 30, 2003 meeting, once an institution has successfully completed a best practices review and received final approval of an electronic delivery program, additional existing programs may be considered for electronic delivery without completing an additional best practices review. OUHSC’s best practices review was accepted and approved at the State Regents’ June 30, 2004 meeting.

ANALYSIS:

Master of Science in Nursing in Clinical Nurse Leader

Program purpose. The proposed program provides an intensive focus on nursing leadership, care environment management, and clinical outcomes management, and prepares nurses to employ these skills within a unit.

Program rationale/background. The American Association of Colleges of Nursing (AACN) has provided the concept of the Clinical Nurse Leader role to ensure quality patient care at the point of care. By AACN’s definition, the clinical nurse leader (CNL) is a leader in the health care delivery system across all settings in which health care is delivered, not just the acute care setting. The implementation of the CNL role, however, will vary across settings. The CNL role is not one of administration or management. The CNL functions within a microsystem and assumes accountability for healthcare outcomes for a specific group of clients within a unit or setting through the assimilation and application of research-based information to design, implement, and evaluate client plans of care. The CNL is a provider and a manager of care at the point of care to individuals and cohorts. The CNL designs, implements, and evaluates client care by coordinating, delegating and supervising the care provided by the health care team, including licensed nurses, technicians, and other health professionals. OUHSC currently offers a Master of Nursing with several emphasis tracks. The requested program will augment the current program and offer more opportunities for students and has the potential to improve patient care.

Employment opportunities. Employer demand is exemplified by the enthusiastic responses from vice presidents for nursing and nursing directors who participated in a pilot project to examine the feasibility of the CNL role in Oklahoma. The pilot was developed with four clinical partners in Oklahoma City, Lawton, and Tulsa. These leaders clearly see how the establishment of such a role could increase the quality of care at the point of care. OUHSC is confident that students completing this program will have no difficulty finding employment or advancement opportunities in the high demand field of nursing.
**Student demand.** The proposed program is expected to enroll a minimum of ten majors in fall 2005 and graduate a minimum of five students in 2005-06. Potential students for this program are baccalaureate prepared nurses seeking a master’s degree in nursing with a focus on leadership in clinical practice. Many of these individuals are working adult learners who find electronic course delivery the only practical means for pursuing higher education which is compatible with their busy life styles.

**Duplication/Impact on existing programs.** There are no other similar programs in the State System, so approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program consists of 34 credit hours (Attachment A). Three new courses will be added and are asterisked.

**Faculty and staff.** Existing faculty will teach the proposed program. No additional faculty resources are requested.

**Support services.** The library, facilities, and equipment are adequate to support the proposed curriculum and those students who will receive the program at a distance.

**Financing.** OUHSC indicates the program will be budget-neutral since all infrastructure is in place using existing resources. Costs for electronically-delivered coursework are supported by a student electronic media fee. No additional funds are requested.

**Electronic Delivery.** Courses will be delivered via a combination of asynchronous web-based learning activities and synchronous Internet Protocol (IP) videoconferencing over OneNet.

Attachment
**UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER**  
**MASTER OF SCIENCE IN NURSING IN CLINICAL NURSE LEADER**

<table>
<thead>
<tr>
<th>Core Content</th>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 5073 Nursing Theory</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>NURS 5633 Advanced Assessment &amp; Diagnostic Reasoning</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>NURS 5053 Health Policy &amp; Ethics</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>PATH 5503 Pathophysiology</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>*NURS 8013 CNL Resource Management I</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>NURS 5033 Research in Nursing</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>PHSC 5010 Pharmocotherapeutics</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>NURS 5083 Heath Promotion &amp; Culture</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>*NURS 8023 CNL Resource Management II</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>*NURS 8037 CNL Residency</td>
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<td>7</td>
</tr>
</tbody>
</table>

**Total Credit Hours:** 34

*Asterisks denote new courses.*
AGENDA ITEM #14-c:

New Programs.

SUBJECT: Oklahoma State University (OSU). Approval of request to offer the Certificate in Negotiation and Alternative Dispute Resolution and the Certificate in Information Assurance.

RECOMMENDATION:

It is recommended that the State Regents approve OSU’s requests to offer the Certificate in Negotiation and Alternative Dispute Resolution and the Certificate in Information Assurance with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as detailed below.

- **Certificate in Alternative Dispute Resolution.** Continuation beyond fall 2009 will depend upon:
  - Majors enrolled: a minimum of 15 students in fall 2008
  - Graduates: a minimum of 8 students in 2008-09

- **Certificate in Information Assurance.** Continuation beyond fall 2009 will depend upon:
  - Majors enrolled: a minimum of 18 students in fall 2008
  - Graduates: a minimum of 12 students in 2008-09

BACKGROUND:

**Academic Plan**

OSU’s Academic Plan lists the following institutional priorities for the OSU System:

- Focus on development of interdisciplinary programs
- Propose OSU-University of Arkansas graduate program in Space and Planetary Sciences and a certificate in multidisciplinary Engineering and Technology Management program
- Continue exploring joint OSU-Tulsa and OU-Tulsa Ph.D. in Electrical Engineering, dual masters degree in Engineering & Technology Management (OSU) and Organizational Dynamics (OU).

**APRA Implementation**

Since 1991-92, OSU has deleted 60 degree and/or certificate programs while adding 45 degree and/or certificate programs.
Program Review

OSU offers 215 degree programs (88 baccalaureate, 69 master’s-level, 43 doctoral, and 15 certificates), all of which were reviewed in the past five years with the exception of those programs receiving specialty accreditation. For programs receiving specialty accreditation, OSU aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for an accreditation visit. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

OSU faculty developed the proposal, which was reviewed and approved by institutional officials and OSU’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

Certificate in Negotiation and Alternative Dispute Resolution

Program purpose. The proposed program will prepare graduates to demonstrate the skills necessary to handle conflicts, resolve disputes, facilitate interventions, negotiate resolutions, and mediate conflicts as a neutral third party.

Program rationale/background. In 2002, Governor Keating signed HB 2068 into law, which created the Institute for Issues Management and Alternative Dispute Resolution (IIMADR), to be housed at OSU in the Seretean Wellness Center. In addition to offering alternative dispute resolution (ADR) services, the statute also introduced issues management (IM) as a general service and training area, offered as both credit and non-credit classes. The IIMADR is one of three recognized certifying agencies in Oklahoma with the statutory authority to train, educate, and certify mediators (in addition to the District Courts and the Oklahoma State Supreme Court/Administrative Office of the Court). Through the IIMADR, OSU has provided training to approximately 1,000 Tinker Air Force Base (Tinker) employees since 2003. Many of these students, and administrators at Tinker have requested more courses and the opportunity to earn an academic certificate in the ADR area.

Employment opportunities. OSU indicates a growing trend for alternative dispute resolution processes to be available in many business and industry venues. OSU reports that federal guidelines dictate that organizations receiving more than $300,000 in federal annual funds must institute an internal ADR program to resolve disputes. This opens many opportunities for individuals with such skills for employment. Since ADR principles are applicable in agriculture, environmental science, business, international affairs, and family disputes, there are ample opportunities within a broad spectrum of fields to use skills gained from the proposed certificate program. OSU is confident this program will provide students with a valuable credential in addition to a baccalaureate degree, and increase employment opportunities.

Student demand. The new certificate program is expected to enroll a minimum of 15 majors in fall 2008 and graduate a minimum of 8 students in 2008-09.
Duplication/Impact on existing programs. There are no similar certificate programs in the State System, so approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 15 total credit hours from the following areas (Attachment A): core courses (6 credit hours), and support courses (9 credit hours). No new courses will be added with the proposed program. Admission requirements to the certificate program include a baccalaureate degree.

Faculty and staff. Existing faculty will teach the certificate program.

Support services. Facilities, library resources, and equipment are adequate.

Financing. OSU indicates certificate program will be of minimal costs, and funded through student tuition and internal funds. No funding is requested from the State Regents for the proposed program.

Certificate in Information Assurance

Program purpose. The proposed program will prepare graduates with the skills necessary to ensure the security of the information on computer systems, and increase the reliability of networks.

Program rationale/background. In 2002, the OSU Council of Deans formed the Center for Telecommunications and Network Security to serve as a focal point for education, research, and outreach in information assurance. The information assurance field strives to protect computers, computer systems, and network from threats (such as hackers, viruses, and worms) and investigate illicit cyber activities. In March 2005, the U.S. National Security Agency (NSA) informed OSU that it was chosen as its newest National Center of Academic Excellence for Information Assurance Education. The Department of Homeland Security makes the designation. Among the benefits of the “information assurance” designation is the opportunity to offer students in various majors a special graduate certification that many will desire if they intend to go into any field that involves computer system security. There are only 12 designated schools in the country authorized by the NSA to offer any of the five federal certifications. OSU is distinct in being the only school to offer all five certifications and to provide interdisciplinary programs that may certify students majoring in computer science, electrical or computer engineering, telecommunications, and information systems. The certifications offered include information assurance professional, designated approving authority, system administration in information systems security, information systems security officer, and system certifier. The proposed program will meet the goals and requirements of the new center.

Employment opportunities. OSU indicates a growing industry in information assurance, with information security professionals median annual salaries at $67,000. Business Week reports anticipated shortfalls in information security professionals in the next two years, while cyber security initiatives by the federal government is expected to exceed $900 million. Based on this evidence and forecast, OSU is confident graduates will find ample employment opportunities.

Student demand. The new certificate program is expected to enroll a minimum of 18 majors in fall 2008 and graduate a minimum of 12 students in 2008-09.

Duplication/Impact on existing programs. There are no similar certificate programs in the State System, so approval will not constitute unnecessary duplication.
Curriculum. The proposed program will consist of 14 total credit hours from the following areas (Attachment B): core course (3 credit hours), and support courses (11 credit hours). Two new courses will be added with the proposed program and are asterisked. Admission requirements to the certificate program include a baccalaureate degree.

Faculty and staff. Existing faculty will teach the certificate program.

Support services. Facilities, library resources, and equipment are adequate.

Financing. OSU indicates grants through the NSA will be sought for funding curriculum development, student scholarships, faculty development, and hardware. No funding is requested from the State Regents for the proposed program.

Attachments
<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
<td></td>
</tr>
<tr>
<td>LSB 5203  Foundations of Alternative Dispute Resolution</td>
<td>3</td>
</tr>
<tr>
<td>LSB 5223  Negotiation</td>
<td>3</td>
</tr>
<tr>
<td><strong>Support Courses - selected from the following:</strong></td>
<td>9</td>
</tr>
<tr>
<td>LSB 5233  Introduction to Arbitration and Litigation</td>
<td>3</td>
</tr>
<tr>
<td>LSB 5213  Mediation and Facilitation: Theories and Practice</td>
<td>3</td>
</tr>
<tr>
<td>LSB 5290  Independent Study (1-3 credits)</td>
<td>3</td>
</tr>
<tr>
<td>Other Courses as approved by the program director</td>
<td>Up to 6</td>
</tr>
</tbody>
</table>

Total Credit Hours: 15
## OKLAHOMA STATE UNIVERSITY
### CERTIFICATE IN INFORMATION ASSURANCE

<table>
<thead>
<tr>
<th>Degree Requirements</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses</strong></td>
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</tr>
<tr>
<td>TCOM 5123   Telecommunications Systems II</td>
<td>3</td>
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<tr>
<td><strong>Support Courses - selected from the following:</strong></td>
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</tr>
<tr>
<td>TCOM 5223   Information Assurance Management</td>
<td>3</td>
</tr>
<tr>
<td>TCOM 5233   Applied Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>*TCOM 5243  Information Technology Forensics</td>
<td>3</td>
</tr>
<tr>
<td>*TCOM 5253  IT Risk Analysis, Planning, and Mitigation</td>
<td>3</td>
</tr>
<tr>
<td>TCOM 5380   Operating Systems for Information Assurance</td>
<td>1-3</td>
</tr>
<tr>
<td>TCOM 5310   Special Topics: *NIX Administration Laboratory</td>
<td>1-3</td>
</tr>
<tr>
<td>TCOM 5310   Special Topics: Infrastructure Security Laboratory</td>
<td>1-3</td>
</tr>
<tr>
<td>TCOM 5310   Special Topics: *NIX Security Laboratory</td>
<td>1-3</td>
</tr>
<tr>
<td>TCOM 5310   Special Topics: Windows Security Laboratory</td>
<td>1-3</td>
</tr>
</tbody>
</table>

**Total Credit Hours:** 14

* Asterisks denote new courses.
AGENDA ITEM #14-d:

New Programs.

SUBJECT: Cameron University (CU). Approval of requests to offer the Master of Science in Entrepreneurial Studies and the Certificate in Entrepreneurship.

RECOMMENDATION:

It is recommended that the State Regents approve CU’s request to offer the Master of Science in Entrepreneurial Studies and the Certificate in Entrepreneurship including electronic delivery with the stipulation that continuation of the programs beyond fall 2009 will depend upon meeting the criteria established by the institution and approved by the State Regents, as detailed below.

- **Master of Science in Entrepreneurial Studies.** Continuation beyond fall 2009 will depend upon:
  - Majors enrolled: a minimum of 25 students in fall 2008; and
  - Graduates: a minimum of 15 students in 2008-09.

- **Certificate in Entrepreneurship.** Continuation beyond fall 2009 will depend upon:
  - Majors enrolled: a minimum of 15 students in fall 2008; and
  - Graduates: a minimum of 8 students in 2008-09.

BACKGROUND:

Academic Plan

CU’s 2004 Academic Plan lists the following institutional priorities:

- Focus institutional resources to lead Southwest Oklahoma in achieving *Brain Gain 2010* goals
- Key elements of effort - delivery of highest quality collegiate programs and student-centered service
- Maximize student learning
- Excellent teaching
- Economic development of Southwest Oklahoma
- Expand student services
- Continue to improve and enhance technology.

APRA Implementation
Since 1991-92, CU has deleted 3 degree and/or certificate programs while adding 13 degree and/or certificate programs.

Program Review

CU offers 47 degree programs (2 associates, 9 associate in applied science, 31 baccalaureates, and 5 masters), all of which were reviewed in the past five years with the exception of those programs receiving specialty accreditation. For programs receiving specialty accreditation, CU aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for an accreditation visit. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents' policy.

Program Development Process

CU faculty developed the proposals, which were reviewed and approved by institutional officials and CU’s governing board.

POLICY ISSUES:
This action is consistent with the State Regents’ “Policy Statement on Program Approval” and the “Policies and Procedures Pertaining to the Delivery of Electronically Delivered and Traditional Off-Campus Courses and Programs.” The Electronic Media Policy requires institutions to complete a “best practices” review for electronically-delivered programs in order to receive final approval. Consistent with revisions approved at the State Regents’ May 30, 2003 meeting, once an institution has successfully completed a best practices review and received final approval of an electronic delivery program, additional existing programs may be considered for electronic delivery without completing an additional best practices review. CU’s best practices review was accepted and approved at the State Regents’ February 13, 2004 meeting.

ANALYSIS:

Master of Science in Entrepreneurial Studies

Program purpose. The proposed program will prepare students for professions specializing in intrapreneurship and entrepreneurship ventures, governmental agencies, educational institutions, or for further graduate study.

Program rationale/background. CU has developed the Center for Emerging Technology and Entrepreneurial Studies, designed to be a catalyst for the development and growth of technology-based industries in southwest Oklahoma. The center will be funded by Lawton’s Capital Improvement Program and a federal grant from the Economic Development Administration. Consistent with the plans for this new center and business incubator, CU has developed two specific programs to augment the activities of the Center: the Master of Science in Entrepreneurial Studies and the Certificate in Entrepreneurship.

Employment opportunities. Based on “An Analysis of the Labor Force of the Lawton, Oklahoma Labor Market” (2001) produced by “Origins: Oklahoma Integrated Information Network” out of the Center for Economic and Management Research, Michael F. Price College of Business, The University of Oklahoma, there are over 4,000 individuals looking for employment in CU’s service area, with executive, administrative, and managerial experience who indicate they are willing to change employment for the right opportunity. CU contends that many of these individuals and many
of the over 5,000 professional and technical employees in the region would embrace the opportunity to enter the proposed program and perhaps start a new business in southwestern Oklahoma. Further data on the area notes that 20.8 percent of the population holds a baccalaureate degree and would be qualified to pursue this type of graduate program. CU is confident that this program will be highly sought by students and will spur economic development in southwestern Oklahoma.

**Student demand.** The new program is expected to enroll a minimum of 25 majors in fall 2008 and graduate a minimum of 15 students in 2008-09.

**Duplication/Impact on existing programs.** Langston University offers a similar graduate program, but does not offer the same option areas. Due to the difference in foci and the distance between institutions, approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 33 total credit hours from the following areas (Attachment A): core courses (12 credit hours), specialization areas (options) in “global entrepreneurship,” “general entrepreneurship,” and “technological entrepreneurship” (12 credit hours), human/organizational development (3 credit hours), elective course (3 credit hours), and a capstone course (3 credit hours). Thirteen new courses will be added with the proposed program and are asterisked.

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** Facilities, library resources, and equipment are adequate.

**Financing.** CU indicates funding the program will come from existing resources, resources from the Brewcynski Endowment, and resources from student tuition and fees. No funding is requested from the State Regents for the proposed program.

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**Certificate in Entrepreneurship**

**Program purpose.** The proposed program will provide a foundational knowledge base required for successful entrepreneurship, including global entrepreneurial competition, legal issues and enterprise structures pertinent to new venture creation, and electronic commerce. The program will also prepare students for further graduate study.

**Program rationale/background.** CU has developed the Center for Emerging Technology and Entrepreneurial Studies, designed to be a catalyst for the development and growth of technology-based industries in southwest Oklahoma. The center will be funded by Lawton’s Capital Improvement Program and a federal grant from the Economic Development Administration. Consistent with the plans for this new center and business incubator, CU has developed two specific programs to augment the activities of the Center: the Master of Science in Entrepreneurial Studies and the Certificate in Entrepreneurship.

**Employment opportunities.** Similarly to the proposed Master in Entrepreneurial Studies, CU examined “An Analysis of the Labor Force of the Lawton, Oklahoma Labor Market” (2001). Individuals with executive, administrative, and managerial experience who indicate they are willing to change employment for the right opportunity may be interested in a short-term program to give them skills to create new businesses, while also articulating into a full master’s degree program. CU contends that many individuals in the region would embrace the opportunity to enter the proposed certificate program and perhaps start a new business in southwestern Oklahoma. CU is confident
that this certificate program will be highly sought by students and will spur economic development in southwestern Oklahoma.

**Student demand.** The new program is expected to enroll a minimum of 15 majors in fall 2008 and graduate a minimum of 8 students in 2008-09.

**Duplication/Impact on existing programs.** There are no similar certificate programs offered in the State System, so approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 12 total credit hours (Attachment B). Four new courses will be added with the proposed program and are asterisked Note: these are the same four new courses as developed for the core courses for the proposed Master of Science in Entrepreneurial Studies. These courses may be applied for students who continue in the Entrepreneurial Studies program or the courses may apply as elective credit for students interested in pursuing CU’s Master of Business Administration.

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** Facilities, library resources, and equipment are adequate.

**Financing.** CU indicates funding the program will come from student tuition and fees. No funding is requested from the State Regents for the proposed program.

**Electronic Delivery.** CU’s use of a web-enabled student management system, extensive online library resources, the Blackboard course management system, technology infrastructure, and faculty development processes help ensure that the services and programs are effectively delivered using online methodologies. Help desk and other support services are widely available to students and faculty. The Director of Distance Learning and the Information Technology Services unit work together to ensure that online students and faculty who teach the courses have the instructional and technical support to be successful.

Attachments
CAMERON UNIVERSITY  
MASTER OF SCIENCE IN ENTREPRENEURIAL STUDIES

<table>
<thead>
<tr>
<th>Degree Requirements</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Entrepreneurship Courses</strong></td>
<td><strong>12</strong></td>
</tr>
<tr>
<td>*ENT 5103  Entrepreneurial Studies</td>
<td>3</td>
</tr>
<tr>
<td>*ENT 5203  New Business Ventures</td>
<td>3</td>
</tr>
<tr>
<td>*ENT 5303  Technological Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>*ENT 5403  Global Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td><strong>Specialization (student chooses one of the following options)</strong></td>
<td><strong>12</strong></td>
</tr>
<tr>
<td><strong>Global Entrepreneurship</strong></td>
<td></td>
</tr>
<tr>
<td>*MGMT 5803  Global Policy &amp; Strategy</td>
<td>3</td>
</tr>
<tr>
<td>*MKTG 5523  International Marketing</td>
<td>3</td>
</tr>
<tr>
<td>*BUS 5223  International Business</td>
<td>3</td>
</tr>
<tr>
<td>ECON 5933  Issues in Global Economics</td>
<td>3</td>
</tr>
<tr>
<td><strong>General Entrepreneurship</strong></td>
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</tr>
<tr>
<td>BUS 5983  Applied Business Strategy</td>
<td>3</td>
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<tr>
<td>MKTG 5513  Contemporary Marketing Problems</td>
<td>3</td>
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<td>BUS 5963  Organizational Behavior</td>
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<td>ECON 5313  Managerial Economics</td>
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<td><strong>Technological Entrepreneurship</strong></td>
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<tr>
<td>*MGMT 5813  Strategic Management in Electronic Commerce</td>
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<tr>
<td>*MGMT 5833  E-commerce Ventures &amp; Development</td>
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<tr>
<td>MGMT 5853  Management Information Systems</td>
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<tr>
<td>*MGMT 5873  Technology Transfer OR</td>
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<td>*MKTG 5863  New Product Development</td>
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<tr>
<td><strong>Human/Organizational Development</strong></td>
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<tr>
<td>MGMT 5443  Current Issues in Organizational Design OR</td>
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<tr>
<td>*MGMT 5843  Current Issues in Human Resource Management</td>
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<tr>
<td><strong>Elective</strong></td>
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<tr>
<td>Students may choose 3 hours approved for graduate credit</td>
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<tr>
<td><strong>Capstone Experience</strong></td>
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<tr>
<td>*ENT 5903  Applied Entrepreneurial Case Studies</td>
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<td><strong>Total Credit Hours:</strong></td>
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</table>

*Asterisks denote new courses.
CAMERON UNIVERSITY  
CERTIFICATE IN ENTREPRENEURSHIP  

<table>
<thead>
<tr>
<th>Core Entrepreneurship Courses</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>*ENT 5103  Entrepreneurial Studies</td>
<td>3</td>
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<tr>
<td>*ENT 5203  New Business Ventures</td>
<td>3</td>
</tr>
<tr>
<td>*ENT 5303  Technological Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>*ENT 5403  Global Entrepreneurship</td>
<td>3</td>
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</tbody>
</table>

Total Credit Hours: 12

*Asterisks denote new courses.
AGENDA ITEM #14-e:

New Programs.

SUBJECT: Northeastern State University (NSU). Approval of request to offer the Master of Science in Health and Kinesiology and the Certificate in Writing Program Administration.

RECOMMENDATION:

It is recommended that the State Regents approve NSU’s requests to offer the Master of Science in Health and Kinesiology and the Certificate in Writing Program Administration with the stipulation that continuation of the programs will depend upon meeting the criteria established by the institution and approved by the State Regents, as detailed below:

- **Master of Science in Health and Kinesiology.** Continuation beyond fall 2008 will depend upon:
  - Majors enrolled: a minimum of 15 students in fall 2007; and
  - Graduates: a minimum of 8 students in 2007-08.

- **Certificate in Writing Program Administration.** Continuation beyond fall 2009 will depend upon:
  - Majors enrolled: a minimum of 10 students in fall 2008; and
  - Graduates: a minimum of 5 students in 2008-09.

BACKGROUND:

Academic Plan

NSU’s Academic Plan lists the following institutional priorities:

- Maximize effective use of scarce resources
- Increase overall enrollment, retention and graduation rates of students
- Improve physical facilities for academic purposes.

APRA Implementation

Since 1991-92, NSU has deleted 27 degree and/or certificate programs while adding 18 degree and/or certificate programs.

Program Review

NSU offers 90 degree programs (62 baccalaureates, 19 masters, 1 first professional, and 8 certificates), all of which were reviewed in the past five years with the exception of those programs
receiving specialty accreditation. For programs receiving specialty accreditation, NSU aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for an accreditation visit. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

NSU faculty developed the proposals, which were reviewed and approved by institutional officials and NSU’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

Master of Science in Health and Kinesiology

Program purpose. The proposed program will facilitate the continuing professional development of practicing professionals and physical education teachers.

Program rationale/background. This new program is designed in response to reforms in K-12 health and physical education as advocated by the Oklahoma State Department of Education, the National Council for the Accreditation of Teacher Education, the National Association for Sport and Physical Education, and the “No Child Left Behind” legislation. The program is intended to meet the needs of practicing K-12 teachers and health professionals who need more health and physical education content and who need additional teaching knowledge and skill. Area health agencies, school principals, and superintendents, as well as public school teachers support NSU’s effort to develop the proposed program.

Employment opportunities. The federal “No Child Left Behind” legislation has calls for improved teacher quality, higher accountability standards and improved student achievement in many areas, including physical education. The Oklahoma State Department of Education has revised its Priority Academic Student Skills (PASS) objectives and is establishing health and physical education testing for the purpose of monitoring student achievement at specific grade levels. Also, the federal government has dedicated funds for physical education priority purposes. Under this funding, professional development and advanced study is provided to physical education teachers. NSU has identified 11 grant recipients in its service area that may be interested in sending teachers into the proposed program. NSU also identified a grant received by the Cherokee Nation for initiatives to encourage activity and wellness. This program could be useful in this effort as well. NSU is confident that many venues for graduates will provide ample employment opportunities.

Student demand. The new program is expected to enroll a minimum of 15 majors in fall 2007 and graduate a minimum of 8 students in 2007-08.

Duplication/Impact on existing programs. Oklahoma State University and the University of Oklahoma offer programs with some overlapping content, but do not focus on the educational aspect as with the proposed program. Southwestern Oklahoma State University offers a Master of Education in Health and Physical Education (066) which is most similar to the proposed program; however, considering the distance between institutions, approval will not constitute unnecessary duplication.
**Curriculum.** The proposed program will consist of 32 total credit hours from the following areas (Attachment A): professional core courses (24 credit hours), guided electives (6 credit hours), and capstone seminar (2 credit hours). No new courses will be added with the proposed program.

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** Facilities, library resources, and equipment are adequate.

**Financing.** NSU indicates the courses for the program will come from existing offerings, and current faculty will teach the courses. One graduate student will be required, but NSU indicates funds for this position will come from internal reallocation of resources. No funding is requested from the State Regents for the proposed program.

---

**Certificate in Writing Program Administration**

**Program purpose.** The proposed program will be an added value certificate program for students in the Master of Arts in English (131) program to provide additional experience in writing program administration for those setting up or administering a university/college developmental writing program.

**Program rationale/background.** The Council of Writing Program Administrators offers guidelines for development of programs to prepare individuals to administer developmental writing programs at colleges and universities. Many institutions provide writing centers, “writing across the curriculum” models, and other writing support functions for students in all academic programs. The proposed certificate would be completed in addition to the master’s program and NSU is confident it would provide an edge to graduate students looking for employment in higher education.

**Employment opportunities.** As noted about, NSU views the proposed certificate as an enhancement to the Master of Art in English program and would make graduates more employable in a college or university. NSU is confident its graduates will have a competitive edge for employment in this field.

**Student demand.** The new program is expected to enroll a minimum of 10 majors in fall 2008 and graduate a minimum of 5 students in 2008-09.

**Duplication/Impact on existing programs.** There are no similar certificate programs offered in the State System, so approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 12 total credit hours (Attachment B) in the content area. No new courses will be added with the proposed program.

**Faculty and staff.** Existing faculty will teach the proposed program.

**Support services.** Facilities, library resources, and equipment are adequate.

**Financing.** NSU indicates the courses for the program will come from existing offerings, and current faculty will teach the courses. No funding is requested from the State Regents for the proposed program.

Attachments
### Degree Requirements

<table>
<thead>
<tr>
<th>Professional Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>H ED 5223  Health Problems</td>
<td>3</td>
</tr>
<tr>
<td>H ED 5303  Physiology of Exercise</td>
<td>3</td>
</tr>
<tr>
<td>P ED 5013  Concepts and Administration of HPE</td>
<td>3</td>
</tr>
<tr>
<td>P ED 5333  Facilities Design and Management</td>
<td>3</td>
</tr>
<tr>
<td>P ED 5443  Statistical Analysis of Motor Activity</td>
<td>3</td>
</tr>
<tr>
<td>P ED 5463  Sports Psychology</td>
<td>3</td>
</tr>
<tr>
<td>P ED 5803  Curriculum Instruction in HPE/HK</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5103  Educational Research</td>
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**Guided Elective Courses - select 6 hours from the following:**

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<thead>
<tr>
<th>Guided Elective Courses</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>EDUC 5503  Educational Statistics</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5633  Cognitive Learning Styles</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5753  Advanced Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5143  Qualitative Research</td>
<td>3</td>
</tr>
<tr>
<td>EDUC 5483  Advanced Educational Measurements</td>
<td>3</td>
</tr>
<tr>
<td>P ED 5480  Health &amp; Physical Education Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capstone Seminar</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>P ED 5742  Seminar in Kinesiology</td>
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</tr>
</tbody>
</table>

**Total Credit Hours:** 32
# NORTHEASTERN STATE UNIVERSITY
## CERTIFICATE IN WRITING PROGRAM ADMINISTRATION

### Degree Requirements

<table>
<thead>
<tr>
<th>Core Content Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 5223 Administering Writing Programs</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 5433 Evaluation and Assessment of Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 5323 Writing Center Administration</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 5483 Technology in English Studies</td>
<td>3</td>
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</tbody>
</table>

**Total Credit Hours:** 12
AGENDA ITEM #14-f:

New Programs.

SUBJECT: University of Central Oklahoma (UCO). Approval of request to offer the Master of Science in Athletic Training.

RECOMMENDATION:

It is recommended that the State Regents approve UCO’s request to offer the Master of Science in Athletic Training with the stipulation that continuation of the program beyond fall 2009 will depend upon meeting the criteria established by the institution and approved by the State Regents. Specifically, the program will enroll a minimum of 15 students in fall 2008 and graduate a minimum of 5 students in 2008-2009.

BACKGROUND:

Academic Plan

UCO’s Academic Plan lists the following institutional priorities:

- Mission to continually improve opportunities for student learning by actively sponsoring faculty enhancement; balancing tradition/innovation; uniting academic integrity with intellectual curiosity; connecting individual pursuit with responsible citizenship; persistently promote development of effective, ethical leaders
- Academic Affairs adopted AQIP Criteria framework for Academic Strategic Plan
- Helping students learn: Student success; Curriculum/improvement; General Education/University Core
- Valuing people: Faculty resources; Staff support; Sense of community
- Supporting institutional operations: Technology
- Planning continuous improvement: Training; Communications; Deploy; Administration; CIT management.

APRA Implementation

Since 1991-92, UCO has deleted 53 degree and/or certificate programs while adding 6 degree and/or certificate programs.

Program Review

UCO offers 88 degree programs (60 baccalaureates, 26 masters, and 2 certificates), all of which were reviewed in the past five years with the exception of those programs receiving specialty accreditation. For programs receiving specialty accreditation, UCO aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for
an accreditation visit. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.

Program Development Process

UCO faculty developed the proposals, which were reviewed and approved by institutional officials and UCO’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

Master of Science in Athletic Training

Program purpose. The proposed program will prepare students for the sports medicine environment, to assess and treat injuries related to sport, recreation, and fitness activities, and will provide educational experiences for students to pass the National Athletic Trainers’ Association certification examination.

Program rationale/background. UCO has a partnership with the Edmond Medical Center and the Orthopedic Sport Specialists of Oklahoma to provide sports medicine services to UCO athletes and will soon extend these services to the UCO Student Health Center. Within this partnership, as a natural extension of this relationship, UCO requests to provide an academic program to train professionals to work in this area of health care and fitness.

Employment opportunities. National certification will allow students to pursue a professional career in injury and illness prevention, assessment, treatment and rehabilitation for all physically active people. Certified athletic trainers find employment in physician’s offices, urban hospital emergency rooms, urgent and ambulatory care centers, military hospitals, physical therapy clinics, high schools, colleges and universities, commercial employers, professional sports teams, and performance arts companies. UCO is confident the increasing demand for health care providers in the area of fitness, sport, and recreational injury care and prevention will provide many employment opportunities for program graduates.

Student demand. The new program is expected to enroll a minimum of 15 majors in fall 2008 and graduate a minimum of 5 students in 2008-09.

Duplication/Impact on existing programs. There are no similar programs at the graduate level offered in the State System, so approval will not constitute unnecessary duplication.

Curriculum. The proposed program will consist of 40 total credit hours in the content area (Attachment A). Eleven new courses will be added with the proposed program and are asterisked. UCO intends to meet professional standards and seek accreditation by the Joint Review Committee on Educational Programs in Athletic Training and the Commission on Accreditation of Allied Health Education Programs. The National Athletic Trainers’ Association (NATA) Education Council’s competencies and clinical proficiencies are included in the curriculum.

Faculty and staff. Existing faculty will teach the proposed program, with anticipated faculty additions with NATA certification over then next two years.
Support services. Facilities will be expanded to accommodate the new program. Library resources are adequate, but may be augmented as the program matures. Equipment for the proposed program is identified and will be obtained through various sources.

Financing. UCO indicates it has identified resources to support the program through partnerships, grants, and internal reallocation. No funding is requested from the State Regents for the proposed program.

Attachment
UNIVERSITY OF CENTRAL OKLAHOMA
MASTER OF SCIENCE IN ATHLETIC TRAINING

<table>
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<tr>
<th>Content Courses</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>* Therapeutic Modalities</td>
<td>3</td>
</tr>
<tr>
<td>* Clinical Education in Therapeutic Modalities</td>
<td>3</td>
</tr>
<tr>
<td>* Therapeutic Exercise</td>
<td>3</td>
</tr>
<tr>
<td>* Clinical Education in Therapeutic Exercise</td>
<td>3</td>
</tr>
<tr>
<td>* Assessment of Athletic Injuries</td>
<td>3</td>
</tr>
<tr>
<td>* Clinical Education in Assessment of Athletic Injuries</td>
<td>3</td>
</tr>
<tr>
<td>* General Medical Aspects of Athletic Training</td>
<td>3</td>
</tr>
<tr>
<td>* Psychosocial Aspects of Athletic Training</td>
<td>3</td>
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<tr>
<td>* Athletic Training Administration</td>
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</tr>
<tr>
<td>Research in Health Education and Physical Education</td>
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<tr>
<td>* Clinical Rotation I</td>
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<tr>
<td>* Clinical Rotation II</td>
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**Total Credit Hours:** 40

*Asterisks denote new courses.*
AGENDA ITEM #14-g:

New Programs.

SUBJECT: Oklahoma State University-Oklahoma City (OSU-OKC). Approval of the request to offer the Associate in Applied Science in Vascular Technology.

RECOMMENDATION:

It is recommended that the State Regents approve OSU-OKC’s requests to offer the Associate in Applied Science in Vascular Technology with the stipulation that continuation of the program beyond fall 2009 will depend upon meeting the criteria established by the institution and approved by the State Regents. Specifically, the program will enroll a minimum of 14 students in fall 2008 and graduate a minimum of 6 students in 2008-2009.

BACKGROUND:

Academic Plan

OSU’s Academic Plan lists the following institutional priorities for the OSU System:

- Focus on development of interdisciplinary programs
- Propose OSU-University of Arkansas graduate program in Space and Planetary Sciences and a certificate in multidisciplinary Engineering and Technology Management program
- Continue exploring joint OSU-Tulsa and OU-Tulsa Ph.D. in Electrical Engineering, dual masters degree in Engineering & Technology Management (OSU) and Organizational Dynamics (OU).

APRA Implementation

Since 1991-92, OSU-OKC has deleted 41 degree and/or certificate programs while adding 33 degree and/or certificate programs.

Program Review

OSU-OKC offers 42 degree or certificate programs (7 associates, 30 associate in applied science, and 5 certificates), all of which were reviewed in the past five years with the exception of those programs receiving specialty accreditation. For programs receiving specialty accreditation, OSU-OKC aligns its program review schedule with the accreditation cycles, so that programs are reviewed when faculty are preparing for an accreditation visit. Thus, if a professional program received a ten-year accreditation, it would not be reviewed for ten years, which is an approved exception to State Regents’ policy.
Program Development Process

OSU-OKC faculty developed the proposal, which was reviewed and approved by institutional officials and OSU-OKC’s governing board.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval” and the “Guidelines for Approval of Cooperative Agreements Between Technology Centers and Colleges.”

ANALYSIS:

*Associate in Applied Science in Vascular Technology*

**Program purpose.** The proposed program will prepare graduates to take and pass the national registry examination in vascular technology and qualify to enter the health care workforce as vascular technologists.

**Program rationale/background.** Vascular technology specializes in sonography of the human circulatory system. Vascular technologists may take a medical history and evaluate pulses by listening to the sounds of the arteries for abnormalities. They also record vascular information such as vascular blood flow, blood pressure, limb volume changes, oxygen saturation, cerebral circulation, peripheral circulation, and abdominal circulation. Information recorded is made available for interpretation and diagnosis by a physician. OSU-OKC indicates its nursing program cannot admit all interested applicants, with waiting lists of over 200 qualified applicants. With shortages in a number of allied health care workforce areas and based on health care program advisory committee’s recommendations, OSU-OKC will direct qualified applicants into other high demand areas, such as vascular technology.

**Employment opportunities.** OSU-OKC indicates that program graduates will be in high demand and will fill the many vacancies in allied health care positions around the state. OSU-OKC advisory committees reiterate the demand and have encouraged OSU-OKC to explore adding allied health care programs to its array. OSU-OKC is confident there will be sufficient employment opportunities for program graduates.

**Student demand.** The new program is expected to enroll a minimum of 14 majors in fall 2008 and graduate a minimum of 6 students in 2008-09. Note that the number of majors is below the State Regents’ policy minimum for all programs, however, this is a selective program and must consider clinical space availability in the number of students admitted. OSU-OKC will limit enrollment to ensure the quality necessary with the faculty available.

**Duplication/Impact on existing programs.** There are no similar associate in applied science programs in the State System, so approval will not constitute unnecessary duplication.

**Curriculum.** The proposed program will consist of 62 total credit hours from the following areas (Attachment A): general education courses (18 credit hours), technical specialty courses (42 credit hours), and technical support courses (2 credit hours). Four new courses will be added with the proposed program and are asterisked. OSU-OKC indicates it will seek program accreditation status from the Commission on Accreditation of Allied Health Programs in cooperation with the Joint Review Committee on Education in Cardiovascular Technology.
Faculty and staff. One new faculty/director and two adjunct faculty, with at least baccalaureate degrees and credentials as registered vascular technologists, will teach the proposed program. In addition, a licensed physician will serve as medical director for the program.

Support services. Library resources are adequate, although additional pertinent content materials will be added to the library’s collection. OSU-OKC indicates it has sufficient resources for the necessary equipment and laboratory facilities needed to ensure a successful program.

Financing. OSU-OKC indicates program will be funded through student tuition and internal funds. No funding is requested from the State Regents for the proposed program.

Attachment
### OKLAHOMA STATE UNIVERSITY-OKLAHOMA CITY
### ASSOCIATE IN APPLIED SCIENCE IN VASCULAR TECHNOLOGY

#### Degree Requirements

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<th>Credit Hours</th>
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<tbody>
<tr>
<td>ENGL 1113 Freshman Composition I</td>
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<tr>
<td>ENGL 1213 Freshman Composition II OR</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 2333 Technical Report Writing</td>
<td></td>
</tr>
<tr>
<td>HIST 1483 American History to 1865 OR</td>
<td>3</td>
</tr>
<tr>
<td>HIST 1493 American History from 1865</td>
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</tr>
<tr>
<td>POLS 1113 American Government</td>
<td>3</td>
</tr>
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<td>General Education Electives</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>BIOL 1515 Human Anatomy and Physiology</td>
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<tr>
<td>SON 1002 Pathophysiology</td>
<td>2</td>
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<tr>
<td>SON 1013 Principles of Sonography</td>
<td>3</td>
</tr>
<tr>
<td>SON 1113 Ultrasound Physics and Instrumentation</td>
<td>3</td>
</tr>
<tr>
<td>SON 1123 Cardiovascular Concepts</td>
<td>3</td>
</tr>
<tr>
<td>SON 1142 Basic Cardiovascular Pharmacology</td>
<td>2</td>
</tr>
<tr>
<td>*SON 1233 Vascular Technology &amp; Scanning Techniques I</td>
<td>3</td>
</tr>
<tr>
<td>*SON 1252 Clinical Experiences I</td>
<td>2</td>
</tr>
<tr>
<td>*SON 2214 Vascular Technology &amp; Scanning Techniques II</td>
<td>4</td>
</tr>
<tr>
<td>*SON 2023 Vascular Technology &amp; Scanning Techniques III</td>
<td>3</td>
</tr>
<tr>
<td>*SON 2134 Vascular Technology &amp; Scanning Techniques IV</td>
<td>4</td>
</tr>
<tr>
<td>SON 2254 Clinical Experiences II</td>
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<tr>
<td>SON 2354 Clinical Experiences III</td>
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</table>

<table>
<thead>
<tr>
<th>Support and Related Courses</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>BIOL 1012 Medical Terminology</td>
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</tbody>
</table>

**Total Credit Hours:** 62

* Asterisks denote new courses.
AGENDA ITEM #15:

Program Deletions.

SUBJECT: Approval of institutional request.

RECOMMENDATION:

It is recommended that the State Regents approve institutional requests for program deletions, as listed below.

BACKGROUND:

Oklahoma State University (OSU) requests authorization to delete the Master of Science in Plant Pathology (168).

Northwestern Oklahoma State University (NWOSU) requests authorization to delete the Bachelor of Arts in Psychology (031).

Rogers State University (RSU) requests authorization to delete the Associate in Science in Mathematics (024).

Southeastern Oklahoma State University (SEOSU) requests authorization to delete the Bachelor of Science in Business Education (008).

Eastern Oklahoma State College (EOSC) requests authorization to delete the Associate in Science in Agronomy (002) and Associate in Science in Pre-Nursing (039).

Oklahoma State University Technical Branch-Okmulgee (OSUTB-OKM) requests authorization to delete the Associate in Applied Science in Jewelry Technology (050).

Tulsa Community College (TCC) requests authorization to delete the Certificate in Purchasing and Materials Management (197) and Associate in Applied Science in Purchasing and Materials Management (142).

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval” and “Policy Statement on Program Review.”

ANALYSIS:

OSU requests deletion of the Master of Science in Plant Pathology (168). OSU requests to redesign (see program modifications) Master of Science in Entomology (089) to merge courses from the two programs and create options in plant pathology and entomology. The remaining four students will
be able to retain the same courses and are expected to graduate by spring 2006. There are no funds available for reallocation.

NWOSU requests deletion of the Bachelor of Arts in Psychology (031). NWOSU reports students enroll in the Bachelor of Science in Psychology rather than the Bachelor of Arts in Psychology. Both programs offer the same coursework within the major with the Bachelor of Arts requiring more liberal arts hours. No students are enrolled in the program; therefore, this program is no longer viable. There are no funds available for reallocation.

RSU requests deletion of the Associate in Science in Mathematics (024). RSU reports this action is based upon the 2002-2003 Academic Program Review and subsequent productivity review in 2003-2004. Seven students remain in the program and will graduate in 2006 or advised into other degree programs. No courses will be deleted and no funds are available for reallocation.

SEOSU requests deletion of the Bachelor of Science in Business Education (008). SEOSU reports low enrollment in the program over the past five years with trends projecting a continual decline in demand for this major. The remaining nine students in the program will be accommodated with the last student expected to graduate May 2006. One course will be deleted and the available funds will be reallocated to the Department of Management and Marketing.

EOSC requests deletion of the Associate in Science in Agronomy (002) and Associate in Science in Pre-Nursing (039). EOSC reports that students may be better served by a general agriculture program designed to seamlessly transfer into university programs. EOSC also reports that the pre-nursing students are better served in science programs that articulate into other programs if the student is not admitted to a nursing program. The remaining five students in the Associate in Science in Agronomy and 14 in the Associate in Science in Pre-Nursing will be accommodated with the last student expected to graduate summer 2006. Available funds in the Associate in Science in Agronomy will be reallocated to the Division of Agriculture and the available funds in the Associate in Science in Pre-Nursing will be retained in the Division of Science and Mathematics.

OSUTB-OKM requests deletion of the Associate in Applied Science in Jewelry Technology (050). OSUTB-OKM reports this program as being one of the original technical programs when the college was founded in 1946, and it has served the needs of Oklahoma and the surrounding states for nearly sixty years. In recent years, enrollment and graduates have declined with the unavailability of paid internships for students. Compounding this is the lack of demand for a collegiate program from local industry advisory groups. On March 30, 2005, the Tulsa Technology Center (TTC) Board of Education formally approved transfer of OSUTB-OKM’s jewelry technology program and action to hire the current OSUTB-OKM instructor. All equipment and supplies will be transferred to TTC summer 2005. Tulsa Community College indicated a desire to work cooperatively with TTC and this program through their arts programs, rather than occupational programs. The advisory committee members from local jewelry companies support this change. It is anticipated the program will thrive as part of TTC and in the Tulsa metropolitan area. Available funds will be reallocated to support the Bachelor of Technology degree endeavor.

TCC requests deletion of the Certificate in Purchasing and Materials Management (197) and Associate in Applied Science in Purchasing and Materials Management (142). TCC reports in 1999 and 2002, both programs received qualified continuation, however, the 2004 technical occupational review team recommended discontinuation of the programs. Many individuals in the Purchasing and Materials Management industry have no desire to obtain a degree or certificate, and only enroll in the program to update their skills. Overall employment for purchasing managers, buyers, and purchasing agents is expected to decline through the year 2012 as demand for purchasing workers is
limited due to new and improved software. Community needs can best be served by a continuing education format rather than the current academic degree format. The three students remaining in the Certificate in Purchasing and Materials Management and 13 students in the Associate in Applied Science in Purchasing and Materials Management will be accommodated or advised to transfer to the management program. Available funds will be reallocated to Economics.
AGENDA ITEM #16:

Academic Plans.

SUBJECT: Disposition of institutional academic plans.

RECOMMENDATION:

It is recommended that the State Regents acknowledge receipt of the following 2004-2005 academic plans:

- Oklahoma State University System
- University of Oklahoma
- University of Oklahoma Health Sciences Center
- Cameron University
- East Central University
- Langston University
- Northeastern State University
- Northwestern Oklahoma State University
- Oklahoma Panhandle State University
- Rogers State University
- Southeastern Oklahoma State University
- Southwestern Oklahoma State University
- University of Central Oklahoma
- University of Science and Arts of Oklahoma
- Carl Albert State College
- Connors State College
- Eastern Oklahoma State College
- Murray State College
- Northeastern Oklahoma A&M College
- Northern Oklahoma College
- Oklahoma City Community College
- Redlands Community College
- Rose State College
- Seminole State College
- Tulsa Community College
- Western Oklahoma State College

BACKGROUND:

The State Regents approved the Academic Planning/Resource Allocation (APRA) concept in 1991. Institutional academic plans are developed each year and provide the context for decision-making within APRA principles. The academic plans outlined below represent the tenth cycle of the
system’s academic planning and reflect institutional priorities. New program requests are evaluated within the context of a current and complete institutional academic plan.

In January 2003, institutional administration and State Regents’ staff discussed reshaping the Academic Plan process into a more efficient and productive exercise. The plans were made more concise while still including two parts: Part I. Annual Report and Part II. Academic Plans for the Coming Year. The Annual Report summarizes current academic programs and services in technology and academic efficiencies, and reports Learning Site activities. The Academic Plan for the Coming Year includes a copy of the institution’s strategic plan, if available; the institution’s three to five academic priorities for the coming year; and a summary of future plans with respect to technology and academic efficiencies.

Institutions are provided an outline for the next academic year (see Attachment A). Plans were due in the State Regents’ office on September 1, 2004. The 2005 Academic Plan Outline is provided below.

<table>
<thead>
<tr>
<th>PART I (Report)</th>
<th>PART II (Future Plans)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Summarize current academic programs and services in the following areas:</td>
<td>A. List the institution’s three to five academic priorities for the coming year.</td>
</tr>
<tr>
<td>• Technology</td>
<td>B. Summarize the institution’s future plans with respect to the following areas:</td>
</tr>
<tr>
<td>• Academic Efficiencies</td>
<td>• Technology</td>
</tr>
<tr>
<td>B. Learning Site Activity Report.</td>
<td>• Academic Efficiencies</td>
</tr>
</tbody>
</table>

POLICY ISSUES:

These actions support and further the goals of the APRA initiative.

ANALYSIS:

With this action, the State Regents acknowledge the academic plans from all public institutions. Summaries of the submissions are available upon request.

Attachment
PART I. ANNUAL REPORT

The academic plan provides a means for the State Regents to view each institution’s priorities and aspirations in the context of the State System. The plan is divided into two parts: 1) informing the State Regents about current issues; and 2) informing the State Regents of plans for the future. Information from past academic plans accessible from other resources, specifically the Unitized Data System (UDS), will no longer be required for inclusion in the academic plan submission for the institution. Institutions are encouraged to utilize this form to submit information electronically. Although the length of the academic plan can be expected to vary, it is anticipated a concise academic plan should be possible within ten or fewer pages. A template format is provided, but not required. The 2005 Academic Plan is due September 1, 2004.

A. Summarize current academic programs and services in the following areas:

1. **Technology** (use in the classroom, faculty and curriculum development, student support services, and distance education offerings, etc.)

2. **Academic Efficiencies** (faculty sharing, partnership collaboration, course redesign, etc.)

B. Learning Site Activity Report:

Please respond to the following questions as a learning site (your institution is hosting the courses offered by another institution):

1. Include a list of the courses and programs received from other institutions.

2. Provide detailed information about how the learning site is ascertaining and meeting employer needs and student demands.

3. Describe in detail how the learning site spent the receive site funding.
PART II. ACADEMIC PLAN FOR COMING YEAR

Please provide a copy of the institution’s strategic plan, or URL if available online. If no strategic plan is available, please respond to the following items regarding academic plans for the coming year.

A. List the institution’s three to five academic priorities for the coming year and the objectives that will be used as benchmarks to achieve the priorities. Please include, if appropriate, how these academic priorities relate to high priority academic programs.

B. Summarize the institution’s future plans with respect to the following (for examples, see Part I):

<table>
<thead>
<tr>
<th>Institution Name</th>
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</thead>
<tbody>
<tr>
<td>Part I: Report</td>
</tr>
<tr>
<td>Technology</td>
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<td>•</td>
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<tr>
<td>Academic Efficiencies</td>
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<td>•</td>
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<tr>
<td>Learning Site Report</td>
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<td>•</td>
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<tr>
<td>Part II: Future Plans</td>
</tr>
<tr>
<td>Strategic Plan &amp; URL</td>
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<tr>
<td>• Available at <a href="http://">http://</a></td>
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<td>•</td>
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<tr>
<td>Academic Priorities</td>
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<td>•</td>
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<tr>
<td>Technology</td>
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<td>•</td>
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<td>Academic Efficiencies</td>
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<tr>
<td>•</td>
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<tr>
<td>Other</td>
</tr>
<tr>
<td>•</td>
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</tbody>
</table>
AGENDA ITEM #17:

Teacher Shortage Employment Incentive Program.

SUBJECT: Incentives for Science and Mathematics Students to Enter the Teaching Profession.

RECOMMENDATION:

It is recommended that the State Regents post the proposed permanent rule amendments for the Teacher Shortage Employment Incentive Program (TSEIP) and initiate the process for the adoption of permanent rule revisions.

BACKGROUND:

During the 2000 legislative session, Senate Bill 1393 expressed intent that the State Regents implement a program that would reimburse student loan expenses for science and mathematics students who teach those subjects in Oklahoma’s public schools for at least five years. Subsequently in the 2001 legislative session, HB 1499 amended the law, ensuring that all who meet the provisions of the TSEIP are eligible to receive an incentive payment based upon a formula. No funds have yet been appropriated for this program.

In section 610:25-27-4 and 610:25-27-6, the current policy stipulates that students must consent to service for the secondary (7-12) level. The proposed amendment to the TSEIP rules would remove the “7-12” notation for an Oklahoma secondary level public school. The law for TSEIP does not dictate the specific grade levels for Oklahoma secondary public schools but only stipulates “a secondary level public school of this state.”

Also in section 610:25-27-4, the current policy signifies that a TSEIP participant must “Complete coursework and training necessary to obtain a teaching certificate other than an emergency credential...”. The proposed amendment to the TSEIP rules would remove the segment that reads “…other than an emergency credential.” If provisions of 610:25-27-4(3) are met, the reference to an emergency credential is irrelevant.

POLICY ISSUES:

Implementation of the rule change requires amending the policy previously approved by the State Regents March 31, 2005.

In that this program does not fall within the State Regents’ constitutional powers, rules governing the program must be adopted pursuant to the Oklahoma Administrative Procedures Act (APA). The rules are structured to harmonize with regulations governing various applicable student loan programs.
ANALYSIS:

Undergraduates who uphold the requirements of the TSEIP and who subsequently teach at the secondary level are eligible for the incentive payout.

Changing the current rules will lessen the ambiguity of what constitutes secondary level and be in compliance with the law as it currently reads.

Approval by the State Regents would allow the rule amendment process to continue as defined by the Administrative Procedures Act.
SUBCHAPTER 27. TEACHER SHORTAGE EMPLOYMENT INCENTIVE PROGRAM

610:25-27-4. Coursework requirements for participant eligibility
In order to satisfy the coursework requirements of the program, the participant must:

(1) Declare an intention to teach in Oklahoma and graduate from an Oklahoma teacher education program.

(2) Maintain satisfactory progress in an academic program leading to an undergraduate or graduate degree with a major in a mathematics or science teacher education program.

(3) Complete coursework and training necessary to obtain a teaching certificate other than an emergency credential, which requires a baccalaureate degree or graduate degree and completion of an approved program of professional teacher preparation. The teacher preparation program shall include a student teaching requirement and authorize service for the secondary (7-12) level.

(4) Secure employment to teach in either a science or mathematics subject area within sixteen months of graduating from a four-year institution in Oklahoma.

(5) Participant must not have been certified to teach mathematics or science prior to signing the Participation Agreement.

610:25-27-6. Participant eligibility for benefits of the TSEIP
In order to qualify to receive disbursement benefits under the TSEIP, the Participant must have:

(1) Obtained an initial teaching license and then a certificate and provided eligible full-time teaching service under a regular teaching contract at an Oklahoma public school:
   (A) at the secondary (7-12) level,
   (B) for five (5) consecutive school years,
   (C) in the mathematics or science subject areas.

(2) Completed the five years of teaching, as required, with not less than seventy-five percent (75%) of the teaching assignment meeting the criteria, as described in (a) (A) of this subparagraph.

(3) Completed the first full year of eligible full-time teaching service, as described above, within twenty-five (25) months from the date of graduation from a four-year institution in Oklahoma.

(4) Notwithstanding the provisions of this subparagraph, Participants may apply for a leave of absence when a serious illness, pregnancy or other natural cause prevents the Participant from continuing the coursework requirements or from providing consecutive full-time teaching service.
   (A) Leaves of absence may not exceed more than one academic year and will not be included for the purpose of calculating the consecutive five (5) years of teaching service.
   (B) Participants must present official school documentation that a leave of absence has been granted which meets the provisions of these rules. Official notification must be given within one year that the teacher has resumed the teaching duties or Participant will be withdrawn from the program.
AGENDA ITEM #18-a:
Temporary Assistance to Needy Families.

SUBJECT: Approval of contract with the Department of Human Services to fund a supplemental TANF program

RECOMMENDATION:

It is recommended that the State Regents approve the attached contract between the Department of Human Services and the Oklahoma State Regents for Higher Education in the amount of $47,785 to fund a supplemental TANF program.

BACKGROUND:

Since 1997, each of the State System’s thirteen community colleges and both Oklahoma State University technical branches have put in place short-term job training programs for recipients of Temporary Assistance to Needy Families (TANF) from funds provided through contracts between the Department of Human Services (DHS) and the State Regents. In addition, four of the State System community colleges offer job-training programs in more than one location--Carl Albert State College -Poteau and Sallisaw; Connors State College – Muskogee and Tahlequah; Eastern Oklahoma State College – McAlester and Idabel, Murray State College– Tishomingo, Ardmore and Atoka and Northern Oklahoma College – Stillwater and Enid.

POLICY ISSUES:

This action is consistent with the State Regents commitment to the enhancement of educational opportunities, as well as coordination/cooperation between State Regents’ institutions and other state agencies.

ANALYSIS:

At their May 25, 2001 meeting, the State Regents approved the FY02 contract between the Department of Human Services and the State Regents, in the amount of $3.3 million dollars, for purposes of continuing the TANF programs at community college campuses. The contract contained a renewal clause extending the contract on an annual basis for three years (from July 1, 2002 through June 30, 2005) at the same level of funding.

There are currently six programs at technology centers and community colleges serving TANF recipients in the Oklahoma City area (referred to as special projects). The current contract requires that the community college TANF programs provide vocational training not to exceed 12 months (leading to employment) in accordance with the required work activities outlined in the Personal Responsibility and Work Opportunity Act passed in 1996. However, some TANF recipients have completed training at one or more of the special projects but have not been successful in becoming
employed. It is recognized that this group of recipients requires additional assistance in order to become gainfully employed.

The Department of Human Services has proposed and OSU-OKC has agreed to implement a supplemental job readiness program in addition to the college’s existing TANF program. The supplemental program will be designed to provide job readiness training and provide internships to TANF recipients. The supplemental component will emphasize job readiness (resume writing, interviewing techniques, career exploration, etc.) and workplace skills (time management, workplace attitude, teamwork, etc.) rather than focusing on specific job related vocational training as required by the current TANF contract.

Funding for this supplemental TANF program is from a different source of money than the current TANF contract and therefore requires an alternate agreement rather than a contract modification. This contract is a “start-up” contract and is effective May 1 thru June 30.
AGREEMENT
BETWEEN THE
OKLAHOMA DEPARTMENT OF HUMAN SERVICES
AND THE
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

PURPOSE:
This contract is established between the Oklahoma State Regents for Higher Education (hereinafter "OSRHE") and the Oklahoma Department of Human Services (hereinafter "OKDHS"), the IV-A Agency responsible for administering the Temporary Assistance to Needy Families (TANF) Program under the Title IV-A of the Social Security Act. The purpose of this Contract is to set forth a process designed to provide employment readiness program(s) at local community colleges to recipients of TANF in Oklahoma County. This contract is to serve TANF recipients needing to gain employment readiness skills as described in the attached proposal. This process will utilize block grant funds allocated to OKDHS pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PL 104-193).

FINANCIAL COMMITMENT:
OKDHS will set aside an amount not to exceed $47,785.00 (forty-seven thousand, seven hundred eighty-five dollars) of its Block Grant funding for Fiscal year 2005. These funds will be available to serve those who are determined by OKDHS to be eligible to participate.

OSRHE assures that federal block grant funds identified for the purpose set forth in this contract will not be used to match other federal funds.

OKDHS and OSRHE will mutually determine the specific job readiness skills, including developing work sites for work-based training, for which the Block Grant funds will be used.

OSRHE will solicit program proposals from community colleges to provide job readiness activities to Oklahoma County TANF participants. The proposal must reflect collaboration by each OKDHS county office served. After a proposal has been reviewed and approved by OKDHS and OSRHE, OSRHE will notify the community college submitting the proposal that the program has been approved. In this notification, OSRHE will also identify the amount of funds awarded to the program.

ASSURANCES:

OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.
OKDHS RESPONSIBILITIES:

1. Inform and train OKDHS staff within the local counties of the job readiness program.
2. Make referrals to the Job Readiness Program with the Interagency Referral and Information Form, Form TW3.
3. Provide and/or refer the recipient to the needed social and supportive services as funds are available and participants needs require. These services may include participant allowances, day care, family planning, and counseling.

OSRHE RESPONSIBILITIES:

1. Establish an open-entry, open exit program that will provide participants 40 hours per week of employment readiness training.
2. Establish a procedure for referring participants who have refused or failed to cooperate back to OKDHS for case closure.
3. Approval of any subcontract shall not relieve OSRHE of any responsibility for performance under this contract.
4. All block grant funding for this contract must be used for direct program use. No block grant funding may be used for out-of-state travel or consultant fees without prior written approval from OKDHS.

EFFECTIVE DATE, TERMINATION AND MODIFICATION:

The terms and conditions of this Contract shall be effective and binding from May 1, 2005 through June 30, 2005 with the option to renew for one year and may be terminated by either party upon 30 days written notice.

Written modification to this Contract, which is necessary to maintain compliance with any changes pursuant to Federal, State, or local policies affecting agreements, rulings, relevant regulations, or funding, may be accomplished by either party based on mutual consent.

Due to possible future reductions in State and/or Federal appropriation, OKDHS cannot guarantee the continued availability of funding for this contract notwithstanding the consideration stated above. In the event funds to finance this contract become unavailable, either in full or in part, due to such reduction in appropriations, OKDHS may terminate the contract or reduce the consideration upon notice in writing to OSRHE. Said notice shall be delivered by certified mail return receipt requested or in person with proof of delivery. OKDHS shall be the final authority as to the availability of funds. The effective date of such contract termination or proposed reduction in consideration shall be specified in the notice as the date of service of said notice, or the actual effective date of the federal funding reduction, whichever is later. Provided, that reductions shall not apply to payments made for services satisfactorily completed prior to said effective date. In the event of a reduction in consideration, OSRHE may cancel this contract as of the effective date of the proposed reduction upon the provision of advance written notice to OKDHS.

OKDHS has 45 days from presentation of a proper invoice to issue payment to OSRHE.
If OKDHS finds that an overpayment or underpayment has been made to OSRHE, OKDHS may adjust any subsequent payment to correct the account. A written explanation of the adjustment is to be issued to OSRHE with an explanation as to the manner in which a request for reconsideration may be made.

OKDHS may withhold a part or all of a final payment until the account is settled, or to assure compliance with all the terms of the contract.

The agreement to be bound by the terms of the Contract will become effective upon the signature of all persons shown below.

Howard Hendrick, Director
Oklahoma Department of Human Services

Date

Dr. Paul Risser, Chancellor
Oklahoma State Regents for Higher Education

Date
AGENDA ITEM #18-b:

Temporary Assistance to Needy Families.

SUBJECT: Approval of contract and allocation of funds to Oklahoma community colleges participating in the Temporary Assistance to Needy Families (TANF) Program

RECOMMENDATION:

It is recommended that the State Regents approve the proposed community college TANF program funding amounts set forth herein pursuant to the attached contract between the Department of Human Services and the Oklahoma State Regents for Higher Education as well as approve said contract in the amount to $3,200,000 dollars.

BACKGROUND:

Since 1997, each of the State System’s fifteen community colleges have put in place short-term training programs tailored for recipients of Temporary Assistance to Needy Families (TANF) from funds provided through contracts between the Department of Human Services (DHS) and the State Regents. In addition, four of the State System community colleges offer job-training programs in more than one location—Carl Albert State College - Poteau and Sallisaw; Connors State College – Muskogee and Tahlequah; Eastern Oklahoma State College – McAlester and Idabel; Murray State College– Tishomingo, Ardmore and Atoka, and Northern Oklahoma College – Stillwater and Enid.

POLICY ISSUES:

This action is consistent with the State Regents commitment to the enhancement of educational opportunities, as well as coordination/cooperation between State System institutions and other state agencies.

ANALYSIS:

The attached contract in the sum of $3,200,000 effective July 1, 2005 through June 30, 2006 (with a renewal clause extending the contract on an annual basis for three consecutive years from July 1, 2006 through June 30, 2009) will provide funding for each of the community colleges as well as Rogers University to operate specially designed programs for recipients of Temporary Assistance to Needy Families (TANF). The programs are designed to provide TANF recipients with short-term education and training opportunities leading to employment upon completion. In accordance with the Personal Responsibility and Work Opportunity Act, the programs must be designed for a program participant to complete within one year.

After a review of the community college TANF program continuation applications by DHS and State Regents’ staff, the following proposed amounts are recommended for funding for FY06.
<table>
<thead>
<tr>
<th>College</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert</td>
<td>193,832</td>
</tr>
<tr>
<td>Connors*</td>
<td>154,891</td>
</tr>
<tr>
<td>Eastern</td>
<td>198,338</td>
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<tr>
<td>Murray</td>
<td>296,000</td>
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<tr>
<td>NEO</td>
<td>178,000</td>
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<td>Northern</td>
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<td>OCCC</td>
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<td>OSU-OKC</td>
<td>178,025</td>
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<td>OSU-Okmulgee</td>
<td>187,135</td>
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<tr>
<td>Redlands</td>
<td>232,308</td>
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<tr>
<td>Rogers</td>
<td>169,733</td>
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<tr>
<td>Rose</td>
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<tr>
<td>Seminole</td>
<td>200,000</td>
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<tr>
<td>TCC</td>
<td>172,547</td>
</tr>
<tr>
<td>Western*</td>
<td>126,454</td>
</tr>
</tbody>
</table>

* joint program with area technology center
AGREEMENT
between the
OKLAHOMA DEPARTMENT OF HUMAN SERVICES
and the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

I. PURPOSE

This agreement is established between the Oklahoma State Regents for Higher Education (hereinafter "OSRHE") and the Oklahoma Department of Human Services (hereinafter "DHS"), the IV-A Agency responsible for administering the Temporary Assistance to Needy Families (TANF) Program under the Title IV-A of the Social Security Act. The purpose of this agreement is to set forth a process designed to provide vocational education skills (and/or other necessary skills) needed to gain employment for eligible recipients in the DHS TANF WORK program. This process will utilize block grant funds allocated to DHS pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PL 104-193) and implemented through programs designed by two-year colleges within the Oklahoma State System of Higher Education (hereinafter "College(s)"). These programs must be approved by DHS and OSRHE before funds will be awarded.

II. FINANCIAL COMMITMENT

1. DHS will set aside an amount not to exceed $3,200,000.00 of its Block Grant funding. These funds will be available to approved College programs designed to serve those who are determined by DHS to be eligible to participate. Participating College programs must provide a minimum of thirty hours per week of program activities and/or a combination of DHS approved activities.

2. Administration fees in the amount of $100,000 may be used to meet the terms and conditions of the agreement related to monitoring and oversight of said agreement.

3. Colleges will provide local funds to match the Block Grant funds which have been set aside by DHS to fund the approved College programs. The matching funds shall be twenty percent of the total approved College's budget (eighty percent coming from Block Grant funds provided by DHS).
   a. In lieu of transfer of matching funds from Colleges to DHS, the OSRHE will identify the specific amount of matching funds ascertained that are available for DHS to use as the non-federal share of Block Grant expenditures.
   b. SHRE assures that state or local matching funds identified for the purpose set forth in this agreement will not be used to match other federal funds.

4. DHS retains the authority to determine the specific activities and services for which the matching and Block Grant funds will be used.
III. ASSURANCES


IV. DHS RESPONSIBILITIES

1. Review and approve program applications and program budgets proposed by Colleges in consultation with OSRHE prior to OSRHE approval and notification of award amount.

2. Appoint a DHS staff member in each local county of a participating Institution who will serve as the DHS Project Liaison. The Project Liaison shall be responsible for:
   a. Meeting at least monthly with the College’s TANF director/coordinator and other appropriate College officials for the purpose of reviewing the status of each participant; and
   b. Serving as a liaison between DHS case manager and the College TANF director/coordinator on all matters related to the College TANF project.

3. Conduct the necessary recruitment through development of the Mutual Agreement/Employability Plan (TW2), and conduct joint staffings with the recipient and other appropriate partners who serve and whose services can be of benefit to TANF clients. Joint staffings will result in a comprehensive individualized service plan.

4. Make referrals to the two-year college programs with the Interagency Referral and Information Form (TW3) with the TW2 and assessment results attached.

5. Provide and/or refer the recipient to the needed social and supportive services as funds are available, and participant’s needs require. These services may include, but are not limited to, participant allowance, day care, family planning, and counseling.

6. DHS State Office staff, in conjunction with OSRHE staff, will conduct site visits to the participating College programs on an as needed basis but not less than once a year for the purpose of monitoring program fiscal operations and to assure adherence to approved program purposes, goals, and objectives.

V. OSRHE RESPONSIBILITIES

1. The OSRHE will solicit program renewal applications from two-year Colleges. All applications must reflect collaboration and approval by each local county DHS office served. After applications have been reviewed and approved by DHS and OSRHE, OSRHE will notify the Institution that the application has been approved. In this notification, OSRHE will also identify the amount of funds awarded to the programs which are available to reimburse the Colleges for program expenditures.

2. Supervise and coordinate the College TANF programs.
3. Assure compliance to this agreement is met by soliciting renewal applications from Colleges, approving and monitoring the College programs, and providing technical assistance when needed.

4. In the event that any costs claimed by OSRHE are subsequently disallowed by DHS as costs items of the agreement, and OSRHE cannot establish that the costs are allowable under the agreement, OSRHE agrees to reimburse DHS in an amount equal to the disallowance. At the discretion of DHS, DHS may deduct such amounts from subsequent payments to be made to OSRHE, without prejudice to OSRHE’s right to establish the allowability of such item of costs under the agreement.

5. Reimbursement of costs incurred by operating a program is based on an approved budget and upon actual costs incurred and must be supported by documentation. Billing of expenses to the College programs will be done on a quarterly basis not later than forty-five (45) days after the end of the quarter. Supporting documentation must specifically identify the program and will include, but not be limited to, copies of paid invoices and payroll records. Time and effort records will be reviewed at the program site visits and should be kept in the College’s program records.

6. Block grant funding for this agreement must be used for direct program use. No block grant funding may be used for out-of-state travel or consultant fees without prior written approval from DHS and OSRHE.

7. OSRHE will include in the renewal application the assurances and responsibilities that the Colleges are obligated to meet pursuant to the agreement. Approval of any subcontract shall not relieve OSRHE of any responsibility for performance under this agreement. OSRHE will include in the renewal application that participating Colleges will:

   a. Develop, design and coordinate with DHS local county offices individualized/specialized programs which best meet employment opportunities within their community.

   b. Provide services that may include, but are not limited to the following:

      (1) Training of basic employment/workplace skills
      (2) Academic basic education
      (3) Vocational skills training (including non-traditional and specialized)
      (4) Job readiness/job search
      (5) Six-month employment follow-up

   c. Forward to DHS liaisons relevant information and documentation which may affect the eligibility of the TANF recipient.

   d. Provide program activities offered to TANF recipients a minimum of 30 hours per week. In some instances TANF recipients may be identified as having "special needs" (i.e., mental health, domestic violence, substance abuse, court mandated issues, etc.) which require specific services offered outside the program. Time for "special needs" services may be included in the minimum 30-hour requirement. Program activities (structured, scheduled and supervised) are required to be offered throughout the year except for designated state/federal holidays approved by DHS and OSRHE.

   e. Comply with the most current “Program Guidelines for Two-Year College TANF Programs” provided by OSRHE.
f. Adhere to the provisions outlined in the Health Insurance and Portability and Accountability Act (HIPAA).

8. OSRHE staff, in conjunction with DHS state office staff, will conduct site visits to the participating Colleges programs on an as needed basis but not less than once a year for the purpose of monitoring achievement of program goals, purposes, and objectives, and fiscal compliance to assure adherence to the approved program guidelines.

VI. GENERAL TERMS AND CONDITIONS:

1. The terms and conditions of this agreement shall be effective and binding from July 1, 2005 through June 30, 2006 and may be terminated by either party upon 30 days written notice.

2. This agreement shall be renewed effective July 1, 2006 at the current level of services and budget unless terminated by either party, subject to termination or cancellation provisions contained herein. Such renewal authorization shall be extended for three (3) years from July 1, 2006 through June 30, 2009.

3. Written modification to this agreement, which is necessary to maintain compliance with any changes pursuant to Federal, State, or local policies affecting agreements, rulings, relevant regulations, or funding, may be accomplished by any party based on mutual consent. Any modifications or amendments to the contract shall be in writing and agreed to by both the Contractor and the Department provided, however, that the contractor is allowed to make budget adjustments not to exceed a 5% deviation within each category without a formal modification. The budget adjustments are submitted in writing by the Contractor and are subject to exception upon review for reasonableness by contract monitor for the Department of Human Services.

4. DHS and OSRHE agree to permit the federal grantor agency, the Comptroller General of the United States or any authorized representative to examine during normal business hours all pertinent records and files, upon reasonable notice and at reasonable intervals, for the purpose of conducting an audit and compliance review.

5. OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.

6. Due to possible future reductions in State and/or Federal appropriation, DHS cannot guarantee the continued availability of funding for this agreement notwithstanding the consideration stated above. In the event funds to finance this agreement become unavailable, either in full or in part, due to such reduction in appropriations, DHS may terminate the agreement or reduce the consideration upon notice in writing to the OSRHE. Said notice shall be delivered by certified mail return receipt requested or in person with proof of delivery. DHS shall be the final authority as to the availability of funds. The effective date of such agreement termination or proposed reduction in consideration shall be specified in the notice as the date of service of said notice, or the actual effective date of the federal funding reduction, whichever is later. Provided, that reductions shall not apply to payments made for services satisfactorily completed prior to said effective date. In the event of a reduction in
consideration, OSRHE may cancel this agreement as of the effective date of the proposed reduction upon the provision of advance written notice to DHS.

7. OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.

8. The travel expenses to be incurred by OSRHE pursuant to this contract for services shall be included in the total amount of the contract award. The Department will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the Department will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, Department policy. The OSRHE shall be responsible for all travel arrangements and providing supporting documentation when submitting claims for reimbursement.

9. The agreement to be bound by the terms of the agreement will become effective upon the signature of all persons shown below.

Howard Hendrick, Director  Paul Risser, Chancellor
Oklahoma Department of Human Services  Oklahoma State Regents for Higher Education

Date  Date
AGENDA ITEM #19-a:

Scholars for Excellence in Child Care.

SUBJECT: Contracts

RECOMMENDATION:

It is recommended that the State Regents approve (1) the Scholars for Excellence in Child Care program contract in the amount of $1,728,453 dollars and (2) the Scholars for Excellence in Child Care Scholarship contract in the amount of $1,218,591 dollars.

BACKGROUND:

Since June 2000, in an effort to improve the quality of care children receive in licensed child care facilities, increase teacher educational levels, compensation, and improve retention, the Department of Human Services (DHS) has entered into a contract with the State Regents. The annual contract allows community colleges to, among other things, offer specialized academic and support programs and to recruit licensed child care providers as a way to encourage child care professionals to further their education in the field of early childhood/child development.

Given the success of the Scholars program and DHS’s desire to continue to improve the quality of services available to child care staff, the Director of DHS asked the Chancellor to broaden the State Regents current scholarship offerings, beginning fall 2004) by assuming responsibility for administering and managing the scholarship program (formerly Teacher Education and Compensation Helps-TEACH ) in conjunction with the Scholars program.

POLICY ISSUES:

This action is consistent with the State Regents’ commitment to the enhancement of educational opportunities, as well as encourages coordination/cooperation between State Regents, system institutions, and other state agencies.

ANALYSIS:

The performance-based contracts with the Department of Human Services, in coordination with the State System community colleges, are guided by four major goals. These goals included: (1) improve center/home quality as it relates the Division of Child Care’s “Reaching for the Stars” criteria, (2) increase the educational competencies and provide a career path for teachers in licensed child care facilities, (3) increase compensation levels for teachers in child care facilities based on increased levels of education, and (4) increase retention rates of teachers employed in licensed child care facilities.

There is evidence that meaningful progress is being made. Oklahoma has led the nation in developing a program linking its child care licensing standards and quality criteria with state reimbursement
payments. Called “Reaching for the Stars”, the program attempts to improve the quality of child care
by building teacher competence, to inform parents of the quality of programs, and to create more slots
for subsidized child care by raising the reimbursement rate to facilities. DHS rates each child care
facilities from a one-star (minimum requirements) up to a three-star (highest standards) according to
the number of quality criteria each facility meets. As of February 2005, there were 904 one-star plus
facilities (up from 68 in September 2000); there were 2,620 two-star and three-star facilities (up from
359 in September 2000).

Regarding academic progress, approximately 2,500 child care teachers/directors have been
successfully recruited and supported through the Scholar’s program since its inception in September
2000. Through spring 2004, 168 child care teachers/directors have obtained a Child Development
Associate (CDA), a nationally recognized credential. Another 936 teachers/directors have earned a
certificate of mastery, and 193 teachers/directors have obtained an associate degree through the
Scholars program initiative.

Concerning compensation, the Rewarding Education with Wages and Respect for Dedication
(REWARD) salary supplement program administered through DHS, pays child care providers an
annual amount ranging from $200 - $2,000 annually based on levels of educational attainment. Child
care providers participating in the REWARD program have increased from 626 in November of 2001
to 3,734 persons receiving at least one salary supplement check since the programs inception.
Additionally, the turnover in the child care industry has shown a significant decrease – from 36.5%
based on a 1999 survey to 12% in 2004.

It is recommended that the State Regents approve the attached contracts to enable State System
community colleges to continue the Scholars for Excellence in Child Care program, and allow State
Regents’ staff to continue to administer the scholarship associated with the said program, in the
amounts of $1,728,453 and $1,218,591 respectively. A copy of the contracts setting forth the terms and
responsibilities are attached.
DIVISION OF CHILD CARE  
OKLAHOMA DEPARTMENT OF HUMAN SERVICES  
PROFESSIONAL SERVICES CONTRACT

This agreement is entered into the 27th day of May, 2004, by the Oklahoma Department of Human Services (Department), Division of Child Care (DCC) and the Oklahoma State Regents for Higher Education (OSRHE), P. O. Box 108850, Oklahoma City, OK 73101; hereby offers and agrees to administer the Scholarship for Excellence in Child Care, a comprehensive scholarship program for eligible child care providers attending two year colleges and technology centers pursuing education toward a Child Development Associate (CDA) credential. Certificate of Mastery, Director Certificate of Mastery, and/or an associate of arts or science in early childhood education or child development.

Contract Allowable Cost and Payment schedule

For and in consideration of the performance of this contract by OSRHE, the Department agrees to pay an amount not to exceed $1,218,591.00 (One Million Two-Hundred Eighteen Thousand Five-Hundred Ninety-One Dollars) for services agreed upon herein (Budget Attachment A). Payments will be made in accordance with written authorization by the Department on a monthly basis (or upon receipt of properly completed invoices) OSRHE shall be allowed to transfer budget authority from within the initial line items. Changes to budget authority greater than 10% must have prior written approval from the Department.

Contract Term

It is agreed by both parties this agreement will be in effect for a period beginning 7-1-05 and ending 6-30-06.

OSRHE Responsibilities

A. Maintain the SECC scholarship program as outlined in Attachment B.

B. Employ staff to administer the scholarship program with qualifications agreed upon by DCC.

C. Process scholarship applications within two weeks of receipt.

D. All employees must meet the responsibilities listed in the current job descriptions as well as any other responsibilities deemed by the OSRHE special programs coordinator.

E. Maintain program records to include statistical records. On a semester and annual basis, the Contractor shall submit reports detailing services
and expected outcomes. Contents of the report to be specified by the
DCC.

F. DCC will have the right of approval of any staff hired during the contract
term.

G. Update the SECC website within 30 days of significant program changes.

H. Assure accountability measures through the SECC program’s database at
each institution to determine the project’s success. In addition,
information will be evaluated to determine any needed program
adjustments.

I. Conduct site visits to the participating College’s campuses on an annual
basis, or more frequently as needed, for the purpose of monitoring of
program goals, purposes, objectives and fiscal compliance to assure
adherence to the approved program.

**Billing Procedures**

Payments will be made in accordance with written authorization by the
Department upon receipt of claims. The Department may withhold a part or all of
a final payment until disputes of claims are resolved, or to assure compliance
with all terms of the contract. Pursuant to O.S. 62 41.4b, interest shall be paid
upon the forty-fifth day of receipt of a properly submitted claim.

In the event that any payments are subsequently disallowed by federal or state
authorities due to negligence/performace of OSRHE, OSRHE agrees to
reimburse the Department in an amount equal to the disallowance.

Revenues attributed to the scholarship program collected by OSRHE will be
maintained within a segregated account by OSRHE. The balance of this
accumulation account will be reconciled and offset payment of the final claim.

Invoices should be submitted to the following address:

DHS-Division of Child Care
P.O. Box 25352
Oklahoma City, OK 73125

The Department will also provide a sum equal to ten percent of the administrative
fees in performance of the contract guidelines to OSRHE.
Terms and Conditions

Modification

Any modifications or amendments to the contract shall be in writing and agreed to by both the OSRHE and the Department.

Termination

It is agreed by both parties that this agreement may be terminated by notice in writing by either party 30 days before effective date of termination.

Subcontracting

The service to be performed under this contract shall not be subcontracted in whole or in part, to any other person or entity without the written consent of the Department. The terms of this contract and such additional terms as the Department may require shall be included in any approved subcontract, and approval of any subcontract shall not relieve OSRHE of any responsibility for performance under this contract.

Unavailability of Funding

Due to possible future reductions in State and/or Federal appropriations, the Department cannot guarantee the continued availability of funding for this Contract, notwithstanding the consideration stated above. In the event funds to finance this Contract become unavailable, either in full or in part, due to such reductions in appropriations, the Department may terminate the Contract or reduce the consideration upon notice in writing to OSRHE. Said notice shall be delivered by certified mail, return receipt requested or in person with proof of delivery. The Department shall be the final authority as to the availability of funds. The effective date of such Contract termination or reduction in consideration shall be specified in the notice as the date of service of said notice, or the actual effective date of the federal funding reduction, whichever is later. PROVIDED, that reductions shall not apply to payments made for services satisfactorily completed prior to said effective date. In the event of a reduction in consideration, the OSRHE may cancel this Contract as of the effective date of the proposed reduction upon the provision of advance written notice to the Department.

The OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.
Supporting Documentation

The OSRHE assures that all costs billed will be supported by documentation that will include copies of paid invoices, payroll records and time reports and approved methods for application of indirect costs. The OSRHE further assures that all billings will be based on actual costs incurred. All costs billed will be supported by documentation that will include copies of invoices dated within the contract period.

Travel

Travel expenses to be incurred by OSRHE pursuant to this contract for services shall be included in the total amount of the contract award. The Department will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award and shall not be in excess of the rate established by the Oklahoma State Travel Reimbursement Act and DHS policy.

Howard Hendrick, Director
Oklahoma Department of Human Services

Paul G. Rissler, Chancellor
Oklahoma State Regents for Higher Education

Date: ____________

Date: 6-23-15
State of Oklahoma  
Department of Human Services  

CONTRACT  

This agreement is entered into this day of 24th of May, 2005 by the Oklahoma Department of Human Services (hereinafter Department) and the Oklahoma State Regents for Higher Education (hereinafter OSRHE). The OSRHE hereby agree and agree to provide education training opportunities to assist child care employees in obtaining a Child Development Associate (CDA) credential or an associate degree in early childhood development in accordance with the following terms and conditions.

I. Contract Allowable Cost And Payment Schedule  

For and in consideration of the performance of this contract by OSRHE, the Department agrees to pay an amount not-to-exceed $1,728,453.00 (one million seven hundred twenty-eight thousand four-hundred fifty-three dollars) for services agreed upon herein (budget attachment A). Payments will be made in accordance with written authorization by the Department on a quarterly basis. Billing shall be submitted in the format and in accordance with procedures prescribed by the Department. Payment for all services required herein will be made in arrears. OSRHE will be allowed to transfer budget authority from within the initial line items. Changes to budget authority greater than 10% must have prior written approval from the Department. The Department will not make any advance payments.

II. Contract Term  

It is agreed by both parties this agreement will be in effect for a period beginning 7-1-05 and ending 6-30-06.

III. OSRHE will agree to provide the following:  

1. Review, coordinate, and approve operating budgets for each institution's program;   
2. Assist with the coordination of the State System two-year college programs in accordance with contract guidelines;   
3. Assure compliance with contract requirements;   
4. Reimburse program costs to approved participating two-year college programs;   
5. Notify the Colleges of the assurances and responsibilities that the Colleges are obligated to meet pursuant to the contract. Approval of any subcontract will not relieve OSRHE of any responsibility for performance under this contract.   
6. Assure accountability measures through the SLCC program's database at each institution to determine the project's success. In addition, information will be evaluated to determine any needed program adjustments.
7. In collaboration with Department, and with input from institutions, continue to refine the duties and expectations for the position of child development scholar coordinator.

8. Conduct campus site visits or other evaluative measures as agreed upon by the Department an annual basis, or more frequently as needed, for the purposes of monitoring program goals, objectives and fiscal compliance to assure adherence to the approved program.

9. Update the SECC website within 30 days of significant program changes.

At the end of each semester (summer, fall, spring) provide a summary of activities and statistical data as submitted by the scholar coordinators; and at the end of the contract period provide a formal report detailing services that have been provided by each institution in the format prescribed by the Department. The annual report is due as part of claims documentation for the final billing.

IV. OSRHE will oversee and coordinate with two-year colleges to:

1. Assist all early childhood child development courses incorporate Child Development Associate (CDA) competencies established by the Council for Professional Recognition;

2. Provide an 18 credit hour certificate of mastery program consisting of 15 credit hours in early childhood child development, family relations, and 3 hours of English composition for child care staff currently working in licensed child care facilities;

3. Assist the 18 credit hour certificate program articulates toward an associate of arts or associate of science degree in early childhood development in order to facilitate articulation to a four-year institution;

4. Assist the 24 credit hour Director certificate program articulates toward an associate of arts or associate of science degree in early childhood development in order to facilitate articulation to a four-year institution and toward an associate of applied science degree in child center administration;

5. After appropriate student assessment, ensure literacy is woven into all of the early childhood child development courses which may include, but not be limited to: independent reading and writing assignments, reading groups, computer-aided instruction, learning resource center assignments, instructional tutoring, etc.;

6. Provide additional support services for students having difficulty or deficiencies with reading, writing, and math, as appropriate;

7. After appropriate student assessment, ensure that child care staff (below a 10th grade reading level) can simultaneously enroll in early childhood development courses while remediating reading deficiencies.
8. Offer courses leading to CDA credential and early childhood development associate degree using a variety of educational delivery modalities including, but not limited to: accelerated coursework (i.e., 8-week period), non-traditional class times, distance learning or on-site training opportunities;

9. Ensure a seamless transfer of coursework equivalent to a minimum of 6 credit hours if a CDA credential has been received through a technology center to an early childhood development associate of arts or associate of science degree program to facilitate articulation to a four-year institution;

10. Submit for approval to the State Regents’ staff a detailed budget outlining the cost for the child development scholar coordinator’s salary and benefits and anticipated operating costs to manage and oversee the project for 12 months;

11. Provide a strategic plan and time line that details the child development scholar coordinator’s responsibilities and activities as outlined below (attachments B1-B-16);

12. Serve a minimum number of active program participants per semester as outlined in the OSRHE SFCC 2005-06 guidebook;

13. Request approval from OSHRE and DHS for out of state travel for scholar coordinators;

14. Ensure all financial aid and/or loans are applied to the scholar’s educational costs prior to applying the program scholarship;

A majority of the coordinator’s time will be spent in the field (i.e. child care centers, homes within the recruitment area) performing, among other things, the following:

a. Develop materials for recruiting child care provider staff in the community for the CDA credential, Certificate of Mastery and/or associate of science or arts degree program in early childhood education or child development.

b. Develop materials for recruiting child care directors in the community for the CDA credential, Director Certificate of Mastery and/or associate of science or arts degree program in early childhood education or child development and an associate of applied science degree.

c. Recruit and provide career counseling to eligible scholars.

d. Assist participants with the enrollment, financial aid process.
e. Develop and assist in the educational plan for each program scholar promoting the CDA option as the accelerated program for meeting the master teacher requirements.

f. Provide technical assistance to program scholars at their worksite.

g. Tutor or arrange for tutoring for program scholars in areas where additional help is needed.

h. Refer scholars to other college support services if appropriate or as needed.

i. Follow-up with personal contact with program scholars quarterly once scholars have completed the CDA credential.

j. Serve as the liaison between the scholar and faculty to assist in addressing issues and resolving conflicts.

k. Be responsible for providing OSRHE and Department with program and/or program participant information on a semester basis, or as needed.

l. Be responsible for coordinating quarter report information, including back-up documentation, to the OSRHE.

m. Attend any staff development activities coordinated through the OSRHE's office. This may include one out of early childhood state conference.

n. Scholar coordinators who have received CDA advisor training may be required to assess scholars, not on their caseload, who are pursuing the CDA credential.

o. Scholar coordinators who have received CDA representative training may test scholars who are pursuing the CDA credential. Out of state requests must receive approval by OSRHE.

p. Only one scholar coordinator may attend ACCESS meetings and act as the representative for all the scholar coordinators. The designated scholar coordinator from the area where the meeting is being held will attend. If more than one scholar coordinator resides in an area where the meeting(s) is being held, the coordinators will rotate the responsibility. This is not a mandated meeting for scholar coordinators to attend.

q. Adhere to the requirements contained in the "Scholars for Excellence in Child Care 2004-05 Guidebook" (Attachment C).
Scholar coordinators may not perform additional duties such as, teaching or other related activities, for the college or child development department. Doing so, could cause program termination.

V. Department agrees to provide the following:

1. Conduct site visits to the participating college campuses as needed for the purposes of assessing or monitoring program, reviewing fiscal operations, and to assure adherence to approved program purposes, goals and objectives.

2. Review and approve proposed college child development programs and budgets in consultation with OSRHE’s staff prior to OSRHE’s approval.

3. At the six-month interval, evaluate programs from OSRHE’s reports, monitoring reports and on-site visits, if needed, for program continuance or in developing a corrective action plan.

VI. Department’s Financial Commitment

The Department will provide funding, based on approved institutional budgets, on a quarter’s reimbursement basis for a child development scholar coordinator (salary and benefits) and the associated operating costs. The Department may also provide a sum equal to ten percent of the administrative fees not to exceed $146,000.00 in performance of the contract guidelines to OSRHE.

Performance-based financial incentives will be made to the institutions’ early childhood/child development academic programs based on the ability to assist program participants continue employment within the child care community or continued education in the child care field while remaining gainfully employed. Performance incentives to the institutions’ child development academic program will be as follows:

- At the end of the first 3-month period following the receipt of the CDA credential or degree, and the program participant is employed and received pay for an average of 30 hours per week during this period at a licensed facility, the college’s academic child development program will be eligible for $175 per student.

Performance-based financial stipends will be to scholar coordinators based on criteria as outlined in the OSRHE SECC 2005-06 Guidebook for fall and spring semesters.

VII. Reporting/Accountability

It will be the responsibility of each institution’s child development scholar coordinator to maintain reports documentation in a form agreed upon by the Department and the OSRHE.

1. Institutions will be expected, among other things, to submit reports/documentation to the State Regents staff on a quarterly or semester basis or upon request, if needed. Documentation for quarterly invoicing will be due by the 10th of the month following the end of the quarter.

2. OSRHE staff will submit invoice amounts to the Department no later than 30
days following the end of the quarter.

3. The Department will transfer funds to the OSRHE staff within 45 days upon receipt of invoices.

VIII. General Provisions

A. Billing

This is a cost reimbursement contract. Claims for reimbursement of services shall be submitted within 90 calendar days of the provision of services. Supporting encumbrances will be canceled upon a lapse of six months from the actual provision of services, unless specified otherwise in the contract. All claims for reimbursement must be submitted no later than 9-30-95. After this date all funds will be canceled.

The State of Oklahoma has 45 days from presentation of a proper invoice to issue payment to the OSRHE.

In the event that any cost items claimed by the OSRHE are subsequently disallowed by the Department as cost items of the contract, the OSRHE shall repay the Department, on demand, the amount of any such disallowed items. At the discretion of the Department, the Department may deduct such amounts from subsequent payments to be made to the OSRHE without prejudice to the OSRHE's right to establish the allowability of any such item of cost under the contract.

The difference between the contract negotiated indirect rate and the federal allowable indirect rate is an in-kind state funded contribution made by two-year institutions.

B. Travel

The travel expenses to be incurred by the OSRHE pursuant to this contract for services shall be included in the total amount of the contract award. The Department will only pay travel expenses (including per diem) specified in and charged against the total amount of the contract award. In addition, the Department will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, Department policy.

The OSRHE shall be responsible for all travel arrangements and providing supporting documentation when submitting claims for reimbursement.

C. Modification

Any modifications or amendments to the contract shall be in writing and agreed to by both the OSRHE and the Department.

D. Termination

It is agreed by both parties that this agreement may be terminated by notice in writing by either party 30 days before termination date.

E. Sub-Contracting
The service to be performed under this contract by OSRHE and the institutions shall not be subcontracted, in whole or in part, to any other person or entity without the written consent of the Department. The terms of this contract and such additional terms as the Department may require shall be included in any approved subcontract, and approval of any subcontract shall not relieve OSRHE of any responsibility for performance under this contract.

F. Disallowance of Claims

In the event that any payments are subsequently disallowed by federal or state authorities due to negligence performance of OSRHE (and on behalf of the colleges), OSRHE agrees to reimburse the Department in an amount equal to the disallowance.

G. Supporting Documentation

The OSRHE assures that all costs billed will be supported by documentation that will include copies of paid invoices, payroll records and time reports and approved methods for application of indirect costs. The OSRHE further assures that all billings will be based on actual costs incurred. All costs billed will be supported by documentation that will include copies of invoices dated within the contract period.

H. Unavailability of Funding

Due to possible future reductions in State and/or Federal appropriations, the Department cannot guarantee the continued availability of funding for this Contract, notwithstanding the consideration stated above. In the event funds to finance this Contract become unavailable, either in full or in part, due to such reductions in appropriations, the Department may terminate the Contract or reduce the consideration upon notice in writing to the OSRHE. Said notice shall be delivered by certified mail, return receipt requested or in person with proof of delivery. The Department shall be the final authority as to the availability of funds. The effective date of such Contract termination or reduction in consideration shall be specified in the notice as the date of service of said notice, or the actual effective date of the federal funding reduction, whichever is later. PROVIDED, that reductions shall not apply to payments made for services satisfactorily completed prior to said effective date. In the event of a reduction in consideration, the OSRHE may cancel this Contract as of the effective date of the proposed reduction upon the provision of advance written notice to the Department.

The OSRHE represents that it has, or will have by the date services are delivered, under its control, the personal services, labor and equipment, machinery or other facilities to perform work required from it pursuant to this agreement.

Howard Hendrick, Director
Oklahoma Department of Human Services

Date: __________  __________

Paul G. Kisser, Chancellor
Oklahoma State Regents for Higher Education

Date: 6-23-05  __________
AGENDA ITEM #19-b:

Scholars for Excellence in Child Care.

SUBJECT: Allocation of funds to Oklahoma community colleges participating in the Scholars for Excellence in Child Care Program pursuant to the contract with the Department of Human Services

RECOMMENDATION: It is recommended that the State Regents approve the proposed community college Scholars for Excellence in Childcare Program allocations set forth herein pursuant to the contract between the Department of Human Services and the Oklahoma State Regents for Higher Education.

BACKGROUND:

Since June 2000, the State Regents and the Department of Human Services have entered into an annual contract for purposes of allowing State System community colleges to participate in the Scholars for Excellence in Child Care program. Each of the twelve community colleges as well as Oklahoma State University-OKC has a Scholars program in place. In addition to its Poteau campus, Carl Albert State College offers a program at its Sallisaw campus and the McCurtain County Higher Education Center. Additionally, Northern Oklahoma College also offers a program in Stillwater and Enid.

POLICY ISSUES:

This action is consistent with the State Regents’ commitment to the enhancement of educational opportunities, as well as coordination/cooperation between State System institutions and other state agencies.

ANALYSIS:

After a review of the community college Scholars for Excellence in Child Care program continuation applications by DHS and State Regents’ staff, the following proposed amounts are recommended for funding for FY06:
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<tr>
<th>College</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Carl Albert</td>
<td>208,312</td>
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<tr>
<td>Connors</td>
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<td>Eastern</td>
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<td>Seminole</td>
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<td>TCC</td>
<td>160,841</td>
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<td>Western</td>
<td>76,188</td>
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AGENDA ITEM #20:

Oklahoma Tuition Equalization Grant Program.

Not Available Electronically.
Not Available Electronically.
AGENDA ITEM #21:

Brain Gain Funding.

Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
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Not Available Electronically.
Not Available Electronically.
AGENDA ITEM #22-a:

Legislative/Governor.

SUBJECT: Summary of Legislation from the 2005 Session

RECOMMENDATION:

For information purposes only.

BACKGROUND:

At their December 9, 2004 meeting, the State Regents adopted their legislative agenda for the 2005 session. The legislative priorities included a $500 million capital bond issue, increased institutional funding by $90 million to $892.1 million and securing a dedicated funding source for the Oklahoma Higher Learning Access Program (OHLAP).

ANALYSIS:

The table below lists the specific elements of the State Regents 2005 legislative priorities and describes related legislative action.

<table>
<thead>
<tr>
<th>Legislative Priorities – 12/9/04</th>
<th>Legislative Action – 2005 Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Bond Proposal</td>
<td></td>
</tr>
<tr>
<td>• Acquire a $500 million capital bond to update and expand facilities.</td>
<td>• $475 million capital bonds for construction and $25 million bond bank for future projects.</td>
</tr>
<tr>
<td>Institution and Program Funding</td>
<td></td>
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<tr>
<td>• Increase state funding $90 million to about $892.1 million.</td>
<td>• FY2006 funding: Total state funding $889 million which includes an $87.2 million increase.</td>
</tr>
<tr>
<td>OHLAP</td>
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<tr>
<td>• Identify dedicated funding stream.</td>
<td>• Secured an additional $12 million in appropriations to fund OHLAP for FY2006. However, a new dedicated funding source was not identified.</td>
</tr>
</tbody>
</table>
Bills Related to Higher Education:

- **SB 64:** Directs the State Regents to establish a branch campus of Northern Oklahoma College in Enid and to transfer the McCurtain County Higher Education Center to Southeastern Oklahoma State University to become a branch campus in Idabel.

- **SB 448:** Increases the annual state income tax deduction for contributions to the Oklahoma College Savings Plan from $2,500 per contributor, per account, to $10,000 per taxpayer ($20,000 for married filing jointly).

- **SB 982:** Creates an Achieving Classroom Excellence Task Force in which the Chancellor will serve. This measure also encourages concurrent enrollment of high school students with exceptional ability and provides for tuition waivers for such enrollment. In addition, the bill creates a new college preparatory high school curriculum based on the curriculum required for the Oklahoma Higher Learning Access Program (OHLAP). Beginning in 2006-07, all 9th-grade students will be enrolled in the college preparatory curriculum unless their parents request an exemption in writing.

- **HB 1193:** Creates the Dynamic Economy and Budget Security Fund. The purpose of the fund is to promote research and development of critical sectors of the states economy, commercialization of technology, healthcare and more.

- **HB 1832:** Appoints the Chancellor to serve on the board of directors of OCAST.
AGENDA ITEM #22-b:

Legislative/Governor.

*Not Available Electronically.*
AGENDA ITEM #23:

Commendations.

SUBJECT: Staff Recognitions

RECOMMENDATION:

It is recommended that the State Regents accept this report and commend staff and State Regents for state and national recognitions.

State Regents and staff have received the following state and national recognitions:

- **Dolores Mize**, Associate Vice Chancellor and Special Assistant to the Chancellor, was reappointed as ACT State Representative for the next three years. She attended the ACT Education Advisory Board meeting, participated in the SREB “Go Alliance” partnership development meeting, spoke at the Sand Springs Rotary Club meeting, attended the Higher Education Task Force meeting convened by Congressman Tom Cole, and engaged a new partnership with the National College Access Program.

- **Gina Wekke**, Director of Campus Compact and Senior Coordinator of Academic Affairs, was elected for a second term as Chair of the Oklahoma Board of Private Vocational Schools (OBPVS). Board members commended her for the efficient and effective way she chaired the meetings in 2004-05. She represents Chancellor Risser on the OBPVS.

- **Oklahoma Guaranteed Student Loan Program Staff** prepared and participated in the 7th annual OGSLP “School and Lender Conference” on June 16th in Midwest City: **Jeff Anderson, Theresa Battles, Shellie Bayliffe, Cort Boecking, Almatene Byrd, Angela Caddell, Pam Bridges, Pat Crown, Rick Edington, Chris Evans, Penny Gandy, Chris Grillo, Lisa Hale, Jack Hedrick, Mary Heid, Iva King-Heard, Pam Hicks, Kathy Hill, Nakia Jacobs, Cody Layman, Latreece Langston, Mary Mowdy, Ricky McCullough, Jason O’Neal, Ron Reynolds, Brian Rousey, Shelley Sanderson, Teri Simonton, Wayne Sparks, Janice Stepp, Doug Stimpson, Rick Sykora, Stephen Washington, Talitia Watson, Laura Weiss, Patricia Wiles, Betty Robins and Dawna Ziverk. Approximately 125 attendees from various higher education institutions, technology centers, trade schools and lending institutions participated in and evaluated the conference with high marks. Participants received training on a wide variety of industry-related topics as well as updates regarding Higher Education Reauthorization and new OGSLP initiatives.

- In June, **Chancellor Paul Risser** addressed audiences in Ardmore including Rotary and the local media. He also presented at a conference sponsored by the Western Interstate Commission for Higher Education (WICHE). With Commerce Secretary Kathy Taylor, the Chancellor co-led a business-education delegation to Taiwan and Vietnam.
It is recommended that the State Regents accept this report and commend staff for state and national efforts noted above.

For the 2004-05 year, the State Regents have commended the staff for more than 4 acknowledgements of exceptional work, 12 significant awards, 5 degrees earned, 10 leadership roles, and 50 major presentations.
AGENDA ITEM #24:

Personnel.

Not Available Electronically.
AGENDA ITEM #25-a (1):

Program Modifications.

SUBJECT: Approval of institutional requests.

RECOMMENDATION:

It is recommended that the State Regents approve modifications to existing programs, as described below.

BACKGROUND:

University of Oklahoma (OU)
  2 degree program requirement changes
  19 degree program course requirement changes
  4 option additions

University of Oklahoma Health Sciences Center (OUHSC)
  1 program name change
  8 option additions

Oklahoma State University (OSU)
  3 degree program course requirement changes
  3 degree program name changes
  12 option additions
  6 option deletions
  4 option name changes

Northeastern State University (NSU)
  1 degree program course requirement change

Rogers State University (RSU)
  1 degree program course requirement change
  1 option name change

Southeastern Oklahoma State University (SEOSU)
  2 degree program requirement changes
  7 degree program course requirement changes
  1 program name change
  1 option addition
  1 option deletion

Southwestern Oklahoma State University (SWOSU)
  1 degree program course requirement change
1 option addition
2 option deletions

Connors State College (CSC)
4 degree program course requirement changes
1 program course requirement change
1 option addition

Eastern Oklahoma State College (EOSC)
2 program course requirement changes
1 program name change

Northern Oklahoma College (NOC)
1 degree program course requirement change
2 option additions

Oklahoma State University-Oklahoma City (OSU-OKC)
5 degree program course requirement changes
1 option addition
1 option deletion

Redlands Community College (RCC)
2 program course requirement changes
1 program name change
2 option additions

Rose State College (Rose)
2 degree program name changes
5 option additions

Tulsa Community College (TCC)
1 program course requirement change
10 option additions
11 option deletions
1 option name change
1 other program modification

Western Oklahoma State College (WOSC)
1 program course requirement change

POLICY ISSUES:

These actions are consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

OU – Bachelor of Arts in Ethics and Religion (078)
Degree program requirement changes and degree program course requirement changes:
- restructure course requirements and add a writing workshop in for the “Ethics and Religion” option, increase core requirements from 15 to 16, increase major requirements from 30 to 31, total hours for the degree will not change;
changes will create a formal system to enhance the Department’s instruction of writing philosophy papers for its majors and provide majors general principles of good philosophical writing;

- in the “Religious Studies” option, increase GPA requirement from 2.00 to 2.25 for higher retention and graduation rates, as well as to be consistent with the rigor of the program;
- also restructure the course requirements to provide special topic courses and complement other requirements;
- ten new courses will be added and two courses will be deleted; and
- no new funds required.

OU – Bachelor of Arts in Philosophy (185)
Degree program course requirement changes:
- restructure course requirements and add a writing workshop to create a formal system to enhance the Department’s instruction of writing philosophy papers for its majors and provide majors general principles of good philosophical writing;
- total number credit hours for the degree will not change;
- four new courses will be added and two courses will be deleted; and
- no new funds required.

OU – Bachelor of Science in Chemistry in Chemistry (272)
Degree program course requirement change:
- add CHEM 1425, General Chemistry to major requirements as an option to satisfy the general chemistry requirement;
- change will also provide honor students an option in place of the 1315/1415 sequence and align the program with the 1905A (Chemistry Standard) and 1905E (Biochemistry) degree programs;
- total number credit hours for the degree will not change;
- one new course will be added; and
- no new funds required.

OU – Bachelor of Science in Mathematics in Mathematics (300)
Degree program course requirement changes:
- add MATH 4753, Applied Statistical Methods, and delete MATH 5783 from the list of guided electives, as it could be a prerequisite for other courses in the list;
- total credit hours for the degree will not change;
- one new course will be added and one course will be deleted; and
- no new funds required.

OU – Bachelor of Business Administration in Accounting (003)
Bachelor of Business Administration in Business Administration (024)
Bachelor of Business Administration in Finance (081)
Bachelor of Business Administration in Marketing/Supply Chain Management (152)
Bachelor of Business Administration in Management and Human Resources (168)
Bachelor of Business Administration in Management Information Systems (262)
Bachelor of Business Administration in Economics (277)
Master of Accountancy in Accounting (265)
Degree program course requirement changes:
• add *B AD 1001, Personal Computing Productivity Tools* to *Basic Business* requirements, increasing credit hours from 21 to 22 and decrease *free electives* by one credit hour;
• changes will better prepare business majors to use spreadsheet, word processing, and presentation software;
• one new course will be added; and
• no new funds required.

**OU – Bachelor of Business Administration in Management and Human Resources (168)**
Degree program course requirement changes:
• add *B AD 1001, Personal Computing Productivity Tools* to *Basic Business* requirements, increasing credit hours from 21 to 22 and decrease *free electives* by one credit hour;
• changes will better prepare business majors to use spreadsheet, word processing, and presentation software;
• restructure coursework for the energy management option to meet industry standards;
• total credit hours for the degree will decrease from 131 to 128 credit hours;
• one course will be added; and
• no new funds required.

**OU – Bachelor of Science in Computer Science (233)**
Degree program course requirement changes:
• restructure course requirements and prerequisite structure of lower division courses due to recent curriculum changes in other departments that impact this program;
• total number credit hours for the degree will change from 123-124 to 120-121;
• changes will better meet students’ needs and reflects changes in the computer science field;
• one new course will be added and one course will be deleted; and
• no new funds required.

**OU – Bachelor of Fine Arts in Drama in Drama (330)**
Degree program course requirement changes:
• restructure course requirements and the curriculum sequence in *Design/Tech* and *Dramaturgy* to provide students a wider range of *Drama* courses and to reflect the School’s philosophy that students should have a broad range of training and experience in and outside the theatre;
• total number of credit hours for the degree will not change;
• no new courses will be added; and
• no new funds required.

**OU – Bachelor of Arts in International and Area Studies in International and Area Studies (018)**
Option additions:
• add “*Asian Studies,*” “*European Studies,*” “*Latin American Studies,*” and “*International Studies*” options to allow better tracking of students and to better assign faculty advisors;
• changes will better reflect the degree content on transcripts;
• total number of credit hours for the degree will not change;
OU – Master of Architecture in Architecture (012)
Degree program course requirement changes:
• restructure course requirement sequence and level of instruction, as well as delete the thesis option from the “arch (via other pre-arch 2-yr)” option [0202N] only, to provide students with a more clearly defined set of courses required for the Master of Architecture degree option;
• no new courses will be added; and
• no new funds required.

OU – Master of Social Work in Social Work (211)
Degree program course requirement change:
• restructure course requirements and amend prerequisite course descriptions to strengthen one area of study in the degree and to comply with accreditation standards;
• total number of credit hours for the degree will not change;
• one new course will be added and three courses will be deleted; and
• no new funds required.

OU – Master of Fine Arts in Art in Art (017)
Degree program course requirement change:
• restructure course requirements to clarify and enhance ability of MFA students to integrate aesthetic theory and concepts into studio practice;
• total number of credit hours for the degree will not change;
• no courses will be added or deleted; and
• no new funds required.

OU – Doctor of Philosophy in Anthropology (010)
Degree program course requirement change:
• restructure course requirements to require all doctoral students to create a formal grant proposal based on their own research;
• the change will help students to clarify their own research agendas, make them more competitive for external research funds, and more likely to spend substantial time in the field doing research, as well as make students more competitive in the job market;
• total number of credit hours for the degree will not change;
• no courses will be added or deleted; and
• no new funds required.

OU – Doctor of Philosophy in Chemistry (035)
Degree program course requirement changes:
• restructure course requirements and amend “and any two of the following: CHEM 6823, 6833, 6843, and 6853” to “and any two additional three-hour letter-graded lecture courses at the 600 level in the division of Biochemistry;”
• establish earlier deadlines for various activities to ensure uniformity in completion of the general examination in the Biochemistry Division;
• changes will ensure students entering have sufficient background to move directly past the entry level courses and allows for expansion of such additional courses deemed appropriate in the future;
• no courses will be added or deleted; and
• no new funds required.

OU – Doctor of Philosophy in History of Science (121)
Degree program requirement changes:
• restructure program requirements, including remove requirement of at least six hours must be selected from the HSCI 5500-series but retain the 18 hours requirement beyond the MA program, in which specific courses will be determined by the doctoral committee;
• replace the three chronological fields and one dissertation field with four doctoral fields consisting of a doctoral field, a second field, an outside field, and a complementary field;
• establish timetable guidelines for completion of general field examinations;
• total number of credit hours for the degree will not change;
• changes will provide a greater focus to the specialized nature of doctoral training, encourage additional extensive training in an ancillary field outside the department, and promote more timely completion of general examinations and dissertation;
• no courses will be added or deleted; and
• no new funds required.

OUHSC – Post Master’s Certificate in Nurse Practitioner (068)
Program name change and option additions:
• change program name to Post Master’s Nursing Certificate;
• add “nursing education,” “clinical nurse specialist,” “administration/management,” “nurse practitioner – pediatric,” “nurse practitioner – adult,” and “nurse practitioner - neonatal” options to meet critical needs of the profession;
• addition of these options will allow persons holding the Master of Science in Nursing degree to obtain an additional nursing focus without retaking selected coursework traditionally found in all MS in Nursing plans of study, as well as to help fulfill the shortage of qualified nursing faculty;
• sixteen new courses will be added; and
• no new funds required.

OUHSC – Master of Science in Nursing (027)
Option additions:
• add “nurse practitioner - adult” and “nurse practitioner - neonatal” options to meet critical needs of the profession;
• sixteen new courses will be added; and
• no new funds required.

OSU – Bachelor of Science in Conservation Science (207)
Option deletion:
• delete “fisheries” option due to a duplication of the option “fisheries and aquatic ecology” which is the new name of this option and to reconcile the State Regents records;
no courses will be added or deleted; and
no new funds required.

OSU – Bachelor of Science in Business Administration in Management (449)
Option additions:
• add “entrepreneurship and business development” option to provide students necessary skills and knowledge to develop business ventures as well as offer them more career opportunities;
• add “sports management” option to provide students necessary skills and knowledge to succeed in the growing sports industry as well as offer them more career opportunities;
• no new courses will be added or deleted; and
• no new funds required.

OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Education (007)
Option deletion:
• delete “leadership and service” option and create a separate degree program in Agricultural Leadership (see reconciliation item);
• no courses will be added or deleted; and
• no new funds required.

OSU – Bachelor of Science in Agricultural Sciences and Natural Resources in Plant and Soil Science (014)
Degree program course requirement changes, option deletions, and option name changes:
• restructure course requirements from a focus on components (e.g. soil, water, and plant or wildlife species) within a landscape system to the purpose of each component and its function in the system;
• revise course selection for students’ plan of study, eliminating free electives and decreasing total number of credit hours for the degree from 130 to 122;
• delete “business” and “biotechnology” options due to low student interest and limited faculty resources;
• change option names from “agronomy” to “ecosystem management” and “rangeland ecology and management” to “applied ecology and land management;”
• changes will allow students more freedom of choice designing their program of study by selecting from a cafeteria format for core courses as well as allow students to tailor the program to their specific interest area within a range of courses;
• changes also reflect a systems based approach to curriculum design which shifts more responsibility for course selection to the students;
• no courses will be added or deleted; and
• no new funds required.

OSU – Master of Science in Entomology (089)
Degree program name change, degree program course requirement changes, and option additions:
• change program name to Master of Science in Entomology and Plant Pathology;
• add “entomology” and “plant pathology” options;
• restructure the degree program to merge existing coursework with coursework from the *Master of Science in Plant Pathology* (168) (see deletion item) and create two areas of specialization;
• no courses will be added or deleted; and
• no new funds required.

**OSU – Master of Science in Human Development and Family Science (095)**

Degree program course requirement changes and option name changes:
• restructure course requirements in the two options to provide students a distinction between two career directions: 1) provide leadership in Child and Family Services programs and, 2) research careers or pursue doctoral degrees;
• change option names from “child development” to “child and family services” and “family science” to “developmental and family sciences;”
• total number of credit hours for the “child and family services” option will increase from 30 thesis, 36 non-thesis to 39;
• changes will provide students a focus on content area of either Family Science or Child Development and the focus will now integrate content from Human Development and Family Science in the core and an application focus in Child and Family Services, as well as a research focus in Developmental and Family Sciences;
• no courses will be added or deleted; and
• no new funds required.

**OSU – Master of Science in Wildlife and Fisheries Ecology (208)**

**Doctor of Philosophy in Wildlife and Fisheries Ecology (209)**

Degree program name changes and option additions:
• change program names to *Master of Science in Conservation Science* and *Doctor of Philosophy in Conservation Science*;
• add “wildlife ecology,” “fisheries and aquatic ecology,” “zoo biology,” and “landscape ecology” options;
• the “wildlife ecology” and “fisheries and aquatic ecology” options parallel similar changes to the undergraduate program and provide specific focus in professionally recognized areas of scholarship under conservation science;
• changes will provide graduate students a contemporary choice of degree options and offer individual identity to the different disciplines of wildlife ecology and fisheries;
• no courses will be added or deleted; and
• no new funds required.

**OSU – Master of Science in Human Environmental Sciences in Human Environmental Sciences (427)**

Option deletions:
• delete “nonprofit services administration” and “family and consumer resources” options due to lack of faculty resources;
• no courses will be added or deleted; and
• no new funds required.

**NSU – Master of Education in Teaching (124)**

Degree program course requirement changes:
• restructure course requirements, including change *EDUC 5722* to *EDUC 5723* and *EDUC 5922* to *EDUC 5923*, change and increase *EDUC 5731 capstone experience*
from one credit hour to \textit{EDUC 5733 capstone experience} three credit hours, require nine hours of \textit{Content Specialization} in one of three areas: a) alternative certification candidates, b) National Board Certification, c) cognate area;

- total number of credit hours for the major will change from 33 to 36;
- changes will encourage alternative certification candidates to complete a master’s degree while providing them 24 hours of best practices core classes, as well as encompass six graduate credit hours, as recommended by National Board Certification officials, to the National Board Certification candidates;
- no courses will be added or deleted; and
- no new funds required.

\textbf{RSU – Associate in Science in Physical Science (028)}

Degree program course requirement changes and option name change:

- restructure course requirements, increasing \textit{Science and Mathematics} from nine to 13, decreasing \textit{Program Requirements} from 24 to 18, and increasing \textit{Support and Related} from three to five;
- total number of credit hours for the degree will not change;
- change option name from “pre-engineering and physics” to “engineering/physics/math” to better define the program;
- no courses will be added or deleted; and
- no new funds required.

\textbf{SEOSU – Bachelor of Science in Aviation (005)}

Degree program requirement changes:

- redefine admission requirements to flight training requirements and a minimum of 2.5 GPA requirement for graduation;
- better define special charges, residence experience requirements, and advanced standing policy in the undergraduate catalog;
- during a review of the current curriculum, course content, and overall degree objectives, the assessment process deemed the following changes were necessary: 1) statement of compliance with Homeland Security, 2) special charges, 3) residence requirements, 4) graduation requirements
- no courses will be added or deleted; and
- no new funds required.

\textbf{SEOSU – Bachelor of Science in Chemistry (010)}

Degree program course requirement changes:

- restructure course requirements, replacing many advanced courses with math courses in the \textit{electives} due to the suspension of the \textit{Physics} program and require \textit{Biochemistry} and \textit{Research} in the core;
- changes will assist to convert the program into an American Chemical Society certified chemistry degree;
- no courses will be added or deleted; and
- no new funds required.

\textbf{SEOSU – Bachelor of Science in Computer Science (052)}

Degree program requirement changes and option deletion:

- remove \textit{EET} classes from the coursework and focus on \textit{net-centric computing} with addition of \textit{Advanced Web-based Application Development}, \textit{Applied Net-Centric Computing}, and \textit{Senior Capstone Project};
• total number of credit hours for the degree will not change;
• delete “computing engineering technology” option due to lack of student interest and because this option is inappropriate in the computer science degree program;
• changes will emphasize the “net-centric” computing, which is one of the fastest growing fields in computer science/computer information systems
• three new courses will be added; and
• no new funds required.

SEOSU – Bachelor of Business Administration in Accounting (001)
Degree program course requirement changes:
• restructure course requirements, increasing Business Core from 39 to 42, requiring BUS 3333 Business Ethics, increasing Accounting Major from 18 to 21, and increasing Electives from six to nine;
• total number of credit hours for the major will increase from 63 to 72;
• changes are essential due to modifications in the practices of accounting and will meet the Association to Advance Collegiate Schools of Business (AACSB) accreditation requirements;
• two new courses will be added and two courses will be deleted; and
• no new funds required.

SEOSU – Bachelor of Business Administration in Management (027)
Degree program course requirement changes and option addition:
• restructure course requirements, increasing Business Core from 39 to 42, requiring BUS 3333 Business Ethics, replace and require a prerequisite of BUS 2633 before taking MNGT 3243 and replace MNGT 3143 with MNGT 3113 as prerequisite for all other management courses;
• total number of credit hours for the major will increase from 63 to 66;
• add “Native American Management” option to prepare students to work within a Native American Tribe or Nation;
• changes are necessary to meet the AACSB accreditation requirements;
• the new option will fulfill SEOSU’s mission of “fostering the region’s cultural opportunities, economic growth” and provide “research in areas of particular strength and need for the region and the state of Oklahoma;”
• one new course will be added; and
• no new funds required.

SEOSU – Bachelor of Business Administration in Marketing (095)
Degree program course requirement changes:
• restructure course requirements, increasing Business Core from 39 to 42, requiring BUS 3333 Business Ethics, replace and require a prerequisite of BUS 2633 before taking MNGT 3243;
• total number of credit hours for the major will increase from 63 to 66;
• changes are necessary to meet the AACSB accreditation requirements;
• one new course will be added; and
• no new funds required.

SEOSU – Bachelor of Business Administration in Finance (096)
Degree program course requirement changes:
- restructure course requirements, increasing Business Core from 39 to 42, requiring BUS 3333 Business Ethics;
- total number of credit hours for the major will increase from 63 to 66;
- changes are necessary to meet the AACSB accreditation requirements and to benchmark curriculum with peer AACSB institutions;
- one new course will be added; and
- no new funds required.

SEOSU – Bachelor of Business Administration in General Business (105)
Degree program course requirement changes:
- restructure course requirements, increasing Business Core from 39 to 42, requiring BUS 3333 Business Ethics, replace and require a prerequisite of BUS 2633 before taking MNGT 3243;
- total number of credit hours for the major will increase from 63 to 66;
- changes are necessary to meet the AACSB accreditation requirements;
- one new course will be added; and
- no new funds required.

SEOSU – Master of Education in School Counseling (071)
Degree program requirement changes:
- amend admission requirements, change prefixes of graduate level PSY courses to COUN, replace required courses EDUC 5213 with COUN 5283, remove prerequisite from PSY 5863, revise admission/candidacy requirements to exclude EDUC 5203 for GPA calculation in first 12 semester hours of graduate coursework;
- total number of credit hours will not change;
- changes will align the program more closely with the Council for Accreditation of Counseling and Related Educational Programs’ (CACREP) standards and allow more effective collaboration between School Counseling and Counseling Psychology to meet specialty accreditation standards, as well as offer the same course to School Counseling and Counseling Psychology majors;
- one new course will be added and ten courses will be deleted; and
- no new funds required.

SEOSU – Master of Behavioral Studies in Counseling Psychology (078)
Degree program requirement changes and degree program name change:
- change program name to Master of Behavioral Studies in Community Counseling;
- restructure course requirements and amend admission requirements, including specific clinical course sequence, revise GRE entrance requirements, no longer require prerequisite courses but offer as recommended courses;
- total number of credit hours for the degree will not change;
- changes will align the program with the CACREP accreditation requirements and other CACREP accredited institutions, as well as considers the 2002 GRE scoring changes;
- one new course will be added; and
- no new funds required.
SWOSU – Associate in Science in General Studies (121)
Option addition:
- add “American Indian Studies” option to serve as an ethnic study with importance on languages, cultural, and historic aspects of Native American tribes, which will expand educational opportunities for minority cultures;
- three new courses will be added; and
- internal funds will be reallocated to increase the adjunct budgets as follows: $9,000 for Language Arts and $4,375 for Social Sciences; the Sayre campus will receive courses via ITV from the Weatherford campus instructors in these departments.

SWOSU – Bachelor of Science in Computer Science (088)
Option deletions:
- delete “Computer Science” and “Information Systems” options as they are two separate degrees now;
- creation of the Bachelor of Science in Information Systems (approved 02/11/05) replaces the “Information Systems” option;
- no courses will be added or deleted; and
- no new funds required.

SWOSU – Bachelor of Music in Music (037)
Degree program course requirement changes:
- restructure course requirements in the “Elective Studies in Business” option to update the curriculum;
- one course will be added and one course will be deleted; and
- no new funds required.

CSC – Certificate in Child Development (076)
Program course requirement change:
- restructure course requirements to increase the credit hours from 15 to 18;
- students will have a choice from a list of courses to meet the 18 credit hour requirement to meet eligibility for the federal financial aid guideline requirements;
- no courses will be added or deleted; and
- no new funds required.

CSC – Associate in Arts in Child Development (086)
Associate in Applied Science in Child Development (063)
Degree program course requirement changes:
- restructure course requirements, and modify course titles and descriptions;
- changes will strengthen the academic quality of the programs, update courses and course descriptions with current field terminology, and prepare the program for accreditation with the National Association for the Education of Young Children;
- changes will also align the program requirements with those at four-year institutions to ensure a seamless transfer for students, as well as fulfill the federal financial aid guideline requirements;
- total number of credit hours for the degree programs will not change;
- three courses will be deleted; and
- no new funds required.
CSC – Associate in Science in Agriculture (001)
Degree program course requirement changes:
- restructure course requirements in the General Education, Program Core, and Electives to correlate requirements with those at four-year institutions to ensure a seamless transfer for students into a baccalaureate program in agriculture;
- total number of credit hours for the degree will not change;
- no courses will be added or deleted; and
- no new funds required.

CSC – Associate in Applied Science in Business Administration (005)
Degree program course requirement changes:
- restructure course requirements for the Business Administration option only to strengthen the academic quality of the program and update requirements to align with those at four-year institutions to ensure a seamless transfer;
- total number of credit hours for the degree will not change;
- two courses will be deleted; and
- no new funds required.

CSC – Associate in Applied Science in Technology (085)
Option addition:
- add "Surgical Technology" option, to be offered collaboratively with Muskogee Regional Medical Center to allow students in their accredited certificate program to obtain an AAS degree;
- nine new courses will be added; and
- no new funds required.

EOSC – Certificate in Child Development Assistant (053)
Program course requirement change:
- restructure course requirements, increasing certification hours from 15 to 18 to fulfill the federal financial aid guideline requirements;
- no courses will be added or deleted; and
- no new funds required.

EOSC – Associate in Science in Biology (005)
Program name change and program course requirement change:
- change program name to Associate in Science in Life Sciences;
- restructured course requirements, total number of credit hours for the degree will not change;
- no courses will be added or deleted; and
- no new funds required.

NOC – Associate in Arts in Child Development (081)
Degree program course requirement change:
- restructure course requirements, increasing credit hours from 15 to 18 to fulfill the federal financial aid guideline requirements;
- one course will be added; and
- no new funds required.

NOC – Associate in Science in Computer Science Pre-Professional (049)
Option addition:
- add “Information Assurance & Forensics” option to fulfill a high demand for this field in the business industry;
- addition of this option will prepare students to enter the workforce or to transfer to a four-year institution;
- eight new courses will be added; and
- economic development grant will fund the option.

NOC – Associate in Applied Science in Health Services Technology (084)
Option addition:
- add “Dental Assistant” option to better prepare students and provide students the knowledge to enter the workforce or to transfer to a four-year institution;
- this program area will be included in the existing cooperative agreement with Autry Technology Center;
- five new courses will be added; and
- no new funds required.

OSU-OKC – Certificate in Early Care Education (087)
Degree program course requirement changes:
- restructure course requirements, including adding early childhood/child development courses;
- revised course titles and descriptions will more accurately depict and define courses within the degree program and the revised prerequisites will better prepare students for successful completion of course content;
- total credit hours for the Technical Occupational Specialty will increase from 21 to 30 and the total credit hours for graduation will increase from 24 to 33;
- no courses will be added or deleted; and
- no new funds required.

OSU-OKC – Associate in Science in Alcohol and Substance Abuse Counseling (072)
Degree program course requirement changes:
- revise the required science credit hours from eight to “any 7 credit hours of college level science, one course must be a lab;”
- general education requirements will decrease from 38 to 37 credit hours, total number of credit hours for the degree will decrease from 65 to 64;
- changes will adhere to the 2+2 agreement and ensure 100 percent transfer of all required credit hours to the University of Central Oklahoma’s Bachelor of Arts in Sociology (145) degree program with an option in Substance Abuse Studies;
- one new course will be added; and
- no new funds required.

OSU-OKC – Associate in Applied Science in Crime Victim/Survivor Services (077)
Degree program course requirement changes:
- restructure course requirements for the Technical Occupational Specialty, increase credit hours from 41 to 42 and delete MATH 1413-General College Math from General Education Requirements, decrease credit hours from 21 to 18;
- total number of credit hours for the degree will decrease from 65 to 63;
- changes will better prepare students to enter into entry level positions in the victim services field;
two new courses will be added and two courses will be deleted; and
no new funds required.

OSU-OKC – Associate in Applied Science in Applied Technology (080)
Option addition and option deletion:
• add “career technical education” option to help facilitate students continuing their
  education toward a Bachelor of Science in Career and Technical Education (196) at
  OSU-Stillwater through the College of Education;
• changes will offer students a variety of areas of study for this degree;
• delete “Navy emphasis” option due to low productivity, only two students have
  graduated from this option since its inception in 2000;
• no course will be added or deleted; and
• no new funds required.

OSU-OKC – Associate in Applied Science Early Care Education (081)
Degree program course requirement changes:
• restructure course requirements for the Administration option and Master Teacher
  option in the Technical Occupational Specialty, increase credit hours from 35 to 39
  and delete MATH 1413-General College Math from General Education
  Requirements, decrease credit hours from 21 to 18;
• total number of credit hours in both emphases will increase from 62 to 63;
• revised course titles and descriptions will more accurately depict and define courses
  within the degree program and the revised prerequisites will better prepare students
  for successful completion of course content;
• addition of the new course meet the demands of the professional field in which the
  degree program services;
• one new course will be added and two courses will be deleted; and
• no new funds required.

RCC – Certificate in Child Development (061)
Program course requirement change:
• restructure course requirements, increasing certification hours from 15 to 18 to
  fulfill the federal financial aid guideline requirements;
• no courses will be added or deleted; and
• no new funds required.

RCC – Associate in Arts in Physical Education (025)
Program course requirement changes:
• restructure course requirements, move computer course to General Education
  requirements to provide students more flexibility in program course requirements
  and to prepare for transfer to a four-year institution;
• total number of credit hours for the degree will change from 63 to 61-63;
• no courses will be added or deleted; and
• no new funds required.

RCC – Associate in Science in Biological & Pre-Professional Health Sciences (028)
Program name change and option additions:
• change program name to Associate in Science in Pre-Professional Science;
• add “life science” and “physical science” options;
changes will provide students more flexibility in choices;
no courses will be added or deleted; and
no new funds required.

Rose – Associate in Science in Geosciences (126)
Option additions:
• add “geology” and “meteorology” options to provide students more flexibility and align the program with current trends of four-year institutions;
no courses will be added or deleted; and
no new funds required.

Rose – Associate in Applied Science in Business Administration (008)
Option additions:
• add “E-commerce” and “consumer finance administration” options to prepare students for current business trend demands;
no courses will be added or deleted; and
no new funds required.

Rose – Associate in Applied Science in Legal Assistant (027)
Degree program name change:
• change program name to Associate in Applied Science in Paralegal Studies to better define the intent of the program;
no courses will be added or deleted; and
no new funds required.

Rose – Associate in Applied Science in Networking (111)
Degree program name change and option addition:
• change program name to Associate in Applied Science in Networking/CyberSecurity to better define the intent of the program;
• add a “networking” option to provide students programs that reflect business needs of today and in the future;
no courses will be added or deleted; and
no new funds required.

TCC – Certificate in Computer Information Systems (133)
Option additions and option deletion:
• add “cyber security,” “Adobe master design specialist,” and “web design essentials” options;
the “cyber security” option will offer students the knowledge and skills necessary to work as a systems technician in Cyber Security, the “Adobe master design specialist” will provide graduates the necessary training to become a Adobe Certified Expert, and the “web design essentials” will provide graduates the depth and diversity of skills to apply computer technology and graphical design techniques to web development;
the addition of these options will fulfill an industry need in the Tulsa area and student interest;
delete “CNE” option;
eleven new courses will be added; and
no new funds required.
TCC – Certificate in International Language Studies (171)
Option additions:

- add “Chinese,” “Spanish Interpreting Skills,” and “Spanish Translating Skills” options;
- the “Chinese” option will prepare students to communicate orally and in writing with a native speaker of the target language on a professional or work-related basis, the “Spanish Interpreting Skills” will provide an introduction to interpreting skills for the courtroom or medical fields, and the “Spanish Translating Skills” will emphasize usage of language competency for written translation purposes (Spanish to English and English to Spanish);
- the addition of these options will fulfill a workforce need in the business and industry area;
- two new courses will be added; and
- no new funds required.

TCC – Certificate in Medical Assistant (181)
Option name change:

- change option name “medical insurance and physician reimbursement certificate” to “medical insurance, coding, and physician reimbursement certificate” to better reflect the intent of this option;
- no courses will be added or deleted; and
- no new funds required.

TCC – Certificate in Child Development (206)
Option deletions and program course requirement change:

- delete “teacher assistant” and “professional nanny” options due to lack of enrollment;
- restructure course requirements, increasing certification hours from 15 to 18 for the options in “certificate of mastery,” “infant/toddler certificate of mastery,” and “school-age certificate of mastery” to fulfill the federal financial aid guideline requirements;
- five courses will be deleted; and
- no new funds required.

TCC – Associate in Arts in Liberal Arts (009)
Option deletion:

- delete “telecourse” option;
- no courses will be added or deleted; and
- no new funds required.

TCC – Associate in Arts in Social Science (015)
Option addition:

- add “legal assistant” option to prepare graduates to work as professional assistants under the supervision of attorneys and allow students a successful transition to a four-year program;
- the new option will be articulated with Northeastern State University;
- eight new courses will be added; and
- no new funds required.
TCC – Associate in Science in Child Development (246)
Option addition:
- add “early childhood education-OU transfer” option to allow students a successful transition to the University of Oklahoma’s baccalaureate program;
- no courses will be added or deleted; and
- no new funds required.

TCC – Associate in Applied Science in Electronics Technology (031)
Option deletion:
- delete “wireless” option as the curriculum has been merged into the general curriculum plan for the degree;
- no courses will be added or deleted; and
- no new funds required.

TCC – Associate in Applied Science in Marketing (046)
Option deletion and other program modifications:
- delete “E-business technical” option due to low enrollment;
- incorporate appropriate “E-business technical” coursework into the “E-business” option;
- one course will be deleted; and
- no new funds required.

TCC – Associate in Applied Science in Computer Information Systems (098)
Option addition and option deletion:
- add “cyber security” option to provide students the knowledge and skills necessary to enable them to work as a systems technician in Cyber Security;
- the new option will fulfill a need in the Tulsa area;
- delete “Novell Netware CNE” option due to low enrollment and lack of interest;
- incorporate appropriate “E-business technical” coursework into the “E-business” option;
- one new course will be added; and
- no new funds required.

TCC – Associate in Applied Science in Manufacturing Engineering Technology (151)
Option deletions:
- delete “automation specialist,” “instrumentation/controls specialist,” “plating and powder coating specialist,” and “process technology” options as these options were created to support the Kwikset plant, which has now closed and enrollment has virtually ceased;
- five courses will be deleted; and
- no new funds required.

TCC – Certificate in Business (241)
Option deletion:
- delete “insurance customer service representative” option due to declining enrollment and lack of interest;
- four courses will be deleted; and
- no new funds required.

WOSC – Certificate in Child Development Assistant (053)
Program course requirement change:
- restructure course requirements, increasing certification hours from 15 to 18 to fulfill the federal financial aid guideline requirements;
- no courses will be added or deleted; and
- no new funds required.
AGENDA ITEM #25-a (2):

Program Modifications.

SUBJECT: Ratification of approved institutional request.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved modifications to existing programs, as described below.

BACKGROUND:

University of Oklahoma (OU)
3 degree program course requirement changes

POLICY ISSUES:

This action is consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

OU – Bachelor of Science in Botany in Botany (021)
Degree program course requirement changes:
• decrease PE/GE courses from nine to six credit hours and increase electives from 12 to 15 to allow students more flexibility to design the program to their needs;
• the total number of credit hours for the degree does not change;
• no courses will be added or deleted; and
• no new funds required.

OU – Master of Science in Geological Engineering (092)
Degree program course requirement change:
• change Botany 3451 to Botany 3452 to allow more time to discuss laboratory techniques and more accurately reflect actual laboratory procedures;
• the total number of credit hours for the degree does not change;
• no courses will be added or deleted; and
• no new funds required.

OU – Doctor of Philosophy in Adult and Higher Education (114)
Degree program course requirement change:
• add statement to a) Qualitative Research Methods and b) Quantitative Data Analysis groups “EIPT 6063 Applied Multivariate Statistics in Educational Research (Note: This course is not required in this sequence. If taken, the student may, with the adviser’s approval, take one course fewer from requirement 2 or 3 (a) listed above);
change will allow students more flexibility to meet the research methods requirement and provide greater focus in multivariate statistics, which should be advantageous for students to complete their dissertation;

- the total number of credit hours for the degree does not change;
- no courses will be added or deleted; and
Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
June 30, 2005

AGENDA ITEM #25-a (3):

Programs Suspensions.

SUBJECT: Ratification of approved institutional requests to suspend degree programs.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved institutional request to suspend existing academic programs, as detailed below.

BACKGROUND:

Oklahoma State University (OSU) requests authorization to suspend the Certificate in Women’s Studies (244), Master of Science in Human Resources and Adult Education (204), and Doctor of Education in Human Resources and Adult Education (206).

Rose State College (Rose) requests authorization to suspend the Associate in Applied Science in Electronics Technology (017), Associate in Applied Science in Aviation (061), and Associate in Applied Science in Industrial Technology (116).

POLICY ISSUES:

Suspending programs is consistent with the State Regents’ “Policy Statement on Program Review,” which was revised at the January 29, 1999 meeting to include a “suspend” category for academic programs. Students may not be recruited or admitted into suspended programs. Additionally, suspended programs may not be listed in institutional catalogs and will be reinstated or deleted within three years.

ANALYSIS:

OSU requests suspension of the Certificate in Women’s Studies (244), Master of Science in Human Resources and Adult Education (204), and Doctor of Education in Human Resources and Adult Education (206) (HRAE). OSU reports the structure of the current Certificate in Women’s Studies does not meet students’ needs; therefore, OSU has plans to submit a proposal for a minor in Women Studies. The HRAE degree programs have been under review for more than two years. Institutional officials need time to make appropriate assessments of the department and the value of the programs to students.

Rose requests suspension of the Associate in Applied Science in Electronics Technology (017), Associate in Applied Science in Aviation (061), and Associate in Applied Science in Industrial Technology (116). Rose reports suspension of the programs was recommended during their last technical occupational on-site visit due to insignificant enrollment and graduation rates. However, as the economic development evolves in the metropolitan and Tinker Air Force Base areas, it may be necessary to revise and reinstate the programs.
Authorization was granted by the Chancellor for the above requests. State Regents’ ratification is requested.
AGENDA ITEM #25-b:  

Electronic Media.

SUBJECT:  Ratification of approved courses and programs for the Southern Regional Education Board (SREB) Electronic Campus.

RECOMMENDATION:

It is recommended that the State Regents ratify the approval of courses and programs for inclusion in the SREB Electronic Campus.

BACKGROUND:

The SREB Electronic Campus was created in 1997 as an “electronic marketplace” for courses, programs, and services offered electronically by accredited colleges and universities in the SREB member states. At the September 5, 1997 meeting, the State Regents approved the inclusion of three courses from Oklahoma institutions in the Electronic Campus pilot offerings for spring 1998. Over time, participation in the program has expanded, and the State Regents have periodically approved inclusion of programs and courses from Oklahoma institutions.

POLICY ISSUES:

This action is consistent with the State Regents’ “Policies and Procedures Pertaining to the Delivery of Electronically Delivered and Traditional Off-Campus Courses and Programs.” While the comprehensive universities are functioned to offer courses and programs out of state, this policy allows for other institutions to offer courses out of state with State Regents’ approval.

ANALYSIS:

In 1996, the SREB began plans to develop the Electronic Campus (originally called the Electronic Common Market), a distance education consortium. The Electronic Campus serves as a centralized listing of approved distance education courses and programs from participating SREB states; it does not grant credit or degrees. Institutions provide the education and services and determine tuition and fees, set enrollment procedures, and provide related student services. The Electronic Campus has continued to expand and now lists over 7,000 courses and 250 degree programs from more than 250 colleges and universities in the south.

A proposal for new Electronic Campus offerings was received from the University of Oklahoma (OU) comprising of four individual courses. Offerings from Oklahoma institutions listed within the Electronic Campus now total 466 courses and 12 programs. OU has provided information concerning the quality of the courses to be offered and has affirmed that the submission complies fully with the Electronic Campus Principles of Good Practice. Authorization was granted by the Chancellor for the above request. State Regents’ ratification is requested.

Attachment
## Course Listing

<table>
<thead>
<tr>
<th>Course Listing</th>
<th>Title</th>
</tr>
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<tbody>
<tr>
<td>NURS 5213</td>
<td>Curricula in Nursing Education</td>
</tr>
<tr>
<td>NURS 5233</td>
<td>Roles and Issues in Nursing Education</td>
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<tr>
<td>NURS 5254</td>
<td>Instructional Strategies in Nursing</td>
</tr>
<tr>
<td>NURS 5923</td>
<td>Synthesis in Nursing Education</td>
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</table>
AGENDA ITEM #25-c:

Academic Nomenclature.

SUBJECT: Ratification of Southwestern Oklahoma State University (SWOSU) institutional request to change nomenclature of an academic department.

RECOMMENDATION:

It is recommended that the State Regents ratify the approved academic nomenclature change as described below.

BACKGROUND:

SWOSU requests ratification of its department name change from “Department of Computer Science” to “Department of Computer Science and Information Systems.”

POLICY ISSUES:

This action is consistent with the State Regents’ “Approval of Changes in Academic Structure and Nomenclature at Institutions in the Oklahoma State System of Higher Education.”

ANALYSIS:

The Department now offers two Bachelor of Science degrees; therefore the addition of a separate degree for Information Systems needs to be reflected as a visible change in the department.
AGENDA ITEM #25-d:

Post Audit.

SUBJECT: Approval of institutional request for review schedule extensions for existing programs.

RECOMMENDATION:

It is recommended that the State Regents approve institutional requests for review schedule extensions for existing degree programs, as detailed below.

BACKGROUND:

The State Regents approve new programs provisionally with institutionally established and State Regents’ approved criteria to be met prior to final approval. Examples of final program approval criteria include: minimum number of enrollments, graduates, and/or full-time equivalent enrollments (FTEs); accreditation from a regional or national accrediting agency; post-graduation employment rates; specific academic achievement profiles; and/or minimum ranking or pass rates on standardized tests or licensure examinations.

A summary of the recommendation is provided below. The accompanying table outlines the criteria, productivity, and recommendation for each degree program.

POLICY ISSUES:

These actions are consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

As noted above, the following recommendation is included in the table (Attachment A), which lists the degree program, date of approval, criteria established by the institution and approved by the State Regents, productivity level, status of other criteria, and recommendation for the program.

Recommendation: Review Schedule Extension

Oklahoma Panhandle State University (OPSU)
- Bachelor of Music in Music (057)

This program did not meet the productivity criteria (achieved five enrolled of the 15 required and achieved zero graduates of the six required). OPSU reports employment of a new full-time instructor for music who will also assume the department chair responsibilities. It is anticipated that there will be ten new music majors fall 2005. Therefore an extension of the review schedule is recommended with continuation beyond fall 2007 dependent upon meeting the following criteria:
Stipulations:
✓ Majors enrolled: 15 in fall 2006; and
✓ Graduates: 6 in 2006-07.

Eastern Oklahoma State College (EOSC)

• Associate in Applied Science in Accounting Assistant (068)

This program did not meet the productivity criteria (achieved six enrolled of the 20 required and achieved five graduates of the 15 required). EOSC reports officials evaluating the direction of this program. EOSC has plans to propose an AAS in Business Services in which the AAS in Accounting Assistant may become an option. Therefore an extension of the review schedule is recommended with continuation beyond fall 2007 dependent upon meeting the following criteria:

Stipulations:
✓ Majors enrolled: 20 in fall 2006; and
✓ Graduates: 15 in 2006-07.

Northern Oklahoma College (NOC)

• Associate in Applied Science in Aviation Maintenance Technology (076)

This program fell short by three in enrollment productivity criteria but exceeded graduation criteria by one (achieved 17 enrolled of the 20 required and achieved seven graduates of the six required). NOC reports this program is approved by the Federal Aviation Administration (FAA) and designed with the training and coursework in which to prepare students to take the FAA licensure tests for both Airframe and Power Plant certifications. Students who successfully complete the General and Power Plant curriculum along with a recommendation from the instructor may sit for the FAA examination for Power Plant certification. Also, students who successfully complete the General and Airframe curriculum along with a recommendation from the instructor may sit for the FAA examination for Airframe certification. While the nation’s aircraft fleet consistently expands and grows older, the demand for qualified technicians to perform frequent inspections along with increased maintenance escalates. The aviation industry requires all aircraft maintenance to be performed by Airframe and Power Plant technicians certified by the FAA. Therefore an extension of the review schedule is recommended with continuation beyond fall 2007 dependent upon meeting the following criteria:

Stipulations:
✓ Majors enrolled: 20 in fall 2006; and
✓ Graduates: 6 in 2006-07.
# Productivity Criteria

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<tr>
<th>Program Name</th>
<th>Date Approved</th>
<th>Graduates</th>
<th>Headcount Enrollment</th>
<th>FTE/Other</th>
<th>Program Reviews</th>
<th>Recommendation</th>
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<tr>
<td></td>
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<td>Criteria</td>
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<td>Criteria</td>
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<td>N/A</td>
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<td>Review Schedule Extension</td>
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<td>Review Schedule Extension</td>
</tr>
<tr>
<td>OPSU – BM Music (057)</td>
<td>10/03/00</td>
<td>6 03-04</td>
<td>0</td>
<td>15 F04</td>
<td>5</td>
<td>N/A</td>
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<tr>
<td>EOSC – AAS Accounting Assistant (068)</td>
<td>05/26/00</td>
<td>15 03-04</td>
<td>5</td>
<td>20 F04</td>
<td>6</td>
<td>N/A</td>
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<tr>
<td>NOC – AAS Aviation Maintenance Technology (076)</td>
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<td>6 03-04</td>
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</table>
AGENDA ITEM #25-e:

Degree Program Inventory Reconciliation.

SUBJECT: Approval of institutional request for degree program inventory reconciliations.

RECOMMENDATION:

It is recommended that the State Regents approve an institutional request for degree program inventory reconciliations, as detailed below.

BACKGROUND:

University of Oklahoma Health Sciences Center (OUHSC) requests addition of options under the Master of Science in Nursing (027) to reconcile institutional practice with the official degree program inventory.

Oklahoma State University (OSU) requests addition of the Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Leadership to reconcile institutional practice with the official degree program inventory.

Connors State College (CSC) requests addition of the Certificate in Child Development to reconcile institutional practice with the official program inventory.

POLICY ISSUES:

These actions are consistent with the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

University of Oklahoma Health Sciences Center

OUHSC requests the addition of options under the Master of Science in Nursing as follows: administration/management, nursing education, nurse practitioner, and clinical nurse specialist. OUHSC has been offering the various options to some extent since 1973 and, in 1995 revised the curriculum to better define the options. This action will reconcile the State Regents’ records to current institutional practice.

Oklahoma State University

OSU requests the addition of the Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Leadership, which is listed as an option under the Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Education (007). The Professional Service option, which was created in 1985, provided an area of study for students pursuing careers in Cooperative Extension. As the interest in the program area increased in the mid-90’s and the leadership coursework evolved, the option was renamed to Leadership and Service and has since grown dramatically. Student enrollment in the Leadership and Service option quadrupled the first
two years generating nearly 800 student credit hours in leadership coursework. This resulted in an additional 2.25 FTE dedicated to the leadership program and development of four additional leadership courses. Since Agricultural Education has a strong history of preparing students as agricultural teachers, it creates difficulty for students in Leadership and Service to market their degree. Creating a separate program in Agricultural Leadership will yield higher visibility, thus promoting student awareness of academic opportunities. The program will require 58 credit hours and will reside in the College of Agricultural Sciences and Natural Resources. This action will reconcile the State Regents’ records to current institutional practice.

**Connors State College**
CSC requests the addition of the Certificate in Child Development, which has been operating as an independent certificate program for some time. Along with this reconciliation is a request to modify existing course titles and update course descriptions to current field terminology, which will strengthen the academic quality of the program. These changes will also align program requirements with those of four-year institutions to ensure a seamless transfer for students and prepare the program for accreditation with the National Association for the Education of Young Children. No changes in departmental structure or staffing will result. This action will reconcile the State Regents’ records to current institutional practice.
AGENDA ITEM #25-f:

Tulsa Reconciliation Scholarship.

SUBJECT: High School Scholarship Nominees for 2005-06

RECOMMENDATION:

It is recommended that the State Regents approve an award to an additional nominees submitted by the Tulsa Public School District.

BACKGROUND:

The 2001 Oklahoma Legislature passed the “1921 Tulsa Race Riot Reconciliation Act of 2001” which created the Tulsa Reconciliation Education and Scholarship Program (TRESP). During the 2002 session, the Legislature passed HB 2238 which amended the statutes creating the scholarship program. One of the amendments authorized the State Regents to annually award scholarships to two senior students at each high school in the Tulsa Public School District.

POLICY ISSUES:

The high school awards authorized by the 2002 amendments are intended to preserve “awareness of the history and meaning of the civil unrest that occurred in Tulsa in 1921” [Title 70, Section 2623]. The scholarship award amount is not to exceed the equivalent of average tuition at state system institutions.

ANALYSIS:

Two $1,000 one-time scholarship awards have been allocated to each of the ten Tulsa high schools. All the Tulsa high schools submitted nominees at the May 27, 2005 meeting, except for Tulsa School of Arts and Sciences (Memorial High School submitted only one nominee). Since the May 27 meeting, Tulsa School of Arts and Sciences High School has submitted one nominee and indicates that it has no other students eligible to nominate. And, despite additional contacts, Memorial High School has not submitted a second nominee.

Tulsa School of Arts and Sciences
Shar’day Love $1,000

The nomination form and supporting documentation have been reviewed by State Regents’ staff. The nominee met the statutory requirements of being enrolled in the appropriate Tulsa high school and having a family income not exceeding $70,000 from taxable sources. It is recommended that the State Regents approve the awards to the nominee submitted.
AGENDA ITEM #25-g:

    Scholarships.

SUBJECT: Approval of funds for scholarships

RECOMMENDATION:

    It is recommended that the State Regents approve an allocation of $3,000 for scholarships to be awarded by the Governor’s Advisory Committee on Employment of People with Disabilities.

BACKGROUND:

The Governor’s Advisory Committee on Employment of People with Disabilities, through their liaison in the Office of Handicapped Concerns has requested that the State Regents sponsor three $1,000 scholarships to be awarded to outstanding high school seniors with disabilities. The scholarship recipients would be selected by the Committee and honored at an award ceremony in spring 2006. The Committee has made similar requests for the past two years which the Regents have approved.

POLICY ISSUES:

This action compliments the State Regents’ policy to reward outstanding student achievement and to provide access to higher education for a diverse population of students.

ANALYSIS:

The scholarships are a one-time award and nonrenewable. The scholarships may only be used at an institution of higher education in Oklahoma. The $3,000 would be allocated from residual corporate donations used to fund the Smith Co-Generation Scholarships. All funding obligations of the Smith Co-Generation Scholarship ended in 2002-03.

The Committee reports that the State Regents’ commitment of three scholarships in the past two years led to an equal commitment from the State Department of Career Technology as well as three additional scholarships funded from private sources. The Committee also reports that the visibility of the scholarships has helped raise the expectations of students with disabilities and has encouraged the U.S. Department of Labor to continue funding for the high school program in which these students participate.
AGENDA ITEM #25-h:

Capital.


RECOMMENDATION:

It is recommended that the State Regents ratify the capital allotments made during the period of May 7, 2005, through June 13, 2005.

BACKGROUND:

The Chancellor has been authorized by the State Regents to approve routine changes and allot funds for capital projects subject to ratification at the next scheduled meeting. A listing summarizing allotments for the period May 7, 2005, through June 13, 2005, is attached. This listing is provided to the Regents for ratification.

POLICY ISSUES:

State Regents’ Delegation of Authority Policy (II-1-25.1) authorizes the Chancellor to approve routine changes to capital projects and to allot funds for capital projects.

ANALYSIS:

The attached listing includes allotments made from State Funds, Section 13/New College Funds and Section 13 Offset Funds. The total amount of capital allotments made for this period is $6,933,949. This total is represented by $470,407 in Section13/New College allotments and $6,463,542 in State Fund allotments.
## Allotment of Funds for Capital Projects
(For the Period of May 7, 2005, Through June 13, 2005)

Section 13, New College, and State Funding Sources

<table>
<thead>
<tr>
<th>Institution</th>
<th>Resolution No.</th>
<th>Source of Funds</th>
<th>Project Name</th>
<th>Date Allocated</th>
<th>Section 13/New College Amounts</th>
<th>State Fund</th>
<th>Totals by Institution</th>
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<tbody>
<tr>
<td>Oklahoma State University</td>
<td>4552</td>
<td>295-State</td>
<td>General Campus Maintenance Repair &amp; Remodel</td>
<td>5/31/2005</td>
<td>50,000</td>
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<td></td>
<td>4552</td>
<td>295-State</td>
<td>General University Classrooms Renovation/Upgrade</td>
<td>5/23/2005</td>
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AGENDA ITEM #25-i:

Supplemental Allocations.

SUBJECT: Approval of revolving fund allocations and revised FY2005 budget for an institution

RECOMMENDATION:

It is recommended that the State Regents ratify the authorization of the additional Educational and General, Part I Budget allocation as requested in the resolution following this memorandum and approve the revised budget.

BACKGROUND:

An additional allocation of Revolving Funds for the 2004-05 fiscal year in support of the Educational and General Budget - Part I has been requested subsequent to the allocation made by the Regents on June 30, 2004, Resolution No. 4459. Evidence of availability of these additional funds, not previously taken into account, has accompanied the institution’s request.

POLICY ISSUES:

This action is in accordance with Policy II-4-14 and II-4-33 as revised June 30, 1978.

ANALYSIS:

Cameron University has requested that the allocation for the current year’s E&G Budget be increased from $34,447,206 to $34,995,191, an increase of $547,985. The supplemental funding for the increase will be use of additional grant revenue. The supplemental funding will be used for personnel services, travel, supplies, property, furniture and equipment.
AGENDA ITEM #25-j:

Agency Operations.

Not Available Electronically.
Not Available Electronically.
Not Available Electronically.
AGENDA ITEM #25-k:

Contract.

SUBJECT: 2005-2006 EPAS Agreement

RECOMMENDATION:

It is recommended that the State Regents approve the 2005-2006 EPAS program as outlined.

BACKGROUND:

At their November 1992 meeting, the State Regents adopted a proposal to establish the Oklahoma Educational Planning and Assessment System (OK-EPAS). The system provides feedback to schools about their performance in preparing students for college and to individual students and their parents about the probability of the grades they would make in college based on their current high school performance. EPAS also allows for improvements in curriculum and instruction through State Regents’ professional development and technical assistance efforts.

A foundation of the State Regents’ student preparation efforts, EPAS as a system has continued to deepen and impact educational quality, K-16. In 1995, State Regents made EPAS available to all school districts in the state as a voluntary program, including private schools and schools operated under the auspices of the Bureau of Indian Affairs. In 1999, the State Regents’ adopted the ACT Standards for Transition as the “Core Competencies for Collegiate Success.” In 1999, the federal GEAR UP program began the curriculum reform efforts available through EPAS and the Standards for Transition, linking middle and high school preparation directly to higher education policy and to the data-driven probability of success in the first year of college.

POLICY ISSUES:

Continuing support of EPAS is consistent with State Regents’ social justice policy and goals, the Brain Gain 2010 Initiative goals, and supports the early intervention component of the federal GEAR UP program. EPAS further is the foundation of State Regents’ K-16 student preparation efforts.

ANALYSIS:

With more than a decade of full implementation, EPAS remains a significant student preparation and social justice program operated by the State Regents. EPAS also remains the only assessment in Oklahoma that measures middle and high school student progress along a continuum of skills that are valid and reliable predictors of success in their first year of college.

A copy of the contract with ACT, Inc. is attached. It is recommended that the State Regents approve the contract for an amount not to exceed $675,000.00.

Attachment
AGREEMENT

between

ACT, Inc.

and the

Oklahoma State Regents for Higher Education

Educational Planning and Assessment (EPAS)
July 1, 2005 through June 30, 2006
Agreement between
ACT, Inc. and Oklahoma State Regents for Higher Education

This Agreement is executed by and between ACT, Inc., 500 ACT Drive, P. O. Box 168, Iowa City, Iowa 52243-0168, hereafter “ACT” and the Oklahoma State Regents for Higher Education, 655 Research Parkway – Suite 200, Oklahoma City, OK 73104, hereafter “OSRHE.”

RECITALS

OSRHE recognizes, as a matter of social justice, the need to foster, support, and engage in programs founded on the principle of equity of access to ensure that students receive information about college expectations and are provided the necessary interventions to assist them to meet these expectations early and at developmentally appropriate points in time during their pre-collegiate education.

ACT shares OSRHE’s belief that assisting students to plan and prepare early for their after-high-school education and career objectives increases the likelihood that students will both enroll and perform successfully in the postsecondary education studies that they pursue.

To accomplish OSRHE’s vision of maximizing the number of Oklahoma students prepared to succeed in their after-high-school pursuits, OSRHE seeks to implement, in collaboration with ACT, the Educational Planning and Assessment System, a unique system of assessment, research, career planning, and consultative services, solely available through ACT.

TERMS AND CONDITIONS

1. Scope of Work

ACT agrees to furnish and OSRHE agrees to purchase, subject to the terms and conditions provided herein and in any written addendum to this Agreement which may be executed and incorporated herein, the goods and services as described in the attached Statement of Work, identified as Exhibit A, which is incorporated into this Agreement.

2. Term

The term of this Agreement will be from July 1, 2005 to June 30, 2006. This Agreement shall be automatically renewed for successive twelve (12) month periods thereafter unless notice of termination as to subsequent periods is given by either party 90 days prior to the beginning of the next period.

Modifications in the scope of goods and services and prices may be suggested by either party at any time. Pricing will be subject to an annual five percent (5%) increase, but such modifications shall be negotiated, mutually agreed upon and set forth in a written amendment to this Agreement by the Oklahoma State Regents and ACT prior to exercising the renewal option. This Agreement may also be terminated at any time by either party giving ninety (90) days written notice to the other. In the event that OSRHE...
elects termination prior to the completion of the current period, it is agreed that ACT will be reimbursed for that portion of the goods and services provided up to the effective date of termination.

3. Compensation and Payment

During the period from July 1, 2005 through June 1, 2006, ACT will provide the goods and services identified in Exhibit B, at the unit prices in each period stated in Exhibit B. On or about May 1, 2006, ACT will provide OSRHE with an invoice for the Final Amount. The “Final Amount” shall mean the total cost of all goods and services provided to OSRHE, less amounts previously paid hereunder to ACT by OSRHE. Total compensation for the period from July 1, 2005 through June 1, 2006 will not exceed $675,000. Negotiations for services and payments in subsequent periods will commence by February 1 and the Agreement modified by April 1, or such later date as the parties may agree.

OSRHE will be invoiced by ACT according to the following schedule, with payment due thirty days after the date of ACT’s invoice:

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<th>Amount</th>
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<td>Final Amount</td>
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4. Ownership of Data and Software

All test materials used in the performance of this Agreement are the sole and exclusive property of ACT. Statistical or analytical data reflecting statewide aggregate Oklahoma student performance are the sole and exclusive property of OSRHE as the sponsoring organization.

Software, specifications, and programs comprising the systems developed and maintained by ACT in connection with its services under this Agreement and all copyrights and other proprietary interests therein are the property of ACT as sole owner or licensee.

5. Privacy of Information

Contracts involving ACT’s proprietary programs are subject to ACT’s standard data treatment policies and procedures. In this regard, all data bearing personal identification or personal characteristics indicating individual identity collected by ACT shall be retained by ACT as part of the national data set in a fashion that ensures confidentiality, retrievability, and destructibility.

College and state agencies may access PLAN data (with student permission) to communicate educational and scholarship opportunities to students through ACT’s PLAN Educational Opportunity Service (EOS). The purpose for releasing student information through PLAN EOS is to facilitate student receipt of information about educational opportunities such as scholarships or grants, special counseling assistance, and/or pertinent curricular offerings. Information about students communicated through PLAN EOS is subject to a confidentiality agreement signed by the colleges and state
agencies.

6. Notices

Notices under this Agreement shall be duly made when in writing and will be deemed given to the other party upon delivery to the address set forth below if delivered personally (including by courier) or mailed by registered or certified mail, postage prepaid, or upon confirmation if transmitted by telex, telexcopy, or other means of facsimile:

If to ACT: Thomas J. Goedken
Chief Financial Officer
ACT, Inc.
500 ACT Drive
P.O. Box 168
Iowa City, IA 52243-0168

If to OSRHE: Dr. Dolores Mize
Associate Vice Chancellor and Oklahoma State Representative to ACT
Oklahoma State Regents for Higher Education
655 Research Parkway – Suite 200
Oklahoma City, OK 73104

Mailing Address:
P.O. Box 108850
Oklahoma City, OK 73101-8850


General terms and provisions are provided on Exhibit C which is incorporated into this Agreement.

8. Complete Agreement

This Agreement (including all exhibits hereto) constitutes the entire agreement between the parties and supersedes all other prior agreements and understandings, both written and oral. This agreement terminates and replaces the EPAS agreement between the parties dated August 20, 2004.

9. Representatives

The administration and technical direction of this Agreement will be conducted for the parties at the beginning of the Agreement by the following designated individuals:
For OSRHE:
Dolores Mize
Associate Vice Chancellor and Oklahoma State
Representative to ACT
Oklahoma State Regents for Higher Education
655 Research Parkway – Suite 200
Oklahoma City, OK 73104

Mailing Address:
P.O. Box 109850
Oklahoma City, OK 73101-8850

For ACT:
Glen Guillikson
Director, Elementary/Secondary School Services
Southwest Region
ACT, Inc.
Suite A-110
8303 MoPac Expressway North
Austin, TX 78759-8369

Each party will promptly notify the other of any change in its representatives.

10. **Governing Law**

This Agreement shall be deemed to have been made in the state of Oklahoma and shall be subject to Oklahoma law.

11. **Headings**

This section and other headings contained in this Agreement are for reference purposes only and shall not affect the interpretation or meaning of this Agreement.

Executed this 17th day of June, 2005.

ACT, INC.                  OSRHE

By: ______________________    By: ______________________
Richard L. Ferguson        Paul G. Risser
Chairman and Chief Executive Officer    Chancellor

By: ______________________
Thomas J. Goodkin
Chief Financial Officer

June 16, 2005
AGENDA ITEM #26:

Programs.

SUBJECT: Status Report on Program Requests.

RECOMMENDATION:

This is an information item.

BACKGROUND:

The Status Report on Program Requests tracks the status of all program requests received since July 1, 2004, as well as requests pending from the previous year.

POLICY ISSUES:

This report lists pending requests regarding degree programs as required by the State Regents’ “Policy Statement on Program Approval.”

ANALYSIS:

The following pages contain the Current Degree Program Inventory and the following schedules:

I. Letters of Intent
II. Degree Program Requests Under Review
III. Approved New Program Requests
IV. Requested Degree Program Deletions
V. Approved Degree Program Deletions
VI. Requested Degree Program Name Changes
VII. Approved Degree Program Name Changes
VIII. Completed Cooperative Agreements
IX. Suspended Programs
X. Reinstated Programs
XI. Requested Inventory Reconciliations
XII. Approved Inventory Reconciliations
XIII. Approved Requests to Take Existing Program to New Location
XIV. Net Deletion Table
June 30, 2005
(Table reflects actions taken at the May 27, 2005 State Regents’ meeting)

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System Total | 1,657 | 280 | 250 | 593 | 260 | 109 | 15 | 1,507 | 150 |
## I. Letters of Intent

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<th>Date Received</th>
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</tr>
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<td>08/04/2004</td>
</tr>
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<td>09/03/2004</td>
</tr>
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<td>09/03/2004</td>
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<td>OCCC</td>
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<td>10/15/2004</td>
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## II. Degree Program Requests Under Review

### July 1, 2004 to present

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<td>OU</td>
<td>Doctor of Philosophy in Mass Communication</td>
<td>04/08/05</td>
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<tr>
<td>NSU</td>
<td>Master of Science in Health and Kinesiology</td>
<td>04/12/05</td>
<td>June 30, 2005</td>
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<tr>
<td>NSU</td>
<td>Certificate in Writing Program Administration</td>
<td>04/12/05</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>UCO</td>
<td>Master of Science in Athletic Training</td>
<td>04/15/05</td>
<td>June 30, 2005</td>
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<tr>
<td>CU</td>
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<tr>
<td>OU</td>
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<td>undergoing review</td>
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<td>Master of Science in Nursing in Clinical Nurse Leader</td>
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### III. Approved New Program Requests

July 1, 2004 to present

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<tr>
<td>NOC</td>
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<td>CASC</td>
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<td>05/24/04</td>
<td>October 28, 2004</td>
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<tr>
<td>LU</td>
<td>Associate in Science in Child Development</td>
<td>06/08/04</td>
<td>October 28, 2004</td>
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<tr>
<td>LU</td>
<td>Associate in Science in Criminal Justice</td>
<td>06/08/04</td>
<td>October 28, 2004</td>
</tr>
<tr>
<td>OCCC</td>
<td>Associate in Applied Science in Bioinformatics</td>
<td>08/29/04</td>
<td>October 28, 2004</td>
</tr>
<tr>
<td>OCCC</td>
<td>Associate in Art in Film and Video Production</td>
<td>08/29/04</td>
<td>October 28, 2004</td>
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<tr>
<td>OSU-OKC</td>
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<td>04/27/04</td>
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<tr>
<td>LU</td>
<td>Master of Entrepreneurial Studies in Entrepreneurship</td>
<td>06/08/04</td>
<td>December 9, 2004</td>
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<td>December 9, 2004</td>
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<td>February 10, 2005</td>
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<td>Certificate in Environmental Studies</td>
<td>11/11/04</td>
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<td>OSU</td>
<td>Undergraduate Certificate in Leadership</td>
<td>11/11/04</td>
<td>February 10, 2005</td>
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<td>OSU-OKC</td>
<td>Associate in Applied Science in Business Technologies</td>
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<td>March 31, 2005</td>
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### IV. Requested Degree Program Deletions

July 1, 2004 to present

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<th>Status</th>
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<td>Associate in Arts in Music (026)</td>
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<td>Associate in Arts in Art (002)</td>
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<td>EOSC</td>
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V. Approved Degree Program Deletions

July 1, 2004 to present

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<th>Date Approved</th>
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<tr>
<td>CSC</td>
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<td>March 31, 2005</td>
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<tr>
<td>CSC</td>
<td>Associate in Science in Social Work (055)</td>
<td>01/20/05</td>
<td>March 31, 2005</td>
</tr>
<tr>
<td>CASC</td>
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<td>Bachelor of Medical Technology (032)</td>
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<td>May 27, 2005</td>
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<td>Bachelor of Arts in Education in French (033)</td>
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<td>NSU</td>
<td>Bachelor of Arts in Education in History (043)</td>
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<td>May 27, 2005</td>
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<td>04/13/05</td>
<td>May 27, 2005</td>
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### VI. Requested Degree Program Name Changes

**July 1, 2004 to present**

<table>
<thead>
<tr>
<th>Institution</th>
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<th>Proposed Program Name</th>
<th>Date Rec'd</th>
<th>Date Approved</th>
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<td>OSU</td>
<td>Master of Science in Wildlife and Fisheries Ecology (208)</td>
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<td>OSU</td>
<td>Doctor of Philosophy in Wildlife and Fisheries Ecology (209)</td>
<td>Doctor of Philosophy in Conservation Science</td>
<td>05/06/05</td>
<td>June 30, 2005</td>
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<tr>
<td>SEOSU</td>
<td>Master of Behavioral Studies in Counseling Psychology (078)</td>
<td>Master of Behavioral Studies in Community Counseling</td>
<td>04/28/05</td>
<td>June 30, 2005</td>
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<tr>
<td>Rose</td>
<td>Associate in Applied Science in Legal Assistant (027)</td>
<td>Associate in Applied Science in Paralegal Studies</td>
<td>05/30/05</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>Rose</td>
<td>Associate in Applied Science in Networking (111)</td>
<td>Associate in Applied Science in Networking/CyberSecurity</td>
<td>05/30/05</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>RCC</td>
<td>Associate in Science in Biological &amp; Pre-Professional Health Sciences (028)</td>
<td>Associate in Science in Pre-Professional Science</td>
<td>06/06/05</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>EOSC</td>
<td>Associate in Science in Biology (005)</td>
<td>Associate in Science in Life Sciences</td>
<td>06/07/05</td>
<td>June 30, 2005</td>
</tr>
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</table>

### VII. Approved Degree Program Name Changes

**July 1, 2004 to present**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Current Program Name (program code)</th>
<th>Proposed Program Name</th>
<th>Date Rec'd</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEOAMC</td>
<td>Associate in Arts in History (044)</td>
<td>Associate in Arts in Social Sciences</td>
<td>06/16/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>Associate in Science in Health Care Management (071)</td>
<td>Associate in Science in Health Care Administration</td>
<td>11/11/04</td>
<td>December 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Wildlife and Fisheries Ecology (207)</td>
<td>Bachelor of Science in Conservation Science</td>
<td>11/11/04</td>
<td>December 9, 2004</td>
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<tr>
<td>SWOSU</td>
<td>Master of Education in School Counselor (079)</td>
<td>Master of Education in School Counseling</td>
<td>09/20/04</td>
<td>February 10, 2005</td>
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<tr>
<td>SWOSU</td>
<td>Master of Education in Psychometry (077)</td>
<td>Master of Education in School Psychometry</td>
<td>01/28/05</td>
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<tr>
<td>NSU</td>
<td>Bachelor of Music Education in Instrumental (062)</td>
<td>Bachelor of Music Education in Music Education</td>
<td>11/30/04</td>
<td>March 31, 2005</td>
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<tr>
<td>OU</td>
<td>Master of Arts in Art in Art History (015)</td>
<td>Master of Arts in Art History in Art History</td>
<td>04/08/05</td>
<td>May 27, 2005</td>
</tr>
<tr>
<td>NSU</td>
<td>Master of Science in College Teaching (052)</td>
<td>Master of Science in Collegiate Scholarship and Services</td>
<td>04/12/05</td>
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### VIII. Completed Cooperative Agreements
*July 1, 2004 to present*

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<th>Institution</th>
<th>Area Career Technology Center</th>
<th>Degree Program (program code)</th>
<th>Date Approved</th>
<th>Date Ratified</th>
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<td>04/20/04</td>
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<td>Associate in Applied Science in Health Services Technology (084)</td>
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<td>09/09/2004</td>
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<td>Associate in Applied Science in Health Services Technology (084)</td>
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<td>09/09/2004</td>
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<tr>
<td>07/23/04</td>
<td>OSU-OKC</td>
<td>Francis Tuttle Technology Center</td>
<td>Associate in Applied Science in Construction Technology (065)</td>
<td>08/18/04</td>
<td>09/09/2004</td>
</tr>
<tr>
<td></td>
<td>TCC</td>
<td>Central Technology Center</td>
<td>Associate in Applied Science in Surgical Technology (235)</td>
<td>09/24/04</td>
<td>10/28/2004</td>
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<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Air Conditioning &amp; Refrigeration Technology (002)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
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<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Automotive Collision Repair Technology (003)</td>
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<tr>
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<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Automotive Service Technology (004)</td>
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<td>03/31/2005</td>
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<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Construction Technology (011)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
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<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Engineering Technology (080)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
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<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Food Service Management (046)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
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<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Information Technology (012)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
</tr>
<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Office Information Systems Technology (039)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
</tr>
<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Graphic Design Technology (014)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
</tr>
<tr>
<td>11/29/04</td>
<td>OSUTB-OKM</td>
<td>Metro Technology Center</td>
<td>Associate in Applied Science in Multimedia Technology (034)</td>
<td>02/08/05</td>
<td>03/31/2005</td>
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### IX. Suspended Programs

#### July 1, 2004 to present

<table>
<thead>
<tr>
<th>Institution</th>
<th>Degree Program (program code)</th>
<th>Date Suspended</th>
<th>Date Suspension Ratified</th>
<th>Date by which program must be reinstated or deleted</th>
</tr>
</thead>
<tbody>
<tr>
<td>NWOSU</td>
<td>Certificate in Administrators Certification (054)</td>
<td>08/04/04</td>
<td>09/09/04</td>
<td>August 4, 2007</td>
</tr>
<tr>
<td>TCC</td>
<td>Associate in Applied Science in Public Safety 911 (161)</td>
<td>08/16/04</td>
<td>10/28/04</td>
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<tr>
<td>TCC</td>
<td>Certificate in Public Safety 911 (160)</td>
<td>08/16/04</td>
<td>10/28/04</td>
<td>August 16, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in Central Asian Studies (405)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in Ancient and Medieval Studies (417)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in Asian Studies (418)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in Latin American Studies (419)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in Russian &amp; Eastern European Studies (420)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in Native American Studies (422)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>OSU</td>
<td>Graduate Certificate in African American Studies (421)</td>
<td>11/17/04</td>
<td>12/09/04</td>
<td>November 17, 2007</td>
</tr>
<tr>
<td>SSC</td>
<td>Associate in Arts in Native American Studies (230)</td>
<td>02/25/05</td>
<td>03/31/05</td>
<td>February 25, 2008</td>
</tr>
<tr>
<td>SSC</td>
<td>Associate in Science in Office Management (227)</td>
<td>02/25/05</td>
<td>03/31/05</td>
<td>February 25, 2008</td>
</tr>
<tr>
<td>SSC</td>
<td>Certificate in Native American Studies (231)</td>
<td>03/14/05</td>
<td>03/31/05</td>
<td>March 14, 2008</td>
</tr>
<tr>
<td>NSU</td>
<td>Bachelor of Science in Industrial Operations Management (049)</td>
<td>04/18/05</td>
<td>05/27/05</td>
<td>April 18, 2008</td>
</tr>
<tr>
<td>OSU</td>
<td>Certificate in Women's Studies (244)</td>
<td>05/17/05</td>
<td>06/30/05</td>
<td>May 17, 2008</td>
</tr>
<tr>
<td>OSU</td>
<td>Master of Science in Human Resources and Adult Education (204)</td>
<td>05/17/05</td>
<td>06/30/05</td>
<td>May 17, 2008</td>
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<tr>
<td>OSU</td>
<td>Doctor of Education in Human Resources and Adult Education (206)</td>
<td>05/17/05</td>
<td>06/30/05</td>
<td>May 17, 2008</td>
</tr>
<tr>
<td>Rose</td>
<td>Associate in Applied Science in Aviation (061)</td>
<td>05/27/05</td>
<td>06/30/05</td>
<td>August 27, 2006</td>
</tr>
<tr>
<td>Rose</td>
<td>Associate in Applied Science in Electronics Technology (017)</td>
<td>05/27/05</td>
<td>06/30/05</td>
<td>August 27, 2006</td>
</tr>
<tr>
<td>Rose</td>
<td>Associate in Applied Science in Industrial Technology (116)</td>
<td>05/27/05</td>
<td>06/30/05</td>
<td>August 27, 2006</td>
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### X. Reinstated Programs

#### July 1, 2004 to present

<table>
<thead>
<tr>
<th>Date Rec'd</th>
<th>Institution</th>
<th>Program (program code)</th>
<th>Original Suspension Date</th>
<th>Date Reinstatement Ratified</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/21/05</td>
<td>CU</td>
<td>Associate in Applied Science in Applied Technology (595)</td>
<td>04/05/04</td>
<td>March 31, 2005</td>
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### XI. Requested Inventory Reconciliations

#### July 1, 2004 to present

<table>
<thead>
<tr>
<th>Institution</th>
<th>Degree Program (program code)</th>
<th>Date Rec'd</th>
<th>Status</th>
</tr>
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<tbody>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Agricultural Sciences and Natural Resources in Agricultural Leadership</td>
<td>05/06/05</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>OUHSC</td>
<td>Master of Science in Nursing (027)</td>
<td>05/20/05</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>CSC</td>
<td>Certificate in Child Development</td>
<td>05/26/05</td>
<td>June 30, 2005</td>
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XII. Approved Inventory Reconciliations
July 1, 2004 to present

<table>
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<tr>
<th>Institution</th>
<th>Degree Program (program code)</th>
<th>Date Rec'd</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in Accounting (444)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in Economics (445)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in Finance (446)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in General Business (447)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in International Business (448)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in Management (449)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in Management Science and Computer Systems (450)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Business Administration in Marketing (451)</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Bachelor of Science in Landscape Contracting [formerly option under Horticulture (128)]</td>
<td>04/27/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OSU</td>
<td>Master of Science in Biomedical Science (429)</td>
<td>06/17/04</td>
<td>September 9, 2004</td>
</tr>
<tr>
<td>OUHSC</td>
<td>Master of Arts in Dietetics</td>
<td>01/12/05</td>
<td>March 31, 2005</td>
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<td>OUHSC</td>
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<td>01/12/05</td>
<td>March 31, 2005</td>
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<td>ECU</td>
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<td>04/14/05</td>
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XIII. Approved Requests to Take Existing Program to New Location
July 1, 2004 to present

<table>
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<th>Institution</th>
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<th>New Location</th>
<th>Date Rec'd</th>
<th>Date Approved</th>
</tr>
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<td>OSU</td>
<td>Master of Science in Biomedical Science (429)</td>
<td>OSU-CHS</td>
<td>06/17/04</td>
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## XIV. Net Reduction Table

1991-92 through May 27, 2005

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<th>Institution</th>
<th>1991 Academic Year 1991-92</th>
<th>Current as of May 2005</th>
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<td>OUHSC</td>
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<tr>
<td>OU-LAW</td>
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<td>OSU</td>
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<td>OSU-OKC</td>
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<td>OSUTB-OKM</td>
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<td>OSU Vet Med</td>
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<td>ECU</td>
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<td>NSU</td>
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<td>NWOSU</td>
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<td>RSU</td>
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<td>SEOSU</td>
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<td>SWOSU</td>
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<td>UCO</td>
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<td>CU</td>
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<td>LU</td>
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<td>OPSU</td>
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<td>MSC</td>
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<td>RCC</td>
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<td>System Total</td>
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</table>
AGENDA ITEM #26-b (1):

Student Data Report.

SUBJECT: Student Data Report, 2003-04

RECOMMENDATION:

The report is recommended for State Regents’ acceptance.

BACKGROUND:

The Student Data Report: Oklahoma Higher Education 2003-04 is the 22nd annual publication of comprehensive student data from the State Regents’ Unitized Data System (UDS).

POLICY ISSUES:

The annual Student Data Report uses the UDS to produce many of the primary measures of student involvement in higher education such as movement into college, enrollments, student transfer, persistence, and semester credit hours. The tables and figures are intended for use by public officials, institutional administrators, faculty, staff, and regents in the development of higher education plans and programs.

ANALYSIS:

The following are some highlights from the report.

• The projection of high school graduates shows a gradual decline from 38,109 in 2003-04 to 36,519 in 2005-06, followed by a peak of 36,997 in 2009-10, then a steeper decline to 33,559 in 2015-16.

• In 2001, Oklahoma was 0.5 of a point below the national ACT mean scores. In 2002, Oklahoma narrowed the gap to 0.3 of a point below the national ACT score. In 2004, Oklahoma remained 0.3 of a point below the national ACT score.

• Public higher education headcount enrollment decreased from 223,280 in 1994-95 to 209,371 in 1997-98, then generally increased to 234,873 in 2003-04.

• At the public institutions, females outnumbered males in 2003-04 by 57 percent to 43 percent. In 1962, males outnumbered females in Oklahoma higher education by 65 percent to 35 percent. In the fall of 1972, males outnumbered females by 60 percent to 40 percent.

• At the public institutions, Business Management was the most popular field of study in 2003-04 with 26,171 (11.1 percent) students enrolled. Education was second with 23,604 (10.1 percent) students enrolled. In 2002-03 and 2001-02, Business Management also was first and Education
was second. These have been the top two fields since the first Student Data Report was published in 1982-83.

- The most recent three-year average college-going rate direct from high school was 57.5 percent.

- Overall, the number of new freshmen decreased 4.5 percent from 37,754 in 1999-00 to 40,552 in 2003-04. The number of new freshmen decreased two of the past five years; the largest percentage increase (8.7 percent) was between 2000-01 and 2001-02.

- From 1994-95 to 2003-04, persistence rates (within the state) for new freshmen increased from 88.3 to 91.3 percent at the research universities, increased from 77.8 percent to 79.1 percent at the regional universities, and decreased from 66.4 to 64.9 percent at the community colleges. Persistence rates (within the institution) for new freshmen increased from 75.2 to 80.5 percent at the research universities, increased from 62.7 to 64.3 percent at the regional universities, and increased from 52.8 to 53.0 percent at the community colleges.

- From 1995-96 to 2003-04, six-year graduation rates (within the state) for new freshmen increased from 49.9 to 60.7 percent at the research universities and increased from 34.7 to 38.4 percent at the regional universities. At community colleges, three-year graduation rates (within the state) for new freshmen increased from 15.4 to 21.4 percent. Six-year graduation rates (within the institution) for new freshmen increased from 44.0 to 56.8 percent at the research universities and increased from 27.6 to 31.7 percent at the regional universities. At community colleges, three-year graduation rates (within the institution) for new freshmen increased from 14.3 to 20.7 percent.

The Student Data Report will be available at www.okhigher.org under Studies and Reports.
AGENDA ITEM #26-b (2):

Nigh Scholarship Program.

SUBJECT: Nigh Scholarship Awards for Spring 2005

RECOMMENDATION:

It is recommended that the State Regents ratify the George and Donna Nigh Scholarship recipients and awards for the spring 2005 semester.

BACKGROUND:

The 1999 Oklahoma Legislature authorized the State Regents to establish the George and Donna Nigh Scholarship as a part of the George and Donna Nigh Public Service Institute. The goal of the institute is to provide scholarship opportunities to outstanding students who are preparing for careers in public service nominated by public and private colleges and universities. A component of the scholarship program is participation in seminars on public service offered by the institute.

Institute officials select the scholarship recipients. The State Regents’ staff disburses scholarship funds to the universities on behalf of the recipients.

POLICY ISSUES:

The recommendation is consistent with State Regents’ policy.

ANALYSIS:

For the spring 2005 semester, each recipient of the George and Donna Nigh Scholarship has been awarded $1,000 and will participate in leadership academies offered through the Nigh Institute. Attached is a roster of recipients who received awards totaling $23,000.
<table>
<thead>
<tr>
<th>Cameron University</th>
<th>Jenny Jackson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carl Albert State College</td>
<td>Nicholas Howk</td>
</tr>
<tr>
<td>Connors State College</td>
<td>Amanda Hood</td>
</tr>
<tr>
<td>East Central University</td>
<td>Douglas Matlock</td>
</tr>
<tr>
<td>Eastern Oklahoma State College</td>
<td>James Wilson</td>
</tr>
<tr>
<td>Langston University</td>
<td>Jason Johnson</td>
</tr>
<tr>
<td>Murray State College</td>
<td>Lydia Schammerhorn</td>
</tr>
<tr>
<td>Northeastern State University</td>
<td>Tara Lee Erwin</td>
</tr>
<tr>
<td>Northern Oklahoma College</td>
<td>Kristyn Clingenpeel</td>
</tr>
<tr>
<td>Northwestern Oklahoma State University</td>
<td>Lauren Casteel</td>
</tr>
<tr>
<td>Oklahoma City Community College</td>
<td>Daniel Dumbleton</td>
</tr>
<tr>
<td>Oklahoma State University</td>
<td>Whitney Danker</td>
</tr>
<tr>
<td>Oklahoma State University – Oklahoma City</td>
<td>Seth Von Tungein</td>
</tr>
<tr>
<td>Redlands Community College</td>
<td>Bradley Maples</td>
</tr>
<tr>
<td>Rose State College</td>
<td>Douglas Richardson</td>
</tr>
<tr>
<td>Seminole State College</td>
<td>Zackery Horn</td>
</tr>
<tr>
<td>Southeastern Oklahoma State University</td>
<td>Shelby Harris</td>
</tr>
<tr>
<td>Southwestern Oklahoma State University</td>
<td>Monica Hinojosa</td>
</tr>
<tr>
<td>Tulsa Community College</td>
<td>Katherine Hill</td>
</tr>
<tr>
<td>University of Central Oklahoma</td>
<td>April Atkinson</td>
</tr>
<tr>
<td>University of Oklahoma</td>
<td>Josh Woodward</td>
</tr>
<tr>
<td>University of Science and Arts of Oklahoma</td>
<td>Lauren Wilsie</td>
</tr>
<tr>
<td>Western Oklahoma State College</td>
<td>Thure Tolson</td>
</tr>
</tbody>
</table>
AGENDA ITEM #26-b (3):

Low Productivity.

SUBJECT: Low-Productivity Programs Report.

RECOMMENDATION:

This item is for information.

BACKGROUND:

By State Regents’ policy, all academic programs are required to be reviewed by faculty on a five-year cycle to ensure quality and currency of each program’s content. In January 1996, the State Regents revised the “Policy Statement on Program Review,” which added a requirement that degree programs meet minimum productivity standards or be triggered for early review (see table). These minimum productivity standards promote the efficient and effective use of limited resources by requiring institutions either to justify the continuance of a low-productivity program or to request that it be deleted. Institutions review low productivity programs on an annual basis.

<table>
<thead>
<tr>
<th>Degree Level</th>
<th>Minimum Degrees Confirmed</th>
<th>Minimum Majors Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associates in Arts or Sciences</td>
<td>5</td>
<td>25</td>
</tr>
<tr>
<td>Associates in Applied Sciences</td>
<td>5</td>
<td>17.5</td>
</tr>
<tr>
<td>Baccalaureate</td>
<td>5</td>
<td>12.5</td>
</tr>
<tr>
<td>Master’s</td>
<td>3</td>
<td>6.0</td>
</tr>
<tr>
<td>Doctoral</td>
<td>2</td>
<td>4.5</td>
</tr>
</tbody>
</table>

First low-productivity program review cycle. In June 1996, institutions were informed of degree programs that did not meet the minimum productivity standards. State Regents’ staff worked with institutional staff to complete the project. Based on these standards at the time adopted, 25 percent of the programs offered in 1996-97 fell below the minimum productivity standards.

Continuing low-productivity reviews. Since the first review cycle in 1996, institutions have diligently revitalized, consolidated, justified, or deleted programs not meeting these minimum standards. In October 2004, institutions were informed of programs not meeting the minimum productivity standards for the current cycle. Following these program reviews, only 4.51 percent of institutional programs did not meet the minimum productivity standards.

Based on reviews of these identified programs, institutions make recommendations regarding appropriate measures to reduce its low producing program inventory. The following table describes the status and/or recommendation each institution has made for its low producing programs.
POLICY ISSUES:

As noted above, this action is consistent with the State Regents’ “Policy Statement on Program Review.”

ANALYSIS:

Low Productivity Degree Programs by Institutions and Disposition

<table>
<thead>
<tr>
<th>Institution</th>
<th>Total Program Offerings</th>
<th>Low Producing Programs (number and percentage)</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Deleted or Scheduled for Deletion</td>
<td>Suspended or Scheduled for Suspension</td>
</tr>
<tr>
<td>OU</td>
<td>235</td>
<td>4 (1.7%)</td>
<td></td>
</tr>
<tr>
<td>OUHSC</td>
<td>60</td>
<td>4 (6.67%)</td>
<td></td>
</tr>
<tr>
<td>OU-LAW</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>OSU</td>
<td>215</td>
<td>3 (1.4%)</td>
<td>1</td>
</tr>
<tr>
<td>OSU-OKC</td>
<td>43</td>
<td>3 (6.98%)</td>
<td>1</td>
</tr>
<tr>
<td>OSUTB-OKM</td>
<td>23</td>
<td>2 (8.7%)</td>
<td>1</td>
</tr>
<tr>
<td>OSU-Vet Com</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>OSU-CHS</td>
<td>4</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>CU</td>
<td>44</td>
<td>2 (4.55%)</td>
<td>1</td>
</tr>
<tr>
<td>ECU</td>
<td>41</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>LU</td>
<td>39</td>
<td>2 (5.13%)</td>
<td></td>
</tr>
<tr>
<td>NSU</td>
<td>90</td>
<td>4 (4.44%)</td>
<td>1</td>
</tr>
<tr>
<td>NWOSU</td>
<td>44</td>
<td>2 (4.55%)</td>
<td></td>
</tr>
<tr>
<td>OPSU</td>
<td>32</td>
<td>3 (9.38%)</td>
<td></td>
</tr>
<tr>
<td>RSU</td>
<td>29</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>SEOSU</td>
<td>58</td>
<td>3 (5.17%)</td>
<td>1</td>
</tr>
<tr>
<td>SWOSU</td>
<td>61</td>
<td>5 (8.2%)</td>
<td></td>
</tr>
<tr>
<td>UCO</td>
<td>88</td>
<td>2 (2.72%)</td>
<td></td>
</tr>
<tr>
<td>USAO</td>
<td>25</td>
<td>4 (16%)</td>
<td>1</td>
</tr>
<tr>
<td>CASC</td>
<td>35</td>
<td>1 (2.86%)</td>
<td></td>
</tr>
<tr>
<td>CSC</td>
<td>26</td>
<td>3 (11.54%)</td>
<td>1</td>
</tr>
<tr>
<td>EOSC</td>
<td>36</td>
<td>3 (8.33%)</td>
<td></td>
</tr>
<tr>
<td>MSC</td>
<td>31</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>NEOAMC</td>
<td>56</td>
<td>4 (8.93%)</td>
<td></td>
</tr>
<tr>
<td>NOC</td>
<td>40</td>
<td>3 (7.5%)</td>
<td></td>
</tr>
<tr>
<td>OCCC</td>
<td>70</td>
<td>1 (1.43%)</td>
<td></td>
</tr>
<tr>
<td>RCC</td>
<td>31</td>
<td>2 (6.45%)</td>
<td></td>
</tr>
<tr>
<td>Rose</td>
<td>64</td>
<td>3 (4.69%)</td>
<td></td>
</tr>
<tr>
<td>SSC</td>
<td>24</td>
<td>3 (12.5%)</td>
<td></td>
</tr>
<tr>
<td>TCC</td>
<td>102</td>
<td>9 (8.82%)</td>
<td></td>
</tr>
<tr>
<td>WOSC</td>
<td>14</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>1662</td>
<td>75 (4.51%)</td>
<td>4</td>
</tr>
</tbody>
</table>
DISPOSITION:

1. **Deleted programs.** Four programs (5.3 percent) have been deleted or are scheduled for deletion.

2. **Suspended programs.** Eleven programs (14.67 percent) have been suspended or are scheduled for suspension. Suspensions allow institutions to study and assess the viability of a program, keeping it available for student currently in the program to complete, but no new students are allowed to enroll. It is understood that the suspended programs will be reactivated or deleted within three years of the suspension date.

3. **Restructured or justified programs.** Sixty programs (80 percent) have been restructured or justified. Restructured programs are revised to meet current student or industry demands, and are expected to meet the minimum productivity standards within a given time period. Justified programs with low productivity are not expected to achieve minimum productivity standards. However, the institution has made a compelling case regarding the continuation of such programs, and the programs will be placed on the regular five-year review schedule. For example, the University of Oklahoma has several humanities degree programs that provide excellent liberal arts programs from courses that are inherent to the institution’s offerings with little saving if they were deleted. Some justified programs serve a unique and sometimes small population, and provide an important program to the local community. It is understood that each program’s low productivity will be addressed, and continuation, if recommended by the institution, must be justified.

The minimum productivity standards have strengthened the State Regents’ Program Review Policy and APRA initiative by focusing on the need to justify low-productivity programs. Program review remains the most effective way to improve the quality of degree programs and ensure the efficient use of resources.