



Oklahoma State Regents for Higher Education  
Scholars for Excellence in Child Care (Scholars) Program



★ Tuition Scholarship Agreement ★

This agreement includes the child care provider, sponsoring child care facility, the Scholars for Excellence in Child Care (Scholars) program, and the Oklahoma State Regents for Higher Education (OSRHE). In the event funds to finance this agreement become unavailable, either in part or in full, due to reduction in appropriations, this agreement may be terminated and such notice will be provided in writing to the parties herein.

**Administered by the Oklahoma State Regents for Higher Education, the Scholars for Excellence in Child Care program scholarship will:**

1. Pay 80% of tuition/fees toward CDA courses, a Certificate of Mastery, Director’s Certificate of Completion (Directors & Assistant Directors only), associate of science or arts degree in child development or early childhood education (CD/ECE), Director’s Certificate of Mastery (through OSU-OKC – Directors, Assistant Directors, & Family Child Care Providers), or an Associate of Applied Science degree in center management or administration (Directors and Assistant Directors only), and 100% of books. The scholarship will pay the tuition/fees and books based on completion of 9 -21 hours during the first three semesters of the agreement term (and 9 – 21 hours taken in subsequent 3 semester blocks) for the remainder of the agreement if other financial aid is not available. The 9-21 credit hours are based on the first 9-21 hours enrolled during the 3-semester block periods. These are the same hours used to figure release time and educational stipends.

2. If eligible, reimburse the participating child care facility for release time at the rate of \$7.00 per hour as follows:

- Community Colleges
- 3-5 credit hours = 6 hours per semester
- 6-9 credit hours = 12 hours per semester
- 10-21 credit hours = 15 hours per semester
- 1 CD/ECE lab course = up to 12 hours per semester (must be pre-approved by the Scholars program)

3. Provide a \$100 educational stipend to home providers for completion of 9-21 credit hours at the end of the agreement term. The stipend will not be paid if the scholarship participant leaves the child care facility during the agreement term.

I, \_\_\_\_\_ am currently working at least 30 hours per week,  
(Print name)

I agree to attend \_\_\_\_\_, and I further agree to the following:  
(Print name of community college)

1. Participate in the Scholars program beginning with the following semester:

Fall 20\_\_\_\_\_ (August – December)      Spring 20\_\_\_\_\_ (January – May)      Summer 20\_\_\_\_\_ (May – July)

2. Apply for Pell each academic year and furnish Pell application documentation to the scholar coordinator. **The Pell grant (or other financial grants, scholarships, student loans) will be applied toward tuition/fees and books before the Scholars program scholarship.** If for some reason, the Scholars program scholarship is applied and pays for the tuition/fees and books before the Pell grant or other aid/loans are received, I will refund said amount to the Scholars program.

3. Complete 9-21 credit hours at a community college during the first 12 months (3 semesters) of the agreement term and during each subsequent 12 month period (3 semesters) thereafter. **Early Childhood Education or Child Development courses leading to a CDA Credential or Certificate of Mastery must be completed prior to taking general education courses for the associate of science or arts degree in CD/ECE.** (Exceptions may be granted by the scholar coordinator or Scholars program office.) **The scholarship will not pay for more than 21 hours in any agreement term.**

4. Submit class schedule and any changes to enrollment status or class schedule to the community college scholar coordinator each semester. Also, notify the community college scholar coordinator or Scholars program office of any changes in employment status each semester. If changes are not reported, tuition, fees, and book charges may not be covered by the Scholars program.

5. Submit grades to the community college scholar coordinator each semester. Payments for the current or next semester are not guaranteed if grades are not received.
6. Pass each class with a "D" or above, and abide by the scholarship grade policy contained in the Scholars "Scholarship Application Form" concerning making a "D", "F", "I", or withdrawing from a course.
7. Pay the community college 20% of the cost of tuition and fees (if not covered by Pell or other financial aid awards) in accordance with the institutional policies but no later than the last day of the semester.
8. Remain employed, working 30 hours per week, earning no more than \$15.50 per hour, at current child care facility.
9. If a family child care provider, I am being paid to care for children other than my own.

**The participating child care facility/large family child care home,** \_\_\_\_\_ **agrees to:**  
(Print name of child care facility)

1. Provide paid time off in accordance with the above release time requirements to the above named scholarship participant while enrolled.
2. Invoice the Scholars program scholarship office for reimbursement of release time at \$7.00 per hour by the appropriate deadline.
3. Award the scholarship participant an education stipend or other option at the end of the agreement term as follows:
  - a. 9-12 credit hours = \$100
  - b. 13-21 credit hours = \$150  
(Stipend may be paid in full or installments)
  - Other Options:
    - c. Provide paid time off equivalent to the stipend award amount
    - d. If applicable, reduce the cost of child care for the scholarship participant in an amount equivalent to the stipend award amount
    - e. Purchase new classroom materials for the scholarship participant in an amount equivalent to the stipend award amount

If the scholarship participant leaves the child care facility during the agreement term, the facility is not obligated to pay the stipend.

This agreement may be modified in writing, and will remain in full force and effect as long as the scholarship applicant remains eligible for participation in the Scholars for Excellence in Child Care program or at such time as the scholarship applicant decides not to continue his or her educational goals.

I agree to the terms and conditions set forth above, and will adhere to all Scholars for Excellence in Child Care program policies.

\_\_\_\_\_  
Scholarship Applicant Date

\_\_\_\_\_  
Child Care Facility Director/Owner Date