

PROPOSAL SCORE SHEET

Please evaluate the attached **grant proposal** using the following scale for each point in the scoring sheet.

50 pts. 1. *Clarity and relevance*

a. Demonstration of a real need or problem.

Proposal documents demonstrates a real need or problem (it uses convincing data, case studies, interviews, focus group results, etc.).

b. Innovation/Creativity/Uniqueness.

The concept is innovative and not redundant with other projects funded by other donors.

c. The objectives are clear, appropriate, measurable.

The objectives should explain why it is important to the society, in terms of the longer-term benefits to final beneficiaries. It also should show how the program fits into the regional/sectoral policies, as well as into the overall objective of the Quality Improvement fund. The objective should also include measurable indicators for monitoring & evaluation purposes (quantity, quality, target group(s), time, and place).

d. The objectives have academic and technical merit.

e. The project outputs, outcomes, and results are clear, tangible, and do include measurable indicators.

The outputs, outcomes, results are “products” of the activities undertaken, the combination of which achieve the Purpose of the project, namely the start of enjoyment of sustainable benefits by the target groups.

(For example, the project will result in improved beneficiaries status, greater public awareness, new products, new or improved systems, replicable models, provision of services, research findings, etc.).

f. Methodology. The proposed methods, approaches, and strategies are realistic, reasonable, effective, outcome-oriented - drawing on best practice and the latest thinking and research.

g. The project activities are expected to achieve the expected outputs, outcomes, and results.

The actions (and means) that have to be taken or provided to produce the results. They summarize what will be undertaken by the project.

h. The target group/s in the project is/are well defined.

The group / entity who will be positively affected by the project at the Project Purpose level and with whom the project will work very closely, as well as for whom.

i. The project activities are reflected in the estimated budget.

The activities of the project have a cost for implementation, and this should be shown in the estimated budget.

j. Monitoring and Evaluation Plan.

Monitoring can be defined as the systematic and continuous collecting, analyzing and using of information for the purpose of management control and decision-making. Project monitoring is an integral part of day-to-day management. Its purpose is to provide the information by which management can identify and solve implementation problems, and assess progress in relation to what was originally planned.

As for evaluation, the purpose of evaluation is to review the achievements of the project against planned expectations, and to use experience from the project to improve the design of future projects and programmes.

25 pts. 2. Influence and impact

- a. **There is a long-term, wide, and large impact on national labor market, and social needs.**

The expected results of the projects will have an impact on the development of the labor market and social needs. (Projects classified under category 1,2, and 3 can have an impact on the labor market and social needs).

- b. **There is a significant potential impact on institutional improvement and human resources.** (ex. New Equipments, technology, training, development of systems, etc...)

(this can be applied for Projects classified under category 1,2, and 3)

- c. **External benefits are measured by partnership.**

The **score** should be given upon the clarity of the partnership, and supportive documents (ex. Letter of Agreement showing the objective of the partnership, the role of the partner in the project, and the benefits of this partnership for both stakeholders and target group).

- o Develop *partnership* programs with local, regional and global higher education institutions. Promote *consortia* or the shared use of teaching and learning resources (such as library resources, information resources and laboratory and other equipment);
- o Develop *partnership* programs and projects with the *private sector/industry*;
- o Develop partnership programs and projects with the public sector, including local and regional authorities.

25 pts. 3. Feasibility and Sustainability

- a. **The Institution has a history in management and implementation capacity.**

The institution has credibility for this kind of work (strength, name recognition, a history or track record of achievements, related mission and goals).

- b. **The human and physical resources allocated to this project are appropriate.**

internal staff expertise, use of external consultants, advisory committee.

- c. **The project is sustainable; it will be institutionalized; alternative sources of funding will be pursued.**

The likelihood of a continuation in the stream of benefits produced by the project after the period of external support has ended.

- Does the institution insure a source of funding or does it show a commitment to cover all needs of financial resources to the project after the end of the QIF funds.

- d. **In-kind contributions.**

There are in-kind contributions by 10% Minimum. (funding, staffing, equipment, office space, etc.).

- e. **The quality improvement is demonstrated through the impact of the project on the institution and the sector.**

A significant impact on the sustainability of benefits generated by the project, and which have to be taken into account in the design and the implementation phase (ownership by beneficiaries, policy support, economic and financial factors, socio-cultural aspects, gender, appropriate technology, environmental aspects, and institutional and management capacity).

- f. **The expected risks and the tools to overcome them are well defined.**

External factors and events that could affect the progress or success of the project, and that are not very likely to hold true, and are formulated in a negative way.