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### Business Services

- Business plan development
- Business forums
- Small Business Development Centers*
- Business counseling
- Government contract training
- Manufacturing Extension Agents

### Community

- Meeting facilities
- ESL (on site)
- CRC Assessment Sites**

### Customized Training / Continuing Ed

- Professional or technical certificates
- Customized corporate training
- Workforce training
- Continuing education

### Career Services

- Career service centers
- Online job banks
- Internship placement
- Resume writing
- Job search training
- Career fairs

### Other Resources

- Centers of Excellence
- Veterans assistance
- Incubators and research parks

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* Outlined boxes denote SBDCs that do not have SBA designation. ** Two boxes designate more than one CRC assessment site per institution.
CAREER SERVICES

Career service centers - Placement assistance for employers in addition to student placement assistance. This service saves companies money in recruitment costs and builds lasting education-business partnerships.

Online job banks - Enable students and alumni to easily browse job openings by job type, geographic location and/or organization at their convenience. Employers can publicize their current position vacancies to students and browse student resumes in order to find qualified candidates.

Internship placement - A win-win for students and employers. Employers can post part-time, full-time, internship or co-op positions with career services offices.

Resume writing - Resume and cover letter-writing workshops and editing services for students, alumni and community members.

Job search training - A variety of programs and services to help students identify, strategize, and achieve their career aspirations.

Career fairs - Bring employer representatives to campus to provide information and answer questions about their industries, organizations, and employment opportunities. Students meet potential employers, receive an overview of possible career paths and available jobs, and gain the experience of networking and interviewing.

BUSINESS SERVICES

Business Plan Development - Individual assistance and workshops to area small businesses and entrepreneurs in developing successful enterprises free of charge or for a nominal fee.

Business Forums - Opportunities for small businesses and entrepreneurs to discuss business investments and acquisition, raising capital, writing and using a business plan, sales strategies and marketing tips.

Small Business Development Centers (SBDC) - Free assistance in consultation management, marketing and financing for small businesses.

Business Counseling - Small business planning and advice on general management, sales and marketing, finance, technology, business plans, government relations, real estate management and human resources.

Government Contract Training - Guidance through process of becoming eligible federal contractor or sub for federal agencies, which are required to target small businesses with at least 25 percent of their contracts and purchases.

Manufacturing Extension Agents - Sponsored primarily by educational and economic development entities to help manufacturers in each region become more productive and competitive.

COMMUNITY

Meeting Facilities - Meeting rooms and conference centers in state-of-the-art facilities are available to community members for a variety of needs.

ESL - on site - Tutoring or ESL (English as a Second Language) courses offered through learning resource centers of Okla-homa’s higher education institutions in addition to voca-tional schools, private sector firms, local governments, economic development agencies, and combinations of these groups.

INCUBATORS

Business incubators provide a physical location in which new businesses in a variety of fields can form and develop with support services such as shared facilities and office equipment, business advice and assistance, and access to financing. Incubators are sponsored by Okla-homa’s higher education institutions in addition to vocational schools, private sector firms, local governments, economic development agencies, and combinations of these groups.

PARKS

Research Parks provide high-tech companies a common location and an atmosphere conducive to creating, developing, and promoting scientific by integrating the resources of universities and private companies.

OTHER RESOURCES

CENTERS

Centers of Excellence in health care, engineering, manufacturing, agriculture, energy and information technology are designated by their granting body and equip students with skills to meet industry standards and provide customized training to businesses and orgs.

VETERANS

Assistance for military veterans includes counseling, GI education benefits certification, job training and tutorial assistance. Veterans can get help finding state and federal resources as they begin or continue their higher education.

PARKS

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For more information contact:
Workforce & Economic Development Division
OK State Regents for Higher Education
(405) 225-9159
www.okhigheredconnect.org